

## SAINT HILARY SCHOOL

### TRAFFIC GUIDELINES FOR DROP-OFF, PICK-UP AND PARKING

The safety of our students is the most important factor to keep in mind when dropping off and picking up students. The traffic patterns and parking guidelines are designed to ensure everyone's safety, acceptable speed limits, and organized traffic flow to meet the Town of Tiburon and the Fire Department requirements.

<b>GENERAL OVERVIEW</b>	Hilary Drive is permanently a two-way residential street. No one should ever come up Hilary Drive on the left side of the road. Please drive according to the posted speed limit.
	The Hilary Drive entrance is a Two-Way roadway except during School morning drop-off and afternoon pick-up.
	The lower Rock Hill Drive entrance is permanently <b>ONE-WAY ONLY</b> entering the campus. There is no exit from this driveway.
	The upper Rock Hill Drive exit is permanently <b>ONE-WAY ONLY</b> exiting the campus. There is no entrance from this driveway.
	Please be courteous and respectful of our neighbors by observing the posted speed limits on adjoining streets.
	For your safety and that of our students, the speed limit on campus is <b>10 mph</b> .
<b>SCHOOL MORNING DROP-OFF</b>	
<b>Kindergarten – 5<sup>th</sup> Grade</b>	Enter on Hilary Drive, stay to the right of the driveway. Proceed pass the fountain roundabout staying to the right of the fountain. Move as far forward as possible toward the north end of the school gym. <b>Drop off children in front of the gym</b>
	Exit campus through the upper Rock Hill gate at the end of the Junior High building.
	<b>DO NOT STOP</b> in front of Tarantino Hall, the main office of the school or the front of the classrooms to drop off back pack or children.
	<b>DO NOT CIRCLE</b> the fountain or drive to the left of the fountain. <b>Do not attempt to exit down Hilary Drive exit.</b>
	<b>There is NO PARKING in front of the school building or gym.</b>
<b>Junior High School</b>	Enter on lower Rock Hill, proceed up the driveway to the left all the way to classrooms. Drop students at curb on right. Exit campus through upper Rock Hill gate.
	Because all drop-off traffic must exit through the upper Rock Hill driveway, courteous merging to allow income Junior High drivers and exiting Kindergarten-5 drivers must be remembered.
	For families with both Kindergarten – 5 <sup>th</sup> Grade and Junior High students – you may choose either method of drop-off.
	If you must park during drop off, parking is allowed in the spots facing the water. Please park between the lines.
	The parking lot is our student's playground. <b>The Rock Hill gates close at 8:15 AM and the school front gate closes at 8:45 AM.</b> If you are volunteering during the school day, please park around the fountain or move your car before 9:30 AM.

<b>SCHOOL AFTERNOON PICK-UP</b>	
<b>Kindergarten</b>	Enter campus via Hilary Drive only. Stay to the right of the driveway and the Fountain.
	For 2:00 PM dismissals, pick up takes place at the curb in front of the main school office. Children are escorted by the teachers to the bench in front of the main office.
	Exit by circling the Fountain and heading down to Hilary Drive gate.
	For 12:30 PM and 3:00 PM dismissals, please proceed to the front of the gym with the First – 5 <sup>th</sup> Grades.
<b>First – 5<sup>th</sup> Grades</b>	Enter campus via Hilary Drive only. Stay to the right of the driveway and the Fountain. Drive as far forward as possible toward the front of the Gym. Faculty will direct waiting students to appropriate cars. Do not stop in front of classrooms to pick up students.
	Exit campus through the upper Rock Hill gate at the end of the Junior High school building.
<b>Junior High School</b>	Enter on lower Rock Hill, proceed up driveway to Junior High School classrooms. When waiting in line, please observe the white line and do not block traffic.
	Do not park along the classrooms and do not stop in the red zone.
	All traffic must exit the campus via upper Rock Hill gate. Do not go around the Fountain Roundabout to exit the campus.
<b>School Day Access</b>	All visitors must sign in at the main office upon entering campus.
	If you need to park during drop-off and pick-up times, please park on the side nearest the water only. Exit your parking place with great caution.
<b>Restricted Parking</b>	Parking on Hilary Drive and upper Rock Hill ramps are reserved for teachers and staff only.
	Parking in the Fountain Roundabout designated spaces is reserved for Mass attendees ONLY prior to 9:00 AM. After 9:00 AM, parents and visitors may use these spaces.
	There is no school parking in the five spaces across from the rectory. These spaces are reserved for church and rectory visitors only.
	There is no parking in red zones or in crosswalks.
<b>Bicycle/Pedestrian Access</b>	Please use crosswalks at all times.
	It is recommended that pedestrian and bicycle access be from the lower Rock Hill entry gate.

**SAFETY CONCERNS**

**TARDINESS is not an acceptable reason to speed either on the campus or on neighboring streets.**

**Please slow down and be aware of children!**

**For your child's safety, your child may not meet you off-campus to avoid pick-up process.**

**SAINT HILARY SCHOOL  
8:00 AM  
DROP OFF PROCEDURES**



Both entrances from Rock Hill Drive and the school parking lot are **ONE WAY ONLY** during morning drop-off.

Please observe all safe driving rules and drive the posted speed on Hilary Drive. Please stay to the **right of the school driveway**. **The speed limit is 10 miles per hour.**

**For Grades K-5:** Enter from the lower Hilary Drive entrance. Drop off children in front of the gym pulling all the way forward to the north end of gym. **Do not drop off kids in front of classroom to drop off backpacks.**

**For Junior High:** Pull into school using the upper Hilary Drive entrance to the school. Drop off children in front of the junior high classrooms. Please pull all the way forward to north end of junior high.

**\* ALL CARS MUST EXIT THROUGH THE ROCK HILL DRIVE GATE NORTH OF THE JUNIOR HIGH \* Do not circle the fountain and exit the school driving down to the lower Rock Hill entrance.**

Parking is available on the water side of the school parking lot staying within the white lines. Cars parked behind the school gate must depart by 9:30 AM.



# SAINT HILARY SCHOOL 3:05 PM and 12:30 PM PICK UP PROCEDURES



Both entrances from Rock Hill Drive and the school parking lot are **ONE WAY ONLY** during afternoon pick up. Please stay to the **right of the school driveway**. **The speed limit is 10 miles per hour.**

**For Grades 1-5:** Enter from the lower Hilary Drive entrance. The gates are open at 2:54 PM. Pull all the way forward to the north end of gym. To avoid delays do not stop your car and get out at any time. Do not stop and pick up your child in front of the classrooms. Only park if necessary (e.g. volunteering, after school meeting) on water side of parking lot staying within the white lines. Use crosswalks

**For Junior High:** Pull into school using the upper Hilary Drive entrance to the school. Pull all the way forward to the north end of junior high. Pick up children in front of the junior high classrooms. To avoid delays do not stop and get out of your car at any time. Do not go through and park in front of the gym.

Junior High siblings should join their youngest sibling in the Grades K-5 line at 3:05PM

**For Kindergarten:** 3pm pickups from after care or electives will be in front of the gym along with 1-5<sup>th</sup> grades. Do not stop in front of the school's main office.

**\* ALL CARS MUST EXIT THROUGH THE ROCK HILL DRIVE GATE NORTH OF THE JUNIOR HIGH \* Do not circle the fountain and exit the school driving down to the lower Rock Hill entrance.**



**SAINT HILARY SCHOOL  
2:00 PM KINDERGARTEN  
PICK UP PROCEDURES**



**For Kindergarten Pick up Only:**

Enter from the lower Hilary Drive entrance. Please drive up and line up to the right of the school driveway. The main school gate remains closed for the safety of our remaining students.

Kindergarten students are walked out by their Teachers and wait in front of the main school office. Pull up to front main school office to pick up Kindergarten students.

Once you have picked up your child, you may circle the main fountain and depart campus driving down to lower Hilary Drive

Parking is available on the water side of the fountain.