



Dear Families,

We look forward to seeing everyone at our Winter Open House Showcase on Feb 6 from 6-7pm. This is a fun and informative way for you to visit other classrooms with your kids, and challenge them to show you what they know now, and what they will learn tomorrow. All are welcome, so please invite your friends.

Our yearly Father/Daughter Dance is Friday. See below.

Monday, Feb 24 will be our two opportunities to present the State of the School Report. Note: This is a change from the Feb 26 date originally scheduled. The State of the School is a yearly opportunity to hear from the board and administration about the school's strategic accomplishments and challenges. It is also when the board-approved tuition is announced, and you are given a chance to ask your own questions regarding the strategic direction of the school.

Below, you will also see what our transition team has in the way of communications and updates, including a summary of the role of the board of trustees at Presentation School, and an update on the transition to the new administration.

See you Monday,

Scott Parker

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***- Save the Date -***

**February 6th- Winter Open House (6-7pm)**

**February 7th-Free Dress/Father Daughter Dance (details below)**

**February 12th- PA Meeting**

**February 14th- Valentines Day**

**February 24th (New Date)- State of the School (8:30am and 6:00pm)**

**[This Week in Sports](#)**

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# Interactive **OPEN HOUSE**



**February 6 • 6-7pm**

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School education unique.

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LET'S  
DANCE



DAUGHTER & SPECIAL PERSON DANCE

February 7, 2020 7:00-9:00 PM

The Presentation School Multipurpose Room

dancing & dessert \$15 per person

To purchase tickets:

<https://www.eventbrite.com/e/presentation-daughter-special-person-dance-tickets-89481594859>

[Tickets](#)

# State of the School

**New Date!  
Save the Date**

**Monday, February 24th 8:30am and 6:00pm**

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## BOARD OF TRUSTEES

### Board Corner

Starting in mid-February, this column will share in the enews brief updates of what the Board of Trustees is working on in our regular, bimonthly meetings.

#### Overview of the role of the Board

In an independent school, the Board of Trustees has a strategic, long term focus on assuring the sustainability of the school over time.

Working closely with the Head of School (who is responsible for the school's operations), the Board is responsible for four crucial areas: Mission, Resources, Strategy and Head of School.

- **Mission** - The Board is the guardian of the school's mission, assuring that it is relevant, establishing strategic goals and plans to support it, and ensuring that the school is successful in fulfilling that mission over time.
- **Resources** - The Board acts as stewards of the school's resources (financial, physical plant, and people) now and for the future, sharing responsibility with the Head for continuous improvement of these resources. This includes establishing and monitoring operating budgets, including setting tuition.
- **Strategy** - With the Head, the Board sets the strategic direction for the school and major institutional policies.
- **Head** - The Board selects, supports and evaluates the Head. In a transition year, this includes both the outgoing and incoming Heads of School.

Overall, the Board sets policy and focuses on long-range and strategic issues. As a best practice, per NAIS (National Association of Independent Schools), individual trustees do not become involved directly in specific management, personnel or curricular issues which are the responsibility of the Head of School.

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## Transition Update, 1/23 Meeting

The Transition team met on January 23 and discussed how to ensure the smoothest possible shift from current to new HOS, including potential hurdles to that transition and how to resolve.

Specifically, the team discussed three main areas: communications, administrative structure and transition calendar, including involvement of our incoming HOS Jackie Gallo.

1. Communications - Cathy Hunter reinforced best practices during transition, including regular meetings and updates to the community, alignment between Board and school, and clarifying proper chain of command for any issues that arise. Work on this will be ongoing. The community can look for highlights in the Enews every few weeks.
2. Administrative Structure - Update from Scott: the AHOS position will not be replaced in its current form. Scott will pursue a new administrative structure with the AHOS role split into Admission-focused and Development-focused positions. Work on a new structure is in progress, with the input of Jackie Gallo at each step, and will be communicated by Scott.
3. Calendar - A Transition calendar is in development and will note key meetings and events, including professional development, celebrations, hiring and Board planning milestones. Work on the calendar is in progress and is primarily for Board and administrative use.

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2019/2020 Student Parent Handbook



**LANDS' END**



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