

## *Sojourner Truth Academy*

### *Board Meeting Minutes*

November 19<sup>th</sup>, 2019

#### 1) Call to order

- a) Judy Hinck called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 7:05 am on November 19<sup>th</sup>, 2019 in STA's conference room.
- b) Gina Privratsky conducted a roll call. The following persons were present:  
**Members:** Judy Hinck, Meghan Bridges, Gina Privratsky, Kelly Vega, Pam Young, Michael Williams  
**Ex-Officio:** Troy Kipper, Julie Guy, Paula Letourneau  
**Guests:** Sarah Toley, Bobbi Procaccini  
**Absent:** NA

#### 2) Action Items

- a) Approval of Agenda  
\*\* Gina Privratsky made a motion to approve the agenda, Pam Young 2<sup>nd</sup> the motion  
\*\*\*Motion was passed unanimously.
- b) Review and approval of October minutes.  
\*\* Gina Privratsky made a motion to approve the agenda, Pam Young 2<sup>nd</sup> the motion  
\*\*\*Motion was passed unanimously.
- c) Financials
  - STA is being paid on an ADM of 384.00
    - Current ADM: 364.00
  - Total revenue stands at 27% of the budget; expenditures are at 27% of the budget with 33% of the year completed.
  - The school continues to have a healthy cash flow balance
  - Holdbacks: \$219,214\*\*Meghan Bridges motioned to approve the October financials. Gina Privratsky 2<sup>nd</sup> the motion  
\*\*\*Motion was passed unanimously.

#### 3) Non-Action Items

- a) Mission Minute
  - Next Mission Minute: Meghan Bridges
- b) Budget Revisions
  - Budget revisions will be discussed in December meeting. Possible revisions will need to be made to adjust for positions that work with both SPED and general scholars.
- c) Board Academy Review
  - Discussed new learning from PUC board academy (November session)

- Onboarding new members—in future meeting will look at changing new member start date. Will work to train new members before active board duties start
- Director evaluations—will do midyear evaluations for learning purposes, official evaluation will take place at end of year.
- Committees—at this time we do not see a need for working committees, will use in future when/if needed.

d) PUC Quality School Review

- PUC school review has begun as our contract is up for renewal in 2020. PUC site visit will take place in December. Board reviewed contract renewal.

e) Board Vacancy

- Due to conflict of interest, there is currently a parent position open on the board to be filled immediately or at next board election in February.
- Board will discuss with staff about parent position opening.

f) Board Elections

- Upcoming board elections (February)—4 seats up for re-election
- Staff will be given board overview to understand board responsibilities and process of election.

g) Website Review

- Paula Letourneau has been working to get new school website up and running. High-resolution pictures needed for website.

h) Annual Report

- Paula updated STA's annual report with strategic plan highlights, student enrollment rates, staffing breakdown, innovative practices, high impact partners, financials, directors and partners.

i) Data Dash Board

- Data on fidelity profiles will be shared each board meeting; highlights will be emailed to staff.
- Need to work on:
  - Hall passes
  - Use of signals
  - Zen zones
  - Gain/loss of students

j) Midyear Director Evaluation

- Board members will complete midyear evaluations by December 6<sup>th</sup>, next board meeting we will discuss evaluations.

k) Public Comment

- NA

**4) New Business**

- a) An employee (EA) has been terminated.

5) **Adjournment**

- Judy Hinck adjourned the meeting at 8:45 am
- Next meeting: December 17<sup>th</sup> at 7:00 am
- Minutes submitted by: Meghan Bridges

\*\*Michael Williams made motion to adjourn; Kelly Vega 2<sup>nd</sup> the motion.