

Sojourner Truth Academy

Special Board Meeting Minutes

September 18th, 2019

1) Call to order

- a) Judy Hinck called to order a scheduled meeting of the Sojourner Truth Academy School Board meeting at 3:33 p.m. on September 18th, 2018 in STA's conference room.
- b) Meghan Bridges conducted a roll call. The following persons were present:
Members: Judy Hinck, Meghan Bridges, Gina Privratsky, Kelly Vega, Shirene Taylor, Pam Young, Michael Williams
Ex-Officio: Troy Kipper, Julie Guy, Paula Letourneau, Paris Ford
Guests: Franklin Fletcher, Sarah Toley, Ann Olson
Absent:

2) Action Items

- a) Approval of Agenda
 - Moved improve group from item 14 to item 6
 - ** Meghan Bridges made a motion to approve the agenda, Gina Privratsky 2nd the motion – Motion was passed without objection.
- b) Review and approval of August minutes.
 - ** Gina Privratsky made a motion to approve the August minutes, Pam Young 2nd motion - Motion was passed without objection.
- c) Financials
 - STA is being paid on an ADM of 391.00
 - Current ADM: 359.6—will be adjusted
 - Total revenue stands at 13% of the budget; expenditures are at 9% of the budget with 17% of the year completed.
 - The school continues to have a healthy cash flow balance
 - Holdbacks: \$109,607
 - ** Meghan Bridges motioned to approve the July and August financials. Michael Williams 2nd motion – Motion passed without objection.
- d) Kinder EA
 - Second support staff in kinder retained until October board meeting
 - ** Judy Hinck motioned to approve; Meghan Bridges 2nd motion—motion passed without objection
- e) Identified Official with Authority (IOwA)
 - *Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require*

annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system.

- *The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.*
- *The Director recommends the Board authorize Julie Guy, jguy@sojournertruthacademy.org, to act as the Identified Official with Authority (IOwA) for Sojourner Truth Academy, 4038-07*

****Gina Privratsky to approve; Meghan Bridges 2nd motion—motion passed without objection**

f) Charter School Joint Action Fund

- Friendship Academy, Higher Ground Academy, and Paladin Career and Technical High School intervening; asking for funds of \$3 per child total approx. \$1,200

****Pam Young made a motion to approve; Michael Williams 2nd that motion**

3) Non-Action Items

a) Mission Minute

- Judy Hinck shared Mission Minute around STA school values
- Next Mission Minute:

b) Data Analysis— The Improve Group

- Graphs looked at continuously enrolled scholars in the following areas:
 - Attendance
 - Continuously enrolled: 7%
 - Not continuously enrolled: 9%
 - Discipline: Suspension Rates
 - Continuously enrolled: 10%
 - Not continuously enrolled: 18%
 - MCA Reading: Proficiency
 - Continuously enrolled: 17%
 - Not continuously enrolled: 10%
 - MCA Math: Proficiency
 - Continuously enrolled: 15%
 - Not continuously enrolled: 12%
 - FAST Reading: Growth
 - Continuously enrolled: 8.2%
 - Not continuously enrolled: 4.6%
 - FAST Math: Growth
 - Continuously enrolled: 3.3%
 - Not continuously enrolled: 3.1%

c) Data Review

- Looked at data from 2018-2019 MCA and FAST data

d) Public Comment

- NA

e) Quality School Review

- PUC Office of Public Charter Schools Quality School Review—comprehensive evaluation process in which charter schools' performance is evaluated against its compliance with the Authorizer-School contract, State and Federal law, and goals set forth for the contract term
- Process:
 - School submits intention to continue with PUC
 - School submits QSR Application
 - Site visits, surveys, interviews, document review
 - PUC-OPCS writes QSR report
 - Charter and PUC-OPCS meet to discuss report findings
 - Review QSR report and recommendation
 - PUC Board approves recommendation
 - Execution of the Charter Contract

4) **New Business**

- a) N/A

5) **Adjournment**

- Judy Hinck adjourned the meeting at 5:32
- Next meeting: October 16th, 2019 at 3:30 pm
- Minutes submitted by: Meghan Bridges

**Michael Williams adjourned; Pam Young 2nd the motion