



3820 Emerson Avenue North Minneapolis, MN 55412 Ph 612-588-3599 Fx 612-588-0217

**STA Board of Directors Meeting Minutes**

**June 16<sup>th</sup>, 2020**

**3820 Emerson Ave N, Minneapolis 55412**

**MISSION**

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Description
1.	<p><b>Call to Order</b>  <a href="#">Pam Young</a> called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 7:06 a. m. on <a href="#">Tues, June 16, 2020</a> via <a href="#">Zoom</a>.</p> <hr/> <p><a href="#">Meghan Bridges</a> conducted a roll call.</p> <p>The following persons were present:</p> <p><b>Members:</b>  <a href="#">Meghan Bridges</a>, <a href="#">Gina Privratsky</a>, <a href="#">Michael Williams</a>, <a href="#">Kelly Vega</a>, <a href="#">Pamela Harris</a>, <a href="#">Margaret Fitzgerald</a></p> <p><b>Ex-Officio:</b> <a href="#">Julie Guy</a>, <a href="#">Troy Kipper</a></p> <p><b>Guests:</b> <a href="#">Paris Ford</a>, <a href="#">Sarah Toley</a>, <a href="#">Robert Procaccini</a>, <a href="#">Robbi Holdreith</a>, <a href="#">Leverne Wesley</a>, <a href="#">Kristen Robert</a>, <a href="#">Emily Edstrom</a></p> <p><b>Absent:</b></p>
2.	<p><b>BOARD OPERATIONS: Action Items</b></p> <hr/> <p><b>A. Approval of Agenda:</b></p> <p style="text-align: center;"><a href="#">Gina Privratsky</a>   made a motion to approve the agenda.</p> <p style="text-align: center;"><a href="#">Pam Harris</a>   2nd the motion.</p>

Motion was passed [unanimously](#).

#### **B. Review and approval of May 2020 minutes.**

[Pam Harris](#) | made a motion to approve the May 2020 minutes.

[Gina Privratsky](#) | 2nd the motion.

Motion was passed [unanimously](#).

#### **C. PUC Contract Goals**

- Emily Edstrom discussed proposed PUC contract goals, including probationary measures to be met by end of the 2020-2021 school year.
  - Contract goals, including finance, governance, and academic goals, were discussed at previous board meetings.
  - Probationary measures:
    - External Provider Assessment
      - Report recommendations extended to February 28<sup>th</sup>, 2021
    - Community Engagement Process
      - Plan finalized by February 28<sup>th</sup>, 2021
    - Report to PUC
      - June 30, 2021

**Pam Harris** Made a motion to approve the PUC contract

**Michael Williams** 2<sup>nd</sup> the motion

Motion was passed [unanimously](#).

#### **D. May Financials**

- STA is being paid on an ADM of [364.00](#)
  - Current ADM: [359.44](#)
- Total revenue stands at [79%](#) of the budget; expenditures are at [91%](#) of the budget with [92%](#) of the year completed.
- The school continues to have a healthy cash flow
- Holdbacks: [\\$584,990](#)

[Gina Privratsky](#) | made a motion to approve the Financials.

[Michael Williams](#) | 2nd the motion.

Motion was passed [unanimously](#).

	<p><b>E. Social Media Policy Updates</b></p> <ul style="list-style-type: none"><li>• STA's Social Media Policy was updated to include policy on creating, maintaining, and destroying of school associated social media account; Executive Director has authority over social media.</li></ul> <p><b>Meghan Bridges</b> Made a motion to approve the Social Media Policy updates</p> <p><b>Michael Williams</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>
	<p><b>F. Food Service Contract</b></p> <ul style="list-style-type: none"><li>• Team compared Lancer Hospitality and Done Right Foods</li><li>• 1 year contract was decided with Lancer; price was the key deciding factor</li></ul> <p><b>Margaret Fitzgerald</b> Made a motion to approve the Food Service contract</p> <p><b>Kelly Vega</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>
	<p><b>G. Lease Aid Application</b></p> <p><b>Meghan Bridges</b> Made a motion to approve the Lease Aid Application</p> <p><b>Pam Harris</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>
	<p><b>H. Audit Representation</b></p> <ul style="list-style-type: none"><li>• CliftonLarsonAllen to complete 2020 audit.</li></ul> <p><b>Pam Harris</b> Made a motion to approve the audit representation</p> <p><b>Gina Privratsky</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>
	<p><b>I. Job Descriptions</b></p> <ul style="list-style-type: none"><li>• Job descriptions were revised and reviewed by team.</li></ul>

	<p style="text-align: center;"><b>Michael Williams</b> Made a motion to approve the job descriptions</p> <p style="text-align: center;"><b>Gina Privratsky</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>		
	<p><b>J. Electronic Transfer of Funds</b></p> <ul style="list-style-type: none"> <li>• Designation of electronic transfer of funds given to Executive Director.</li> </ul> <p style="text-align: center;"><b>Gina Privratsky</b> Made a motion to approve the electronic transfer of funds</p> <p style="text-align: center;"><b>Michael Williams</b> 2<sup>nd</sup> the motion</p> <p>Motion was passed <a href="#">unanimously</a>.</p>		
3.	<p><b>BOARD OPERATIONS: Non-Action Items</b></p> <p><b>A. Mission Minute:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Julie Guy</a> shared the mission minute, <a href="#">sharing the EL results from 2019-2020 school year</a>.</li> <li>• Next Mission Minute: <a href="#">Laverne Wesley</a></li> </ul> <p><b>B. Time Off</b></p> <ul style="list-style-type: none"> <li>• PTO policy was revised; board will revisit policy at July meeting.</li> </ul> <p><b>C. Teacher Incentive Fund:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">STA</a> applied for Teacher Incentive Fund which would provide \$150,000 per school year to support lead teachers, coaches, and retention of staff of color.</li> </ul> <p><b>D. 2020-2021 Voluntary Prekindergarten and School Readiness Plus Allocation</b></p> <ul style="list-style-type: none"> <li>• <a href="#">School</a> was approved for 26 seats; applied for 31 seats.</li> </ul> <p><b>E. Paycheck Protection Program:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>		
	<p><b>F. New Business</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Related party audit form</a></li> </ul>		
4.	<p><b>ADJOURNMENT</b></p> <ul style="list-style-type: none"> <li>• Next meeting: <a href="#">May 19, 2020</a> at <a href="#">7:00 a. m.</a></li> <li>• <a href="#">Pam Young</a> adjourned the meeting at <a href="#">8:41 a. m.</a></li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center; vertical-align: middle;"><a href="#">Pam Young</a></td> <td style="vertical-align: middle;">made a motion to adjourn the meeting.</td> </tr> </table>	<a href="#">Pam Young</a>	made a motion to adjourn the meeting.
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	Margaret Fitzgerald	2nd the motion.
	Motion was passed <a href="#">unanimously</a> .	

**Minutes submitted by**  
Meghan Bridges, Board Secretary