

**Sugar Creek Charter School  
Board of Directors Meeting  
Foundation for the Carolinas  
220 N. Tryon Street  
Charlotte, NC 28206  
August 21, 2023**

**Board of Directors Meeting Minutes**

**Attendance:**

- **Board Members:** Bryan Ives, Jerry East, Jared Young, Tom Van Popering, Stacy Moultrie, Garrett McNeill, Curt Oliver, Frank Martin
- **Ex Officio Board Members:** Cheryl Turner, Jamaal Young, Richard Russell, Brandy Morrison
- **Staff Attendance:** Eleanor Shell, Cherie Graham, Melisa Gaddy, Marcella Elijah, Celeste Sundo

**Call to Order:** Bryan Ives at 12:30pm

**Approval of Minutes:** Bryan Ives made the motion to approve the minutes of the June 12, 2023, meeting with Jerry East seconding the motion. The motion carried unanimously.

**Superintendent's Report: Cheryl Turner**

- Presently have 1589 students for the 2023-2024 school year.
- Our transportation system is maxed out due to excessive needs for routes. 59 students are still in need of transportation. We are operating 31 buses and need more than our 28 drivers. May use the NC Access Grant to acquire additional busses.
- We have experienced a major increase in the enrollment of Exceptional Children students. Currently there are 192 EC students. There is a concern that CMS is dumping EC students on us due to the higher cost and extra needs of EC students. We may need an additional short bus or van to accommodate the EC students, particularly those with severe behavioral needs. The EC student distribution is: 21 in Elementary School, 130 in Middle School and 21 at the High School. Of that population, 31 are Self-Contained.
- Currently we have 14 teacher vacancies as shown: K-4: 1, 5-8: 4, HS: 9
- New Teacher hires were approved by the Board: Bryan Ives made the motion which was seconded by Garrett McNeill and unanimously approved.

- The school's new organizational model was discussed. There are two complementary structures, one for instruction headed by the Principals, Chief of Academic Affairs, Director of Exceptional Children, Chief of Instructional Support & FEC and Chief of Student Information and Instructional Technology; and one for operations headed by the Deputy Superintendent with the Director of External Communications and Development, Chief of Operations, Chief of Finance, Chief of Human Resources, Chief of Nutrition and Chief of Technology reporting to the Deputy Superintendent. Job descriptions for most of the positions were circulated as a work in progress. Ives presented the job description for the new position, Chief of Finance and Turner presented the job description for the new position, Chief of Academic Affairs. The School has received several resumes for the Chief of Finance and will begin interviews shortly. See the attached charts.
- Since our EC student population has increased to 192, that means that ALL teachers must receive training in EC.

#### **Nomination and Governance Committee: Jerry East**

- The Nomination and Governance Committee moved to elect Ms. Brandy Morrison as an Ex-Officio Board Member in her senior leadership role as Middle School Principal. Tom Van Popering seconded the motion which was unanimously carried.
- At the September board meeting the committee will have proposed verbiage for the By-Laws to reflect the organizational changes which impact Articles IV and VI.

#### **Information Technology Report: Jared Young**

- The IT Committee is assessing the needs of SCCS' IT service provider particularly in the areas of support and accountability.
- From a requirements perspective we are looking for what services are owed to SCCS. What do the servicers provide? What skill sets do our current staff provide? Do we need additional resources internally or outsourced?
- We are pro-actively searching for adequate IT vendors.

#### **Finance Committee Report: Stacy Moultrie**

- The preliminary YTD June 30, 2023 cash basis operating results show a net deficit of \$1.43M which is a little more than budgeted (\$1.3838,453). We are pending completion of the audit to finalize 2022-2023 results.
- We're still pending enrollment numbers to finalize the 2023-2024 budget. MTD revenue and expenses are available for July, but we will wait to review variances from budget once the budget is finalized. The 2023-2024 budget is expected to have less expenses than the 2022-2023 budget since the COVID related funding has now been mostly spent.
- As of the end of July 2023, the state has released 20% of estimated revenue and that is available for Acadia to draw down as needed to cover expenses.
- Our 7/31/23 Surplus and Cash Report shows a Book Balance of \$5.64M. We will be shifting approximately \$5.38M into our Wells Fargo Allspring Money Market Fund account to earn approximated 4.75% interest on those funds until needed.

**Human Resources: No Report**

**Development Committee Report: Eleanor Shell**

- Popeyes Regional Director and SCCS are in talks for an Athletic Sponsorship, to feed athletes before games and to offer discounts to staff.
- STAR-MED: Will do mobile clinics on our campus, they will provide free physicals and vaccinations and will provide counseling services to our students. Plus, they started an Urban Farm and will distribute fresh vegetables to our SCCS families.
- Sugaw Creek Presbyterian Church will assist with our Angel Tree and will collect Turkeys for Thanksgiving.
- This year we are launching a Booster Club with three levels of donors to address SCCS needs and are launching an “Always a Wildcat” campaign to connect with our alumni.

**Facilities Report: Garrett McNeill**

- None

**Student Experience Report: Christian Robinson**

- None

**Old Business:** None

**New Business:** None

The Board adjourned at 1:55pm.

Attach: as