



**AGENDA Notice**  
**BOARD OF DIRECTORS' MEETING**  
**June 8, 2022, 6:00 p.m. - Regular Meeting**  
**AeroSTEM Academy 82 Second Street, Yuba City, CA**

**Mission Statement**

The AeroSTEM Academy prepares students of today for the growing college and career opportunities of tomorrow. By exploring Science, Technology, Engineering and Mathematics (STEM) through the lens of aerospace students gain the knowledge and skills necessary to contribute to a dynamic, technologic-intensive economy. The AeroSTEM Academy creates a culture of character and collaboration within the school, and in close partnership with college and professional communities. The educational program encourages imagination, incorporates experiential learning, and provides opportunities to engineer solutions.

*Dream. Discover. Design*

**Vision**

Graduates from AeroSTEM Academy will have mastered a growth mindset, determined a college and/or career field, acquired an accompanying real-world STEM skill set, and will be prepared to successfully enter the next phase of their education.

**Public Participation**

Members of the public who attend the meeting may participate by completing and submitting cards identifying their name and what agenda item they would like to address. The Board may limit public input to 3 minutes per speaker, per agenda item.

A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

B. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:

C. BOARD MEMBER REPORTS:

D. DIRECTOR'S REPORT:

E. CONSENT AGENDA

1. Approval of Minutes from December 13, 2021
2. Approval of minutes from January 31, 2022
3. Approval of Minutes from February 28, 2022
4. Approval of minutes from March 7, 2022
5. Approval of Minutes from April 26, 2022 Special Meeting
6. Approval of Minutes from May 5, 2022 Special Meeting



F. THE BOARD OF DIRECTORS WILL DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

1. Submission of interest for board membership by Tony Barber
2. Resolution to have a Sutter County Superintendent of Schools County Treasury Account
3. Facilities (discussion)
4. Public Hearing for LCAP- Local Control and Accountability Plan
5. Public Hearing for Parent Budget Overview and Budget

G. THE BOARD OF DIRECTORS WILL DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS (following public comment, if any):

1. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Executive Director

H. ITEMS FOR NEXT MEETING AGENDA: LCAP adoption, Budget adoption, Back Office Update, Election of Officers, Board Calendar adoption for 2022-23 school year

I. NEXT MEETING DATE, TIME AND LOCATION June 29, 2022, 6:00 pm 82 Second Street, Yuba City, Ca 95991

J. ADJOURNMENT

Notice: The AeroSTEM Academy does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Kathy Smith-McQuerry, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in AeroSTEM Academy's open and public meetings. Please notify Mrs. Smith-McQuerry at (530) 742-2531, forty-eight (48) hours or more prior to disability accommodations being needed in order to participate in the meeting.



## BOARD OF DIRECTORS MEETING

AeroSTEM Academy

Wednesday June 8, 2022, 6:00 pm. - Regular Meeting

AeroSTEM Academy

82 Second St., Yuba City, CA

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### MINUTES from May 5, 2022 - Special Meeting

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#### A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

David Heslop, Board President, called the meeting to order at 6:00 pm

#### APPROVAL OF AGENDA:

Motion by Marvin King and second by Bryan Giles to approved agenda

#### Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Yes

Motion carried: Six (6) Yes and Zero (0) No

#### ATTENDEES:

Dave Heslop - Community Board member - President

Dallan Reese - Community Board Member - Secretary

John Floe: - Community Board Member

Marvin King - Community Board Member

Bryan Giles - Parent Board Member

Jennifer Stein - Community Board Member

Kathy Smith-McQuerry - School Director

Keith Bordsen - AeroSTEM Teacher

#### ABSENTEES:

None

#### B. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:

1. Keith Bordsen stated that he wanted the Board to know that he feels the Director is doing a good job and hopes to continue working with her next year

#### C. CLOSED SESSION:

Closed Session open at 6:08 pm - Employee Performance Evaluation

Closed Session ended at 8:00 pm

Report out: Board requested Director to provide specific items of information

#### D. ITEMS FOR NEXT AGENDA:

1. School Calendar
2. Closed Session

#### E. NEXT MEETING DATE, TIME, AND LOCATION:

Wednesday, May 18, 2022, 6:00 pm, AeroSTEM 82 Second Street, Yuba City, Ca. 95993

#### F. ADJOURNMENT:



Motion by John Floe, second Marvin King to adjourn meeting.

Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Yes

Motion carried: Six (6) Yes and Zero (0) No

Meeting adjourned at 8:01 pm

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Secretary/Treasurer

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Date



## BOARD OF DIRECTORS MEETING

AeroSTEM Academy  
Wednesday June 8, 2022, 6:00 pm. - Regular Meeting  
AeroSTEM Academy  
82 Second St., Yuba City, CA

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### MINUTES from April 26, 2022 - Special Meeting

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#### A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

David Heslop, Board President, called the meeting to order at 6:00 pm

#### APPROVAL OF AGENDA:

Motion by Marvin King and second by Bryan Giles to approved agenda

#### Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Motion carried: Five (5) Yes and zero (0) No

#### ATTENDEES:

Dave Heslop - Community Board member - President

Dallan Reese - Community Board Member - Secretary

John Floe - Community Board Member

Marvin King - Community Board Member

Bryan Giles - Parent Board Member

Kathy Smith-McQuerry - School Director

Tara Taber - AeroSTEM Teacher

Keith Bordsen - AeroSTEM Teacher

Tiffany Chao - Member of the Public

#### ABSENTEES:

Jennifer Stein - Community Board Member

#### B. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:

1. Keith Bordsen spoke about the challenging school year and his desire to support the Director in continuing her roll with the school.
2. Tara Taber spoke in support of changes and moves that have happened under the leadership of the Director, acknowledging a difficult year with Covid.

#### C. CLOSED SESSION:

Closed Session open at 6:08 pm - Employee Performance Evaluation

Closed Session ended at 8:40 pm

Report out: Employee contract will continue with additional goals and training outlined by Board

#### D. ITEMS FOR NEXT AGENDA:



1. Additional Closed Session - Employee Contract review
2. Board Member replacements

E. NEXT MEETING DATE, TIME, AND LOCATION:

Special Meeting - Monday, May 5, 2022, 6:00 pm, AeroSTEM 82 Second Street, Yuba City, Ca. 95993

F. ADJOURNMENT:

Motion by Bryan Giles, second John Floe to adjourn meeting.

Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Motion carried: Five (5) Yes and zero (0) No

Meeting adjourned at 8:48 pm

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Secretary/Treasurer

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Date



## BOARD OF DIRECTORS MEETING

AeroSTEM Academy  
Wednesday, June 8, 2022, 6:00 pm. - Regular Meeting  
AeroSTEM Academy  
82 Second St., Yuba City, CA

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### MINUTES from March 7, 2022 - Regular Meeting

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#### A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

David Heslop, Board President, called the meeting to order at 1:30 pm

#### APPROVAL OF AGENDA:

Motion by Dallan Reese and second by Marvin King to approved agenda with the omission of item F1 (February 28, 2022 minutes), item F2 (January 31, 2022 minutes), and F3 (December 13, 2021 minutes)

#### Roll Call:

Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

#### ATTENDEES:

Dave Heslop - Community Board member - President  
Dallan Reese - Community Board Member - Secretary  
Marvin King - Community Board Member  
Bryan Giles - Parent Board Member  
Kathy Smith-McQuerry - School Director  
Susan Regina - AeroSTEM Office Manager  
Karen Peters: CSMC Services  
Tara Taber - AeroSTEM Teacher  
Keith Bordsen - AeroSTEM Teacher

#### ABSENTEES:

John Floe - Community Board Member  
Jennifer Stein - Community Board Member

#### B. BOARD FINDING PURSUANT TO GOVERNMENT CODE SECTION (e):

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion by Bryan Giles, second by Marvin King to continue remote meeting on Zoom

#### Roll Call:

Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes



Motion Carried: Four (4) Yes and Zero (0) No

C. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:  
None

D. BOARD MEMBER REPORTS:  
None

E. DIRECTORS REPORT:  
Director - Kathy Smith-McQuerry reported the following:  
1. Updates on current enrollment and WASC progress

F. CONSENT AGENDA:  
1. Approval of Minutes from February 28, 2022 – Special Meeting Minutes (moved to next meeting)  
2. Approval of Minutes from January 31, 2022 - Regular Meeting Minutes (moved to next meeting)  
3. Approval of Minutes from December 13, 2021 - Regular Meeting Minutes (moved to next meeting)  
3. Warrants  
4. Approval of advertising campaign

Motion by Dallan Reese and second by Marvin King to approve consent agenda with the omission of item F1 (January 31, 2022 Board Meeting Minutes) and item F2 (December 13, 2021 Board Meeting minutes)

Roll Call:  
Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

G. THE BOARD OF DIRECTORS WILL DISCUSS AND / OR TAKE ACTION ON THE FOLLOWING ITEMS:

1. A-G Improvement Grant Approval:

The A-G grant plan was reviewed by Kathy Smith-McQuerry. This money will be used to improve student access to courses in A-G areas through credit recovery, processing more courses for approval, and using pre-approved online courses from third party vendors as needed. This was approved by the Charter Site Council. Motion to approve by Bryan Giles, second by Dallan Reese,

Roll Call:  
Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

2. Second Interim Budget Adoption:

Karen Peters (CSMC Services) reviewed the second interim budget and answered questions. This was approved by the Charter Site Council. Motion to approve by Bryan Giles, Second by Marvin King.

Roll Call:  
Dave Heslop: Yes  
Dallan Reese: Yes





Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

3. Consolidated Application and Reporting System (CARS):

Requested approval to apply for Title funds for next school year. Kathy Smith-McQuerry and Karen Peters reviewed the process of completing this step to allow the school to collect funds for the specific programs. This was approved by the Charter Site Council. Motion to approve by Dallan Reese, Second by Bryan Giles.

Roll Call:  
Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: four (4) Yes and Zero (0) No

H. ITEMS FOR NEXT AGENDA:

1. WASC Follow
2. LCAP Update
3. Budget Planning
4. Calendar for next school year

I. NEXT MEETING DATE, TIME, AND LOCATION:

Monday, May 18, 2022, 6:00 pm, AeroSTEM 82 Second Street, Yuba City, Ca. 95993  
As a Note: All future AeroSTEM Board meeting will be on Wednesday's at 6:00 pm

J. ADJOURNMENT:

Motion by Marvin King, second Bryan Giles to adjourn meeting.

Roll Call:  
Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Notion carried: Four (4) Yes and Zero (0) No

Meeting adjourned at 2:15 pm

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Secretary/Treasurer

\_\_\_\_\_  
Date





## BOARD OF DIRECTORS MEETING

AeroSTEM Academy  
Wednesday, June 8, 2022, 6:00 pm. - Regular Meeting  
AeroSTEM Academy  
82 Second St., Yuba City, CA

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### MINUTES from February 28, 2022 - Special Meeting

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#### A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

David Heslop, Board President, called the meeting to order at 1:30 pm

#### APPROVAL OF AGENDA:

Motion by Dallan Reese and second by Marvin King to approved agenda with the omission of item E1 (February 28, 2022 minutes), item E2 (January 31, 2022 minutes), and E3 (December 13, 2021 minutes)

#### Roll Call:

Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

#### ATTENDEES:

Dave Heslop - Community Board member - President  
Dallan Reese - Community Board Member - Secretary  
Marvin King - Community Board Member  
Bryan Giles - Parent Board Member  
Kathy Smith-McQuerry - School Director  
Susan Regina - AeroSTEM Office Manager  
Tara Taber - AeroSTEM Teacher

#### ABSENTEES:

John Floe - Community Board Member  
Jennifer Stein - Community Board Member

#### B. BOARD FINDING PURSUANT TO GOVERNMENT CODE SECTION (e):

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion by Bryan Giles, second by Marvin King to continue remote meeting on Zoom

#### Roll Call:

Dave Heslop: Yes  
Dallan Reese: Yes  
Marvin King: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No



C. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:  
None

D. BOARD MEMBER REPORTS:  
None

E. DIRECTORS REPORT:

Director - Kathy Smith-McQuerry reported the following:

1. 135 enrollment / 2 new next week
2. Enrollment push is in progress
3. Recruitment list for next semester is started
4. A few new staff have come on board.
5. Mask mandate - after March 11th, 2022 students and staff will no longer need masks per Governor's announcement today.
6. Several field trips upcoming
7. Further updates during next week's regular meeting

F. CONSENT AGENDA:

1. Approval of Minutes from January 31, 2022 – Special Meeting Minutes (moved to next meeting)
2. Approval of Minutes from December 13, 2021 - Regular Meeting Minutes (moved to next meeting)
3. Warrants
4. Comprehensive Safety Plan Update

Discussion regarding the changes to the safety plan - Marvin King will abstain as he did not see the document in a timely manner. Discussion regarding board packet materials being provided in a timely manner - one week prior to meeting.

Motion by Dallan Reese and second by Bryan Giles to approve consent agenda with the omission of item F1 (January 31, 2022 Board Meeting Minutes) and item F2 (December 13, 2021 Board Meeting minutes)

Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

Marvin King: Abstain

Bryan Giles: Yes

Motion carried three (3) Yes and one (1) Abstain

G. THE BOARD OF DIRECTORS WILL DISCUSS AND / OR TAKE ACTION ON THE FOLLOWING ITEMS:

1. A-G Improvement Grant Public Hearing 2.

Comments: Kathy Smith-McQuerry items were discussed at the Charter Council meeting - they did not have questions. A-G Improvement will be actioned at the next regular board meeting. Dallan Reece asked questions about the details of the A-G Improvement - Kathy Smith-McQuerry clarified funding in this plan for staff/vendors/courses/academics offered

No Action Required

2. LCAP Midyear Review and Supplemental Update.

Informational only

No Action Required



H. ITEMS FOR NEXT AGENDA:

1. Discussion for the date of the next meeting scheduled for March 7th and materials delivery. The Board requested material lead time to be a week. Kathy Smith-McQuerry clarified the constraints from other providers. The Board asked for the packet to be delivered by end-of-business on Wednesday 3/2/22.

2. Discussion of WASC request for access to the Board - Sunday evening 3/6/22. Kathy Smith-McQuerry will confirm with WASC and communicate the details to the board.

3. Discussion of Board meetings moving to evenings - Thursday suggested - will continue this discussion.

I. NEXT MEETING DATE, TIME, AND LOCATION:

Monday, March 7, 2022, 1:30 pm, AeroSTEM 82 Second Street, Yuba City, Ca. 95993

ADJOURNMENT:

Motion by Marvin King, second Bryan Giles to adjourn meeting.

Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

Marvin King: Yes

Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

Meeting adjourned at 2:15 pm

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Secretary/Treasurer

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Date





## BOARD OF DIRECTORS MEETING

AeroSTEM Academy  
Wednesday, June 8, 2022, 6:00 pm. - Regular Meeting  
AeroSTEM Academy  
82 Second St., Yuba City, CA

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### MINUTES from January 31, 2022 – Special Meeting

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#### A. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES:

David Heslop, Board President, called the meeting to order at 1:33 pm

#### APPROVAL OF AGENDA:

Motion by John Floe and second by Marvin King to approved agenda with the omission of item F1 (December 31, 2021 minutes

#### Roll Call:

Dave Heslop: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Absent - joined meeting at 2:05 pm

Motion carried: Four (4) Yes and Zero (0) No

#### ATTENDEES:

Dave Heslop - Community Board member - President

John Floe - Community Board Member

Marvin King - Community Board Member

Bryan Giles - Parent Board Member

Jennifer Stein - Community Board member

Kathy Smith-McQuerry - School Director

Karen Peters - CSMC Services Accounting Support

Keith Bordsen - AeroSTEM Teacher

#### ABSENTEES:

Dallan Reese - Community Board Member - Secretary

#### B. BOARD FINDING PURSUANT TO GOVERNMENT CODE SECTION (e):

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion by John Floe, second by Bryan Giles to continue remote meeting on Zoom

#### Roll Call:

Dave Heslop: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Absent



Motion carried Four (4) Yes and Zero (0) No

C. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:  
None

D. BOARD MEMBER REPORTS:  
None

E. DIRECTORS REPORT:

132 students enrolled for second semester. WASC review finished. March starts enrollment for next school year. WASC Visit March 7-9, will need to meet with board to review. Meal Program review in progress. Senior graduation in June, hoping board will attend our first high school graduation. Dinner with an Aviator scheduled for when Shelly returns to campus.

F. CONSENT AGENDA:

1. Approval of Minutes from December 13, 2021 – Regular Meeting Minutes (moved to next meeting)
2. Warrants

Motion by Bryan Giles and second by Marvin King to approve consent agenda with the omission of item F1 December 13, 2021 Board Meeting minutes

Roll Call:

Dave Heslop: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Yes

Motion carried Five (5) Yes and Zero (0) No

G. THE BOARD OF DIRECTORS WILL DISCUSS AND / OR TAKE ACTION ON THE FOLLOWING ITEMS:

1. WASC Self-Reflection Report and Process update:

Kathy Smith-McQuerry reviewed report and identified goals from staff for improvement. WASC is a very big undertaking with great importance to our students. WASC visit parameters were reviewed. Was noted the process is very rigorous and time consuming. Marvin King shared feedback that such large documents need more time for review by the board. Kathy Smith-McQuerry shared that short staffing in the school and other companies the school works with have caused delays in obtaining information to share. John Floe wondered why we didn't move the meeting back for more for time to review. Kathy Smith -McQuerry shared that some items had to be adopted by January so we had to have the meeting. Bryan Giles shared that a lot of this is routine and we are doing our best with short staffing. Dave Heslop shared the large binder report and agreed more time to review is helpful. Kathy Smith-McQuerry reminded the board this is information only and does not require approval.

2. School Accountability Report Card (SARC).

SARC template was completed for reporting to state and stakeholder. This information is for last school year, not this school year. Staffing was not included so Kathy shared a separate document to review current staffing levels. Jennifer asked about teaching Spanish only being in high school. Mandie Oxendine (parent) asked for clarification on intern teachers working under credentialed teachers. Motion to approve by John Floe, and second by Jennifer Stein to approve School Accountability Report Card (SARC)

ROLL CALL:

Dave Heslop: Yes

John Floe: Yes

Marvin King: Yes

Bryan Giles: Yes

Jennifer Stein: Yes

Motion carried: Five (5) Yes and Zero (0) No





3. 2020-21 Audit Report

Karen Peters (CSMC) shared that there are no findings from the audit and the findings from previous years have been fixed by implementing a better accounting system through CSMC back-office services. Motion to approve by Bryan Giles, and second by Jennifer Stein to accept and approve the 2020 - 2021 Audit Report as presented

ROLL CALL:

Dave Heslop: Yes  
John Floe: Yes  
Marvin King: Yes  
Bryan Giles: Yes  
Jennifer Stein: Yes

Motion carried: Five (5) Yes and Zero (0) No

4. Informal Budget Report was reviewed.

To date we have adjusted budget by reducing projected ADA by 7 students and implementing state funds for recovery. We currently show an ending balance of about \$9,000. It is important to note that many of the incoming funds are restricted and must be used in specific ways.

No Action Required

H. CLOSED SESSION:

Closed Session opened at 2:25 pm - Student Expulsion Hearing

Closed Session ended at 2:38 pm

Report Out - The Board accepted the recommendation from the expulsion committee to expel the student.

I. ITEMS FOR NEXT MEETING AGENDA:

1. LCAP midyear review and supplemental report.
2. Update School Safety Plan
3. A-G Completion Improvement Grant (Public Hearing)

J. NEXT MEETING DATE, TIME AND LOCATION:

Monday, February 28, 2022, 1:30 pm, (Special Meeting) - ZOOM

K. ADJOURNMENT:

Motion by Marvin King, second by John floe to adjourn meeting.

Roll Call:

Dave Heslop: Yes  
John Floe: Yes  
Marvin King: Yes  
Bryan Giles: Yes  
Jennifer Stein: Yes

Motion carried: Five (5) Yes and Zero (0) No

Meeting adjourned at 2:41 pm

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Secretary/Treasurer

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Date



## BOARD OF DIRECTORS MEETING

AeroSTEM Academy  
Wednesday, June 8, 2022, 6:00 p.m. - Regular Meeting  
AeroSTEM Academy  
82 Second St., Yuba City, CA

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### MINUTES from December 13, 2021 - Regular Meeting Virtual Meeting Notice

This meeting will be conducted pursuant to Governor Newsome's Executive Order N-29-20, issued March 17, 2020, which suspended certain provisions of the Bagley-Keene Open Meeting Act during the declared State of Emergency response to the COVID-19 pandemic. Consistent with the Executive Order, in order to promote and maximize social distancing and public health and safety, this meeting will be conducted virtually. The locations from which Board Members will participate are not listed on the agenda and are not open to the public. All members of the public shall have the right to offer comment at this public meeting as described on this Notice.

#### Virtual Access

December 13, 2021 at 1:30 PM

Location: Online via Zoom

Dial-in, 1+ (699) 900-6833 US (San Jose)

Meeting ID: 814 1328 7788

One Tap Mobile: +16699006833,,81859138979#,,, \*558260# US (San Jose)

#### A. CALL TO ORDER / APPROVAL OF AGENDA / INTRODUCTION OF ATTENDEES:

Dave Heslop, Board President, called the meeting to order at 1:40 pm

#### APPROVAL OF AGENDA:

Board President, Dave Heslop relinquished the chair to Board Member, Dallan Reese.

Acting Board President, Dallan Reese motioned to approve today's agenda with the following changes. Omit Item G1, "Board On Track Training". Board Member, Dave Heslop agreed. Discussion ensued. Kathy Smith-McQuerry, Executive Director, outlined the importance of the "Board On Track Training" being an annual training and support for strategic planning that is specific to school board meeting procedures including, but not limited to The Brown Act.

Board Member, Dave Heslop made a motion to eliminate G1 from the agenda because he believed there to be no relevance to the board. Board Member, John Floe seconded the motion to eliminate G1, "Board On Track Training" from the agenda.

#### Roll Call:

Dave Heslop: Yes

Dallan Reese: Yes

John Floe: Yes

Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No - item G1 has been eliminated from today's board meeting agenda dated December 13, 2021.

Acting Board President Dallan Reese relinquished the chair back to Board President Dave Heslop

**ATTENDEES:**

Dave Heslop, Board President  
Dallan Reese, Board Secretary  
Bryan Giles, Parent and Board Member  
Marvin King, Prospective Board Member  
Mandie Oxendine, Parent and Prospective Board Member  
Kathy Smith-McQuerry, AeroSTEM Executive Director  
Nicolaas Hoogaveen, Sutter County Superintendent of Schools  
John Floe, Board Member  
Joe Hendrix, Deputy of Superintendent of Sutter County Superintendent of Schools  
Debbie O'Brien, AeroSTEM Receptionist  
Christine Gibbs, ELA and AOPA Teacher at AeroSTEM  
Eli Henderson, Special Education Coordinator at AeroSTEM  
Chris Bratton, AeroSTEM School Secretary  
Michelle Coe, Parent

**ABSENTEES:**

Jennifer Stein, Community Board Member

- B. BOARD FINDING PURSUANT TO GOVERNMENT CODE SECTION 54953(e):** The allowance of the Board Meeting to commence over ZOOM Meetings.

Motion by John Floe to hold board meeting over ZOOM 2nd by Dallan Reese

**Roll Call:**

Dave Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

- C. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA:**

An AeroSTEM faculty member suggested that board meetings be held on Monday afternoons as they are more easily accessible for school staff to attend. Discussion about holding board meetings on Mondays at 1:30 P.M.

- D. BOARD MEMBER REPORTS:**

Dallan Reese thanked the school faculty and staff for attending.

- E. DIRECTOR'S REPORT:**

Executive Director, KSmith reported that school was closing the first semester and preparing for many activities and looking forward to the second semester. There may be changes coming for 8th grade and staff is busy developing strategies for increasing school enrollment. AeroSTEM Academy has plans for community outreach by attending community events to introduce AeroSTEM to families not familiar and to boost enrollment.

- F. CONSENT AGENDA:**

1. Approval of Minutes from September 13, 2021 – Regular Board Meeting
2. Approval of Minutes from September 23, 2021 - Special Meeting
2. Approval of Minutes from October 11, 2021 – Regular Board Meeting
3. Approval of Minutes from October 30, 2021 – Special Board Meeting
6. Warrants

Board Member Dallan Reese addressed that the Budget Presentation action Item was corrected  
Board President Dave Heslop asked for a motion to approve Item F, Consent Agenda, Motion by Board Member John Floe to approve the Consent Agenda, 2<sup>nd</sup> by Board Member Bryan Giles.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

**G. THE BOARD OF DIRECTORS WILL DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:**

**1. Board On Track Training Training:**

This item was eliminated from the agenda earlier in the meeting.

**2. Application of new board Member, Marvin King:**

Board Member, Dave Heslop introduced Marvin King as the VA Rep for Yuba Sutter County.  
Marvin thanked the Board. Board Member, Dave Heslop motioned to approve Marvin King as a new Board Member.  
Board Member, John Floe moved to approve the motion. Discussion with comments from Joe Hendrix,  
Superintendent of Sutter County Superintendent of Schools, Board Member, Dave Heslop, and Board Member, Dallan Reese continued regarding the 7th nominee. Board Member, John Floe approved the move to name Marvin King as the sixth member to the board of trustees.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes

Motion carried: Four (4) Yes and Zero (0) No

**3. Application of new Board Member Mandi Oxendine:**

Joe Hendrix discussed the County Board and the intent of the County regarding the open 7th member seat.  
Board President, Dave Heslop tabled item 3 for a future meeting.

**4. Educator Effectiveness Grant Block Expenditure Plan:**

Board Member, Dave Heslop requested a motion to approve the Educators Effectiveness Block Grant.  
Board Member, Dallan Reese moved to approve the Educators Effectiveness Block Grant as the plan presented. Board Member, John Floe seconded the motion.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes  
Marvin King: Yes

Motion carried Five (5) Yes and Zero (0) No

**5. 1st Interim Report:**

CSMC Representative, Karen Peters reported on the 1st Interim Report.

Board Member, Dave Heslop moved to approve the 1st Interim Report as presented. Board Member, Dallan Reese seconded the motion.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes  
Marvin King: Yes

Motion carried: Five (5) Yes and Zero (0) No

**6. Charter Advisory Council Members:**

Discussion ensued with Board Member, Dallan Reese and Kathy Smith-McQuerry, Executive Director whether school faculty was consulted regarding two open positions on the list. An AeroSTEM staff member confirmed consultation of persons on the council list. Discussion also took place regarding two parents being consulted as well. Board Member, Dave Heslop asked if the Charter Advisory Council list was finalized or amenable. Board Member, Dave Heslop asked for a motion to approve the Charter Advisory Council as it is printed. Board Member, Bryan Giles motioned to approve and Board Member, John Floe seconded the motion.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: No  
John Floe: Yes  
Bryan Giles: Yes  
Marvin King: Yes

Motion carried: Four (4) Yes and One (1) No

**7. 2021 - 2022 PARENT STUDENT HANDBOOK 2021.2022 School Year:**

Kathy Smith-McQuerry, Executive Director addressed items on the Parent Student Handbook that Board Member, Dave Heslop questioned about. It was noted that school lawyers had addressed items of concern with all being compliant. Kathy Smith-McQuerry, Executive Director, mentioned that some information was updated and two copies of the handbook were distributed to board members. The previous version with red lined items and the corrected version that would be the final version if approved. Board Member, Marvin King asked about delay of adoption of the Parent Student Handbook and opt-out items. Discussion took place. board President Dave Heslop asked for a motion to approve the 2021/2022 Parent Student handbook as it was presented. Board Member Bryan Giles 2nd the motion.

**Roll Call:**

David Heslop: Yes  
Dallan Reese: Yes  
John Floe: Yes  
Bryan Giles: Yes  
Marvin King: Yes

Motion carried: Five (5) Yes and Zero (0) No

**H. CLOSED SESSION:**

Employee Performance Evaluation. Teacher Employee resignation and report on allegations of misconduct were reviewed and accepted.

**I. ITEMS FOR NEXT MEETING AGENDA:**

1. Review of LCAP
2. WASC Report
3. WASC Representatives Visit AeroSTEM Academy School Site.

**J. NEXT MEETING DATE, TIME, AND LOCATION:**

Monday, January 23, 2022, 1:30 pm., On-Line (ZOOM) Platform

**K. ADJOURNMENT:**

Board Member Dallan Reese motioned to adjourn the meeting, Board Member Marvin King 2nd.

**Roll Call:**

David Heslop: Yes

Dallan Reese: Yes

John Floe: Had to Exit Meeting Early

Bryan Giles: Yes

Marvin King: Yes

Motion carried: Four (4) Yes and One (1) Absent

The meeting was adjourned at 3:37 pm

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
Date

## **AeroSTEM Academy**

### **Agenda Item F1**

**TO:** Board of Directors  
**FROM:** Katheryn Smith-McQuerry, Executive Director  
**DATE:** June 8, 2022  
**ITEM:** **Board Membership** (discussion/action)

#### **Background and Summary Information:**

AeroSTEM Academy Board of Directors must have at least three (3) and no more than seven (7) members.

#### **Financial/Educational Impact:**

None.

#### **Recommendation:**

The Board of Directors discuss and approve of membership for Tony Barber as a replacement for Dallan Reese, who had indicated he would be setting a date to end his service to the Board when a replacement was found and approved by the Board.



5/25/2022

Tony Barber  
12604 Douglas Way  
Marysville, CA 95901

AeroSTEM Academy Board of Directors  
82 Second Street  
Yuba City, CA 95991

Dear AeroSTEM Academy Board of Directors,

My name is Tony Barber. I am a community member of Yuba-Sutter and a relative of a student who will be attending the AeroSTEM Academy in grade 7 next school year. I am writing to express interest in serving on the AeroSTEM Academy Board of Directors.

I am a supporter of charter schools as a positive option in public education and know how important it is to develop great schools for our students. I have volunteered for many years previously as a board member and Board President in the formative years of the Yuba Environmental Science Charter Academy. Through that experience I learned about school budget development, the role of the board in supporting the development of the school, how to complete strategic planning and develop mission and vision implementation, and how to create a sense of stability and positive environment with the board, staff, and community. I was very happy to participate in board development and roles and expectations planning and development under Dr. Dave Patterson, who works with charter schools across the state, and participated in courses in Love and Logic with staff and other parents to support the positive behavior choices of students and children and the work of the staff in working with student behaviors.

In the community, I own and operate All Phase Systems Integration, Inc., a business that works closely with schools, hospitals, and other businesses to install and maintain electric, internet, phone, and other systems. Because of my profession, I have knowledge of facilities improvement requirements and processes that could benefit the school as it develops into permanent facilities. I have also volunteered many hours as a past President of North Yuba Little League. As President you have a lot of responsibility to make sure the league can pay their bills, buy uniforms, and that the facility has the repairs that are needed to maintain a safe environment for the kids and parents.

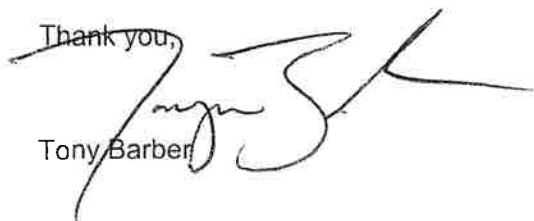
As the parent of a student who attended charter schools, I have firsthand knowledge of what parents and students face and look for in their school choices. When my children were in school, my wife and I were looking for an option that better fit our child's needs. I also have a niece that benefited from school choice and one of our local charter schools provided her the opportunity to excel and graduate with honors. I firmly believe that without school choice my

niece and my own child would have faced many challenges that are unnecessary for any child to face while attending school and earning an education.

I look forward to potentially working with you as a member of your Board of Directors and as a family member of a student. Please feel free to contact me with any questions or to advise me of my next steps in this process.

Thank you,

Tony Barber

A handwritten signature in black ink, appearing to read 'Tony Barber', is written over the printed name. The signature is stylized and cursive.

## AeroSTEM Academy

### Agenda Item F2

TO: Board of Directors

FROM: Kathy Smith-McQuerry, Executive Director

DATE: June 8, 2022

ITEM: **Resolution to Establish an Accounting Contract with Sutter County Office of Education** (action)

#### **Background and Summary Information:**

AeroSTEM Academy may be moving toward a direct service agreement or internal hire for provision of back office services and accounting. In order to effectively and transparently achieve this, AeroSTEM needs to work with a system that is approved for school accounting systems. Sutter County Office of Education has the Escape system and can accommodate AeroSTEM's use of it.

#### **Financial/Educational Impact:**

None.

#### **Recommendation:**

The Board discuss and approve the resolution to establish a school accounting contract with Sutter County Office of Education.



AEROSTEM ACADEMY BOARD OF DIRECTORS  
AEROSTEM ACADEMY DIRECTOR

Resolution to Establish a School Accounting Contract with Sutter County Office of  
Education  
Resolution No. 06-08-2022

WHEREAS, it is desirable that the AeroSTEM Academy have a State of California compliant Charter School accounting system for the purpose of employee payroll, accounts receivable and accounts payable to maintain its auditable financial records.

THEREFORE, BE IT RESOLVED, that the AeroSTEM Academy Governing Board of Directors hereby authorizes the AeroSTEM Director to negotiate an agreement / contract with Sutter County Office of Education for use their current accounting services (Escape) subject to AeroSTEM Board approval.

I hereby certify that the foregoing is a true copy of the resolution adopted by AeroSTEM Board of Directors, in a meeting thereof held Wednesday, June 8th, 2022 by the following vote:

Dave Heslop\_\_\_\_: Dallan Reese\_\_\_\_: Bryan Giles\_\_\_\_: John Floe\_\_\_\_: Marvin King\_\_\_\_:

Jennifer Stein\_\_\_\_:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Dave Heslop, President  
AeroSTEM Board of Directors

\_\_\_\_\_  
Dallan Reese, Secretary  
AeroSTEM Board of Directors

## **AeroSTEM Academy**

### **Agenda Item F3**

TO: Board of Directors

FROM: Kathy Smith-McQuerry, Executive Director  
Dave Heslop, Board President

DATE: June 8, 2022

ITEM: **Facilities Discussion** (discussion)

#### **Background and Summary Information:**

AeroSTEM Academy continues to have facilities needs that include: permanent facilities buildings, adequate infrastructure such as water supply and sewage, CTE and science specialized rooms and equipment.

#### **Financial/Educational Impact:**

None.

#### **Recommendation:**

The Board of Directors discuss facilities needs and possible solutions.

## AeroSTEM Academy

### Agenda Item F4

TO: Board of Directors

FROM: Kathy Smith-McQuerry, Executive Director

DATE: June 8, 2022

ITEM: **Local Control Accountability Plan (LCAP) Update** (discussion/public hearing)

#### **Background and Summary Information:**

The school is required to maintain and annually update the LCAP (Local Control Accountability Plan) that discloses how funds will be spent to provide high-quality educational programs benefitting all students, and specifically subgroups including socioeconomically disadvantaged, foster youth, English Language Learners, and Re-designated Fluent English Proficient students. Districts and Charters must set annual goals that align with their vision/mission and the 8 State Priorities. Significant subgroups must show improvement over the course of the plan. To be numerically significant, a district or charter must have at least 30 students in a subgroup. The exception to this rule is Foster Youth, which is considered significant at 15.

Current LCAP goals are:

1. Ensure students are prepared for college and/or career opportunities.
2. Ensure a strong, rigorous learning community in a positive learning environment.

#### **Financial/Educational Impact:**

None.

#### **Recommendation:**

The Board of Directors encourages public input while discussing progress and priorities listed in the LCAP.

**AeroSTEM Academy**

**Agenda Item F5**

TO: Board of Directors

FROM: Kathy Smith-McQuerry, Executive Director  
Dennis Nguyen, Charter School Management Corporation (CSMC)

DATE: June 8, 2022

ITEM: Public Hearing for Parent Budget Overview and Budget

**Background and Summary Information:**

The school is required to maintain and annually update the Parent Budget Overview and a balanced and viable budget for the coming school year with projections for additional years.

**Financial/Educational Impact:**

Please refer to Budget Development documentation.

**Recommendation:**

The Board of Directors encourages public input while discussing the Parent Budget Overview and Budget Development.

# AeroSTEM



|          | NAME                                  | 2022-23 ADOPTED     |
|----------|---------------------------------------|---------------------|
|          | TOTAL ENROLLMENT                      | 151                 |
|          | AVERAGE DAILY ATTENDANCE              | 143.5               |
| REVENUE  | State LCFF Revenue                    | \$ 1,578,806        |
|          | Federal Revenue                       | \$ 190,277          |
|          | Other State Revenue                   | \$ 320,130          |
|          | Local Revenue                         | \$ 206,347          |
|          | <b>TOTAL REVENUE</b>                  | <b>\$ 2,295,559</b> |
| EXPENSES | Certificated Salaries                 | \$ 703,463          |
|          | Classified Salaries                   | \$ 222,859          |
|          | Benefits                              | \$ 386,317          |
|          | <i>TOTAL PERSONNEL EXPENSES</i>       | <i>\$ 1,312,639</i> |
|          | Books and Supplies                    | \$ 158,650          |
|          | Services and Other Operating Expenses | \$ 667,008          |
|          | Capital Outlay                        | \$ 121,000          |
|          | Other Outgoing                        | \$ 13,000           |
|          | <i>TOTAL OTHER EXPENSES</i>           | <i>\$ 959,658</i>   |
|          | <b>TOTAL EXPENSES</b>                 | <b>\$ 2,272,297</b> |
| SUMMARY  | SURPLUS\( <b>DEFICIT</b> )            | \$ 23,263           |
|          | <i>% of LCFF Revenue</i>              | <i>1.5%</i>         |
|          | BEGINNING FUND BALANCE                | \$ 188,804          |
|          | <b>ENDING BALANCE</b>                 | <b>\$ 212,067</b>   |
|          | <i>% of LCFF Revenue</i>              | <i>13.4%</i>        |



## SALARIES AND BENEFITS - SUMMARIZED

| DEPT | FULL NAME  | FTE          | TOTAL SALARY      | TOTAL BENEFITS    |
|------|--|--------------|-------------------|-------------------|
| 1100 | Teacher Salaries                                   | 7.00         | 417,686.00        | 181,783.88        |
| 1120 | Substitute Teachers                                | 1.00         | 5,100.00          | 1,609.15          |
| 1200 | Certificated Pupil Support Salaries                | 1.00         | 65,048.00         | 27,187.37         |
| 1300 | Certificated Supervisor and Administrator Salaries | 2.00         | 215,629.00        | 73,747.97         |
| 2100 | Instructional Aide Salaries                        | 2.00         | 38,433.92         | 14,405.99         |
| 2200 | Classified Support Salaries                        | 2.00         | 51,130.50         | 18,865.03         |
| 2400 | Clerical, Technical and Office Staff Salaries      | 4.00         | 133,294.40        | 68,717.49         |
|      |  | <b>19.00</b> | <b>926,321.82</b> | <b>386,316.89</b> |

| GRADE 2022-23 ADOPTED |     |
|-----------------------|-----|
| ENROLLMENT BY GRADE   |     |
| K                     |     |
| 1                     |     |
| 2                     |     |
| 3                     |     |
| 4                     |     |
| 5                     | 11  |
| 6                     | 25  |
| 7                     | 21  |
| 8                     | 33  |
| 9                     | 22  |
| 10                    | 18  |
| 11                    | 10  |
| 12                    | 11  |
| OTHER (CTC)           |     |
| TOTAL                 | 151 |

| DAILY ATTENDANCE RATE |        |
|-----------------------|--------|
| K                     | 95.00% |
| 1                     | 95.00% |
| 2                     | 95.00% |
| 3                     | 95.00% |
| 4                     | 95.00% |
| 5                     | 95.00% |
| 6                     | 95.00% |
| 7                     | 95.00% |
| 8                     | 95.00% |
| 9                     | 95.00% |
| 10                    | 95.00% |
| 11                    | 95.00% |
| 12                    | 95.00% |
| OTHER (CTC)           | 98.00% |
| TOTAL                 | 95.0%  |

| AVG DAILY ATTENDANCE BY GRADE |       |
|-------------------------------|-------|
| 5                             | 10.5  |
| 6                             | 23.8  |
| 7                             | 20.0  |
| 8                             | 31.4  |
| 9                             | 20.9  |
| 10                            | 17.1  |
| 11                            | 9.5   |
| 12                            | 10.5  |
| TOTAL                         | 143.5 |

| AVG DAILY ATTENDANCE BY GRADE RANGE |        |
|-------------------------------------|--------|
| K-3                                 | -      |
| 4-6                                 | 34.20  |
| 7-8                                 | 51.30  |
| 9-12                                | 57.95  |
| TOTAL                               | 143.45 |

| ACCT                             | ACCOUNT NAME                               | 2022-23 ADOPTED     |
|----------------------------------|--|---------------------|
| <b>LCFF</b>                      |  |                     |
| 8011                             | LCFF; state aid                            | 1,211,301.00        |
| 8012                             | LCFF; EPA                                  | 28,690.00           |
| 8096                             | In-Lieu of Property Taxes                  | 338,814.56          |
| <i>TOTAL LCFF REVENUE</i>        |  | 1,578,805.56        |
| <b>FEDERAL</b>                   |  |                     |
| 8181                             | Special Ed - Federal IDEA and MH           | 29,641.00           |
| 8220                             | Federal Child Nutrition                    | 80,000.00           |
| 8290                             | All Other Federal Revenue                  | 10,000.00           |
| 8291                             | Title I                                    | 52,974.00           |
| 8292                             | Title II                                   | 7,662.00            |
| 8294                             | Title IV                                   | 10,000.00           |
| <i>TOTAL FEDERAL REVENUE</i>     |  | 190,277.00          |
| <b>OTHER STATE</b>               |  |                     |
| 8520                             | State Nutrition                            | 3,500.00            |
| 8550                             | Mandate Block Grant                        | 4522.36             |
| 8590                             | All Other State Revenue                    | 24,593.00           |
| 8591                             | SB 740 Rent re-imbusement program          | 170,000.00          |
| 8791                             | Special Education - AB 602 & Mental Health | 84,808.00           |
| 8560-12                          | Restricted Lottery                         | 9,324.25            |
| 8560-22                          | Lottery                                    | 23,382.35           |
| <i>TOTAL OTHER STATE REVENUE</i> |  | 320,129.96          |
| <b>LOCAL</b>                     |  |                     |
| 8660                             | Interest                                   | 533.00              |
| 8699                             | All Other Local Revenue                    | 205,813.75          |
| <i>TOTAL LOCAL REVENUE</i>       |  | 206,346.75          |
| <i>TOTAL REVENUE</i>             |  | <u>2,295,559.27</u> |

| ACCT                                  | ACCOUNT NAME  | 2022-23 ADOPTED |
|---------------------------------------|---|-----------------|
| <b>4000 - BOOKS AND SUPPLIES</b>      |   |                 |
| 4100                                  | Approved Textbooks and Core Curricula Materials             | 37,500.00       |
| 4200                                  | Books and Other Reference Materials                         | 1,500.00        |
| 4300                                  | Materials and Supplies                                      | 5,000.00        |
| 4315                                  | Classroom Materials and Supplies                            | 12,500.00       |
| 4381                                  | Materials for Plant Maintenance                             | 9,000.00        |
| 4400                                  | Noncapitalized Equipment                                    | 3,000.00        |
| 4410                                  | Software and Software License                               | 16,000.00       |
| 4430                                  | General Student Equipment                                   | 19,150.00       |
| 4700                                  | Food and Food Supplies                                      | 55,000.00       |
| <i>TOTAL BOOKS AND SUPPLIES</i>       |   | 158,650.00      |
| <b>5000 - SERVICES AND OTHER OPEX</b> |   |                 |
| 5200                                  | Travel and Conferences                                      | 3,000.00        |
| 5210                                  | Professional Development                                    | 12,000.00       |
| 5300                                  | Dues and Memberships  | \$10,000        |
| 5400                                  | Insurance   | 52,000.00       |
| 5500                                  | Operation and Housekeeping Services/Supplies                | 9,000.00        |
| 5501                                  | Utilities   | 22,500.00       |
| 5600                                  | Space Rental/Leases Expense                                 | 250,500.00      |
| 5601                                  | Building Maintenance  | 7,000.00        |
| 5605                                  | Equipment Rental/Lease Expense                              | 40,000.00       |
| 5610                                  | Equipment Repair  | 500.00          |
| 5800                                  | Professional/Consulting Services and Operating Expenditures | 33,000.00       |
| 5803                                  | Banking and Payroll Service Fees                            | 5,000.00        |
| 5805                                  | Legal Services  | 10,000.00       |
| 5806                                  | Audit Services  | 7,000.00        |
| 5810                                  | Educational Consultants                                     | 45,720.00       |
| 5815                                  | Advertising / Recruiting                                    | 30,000.00       |
| 5830                                  | Field Trips   | 3,000.00        |
| 5873                                  | Financial Services  | 60,000.00       |
| 5874                                  | Personnel Services  | 1,500.00        |
| 5875                                  | District Oversight Fee                                      | 15,788.06       |
| 5877                                  | IT Services   | 20,000.00       |
| 5900                                  | Communications  | 22,000.00       |
| 5891                                  | CSC/CAM Fees  | 7,500.00        |
| <i>TOTAL SERVICES AND OTHER OPEX</i>  |   | 667,008.06      |
| <b>6000 - CAPITAL OUTLAY</b>          |   |                 |
| 6900                                  | Depreciation Expense  | 121,000.00      |
| <i>TOTAL DEPRECIATION</i>             |   | 121,000.00      |
| <b>7000 - OTHER OUTGOING</b>          |   |                 |
| 7000                                  | Misc Expense  | 10,000.00       |
| 7438                                  | Debt  | 3,000.00        |
| <i>TOTAL OTHER OUTGOING</i>           |   | 13,000.00       |
| <i>TOTAL EXPENSES</i>                 |   | 959,658.06      |

**CLOSED SESSION**

**Item G1**

The board will meet in closed session on the following matters:

1. Public Employee Performance Evaluation:  
Executive Director