



3820 Emerson Avenue North Minneapolis, MN 55412 Ph 612-588-3599 Fx 612-588-0217

**STA Board of Directors Meeting Minutes**

**March 24<sup>th</sup>, 2020**

**3820 Emerson Ave N, Minneapolis 55412 - STA Conference Room**

**MISSION**

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

| Item | Description   |
|------|---|
| 1.   | <p><b>Call to Order</b><br/> <a href="#">Judy Hinck</a> called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 7:07 a. m. on <a href="#">Tues, March 24, 2020</a> via electronic means.</p> <hr/> <p><a href="#">Meghan Bridges</a> conducted a roll call.</p> <p>The following persons were present:</p> <p><b>Members:</b><br/> <a href="#">Meghan Bridges</a>, <a href="#">Gina Privratsky</a>, <a href="#">Michael Williams</a>, <a href="#">Kelly Vega</a>, <a href="#">Judy Hinck</a>, <a href="#">Pamela Young</a></p> <p><b>Ex-Officio:</b> <a href="#">Julie Guy</a>, <a href="#">Troy Kipper</a></p> <p><b>Guests:</b> <a href="#">Paris Ford</a>, <a href="#">Sarah Toley</a>, <a href="#">Robert Procaccini</a>, <a href="#">Margaret Fitzgerald</a>, <a href="#">Robby Holdreith</a>, <a href="#">Leverne Wesley</a></p> <p><b>Absent:</b></p> |
| 2.   | <p><b>BOARD OPERATIONS: Action Items</b></p> <hr/> <p><b>A. Approval of Agenda:</b></p> <p style="padding-left: 100px;"><a href="#">Gina Privratsky</a>   made a motion to approve the agenda.</p> <p style="padding-left: 100px;"><a href="#">Michael Williams</a>   2nd the motion.</p> <p>Motion was passed <a href="#">unanimously</a>.</p>   |

**B. Review and approval of February 2020 minutes.**

Gina Privratsky | made a motion to approve the February 2020 minutes.

Michael Williams | 2nd the motion.

Motion was passed unanimously.

**C. Financials**

- STA is being paid on an ADM of 363.00
  - Current ADM: 362.03
- Total revenue stands at 57% of the budget; expenditures are at 62% of the budget with 67% of the year completed.
- The school continues to have a healthy cash flow
- Holdbacks: \$425,447

Meghan Bridges | made a motion to approve the Financials.

Pam Young | 2nd the motion.

Motion was passed unanimously.

**D. Fixed Asset Policy**

- STA's fixed assets policy was changed from \$500 to \$1, 000

Michael Williams | made a motion to approve the fixed assets policy.

Kelly Vega | 2nd the motion.

Motion was passed unanimously.

**E. Board Members**

- Margaret Fitzgerald voted on as community member; term to begin April 14<sup>th</sup>.

Pam Young | made a motion to approve Margaret Fitzgerald's term.

Gina Privratsky | 2nd the motion.

Motion was passed unanimously.

**E. Board Members**

|    |  |
|----|--|
|    | <ul style="list-style-type: none"> <li>• Pamela Young will move from Vice Chair to Board Chair</li> </ul> <p style="padding-left: 40px;">Meghan Bridges made a motion to approve the fixed assets policy.</p> <p style="padding-left: 40px;">Gina Privratsky 2nd the motion.</p> <p>Motion was passed unanimously.</p>   |
|    | <p><b>E. Board Members</b></p> <ul style="list-style-type: none"> <li>• Gina Privratsky to serve as Vice Chair.</li> </ul> <p style="padding-left: 40px;">Kelly Vega made a motion to approve the fixed assets policy.</p> <p style="padding-left: 40px;">Michael Williams 2nd the motion.</p> <p>Motion was passed unanimously.</p>   |
| 3. | <p><b>BOARD OPERATIONS: Non-Action Items</b></p> <p><b>A. Mission Minute:</b></p> <ul style="list-style-type: none"> <li>• Gina Privratsky shared the mission minute, <a href="#">sharing administrations response to school closure</a></li> <li>• Next Mission Minute: <b>WHO??</b></li> </ul> <p><b>B. 2020-2021 School Calendar</b></p> <ul style="list-style-type: none"> <li>• Reviewed draft of school calendar for upcoming school year.</li> <li>• Final calendar due June 2020</li> </ul> <p><b>C. Rensselaerville Institute:</b></p> <ul style="list-style-type: none"> <li>• Rensselaerville Institute did school and classroom tours and met with leadership about 3-5 year turnaround model.</li> </ul> <p><b>D. Hope Survey:</b></p> <ul style="list-style-type: none"> <li>• STA 4-8<sup>th</sup> graders will begin using Hope Survey to assess school culture and satisfaction.</li> </ul> <p><b>E. Staffing:</b></p> <ul style="list-style-type: none"> <li>• Hires: First grade teacher has been hired for 2020-2021 school year.</li> <li>• Resignations: PreK and 5<sup>th</sup> grade teachers</li> <li>• Job descriptions: Kelly Vega, Gina Privratsky, Pam Young, and Michael Williams will review STA job descriptions.</li> </ul> <p><b>F. New Business</b></p> <ul style="list-style-type: none"> <li>• Board discussion on the transition to remote work during the COVID-19 school closure.</li> </ul> |
| 4. | <p><b>ADJOURNMENT</b></p>  |

|  |  |                                       |
|--|--|---------------------------------------|
|  | <ul style="list-style-type: none"> <li>Next meeting: <a href="#">April 14, 2020</a> at 7:00 a. m.</li> </ul>     |                                       |
|  | <ul style="list-style-type: none"> <li><a href="#">Judy Hinck</a> adjourned the meeting at 8:46 a. m.</li> </ul> |                                       |
|  | <a href="#">Meghan Bridges</a>   | made a motion to adjourn the meeting. |
|  | <a href="#">Gina Privratsky</a>  | 2nd the motion.                       |
|  | Motion was passed <a href="#">unanimously</a> .  |                                       |

**Minutes submitted by**  
Meghan Bridges, Board Secretary