



St. Cecilia School
660 Vicente Street
San Francisco, CA 94116
(415) 731-8400

www.stceciliaschool.org
office@stceciliaschool.org

Thank you for your interest in St. Cecilia School. We are very proud of our school, our faculty, staff and parents. Please know that we are more than happy to help you through the application process. If you have any questions or concerns, please do not hesitate to contact us.

Attached you will find an application for the upcoming school year. Please fill out the application and return it to the school office, along with the application fee and necessary forms. Your completed application packet will be dated as it is submitted to the office.

For Transitional Kindergarten (TK) and Kindergarten applicants, an evaluation form will need to be sent to your preschool. When the evaluation form is returned to our office from the preschool teacher, we will contact you to schedule the final steps of the application process.

Applicants to grades 1-8 will need to send an evaluation form to the homeroom teacher. The completed evaluation form should be sent to our office. You will be contacted to schedule testing as soon as the completed application and forms are turned in to the school office.

Instructions for applying to St. Cecilia School: Fill out the application completely.

Include with your application:

- Birth Certificate
- Immunization record
- Current report card (entering grades 1-8)
- Small photo, if applicant (if available)
- Standardized test scores (entering grades 2-8)
- Baptismal certificate (if applicable)
- Other relevant test scores and evaluations (entering grades K-8)
- \$75.00 application/testing fee for applications received before June 1

For entrance to Transitional Kindergarten (TK), the child must be four years old whose 5th birthday occurs between September 2nd and April 2nd.

For entrance to Kindergarten, the child must be 5 years old by September 1st.

For entrance to First Grade, the child must be 6 years old by September 1st.

St. Cecilia will contact you once all forms are submitted and registration fees are paid.

Please note: Financial Assistance is available through the BASIC Fund to families who qualify. Information and application forms are available at <http://www.basicfund.org>.

Once again, thank you for your interest. We look forward to working with you.

Ms. Laura M. Held, Principal &
St. Cecilia School Office Staff



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Kindergarten applicants use the following checklist to be certain you have completed all materials.

1. _____ Completed Application Form
2. _____ Baptismal Certificate (*Catholic only*)
3. _____ Birth Certificate
4. _____ Preschool Evaluation
5. _____ Picture of child (optional)
6. _____ Other relative test Scores and evaluations, if available
7. _____ \$75.00 non-refundable Application Fee

Thank you so much for your interest in Saint Cecilia School. As you fill in the packet, please keep in mind the following important dates. Complete the application and send it to the school via email (office@stceciliaschool.org), via US Mail, OR you may drop it off at the School Main Office.

*Kindergarten application packets are due by **Friday, December 1, 2023**.

Kindergarten applicant screening date will be **Friday, January 12, 2024**.
and **Saturday, January 13, 2024**. The testing time will be scheduled and sent to you via email.

No child will be admitted to the screening unless a completed packet has been submitted.

Admission decision letter information will be sent to you on **Friday, January 19, 2024**.

Upon acceptance, new families' non-refundable Registration Fee will be due by **Friday, January 26, 2024**.

An updated immunization and health record will be due by **Friday, May 3, 2024**.



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KINDERGARTEN APPLICATION

Application Fee _____

Sex: M / F

Date _____

Name: _____
Last First Middle

Address: _____
Street City State Zip

Child Lives with _____ Both Parents _____ Mother _____ Father _____ Guardian

Parent Name: _____

Occupation: _____ Employer: _____

Work Phone: _____ e-mail: _____

Cell Phone: _____ Catholic: _____ Yes _____ No

Parent Name: _____

Occupation: _____ Employer: _____

Work Phone: _____ e-mail: _____

Cell Phone: _____ Catholic: _____ Yes _____ No

U.S. Citizen: _____ Yes _____ No

Ethnicity: _____ African American/Black _____ Hispanic _____ Non Hispanic
_____ Native Hawaiian/Other Pacific Islander _____ Multi-Racial
_____ American Indian/Alaskan Native _____ Caucasian _____ Filipino
_____ Japanese _____ Other Asian

Child's Date of Birth: _____ Place of Birth: _____
Mo/Day/Year City State/Country

Religion of Child _____

Date of Baptism: _____ Place of Baptism: _____

Preschool/School currently attending: _____

Teacher Name

Phone Number

Does your child attend specialized learning classes? Yes / No Subjects: _____

Speech Therapy: _____ Occupational Therapy: _____

Name and phone number of teacher _____

Languages Spoken at home: _____

Does your child have siblings? _____ If yes, please provide their ages: _____

Where does your child stand in placement of siblings? _____

List Name and Grade(s) of relatives presently enrolled in St. Cecilia School:

Name: _____ Grade: _____ Relationship: _____

Name: _____ Grade: _____ Relationship: _____

Is the applicant's family a registered/participating member of St. Cecilia Parish?

Yes ____ No ____ Envelope #: _____

I/We are involved in the following St. Cecilia parish/school ministry:

If not registered at St. Cecilia's parish, in which parish is the family registered?

_____ Church

City

Did someone recommend that you apply to St. Cecilia School? Yes / No

Who? _____

Is either parent a St. Cecilia graduate?

_____ Class of _____

_____ Class of _____

Does your child attend CFF classes? _____ Name of Parish _____

Why did you choose St. Cecilia School? _____

