

CERTIFICATED PERSONNEL

Employment Contracts and Agreements

Upon initial employment, an acknowledgment of employment will be provided to the employee stating the number of days of service, start date and other relevant information deemed appropriate by the Superintendent. The Human Resources Department shall be responsible for issuing and maintaining accurate employment records. Changes to the original contract are to be recorded and notification given to the employee.

Reemployment Notices

Probationary and permanent certificated employees may be requested to notify the County Office of Education of their intent to remain in the County Office of Education service for the next school year. This notice shall include a copy of Education Code 44842. If the employee, without good cause, fails to notify the Human Resources Office before July 1 that (s)he will remain in the County Office of Education service, the Superintendent shall consider the employee to have declined re-employment and the employee's services may be terminated on June 30 of that year.

Legal Reference:

EDUCATION CODE

44842 Failure to notify governing board of intention to remain;
failure to report for duty