

EXCEL ACADEMY CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, January 14, 2021
Regular Meeting Begins at 9:30 a.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
1545 Apache Drive, Chula Vista, CA 91910

Excel Academy Charter Schools
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 990 7777 8323

Join URL: <https://zoom.us/j/99077778323>

1. CALL TO ORDER AND ROLL CALL

Time: 9:35 a.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Absent</i>
Steve Fraire	Clerk - <i>Present</i>
Susan Houle	Member - <i>Present</i>
Larry Alvarado	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 14, 2021.

Moved by SHouleSeconded by LAlvarado

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.***3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 9:37 a.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by LAlvaradoSeconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.***5. CLOSED SESSION****Conference with Legal Counsel regarding Potential Litigation: 3 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

6. RECONVENE REGULAR MEETING

Time: 10:59 a.m.

William Hall, President reported out that the Board unanimously approved the California Office of Administrative Hearings ("OAH") Settlement Agreement, OAH Case No. 2020110416"

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights - Presented by Heidi Gasca, Executive Director
- 9.2. DMS Monthly Update (DMU) - November 2020, Presented by Karl Yoder
- 9.3. DMS Mid-Year Check-in Evaluation - December 2020, *Presented by Joanne Fountain, CEO*
- 9.4. Charter Services Organization Mid-Year Update, Presented by Dr. David Franklin, *CEO*
- 9.5. CEO SMART Goals Mid-Year Update, *Presented by Kurt Madden, CEO*

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on December 3, 2020
- 10.2. Minutes of the Special Board Meeting that was held on December 18, 2020

Consent Calendar - Business/Financial Services

- 10.3. Check Register - December 2020

Consent Calendar - Education/Student Services

- 10.4. Approval of 2019-20 School Accountability Report Card (SARC) Questionnaire

Consent Calendar - Personnel Services

- 10.5. Approval of Employee Handbook Revisions, effective January 1, 2021
- 10.6. Approval of IRS Mileage Reimbursement Rate Change

Consent Calendar - Policy Development

- 10.7. Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

Board Policies: Revised**4115-EA Family and Medical Leave Act Policy**Moved by SHouleSeconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

Motion carried unanimously, 4-0.**11. PERSONNEL SERVICES****11.1. (Action) Approval of Declaration of Need for Emergency CLAD**

It is recommended the Board approve the Declaration of Need for Emergency CLAD for ExcelAcademy Charter Schools, Helendale (#2073) and Warner (#2053).

Moved by LAlvaradoSeconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

Motion carried unanimously, 4-0.**11.2. (Action) Approval of Revision to Employee Lease Agreement - Attachment A (Job Description - Chief Executive Officer)**

It is recommended the Board approve the revisions to the job description for Chief Executive Officer included as Attachment A in the Employee Lease Agreement.

Corrie Amador, HR Director noted that the version of the document being presented is: "Copy of final redline CEO 2021-01-04 rev 1-12-20"

Moved by SFraireSeconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.***12. POLICY DEVELOPMENT****12.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

1000 Series - Community Relations

1035-EA Access to Public Records Policy

Moved by LAlvaradoSeconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.***13. CALENDAR**

The next scheduled meeting will be held virtually on February 11, 2021.

14. BOARD COMMENTS

Board Member Larry Alvarado wanted to thank Kurt, Heidi and Lori for the onboarding time spent with him, he found it very useful. The Board Members really liked the updates, newsletter, presentations, saying this was a great report out. It looks so easy but, they know there is a ton of work behind the scenes, outstanding! They commented on the section in the newsletter on how to give compliments to people, saying when you attach specificity to this, people will think about it, it is really building. Wonderful job to Heidi and her team. Thank you.

15. CEO COMMENTS

The CEO echoes everything the Board has said and gave kudos and compliments to all staff, super job! He said Heidi sets the tone by her role modeling, and work ethic. He gave a shout out to Mike Humphrey for him to get healthy. Super job today. Thank you.

16. ADJOURNMENT


The Regular meeting of the Board of Directors adjourned at 11:58 a.m.

Moved by SFraire Seconded by SHoule


<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
Larry Alvarado	X			

Motion carried unanimously, 4-0.

Signed:

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Kurt Madden
Secretary, Governing Board

Signed:

DocuSigned by:

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Steve Fraire
Clerk, Governing Board