

Monarch River Academy

Regular Board Meeting



March 22, 2022 at 4:30 PM | 3610 E. Ashlan Avenue, Fresno, CA 93926

Zoom Link: <https://zoom.us/j/4183238475>

Meeting ID: 418 323 8475

Join by Phone: (669) 900-6833

Monarch River Mission Statement

The mission of Monarch River Academy is to develop the individual gifts of students in Tulare County and adjacent counties to become proficient in Common Core State Standards and become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished in a personalized environment that fosters successful achievement through quality, personalized, standards-based education, which could include online coursework, offline textbook work, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

Agenda

	Presenter(s)	Time
I. Opening Items		4:30 PM
A. Record Attendance		1 m
B. Call the Meeting to Order	Dr. Sam Nofziger	1m
C. Flag Salute	Dr. Sam Nofziger	1m
D. Discussion & Potential Action on the Approval of the Agenda (p. 1-4)	Dr. Sam Nofziger	1m
E. Public Comment	Dr. Sam Nofziger	5 m
F. Discussion and Potential Action to Approve the February 28, 2022 Board Meeting Minutes (p. 5-13)	Dr. Sam Nofziger	1 m

II. Finance		4:40 PM
A. Discussion & Potential Action on the February 2022 Financials (p. 14-46)	Jim Surmeian	10 m
B. Discussion & Potential Action on Auditor Selection Form (p. 47-48)	Jim Surmeian	5 m
III. Academic Excellence		4:55 PM
A. Pupil Tiered Re-Engagement Report (p. 49)	Steph Johnson	5 m
B. Virtual Academy Report (p. 50)	Maria Thoeni	5 m
C. Educator Effectiveness Grant Report (p. 51-52)	Dr. Laurie Goodman	5 m
D. Discussion & Potential Action on the Occupational Therapist & Speech & Language Pathologist Positions (p. 53-62)	Dr. Steven James & Yolanda Vazquez	10 m
E. Discussion & Potential Action on the Secondary Education Specialist Position (p. 63-69)	Denise Voth	5 m
F. Update & Potential Discussion on the High School A-G Grant Plan (p. 70)	Dr. Laurie Goodman & Denise Voth	5 m
IV. Operations		5:30 PM
A. Presentation & Potential Discussion of the COVID-19 School Report (p. 71-72)	Dr. Laurie Goodman	5 m
B. Presentation & Potential Discussion of the School's Enrollment Report (p. 73-74)	Dr. Laurie Goodman	5 m
C. Discussion & Potential Action on the Staff & Student Interaction Policy (p. 75-78)	Dr. Laurie Goodman	5 m
D. Discussion & Potential Action on the Employee Driving Policy & Guidelines (p.	Dr. Laurie Goodman	5 m

79-82)		
V. Administrator Evaluations		5:50 PM
A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director & Co-Director/Principal - Closed Session (p . 83)	All Board Members	20 m
B. Report Out of any Action Taken During Closed Session (p. 84)	Dr. Sam Nofziger	5 m
VI. Governance		6:15 PM
A. Discussion on the Annual Form 700 (p. 85)	Dr. Laurie Goodman	5 m
B. Discussion & Potential Action on the April Board Meeting Format (p. 86)	Dr. Sam Nofziger	5 m
VII. Closing Items		6:25 PM
A. Board of Director Comments & Requests	Board Members	5 m
B. Announcement of the Next Scheduled Board Meeting Regular: April 24, 2022 at 4:30 PM	Dr. Sam Nofziger	1 m
C. Adjourn Meeting	Dr. Sam Nofziger	1 m

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when

the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 758-0511 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (**42 U.S.C. § 1213**))

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February 28, 2022 at 6:00 PM | 3610 E. Ashlan Avenue, Fresno, CA 93926

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Directors Present

Dr. Sam Nofziger, Dr. Craig Wheaton, Monique Ouwinga, & Elizabeth Wagner (all remote)

Directors Absent

Sarah Sanchez

Guests Present

Dr. Laurie Goodman, Stephanie Johnson, Yolanda Vazquez, Denise Voth, Amy Friesen, Dr. Steven James, Lorraine Sewell, Student Ava S., James Surmeian, Kimmi Buzzard (all remote)

Minutes

1. Opening Items
1.A. Record Attendance
1.B. Call the Meeting to Order

Dr. Sam Nofziger called the meeting of the board of directors of Monarch River Academy to order on Monday, February 28, 2022 at 6:00 PM.
1.C. Flag Salute
Dr. Sam Nofziger led the Flag Salute.
1.D. Approval of the Agenda
Dr. Craig Wheaton made a motion to approve the agenda with the amendment to move item 4.A. & VIIC. to Section II. Academic Excellence - Part 1. Monique Ouwinga seconded the motion. The board VOTED unanimously to approve the motion.
1.E. Public Comment
No public comments were made.
1.F. Review & Approval of Minutes
Monique Ouwinga made a motion to approve the minutes from the Board Meeting on January 25, 2022. Dr. Craig Wheaton seconded the motion. The board VOTED unanimously to approve the motion.
2. Academic Excellence - Part 1
2.A. SEL & Transition Program Student Presentation
<ul style="list-style-type: none"> • Student recording
4.A. Virtual Academy Program Update/Presentation
<ul style="list-style-type: none"> • Steph Johanson introduced Ava S., a third grade Virtual Academy student. A. shared her essay on tsunamis. • Ava shared about the writing process including her research, rough draft, editing, and final draft.
VII. C. Board Member Vacancy
<ul style="list-style-type: none"> • Steph Johnson introduced Elizabeth Wagner as a potential new Board Member. • Elizabeth is a homeschooling parent of two students in the school. <p>Dr. Craig Wheaton made a motion to nominate and appoint Elizabeth Wagner to the Board. Monique Ouwinga seconded the motion.</p>

The board VOTED unanimously to approve the motion and appointment.

3. Finance

3.A. January 2022 Financials

- Jim Surmeian from Charter Impact shared the school's financial report.
- Dr. Sam Nofziger asked to confirm that the amount of the reserves was "healthy."
- Dr. Craig Wheaton shared about budgets/reserve amounts/practices he has had experience with previous schools.

Dr. Craig Wheaton made a motion to approve the January 2022 Financials.

Monique Ouwinga seconded the motion.

The board VOTED unanimously to approve the motion.

3.B. Second Interim Report

- Jim Surmeian presented the school's Second Interim Report which included future year projections.
- Elizabeth Wagner asked for confirmation that this report was a mid-year, progress report. Jim Surmeian confirmed that yes, this is correct.
- Elizabeth Wagner asked for clarification on what ADA stands for. Jim Surmeian clarified that the acronym stands for Average Daily Attendance.

Monique Ouwinga made a motion to approve the Second Interim Report.

Dr. Craig Wheaton seconded the motion.

The board VOTED unanimously to approve the motion.

3.C. 2020-2021 Annual Audit Report

- Dr. Laurie Goodman presented the school's 2020-2021 Annual Audit Report.

Dr. Craig Wheaton made a motion to approve the 2020-2021 Annual Audit Report.

Elizabeth Wagner seconded the motion.

The board VOTED unanimously to approve the motion.

2.D. 2022-2023 Budget Considerations

- Dr. Laurie Goodman shared the school's projected staffing plan in preparation for the number of students anticipated for 2022-2023.
- Dr. Laurie Goodman emphasized that hiring will align with actual student enrollment.

2.E. Revised Compensation Policy

- Dr. Laurie Goodman presented the Revised Compensation Policy noting the primary

change of teacher title from Homeschool Teacher (HST) to Teacher.

- Elizabeth Wagner asked for clarification if this is a change on paper only or a change in culture. Dr. Laurie Goodman shared that over time, Teachers will focus on students and families and less on clerical duties.

Monique Ouwinga made a motion to approve the revised Compensation Policy.

Elizabeth Wagner seconded the motion.

The board VOTED unanimously to approve the motion.

4. Academic Excellence - Part 2

4.A. Virtual Academy Program Update/Presentation

- Moved to earlier in the agenda

Dr. Craig Wheaton left the meeting at 6:54 PM.

4.B. High School Program Update/Presentation

- Denise Voth shared High School Program highlights including:
 - HS course pass rates
 - Concurrent enrollment at Community Colleges
 - Virtual Academy.

4.C. High School Virtual Academy for 2022-2023

- Denise Voth and Amy Friesen presented the HSVA program for the 2022-2023
- Elizabeth Wagner asked if middle school students that are ready for Pre-Algebra are able to participate in HSVA courses? Denise Voth shared that yes, they can.

Monique Ouwinga made a motion to approve the plan for High School Virtual Academy for 2022-2023.

Elizabeth Wagner seconded the motion.

The board VOTED unanimously to approve the motion.

4.D. Supplemental Local Control and Accountability Plan (LCAP)

- Dr. Laurie Goodman presented the Supplemental LCAP.

Monique Ouwinga made a motion to approve the Supplemental LCAP.

Elizabeth Wagner seconded the motion.

The board VOTED unanimously to approve the motion.

4.E. A-G Grant Plan

- Denise Voth and Dr. Goodman sent the intention letter, however, there has not been much movement or progress. The school is waiting to hear what the grant amount would be. The funds would be used to supplement and expand current programs.

5. Operations

5.A. COVID-19 School Report - February

- Dr. Laurie Goodman discussed the COVID-19 School Report.
- The school continues to pivot accordingly to ongoing changes to COVID and mask regulations.

5.B. Enrollment Report

- Dr. Laurie Goodman presented the school's current enrollment numbers and withdrawal figures.

5.C. Updated Comprehensive Safety Plan

- Dr. Laurie Goodman shared the updated Comprehensive Safety Plan.
- Elizabeth Wagner inquired about the section about restraining students and if it applies to the virtual setting. Discussion occurred about possibly needing such safety guidelines at in person events such as field trips.

Elizabeth Wagner made a motion to approve the updated Comprehensive Safety Plan.

Monique Ouwinga seconded the motion.

The board VOTED unanimously to approve the motion.

5.D. 2022-2023 School Calendar

- Dr. Laurie Goodman presented the draft of the 2022-2023 School Calendar highlighting the changes:
 - Increased number of Learning Periods
 - Creating Learning Periods with about 20 school days

Monique Ouwinga made a motion to approve the 2022-2023 School Calendar.

Elizabeth Wagner seconded the motion.
The board VOTED unanimously to approve the motion.

5.E. Independent Study Teacher Job Description

- Dr. Laurie presented the revised job description particularly the change in job title from Homeschool Teacher to Independent Study Teacher.

Monique Ouwinga made a motion to approve the Independent Study Teacher Job Description.

Elizabeth Wagner seconded the motion.
The board VOTED unanimously to approve the motion.

5.F. Virtual Independent Study Teacher Job Description

- Dr. Lauree Goodman shared the new Virtual Independent Study Teacher Job Description.

Elizabeth Wagner made a motion to approve the Virtual Independent Study Teacher Job Description.

Monique Ouwinga seconded the motion.
The board VOTED unanimously to approve the motion.

5.G. Salaried Virtual Only Employee Contract

- Dr. Laurie Goodman presented the Salaried Virtual Only Employee Contract which aligns with the Virtual Independent Study Teacher Job Description.

Monique Ouwinga made a motion to approve the Salaried Virtual Only Employee Contract.

Elizabeth Wagner seconded the motion.
The board VOTED unanimously to approve the motion.

5.H. Summer School Teacher Job Description

- Dr. Laurie Goodman shared the Summer School Teacher Job Description for Summer School Teachers.
- Monique Ouwinga inquired how Summer School is different from Extended School Year (ESY). Dr. Laurie Goodman shared that ESY is for students with an IEP who qualify.
- Elizabeth noted that the contract does include Homeschool Teacher and would the school be changing this.

Elizabeth Wagner made a motion to approve the Summer School Teacher Job Description with the correction of changing Homeschool Teacher to "Teacher."
Monique Ouwinga seconded the motion.

The board VOTED unanimously to approve the motion.
6. Administrator Evaluations
6.A. Administrator Report - Part 2 of the Evaluation Process
<ul style="list-style-type: none"> Dr. Laurie Goodman and Steph Johnson shared their Administrator Report.
6.B. Next Steps in the Administrator Evaluation Process
<ul style="list-style-type: none"> Dr. Sam Nofziger reviewed the Evaluation Process thus far and what the next steps are. Monique Ouwinga applauded both Dr. Laurie Goodman and Steph Johnson for their hard work and many accomplishments as well as their synergy in working so well together. <p>Monique Ouwinga made a motion to move forward with the Administrator Evaluation Process in March. Elizabeth Wagner seconded the motion. The board VOTED unanimously to approve the motion.</p>
7. Governance
7.A. Form 700
<ul style="list-style-type: none"> Dr. Laurie Goodman reminded the Board that this is an annual filing. Kimmi Buzzard described the process planned for completion of this filing including a mailed Form 700 to be filled out by each Board Member.
7.B. March Meeting Format
<p>Elizabeth Wagner made a motion to meet in a virtual format for the next board meeting and discuss this item again in March. Monique Ouwinga seconded the motion. The board VOTED to approve the motion.</p>
7.c. Board Member Vacancy
<ul style="list-style-type: none"> Moved up to earlier in the agenda.
7.D. Brown Act Training
Reminder for Board Members to complete the annual Brown Act Training if it has not

been done already.

8. Closing Items

8.A. Board of Director Comments & Requests

- Kimmi Buzzard to meet with Elizabeth Wagner to review the Administrator Evaluation Process.

6.B. Announcement of the Next Scheduled Board Meetings

Regular: March 22, 2022 at 4:30 PM

6.C. Adjourn Meeting

Monique Ouwinga made a motion to adjourn the Board Meeting at 8:01 PM.
Elizabeth Wagner seconded the motion.
The board VOTED unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM

Respectfully Submitted,
Dr. Sam Nofziger

Prepared by:
Mariah Jordan

Noted by:

Board Secretary

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Cover Sheet

February 2022 Financials

Section:	II. Finance
Item:	A. February 2022 Financials
Purpose:	Discussion & Potential Action - Vote
Related Material:	February 2022 Financial Report - MR

BACKGROUND:

- Charter Impact has created a comprehensive report for the school's February financial transactions and reports.

RECOMMENDATION:

- Consider approval of the February 2022 Financial report.

Monarch River Academy

February 2022

Financial Presentation

MONARCH RIVER - Highlights

- P1 apportionment schedules came out in early March
- 2nd interim report complete and sent to Authorizer
- Year-end surplus projected at \$681.6K
- Senate Bill 740 Requirements:

- 40/80 Expense Ratio ✓

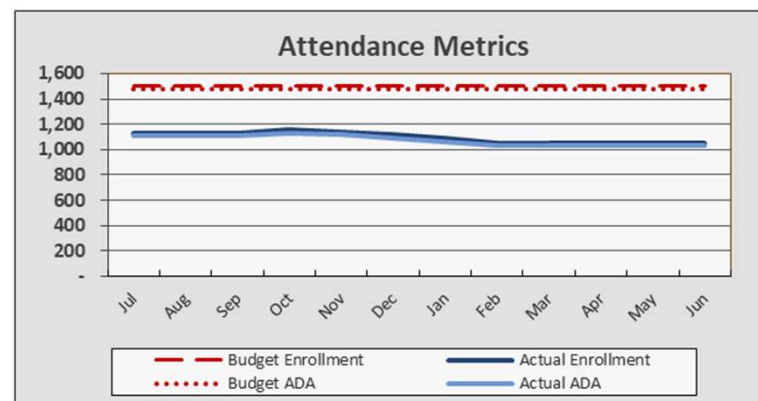
Cert.	Instr.
45.5%	86.4%
685,121	796,264

- 25:1 Pupil Teacher Ratio ✓

Pupil:Teacher Ratio
20.65 :1

Attendance & Data Metrics

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	n/a	1118	1505
ADA	n/a	1096	1475
Attendance Rate	n/a	98.0%	98.0%
Unduplicated %	42.9%	41.8%	42.9%
Revenue per ADA		\$11,344	\$11,003
Expenses per ADA		\$10,722	\$9,658



MONARCH RIVER - Revenue

- Negative variance consistent with decrease in projected enrollment from budget.

Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 4,709,419	\$ 4,722,918 \$ (13,500)
Federal Revenue	431,504	717,480 (285,977)
Other State Revenue	623,020	446,819 176,201
Other Local Revenue	8,658	- 8,658
Total Revenue	\$ 5,772,601	\$ 5,887,217 \$ (114,617)

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 10,270,636	\$ 14,090,469	\$ (3,819,833)
1,038,038	836,809	201,229
1,114,369	1,302,634	(188,265)
8,658	-	8,658
\$ 12,431,701	\$ 16,229,911	\$ (3,798,210)

MONARCH RIVER - Expenses

- Positive variances consistent with reimbursement of Instructional Costs from other schools as well as lower spending on non-instructional costs.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 3,124,179	\$ 3,472,800	\$ 348,621	\$ 4,746,317	\$ 5,275,459	\$ 529,142
Classified Salaries	71,844	1	(71,843)	116,600	1	(116,599)
Benefits	922,925	1,033,040	110,115	1,393,721	1,557,959	164,239
Books and Supplies	862,817	1,418,391	555,574	2,305,316	2,446,473	141,157
Subagreement Services	1,606,119	2,222,292	616,173	2,256,230	3,514,406	1,258,176
Operations	80,782	113,467	32,684	120,286	170,200	49,914
Facilities	-	-	-	-	-	-
Professional Services	479,455	542,840	63,385	757,040	1,082,364	325,324
Depreciation	30,188	-	(30,188)	30,188	-	(30,188)
Interest	24,368	198,819	174,451	24,368	198,819	174,451
Total Expenses	\$ 7,202,678	\$ 9,001,647	\$ 1,798,971	\$ 11,750,066	\$ 14,245,680	\$ 2,495,614

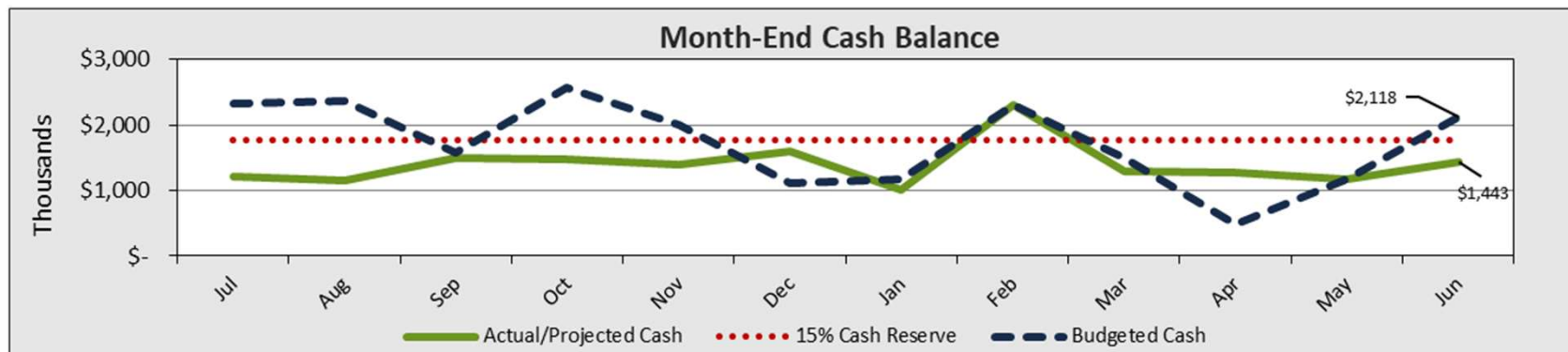
MONARCH RIVER - Fund Balance

- Projected current year-end surplus represents about 5.8% of annual expenses.
- Total Fund Surplus is now 23.4% of annual expenses

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,430,077)	\$ (3,114,430)	\$ 1,684,354	\$ 681,635	\$ 1,984,231	\$ (1,302,596)
Beginning Fund Balance	<u>2,073,666</u>	<u>2,073,666</u>		<u>2,073,666</u>	<u>2,073,666</u>	
Ending Fund Balance	<u>\$ 643,589</u>	<u>\$ (1,040,764)</u>		<u>\$ 2,755,301</u>	<u>\$ 4,057,897</u>	
<i>As a % of Annual Expenses</i>	5.5%	-7.3%		23.4%	28.5%	

MONARCH RIVER - Cash Balance

- No further factoring required
- Year-end cash balance projected at \$1.4MM.



MONARCH RIVER – Compliance Reports

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Mar-01	Every Student Succeeds Act Per-Pupil Expenditure Application -The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	https://www3.cde.ca.gov/essars
FINANCE	Mar-11	Consolidated Application (ConApp) reporting - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/co/cars.asp
FINANCE	Set by Authorizer (by Mar 15)	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
FINANCE	Mar-18	El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Mar-25	E-Rate FCC Form 471 Due date (FY2022) - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible. The FCC Form 471 must be certified by March 25, 2021.	Client	No	No	https://www.usac.org/sl/tools/forms/
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes	https://www.fppc.ca.gov/Form700.html
FINANCE	Apr-15	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2022- March 31, 2022.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
FINANCE	Due Date TBD	Federal Stimulus Annual Report - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period October 1, 2020 - September 30, 2021.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/cr/anreporthelp.asp
FINANCE	Apr-18	Special Education Dispute Prevention, Learning Recovery Funding and ADA/Enrollment Reports due to SELPA - Expenditure reports are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-22	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/rs/re/pcsgp.asp

MONARCH RIVER - Appendix

- Monthly Cash Flow / Forecast 21-22
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging
- Compliance Report

Monarch River Academy

Monthly Cash Flow/Forecast FY21-22

Revised 03/17/2022

ADA = 1073.54

Revenues

State Aid - Revenue Limit

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
8011 LCFF State Aid	-	410,272	410,272	738,490	738,490	738,490	738,490	738,489	1,069,563	1,069,563	1,069,563	1,069,563	1,100,348	9,891,591	13,595,060	(3,703,469)
8012 Education Protection Account	-	-	-	44,695	-	-	44,694	-	-	71,642	-	-	53,677	214,708	295,000	(80,292)
8019 State Aid - Prior Year	-	15,641	(0)	-	-	-	-	-	-	-	-	-	-	15,641	-	15,641
8096 In Lieu of Property Taxes	-	-	-	27,187	25,684	12,842	12,842	12,842	19,100	9,550	9,550	9,550	9,550	148,696	200,408	(51,712)
	-	425,913	410,272	810,372	764,174	751,332	796,026	751,331	1,088,663	1,150,755	1,079,113	1,079,113	1,163,574	10,270,636	14,090,469	(3,819,833)

Federal Revenue

8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	25,980	25,980	25,980	25,980	28,683	132,602	178,475	(45,873)
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	-	-	72,133	-	-	-	-	23,400	95,533	95,533	-
8296 Other Federal Revenue	-	2,500	166,775	216	-	-	75,531	10,868	-	-	-	450,532	-	706,423	562,801	143,622
8299 Prior Year Federal Revenue	-	-	-	25,870	25,870	-	-	51,740	-	-	-	-	-	103,480	-	103,480
	-	2,500	166,775	26,086	25,870	-	75,531	134,741	25,980	25,980	25,980	476,512	52,083	1,038,038	836,809	201,229

Other State Revenue

8311 State Special Education	30,635	30,635	55,143	55,143	55,143	55,143	55,143	79,838	64,784	64,784	64,784	64,784	80,202	756,161	907,125	(150,964)
8550 Mandated Cost	-	-	-	-	-	17,825	-	-	-	-	-	-	-	17,825	17,443	382
8560 State Lottery	-	-	-	-	-	-	66,070	-	-	44,215	-	-	107,796	218,081	293,525	(75,444)
8598 Prior Year Revenue	-	-	-	-	(5,445)	-	11,343	-	-	-	-	-	-	5,899	-	5,899
8599 Other State Revenue	-	-	-	-	-	-	-	116,403	-	14,886	-	-	(14,886)	116,403	84,541	31,862
	30,635	30,635	55,143	55,143	49,698	72,968	132,556	196,241	64,784	123,885	64,784	64,784	173,112	1,114,369	1,302,634	(188,265)

Other Local Revenue

8660 Interest Revenue	-	308	-	-	639	-	-	436	-	-	-	-	-	1,383	-	1,383
8689 Other Fees and Contracts	-	-	-	-	-	7,275	-	-	-	-	-	-	-	7,275	-	7,275
	-	308	-	-	639	7,275	-	436	-	-	-	-	-	8,658	-	8,658

Total Revenue

	30,635	459,357	632,190	891,601	840,381	831,575	1,004,114	1,082,749	1,179,426	1,300,620	1,169,876	1,620,408	1,388,770	12,431,701	16,229,911	(3,798,210)
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Expenses

Certificated Salaries

1100 Teachers' Salaries	251,818	260,131	267,997	266,291	271,001	276,033	288,230	286,830	287,744	287,744	287,744	287,744	-	3,319,307	3,897,590	578,283
1175 Teachers' Extra Duty/Stipends	16,026	33,623	67,230	67,933	76,666	78,797	58,947	55,055	58,700	58,700	58,700	58,700	-	689,075	662,590	(26,485)
1300 Administrators' Salaries	61,975	59,042	51,983	51,983	51,983	56,033	51,983	52,083	52,033	52,033	52,033	52,033	-	645,200	634,191	(11,010)
1900 Other Certificated Salaries	7,057	7,057	13,658	7,057	7,057	7,557	7,268	7,793	7,057	7,057	7,057	7,057	-	92,735	81,088	(11,646)
	336,876	359,854	400,868	393,265	406,707	418,421	406,427	401,762	405,534	405,534	405,534	405,534	-	4,746,317	5,275,459	529,142

Classified Salaries

2100 Instructional Salaries	-	-	-	2,400	1,210	90	-	-	-	-	-	-	-	3,700	1	(3,699)
2200 Support Salaries	4,418	4,339	4,342	4,473	4,200	4,523	4,156	3,997	4,497	4,497	4,497	4,497	-	52,436	-	(52,436)
2400 Clerical and Office Staff Salaries	-	-	-	2,584	2,136	2,426	2,185	2,814	3,000	3,000	3,000	3,000	-	24,144	-	(24,144)
2900 Other Classified Salaries	-	-	2,737	3,778	3,574	3,847	3,954	3,662	3,692	3,692	3,692	3,692	-	36,320	-	(36,320)
	4,418	4,339	7,079	13,234	11,120	10,886	10,294	10,472	11,189	11,189	11,189	11,189	-	116,600	1	(116,599)

Benefits

3101 STRS	55,921	60,212	66,770	65,221	56,942	67,250	67,239	65,745	65,004	65,004	65,004	65,004	-	765,314	845,129	79,815
3301 OASDI	272	267	437	819	687	673	636	647	799	799	799	799	-	7,633	0	(7,633)
3311 Medicare	4,772	5,109	5,723	5,608	5,777	5,938	5,757	5,699	6,068	6,068	6,068	6,068	-	68,653	76,494	7,841
3401 Health and Welfare	44,139	50,012	34,699	36,201	42,169	37,772	39,775	43,408	38,908	38,908	38,908	38,908	-	483,809	529,650	45,841
3501 State Unemployment	2,393	821	938	1,110	82	7,905	9,167	308	3,038	1,519	1,519	1,519	-	30,318	32,830	2,512
3601 Workers' Compensation	1,799	2,117	3,405	2,117	2,117	2,117	2,117	2,117	5,022	5,022	5,022	5,022	-	37,993	73,856	35,863
3901 Other Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	109,295	118,538	111,971	111,075	107,775	121,655	124,691	117,924	118,838	117,319	117,319	117,319	-	1,393,721	1,557,959	164,239

Books and Supplies

4302 School Supplies	26,530	127,506	160,200	98,904	55,827	92,335	71,471	74,918	304,336	571,699	333,307	154,659	-	2,071,693	2,176,817	105,124
4305 Software	28,914	6,966	14,067	14,131	1,550	1,765	16,080	6,481	8,858	8,858	8,858	8,858	-	125,389	183,300	57,911
4310 Office Expense	20	628	2,121	3,401	1,855	994	2,342	1,097	933	933	933	933	-	16,192	14,600	(1,592)
4311 Business Meals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4400 Noncapitalized Equipment	-	31,596	20,989	126	-	-	-	-	8,776	16,485	9,611	4,460	-	92,043	71,756	(20,287)
	55,464	166,696	197,378	116,563	59,232	95,095	89,893	82,496	322,903	597,976	352,710	168,910	-	2,305,316	2,446,473	141,157

Monarch River Academy

Monthly Cash Flow/Forecast FY21-22

Revised 03/17/2022

ADA = 1073.54



Subagreement Services

5102	Special Education	-	6,803	37,660	5,665	(62,387)	140,014	29,803	11,550	49,083	49,083	49,083	49,083	-	365,442	534,200	168,758
5106	Other Educational Consultants	4,477	31,828	123,186	28,476	96,462	17,859	(220,116)	471,294	4,165	7,825	4,562	2,117	-	572,134	1,276,065	703,931
5107	Instructional Services	141,075	141,075	141,075	141,075	141,075	(42,716)	153,159	67,727	108,777	108,777	108,777	108,777	-	1,318,655	1,704,141	385,486

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
-	6,803	37,660	5,665	(62,387)	140,014	29,803	11,550	49,083	49,083	49,083	49,083	-
4,477	31,828	123,186	28,476	96,462	17,859	(220,116)	471,294	4,165	7,825	4,562	2,117	-
141,075	141,075	141,075	141,075	141,075	(42,716)	153,159	67,727	108,777	108,777	108,777	108,777	-
145,552	179,705	301,921	175,216	175,150	115,156	(37,154)	550,572	162,026	165,685	162,423	159,977	-

Annual Forecast
365,442
572,134
1,318,655
2,256,230

Original Budget Total	Favorable / (Unfav.)
534,200	168,758
1,276,065	703,931
1,704,141	385,486
3,514,406	1,258,176

Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5516	Miscellaneous Expense
5900	Communications
5901	Postage and Shipping

-	-	-	155	549	1,674	186	54	575	575	575	575	-
-	-	1,870	-	-	-	153	-	192	192	192	192	-
6,418	7,551	7,551	7,551	7,551	7,551	7,551	7,550	7,551	7,551	7,551	7,551	-
-	-	-	5,500	-	-	158	68	400	400	400	400	-
-	-	-	216	192	-	7,144	1,271	900	900	900	900	-
-	-	597	1,198	197	100	225	-	258	258	258	258	-
6,418	7,551	10,018	14,620	8,490	9,325	15,418	8,943	9,876	9,876	9,876	9,876	-

4,919
2,789
89,478
7,326
12,423
3,351
120,286

17,700	12,781
3,200	411
122,500	33,022
9,200	1,874
13,400	977
4,200	849
170,200	49,914

Professional/Consulting Services

5801	IT	-	-	-	-	4,000	-	-	-	175	175	175	175	-	4,700	2,900	(1,800)
5802	Audit & Taxes	-	-	4,354	-	-	949	-	4,354	-	-	-	-	-	9,656	14,200	4,544
5803	Legal	15,000	6,114	13,209	-	(7,154)	7,275	1,650	1,697	2,092	2,092	2,092	2,092	-	46,158	35,700	(10,458)
5804	Professional Development	30	845	5,769	-	2,500	-	19,200	5,918	2,450	2,450	2,450	2,450	-	44,062	39,100	(4,962)
5805	General Consulting	-	-	250	250	250	250	-	-	75	75	75	75	-	1,300	2,000	700
5806	Special Activities/Field Trips	-	312	436	204	268	671	119	1,315	1,723	3,237	1,887	876	-	11,047	150,642	139,595
5807	Bank Charges	570	637	705	501	633	713	639	648	758	758	758	758	-	8,079	11,500	3,421
5808	Printing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100	100
5809	Other taxes and fees	-	473	301	203	54	-	95	98	800	800	800	800	-	4,424	11,700	7,276
5810	Payroll Service Fee	276	1,067	1,570	598	1,531	721	1,516	715	1,342	1,342	1,342	1,342	-	13,360	18,200	4,840
5811	Management Fee	23,537	47,449	23,762	23,417	16,003	15,928	(2,397)	15,318	18,130	18,130	18,130	18,130	-	235,535	284,023	48,488
5812	District Oversight Fee	-	12,308	12,775	24,311	22,925	22,540	23,881	93,903	32,660	34,523	32,373	32,373	(36,453)	308,119	422,714	114,595
5813	County Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36	36
5814	SPED Encroachment	-	-	-	-	-	-	-	-	7,261	7,261	7,261	7,261	42,057	71,101	86,848	15,747
5815	Public Relations/Recruitment	-	500	(1,000)	-	-	-	-	-	-	-	-	-	-	(500)	2,700	3,200

-	-	-	-	4,000	-	-	-	175	175	175	175	-
-	-	4,354	-	-	949	-	4,354	-	-	-	-	-
15,000	6,114	13,209	-	(7,154)	7,275	1,650	1,697	2,092	2,092	2,092	2,092	-
30	845	5,769	-	2,500	-	19,200	5,918	2,450	2,450	2,450	2,450	-
-	-	250	250	250	250	-	-	75	75	75	75	-
-	312	436	204	268	671	119	1,315	1,723	3,237	1,887	876	-
570	637	705	501	633	713	639	648	758	758	758	758	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	473	301	203	54	-	95	98	800	800	800	800	-
276	1,067	1,570	598	1,531	721	1,516	715	1,342	1,342	1,342	1,342	-
23,537	47,449	23,762	23,417	16,003	15,928	(2,397)	15,318	18,130	18,130	18,130	18,130	-
-	12,308	12,775	24,311	22,925	22,540	23,881	93,903	32,660	34,523	32,373	32,373	(36,453)
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	7,261	7,261	7,261	7,261	42,057
-	500	(1,000)	-	-	-	-	-	-	-	-	-	-
39,413	69,704	62,130	49,484	41,010	49,046	44,703	123,965	67,465	70,842	67,343	66,331	5,603

4,700
9,656
46,158
44,062
1,300
11,047
8,079
-
4,424
13,360
235,535
308,119
-
71,101
(500)
757,040

2,900	(1,800)
14,200	4,544
35,700	(10,458)
39,100	(4,962)
2,000	700
150,642	139,595
11,500	3,421
100	100
11,700	7,276
18,200	4,840
284,023	48,488
422,714	114,595
36	36
86,848	15,747
2,700	3,200
1,082,364	325,324

Depreciation

6900	Depreciation Expense	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	-	-	-	-	-	30,188	-	(30,188)
		3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	-	-	-	-	-	30,188	-	(30,188)

3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	-	-	-	-	-
3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	-	-	-	-	-

30,188
30,188

-	(30,188)
-	(30,188)

Interest

7438	Interest Expense	-	-	10,758	-	-	13,610	-	-	-	-	-	-	-	24,368	198,819	174,451
		-	-	10,758	-	-	13,610	-	-	-	-	-	-	-	24,368	198,819	174,451

-	-	10,758	-	-	13,610	-	-	-	-	-	-	-	-	-
-	-	10,758	-	-	13,610	-	-	-	-	-	-	-	-	-

24,368
24,368

198,819	174,451
198,819	174,451

Total Expenses

701,211	910,162	1,105,895	877,231	813,257	836,968	658,046	1,299,908	1,097,832	1,378,422	1,126,394	939,138	5,603
(670,576)	(450,805)	(473,705)	14,370	27,125	(5,394)	346,068	(217,159)	81,594	(77,802)	43,483	681,270	1,383,166

11,750,066
681,635

14,245,681	2,495,614
1,984,231	(1,302,596)

Monthly Surplus (Deficit)

Monarch River Academy

Monthly Cash Flow/Forecast FY21-22

Revised 03/17/2022

ADA = 1073.54



Cash Flow Adjustments

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
Monthly Surplus (Deficit)	(670,576)	(450,805)	(473,705)	14,370	27,125	(5,394)	346,068	(217,159)	81,594	(77,802)	43,483	681,270	1,383,166
Cash flows from operating activities													
Depreciation/Amortization	3,774	3,774	3,774	3,774	3,774	3,774	3,774	3,774	-	-	-	-	-
Public Funding Receivables	102,494	999,729	1,794,335	-	61,830	(17,825)	(699,616)	726,305	(179,263)	45,934	(136,043)	(417,475)	(1,388,770)
Grants and Contributions Rec.	554,056	142,573	-	54,316	(148,621)	(57,591)	(488,264)	687,586	-	-	-	-	-
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	(29,391)	(285)	813	1,269	(8,627)	1,041	6,247	(6,159)	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(343,011)	(38,019)	218,759	(78,756)	(67,022)	(94,577)	190,050	141,308	-	-	-	-	5,603
Accrued Expenses	(7,484)	(41,523)	(297,797)	(5,630)	47,903	75,884	70,396	(78,477)	-	-	-	-	-
Other Liabilities	-	30,247	13,081	(216)	-	-	(6,159)	41,184	-	-	-	-	-
Cash flows from investing activities													
Purchases of Prop. And Equip.	(5,208)	(50,000)	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities													
Proceeds from Factoring	-	-	627,700	-	-	909,000	-	-	-	-	-	-	-
Payments on Factoring	-	(664,500)	(1,535,700)	-	-	(627,700)	-	-	(909,000)	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	(395,347)	(68,809)	351,259	(10,874)	(83,639)	186,612	(577,505)	1,298,361	(1,006,669)	(31,868)	(92,560)	263,795	
Cash, Beginning of Month	1,609,915	1,214,569	1,145,759	1,497,018	1,486,144	1,402,505	1,589,117	1,011,612	2,309,973	1,303,304	1,271,436	1,178,876	
Cash, End of Month	<u>1,214,569</u>	<u>1,145,759</u>	<u>1,497,018</u>	<u>1,486,144</u>	<u>1,402,505</u>	<u>1,589,117</u>	<u>1,011,612</u>	<u>2,309,973</u>	<u>1,303,304</u>	<u>1,271,436</u>	<u>1,178,876</u>	<u>1,442,671</u>	

6%

681,635

30,188

891,635

744,055

-

(35,092)

(65,665)

(236,729)

78,137

(55,208)

-

1,536,700

(3,736,900)

-

Original Budget Total	Favorable / (Unfav.)
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Cert.	Instr.
45.5%	86.4%
685,121	796,264

Pupil:Teacher Ratio
20.65

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 738,489	\$ 737,244	\$ 1,245	\$ 4,512,991	\$ 4,505,381	\$ 7,611	\$ 13,595,060
Education Protection Account	-	-	-	89,389	147,500	(58,111)	295,000
State Aid - Prior Year	-	-	-	15,641	-	15,641	-
In Lieu of Property Taxes	12,842	9,660	3,182	91,397	70,038	21,359	200,408
Total State Aid - Revenue Limit	751,331	746,904	4,427	4,709,419	4,722,918	(13,500)	14,090,469
Federal Revenue							
Special Education - Entitlement	-	9,678	(9,678)	-	59,146	(59,146)	178,475
Title I, Part A - Basic Low Income	72,133	-	72,133	72,133	95,533	(23,400)	95,533
Other Federal Revenue	10,868	-	10,868	255,891	562,801	(306,910)	562,801
Prior Year Federal Revenue	51,740	-	51,740	103,480	-	103,480	-
Total Federal Revenue	134,741	9,678	125,062	431,504	717,480	(285,977)	836,809
Other State Revenue							
State Special Education	79,838	49,192	30,646	416,823	300,620	116,203	907,125
Mandated Cost	-	-	-	17,825	17,443	382	17,443
State Lottery	-	-	-	66,070	44,215	21,855	293,525
Prior Year Revenue	-	-	-	5,899	-	5,899	-
Other State Revenue	116,403	-	116,403	116,403	84,541	31,862	84,541
Total Other State Revenue	196,241	49,192	147,049	623,020	446,819	176,201	1,302,634
Other Local Revenue							
Interest Revenue	436	-	436	1,383	-	1,383	-
Other Fees and Contracts	-	-	-	7,275	-	7,275	-
Total Other Local Revenue	436	-	436	8,658	-	8,658	-
Total Revenues	\$ 1,082,749	\$ 805,775	\$ 276,974	\$ 5,772,601	\$ 5,887,217	\$ (114,617)	\$ 16,229,911
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 286,830	\$ 324,799	\$ 37,969	\$ 2,168,331	\$ 2,598,393	\$ 430,062	\$ 3,897,590
Teachers' Extra Duty/Stipends	55,055	66,259	11,204	454,276	397,554	(56,722)	662,590
Administrators' Salaries	52,083	52,849	766	437,067	422,794	(14,273)	634,191
Other Certificated Salaries	7,793	6,757	(1,035)	64,505	54,059	(10,446)	81,088
Total Certificated Salaries	401,762	450,665	48,903	3,124,179	3,472,800	348,621	5,275,459
Classified Salaries							
Instructional Salaries	-	0	0	3,700	1	(3,699)	1
Support Salaries	3,997	-	(3,997)	34,447	-	(34,447)	-
Clerical and Office Staff Salaries	2,814	-	(2,814)	12,144	-	(12,144)	-
Other Classified Salaries	3,662	-	(3,662)	21,552	-	(21,552)	-
Total Classified Salaries	10,472	0	(10,472)	71,844	1	(71,843)	1
Benefits							
State Teachers' Retirement System, certificated posi	65,745	72,196	6,451	505,300	556,343	51,043	845,129
OASDI/Medicare/Alternative, certificated positions	647	0	(647)	4,438	0	(4,438)	0
Medicare/Alternative, certificated positions	5,699	6,535	836	44,382	50,356	5,974	76,494
Health and Welfare Benefits, certificated positions	43,408	44,138	729	328,176	353,100	24,924	529,650
State Unemployment Insurance, certificated positions	308	6,566	6,258	22,723	24,623	1,899	32,830
Workers' Compensation Insurance, certificated positio	2,117	6,309	4,192	17,907	48,619	30,712	73,856
Total Benefits	117,924	135,744	17,820	922,925	1,033,040	110,115	1,557,959
Books & Supplies							
School Supplies	74,918	174,671	99,753	707,692	1,245,404	537,712	2,176,817
Software	6,481	15,275	8,794	89,955	122,200	32,245	183,300
Office Expense	1,097	1,217	120	12,458	9,733	(2,725)	14,600
Noncapitalized Equipment	-	5,758	5,758	52,711	41,053	(11,658)	71,756
Total Books & Supplies	82,496	196,920	114,425	862,817	1,418,391	555,574	2,446,473

Monarch River Academy

Budget vs Actual

For the period ended February 28, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	11,550	44,517	32,966	169,108	356,133	187,025	534,200
Other Educational Consultants	471,294	102,393	(368,901)	553,465	730,065	176,599	1,276,065
Instructional Services	67,727	142,012	74,285	883,545	1,136,094	252,549	1,704,141
Total Subagreement Services	550,572	288,922	(261,650)	1,606,119	2,222,292	616,173	3,514,406
Operations & Housekeeping							
Auto and Travel	54	1,475	1,421	2,619	11,800	9,181	17,700
Dues & Memberships	-	267	267	2,023	2,133	111	3,200
Insurance	7,550	10,208	2,658	59,274	81,667	22,392	122,500
Miscellaneous Expense	68	767	699	5,726	6,133	407	9,200
Communications	1,271	1,117	(154)	8,823	8,933	110	13,400
Postage and Shipping	-	350	350	2,317	2,800	483	4,200
Total Operations & Housekeeping	8,943	14,183	5,240	80,782	113,467	32,684	170,200
Professional/Consulting Services							
IT	-	242	242	4,000	1,933	(2,067)	2,900
Audit & Taxes	4,354	-	(4,354)	9,656	14,200	4,544	14,200
Legal	1,697	2,975	1,278	37,791	23,800	(13,991)	35,700
Professional Development	5,918	3,258	(2,659)	34,262	26,067	(8,195)	39,100
General Consulting	-	167	167	1,000	1,333	333	2,000
Special Activities/Field Trips	1,315	12,088	10,772	3,324	86,186	82,862	150,642
Bank Charges	648	958	310	5,046	7,667	2,621	11,500
Printing	-	8	8	-	67	67	100
Other Taxes and Fees	98	975	877	1,224	7,800	6,576	11,700
Payroll Service Fee	715	1,517	801	7,993	12,133	4,140	18,200
Management Fee	15,318	23,669	8,351	163,017	189,349	26,332	284,023
District Oversight Fee	93,903	22,407	(71,495)	212,643	141,688	(70,956)	422,714
County Fees	-	-	-	-	36	36	36
SPED Encroachment	-	4,710	4,710	-	28,781	28,781	86,848
Public Relations/Recruitment	-	225	225	(500)	1,800	2,300	2,700
Total Professional/Consulting Services	123,965	73,198	(50,767)	479,455	542,840	63,385	1,082,364
Depreciation							
Depreciation Expense	3,774	-	(3,774)	30,188	-	(30,188)	-
Total Depreciation	3,774	-	(3,774)	30,188	-	(30,188)	-
Interest							
Interest Expense	-	61,810	61,810	24,368	198,819	174,451	198,819
Total Interest	-	61,810	61,810	24,368	198,819	174,451	198,819
Total Expenses	\$ 1,299,908	\$ 1,221,442	\$ (78,465)	\$ 7,202,677	\$ 9,001,648	\$ 1,798,971	\$ 14,245,681
Change in Net Assets	(217,159)	(415,667)	198,508	(1,430,077)	(3,114,430)	1,684,354	1,984,231
Net Assets, Beginning of Period	860,748			2,073,666			
Net Assets, End of Period	\$ 643,589			\$ 643,589			

Monarch River Academy
Statement of Financial Position
February 28, 2022

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Unrestricted Cash	\$ 1,946,032	\$ 1,609,915	\$ 336,117	21%
Restricted Cash	363,941	-	363,941	0%
Total Cash & Cash Equivalents	2,309,973	1,609,915	700,058	21%
Public Funding Receivables	252,471	3,219,723	(2,967,252)	-92%
Grants & Contributions Receivable	6,890	750,946	(744,055)	-99%
Factored Receivable	(909,000)	(2,200,200)	1,291,200	-59%
Due To/From Related Parties	(250)	(250)	-	0%
Prepaid Expenses	90,728	55,635	35,092	63%
Total Current Assets	1,750,812	3,435,769	(1,684,957)	-49%
Long-Term Assets				
Property & Equipment, Net	196,222	226,410	(30,188)	-13%
Total Long Term Assets	196,222	226,410	(30,188)	-13%
Total Assets	\$ 1,947,034	\$ 3,662,179	\$ (1,715,145)	-47%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 328,044	\$ 399,313	\$ (71,268)	-18%
Accrued Liabilities	479,168	715,897	(236,729)	-33%
Deferred Revenue	363,941	285,804	78,137	27%
Notes Payable, Current Portion	62,500	62,500	-	0%
Total Current Liabilities	1,233,654	1,463,514	(229,860)	-16%
Long-Term Liabilities				
Notes Payable, Net of Current Portion	69,792	125,000	(55,208)	-44%
Total Long-Term Liabilities	69,792	125,000	(55,208)	-44%
Total Liabilities	1,303,445	1,588,513	(285,068)	-18%
Total Net Assets	643,589	2,073,666	(1,430,077)	-69%
Total Liabilities and Net Assets	\$ 1,947,034	\$ 3,662,179	\$ (1,715,145)	-47%

Monarch River Academy

Statement of Cash Flows

For the period ended February 28, 2022

	Month Ended 02/28/22	YTD Ended 02/28/22
Cash Flows from Operating Activities		
Changes in Net Assets	\$ (217,159)	\$ (1,430,077)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	3,774	30,188
Decrease/(Increase) in Operating Assets:	-	
Public Funding Receivables	726,305	2,967,252
Grants, Contributions & Pledges Receivable	687,586	(547,145)
Prepaid Expenses	(6,159)	(35,092)
Accounts Payable	141,308	(71,268)
Accrued Expenses	(78,477)	(236,729)
Deferred Revenue	41,184	78,137
Total Cash Flows from Operating Activities	1,298,361	755,266
Cash Flows from Financing Activities		
Proceeds from (payments on) Long-Term Debt	-	(55,208)
Total Cash Flows from Financing Activities	-	(55,208)
Change in Cash & Cash Equivalents	1,298,361	700,058
Cash & Cash Equivalents, Beginning of Period	1,011,612	1,609,915
Cash and Cash Equivalents, End of Period	\$ 2,309,973	\$ 2,309,973

Monarch River Academy**Check Register**

For the period ended February 28, 2022

Check Number	Vendor Name	Check Date	Check Amount
13246	Activities for Learning Inc.	2/1/2022	\$ 261.80
13247	American Kids Sports Center	2/1/2022	524.40
13248	Bright Thinker	2/1/2022	481.72
13249	California Dental Network inc	2/1/2022	228.15
13250	Charter Impact, Inc.	2/1/2022	20,955.50
13251	Discount School Supply	2/1/2022	113.56
13252	Generation Genius, Inc	2/1/2022	175.00
13253	KiwiCo, Inc	2/1/2022	613.40
13254	Lighthouse Therapy LLC	2/1/2022	42,740.00
13255	Nicole Medeiros	2/1/2022	2,450.00
13256	Rainbow Resource Center	2/1/2022	45.39
13257	School Pathways, LLC	2/1/2022	2,992.67
13258	ShillerLearning	2/1/2022	384.94
13259	Starfall Education Foundation	2/1/2022	55.59
13260	Talkbox.Mom, Inc.	2/1/2022	388.62
13261	Teacher Synergy, LLC	2/1/2022	84.95
13262	Yosemite Valley Charter School	2/1/2022	77,357.95
13263	America's Kids Inc.	2/8/2022	1,078.75
13264	Andrea McKeever	2/8/2022	500.00
13265	Brave Writer LLC	2/8/2022	129.00
13266	Charter Impact, Inc.	2/8/2022	302.75
13267	Clarksville Charter School	2/8/2022	3,674.40
13268	Department of Justice	2/8/2022	32.00
13269	Effectual Educational Consulting Services	2/8/2022	1,752.50
13270	Feather River Charter School	2/8/2022	5,913.32
13271	Jackson Lewis P.C.	2/8/2022	1,575.60
13272	Kumon Math and Reading Center of Fresno-Bullard	2/8/2022	520.00
13273	Susan Hancock	2/8/2022	455.00
13274	Verizon Wireless	2/8/2022	278.80
13275	Yosemite Valley Charter School	2/8/2022	365,868.04
13276	Association of California School Administrators	2/14/2022	112.50
13277	VOYA Financial FBO CalSTRS Pension2	2/14/2022	3,653.00
13278	Activities for Learning Inc.	2/15/2022	107.25
13279	America's Kids Inc.	2/15/2022	181.00
13280	American Kids Sports Center	2/15/2022	427.60
13281	Andy Carmona	2/15/2022	120.00
13282	Art of Problem Solving	2/15/2022	157.24
13283	Barbara Bolanos	2/15/2022	95.96
13284	Bitsbox	2/15/2022	128.85
13285	Brenda Myers	2/15/2022	425.00
13286	CenCal Youth Sports	2/15/2022	850.00
13287	Don Johnston Incorporated	2/15/2022	64.80
13288	E-Therapy, LLC	2/15/2022	1,060.00
13289	Fresno Jr Hockey Club	2/15/2022	160.00
13290	Generation Genius, Inc	2/15/2022	125.00
13291	Goodfellow Occupational Therapy, Inc.	2/15/2022	1,567.50
13292	Guido's Martial Arts Academy	2/15/2022	229.00
13293	High Voltage Sporthorses LLC	2/15/2022	225.00
13294	Home Science Tools	2/15/2022	42.29
13295	Institute for Excellence in Writing	2/15/2022	324.84
13296	Just Dance	2/15/2022	390.00
13297	Kids Edition	2/15/2022	100.00
13298	Kimberly Schapansky	2/15/2022	525.00
13299	Lake View Charter School	2/15/2022	1,434.70
13300	Lakeshore	2/15/2022	80.94

Monarch River Academy

Check Register

For the period ended February 28, 2022

Check Number	Vendor Name	Check Date	Check Amount
13301	MEL Science U.S. LLC	2/15/2022	226.88
13302	Nayoung Ryoo	2/15/2022	240.00
13303	Pacific Martial Arts	2/15/2022	250.00
13304	PRN Nursing Consultants LLC	2/15/2022	1,125.00
13308	Project Learn LLC	2/15/2022	25,350.00
13309	Rainbow Resource Center	2/15/2022	327.51
13310	Randy Stumpfhauser	2/15/2022	54.23
13311	Reading Horizons	2/15/2022	5,917.75
13312	Sandra Torosian	2/15/2022	120.00
13313	School Pathways, LLC	2/15/2022	18,476.56
13314	Singapore Math, Inc.	2/15/2022	28.73
13315	Stevi Daniels	2/15/2022	750.00
13316	Studies Weekly	2/15/2022	391.19
13317	Sylvan Learning	2/15/2022	1,280.00
13318	Teacher Synergy, LLC	2/15/2022	20.99
13319	Teaching Textbooks	2/15/2022	197.06
13320	The Axia Group	2/15/2022	111,350.28
13321	The Village	2/15/2022	130.00
13322	Thimble Sewciety	2/15/2022	670.00
13323	Time4Learning	2/15/2022	578.55
13324	Tulare Office of Education	2/15/2022	Void
13325	United Conservatory of Music	2/15/2022	1,200.00
13326	Yosemite Valley Charter School	2/15/2022	23,987.77
13327	Zoe Rebekah Pettitt	2/15/2022	315.00
13328	America's Kids Inc.	2/22/2022	1,117.00
13329	American Kids Sports Center	2/22/2022	1,023.80
13330	Andy Carmona	2/22/2022	300.00
13331	Art of Problem Solving	2/22/2022	336.00
13332	Aspire Speech & Learning Center	2/22/2022	900.00
13333	Bakersfield Swim Academy	2/22/2022	320.00
13334	Beautiful Feet Books, Inc.	2/22/2022	1,145.89
13335	Bitsbox	2/22/2022	128.85
13336	Bonnie Haskell	2/22/2022	530.00
13337	Braille Abilities, LLC	2/22/2022	201.00
13338	Brenda Myers	2/22/2022	725.00
13339	Brian Hammons Piano	2/22/2022	270.00
13340	Bright Thinker	2/22/2022	465.48
13341	Brittany Guirell	2/22/2022	600.00
13342	Bungalow Lane ALC	2/22/2022	500.00
13343	BYU Independent Study	2/22/2022	520.00
13344	Cen Cal Dance Academy	2/22/2022	480.00
13345	Center for Vision Development Optometry Inc	2/22/2022	700.00
13346	Central California Gymnastics Institute - CCGI	2/22/2022	1,646.25
13347	Charter Impact, Inc.	2/22/2022	412.50
13348	CharterSafe	2/22/2022	9,667.00
13349	Christy White Inc	2/22/2022	4,353.75
13350	Clovis Crossfire	2/22/2022	356.00
13351	Colleen Snyder	2/22/2022	1,950.00
13352	Denise Nicholes	2/22/2022	200.00
13354	Dinamite Sports Event Center	2/22/2022	5,250.00
13355	E-Therapy, LLC	2/22/2022	1,209.25
13356	Educational Development Corporation	2/22/2022	55.50
13357	eDynamic Learning	2/22/2022	1,135.00
13358	Erilynne Christiansen	2/22/2022	300.00
13359	Evan-Moor	2/22/2022	39.66
13360	Generation Genius, Inc	2/22/2022	525.00

Monarch River Academy

Check Register

For the period ended February 28, 2022

Check Number	Vendor Name	Check Date	Check Amount
13361	GL Kenpo	2/22/2022	1,560.00
13362	Good Dirt Pottery Studio	2/22/2022	80.00
13363	History Unboxed LLC	2/22/2022	167.70
13364	Hooked on Phonics	2/22/2022	397.55
13365	iLead Online	2/22/2022	325.00
13366	Institute for Excellence in Writing	2/22/2022	92.32
13367	Jazz Fresno	2/22/2022	175.00
13368	Jessica Knutson	2/22/2022	825.00
13369	Just Dance	2/22/2022	355.00
13370	Kathleen Atchley Tutor	2/22/2022	480.00
13371	Kevin Freeman	2/22/2022	720.00
13372	Kids Edition	2/22/2022	180.00
13373	Kimberly Schapansky	2/22/2022	175.00
13374	KiwiCo, Inc	2/22/2022	2,620.42
13375	Learn and Create Inc.	2/22/2022	124.78
13376	Lighthouse Therapy LLC	2/22/2022	3,064.32
13377	Lindsay Hughes	2/22/2022	90.00
13378	Little Passports	2/22/2022	503.31
13379	Lori Pope	2/22/2022	300.00
13380	Math Crazy	2/22/2022	550.00
13381	MEL Science U.S. LLC	2/22/2022	452.78
13382	Melanie Sweet	2/22/2022	160.00
13383	Michele Lafferre	2/22/2022	1,320.00
13384	Michelle Buchanon	2/22/2022	1,305.00
13385	MoxieBox Art	2/22/2022	165.97
13386	Nayoung Ryoo	2/22/2022	360.00
13387	Nessy Learning LLC	2/22/2022	435.00
13388	Nicole Jimenez	2/22/2022	594.00
13389	Nicole Medeiros	2/22/2022	1,400.00
13390	Peace Hill Press, Inc. dba Well Trained Mind Press	2/22/2022	37.20
13391	PRN Nursing Consultants LLC	2/22/2022	135.00
13393	Project Learn LLC	2/22/2022	12,300.00
13394	Rainbow Resource Center	2/22/2022	1,072.57
13395	Rhonda J Cemo	2/22/2022	50.00
13396	Rojeski Student Support	2/22/2022	150.00
13397	School Pathways, LLC	2/22/2022	262.50
13398	Shirley Winters Ballet	2/22/2022	1,364.00
13399	Steinway Piano Gallery Of Fresno	2/22/2022	910.00
13400	Susan Hancock	2/22/2022	490.00
13401	T-Mobile	2/22/2022	84.64
13402	Teacher Synergy, LLC	2/22/2022	247.25
13403	The Advantage Group	2/22/2022	3,377.82
13404	The Dance Studio 2	2/22/2022	390.00
13405	The Lampo Group, LLC	2/22/2022	19.99
13406	Thinkwell Corporation	2/22/2022	90.42
13407	Timberdoodle.com	2/22/2022	76.09
13408	Transamerica	2/22/2022	220.81
13409	Tumble 395	2/22/2022	280.00
13410	United Conservatory of Music	2/22/2022	2,010.00
13411	Wendy DeRaud	2/22/2022	1,230.00
13412	Wild Hearts	2/22/2022	300.00
13413	Williamsburg Learning	2/22/2022	1,995.00
13414	WM Music Lessons	2/22/2022	680.00
13415	Wonder Crate	2/22/2022	93.80
13416	VOYA Financial FBO CalSTRS Pension2	2/28/2022	3,653.00

Monarch River Academy

Check Register

For the period ended February 28, 2022

Check Number	Vendor Name	Check Date	Check Amount
Total Disbursements in February			<u>825,369.94</u>

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A3 Sports & Wellness, Inc.	2111	2/9/2022	3/11/2022	\$ 2,468	\$ -	\$ -	\$ -	\$ -	\$ 2,468
A3 Sports & Wellness, Inc.	2112	2/9/2022	3/11/2022	100	-	-	-	-	100
Academy of Creative Education	22-001780-01	2/3/2022	3/5/2022	175	-	-	-	-	175
Academy of Creative Education	22-001783-01	2/3/2022	3/5/2022	175	-	-	-	-	175
Activities for Learning Inc.	385017	2/10/2022	3/12/2022	51	-	-	-	-	51
Alta Vista Elementary School District	ALTA020922	2/9/2022	2/9/2022	-	212,176	-	-	-	212,176
America's Kids Inc.	22-000143-02	2/13/2022	2/13/2022	-	72	-	-	-	72
America's Kids Inc.	22-000144-02	2/13/2022	2/13/2022	-	76	-	-	-	76
America's Kids Inc.	22-000621-02	2/13/2022	2/13/2022	-	72	-	-	-	72
America's Kids Inc.	22-001712-02	2/13/2022	2/13/2022	-	53	-	-	-	53
America's Kids Inc.	22-002625-01	2/13/2022	2/13/2022	-	68	-	-	-	68
America's Kids Inc.	22-002625-02	2/13/2022	2/13/2022	-	68	-	-	-	68
America's Kids Inc.	22-003500-01	2/13/2022	2/13/2022	-	54	-	-	-	54
America's Kids Inc.	22-005400-01	2/13/2022	2/13/2022	-	72	-	-	-	72
America's Kids Inc.	22-005405-01	2/13/2022	2/13/2022	-	105	-	-	-	105
American Kids Sports Center	21-228543-01	2/2/2022	3/4/2022	195	-	-	-	-	195
American Kids Sports Center	22-000790-01	2/2/2022	3/4/2022	86	-	-	-	-	86
American Kids Sports Center	22-000790-02	2/3/2022	3/5/2022	107	-	-	-	-	107
American Kids Sports Center	22-000927-01	2/2/2022	3/4/2022	107	-	-	-	-	107
American Kids Sports Center	22-001132-01	2/3/2022	3/5/2022	195	-	-	-	-	195
Andy Carmona	22-000200-01	2/2/2022	3/4/2022	60	-	-	-	-	60
Andy Carmona	22-000208-01	2/2/2022	3/4/2022	60	-	-	-	-	60
Andy Carmona	22-000487-02	2/2/2022	3/4/2022	60	-	-	-	-	60
Andy Carmona	22-005112-01	2/2/2022	3/4/2022	60	-	-	-	-	60
Andy Carmona	22-005114-01	2/2/2022	3/4/2022	60	-	-	-	-	60
Art of Problem Solving	224258	2/2/2022	3/4/2022	96	-	-	-	-	96
Aspire Speech & Learning Center	22-001791-01	2/11/2022	3/13/2022	120	-	-	-	-	120
Bonnie Haskell	22-002319-01	2/16/2022	3/18/2022	60	-	-	-	-	60
Bonnie Haskell	22-002321-01	2/16/2022	3/18/2022	60	-	-	-	-	60
Bonnie Haskell	22-002401-01	2/16/2022	3/18/2022	60	-	-	-	-	60
Bonnie Haskell	22-002403-01	2/16/2022	3/18/2022	60	-	-	-	-	60
Bonnie Haskell	22-002404-01	2/16/2022	3/18/2022	60	-	-	-	-	60
Bonnie Haskell	22-002420-01	2/16/2022	3/18/2022	60	-	-	-	-	60
BookShark	BI0001221	2/7/2022	3/9/2022	356	-	-	-	-	356
BookShark	BI0001230	2/7/2022	3/9/2022	859	-	-	-	-	859

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
BookShark	BI0001350	2/10/2022	3/12/2022	198	-	-	-	-	198
BookShark	BI0001536	2/17/2022	3/19/2022	140	-	-	-	-	140
BookShark	BI0001538	2/17/2022	3/19/2022	122	-	-	-	-	122
BookShark	BI0001539	2/17/2022	3/19/2022	158	-	-	-	-	158
Braille Abilities, LLC	4025	2/14/2022	3/16/2022	213	-	-	-	-	213
Break the Barriers, Inc.	21-228583-01	2/18/2022	3/20/2022	405	-	-	-	-	405
Break the Barriers, Inc.	21-228608-01	2/18/2022	3/20/2022	360	-	-	-	-	360
Brenda Myers	22-006073-01	2/10/2022	3/12/2022	100	-	-	-	-	100
Brian Hammons Piano	22-005899-01	2/10/2022	3/12/2022	150	-	-	-	-	150
Brian Hammons Piano	22-005900-01	2/10/2022	3/12/2022	150	-	-	-	-	150
Brian Hammons Piano	22-005901-01	2/10/2022	3/12/2022	150	-	-	-	-	150
Brian Hammons Piano	22-006450-01	2/9/2022	3/11/2022	130	-	-	-	-	130
Bridgeway Academy	BW-MRA-0002	2/11/2022	3/13/2022	1,124	-	-	-	-	1,124
Cen Cal Dance Academy	21-230305-02	2/16/2022	3/18/2022	180	-	-	-	-	180
Cen Cal Dance Academy	22-000604-02	2/16/2022	3/18/2022	60	-	-	-	-	60
Chickie & Roo	2203	2/3/2022	3/5/2022	42	-	-	-	-	42
Colleen Snyder	Feb-22	2/3/2022	3/5/2022	1,800	-	-	-	-	1,800
Dance Arts	21-225323-01	2/15/2022	3/17/2022	55	-	-	-	-	55
Dance Arts	21-225425-01	2/15/2022	3/17/2022	65	-	-	-	-	65
Dance Arts	22-001916-01	2/15/2022	3/17/2022	65	-	-	-	-	65
Dance Arts	22-001916-02	2/15/2022	3/17/2022	65	-	-	-	-	65
Dance Arts	22-002435-01	2/15/2022	3/17/2022	55	-	-	-	-	55
Dance Arts	22-003247-01	2/15/2022	3/17/2022	65	-	-	-	-	65
Dance Arts	22-003248-01	2/15/2022	3/17/2022	65	-	-	-	-	65
Dance Arts	22-006390-01	2/15/2022	3/17/2022	55	-	-	-	-	55
Deanna Colon	22-005407-01	2/7/2022	3/9/2022	215	-	-	-	-	215
Deanna Colon	22-007480-01	2/16/2022	3/18/2022	70	-	-	-	-	70
Denise Nicholes	22-001585-02	2/9/2022	3/11/2022	100	-	-	-	-	100
Denise Nicholes	22-001722-02	2/9/2022	3/11/2022	100	-	-	-	-	100
Denise Nicholes	22-003973-01	2/9/2022	3/11/2022	25	-	-	-	-	25
Denise Nicholes	22-004373-01	2/9/2022	3/11/2022	100	-	-	-	-	100
Denise Nicholes	22-004373-02	2/9/2022	3/11/2022	100	-	-	-	-	100
Denise Nicholes	22-006480-01	2/9/2022	3/11/2022	25	-	-	-	-	25
Denise Nicholes	22-006481-01	2/10/2022	3/12/2022	25	-	-	-	-	25
Evan-Moor	INV337512	2/2/2022	3/4/2022	383	-	-	-	-	383
Evan-Moor	INV337513	2/2/2022	3/4/2022	40	-	-	-	-	40
Evan-Moor	INV337917	2/8/2022	3/10/2022	45	-	-	-	-	45

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Fresno Fencing Academy	22-006918-01	2/14/2022	2/14/2022	-	120	-	-	-	120
Fresno Fencing Academy	22-006919-01	2/14/2022	2/14/2022	-	120	-	-	-	120
Generation Genius, Inc	GG118410	2/2/2022	3/4/2022	125	-	-	-	-	125
Generation Genius, Inc	GG118502	2/3/2022	3/5/2022	175	-	-	-	-	175
Goodfellow Occupational Therapy, Inc.	2239	2/8/2022	3/5/2022	1,815	-	-	-	-	1,815
Growing Healthy Children Therapy Serv	MRA_2201	1/31/2022	3/2/2022	1,924	-	-	-	-	1,924
Guido's Martial Arts Academy	21-226098-02	2/3/2022	3/5/2022	229	-	-	-	-	229
Guido's Martial Arts Academy	22-000473-02	2/3/2022	3/5/2022	169	-	-	-	-	169
Guido's Martial Arts Academy	22-000474-02	2/3/2022	3/5/2022	229	-	-	-	-	229
iLead Online	22-001143-01	2/7/2022	3/9/2022	325	-	-	-	-	325
InnovEd Inc.	21-220524-01	2/2/2022	3/4/2022	165	-	-	-	-	165
InnovEd Inc.	21-223462-01	2/2/2022	3/4/2022	50	-	-	-	-	50
InnovEd Inc.	22-001092-01	2/2/2022	3/4/2022	125	-	-	-	-	125
InnovEd Inc.	22-003307-01	2/2/2022	3/4/2022	45	-	-	-	-	45
InnovEd Inc.	22-003307-02	2/2/2022	3/4/2022	45	-	-	-	-	45
InnovEd Inc.	22-004469-01	2/2/2022	3/4/2022	175	-	-	-	-	175
InnovEd Inc.	22-004548-01	2/2/2022	3/4/2022	278	-	-	-	-	278
InnovEd Inc.	22-005702-01	2/3/2022	3/5/2022	175	-	-	-	-	175
InnovEd Inc.	22-005703-01	2/3/2022	3/5/2022	175	-	-	-	-	175
Institute for Excellence in Writing	877505	2/18/2022	3/18/2022	233	-	-	-	-	233
Jennifer McQuarrie	3386	2/7/2022	3/9/2022	121	-	-	-	-	121
Jessica Knutson	22-000125-01	2/5/2022	3/7/2022	200	-	-	-	-	200
Jessica Knutson	22-000347-01	2/5/2022	3/7/2022	100	-	-	-	-	100
Jessica Knutson	22-003868-01	2/5/2022	3/7/2022	50	-	-	-	-	50
Jessica Knutson	22-005784-01	2/5/2022	3/7/2022	75	-	-	-	-	75
Kevin Freeman	21-229590-01	1/23/2022	3/24/2022	800	-	-	-	-	800
Kevin Freeman	22-002369-01	1/23/2022	3/24/2022	320	-	-	-	-	320
Keyboard Art School of Music	22-004887-01	2/17/2022	3/19/2022	98	-	-	-	-	98
Kids Edition	21-229739-01	2/6/2022	3/8/2022	50	-	-	-	-	50
Kids Edition	22-001280-02	2/6/2022	3/8/2022	50	-	-	-	-	50
Kids Edition	22-001281-02	2/6/2022	3/8/2022	50	-	-	-	-	50
Kids Edition	22-002651-01	2/6/2022	3/8/2022	50	-	-	-	-	50
Kids Edition	22-002772-02	2/6/2022	3/8/2022	75	-	-	-	-	75
Kids Edition	22-002773-02	2/6/2022	3/8/2022	55	-	-	-	-	55
Kids Edition	22-005903-01	2/6/2022	3/8/2022	50	-	-	-	-	50
Kimberly Schapansky	22-001263-01	2/4/2022	3/6/2022	105	-	-	-	-	105
Kimberly Schapansky	22-001264-01	2/4/2022	3/6/2022	105	-	-	-	-	105

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Kimberly Schapansky	22-001265-01	2/4/2022	3/6/2022	105	-	-	-	-	105
Kristi Garcia	GARC013122	1/31/2022	1/31/2022	-	97	-	-	-	97
Kumon Math and Reading Center of Fre	22-001503-02	2/9/2022	3/11/2022	260	-	-	-	-	260
Kumon Math and Reading Center of Fre	22-001505-02	2/9/2022	3/11/2022	260	-	-	-	-	260
Lakeshore	632315021622	2/16/2022	3/18/2022	178	-	-	-	-	178
Lakeshore	632316021622	2/16/2022	3/18/2022	9	-	-	-	-	9
Learning Without Tears	INV133992	12/1/2021	12/31/2021	-	-	71	-	-	71
Learning Without Tears	INV137654	2/16/2022	3/18/2022	33	-	-	-	-	33
Learning Without Tears	INV137655	2/16/2022	3/18/2022	33	-	-	-	-	33
Lee's United Gymnastics Academy	21-229881-01	2/14/2022	3/16/2022	73	-	-	-	-	73
Lee's United Gymnastics Academy	21-229888-01	2/14/2022	3/16/2022	73	-	-	-	-	73
Lee's United Gymnastics Academy	21-229902-01	2/14/2022	3/16/2022	73	-	-	-	-	73
Lee's United Gymnastics Academy	21-230032-01	2/14/2022	3/16/2022	325	-	-	-	-	325
LEGO Education	1190493185	1/13/2022	3/14/2022	306	-	-	-	-	306
Lighthouse Therapy LLC	580	1/4/2022	2/18/2022	-	35,794	-	-	-	35,794
Little Passports	118242926	2/15/2022	3/17/2022	169	-	-	-	-	169
Lori Pope	22-004760-01	2/7/2022	3/9/2022	100	-	-	-	-	100
Lori Pope	22-004761-01	2/7/2022	3/9/2022	100	-	-	-	-	100
Lori Pope	22-004762-01	2/7/2022	3/9/2022	100	-	-	-	-	100
Math-U-See Inc.	0755470-IN	2/11/2022	4/12/2022	68	-	-	-	-	68
Math-U-See Inc.	0755471-IN	2/11/2022	4/12/2022	55	-	-	-	-	55
Math-U-See Inc.	0755472-IN	2/11/2022	4/12/2022	55	-	-	-	-	55
MEL Science U.S. LLC	TW2022020819	2/8/2022	3/10/2022	225	-	-	-	-	225
Melissa Ens	22-006823-01	2/17/2022	2/17/2022	-	372	-	-	-	372
Michelle Buchanan	22-001046-02	2/4/2022	3/6/2022	360	-	-	-	-	360
Michelle Buchanan	22-003630-01	2/4/2022	3/6/2022	180	-	-	-	-	180
Michelle Buchanan	22-003871-01	2/4/2022	3/6/2022	360	-	-	-	-	360
Michelle Buchanan	22-003874-01	2/4/2022	3/6/2022	180	-	-	-	-	180
Michelle Buchanan	22-005330-01	2/4/2022	3/6/2022	180	-	-	-	-	180
Moving Beyond the Page	263503	12/16/2021	1/15/2022	-	-	(1,120)	-	-	(1,120)
Moving Beyond the Page	264026	1/14/2022	2/13/2022	-	625	-	-	-	625
Moving Beyond the Page	264872	2/15/2022	3/17/2022	957	-	-	-	-	957
Moving Beyond the Page	264918	2/16/2022	3/18/2022	311	-	-	-	-	311
Moving Beyond the Page	264926	2/17/2022	3/19/2022	628	-	-	-	-	628
Mr. D Math	1469	2/5/2022	3/7/2022	197	-	-	-	-	197
Nicole Jimenez	21-230199-01	2/2/2022	3/4/2022	297	-	-	-	-	297
Nicole Jimenez	21-230203-01	2/2/2022	3/4/2022	297	-	-	-	-	297

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Nicole Medeiros	22-000345-01	2/8/2022	3/10/2022	350	-	-	-	-	350
Nicole Medeiros	22-000346-01	2/8/2022	3/10/2022	350	-	-	-	-	350
Nicole Medeiros	22-000388-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Nicole Medeiros	22-001483-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Nicole Medeiros	22-002397-01	2/8/2022	3/10/2022	500	-	-	-	-	500
Nicole Medeiros	22-002448-01	2/8/2022	3/10/2022	350	-	-	-	-	350
Nicole Medeiros	22-004382-01	2/8/2022	3/10/2022	500	-	-	-	-	500
Olga Shabanov	21-229926-02	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	21-229932-01	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000994-01	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000994-02	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000995-01	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000995-02	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000996-01	2/2/2022	3/4/2022	80	-	-	-	-	80
Olga Shabanov	22-000996-02	2/2/2022	3/4/2022	80	-	-	-	-	80
Outside the Box Creation	3422	2/14/2022	3/16/2022	141	-	-	-	-	141
Pacific Martial Arts	22-001936-01	2/7/2022	3/9/2022	125	-	-	-	-	125
Pacific Martial Arts	22-006245-01	2/15/2022	3/17/2022	125	-	-	-	-	125
Pacific Martial Arts	22-006246-01	2/15/2022	3/17/2022	125	-	-	-	-	125
Playground Training Academy, LLC	MRA Jan 31	1/31/2022	3/2/2022	400	-	-	-	-	400
Project Learn LLC	21-228938-02	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-000654-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-000850-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-000852-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-001022-02	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-001608-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002335-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002503-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002504-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002644-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002645-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002699-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-002937-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-003702-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-003704-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-003746-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-003747-01	2/2/2022	3/4/2022	300	-	-	-	-	300

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Project Learn LLC	22-003842-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-003999-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004403-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004404-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004412-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004436-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004437-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004563-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004580-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004581-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004751-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004752-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004753-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004853-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004870-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004893-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004895-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004908-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004909-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004916-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004923-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004924-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-004925-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005128-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005129-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005135-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005181-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005182-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005183-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005261-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005270-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005663-01	2/9/2022	3/11/2022	300	-	-	-	-	300
Project Learn LLC	22-005686-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005687-01	2/2/2022	3/4/2022	300	-	-	-	-	300
Project Learn LLC	22-005916-01	2/4/2022	3/6/2022	300	-	-	-	-	300
Project Learn LLC	22-006902-01	2/10/2022	3/12/2022	300	-	-	-	-	300
Project Learn LLC	22-006903-01	2/10/2022	3/12/2022	300	-	-	-	-	300

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Project Learn LLC	22-006964-01	2/14/2022	3/16/2022	300	-	-	-	-	300
Rainbow Resource Center	3673089	2/4/2022	3/6/2022	21	-	-	-	-	21
Rainbow Resource Center	3673994	2/7/2022	3/9/2022	41	-	-	-	-	41
Rainbow Resource Center	3675665	2/8/2022	3/10/2022	51	-	-	-	-	51
Rainbow Resource Center	3675668	2/8/2022	3/10/2022	110	-	-	-	-	110
Rainbow Resource Center	3675686	2/8/2022	3/10/2022	190	-	-	-	-	190
Rainbow Resource Center	3675710	2/8/2022	3/10/2022	42	-	-	-	-	42
Rainbow Resource Center	3675713	2/8/2022	3/10/2022	346	-	-	-	-	346
Rainbow Resource Center	3675717	2/8/2022	3/10/2022	154	-	-	-	-	154
Rainbow Resource Center	3676826	2/9/2022	3/11/2022	302	-	-	-	-	302
Rainbow Resource Center	3681553	2/15/2022	3/17/2022	51	-	-	-	-	51
Rainbow Resource Center	3681555	2/15/2022	3/17/2022	58	-	-	-	-	58
Rainbow Resource Center	3681556	2/15/2022	3/17/2022	69	-	-	-	-	69
Rainbow Resource Center	3681557	2/15/2022	3/17/2022	21	-	-	-	-	21
Rainbow Resource Center	3681593	2/16/2022	3/18/2022	66	-	-	-	-	66
Rainbow Resource Center	3682926	2/17/2022	3/19/2022	168	-	-	-	-	168
Rainbow Resource Center	3682927	2/17/2022	3/19/2022	235	-	-	-	-	235
Rainbow Resource Center	3682928	2/17/2022	3/19/2022	288	-	-	-	-	288
Rainbow Resource Center	3682929	2/17/2022	3/19/2022	168	-	-	-	-	168
Rainbow Resource Center	3683120	2/17/2022	3/19/2022	38	-	-	-	-	38
Rainbow Resource Center	3683318	2/17/2022	3/19/2022	71	-	-	-	-	71
Rainbow Resource Center	3683351	2/18/2022	3/20/2022	555	-	-	-	-	555
Rainbow Resource Center	3684159	2/18/2022	3/20/2022	110	-	-	-	-	110
Rebecca Balakian	21-227070-01	2/4/2022	3/6/2022	100	-	-	-	-	100
Rebecca Balakian	21-227786-02	2/4/2022	3/6/2022	50	-	-	-	-	50
Rebecca Balakian	21-229300-01	2/4/2022	3/6/2022	50	-	-	-	-	50
Rebecca Balakian	21-229301-01	2/4/2022	3/6/2022	50	-	-	-	-	50
Rebecca Balakian	21-229303-01	2/4/2022	3/6/2022	50	-	-	-	-	50
Rebecca Balakian	21-229837-01	2/4/2022	3/6/2022	100	-	-	-	-	100
Rebecca Balakian	21-229838-01	2/4/2022	3/6/2022	100	-	-	-	-	100
Rebecca Balakian	22-000053-01	2/4/2022	3/6/2022	100	-	-	-	-	100
Rebecca Balakian	22-000764-01	2/4/2022	3/6/2022	325	-	-	-	-	325
Rebecca Balakian	22-000765-01	2/4/2022	3/6/2022	325	-	-	-	-	325
Rebecca Balakian	22-002291-01	2/4/2022	3/6/2022	100	-	-	-	-	100
Reliant Investments, Inc	21-221890-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	21-225978-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	21-225979-01	2/8/2022	3/10/2022	300	-	-	-	-	300

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Reliant Investments, Inc	21-228415-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-229002-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	21-229127-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230024-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230378-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230379-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230396-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230397-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230486-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	21-230487-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	21-230525-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000033-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000051-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000133-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000135-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000167-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000174-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000175-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000197-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000213-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000214-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000242-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000243-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000390-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000540-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000541-01	2/8/2022	3/10/2022	175	-	-	-	-	175
Reliant Investments, Inc	22-000643-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000889-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-000890-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-001116-01	2/8/2022	3/10/2022	75	-	-	-	-	75
Reliant Investments, Inc	22-001396-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-001412-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-001413-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-001422-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Reliant Investments, Inc	22-001424-01	2/8/2022	3/10/2022	300	-	-	-	-	300
Robert Melendez	1716	2/6/2022	3/8/2022	135	-	-	-	-	135
Robert Melendez	1719	2/6/2022	3/8/2022	135	-	-	-	-	135

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Singapore Math, Inc.	S214642	2/7/2022	3/9/2022	81	-	-	-	-	81
Singapore Math, Inc.	S216586	2/9/2022	3/11/2022	53	-	-	-	-	53
Sona Atoyan	22-003524-01	2/3/2022	3/5/2022	250	-	-	-	-	250
Sona Atoyan	22-003534-01	2/3/2022	3/5/2022	250	-	-	-	-	250
Sona Atoyan	22-003538-01	2/3/2022	3/5/2022	250	-	-	-	-	250
Steinway Piano Gallery Of Fresno	22-007340-01	2/14/2022	3/16/2022	140	-	-	-	-	140
Steinway Piano Gallery Of Fresno	22-007371-01	2/17/2022	3/19/2022	280	-	-	-	-	280
Steinway Piano Gallery Of Fresno	22-007372-01	2/17/2022	3/19/2022	280	-	-	-	-	280
Steinway Piano Gallery Of Fresno	22-007373-01	2/17/2022	3/19/2022	280	-	-	-	-	280
Stevi Daniels	21-228362-02	2/5/2022	3/7/2022	125	-	-	-	-	125
Stevi Daniels	21-229882-02	2/3/2022	3/5/2022	125	-	-	-	-	125
Stevi Daniels	21-229884-02	2/5/2022	3/7/2022	125	-	-	-	-	125
Stevi Daniels	21-229885-02	2/5/2022	3/7/2022	125	-	-	-	-	125
Stevi Daniels	22-003382-01	2/3/2022	3/5/2022	125	-	-	-	-	125
Stevi Daniels	22-006528-01	2/11/2022	3/13/2022	125	-	-	-	-	125
Supercharged Science	4001	2/17/2022	2/17/2022	-	282	-	-	-	282
Sylvan Learning	21-229621-02	2/15/2022	2/15/2022	-	640	-	-	-	640
Sylvan Learning	22-005586-01	2/15/2022	2/15/2022	-	640	-	-	-	640
Sylvan Learning	22-005589-01	2/15/2022	2/15/2022	-	640	-	-	-	640
Sylvan Learning	22-006621-01	2/15/2022	2/15/2022	-	640	-	-	-	640
Teacher Synergy, LLC	184014993	2/15/2022	3/8/2022	5	-	-	-	-	5
Teacher Synergy, LLC	184260484	2/16/2022	3/9/2022	23	-	-	-	-	23
Teacher Synergy, LLC	184553922	2/18/2022	3/11/2022	34	-	-	-	-	34
Teaching Textbooks	42172	2/15/2022	3/17/2022	99	-	-	-	-	99
The Owl Initiative	22-004439-01	2/4/2022	3/6/2022	350	-	-	-	-	350
The Talk Team	97823	2/4/2022	3/6/2022	345	-	-	-	-	345
The Talk Team	97824	2/4/2022	3/6/2022	345	-	-	-	-	345
The Talk Team	97825	2/4/2022	3/6/2022	345	-	-	-	-	345
The Talk Team	97826	2/4/2022	3/6/2022	345	-	-	-	-	345
The Talk Team	97827	2/4/2022	3/6/2022	460	-	-	-	-	460
The Talk Team	97829	2/4/2022	3/6/2022	345	-	-	-	-	345
The Talk Team	97832	2/4/2022	3/6/2022	29	-	-	-	-	29
The Talk Team	97833	2/4/2022	3/6/2022	230	-	-	-	-	230
The Talk Team	97834	2/4/2022	3/6/2022	518	-	-	-	-	518
Thimble Sewciety	22-007792-01	2/17/2022	3/19/2022	70	-	-	-	-	70
Tiffany Ipsen	21-226589-01	2/18/2022	3/20/2022	120	-	-	-	-	120
Tiffany Ipsen	21-226591-01	2/18/2022	3/20/2022	120	-	-	-	-	120

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Tiffany Ipsen	21-227193-01	2/18/2022	3/20/2022	30	-	-	-	-	30
Tiffany Ipsen	21-227193-02	2/18/2022	3/20/2022	570	-	-	-	-	570
Tiffany Ipsen	21-227199-01	2/18/2022	3/20/2022	30	-	-	-	-	30
Tiffany Ipsen	21-227199-02	2/18/2022	3/20/2022	570	-	-	-	-	570
Tiffany Ipsen	21-228772-01	2/18/2022	3/20/2022	90	-	-	-	-	90
Tiffany Ipsen	21-228773-01	2/18/2022	3/20/2022	90	-	-	-	-	90
Tiffany Ipsen	21-230098-01	2/18/2022	3/20/2022	120	-	-	-	-	120
Tiffany Ipsen	21-230098-02	2/18/2022	3/20/2022	120	-	-	-	-	120
Tiffany Ipsen	21-230100-01	2/18/2022	3/20/2022	120	-	-	-	-	120
Tiffany Ipsen	21-230100-02	2/18/2022	3/20/2022	120	-	-	-	-	120
Trevor West	21-225595-01	2/10/2022	3/12/2022	20	-	-	-	-	20
Trevor West	21-225596-01	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-225596-02	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-227243-01	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	21-227243-02	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	21-227266-01	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-227266-02	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-227269-01	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-227269-02	2/10/2022	3/12/2022	120	-	-	-	-	120
Trevor West	21-227271-01	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	21-227271-02	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	21-227272-01	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	21-227272-02	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	22-002072-01	2/10/2022	3/12/2022	100	-	-	-	-	100
Trevor West	22-004009-01	2/10/2022	3/12/2022	120	-	-	-	-	120
Trigger Memory Co.	2723	2/9/2022	3/11/2022	56	-	-	-	-	56
Ultimate Martial Arts Inc	22-005375-01	2/18/2022	3/20/2022	184	-	-	-	-	184
United Conservatory of Music	21-226611-02	2/2/2022	3/4/2022	150	-	-	-	-	150
United Conservatory of Music	22-001987-01	2/2/2022	3/4/2022	160	-	-	-	-	160
United Conservatory of Music	22-001987-02	2/2/2022	3/4/2022	160	-	-	-	-	160
United Conservatory of Music	22-001989-02	2/2/2022	3/4/2022	160	-	-	-	-	160
United Conservatory of Music	22-004464-01	2/10/2022	3/12/2022	160	-	-	-	-	160
United Conservatory of Music	22-004500-01	2/2/2022	3/4/2022	160	-	-	-	-	160
United Conservatory of Music	22-004623-01	2/2/2022	3/4/2022	160	-	-	-	-	160
Wendy DeRaud	22-000547-02	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-000900-02	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-000903-02	2/4/2022	3/6/2022	120	-	-	-	-	120

Monarch River Academy

Accounts Payable Aging

For the period ended February 28, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Wendy DeRaud	22-000906-02	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-001526-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-002106-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-002940-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-002941-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-003966-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-005415-01	2/4/2022	3/6/2022	120	-	-	-	-	120
Wendy DeRaud	22-006452-01	2/11/2022	3/13/2022	120	-	-	-	-	120
Wendy DeRaud	22-006492-01	2/11/2022	3/13/2022	60	-	-	-	-	60
Wildcats Hockey	21-228954-01	2/3/2022	3/5/2022	400	-	-	-	-	400
Wildcats Hockey	21-229696-01	2/3/2022	3/5/2022	400	-	-	-	-	400
Total Outstanding Payables in February				\$ 76,309	\$ 252,785	\$ (1,049)	\$ -	\$ -	\$ 328,044

Compliance Report

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Mar-01	Every Student Succeeds Act Per-Pupil Expenditure Application -The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	https://www3.cde.ca.gov/essars
FINANCE	Mar-11	Consolidated Application (ConApp) reporting - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/co/cars.asp
FINANCE	Set by Authorizer (by Mar 15)	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
FINANCE	Mar-18	El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Mar-25	E-Rate FCC Form 471 Due date (FY2022) - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible. The FCC Form 471 must be certified by March 25, 2021.	Client	No	No	https://www.usac.org/sl/tools/forms/
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes	https://www.fppc.ca.gov/Form700.html
FINANCE	Apr-15	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2022- March 31, 2022.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
FINANCE	Due Date TBD	Federal Stimulus Annual Report - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period October 1, 2020 - September 30, 2021.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/cr/anreporthehelp.asp
FINANCE	Apr-18	Special Education Dispute Prevention, Learning Recovery Funding and ADA/Enrollment Reports due to SELPA - Expenditure reports are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-22	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp

Cover Sheet

Auditor Selection Form

Section:	II. Finance
Item:	B. Auditor Selection Form
Purpose:	Discussion (Informational)
Related Material:	Auditor Selection Form - MR; Confirmation of Terms of a Multi-Year Engagement Letter - MRA - Signed

BACKGROUND:

- The California State Controller's Office, Division of Audits, requires county offices of education to annually report audit contract information for school districts, joint powers entities and charter schools.
- Monarch River has reported their auditor selection form to Tulare County Office of Education.

**RETURN THIS FORM BY MARCH 14, 2022
TO TCOE**

Attn: Shelly DiCenzo, Business Services

TO: Tulare County Office of Education - Business Services

FROM: Dr. Laurie Goodman

Insert name and title of person completing this form.

SUBJECT: **INDEPENDENT AUDITOR SELECTION FORM FOR FY 2021-2022
CHARTER SCHOOL**

➤ In addition to completing this form, **attach a copy** of your charter school's **annual audit agreement** only **if** your school entered into a **new yearly agreement** or the **1st year of a multi-year agreement**. If your school is in the 2nd or 3rd year of a multi-year agreement and no changes have been made, please return this completed form only.

2021-2022 Annual Independent Financial Audit

Monarch River Academy

Insert name of charter school

made arrangement with:

Christy White & Associates

Insert name of audit firm

for a financial and compliance audit for fiscal year 2021-2022.

Audit Firm Address 348 Olive Street

City /Zip San Diego, CA 92103 Phone No. 619-270-8222

Audit Fee for 2021-2022

(Year Ending June 30, 2022) \$12,000

For **Multi-Year** Agreements: THIS IS THE 3rd YEAR OF A 3 -YEAR AGREEMENT

Date: 03/07/2022

By:



Superintendent/Principal or Designee Signature

Cover Sheet

Pupil Tiered Re-Engagement Report

Section:	III. Academic Excellence
Item:	A. Pupil Tiered Re-Engagement Report
Purpose:	Presentation & Potential Discussion (Informational)
Related Material:	None

BACKGROUND:

- Steph Johnson will share the programmatic highlights and successes for the school's Tiered Re-Engagement classes so far this year.

Cover Sheet

Virtual Academy Program Update (Board Metrics Chart Item)

Section:	III. Academic Excellence
Item:	B. Virtual Academy Program Update (Informational)
Purpose:	Presentation & Potential Discussion
Related Material:	None

BACKGROUND:

- Maria Thoeni will share the Virtual Academies' programmatic highlights and successes so far this year.

Cover Sheet

Educator Effectiveness Grant

(Board Metrics Chart Item)

Section:	III. Academic Excellence
Item:	C. Educator Effectiveness Grant
Purpose:	Presentation & Potential Discussion (Informational)
Related Material:	

BACKGROUND:

- Dr. Laurie Goodman will report on the Educator Effectiveness Grant and how it has been utilized thus far this school year.

Educator Effectiveness Grant Report

The School has committed the funds to the following:

- The Induction Program for new teachers through Ventura County Office of Education (VCOE), National University, and Fresno State.
- The Induction Program for new administrators through VCOE.
- Credential completion support for our Transition Specialist to become a Credentialed Special Education Teacher
- Supports for Teachers who still need to complete the units needed to become fully authorized to teach English Learners

The School has also supported Professional Development for our Special Education Program through conference registration, hotel costs, and mileage reimbursement.

Due to the pandemic, there have been very few requests for Professional Development and conferences.

Cover Sheet

Occupational Therapist & Speech & Language Pathologist Positions

Section:	III. Academic Excellence
Item:	D. Occupational Therapist & Speech & Language Pathologist Positions
Purpose:	Discussion & Potential Action - Vote
Related Material:	

BACKGROUND:

- SPED Administration will present a staffing needs report and proposal for the 2022-2023 school year.

RECOMMENDATION:

- Consider approval of the Occupational Therapist & Speech & Language Pathologist Positions.

Occupational Therapist In-House Provider Job Description Update

Current Status

We currently hire Non-Public Agencies (NPA's) to provide our Occupational Therapy services to 139 special education students.

New Proposal

We would hire one Occupational Therapist to provide in-person, virtual services, and assessments for our students at both Yosemite Valley and Monarch River Academy. The caseload would be determined by the amount of service each student requires.

Reasoning

- Currently we are paying our virtual OT providers \$85.00 per hour to perform this service and approximately \$650. For an assessment
- Currently we are paying \$110. per service to our in person service providers.
- We pay their hourly rate for them to attend IEPs after the first hour. Many of our IEPs last 2-4 hours in length and we meet multiple times to get the parent signatures.
- We pay the hourly rate for the writing of their progress notes and parent collaboration.
- This is the NPAs business and they have not shown a willingness to exit students from this service even when the data identifies this student would no longer receive educational benefit by continuing the service.

Future Plans

We want to bring the OT staff member on to start the 2022-23 school-year to avoid the issues listed and stated above.

Benefits of having are own In-House OT

- The OT hourly rate to include benefits would be approximately \$72.00 an hour, which is below the virtual providers rate by a few dollars and approximately \$30.00 lower than the rate for in-person services. This information is based on an annual salary of \$84,895 plus benefits, which is the highest level on the salary schedule we would place a new hire.

- There is no additional cost for attending and IEP or for the writing of their reports. This is included in their essential duties.
- Parent conferences would also be at no additional cost to the organization.
- If the data indicates the student can no longer receive educational benefit from this service, the student would be exited from OT.
- The on staff OT could assist with assessments if they had time in their schedule. This would generate additional savings to the organization.

OCCUPATIONAL THERAPIST (OT) SPECIAL EDUCATION

SUMMARY:

Under the direction of the Director of Special Education, the Occupational Therapist is responsible for participating with an integrative collaborative team to provide services, consultation to parents and teachers; performing consultation services and direct treatment for students with special needs and disabilities for students enrolled in either Yosemite Valley or Monarch River Academy Charter Schools; providing occupational therapy services, intervention, treatment and activities to enhance sensory processing, perceptual-motor skills, motor coordination, self-care, muscle strength, range of motion, postural reflexes and other functional abilities among identified students; conducting student assessments and providing recommendations for occupational therapy intervention; developing, implementing, evaluating and modifying occupational therapy treatment plans and interventions in response to student needs and disabilities. The OT will also perform assessments when needed for initial and Triennial evaluations when needed.

MAJOR DUTIES AND RESPONSIBILITIES: The following is a list of duties that is representative of the position that includes but is not limited to:

- Prepare and conduct initial, triennial, annual assessments and evaluations; confer and collaborate with teachers, staff, parents, medical providers, outside agencies and others in conducting assessments and observations; provide recommendations for occupational therapy intervention as appropriate; provide occupational therapy services, intervention, treatment and activities; support and assist parents and caregivers with implementing and meeting therapy goals
- Provide occupational therapy services, intervention, treatment and activities to meet specific student Individualized Educational Program (IEP) and therapeutic goals; evaluate students using standardized tests, observations and/or clinically derived surveys to enhance sensory processing, perceptual-motor skills, motor coordination, self-care, muscle strength, range of motion, postural reflexes and other functional abilities among identified students; establish and maintain treatment, intervention and objectives to

improve student functioning and enhance learning; provide occupational therapy services, intervention, treatment and activities and assess need for adaptive devices and vocation skills based on child's educational needs

- Develop and implement daily treatment plans and interventions for individual students according to
- student needs and disabilities; collaborate with staff, service and medical providers to develop and monitor student therapy plan; utilize physical, manipulation, positioning, environmental modification and other therapeutic techniques and strategies; manage OT caseloads throughout the County; monitor, evaluate and adjust individual treatment plans and therapy activities in response to the needs and progress of individual students Write concise and detailed annual, extended school year reports and IEP occupational therapy goal development including benchmark reviews; develop content for OT newsletter
- Design and develop materials and specialized programs for individual student use in the classroom and at home to meet student needs IEP goals; monitor and consult with paraprofessionals who use and carry out specialized programs
- Provide consultation and training to teachers, staff and parents regarding occupational therapy and related students, treatment, interventions, assessments, principles, theories, standards, guidelines, requirements, practices and procedures; provide training in areas of safe lifting techniques, sensory processing and the role of the Occupational Therapists in the classroom
- Attend and participate in IEP and other assigned meetings and conferences concerning students with special needs; collaborate with faculty, staff and administrators in the formulation, development and implementation of IEPs, intervention plans and related services, goals and objectives; collect and record data for IEPs and occupational therapy files
- Utilize and adapt a variety of intervention and treatment tools, equipment and materials during therapeutic activities; adjust and demonstrate the use of various therapeutic equipment as needed; evaluate and identify adaptive equipment needs and make adaptations to equipment to meet individual student needs; confer and collaborate with equipment providers in meeting student needs Prepare detailed and concise notes concerning daily therapy activities and student responses and progress; compile information and prepare and maintain various records and detailed written reports concerning students, goals, objectives, progress, assessments, interventions and assigned activities
- Communicate with students, staff, faculty, outside agencies and others to exchange information and resolve issues or concerns
- Attend and participate in various in-services, professional development, committees and workshops as directed

- Operate a variety of office equipment including a copier, fax machine, computer and other assigned equipment and software; utilize adaptive therapeutic equipment and tools; drive a vehicle to conduct work and attend meetings
- Maintains awareness of and ensures compliance with relevant State and Federal laws and regulations, Board Policies.
- Perform other duties as assigned

PHYSICAL AND MENTAL CHARACTERISTICS:

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use the telephone, business machines; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone and addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and to reach overhead; physical mobility sufficient to move about the work environment (office, district, school site-to-site), drive an automobile, and respond to emergency situations; physical strength sufficient to lift 25 pounds; physical stamina sufficient to sit for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

Education and Experience:

- Master's degree from an accredited college or university in occupational therapy or a related field
- One (1) year experience providing occupational therapy to children with various disabilities in an educational, rehabilitative or related setting

Skills and Abilities:

- Perform a variety of professional activities involved in the observation, assessment and treatment of needs
- among identified students with special needs as they relate to occupational therapy
- Understand applicable federal, State and local laws, regulations and legal mandates related to education,
- health and safety codes
- Provide occupational therapy services, intervention, treatment and activities to enhance motor, sensory processing and coordination, perceptual-motor skills, self-care, muscle strength, range of motion, postural reflexes and other functional abilities among identified students
- Participate in the formulation, development and implementation of IEPs, benchmark reviews, plans and related services, goals, objectives and options

- Select and deliver appropriate interventions
- Conduct student assessments, quantify objectives and provide recommendations for occupational therapy intervention
- Document and quantify objectives for OT intervention
- Prepare and maintain detailed and accurate records and reports according to applicable standards
- Operate therapeutic equipment and assistive technology
- Communicate effectively both orally and in writing
- Work independently with little direction
- Plan and organize work
- Meet schedules and timelines

Licenses and Certifications:

- Occupational Therapist Certification issued by the National Board for Certification in Occupational Therapy (NBCOT)
- State Occupational Therapist license
- CPR and first aid certification to be obtained within first 6 months of employment
- California Driver's License with evidence of insurability



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Speech Language Pathologist In-House Providers Job Description Update

Current Status

We currently hire Non-Public Agencies (NPA's) to provide our speech & language services to nearly 250 special education students.

New Proposal

We would hire two Speech Language Pathologists (SLPs) to perform the speech and language services for our students at both Yosemite Valley and Monarch River Academy. Each therapist would carry a caseload of 55 special education students, which would meet the needs of about half of our students.

Reasoning

- Currently we are paying our virtual SLP providers between \$75.00 - \$85.00 per hour to perform this service and we are paying \$115.00 - \$150.00 per service to our in person service providers.
- We pay their hourly rate for them to attend IEPs after the first hour. Many of our IEPs last 2-4 hours in length and we meet multiple times to get the parent signatures.
- We pay the hourly rate for the writing of their progress notes and parent collaboration.
- This is the NPAs business and they have not shown a willingness to exit students from this service even when the data identifies this student would no longer receive educational benefit by continuing the service.
- Most students identified in an IEP who need speech exit after the first three to five year maximum and our students are not exiting speech at all.
- There are currently middle and high schoolers receiving only speech services and in most cases these students are not receiving any educational benefit. If the student exited from speech services, they would also exit special education.

Future Plans

We want to bring these staff members on to start the 2022-23 school-year to avoid the issues listed and stated above.

Benefits of having are own SLPs

- The SLPs hourly rate to include benefits would be approximately \$75.00 an hour, which is at the low end of the virtual providers rate and approximately \$75.00 lower than the lowest rate for in-person services. This information is based on an annual salary of \$89,075 plus benefits, which is the highest level on the salary schedule we would place a new hire.
- There is no additional cost for attending and IEP or for the writing of their reports. This is included in their essential duties.
- Parent conferences would also be at no additional cost to the organization.
- If the data indicates the student can no longer receive educational benefit from this service, the student would be exited from speech.
- In most cases students entering into 7th grade and above do not see progress with their speech & language skills and these students could be exited as well. However, this would still be an IEP team decision based on data and the appropriate assessment performed.
- These service provider SLP's could assist with speech and language assessment, if the need arises and they have time in their schedules. We can be charged between \$550. - \$850. Per assessment. We have two assessment team SLPs who perform these tasks, but at certain times of the year we are inundated with assess

Job Description/Responsibilities
Speech-Language Pathologist Service Provider

GENERAL FUNCTIONS

Under the direction of the Special Education Director of Yosemite Valley & Monarch River Academy Charter Schools, employee will provide Special Education Speech and Language Services to students enrolled in our charter schools. The Speech and Language Service Provider serves as a member of the Yosemite Valley and Monarch River Academy Charter Schools special education department and will collaborate as well as consult with the team members. Employee will also assist in development of MTSS with the Independent Study School educational model and interpret assessment results. Employee could be asked to assist with assessments when needed and some travel is required. As an employee of Yosemite Valley and Monarch River Academy Charter Schools you will follow the responsibilities and procedures as delineated in the Teacher Handbook.

REPRESENTATIVE DUTIES:

- Effectively identify pupils with communicative disorders and select cases according to appropriate criteria as determined by the Speech-Language and Hearing Specialist.
- Employ assessment procedures, techniques, and standard tests necessary for thorough and accurate diagnosis and convey pertinent information to cooperating personnel.
- Formulate short- and long-term therapeutic goals to meet individual needs.
- Guide pupils toward an awareness of their responsibility for modifying the behavior which characterizes their communicative disorder.
- Record and analyze responses related to improving communication skills.
- Reinforce progress within the therapy situation and try to provide for reinforcement within other environments.
- Carry out an appropriate follow-up procedure for pupils dismissed from the communicative disorders program.
- Plan and conduct appropriate teacher and parent conferences.
- Participate in multi-disciplinary staff conferences with school, county, and community personnel.
- Utilize research strategies and results to improve the program.
- Use additional professional resources when supplementary diagnostic information is needed.
- Redefine objectives and modify therapy as needed.
- Attend initial, annual, and triennial IEP meetings as needed; provide consultation.
- Attend core staff meetings
- Consult with school administrators, special education instructional aides, regular education teachers, special education teachers and parents regarding speech and language issues, etc.
- Refer students and families to community agencies as needed
- For IEP's make reports available 5 days before the scheduled meeting

Other duties and responsibilities:

- Acquaint Directors, Regional Coordinators, teachers, and other school personnel with speech-language and/or hearing services.
- Establish and/or follow professionally sound guidelines for identification, referral, diagnosis, caseload selections, termination, and follow-up procedures.
- Provide and follow identification, referral, and therapy schedules for assigned schools and inform appropriate personnel of any departure from the schedule.
- Review relevant student case files, school, and health records.
- Originate and/or follow the procedures for an appropriate and efficient record keeping and evaluation system.
- Provide information and assistance for parents.
- Cooperate with community, county, state, and federal services.

- Provide reports and recommendations to staff and families
- Provide presentations and professional development to staff
- Evaluate pupils' language and social growth
- Communicate with parents through a variety of means
- Maintain regular communication with directors
- Attend Student Study Team Meetings as necessary
- Maintain a safe environment for students
- Respond appropriately to feedback given by parents and students
- Exercise discretion in discussing students with non-parental adults, including staff members
- Provide screening evaluations as part of Child Find duties.

Ability To:

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (transitional kindergarten thru 12th grades.
- Interpersonal skills using tact, patience, and courtesy
- Operation of a computer and assigned software.

WORKPLACE EXPECTATIONS:

- Work effectively with and respond to people from diverse cultures or backgrounds
- The employee will demonstrate professionalism and appropriate judgment in the work setting.
- Have a regular and punctual attendance
- Confer regularly with immediate supervisor
- Follow the District policies, work procedures and reasonable requests by proper authority.

EDUCATION/CREDENTIALING/LICENSING:

- Master's degree from an accredited college or university in Speech Language Pathology or a related field
- Appropriate California Speech and Language Pathology Services Credential

Cover Sheet

Secondary Education Specialist Position

Section:	III. Academic Excellence
Item:	E. Secondary Education Specialist Position
Purpose:	Discussion & Potential Action - Vote
Related Material:	Secondary Education Specialist Proposal

BACKGROUND:

- Denise Voth will present a proposal for staffing needs within the High School Department.

RECOMMENDATION:

- Consider approval of the Secondary Education Specialist Position.



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Secondary Education Specialist Position Job Description Update

Current Status

3 SES team members supporting 2 RC teams, 15K stipend and carries 15 TK-12th grade students.

New Proposal

4 SES team members supporting 3 RC teams each with our growth, 15K stipend and carry a minimum of 10 (high school only) students and up to 15. See attached job description below.

Reasoning

Our SES team is currently carrying students in all grade levels TK-12. However, high school students take more time and support to oversee with fidelity. We want this team to be high school focused on High School processes and procedures. This team will also have high school-only adjunct duties, like field trips and clubs. They will also be a part of the team to plan high school events like prom, graduation, senior sunrise, and high school park days. This opportunity will allow our SES members to provide more options and support for our students.

Future Plans

We want to pilot high school only teachers in the future, and we want to spend adequate time evaluating the process and work out the details before launching it school-wide.

Benefits of having HS only Teachers

- Experts in the curriculum
- IGP oversight and guidance
- Integrity of weekly monitoring
- Progress monitoring closely
- Increase graduation rates
- Increase AG prepared students
- High school student event planning
- Improve School Dashboard in College and Career Readiness



Secondary Education Specialist

Job Summary:

Under the supervision of the Director of Secondary Education, the Secondary Education Specialists work with teachers, families, and students to promote the understanding of the Middle and High School Programs. The Specialists assist the High School Director, Home School Teachers, High School counselors, and Regional Coordinators with high school and middle school-specific questions, policies, and procedures. Working collaboratively with the High School team, the SES will plan, carry out, and evaluate the needs of HST's and individual students. With administrative assistance and cooperation, the SES will provide resources that support growing programs and comprehensive policies that support all high school students' college and career readiness. The Secondary Education Specialist (SES) will hold a minimum student roster of 10 High School students (and up to 15) and be compensated with a stipend of \$15,000.

HST Support:

- Be an active member of the High School and Regional Teams and provide supportive and constructive feedback.
- Be an active member of the Middle School team. Create College and Career Ready plans.
- Attend meetings providing new information and training on high school policies and procedures.
- Collaborates with HST's on supporting college and career readiness in each student, including but not limited to curriculum choice, course choice, concurrent enrollment, and CTE Pathways options.
- High level of comfortability in navigating high school questions, concerns, and policies as the first point of contact.
- Assist the High School Director with monitoring student progress weekly and work with Home School Teachers, High School Counselor, families, and support staff to ensure students are supported.
- Support student achievement through accountability and compliance, which includes but is not limited to creating catch-up plans.
- Hold in-person information sessions regarding the high school program
- Proactively and reactively support teachers' curriculum needs, including navigating

platforms, monitoring progress, acquiring samples, managing deadlines, providing pacing guides, etc.

Student/Parent Support:

- Help students and parents of both High School and Middle School choose courses and curriculum.
- Provide concurrent enrollment support and direction following school counselor's guidelines.
- Plan, prepare and implement informational sessions that contribute to student achievement in Middle and High School.
- Assist Director with coordination and planning of high school events and senior events in the region.
- Participate in Community Outreach and School Events as appropriate.

Curriculum Support:

- Continuous development and understanding of curriculum offerings, platforms, and learning styles/meet educational needs of students.
- Provide support and feedback to HSTs and families regarding the course and curriculum selection for middle and high school.
- Effectively utilize data and analytic tools to help HST's make educational decisions
- Assists HST's in assessing and changing curricular needs when needed for students
- Assists Director with the continued development of the High School Program as needed (Course Outlines, Course Catalog, Summer School options, etc)
- Promote CTE pathways.
- Promote Concurrent Enrollment.
- Promote UC/CSU AG Requirements
- Focus on student achievement through planning and practices aligned with the LCAP.
- Familiarity with UCOP approved providers and ensures that necessary courses are A-G and meet graduation requirements.

Individual Graduation Plans:

- Analyzes individual students' college and career readiness goals.
- Advises HST's in creating IGP's that support college and career readiness.
- Verifies course and credit requirements are met for AG, non-AG, CTE,

- Evaluating Individualized Graduation Plan (IGP) review process by comparing transcripts and courses in pathways. early graduation, late graduation, etc. with respect to individualized educational needs.
- Advising students to retake courses as needed to meet graduation requirements or college and career goals.
- Ensures proper curriculum is chosen to meet individualized college and career goals.
- Supports graduation checks under the guidance of the School Counselor.
- Support college and career readiness for all students.

Ongoing Projects:

- Update and maintain High School Course Catalog
- Revise and maintain HST Handbook High School Section
- Revise and maintain the Middle School section of the handbook.
- Creates live and recorded informational sessions on curriculum
- With the High School Directors oversight, create and maintain High School Website
- Assist the High School Director with revising and maintaining Pathways
- Assist the High School Director in revising and maintaining the UCOP
- Developing and maintaining AG Approved Course Outlines
- Ensures consistency through all High School resources as well as student and curriculum systems.
- With the High School Director's leadership, create and maintain a High School Master Plan which includes but is not limited to due dates, deadlines, calendar items, etc.
- Under the supervision of the High School Director, SES's participated in interviews for high school tutor candidates. Created training videos of best teaching practices.

Adjunct Duties:

- NHS/NJHS Adviser invites eligible students to apply, supports Faculty Council in the selection of members, hosts an Induction Ceremony in the fall, and weekly meetings throughout the school year to support the mission and values of NHS and NJHS. The Adviser maintains a list of current members and is responsible for communicating with parents and members on a weekly basis. The Adviser works closely with club leaders, instructing them in best practices for leadership (Roberts Rule of Order, Powerpoint presentations, generating agendas, maintaining meeting minutes, etc), supporting students in both individual and group service projects, and provides accountability and final review of project completion. The Adviser ensures students register with NHS and NJHS uphold and remain in good standing according to the Central Valley Chapters of NHS and NJHS bylaws. NHS/NJHS Adviser attends webinars and uses other resources provided by NHS to accomplish the goals of the local chapter.
- NCAA Advisor-Create NCAA survey for HST's, discuss with families about course options

and requirements to meet NCAA eligibility requirements, track students courses and grades for eligibility, confirm courses and curriculum are NCAA approved, reach out to curriculum providers to ensure the institution's courses continue to meet the NCAA requirements, unenroll and re-enroll Edgenuity students into NCAA courses at the beginning of each semester, attend quarterly NCAA Eligibility Center Webinars for updates, reach out to NCAA families about updates and upcoming webinars, confirming pathway codes accurately reflect eligibility on transcripts, upload transcripts to NCAA Eligibility Center for students portfolios.

- Middle Schoolers taking high school classes and High School Transition. Educates HSTs and students on how taking high school courses early impacts their High School IGP. Ensures 7th and 8th-grade students are using AG-approved curriculum, receiving a report card, and have an accurate IGP created. Generates and manages a survey and spreadsheet continuously with enrolled middle school students. When students begin 9th grade, High School Transition Specialist accurately records all high school earned credits into their transcripts. Additionally, creates and presents both recorded and live High School informational sessions for all middle school students and families. Introduces the high school program and promotes the preparation of students for college and career. Is a resource for HST's and families about opportunities, programs, and academic achievement through high school.

Duties and Responsibilities:

- Attend meetings and training on a regular basis.
- Attend meetings by curriculum vendors and platforms.
- Weekly management of Central Roster Spreadsheet (new enrollment, withdrawals, IGP's, Yearly Plans, supporting Grad Checks, etc.)
- Collaborate with the High School Director and School Counselor when necessary on policies and procedures.
- Effectively communicate and promote High School policies, procedures, and best practices at RC Meetings.
- Host in-person and virtual meetings with HST's, parents, students, staff as necessary.
- Promote, plan and host bi-monthly high school hangouts for each grade level
- Attend planning meetings with local community colleges and CTE programs
- Any other duties as assigned

Desired Qualifications:

- Valid California teaching and EL credential (required).
- One year of HST experience is preferred.
- Experience/coursework specializing in intervention preferred.
- Ability to stay organized in a fast-paced environment.

- Comfortable with online/virtual meeting platforms, including Google Hangouts, Blackboard, Zoom, etc.
- Knowledge of various learning modalities/educational philosophies.
- Be organized and demonstrate the ability to meet all deadlines.
- Work collaboratively in a remote environment with classified and teaching staff as well as coordinators and directors.
- Ability to be proactive and innovative.
- Should understand the Homeschool Teaching Job and demonstrate proficiency in the performance of the duties for all grade levels.

Cover Sheet

High School A-G Grant

Section:	III. Academic Excellence
Item:	F. High School A-G Grant
Purpose:	Update (Informational Only)
Related Material:	None

BACKGROUND:

- This is a grant for the High School program.

Cover Sheet

COVID-19 School Report

(Monthly Board Metrics Chart Item)

Section:	IV. Operations
Item:	A. COVID-19 School Report
Purpose:	Presentation & Potential Discussion (Informational)
Related Material:	COVID-19 Report - MR

BACKGROUND:

- This is one of the recurring topics the Board has requested to be briefed on as part of the Board Metrics Chart.

RECOMMENDATION:

- Provide Board feedback to the school leadership.

COVID-19 Report – Human Resources Report

Staff Numbers	Current Numbers	Notes
Verified Vaccinated Staff Members	32	
Staff Exemptions Received	13	10 Religious Exemption
Positive Cases Reported	6	No testing needed until the month of March
Staff Needing to Administer a COVID Test at Home	9	
Unresponsive	0	

Testing Kits	Month	# of Test Kits	# Teachers
Number of COVID-19 Test Kits Reimbursed by the School	July	0	0
	August	0	0
	September	0	0
	October	16	4
	November	4	1
	December	6	2
	January	12	2
	February		
	March		
	April		
	May		
	June		
Total Cost/ Reimbursements from July 2021 through February 2022	New Total: \$445.38 Thru February		

Thus far, 4 Teachers have submitted reimbursements for testing/testing kits.

Test costs were all about \$13/test.

November figures have been update to reflect delayed reimbursement submissions from one staff member (2 tests were added to the monthly total).

Cover Sheet

Enrollment Report

(Monthly Board Metrics Chart Item)

Section:	IV. Operations
Item:	B. Enrollment Report
Purpose:	Presentation & Potential Discussion (Informational)
Related Material:	Enrollment Report - MR

BACKGROUND:

- Enrollment Report with current student enrollment by grade and withdrawal data.
- The report also includes informational data regarding Enrollment Applications for the 2022-2023 school year.

ENROLLMENT REPORT

Current Enrollment (As of February 18, 2022)

- 1,047 currently enrolled students
- 70 withdrawals processed since January 1st, 5 pending
- Of the 70 withdrawals, 8 were students in Special Education
- Grade level break down:

Grade	Totals
TK	37
KN	123
1	143
2	106
3	105
4	102
5	99
6	88
7	69
8	50
9	49
10	25
11	26
12	25
Totals	1,047

Cover Sheet

Staff & Student Interaction Policy

Section:	IV. Operations
Item:	C. Staff & Student Interaction Policy
Purpose:	Discussion & Potential Action - Vote
Related Material:	Staff & Student Interaction Policy - Monarch River

BACKGROUND:

- Required per California Education Code 44050
- The policy includes the same language as has been used in the Employee Handbook and the Parent Student Handbook.

RECOMMENDATION:

- Consider approval of the Staff & Student Interaction Policy.



Staff & Student Interaction Policy

Monarch River Academy ("School") recognizes its responsibility to make and enforce all rules and regulations governing student and employee behavior to bring about the safest and most learning-conducive environment possible.

The purpose of the Monarch River Academy Governing Board approving the Staff & Student Interaction policy is to ensure that the School is ensure the safety of staff and students and to establish the following policy components:

1. Define the Term "Boundaries"
2. Outline Acceptable & Unacceptable Behavior
3. List Unacceptable Behaviors as an Illustration, Not Exhaustive List
4. List Acceptable Behaviors as an Illustration, Not Exhaustive List
5. Establish Expectations for Reporting
6. Establish Expectations & Process for Investigations
7. Establish Social Media Guidelines & Expectations
8. Establish Consequences for not Following this Policy

1. Boundaries Defined

For the purposes of this policy the term "boundaries" is defined as acceptable professional behavior by staff members while interacting with a student. Trespassing beyond the boundaries of a student-teacher relationship is deemed an abuse of power and a betrayal of public trust.

2. Acceptable and Unacceptable Behavior

Some activities may seem innocent from a staff member's perspective, but some of these activities can be perceived as flirtation or sexual insinuation from a student or parental point of view. The purpose of the following lists of unacceptable and acceptable behaviors is not to restrain innocent, positive relationships between staff and students, but to prevent relationships that could lead to, or may be perceived as, inappropriate or sexual misconduct.

Staff members must understand their own responsibilities for ensuring they do not cross the boundaries as written in this policy. Disagreeing with the wording or intent of the established boundaries will be considered irrelevant for any required disciplinary purposes. Thus, it is

critical that all employees study this policy thoroughly and apply its spirit and intent in their daily activities.

3. Unacceptable Behaviors

These lists, and any subsequent lists, are not meant to be all-inclusive, but rather illustrative of the types of behavior addressed by this policy.

- Giving gifts to an individual student that are of a personal and intimate nature
- Kissing of ANY kind
- Any type of unnecessary physical contact with a student in a private situation
- Intentionally being alone with a student away from school
- Making, or participating in, sexually inappropriate comments
- Sexual jokes, or jokes/comments with sexual overtones or double-entendres
- Seeking emotional involvement (which can include intimate attachment) with a student beyond the normative care and concern required of an educator
- Listening to or telling stories that are sexually oriented
- Discussing inappropriate personal troubles or intimate issues with a student in an attempt to gain their support and understanding
- Becoming involved with a student so that a reasonable person may suspect inappropriate behavior
- Giving students a ride to/from school or school activities without parental permission
- Being alone in a room with a student at school with the door closed
- Allowing students in your home without signed parental permission for a pre-planned and pre-communicated educational activity which must include another educator, parent, or other responsible adult
- Remarks about the physical attributes or physiological development of anyone
- Excessive attention toward a particular student
- Sending emails, text messages, Facebook responses, or letters to students if the content is not about school activities

4. Acceptable and Recommended Behaviors

- Obtaining parent's written consent for any school activity (exclusive of tutorials)
- Obtaining formal approval (site and parental) to take students off school property for activities such as field trips or competitions
- Emails, text-messages, phone conversations, and other communications to and with students, if permitted, must be professional and pertain to school activities or classes (communication should be initiated via school-based technology and equipment)
- Keeping the door open when alone with a student
- Keeping reasonable and appropriate space between you and the student
- Stopping and correcting students if they cross your own personal boundaries
- Keeping parents informed when a significant issue develops about a student
- Keeping after-class discussions with a student professional and brief
- Immediately asking for advice from senior-staff or administration if you find yourself in a difficult situation related to boundaries
- Involving your supervisor in discussion about boundaries that have the potential to become more severe (including but not limited to: grooming or other red flag behaviors observed in colleagues, written material that is disturbing, or a student's fixation on an

adult)

- Making detailed notes about an incident that in your best judgment could evolve into a more serious situation later
- Recognizing the responsibility to stop unacceptable behavior of students and/or co-workers
- Asking another staff member to be present, or within close supervisory distance, when you must be alone with a student after regular school hours
- Prioritizing professional behavior during all moments of student contact
- Asking yourself if any of your actions, which are contrary to these provisions, are worth sacrificing your job and career

5. Reporting

When any staff member becomes aware of another staff member, volunteer, guest or vendor having crossed the boundaries specified in this policy, or has a reasonable suspicion of misconduct, he or she must report the suspicion to their immediate supervisor or the Principal promptly. Reasonable suspicion means it is based on facts which would lead a reasonable person to believe the conduct occurred. Prompt reporting is essential to protect students, the suspected staff member, any witnesses, and the School as a whole. Employees must also report to the administration any awareness of, or concern about, student behavior that crosses boundaries, or any situation in which a student appears to be at risk for sexual abuse.

6. Investigating

The School will promptly investigate and document the investigation of any allegation of sexual misconduct or inappropriate behavior, using such support staff or outside assistance, as it deems necessary and appropriate under the circumstances. Throughout this fact-finding process, the investigating administrator, and all other privy to the investigation, shall protect the privacy interests of any affected student(s) and/or staff member(s) including any potential witnesses, as much as possible.

8. Social Media

Employees shall not accept students as friends on any personal social networking sites and are to decline any student-initiated friend requests. Teachers are not to initiate “friendships” with students or parents. Employees must delete any students already on their “friends” list immediately.

7. Consequences

Staff members who have violated this policy will be subject to appropriate disciplinary action, and where appropriate, will be reported to authorities for potential legal action.

Cover Sheet

Employee Driving Policy & Guidelines

Section:	IV. Operations
Item:	D. Employee Driving Policy & Guidelines
Purpose:	Discussion & Potential Action - Vote
Related Material:	Employee Driving Policy & Guidelines - Monarch River

BACKGROUND:

- This is a new policy that has been adapted for the school based on guidance from the school's insurance provider, CharterSAFE.

RECOMMENDATION:

- Consider approval of the Employee Driving Policy & Guidelines.



Employee Driving Policy & Guidelines

Monarch River Academy (“School”) understands that student transportation is a necessary service and an integral part of the total educational program at the School. The safe operation of motor vehicles is one of the highest priorities at the School. Though it is not the intent of the School to “police” operators of vehicles driven on behalf of the school or to invade the privacy of employees or volunteers, it is necessary to establish a basis for determining safe operating standards for drivers. The following shall apply to all persons operating School vehicles or operating their own vehicles to transport students for any reason or for School business:

The purpose of the Monarch River Academy Governing Board approving the Employee Driving Policy and Guidelines is to ensure there are safety protocols for driving for School business and activities and to establish the following policy components:

1. Outline Vehicle Requirements
2. Outline Employee Driver Requirements
3. List Insurance Requirements
4. Address Seat Belt Requirements
5. Establish Driving Guidelines

1. Vehicle Requirements

Acceptable private-passenger vehicles used for transporting students must meet the following requirements:

- The vehicle **must not** be designed, used, or maintained to carry more than 11 passengers (including the driver). For 11 passenger vehicles, a commercial driver’s license is required. Please note: Any vehicle with the capacity of 12 or more used to transport students is classified by regulatory authorities as a “school bus” and cannot be used to transport students unless it has been modified to meet all federal and state safety regulations of a school bus.
- The vehicle must be in safe working condition (e.g. working seatbelts, brakes, wipers, horn, and lights).
- As required by law, children who are under 8 years old OR who are not at least 4 feet 9 inches in height must be properly secured in a federally approved child passenger restraint system.

2. Employee Driver Requirements

Driver must be at least 24 years of age and have the following on file with the School.

- Driver application
- Live Scan background check
- TB Risk Assessment
- Signed Boundaries Policy
- Valid California driving license
- Valid vehicle registration

3. Insurance Requirements

Driver must carry and provide evidence of the following auto insurance coverage and amounts:

- Automobile Liability - \$100,000 per person; \$300,000 per occurrence
- Property Damage - \$50,000 per occurrence

If the driver of a personal automobile for approved School purposes is involved in an accident, by law their liability insurance policy is used first (California vehicle Code section 17150). The School's liability policy would be used only after their policy limits have been exceeded. The School does not cover, nor is it responsible for, comprehensive and collision coverage to personal vehicles. The School's insurance does not cover damage to personal vehicles.

4. Seat Belt Requirement

Seat belts are an essential element of the School's driver safety policy/procedures. To emphasize seat belt awareness, on (1) seat belt violation while on School business will equate to one (1) moving violation.

5. Guidelines

- Drivers must obey the rule of three (3): At least two (2) adults are required to transport a single student (unless responding to a medical emergency). At least two (2) students must be present if transported by a single adult.
- No non-approved stops other than to and from the activity should be made. During approved stops, students must be supervised.
- Drivers are required to obey all laws regarding electronic wireless communication, including, but not limited to: telephone calls, writing, sending, or reading text messages, instant messages, and e-mail messages.
- No smoking while driving. Drivers suspected of being under the influence of drugs or alcohol will not be permitted to drive.
- Drivers may not carry non-school personnel, non-students, or other "guests" as passengers.
- Every driver shall be familiar with and observe all State of California Vehicle Codes, and local traffic rules and ordinances, including traffic control signs, posted speed limits,

parking restrictions, and other applicable rules and regulation governing vehicle operation. it is the responsibility of the employee to visually inspect the vehicle prior to its use to ensure that the vehicle is in a safe and clean operating condition (e.g. material/equipment that obstructs the driver's vision and/or may cause injury in the event of an accident).

- Drivers who are driving their personal automobile for approved school purposes will be responsible for any costs associated with moving violations and parking violations incurred during such driving.
- Parents are required to sign a permission slip/waiver that explains how transportation will be provided for each trip before their child may drive in a private passenger vehicle.

I HAVE READ AND UNDERSTAND THE STUDENT TRANSPORTATION/DRIVING POLICY & AGREE TO IS TERMS.

Sign _____ Date _____
Employee or Volunteer

Completed _____ State _____
Driver's License #

Sign _____ Date _____
Supervisor

Established 3/22/2022

Cover Sheet

Administrator Evaluations

Section:	V. Administrator Evaluations
Item:	A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director & Co-Director/Principal
Purpose:	Closed Session
Related Material:	N/A

BACKGROUND:

- The Board will meet in Closed Session to continue the Administrator Evaluation process.

Cover Sheet

Administrator Evaluations

Section:	V. Administrator Evaluations
Item:	B. Report Out of any Action Taken During Closed Session
Purpose:	Report Out (Informational)
Related Material:	None

BACKGROUND:

- The Board President will report out on any action taken in Closed Session.

Cover Sheet

Annual Form 700

Section:	VI. Governance
Item:	A. Annual Form 700
Purpose:	Discussion (Informational Only)
Related Material:	N/A

BACKGROUND:

- In accordance with the Board's Conflict of Interest Code, Board Members must complete an annual Statement of Economic Interest, Form 700.
- Board Members should have received their Form 700 packets in the mail. If not, please let the school administration know.

Cover Sheet

Meeting Format

Section:	VI. Governance
Item:	B. Meeting Format
Purpose:	Discussion & Potential Action - Vote
Related Material:	N/A

BACKGROUND:

- It is recommended that the Board meets to determine health/safety risks of meeting in-person vs virtually. Reference: [Government Code Section 8625](#)
- If a state of emergency as declared by the governor continues to remain active, legislative bodies must “re-up” their decision to teleconference using this flexibility and making a determination every 30 days thereafter. Doing so, the Board must make the following findings, by majority vote:
 - The board has reconsidered the circumstances of the state of emergency.
 - Either of the following circumstances exist: (1) The state of emergency continues to directly impact the ability of the members to meet safely in person, and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.
- The flexibility afforded under AB 361 sunsets on January 1, 2024 and the usual teleconferencing restrictions return to pre-COVID practices/guidelines.

RECOMMENDATION:

- Consider approval to hold the next meeting in April virtually and include this discussion and potential action item on future board meetings until the state of emergency has been lifted.