

Sojourner Truth Academy
Special Board Meeting Minutes
October 23rd, 2019

1) **Call to order**

- a) Judy Hinck called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 7:05 am on October 23rd, 2019 in STA's conference room.
- b) Meghan Bridges conducted a roll call. The following persons were present:
Members: Judy Hinck, Meghan Bridges, Gina Privratsky, Kelly Vega, Pam Young, Michael Williams
Ex-Officio: Troy Kipper, Julie Guy, Paula Letourneau
Guests: Sarah Toley, Bobbi Procaccini
Absent:

2) **Action Items**

- a) Approval of Agenda
** Gina Privratsky made a motion to approve the agenda, Michael Williams 2nd the motion
***Motion was passed unanimously.
- b) Review and approval of September minutes.
**Meghan Bridges made a motion to approve the September minutes, Gina Privratsky 2nd the motion
***Motion was passed unanimously.
- c) Financials
- STA is being paid on an ADM of 384.00
 - Current ADM: 364.00—will be adjusted
 - Total revenue stands at 20% of the budget; expenditures are at 17% of the budget with 25% of the year completed.
 - The school continues to have a healthy cash flow balance
 - Holdbacks: \$64,410
- **Michael Williams motioned to approve the September financials. Pam Young 2nd the motion
***Motion was passed unanimously.
- d) Employees Enrolled Children
- Due to confidentiality, staff with kids that attend STA will need to find alternative place for kids during meetings. Policy will be added to STA employee handbook.
- **Meghan Bridges motioned to approve; Michael Williams 2nd the motion
***Motion was passed unanimously.

3) **Non-Action Items**

- a) Mission Minute
- Michael Williams shared—importance of building strong relationships with scholars

- Next Mission Minute: Pam Young

b) Record of Votes

- Minutes will state when a vote passes unanimously or will have a record of votes—yay or nay—when a vote does not pass unanimously.

c) PUC Website Review

- Received letter of concern from Pillsbury United Communities that school website is not in compliance with PUC for our website; compliance checklist was reviewed to ensure website is now at compliance.

d) Board Vacancy

- Due to conflict of interest, there is currently a parent position open on the board to be filled immediately or at next board election in February.

e) Board Elections

- Upcoming board elections (February)—4 seats up for re-election
- Staff will be given board overview to understand board responsibilities and process of election.

f) Termination

- Board gives Director authority to hire and fire; Director informs board at board meetings of any staffing changes.

g) Annual Report

- Paula updated STA's annual report with strategic plan highlights, student enrollment rates, staffing breakdown, innovative practices, high impact partners, financials, directors and partners.

h) Data Dash Board

- Data on fidelity profiles will be shared each board meeting; highlights will be emailed to staff.

i) Public Comment

- NA

4) New Business

- a) N/A

5) Adjournment

- Judy Hinck adjourned the meeting at 8:40 am
- Next meeting: November 19th at 7:00 am
- Minutes submitted by: Meghan Bridges

**Gina Privratsky made motion to adjourn; Michael Williams 2nd the motion.