

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, January 8, 2026

4:00 PM

REGULAR MEETING LOCATION—Meeting is in person

River Oaks Academy
920 Hampshire Road, Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

Zoom link for Audience
<https://us06web.zoom.us/j/4449499559?omn=81983891354>

MINUTES

A. OFFICIAL OPENING OF THE MEETING Call to Order Time: 4:01 PM

1. Pledge of Allegiance
2. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	<u> X </u>	_____
Vice-Chairman: Kimberly Perosio	<u> X </u>	_____
Parliamentarian: Jeff Corber	<u> X </u>	_____
Secretary: Jennifer Berryhill	<u> X </u>	_____
Treasurer: Richard Intlekofer	<u> X </u>	_____

3. Oxnard Resource Center Roll Call

	<i>Present</i>	<i>Absent</i>
Oxnard Resource Center	<u> X </u>	_____

Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*

4. Emergency Additions to the Agenda—n/a

5. Motion to Approve the Agenda for January 8, 2026

Motion to: *Approve*
Made by: *Jeff/Jennifer*
Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

B. ORGANIZATIONAL

n/a

C. PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agenda topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

D. INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational—**no meeting**
2. Communications and Operations Report (Jennifer) – Informational—**mini Bunker**
discussion on charter renewal; Learn for Mastery/Track B discussion; enrollment and protocol discussion; field trip to the Nutcracker in December; demos continue on Mondays; in one week we'll start our spring semester schedule and enrichment workshops; our 4 new MFT interns were all officially starting this week; we are gearing up for K reading assessments;
3. Rotating Report (**Career Pathways/High School Guidance Counselor, Special Education, Workshops, Cohorts, Academics, HR**) – Informational—
 - a. **Career Pathways: Alternative School night coming up on the 28th; both counselors will be there; we have 18 students who are receiving their Golden Seal this year; reviewing the spring schedule with teachers; we had a college presenter in November; will have another presentation at the WL office in the spring; we have some students who are getting their admittance notices; most will come in March; completed our College & Career seminar; had the mock interviews; really meaningful experience; semester concludes tomorrow; Moira and Kathy are now reviewing transcripts; we had 39 courses at the community**

college; our kids are doing really well at the CC; we'll have grades next time; we'll had our high school social at both sites; we have a little leadership group who has been putting together activities

- b. HR: Updates: regarding timesheets; payroll office is working on automation; Evelyn has also offered to work with staff 1:1 to help them with the timesheets; Evelyn has also created an internal check list that helps us all stay organized with onboarding;

4. Student Report--none

E. REPORTS

- a. President's Report—Terri wishes everybody a happy new year and it is good to see everybody.
- b. Individual Board Members' Report—no report
- c. Executive Director's Report—Maria's report; it has been two weeks since last we met; starting next week Maria will start her CBO course; our Programmatic is on January 26th; emails for the 700 Form are starting to come out; deadline is April 1st; great news: we just heard today that ROA did get the “High Performance” category; this is the 2nd year in a row; this could allow us to get up to 7 years;
- d. Director Emeritus' Report –advocacy report and sending articles from Edsource
- e. BSA Report—Budget will come out tomorrow; Governor will have a press conference; funding determination will be turned in for ROA by the end of the month; this year we hit the 40% and 80% and we hope to get at least 4 years; we will also start to work on 2nd interim;
- f. VCOE Report—n/a

F. CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the [December 11, 2025, Minutes](#)
2. Consideration to approve the [ROA Financial Statement](#)
3. Consideration to approve the [ROA Board Report of Purchase Orders](#)
4. Consideration to approve the [ROA Report of Commercial Checks](#)

Motion to:

Approve

Made by: *Jeff/Richard*
Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

G. ACTION ITEMS

1. Review, Discussion, and Approval of the following: (Rudy)
 - a. [Audit letter](#), dated December 10, 2025, from CliftonLarsonAllen LLP for the year ended June 30, 2025.
 - b. [River Oaks Academy Financial Statements and Supplementary Information](#) for the year ended June 30, 2025, by CliftonLarsonAllen LLP

Public Comments: *Rudy explains that this is very generic; this is meant for the Board; 2nd attachment is actual audit report; we had a clean audit; CLA audits our books and they audit by looking at the accuracy and look at BSA and compliance on the programmatic level; please note: Page 22 of the PDF and page 20 of the audit report reg. ERC funding; clean audits;*

Motion to: *Approve*

Made by: *Jeff/Jennifer*

Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

2. Review, Discussion, and Approval of the 2025-2026 Board Retreat to be held on Saturday, August 29th, 2026, from about 9:00 am to 3:00 pm

Public Comments: *none*

Motion to: *Approve*

Made by: *Richard/Jeff*

Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

3. Review, Discussion, and Approval of the [2024-2025 School Accountability Report Card \(SARC\)](#), (Published during the 2025-2026 school year)

- a. Per Education Code Sections 33126 and 35256, the data that is contained in these documents needs to be provided to the CDE no later than February 1. Please note that this SARC is incomplete, since the CDE has not yet released all of its data. However, we have to board approve it before February 1; therefore, we are approving it in the current state since we do not have any input on the data released from the CDE, and we will insert it when it is released sometime in January.

Public Comments: Maria explains that this is for the last year and covers all the things about our school and will be on our website;

Motion to: Approve

Made by: Jennifer/Jeff

Motion is: Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor

4. Review, Discussion, and Approval of the [**Accounting Assistant Job Description and Salary Schedule**](#)

- a. We created this job description and salary schedule for the part-time Accounting Assistant position that will open in April.

Public Comments: This is what Evelyn was referring to earlier; the job description for the person who will replace Ludo;

Motion to: Approve

Made by: Jeff/Jennifer

Motion is: Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor

5. Review, Discussion, and Approval of the [**Student Mental Health and Support Referral Policy \(SB 153\)**](#)

- a. This policy applies to all students in grades 7–12 and is intended to ensure compliance with California Education Code sections 49428.1 and 49428.2 regarding student mental health support and referral processes.

Public Comments: This is one of the new policies that we need to approve this month and outlines the process for referral

Motion to: Approve

Made by: Richard/Jeff

Motion is: Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor

6. Review, Discussion, and Approval of the purchase of 25 Chromebooks for our students; not to exceed: \$6,510.69

- a. In preparation for upcoming CAASPP testing, we would like to request the purchase of additional Chromebooks to be placed at our resource centers.

Public Comments: In preparation for testing; we are planning to have our students test at our facilities; we need some extra Chromebooks

Motion to: Approve

Made by: Jennifer/Jeff

Motion is: Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor

7. Review, Discussion, and Ratification of adding funds to the CRPD budget in response to increased demand from families enrolling in CRPD courses this Spring; not to exceed: \$1,000.00
 - a. We would like to meet the growing demand from families to take enrichment workshops at CRPD, during school hours, in the spring semester.

Public Comments: *This are the enrichment opportunities at CPRD. We need to add more funds, so families can take classes in the spring.*

Motion to: *Approve*

Made by: *Kimberly/Jeff*

Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

8. Review, Discussion, and Approval to offer our students FLEX classes from the Outschool platform again this spring semester; not to exceed: \$2,500.00
 - a. Our students use Outschool FLEX classes as an additional option for enrichment workshops and academic support.

Public Comments: *These are our online flex classes that students can choose from.*

Motion to: *Approve*

Made by: *Jeff/Richard*

Motion is: *Carried: 5-0-0; with Kimberly, Richard, Jennifer, Jeff and Terri in favor*

H. CLOSED SESSION *Time: 5:05 PM*

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)

Title: Director Evaluation

The Chair of the Board will report on actions taken during the closed session.

I. OPEN SESSION ACTION ITEMS *Time: 6:50 PM*

Nothing to report

J. FUTURE AGENDA ITEM

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

L. ADJOURNMENT: Time: 6:51 PM

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Maria Montagne at maria.montagne@roavc.com or 805 777-7999