

**EXCEL ACADEMY CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**Agenda**

**Thursday, March 10, 2022**  
**Regular Meeting Begins at 9:15 a.m.**  
**Closed Session Begins at 9:20 a.m.**  
**Regular Meeting Reconvene at 9:45 a.m.**

**The meeting will be held virtually.**  
**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 835 2307 6368**

**Join URL: <https://us06web.zoom.us/j/83523076368>**

**MISSION STATEMENT**

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time: \_\_\_\_\_

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Larry Alvarado	Member

## 2. **APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 10, 2022.

### Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## 3. **BOARD GOVERNANCE**

### 3.1. (Action) **Approval of Resolution No. 2022-3-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2022-3-10 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

#### **Option 1**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

#### **Option 2**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

### Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## 4. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**5. ADJOURN TO CLOSED SESSION**

Time: \_\_\_\_\_

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**6. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/ Nonreelection Pursuant to Government Codes 54954.5(e), and 54957

**7. RECONVENE REGULAR MEETING**

Time: \_\_\_\_\_

**8. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**9. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**10. CORRESPONDENCE/PROPOSALS/REPORTS**

**10.1.** School Highlights Presented by Heidi Gasca, Executive Director

**10.2.** Student Testimonial: Paul McNeill and Aviv Wieder

**11. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

### **Consent Calendar - Board Meeting Minutes**

11.1. Minutes of the Regular Board Meeting that was held on February 10, 2022

### **Consent Calendar - Business/Financial Services**

11.2. Check Register - February 2022

### **Consent Calendar - Education/Student Services**

11.3. Approval of 2022-2023 School Calendar

### **Consent Calendar - Policy Development**

11.4. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

#### **Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

#### **1000 Series - Community Relations**

- 1010-EA Civility Policy
- 1025-EA Uniform Complaint Policy
- 1030-EA Safe Operation of Schools (Infectious Disease) Policy
- 1035-EA Access to Public Records Policy

#### **4000 Series - Personnel Services**

- 4105-EA Paid Sick Leave Policy
- 4110-EA Pregnancy Disability Leave Policy
- 4170-EA/ Injury and Illness Prevention Policy
- 4170E-EA Injury and Illness Prevention Plan

#### **Board Policies: Reviewed**

The following policies are being brought to the Board without changes for annual review.

#### **3000 Series - Business/Non-Instructional**

- 3125-EA Interorganizational Loan Policy
- 3135-EA Gift Acceptance Policy

#### **4000 Series - Personnel Services**

- 4000-EA Personnel Concepts and Roles Policy
- 4010-EA At-Will Employment Policy
- 4015-EA Equal Employment Opportunity Policy
- 4020-EA Background Check Policy
- 4025-EA Tuberculosis Risk Assessment and Examination Policy
- 4030-EA Immigration Compliance Policy
- 4035-EA Mandated Reporter - Child Abuse and Neglect Reporting Policy
- 4040-EA Corporal Punishment Policy
- 4045-EA Professional Boundaries Policy
- 4050-EA Whistleblower Policy
- 4055-EA Internal Complaint Policy

4060-EA	Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy
4065-EA	Meal Period and Rest Break Policy
4070-EA	Lactation Accommodation Policy
4075-EA	Drug, Alcohol, and Tobacco-Free Workplace Policy
4080-EA	Acceptable Use of Technology Policy
4085-EA	Payroll Withholdings Policy
4090-EA	COBRA Benefits Policy
4115-EA	Family Medical Leave Act and California Family Rights Act Policy
4125-EA	Victims of Crime Policy
4130-EA	Remote Work Policy
4145-EA	Professional Development Reimbursement Policy
4150-EA	Mileage Reimbursement Policy
4160-EA	Children of Teachers Policy
4165-EA	Employee Driving Policy

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **12. BUSINESS/FINANCIAL SERVICES**

### **12.1. (Action) Approval of the Second Interim Financial Report**

It is recommended the Board approve the Second Interim Financial Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053) for the 2021-2022 school year.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **12.2. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Excel Academy Charter Schools**

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053) for the year ended June 30, 2022.

**Fiscal Impact:** \$24,125

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12.3. (Action) Approval of National University Unpaid Student Teaching, Field Experience and Practicum Agreement**

It is recommended the Board approve the Unpaid Student Teaching, Field Experience and Practicum Agreement between National University, and Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12.4. (Action) Approval of Purchase of MacBook and Dell Laptops**

It is recommended the Board approve the purchase of MacBook and Dell Laptops for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** Total \$15,114.51  
(10 MacBooks: \$8,433.73, and 6 Dell Laptops: \$6,680.78)

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **13. EDUCATION/STUDENT SERVICES**

#### **13.1. (Action) Approval of the A-G Completion Improvement Grant Plan**

It is recommended the Board approve the A-G Completion Improvement Grant Plan for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** Pending State determination of final fund distribution.

#### **Roll Call Vote:**

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **14. CALENDAR**

The next scheduled meeting will be held virtually on April 21, 2022.

### **15. BOARD COMMENTS**

### **16. CEO COMMENTS**

### **17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ a.m.

#### **Roll Call Vote:**

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

#### **FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School. Telephone: 760-494-9646.