

APPROVED



## Monarch River Academy

### Minutes

#### Regular Scheduled Board Meeting

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**Date and Time**

Tuesday December 8, 2020 at 5:00 PM

**Location**

3610 E. Ashlan Avenue  
Fresno, CA 93726

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Zoom Link: <https://zoom.us/j/9854259770>

Meeting ID: 985 425 9770

Join by Phone: (669) 900-6833

**Monarch River Mission Statement**

The mission of Monarch River Academy is to develop the individual gifts of students in Tulare County and adjacent counties to become proficient in Common Core State Standards and become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished in a personalized environment that fosters successful achievement through quality, personalized, standards-based education, which could include online coursework, offline textbook work, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

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**Directors Present**

Ashley Wiens (remote), Craig Wheaton (remote), Monique Ouwinga (remote), Sarah Sanchez (remote)

**Directors Absent**

Samuel Nofziger

**Directors Left Early**

Craig Wheaton

**Guests Present**

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Dr. Rob Hudson (remote), Dr. Steven James (remote), Jenny Plumb (remote), Kimmi Buzzard (remote), Maria Thoeni (remote), Mariah Jordan (remote), Steph Johnson (remote), Yolanda Vazquez (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Monique Ouwinga called a meeting of the board of directors of Monarch River Academy to order on Tuesday Dec 8, 2020 @ 5:01 PM.

### C. Flag Salute

The Flag Salute was conducted.

### D. Approval of the Agenda (p. 1-3)

Sarah Sanchez made a motion to approve the agenda.

Ashley Wiens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Approve Minutes (p. 4-8)

Craig Wheaton made a motion to approve the minutes from Regular Scheduled Board Meeting on 10-27-20.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. Approve Minutes (p. 9-12)

Craig Wheaton made a motion to approve the minutes from Special Board Meeting on 12-01-20.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### G. Executive Director Report

Dr. Laurie Goodman presented the Executive Director's Report.

## II. Finance

### A. Memorandum of Understanding for Shared Staff with Yosemite Valley Charter School (p. 13-49)

Sarah Sanchez made a motion to approve the Memorandum of Understanding and invoicing for shared staff.

Craig Wheaton seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Highly Qualified Teacher Memorandum of Understanding with Clarksville Charter School, Lake View Charter School, Feather River Charter School, the Cottonwood School, and Yosemite Valley Charter School (p. 50-64)

Sarah Sanchez made a motion to approve the Memorandum of Understanding and invoicing for shared staff.

Craig Wheaton seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Compensation Policy (p. 65-93)**

Ashley Wiens made a motion to approve the updated Compensation Policy.  
Sarah Sanchez seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Board Resolution 2020–7 Administrative Credential (p. 94-96)**

Sarah Sanchez made a motion to approve the Board Resolution 2020–7  
Administrative Credential.  
Craig Wheaton seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Policy for Hiring and Supervision of Student Tutors as Employees of the Charter (p. 97-98)**

Sarah Sanchez made a motion to approve the Policy for Hiring and Supervision of  
Student Tutors as Employees of the Charter.  
Ashley Wiens seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Payroll Transition 2021-2022 & 2022-2023 (p. 99-103)**

Craig Wheaton made a motion to approve the Payroll Transition 2021-2022 &  
2022-2023.  
Sarah Sanchez seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
Craig Wheaton left early.

**G. October Financials & First Interim Report (p. 104-150)**

Sarah Sanchez made a motion to approve the October Financials & First Interim  
Report.  
Ashley Wiens seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H. Budget Overview for Parents (p. 151-154)**

Sarah Sanchez made a motion to approve the Budget Overview for Parents.  
Ashley Wiens seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**III. Academic Excellence**

**A. Special Education Extended School Year (ESY) for 2020-2021 (p. 155-156)**

Sarah Sanchez made a motion to approve the Special Education Extended School  
Year (ESY) for 2020-2021.  
Ashley Wiens seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Educational Vendor Policies & Procedures (p. 157-162)**

Sarah Sanchez made a motion to approve the Educational Vendor Policies &  
Procedures.  
Ashley Wiens seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**IV. Operations**

**A. CalSTRS 403(b) Board Resolution (p. 163-164)**

Ashley Wiens made a motion to approve the CalSTRS 403(b) Board Resolution with the date changed to December 8, 2020.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Identification of Consumable Item Categories (p. 165-166)**

Ashley Wiens made a motion to approve the Identification of Consumable Item Categories.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Resolution to Establish Policies and Procedures for the Sale and Disposal of Books, Equipment, and Supplies (p. 167-170)**

Sarah Sanchez made a motion to approve the Resolution to Establish Policies and Procedures for the Sale and Disposal of Books, Equipment, and Supplies.

Ashley Wiens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Comprehensive Safety Plan (p. 171-206)**

Ashley Wiens made a motion to approve the Comprehensive Safety Plan.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Employee Handbook (p. 207-273)**

Ashley Wiens made a motion to approve the Employee Handbook.

Sarah Sanchez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Board of Director's Comments & Requests**

No comments or requests were made.

**B. Announcement of the Next Regular Scheduled Board Meeting**

January 26, 2021 at 5:00 p.m.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,  
Ashley Wiens

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Prepared by:  
Mariah Jordan

Noted by:

*Craig Wheaton*

[Craig Wheaton \(Jan 29, 2021 11:21 PST\)](#)

Board Secretary

**Public Comment Rules:** Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

**Note:** The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you.

(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).






# 12-8-20 - Minutes - Monarch

Final Audit Report

2021-01-29

Created:	2021-01-29
By:	Samantha Myers (samantham@inspireschools.org)
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