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M E M O R A N D U M

TO: All Priests, Deacons, Principals, Directors and Key Staff
FROM: Deacon Hugo Patino, Chancellor
DATE: January 14, 2021
RE: Updates and Changes to COVID-19 Policies and Procedures

We wanted to provide you with various updates regarding our previously announced COVID-19 Policies and Procedures. The federal, state and local governments come out with changes on a day to day basis and so I want to pass along the changes to you as soon as we know them.

1. Travel:
 - a. The State of California has updated its travel policy with the following provisions:
 - i. Non-essential travel (for recreational purposes) should be limited to 120 miles from the person's home.
 - ii. Californians who travel outside the state or the country must quarantine for 10 days upon their return to California.
 - iii. Visitors to California from other states and countries must also quarantine for 10 days upon their entry into California.

With this in mind, please limit recreational travel to no more than 120 miles from your home. If you must travel outside of California or outside of the United States, you will need to quarantine for 10 days upon your return to California.

- b. Diocesan Policy: In addition to the State of California policy outlined above, the Diocese of Monterey also has a travel policy. If an employee, priest/deacon, or volunteer travels by plane, train or bus, upon his/her return, he/she must quarantine for 10 days upon his/her return. This is a change in the quarantine time to coincide with California's change outlined above. This change is effective from January 18, 2021 and continuing indefinitely until there is a change in the COVID-19 numbers.
2. Stay at Home Order: On Friday, Governor Newsom extended indefinitely the Stay at Home Order for the regions in which all of our counties are situated. The Order will be re-evaluated when the ICU bed availability increases. This does not have much of an additional impact on our operations as we are still limited to outdoor services (or livestream) only and the offices must be closed. We will keep you posted on this.

3. Face masks. The CDC has updated its guidance on the wearing of face masks. We are instituting a change in our policy so whenever a face mask is required, it must be at least two-ply, washable mask or a surgical mask. Bandanas, gaiters and similar face coverings are no longer acceptable. Also, please be sure that the mask covers the nose and mouth.
4. Reporting COVID-19 Positive Test Results and Those with COVID-19: Please remember that as soon as an employee, priest/deacon or volunteer who is in ministry either has symptoms of COVID-19 or tests positive, please contact Susan Mayer via phone or text at 831-247-1040 or send an email to smayer@dioceseofmonterey.org