

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Concepts and Roles in Business and Non-Instructional Operations

Specially Funded Projects

The Superintendent wishes to encourage staff to seek outside funding for special projects that will assist in meeting the mission and goals of the County Office of Education.

Staff is encouraged to submit applications for the support of special projects to federal, state, foundation, corporate, individual, or other funding sources. Project summaries and budgets for all applications shall be reviewed and approved by the department directors and appropriate Unit Supervisor prior to being submitted for Superintendent approval. Budgets shall include the maximum allowable indirect costs, unless Superintendent approval is obtained.

Funded projects shall be subject to all existing Superintendent policies and County Office of Education Procedures.

The Superintendent may make reports to the Board regarding the funding and operations of special projects and programs. These may include the following:

- state grants;
- federal grants;
- categorical programs;
- regional programs;
- direct service contracts;
- joint powers agreement.

The Superintendent will prescribe the policies, procedures, and guidelines to be followed in the development and operation of such specially funded projects.

Legal Reference:

EDUCATION CODE

1042 Powers of Boards

1943 Employment of personnel for research projects

12400 et seq. Authority to receive and expend funds