

Sojourner Truth Academy
Special Board Meeting Minutes
December 17th, 2019

1) **Call to order**

- a) Judy Hinck called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 7:04 am on December 17th, 2019 in STA's conference room.
- b) Meghan Bridges conducted a roll call. The following persons were present:
Members: Judy Hinck, Meghan Bridges, Gina Privratsky, Kelly Vega, Pam Young, Michael Williams
Ex-Officio: Troy Kipper, Julie Guy, Paula Letourneau
Guests: Sarah Toley, Bobbi Procaccini, Dennis Hoogeveen
Absent:

2) **Action Items**

- a) Approval of Agenda
** Michael Williams made a motion to approve the agenda, Gina Privratsky 2nd the motion
***Motion was passed unanimously.
- b) Review and approval of November minutes.
**Gina Privratsky made a motion to approve the November minutes, Meghan Bridges 2nd the motion
***Motion was passed unanimously.
- c) Financials
- STA is being paid on an ADM of 353.00
 - Current ADM: 364.00—will be adjusted
 - Total revenue stands at 35% of the budget; expenditures are at 36% of the budget with 42% of the year completed.
 - The school continues to have a healthy cash flow balance
 - Holdbacks: \$274,017
- **Meghan Bridges motioned to approve the November financials. Michael Williams 2nd the motion
***Motion was passed unanimously.
- d) Budget Revision
- Adding \$5,000 to bottom line of fund balance
 - Fund balance going up
 - Freedom School cut in funds
- **Gina Privratsky motioned to approve; Meghan Bridges 2nd the motion
***Motion was passed unanimously.
- e) ByLaw Revision

- Board elections to run parallel with fiscal year—July 1 through June 30, elections still held in February.

**Meghan Bridges motioned to approve; Michael Williams 2nd the motion

***Motion was passed unanimously.

3) **Non-Action Items**

a) Mission Minute

- Meghan Bridges shared mission minute
- **Next Mission Minute:**

b) Director's Dashboard

- Data shows lunchroom fidelity, recess fidelity, classroom environment, conference percentages, number of suspensions, referrals, hall posts, and loss/gain reports
- aReading Fall and Winter Benchmark assessments

c) Executive Director Mid Year Evaluation

- Will get average scores when all evaluations are completed

d) Quality School Review Update

- School visit took place last week; classroom visits and interviews conducted by PUC

e) Public Comment

- NA

4) **New Business**

a) Job description updates- task force

5) **Adjournment**

- Judy Hinck adjourned the meeting at 8:42 am
- Next meeting: January 14th at 7:00 am
- Minutes submitted by: Meghan Bridges

**Gina Privratsky made motion to adjourn; Meghan Bridges 2nd the motion.