



3820 Emerson Avenue North Minneapolis, MN 55412 Ph 612-588-3599 Fx 612-588-0217

STA Board of Directors Meeting Minutes

April 19, 2022

3820 Emerson Ave N, Minneapolis 55412 - Via Zoom and in the STA Conference Room

MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Description				
1.	<p>Call to Order Gina Privratsky called to order a <u>scheduled</u> meeting of the Sojourner Truth Academy School Board meeting at 7:02 am on April 19, 2022 <u>via Zoom</u>.</p> <p>The following persons were present:</p> <p>Members: Robbi Holdreith, Gina Privratsky, Michael Williams,, Margaret Fitzgerald, Laverne Wesley,</p> <p>Not present: Eliana Salgado, Pam Young</p> <p>Ex-Officio: Julie Guy</p> <p>Guests: Robert Procaccini, Maureen Kroening, Paris Ford, Angela Hall (Math Corps)</p>				
2.	<p>BOARD OPERATIONS: Action Items</p> <p>A. Approval of Agenda:</p> <table border="0"> <tr> <td style="vertical-align: top;">Robbi Holdreith</td> <td style="vertical-align: top;">made a motion to approve the agenda.</td> </tr> <tr> <td style="vertical-align: top;">Michael Williams</td> <td style="vertical-align: top;">2nd the motion.</td> </tr> </table>	Robbi Holdreith	made a motion to approve the agenda.	Michael Williams	2nd the motion.
Robbi Holdreith	made a motion to approve the agenda.				
Michael Williams	2nd the motion.				

Motion was passed [unanimously](#).

B. Review and approval of [March 22, 2022](#) minutes:

[Robbi Holdreith](#)

made a motion to approve the [March 22, 2022](#) minutes.

[Margaret Fitzgerald](#)

2nd the motion

The motion was passed [unanimously](#).

C. February Financials

Bobbi Procaccini presented the financials from [March 2022](#). The highlights from each month are as follows:

- The school year is 75% through the fiscal year.
- As of March 31, 2022 the total revenues were \$4,502,023 compared to a budgeted amount of \$6,590,128 which represents 68% of the total budgeted revenues.
- As of March 31, 2022, the total expenses were \$4,953,709 compared to a budgeted amount of \$7,009,947 which represents 71% of the total budgeted expenses.
- The school is being paid on 308 ADM or 316.80 WADM.
- The school continues to have a healthy cash flow for FY22.
- The total estimated year-to-date Holdback is \$439,898.

[Margaret Fitzgerald](#)

made a motion to approve the [March 2022](#) financials.

[Gina Privratsky](#)

2nd the motion.

The motion was passed [unanimously](#).

There is a draft budget which Julie Guy is not ready to share with the Board. Enrollment has affected the draft budget. It is being written to reflect the 308 currently enrolled students. While we hope and anticipate an increase in enrollment, it would not be prudent to speculate an

actual number until the fall. We anticipate the fund balance to drop to 27%, projecting a \$700,000 loss. ESSR III money will help us get through the next year. Julie will be asking the church for a reduction in our lease costs by \$100,000. There are ADSIS funds which we will be using to hire interventionists, as well as lease aid available. That being said, our current budget and staffing is unsustainable at our current enrollment levels. The recruiting committee is meeting and putting together a grass-roots focused plan for summer recruiting efforts. No action is required of the Board at this time. More information to come.

D. Salary Increase

Julie proposed a 3% salary increase for staff for the 2022-23 school year.

Michael Williams made a motion to accept a 3% salary increase for staff for the 2022-23 school year.

Gina Privratsky 2nd the motion.

The motion was passed **unanimously**.

E. 2022-2023 Calendar

Margaret Fitzgerald made a motion to accept the 2022-2023 school calendar.

Robbi Holdreith 2nd the motion.

The motion was passed **unanimously**.

F. Organizational Chart

Julie Guy presented the Organizational Chart for approval by the Board. Michael Williams suggested the addition of the Board of Directors to the chart.

Margaret Fitzgerald made a motion to accept and approve of the new Organizational Chart with the addition of the Board of Directors.

Laverne Wesley 2nd the motion

The motion was passed **unanimously**.

G. 2022-2023 Teams

Julie Guy presented a plan to compensate participants in 3 teams for the 2022-23

school year. Team 1: Lead teachers, \$3,000 each. Team 2: PBIS team, \$1,000 each. Team 3: Advisory Team, \$1,000 each. The stipends would be paid out in 2 payments - mid year and end of year. Interested participants would need to provide a letter of interest and complete an interview.

[Laverne Wesley](#) made a motion to approve the 3 2022-23 teams and compensation plan.

[Michael Williams](#) 2nd the motion

The motion was passed [unanimously](#).

3. BOARD OPERATIONS: Non-Action Items

A. Mission Minute:

- [Robbi Holdreith](#) read the mission minute. She described the Wednesday lunches she and Ms. Flores are hosting for Middle School scholars. They invited the North Point sexual health educator last week for lunch with MS girls and had an engaging conversation.

[Gina Privratsky](#) will read the mission minute in May.

B. Board Training

All board members have access to the board training videos. No questions or comments at this time.

C. Board Elections

[Gina Privratsky](#) reported that the 2022 Board elections which took place electronically had a low participation rate. Although it is hoped that next year we will be able to hold these elections in person, it was agreed that it is advisable to

	<p>continue to offer an electronic voting option. Some suggestions for next year:</p> <ul style="list-style-type: none"> * Open the voting window earlier * Keep the voting window open longer * Allow for more than one email address per household for more than one adult to vote per household <p>Robbi Holdreith reported that there is a parent who is still interested in serving on the board. The question was raised as to whether or not a new board member can be seated by the board after elections have taken place. The by-laws state that if the new member is replacing an open seat due to a member stepping down, no election is needed, only approval of the board.</p> <p>D. Board Data Board data was shared in the Board Packet. Angela Hall from Math Corp gave a brief presentation about the successes in math intervention this year. We have seen a significant amount of growth</p> <p>E. Strategic Work Plan Update The strategic work plan timeline is included in the Board packet. No action necessary.</p> <p>F. Executive Director Evaluation Julie Guy brought it to the Board's attention that she has not yet received her Executive Director Evaluation for 2021-2022.</p> <p>G. Parent Member The conversation continued as to whether or not we should make changes to the Board's meeting schedule in order to better accommodate the parent members. We are also still considering the interest that one 5th grade parent has expressed in taking a seat on the board. Robbi Holdreith will discuss scheduling with Eliana Salgado-Guzman. Julie Guy will discuss the second parent seat with Pam Young.</p> <p>New Business:</p> <ul style="list-style-type: none"> • No new business at this time. 	
4.	ADJOURNMENT	
	<ul style="list-style-type: none"> • Next meeting: May 17 , 2022 at 7:00 a. m. 	
	<ul style="list-style-type: none"> • Gina Privratsky adjourned the meeting at 8:03 am 	
	Gina Privratsky	made a motion to adjourn the meeting.

	Michael Williams	2nd the motion.
	Motion was passed unanimously.	

Minutes submitted by
Robbi Holdreith, Board Secretary