

**EXCEL ACADEMY CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Minutes**

**Thursday, November 12, 2020**  
**Regular Meeting Begins at 1:15 p.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
16222 Quail Rock Road, Ramona, CA 92065  
1160 Cuyamaca Avenue, Chula Vista, CA 91911

Excel Academy Charter Schools  
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 941 3121 3482**

**Join URL:** <https://zoom.us/j/94131213482>

**1. CALL TO ORDER AND ROLL CALL**

Time 1:59 p.m.

**1.1. Roll Call**

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Steve Fraire	Clerk - <i>Present</i>
Susan Houle	Member - <i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of November 12, 2020.

Moved by SHoule      Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			

Michael Humphrey	X
Susan Houle	X
Steve Fraire	X

*Motion carried unanimously, 4-0.*

### 3. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

### 4. **ADJOURN TO CLOSED SESSION**

Time: 2:00 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by MHumphrey      Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

*Motion carried unanimously, 4-0.*

### 5. **CLOSED SESSION**

#### **Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

### 6. **RECONVENE REGULAR MEETING**

Time: 2:06 p.m.

*William Hall, President reported out "no action was taken during the closed session."*

### 7. **PLEDGE OF ALLEGIANCE**

Led by: William Hall

### 8. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS****9.1. School Highlights**

Presented by: Heidi Gasca, Executive Director

**9.2. DMS Monthly Update (DMU) - September 2020**

Presented by: Karl Yoder, Interim DMS Finance Lead

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes****10.1.** Minutes of the Regular Board Meeting that was held on October 8, 2020**10.2.** Minutes of the Special Board Meeting that was held on October 15, 2020**Consent Calendar - Business/Financial Services****10.3.** Check Register - October 2020**Consent Calendar - Personnel Services****10.4.** Approval of Certificated Personnel Report**Consent Calendar - Policy Development****10.5.** Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year:**Board Policies: Reviewed without Changes**

5055, 5075, 6045

**Board Policies: Revised**

5050, 5095, 6005, 6040, 6095, 6120, 6125

Moved by MHumphreySeconded by SFraire**Roll Call Vote:**

	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

***Motion carried unanimously, 4-0.***

## **11. EDUCATION/STUDENT SERVICES**

### **11.1. (Action) Approval of School Plan for Student Achievement (SPSA)**

It is recommended the Board approve the School Plan for Student Achievement (SPSA) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

*Presented by: Tamara Murphy, Title I Coordinator*

Moved by SHoule      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

***Motion carried unanimously, 4-0.***

## **12. ORGANIZATIONAL STRUCTURE OF THE BOARD**

### **12.1. (Action) Selection and Appointment of a New Board Member**

It is recommended the Board conduct a selection process for the appointment of a new Board Member due to a current vacancy.

*William Hall, Board President presented the process and provided the names of the potential candidates. The Board of Directors asked five (5) interview questions to each candidate.*

- 1. Larry Alvarado*
- 2. Charlie Padilla*

*The Board discussed the following and voted for the 5th Board Member.*

- 1. Mike finds this hard, both are good friends and are good. He will go with his head, and will lean towards Larry because of his special education background.*
- 2. Susan said this is a tough one, "integrity, good listener, student focused." She tips her heart towards Larry because of his strong integrity.*
- 3. Steve likes both candidates. Special Education and diversity is a huge thing to have. He said we need a person with a special education background. He leans towards Larry.*
- 4. Bill said this is a difficult decision, we have a big issue with special education, and he will lean towards Larry because of his background in special education.*

*The Board agreed to select and approve Larry Alvarado for the Excel Academy Board Member vacancy.*

Moved by MHumphrey      Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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William Hall	X
Michael Humphrey	X
Susan Houle	X
Steve Fraire	X

*Motion carried unanimously, 4-0.*

### **13. POLICY DEVELOPMENT**

#### **13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

*Presented by: Heidi Gasca, Executive Director*

#### **5000 Series - Student Services**

5065-EA Lottery Policy

#### **6000 Series - Instruction**

6050-EA Virtual Proctoring Policy

6055-EA Educational Activity Policy

Moved by SFraire      Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

*Motion carried unanimously, 4-0.*

### **14. CALENDAR**

The next scheduled meeting will be held virtually on December 3, 2020.

### **15. BOARD COMMENTS**

The Board Members said Heidi is running a great operation here and thanked her for the wonderful presentations today. They said they are glad Karl is back in the picture and working with the team and are happy to see that Excel has a surplus. They also thanked Charlie and Larry for wanting to be a part of Excel Academy, and congratulated Larry Alvarado for being selected to the open Board Member position. They wished everyone a Happy Thanksgiving and said they always look forward to being part of these meetings, children and family are most important. Thank you everyone!

16. **CEO COMMENTS**

The CEO expressed his gratitude to the Board of Directors for their hard work and wished everyone the very best with their families during Thanksgiving. He said to Heidi “you can see that you have built 4 more good pillars” your budget is getting better, your SPSA is solid, your Special Education is very strong pillar, and now you got Larry Alvarado, these are very strong pillars! He said he knows Larry is going to work very hard for Excel and said to Charlie, “never go away too far as we never know when we will need a backup.” Take care and thank you!

17. **ADJOURNMENT**


The Regular meeting of the Board of Directors adjourned at 3:17 p.m.

Moved by SFraire      Seconded by MHumphrey


<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

*Motion carried unanimously, 4-0.*

Signed:

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Kurt Madden  
Secretary, Governing Board

Signed:

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Steve Fraire  
Clerk, Governing Board