



3820 Emerson Avenue North Minneapolis, MN 55412 Ph 612-588-3599 Fx 612-588-0217

STA Board of Directors Meeting Minutes

September 21, 2021

3820 Emerson Ave N, Minneapolis 55412 - Via Zoom

MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Description
1.	<p>Call to Order Pam Young called to order a <u>scheduled</u> meeting of the Sojourner Truth Academy School Board meeting at 7:00 a. m. on September 21, 2021 <u>via Zoom</u>.</p> <p>The following persons were present:</p> <p>Members: Pam Young, Robbi Holdreith, Gina Privratsky, Michael Williams,, Margaret Fitzgerald, Laverne Wesley</p> <p>Not Present: Eliana Guzman Salgado</p> <p>Ex-Officio: Julie Guy</p> <p>Guests: Paula Latourneau, Robert Procaccini, Paris Ford, Larry McKenzie, Maureen Kroening</p>
2.	<p>BOARD OPERATIONS: Action Items</p> <p>A. Approval of Agenda:</p> <p>Pam Young made a motion to approve the agenda.</p>

Margaret Fitzgerald | 2nd the motion.

Motion was passed unanimously.

B. Review and approval of June 15, 2021 minutes:

Robbi Holdreith | made a motion to approve the June 15, 2021 minutes.

Gina Privratsky | 2nd the motion.

The motion was passed unanimously.

C. Financials

Bobbi Procaccini presented the financials from June, July and August of 2021. The audit for 2021 will be conducted next week on September 28, 2021. The highlights from each month are as follows:

June:

- As of June 30, 2021 the total revenues were \$5,963,018 compared to a budgeted amount of \$6,747,064 which represents 88% of total budgeted revenues.
- As of June 30, 2021 the total expenses were \$6,633,863 compared to a budgeted amount of \$6,864,214 which represents 97% of total budgeted expenses.
- The school is being paid on 329 ADM or 339 WADM.
- The school continues to have a healthy cash flow balance.

July:

- The financials show the FY22 Revised Budget that was approved in November. The school is 8% through the fiscal year.
- As of July 31, 2021 the total revenues were \$441,453 compared to a budgeted amount of \$6,590,128 which represents 7% of total budgeted revenues.
- As of July 31, 2021 the total expenses were \$320,007 compared to a budgeted amount of \$7,014,947 which represents 5% of total budgeted expenses.
- The school is being paid on 340 ADM or 354 WADM.
- The school continues to have a healthy cash flow balance.

August:

- The financials show the Official FY22 Budget that was approved in May. The school is 17% through the fiscal year.
- As of August 31, 2021 the total revenues were \$918,231 compared to a budgeted amount of \$6,590,128 which represents 14% of the total budgeted revenues.
- As of August 31, 2021 the total expenses were \$853,987 compared to a budgeted amount of \$7,017,947 which represents 12% of the total budgeted expenses.
- The school is being paid on 340 ADM or 354 WADM. The school continues to have a healthy cash flow balance.

- The FY21 Financial Audit is scheduled to take place on September 28, 2021.

Margaret Fitzgerald made a motion to approve the June, July and August 2021 financials.

Pam Young 2nd the motion.

The motion was passed unanimously.

D. New Hires

- Chadeya Byrd, Special Education Support Staff
- Deedra Porter, Health and Wellness Support Staff
- Robert Ricks, Special Education One on One
- Isa Ruiz, Special Education Support Staff

Gina Privratsky made a motion to approve the new hires

Michael Williams 2nd the motion

The motion was passed unanimously.

E. New Position: Human Resources Manager

- A new position of Human Resources Manager has been created to take over the HR duties formerly done by Mr. Kipper. The HR Manager will be responsible for enrollment, termination, and maintenance of STA benefit and insurance programs and act as liaison between the Administration, employees, consulting benefits brokers, insurance providers and payroll accountants. With Board approval, the position will be posted and hopefully filled in October. The Organizational Chart has been slightly altered to update and reflect the new position which will fall under Julie Guy's supervision.

Margaret Fitzgerald made a motion to approve the creation of the new Human Resources Manager position.

Robbi Holdreith 2nd the motion.

The motion was passed unanimously.

3.	<div data-bbox="250 426 821 457" data-label="Section-Header"> <p>BOARD OPERATIONS: Non-Action Items</p> </div> <div data-bbox="396 512 665 543" data-label="Section-Header"> <p>A. Mission Minute:</p> </div> <div data-bbox="396 548 1495 716" data-label="List-Group"> <ul style="list-style-type: none"> ● Gina Privratsky spoke to the efforts of all STA staff to support our scholars, their families and all of our staff after the devastating loss of our scholar on September 8, 2021. In particular, the Middle School adjusted its schedule to attend to the grief and emotions of our middle schoolers. ● Julie Guy gave a summary of the events of September 8 and its aftermath. </div> <div data-bbox="396 846 722 877" data-label="Section-Header"> <p>B. Board Training Plan</p> </div> <div data-bbox="396 879 1479 1045" data-label="List-Group"> <ul style="list-style-type: none"> ● Pam Young reported that PUC is conducting training for Board Chairs who can then bring the training back to their boards. Laverne Wesley will also participate in the training along with Pam Young. There will be 5 meetings which will all be recorded and we will have access to all recordings and training materials. This will meet the statutory requirement for annual board training. </div> <div data-bbox="396 1081 735 1113" data-label="Section-Header"> <p>C. Bellweather Timeline</p> </div> <div data-bbox="444 1115 1474 1213" data-label="Text"> <p>November 1 is the start date for assessment. The assessment covers many phases and will include several groups of stakeholders. It should be completed by March 11, 2022.</p> </div> <div data-bbox="396 1249 665 1281" data-label="Section-Header"> <p>D. ADSIS Funding</p> </div> <div data-bbox="444 1283 1485 1446" data-label="Text"> <p>STA is the recipient of this grant from MDE which covers two years and may be renewed over time. The Alternative Delivery of Specialized Instruction Services was awarded in the amount of \$522,625.92 and will be used to hire a ADSIS Intervention Math Teacher for Grades 4-5, and a Behavior Interventionist for Middle School.</p> </div> <div data-bbox="396 1482 789 1516" data-label="Section-Header"> <p>E. Voluntary Pre-K Funding</p> </div> <div data-bbox="444 1518 1373 1549" data-label="Text"> <p>STA received state funding for 26 seats in our Voluntary Pre-K program</p> </div> <div data-bbox="396 1583 711 1617" data-label="Section-Header"> <p>F. Pathway II Funding</p> </div> <div data-bbox="444 1617 1446 1715" data-label="Text"> <p>STA has received a 2022 and 2023 Pathway II Award in the amount of \$91,350.00 which will further fund our Voluntary Pre-K program over the next two years.</p> </div> <div data-bbox="396 1751 794 1782" data-label="Section-Header"> <p>G. PUC Letter of Awareness</p> </div> <div data-bbox="444 1785 1406 1816" data-label="Text"> <p>This letter informs us that we are meeting all requirements on our website.</p> </div> <div data-bbox="396 1852 1099 1883" data-label="Section-Header"> <p>H. Updated Calendar of Data Sharing to the Board</p> </div>

	<p>I. School Data Robbi Holdreith presented data from the 2021 ACCESS testing done with the ELL scholars at STA.</p> <p>J. Board Development Plan A committee of Margaret Fitzgerald, Laverne Wesley, Pam Young and Paula Latourneau will meet to review the data collected last spring and make recommendations based on this information.</p> <p>K. Board Background Checks Board members must complete the form for Background Checks and return it to Julie Guy by Friday, September 24, 2021.</p> <p>L. New Business - none</p>	
4.	ADJOURNMENT	
	<ul style="list-style-type: none"> Next meeting: October 19,2021 at 7:00 a. m. 	
	<ul style="list-style-type: none"> Pam Young adjourned the meeting at 8:19 am._____ 	
	Pam Young	made a motion to adjourn the meeting.
	Michael Williams	2nd the motion.
	Motion was passed unanimously .	

Minutes submitted by
Robbi Holdreith, Board Secretary