

## Work Associated with ALL Schools

Timeline	County Superintendent	District
<p>Beginning 2005-06 and annually thereafter</p> <ul style="list-style-type: none"> <li>• Within first 8 weeks of the school year</li> </ul> <p>[E.C. § 60119(a)(1)(B)]</p>	<p><input type="checkbox"/> <b>Hold a public hearing</b> for county office operated schools to determine whether each pupil has sufficient standards-aligned textbooks or instructional materials in the following areas:</p> <ul style="list-style-type: none"> <li>• Core areas: reading/language arts, math, science, and history/social science [E.C. § 60119(a)(1)(A)]</li> <li>• Foreign language and health; and</li> <li>• Science laboratory equipment for grades 9-12, as appropriate [E.C. § 60119(a)(1)(C)].</li> </ul> <p><i>Note:</i> Governing boards that declare an insufficiency must <b><u>specify the percentage of students</u></b> who lack sufficient standards-aligned textbooks or instructional materials in each subject area for each school in which an insufficiency exists and the reasons for the insufficiency to teachers and the public and take action to ensure that each pupil has sufficient textbooks or instructional materials within two months of the beginning of the school year. [E.C. § 60119(a)(2)(A)].</p>	<p><input type="checkbox"/> <b>Hold a public hearing</b> to determine whether each pupil has sufficient standards-aligned textbooks or instructional materials in the following areas:</p> <ul style="list-style-type: none"> <li>• Core areas: reading/language arts, math, science, and history/social science [E.C. § 60119(a)(1)(A)];</li> <li>• Foreign language and health; and</li> <li>• Science laboratory equipment for grades 9-12, as appropriate. [E.C. § 60119(a)(1)(C)].</li> </ul> <p><i>Note:</i> Governing boards that declare an insufficiency must <b><u>specify the percentage of students</u></b> who lack sufficient standards-aligned textbooks or instructional materials in each subject area for each school in which an insufficiency exists and the reasons for the insufficiency to teachers and the public and take action to ensure that each pupil has sufficient textbooks or instructional materials within two months of the beginning of the school year. [E.C. § 60119(a)(2)(A)].</p> <p>CDE has posted suggested language for the Board Resolution on Sufficiency at <a href="http://www.cde.ca.gov/ci/cr/cf/documents/reso60119lang.doc">http://www.cde.ca.gov/ci/cr/cf/documents/reso60119lang.doc</a></p>

<p>For 2005-06 and annually thereafter</p>	<p><input type="checkbox"/> <b><u>Use revised policy adopted in 2004-05 for a Uniform Complaint Procedure</u></b> to identify and resolve complaints related to deficiencies in:</p> <ul style="list-style-type: none"> <li>• Instructional materials;</li> <li>• Emergency or urgent facility conditions; and</li> <li>• Teacher vacancies and misassignments. [E.C. § 35186(a)]</li> </ul>	<p><input type="checkbox"/> <b><u>Use revised <a href="#">policy</a> adopted in 2004-05 for a Uniform Complaint Procedure</u></b> to identify and resolve complaints related to deficiencies in:</p> <ul style="list-style-type: none"> <li>• Instructional materials;</li> <li>• Emergency or urgent facility conditions; and</li> <li>• Teacher vacancies and misassignments. [E.C. § 35186(a)]</li> </ul>
<p>As soon as possible</p>	<p><input type="checkbox"/> <b><u>Post a revised notice in each classroom</u></b> notifying parents/guardians:</p> <ul style="list-style-type: none"> <li>• That there should be sufficient textbooks and instructional materials for each student to use in class and to take home;</li> <li>• That school facilities must be clean, safe, and maintained in good repair;</li> <li>• That there should be no teacher vacancies or misassignments; and</li> <li>• How to obtain complaint forms [E.C. § 35186(f)]</li> </ul>	<p><input type="checkbox"/> <b><u>Post a revised <a href="#">notice</a> in each classroom</u></b> notifying parents/guardians:</p> <ul style="list-style-type: none"> <li>• That there should be sufficient textbooks and instructional materials for each student to use in class and to take home;</li> <li>• That school facilities must be clean, safe, and maintained in good repair;</li> <li>• That there should be no teacher vacancies or misassignments; and</li> <li>• How to obtain complaint forms [E.C. § 35186(f)]</li> </ul>
<p>Quarterly</p> <ul style="list-style-type: none"> <li>• October 2005</li> <li>• January 2006</li> <li>• April 2006</li> <li>• July 2006</li> </ul>		<p><input type="checkbox"/> <b><u>Prepare and submit a report of summarized data on the nature and resolution of all complaints</u></b> to the district board and county superintendent. [E.C. §35186(d)]</p>

<p>Annually</p>	<p><input type="checkbox"/> <b><u>Use an amended School Accountability Report Card</u></b> template, or report data in a manner consistent with the definitions, adopted by the State Board of Education in May 2005. [E.C. §§ 33126, 33126.1, 35256]</p>	<p><input type="checkbox"/> <b><u>Use an amended School Accountability Report Card</u></b> template, or report data in a manner consistent with the definitions, adopted by the State Board of Education in May 2005. [E.C. §§ 33126, 33126.1, 35256]</p>
<p>Was to be completed by July 1, 2005 to participate in the School Facilities Program or receive deferred maintenance funding in 2005-06.</p>	<p><input type="checkbox"/> <b><u>Ensure that a facilities inspection system was established</u></b> to ensure that all schools are maintained in “good repair.” [E.C. § 17070.75(e)]</p>	<p><input type="checkbox"/> <b><u>Ensure that a facilities inspection system was established</u></b> to ensure that all schools are maintained in “good repair.” [E.C. § 17070.75(e)]</p>
<p>Annually</p> <p><i>Note: For 2004-05 audit results – review occurs in Spring 2006</i></p>	<p><input type="checkbox"/> <b><u>Include in the review of audit exceptions</u></b> additional exceptions related to use of instructional materials program funds, teacher misassignments, information reported on the SARC. [E.C. § 41020(i)(2)]</p>	<p><input type="checkbox"/> Be subject to the <b><u>review of additional audit exceptions</u></b> by the County Superintendent related to use of instructional materials program funds, teacher misassignments, and information reported on the SARC. [E.C. § 41020(i)(2)]</p>