# 2020 SAINT HILARY SCHOOL GRAND PRIX Race Cars and Royals



#### **GIVESMART AUCTION PLATFORM TROUBLESHOOTING**

#### What is Givesmart?

- <u>GiveSmart</u> is our Auction platform. All auction purchases (including Auction tickets) are made through this platform
- GiveSmart requires all users to create a profile in order to make a purchase

# **Previous Auction Attendees or Purchasing**

- If you have been to a St. Hilary Auction gala in the last 3 years, you should already have a GiveSmart profile set up.
- Ensure your credit card on file is up to date. You may delete old cards that are no longer relevant and/or add a new credit card.
- If you have trouble logging in, please try the following:
  - o Click "*Forgot Password*" GiveSmart will prompt you to enter a phone number and will text you a code to update your account.
  - If that doesn't work, Follow the SHS specific GiveSmart link:
    - Navigate to GiveSmart
    - Click "Register"
    - Follow the prompts to enter your name and mobile number
    - Follow the link that says "Click here to access your account"

### **New Families/First time Auction Attendees**

- Please access <u>GiveSmart</u> and follow prompts to register
- Ensure you have a credit card on file. This is required to "check out" for auction purchases.

## Still having issues or have other questions?

 Contact our GiveSmart Coordinators (Amy Wu <u>amychristinewu@gmail.com</u> and Kristin Higby <u>kristinhigby@gmail.com</u>) or our Auction Team (Elizabeth Hachman <u>ehachman@comcast.net</u> Tiffany Tiret <u>ttiret33@gmail.com</u> or Meredith Lyons <u>meredithlyons@me.com</u>