

## STA Board of Directors Meeting Minutes

**December 15, 2020**

**3820 Emerson Ave N, Minneapolis 55412 - Via Zoom**

### MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Description
1.	<p><b>Call to Order</b>  <a href="#">Gina Privratsky</a> called to order a <u>scheduled</u> meeting of the Sojourner Truth Academy School Board meeting at <b>7:03 a. m.</b> on <b>Tuesday, December 15, 2020</b> <u>via Zoom</u>.</p> <p>Robbi Holdreith conducted a roll call.</p> <p>The following persons were present:</p> <p><b>Members:</b> Robbi Holdreith, Gina Privratsky, Michael Williams., Margaret Fitzgerald, Laverne Wesley, Eliana Salgado Guzman</p> <p><b>Ex-Officio:</b> Julie Guy</p> <p><b>Guests:</b> Paris Ford, Sarah Toley, Troy Kipper, Bobby Procaccini, Paula Latourneau</p> <p><b>Absent:</b> Pam Young</p>
2.	<p><b>BOARD OPERATIONS: Action Items</b></p> <p><b>A. Approval of Agenda:</b></p> <p style="padding-left: 40px;"><a href="#">Robbi Holdreith</a> made a motion to approve the agenda.</p> <p style="padding-left: 40px;"><a href="#">Gina Privratsky</a> 2nd the motion.</p> <p>Motion was passed <u>unanimously</u>.</p> <p><b>B. Review and approval of <u>November 2020</u> minutes:</b></p> <p>Approval subject to the following correction: <a href="#">Gina Privratsky</a> made the motion to adjourn the meeting on November 17, 2020.</p> <p style="padding-left: 40px;"><a href="#">Robbi Holdreith</a> made a motion to approve the <u>November 2020</u> minutes.</p>

Margaret Fitzgerald 2nd the motion.

### C. Financials

- STA is being paid on an ADM of 329.
  - Current ADM: 329
- Total revenue stands at 38% of the budget; expenditures are at 36% of the budget with 42% of the year completed.
- The school continues to have a healthy cash flow
- Holdbacks: \$240,552

Margaret Fitzgerald made a motion to approve the October 2020 financials.

Michael Williams 2nd the motion.

Motion was passed unanimously.

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### D. Mid Year Bonus

Julie proposed sharing a one-time mid-year bonus with staff in the amount of \$1,360.46.

Margaret Fitzgerald made a motion to approve the mid-year bonus for staff

Michael Williams 2nd the motion.

The motion was passed unanimously.

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### E. RFP

A Request for Proposal will be sent out to solicit bids for an external provider of a formal academic assessment as required by PUC. Julie and Paula created a document laying out the criteria for the provider along with a timeline for the project. Julie and Sarah will create a rubric to evaluate proposals.

Michael Williams made a motion to accept the RFP

Robbi Holdreith 2nd the motion

The motion was passed unanimously.

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### F. Election Procedures.

Election procedures must be revised to reflect the need to conduct an election electronically. There are 3 positions to be filled for next year: 1 parent position, 2 teacher positions. In addition to language addressing electronic notification of the election and the electronic ballot, candidates can no longer be added to the ballot one week prior to the 30 day electronic notification, as well as following the bylaws as closely as possible while staying within the Governor's orders pertaining to gatherings.

[Gina Privratsky](#) made a motion to accept the changes to the Election Procedures.

[Michael Williams](#) 2nd the motion

The motion was passed [unanimously](#).

**3. BOARD OPERATIONS: Non-Action Items**

**A. Mission Minute:**

- [Michael Williams](#) shared that he is feeling hopeful and sees a light at the end of the tunnel with respect to the COVID vaccine. He reported that the SPED team has done a great job of connecting with scholars and that the scholars are working hard despite the challenges they face with distance learning.

[Laverne Wesley](#) will deliver the Mission Minute in January.

**B. Data Sharing:**

- Julie shared data about our COVID numbers and response from November.
- MDE Safe Learning Model Dashboard 12-7-2020
- Scholar attendance
- Reading Corps Interventions
- STA Interventions
- Working from school document

**C. Charter Source - Webinar Training**

- It was decided that individual board members will complete the training modules which are of greatest interest to them.

**D. Duty of Obedience**

- The subcommittee of Gina, Robbi, Julie, Sarah and Laverne will schedule a second meeting to dive deeper into the Academic Achievement strand of the MACS Board Governance document.

	New Business - Mr. Kipper reported that Lancer is now doing the food delivery to families which frees up our Educational Assistants for a 3-week rotation schedule for child care.
4.	<b>ADJOURNMENT</b>
	<ul style="list-style-type: none"> <li>Next meeting: <u>Tuesday, January 26</u> at 7:00 a. m.</li> </ul>
	<ul style="list-style-type: none"> <li><u>Gina Privratsky</u> adjourned the meeting at <u>8:17 am.</u></li> </ul>
	<u>Gina Privratsky</u> made a motion to adjourn the meeting.
	<u>Margaret Fitzgerald</u> 2nd the motion.
	Motion was passed <u>unanimously</u> .

**Minutes submitted by**  
Robbi Holdreith, Board Secretary