



3820 Emerson Avenue North Minneapolis, MN 55412 Ph 612-588-3599 Fx 612-588-0217

STA Board of Directors Meeting Minutes

October 19, 2021

3820 Emerson Ave N, Minneapolis 55412 - Via Zoom

MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Description
1.	<p>Call to Order Pam Young called to order a <u>scheduled</u> meeting of the Sojourner Truth Academy School Board meeting at 7:01 a. m. on October 19, 2021 <u>via Zoom</u>.</p> <p>The following persons were present:</p> <p>Members: Pam Young, Robbi Holdreith, Gina Privratsky, Michael Williams,, Margaret Fitzgerald, Laverne Wesley</p> <p>Not Present: Eliana Guzman Salgado</p> <p>Ex-Officio: Julie Guy</p> <p>Guests: Paula Latourneau, Robert Procaccini, Paris Ford, Maureen Kroening</p>
2.	<p>BOARD OPERATIONS: Action Items</p> <p>A. Approval of Agenda:</p> <p>Margaret Fitzgerald made a motion to approve the agenda.</p>

Gina Privratsky | 2nd the motion.

Motion was passed **unanimously**.

B. Review and approval of September 21, 2021 minutes:

Robbi Holdreith | made a motion to approve the September 21, 2021 minutes.

Pam Young | 2nd the motion.

The motion was passed **unanimously**.

C. Financials

Bobbi Procaccini presented the financials from September 2021. The highlights from each month are as follows:

- The school year is 25% through the fiscal year.
- As of September 30, 2021, the total revenues were \$1,430,377 compared to a budgeted amount of \$6,590,128 which represents 22% of the total budgeted revenues.
- As of September 30, 2021, the total expenses were \$1,384,931 compared to a budgeted amount of \$7,014,947 which represents 20% of the total budgeted expenses.
- The school is being paid on \$340.00 ADM. Current enrollment is estimated at 330.
- The school continues to have a healthy cash flow for FY22.
- The FY21 financial audit is currently underway.
- The total estimated year-to-date Holdback is \$146,633

Robbi Holdreith | made a motion to approve the September 21, 2021 financials.

Michael Williams | 2nd the motion.

The motion was passed **unanimously**.

D. Change to language of of STA Enrollment Policies and Procedures - as requested by PUC as per Minnesota law.

- Priority enrollment - Added: "Incoming pre-Kindergarten-8th graders who have sibling currently enrolled at Sojourner Truth Academy will have priority enrollment."

- Letter of Intent - Stricken: "The Letter of Intent must be received by the last business day in February to be guaranteed placement for the following year."
- Kindergarten and EL Assessment - Stricken: "All incoming Kindergartners must take a Kindergarten assessment that will be administered by Sojourner Truth Academy staff." and "Newly enrolled students whose primary language is not English will need to take an ESL placement test administered by Sojourner Truth Academy staff."

Pam Young made a motion to accept the change in language in the STA Enrollment Policies and Procedures statement.

Gina Privratsky 2nd the motion.

The motion was passed **unanimously**.

3. **BOARD OPERATIONS: Non-Action Items**

A. Mission Minute:

- Laverne Wesley gave the mission minute describing how one of her scholars has stepped up to help a new scholar, working one-on-one with each other.
- Robbi Holdreith will read the Mission Minute at the November board meeting.

B. Bellweather Timeline

November 1 is the start date for assessment. The assessment covers many phases and will include several groups of stakeholders. Representatives from

Bellweather will be in the building on November 8th and 9th. It should be completed by March 11, 2022.

Julie Guy and Pam Young will send an email to the STA staff to let them know that this assessment will begin in November. The board will present the timeline to staff at the Monday, October 25th staff meeting.

C. Data Sharing

- Ann Olson presented Fall Benchmark Data on aReading and aMath.
- Roughly 50% of our students are in the high risk category for Reading.
- Roughly 45% of our students are in the high risk category for Math.
- Tier I - Teachers are receiving instructional support. We are using a schoolwide new math curriculum. We are in the process of hiring a math interventionist.
- Tier II - 88 scholars are receiving Reading intervention. 37 scholars are receiving Math intervention.
- Tier III - 3 scholars are receiving Reading intervention.
- 63 scholars have 3 or more absences which is 21% of STA. MTSS is targeting the top 10 attendance concerns.
- We had a discussion regarding COVID quarantine policy and how that affects absences as well as procedures for students to receive materials.
- Michael Williams brought up the issue of mental health support for staff and students. Julie Guy shared that we are in conversation with Washburn Child Guidance for additional support for our scholars. Paula Latourneau is writing a grant to receive Federal Emergency dollars to help pay for additional mental health support. We are looking to hire a behavior interventionist. Ms. Guy also pointed out that our insurance covers mental health care. Ms. Ford added that Kente Circle is in the building and that staff can also receive services from Kente.
- Maureen Kroening presented information about fall teacher observations. The results will be used as follows:
 - *Professional Development (whole group and smaller cohorts)
 - *Tailored coaching
 - *Ongoing mentoring with lead teachers
- Eureka Math rollout - recently added a technology component which will allow students to access work and assessments from their devices and includes video tutorials for use in classrooms and online.
- PLC staff survey - staff is overall finding PLC to be beneficial to planning, instruction and student results

D. Board Development Plan

A request was sent to all staff to nominate outstanding parents. The committee intends to follow up with the parents who were nominated to develop interest in serving on the board. Laverne Wesley will reach out to teachers who did not yet nominate a parent. As of today, 6 teachers have responded.

E. New Business - none

4.	ADJOURNMENT	
	● Next meeting: November 16,2021 at 7:00 a. m.	
	● Pam Young adjourned the meeting at 8:18 am._____	
	Pam Young	made a motion to adjourn the meeting.
	Margaret Fitzgearld	2nd the motion.
	Motion was passed unanimously.	

Minutes submitted by
Robbi Holdreith, Board Secretary