

Concurrent Enrollment 101

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What is concurrent enrollment?

Also called High School Enrichment or K-12 Program depending on the college.

Concurrent Enrollment is when a middle or high school student takes college classes at the same time she takes her regular classes.

Students will earn credit at the high school for college classes completed.

| Community College Units | High School Credits |
|-------------------------|---------------------|
| 1 unit | 2.5 credits |
| 1.5 – 2.5 units | 5 credits |
| 3 units or more | 10 credits |

Who is eligible and how much does it cost?

It depends on the college.

- Some colleges permit students in middle school, while others only allow high school students.
 - Concurrent enrollment students do not pay tuition for classes.
 - Each college has their own policies and costs (health fee, materials fee) which need to be verified by the family
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Who should enroll in concurrent enrollment?

- Students that are interested in the college courses offered.
 - Students wanting to meet the A-G requirements.
 - Students that have a 2.5 or above and are **not** struggling in high school courses.
 - Students interested in completing a certificate program, associate's, or bachelor's degree.
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What are the benefits of concurrent enrollment?

Many!

- Students get to use enrichment funds to pay for college books and required items for class.
- Earn college credits in high school
- Possibility of completing general education classes, Associate's, or Certificate in high school
- Possible early graduation from high school
- Can earn the credits for a 2 semester high school class in a one semester college class

What are the negatives to concurrent enrollment?

It depends on the student.

- High school students are the last priority registration group so classes fill up quickly and can be difficult to get into.
 - Make a plan A, B, C, D.
- Student is struggling and despite tutoring support is not ready.
 - Drop before the deadline. Rather get a “W” than a poor grade.
 - Too many “W”s can negatively impact a student’s future financial aid.
- The student gets a poor professor.
 - RateMyProfessor.com

Where do I begin the process?

Choose a college

Check..

- [Central Schools Guide to Concurrent Enrollment Programs](#) for links to regional community colleges' programs, forms, and CE guides to classes that fulfill our high school graduation requirements.
 - List of Important Registration [Dates](#) for Summer and Fall 2021.
 - The college's Class Schedule
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What steps do I need to take?

Start early, find out when the registration dates are, and put them in your calendar

- Apply online to the college
 - ◆ Look for a email with your college Student ID #
 - Complete the High School Enrichment Packet using your college Student ID #
 - Choose your classes
 - ◆ Check the college's Class Schedule
 - ◆ [Rate My Professor](#)
 - Send High School Enrichment packet to your counselor for approval
 - Return your signed High School Enrichment packet to the college.
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Tips for Success

Don't procrastinate!

- Students should check their college emails frequently
- Do your best and maintain a “C” or better
- Seek out help if you are struggling
 - Professor office hours
 - Tutoring support
- Drop class before the add/drop deadline to avoid a “W”
- Drop class by the withdrawal _____ period to avoid an “F”

What do I do to get credit at the high school?

Follow the Concurrent Enrollment Policy

- Enroll in the college course(s).
- Provide the HST and counselor with **Proof of Enrollment** before our add/drop deadline.

(POE)=Registration form with college name, student name, and class(es) taken with dates; a screenshot with all the required information; or an unofficial transcript.

- Sign the Master Agreement Addendum.

Class is completed, now what?

Submit the official college transcript.

- Request an **official transcript** to be mailed to:

Attn: Records-CC Transcripts
Monarch River OR Yosemite Valley
1773 W. San Bernardino Road, B46,
West Covina, CA 91790

OR

- Emailed to
Records@theaxiagroup.com
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FAQ's

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- Why do we have to submit official transcripts?
 - It is our way to verify we are abiding by the rules and to remain accredited.
 - Do I have to submit every semester?
 - Yes. You will have INCOMPLETES on your high school transcript otherwise. INCOMPLETES can keep you from enrolling concurrently in subsequent semesters. If it is a financial hardship, please contact the college's Admissions and Records office.
 - What if the student transfers to another school before submitting an official college transcript?
 - It will remain an "I" until the official is received.
 - What are the deadlines to submit my concurrent enrollment form?
 - Please follow the college's registration schedule. Also, counselors follow the school calendar and are unavailable in the month of July.
 - What if I get a poor grade?
 - If the goal is to complete A-G, then the course will need to be retaken at either the college if they permit it or at the high school. BUT the negative grade will remain and may affect the student in the future.
 - Who do I talk to for picking more college classes?
 - Contact your high school counselor. If you are trying to obtain a certificate or degree from the college, you will want to meet with a college counselor. Most colleges have a Concurrent Enrollment/High School Enrichment counselor.
 - What do I do if I am not enrolled at the high school until the next school year?
 - Contact your current counselor to assist you. Make sure she has an authorization form on file at the college you are trying to attend.

Questions?

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