



**MONARCH RIVER ACADEMY**

1781 East Fir Avenue #102, Fresno, California 93720

Phone (559)754-1442 \* Fax (559) 335-4089

**Special Board Meeting  
Monarch River Academy  
August 20, 2019 – 5:00 pm – 6:00 pm  
1781 East Fir Avenue #102  
Fresno, CA 93720**

**AGENDA**

1. Call to Order
2. Flag Salute
3. Approval of the Agenda
4. Public Comments
5. Principal's Report
6. Discussion and Potential Action on the Board Meeting Calendar
7. Discussion and Potential Action on Changing the Board Size to 5 People
8. Discussion and Potential Action on the Process for Nominating and Appointing Board Members
9. Discussion and Potential Action on the Approval of Charter School Application for CalSTRS Activation
10. Discussion and Potential Action on The Board Resolution To Update Check Signers on City National Bank Accounts
11. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Monarch River Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 818-207-3837 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).

# Monarch River Academy

## 2019-2020 Board Meeting Calendar

August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Board Meetings

Sep 21	Board Training 9:00 am - 4:00 pm
Oct 24	Board Meeting 5:00 pm
Nov 21	Board Meeting 5:00 pm
Dec 19	Board Meeting 5:00 pm

Jan 23	Board Meeting 5:00 pm
Feb 20	Board Meeting 5:00 pm
Mar 26	Board Meeting 5:00 pm
April 23	Board Meeting 5:00 pm
May 21	Board Meeting 5:00 pm
Jun 18	Board Meeting 5:00 pm

# Charter School Application for CalSTRS Activation

ES1026 (NEW 05/16)


# CALSTRS®

California State Teachers' Retirement System  
P.O. Box 15275, MS 17  
Sacramento, CA 95851-0275  
800-228-5453  
CalSTRS.com

## Instructions

Prior to submitting contributions to CalSTRS, charter school must complete and submit the *Charter School Application for CalSTRS Activation* (ES1026) packet. Please complete all the following sections and the required documents. Email completed *Charter School Application for CalSTRS Activation* (ES1026) packet to [CharterSchoolQuestions@CalSTRS.com](mailto:CharterSchoolQuestions@CalSTRS.com).

## Section 1-A: Charter School Profile Summary

ORGANIZATION NAME (CHARTER SCHOOL NAME)	CHARTER SCHOOL NUMBER (SBE 4-digit no.):
Monarch River Academy	2057
CORPORATION NAME (if applicable): Monarch River Academy	<input checked="" type="checkbox"/> Non Profit <input type="checkbox"/> For Profit
CHARTERING AUTHORITY: Alta Vista Elementary School District	
LOCAL SCHOOL DISTRICT: Alta Vista Elementary School District	COUNTY: Tulare County
SCHOOL START DATE: 7/1/19	CALSTRS COVERAGE EFFECTIVE DATE: 7/1/19
PRE-TAX CONTRIBUTIONS EFFECTIVE DATE: (reference: EPMC form) 7/1/19	CHARTER TERM FISCAL YEAR PERIOD: (reference: Charter Petition/MOU/Board Minutes) FROM: 7/1/2019 TO: 6/30/2024
CONTACT NAME and TITLE: Isela Chavez	
CONTACT TELEPHONE: 626-317-0112 ext 1135	CONTACT E-MAIL ADDRESS: isela@inspireschools.org
MAILING ADDRESS: 1740 Huntington Dr. #205	
CITY, STATE and ZIP CODE: Duarte, CA 91010	
	
OFFICIAL SIGNATURE	SIGNATURE DATE

## Section 1-B: CalSTRS Contributions Report Structure

### To be completed by the County Office of Education (COE) or the Authorizing District

Please select transmittal and data reporting structure of CalSTRS Contributions

<input type="checkbox"/> COE Report Unit ID (combined with authorizing COE)	Organization Code (RU ID# XX-XXX)
<input type="checkbox"/> School District Report Unit ID (combined with authorizing School District)	
<input type="checkbox"/> Charter School District Report Unit ID (combined with charter schools of the same corporation located within the same county)	
<input type="checkbox"/> New Report Unit ID (Independent from Charter School District, COE and School District)	



# Charter School Application for CalSTRS Activation



continued

## Section 2: EPMC – Employer Paid Member Contributions Resolution

- **School Board** - Charter School's School Board or the authorizing School District's School Board.
- **County Superintendent of Schools** - County Office of Education (COE).
- **Charter School** - Charter School Name.

Whereas, the Monarch River Academy School Board [Tulare County Superintendent of Schools] has the authority to implement the provisions of Internal Revenue Code (IRC) section 414(h)(2); and

Whereas, the Teachers' Retirement Board of the California State Teachers' Retirement System (CalSTRS) adopted its resolution of IRC section 414(h)(2) on May 17, 1985; and

Whereas, the Internal Revenue Service has stated on August 27, 1985, that the implementation of the provisions of IRC section 414(h)(2) pursuant to the resolution of the Teachers' Retirement Board would satisfy the legal requirements of IRC section 414(h)(2); and

Whereas, the Monarch River Academy School Board [Tulare County Superintendent of Schools] has determined that even though the implementation of the provisions of IRC section 414(h)(2) is not required by law, the tax benefit offered by IRC section 414(h)(2) should be provided to its employees who are members of CalSTRS.

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Monarch River Academy School Board [Tulare County Superintendent of Schools] will implement the provisions of IRC section 414(h)(2) by making employee contributions to CalSTRS on behalf of its employees who are members of CalSTRS. "Employee contributions" shall mean those contributions to CalSTRS which are deducted from the salary of employees and are credited to individual employees' accounts.
- II. That the contributions made by the Monarch River Academy Charter School [Tulare County Superintendent of Schools] to CalSTRS, although designated as employee contributions, are being paid by the Monarch River Academy Charter School [Tulare County Superintendent of Schools] in lieu of contributions by the employees who are members of CalSTRS.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Monarch River Academy Charter School [Tulare County Superintendent of Schools] to CalSTRS.

# Charter School Application for CalSTRS Activation

CALSTRS®

continued

## Section 2: EPMC Resolution (continued)

- IV. That the Monarch River Academy Charter School [Tulare County Superintendent of Schools] shall pay to CalSTRS the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the Amount of the contributions designated as employee contributions and paid by the Monarch River Academy Charter School [Tulare County Superintendent of Schools] to CalSTRS on behalf of an employee shall be the entire contribution required of the employee by the Teachers' Retirement Law (California Education Code sections 22000 et seq.).
- VI. That the contributions designated as employee contributions made by Monarch River Academy Charter School [Tulare County Superintendent of Schools] to CalSTRS shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by CalSTRS.
- VII. That the Monarch River Academy Charter School [Tulare County Superintendent of Schools] shall make no contributions designated as employee contributions until CalSTRS has developed and implemented procedures for administering the provisions of IRC section 414(h)(2) and until CalSTRS has officially notified the Monarch River Academy Charter School [Tulare County Superintendent of Schools] that it will accept contributions pursuant to IRC section 414(h)(2).

EPMC RESOLUTION EFFECTIVE DATE:  
(must be the same as CalSTRS coverage effective date)

7/1/2019

DATE ADOPTED BY THE SCHOOL BOARD:

OFFICIAL'S NAME and TITLE:



OFFICIAL'S SIGNATURE

SIGNATURE DATE

## Section 3: Charter Petition

Attach a copy of current and approved charter school petition with this packet.

CHARTER PETITION DATE:

3/13/19

REFERENCE PAGE #:

1

CHARTER TERM FISCAL YEAR PERIOD:

7/1/19-6/30/2024

REFERENCE PAGE #:

RETIREMENT BENEFITS:

☒ CalSTRS ☒ Social Security ☐ Other Retirement

REFERENCE PAGE #:

89

# Charter School Application for CalSTRS Activation



continued

## Section 4: Support Documents (optional or upon request by CalSTRS)

Support documents are requested to confirm charter petition amendments on retirement benefits, charter term effective dates, EPMC resolution effective dates, or other significant dates and information requiring clarification from Charter School or Charter School Board.

Support documents must be complete with Officials' Signatures and Dates.

Please select support document(s) submitted with this packet.

- ☐ Board Approved Minutes
- ☐ Memorandum Of Understanding (MOU)
- ☐ Other (please specify) \_\_\_\_\_

# Charter School CalSTRS Activation – Instructions

## CalSTRS Offers Retirement Benefits to Charter Schools

Charter schools have the unique ability to decide whether to provide CalSTRS benefits and services to their employees.

CalSTRS offers the following benefits to members:

- Defined Benefit Program
- Defined Benefit Supplement Program
- Pension2@, a voluntary supplemental savings plan
- Cash Balance Benefit Program

## Criteria for a Charter School to Elect CalSTRS

During the initial writing of a charter petition, the school can elect to participate in the State Teachers' Retirement Plan administered by CalSTRS to provide retirement benefits for their employees.

Charter schools must meet the following criteria to participate in CalSTRS retirement programs:

- Recognized as a public charter by the California Department of Education
- Elect participation in CalSTRS and enroll eligible employees
- Submit a completed Charter School CalSTRS Activation (ES1026) packet to CalSTRS confirming participation before reporting contributions
- Report contributions to CalSTRS via school district or county office of education

## Laws in California Education Code for Charter Schools

- California Education Code section 47605: Provides a charter school the option of participating in CalSTRS, CalPERS or Social Security.
- California Education Code section 47611: Informs charter schools that participation in CalSTRS means that all parts of the Teachers' Retirement Law apply to them in the same manner as to other public schools.
- California Education Code section 47611.3: Requires school districts of County Offices of Education to report contributions and data to CalSTRS on behalf of charter schools.

## Required Documents from Charter Schools Electing CalSTRS

Prior to accepting contributions, CalSTRS requires a completed Charter School CalSTRS Activation (ES1026) packet consisting of the following documents:

- ☐ Section 1-A: Completed Charter School Profile Summary
- ☐ Section 1-B: Reporting Structure of CalSTRS Data and Contributions
- ☐ Section 2: Completed Pre-Tax Resolution Form - Employer Paid Member Contributions (EPMC)
- ☐ Section 3. Copy of Approved Charter School Petition
- ☐ Section 4. Other Support Documents: Approved Board Minutes or MOU

Email completed Charter School CalSTRS Activation (ES1026) packet to [CharterSchoolQuestions@CalSTRS.com](mailto:CharterSchoolQuestions@CalSTRS.com).

## **RESOLUTION No. 2019 – 3**

**Subject:           Update Check Signers on City National Bank Accounts**

**Recommendation:**

**That the corporate Board of Monarch River Academy, A Corporation, approve Exhibit A of the resolution at City National Bank for the accounts detailed in the following pages, and recommends it to the Board of Directors of the Corporation for approval.**

**Background:**

The bank listed have requested that we update our company resolution. Our resolution has not changed, however, Exhibit A has been changed to reflect a modified list of authorized signers, which includes adding the signers of record to include the Board Treasurer and deleting the position of Inspire District Office Executive Director as a signer.

### **RESOLUTION**

RESOLVED, that all previous resolutions authorizing signatories to the accounts listed on Exhibit A be and they hereby are revoked and superseded effective the date of this resolution; and

FURTHER RESOLVED, that the officers specified in Exhibit A (“designated signers”) be and they hereby are authorized (1) to sign, for and on behalf of this Corporation, any and all checks, drafts or other orders with respect to any funds to the credit of this Corporation with the institutions listed on Exhibit A, (hereinafter “Institutions”) against the Corporation’s listed accounts at those Institutions maintained at any time with these Institutions, inclusive of any such checks, drafts, or other orders in favor of any of the designated signers and/or other person(s), and/or (ii) to make withdrawals of any such funds from these accounts by any other means authorized by the Institution, that the Institutions be and hereby are authorized (a) to pay such checks, drafts or orders, and/or to honor such withdrawals; (b) to receive for deposit to the credit of the Corporation, and/or for collection for these accounts of this Corporation, any and all checks, drafts, notes or other instruments for the payment of money which may be submitted to it for such deposit and/or collection; to receive, as the act of this Corporation, any and all stop payment instructions with respect to any such checks, drafts or other orders when signed by any one or more of the designated signers as hereinafter designated.

FURTHER RESOLVED THAT the designated signers be and they hereby are authorized, for and on behalf of this Corporation, to transact any and all other business with or through the Institutions which at any time may be deemed by said designated signers transacting the same to be advisable EXCEPT THE BORROWING OF MONEY, OR THE OBTAINING OF ANY FORM OF CREDIT, FROM THE INSTITUTIONS, EITHER DIRECTLY OR INDIRECTLY, WITH OR WITHOUT SECURITY.



That the Institutions are further authorized to pay to the debit of these accounts any and all checks, drafts and other instruments for the payment of money drawn in the name of the Corporation bearing or purporting to bear the facsimile signature(s) of the Treasurer inclusive of and in favor of any person whose facsimile signature appears thereon, if the facsimile signature(s) thereon, resemble(s) the specimen(s) filed with the Institutions.

That the Institutions are hereby notified that any check in excess of One-hundred Thousand Dollars (\$100,000.00) requires two signatures, both of which may be a facsimile signature.

**Exhibit A****City National Bank  
Torrance, CA 90503**

<b>Account #</b>	<b>Account Name</b>	<b>Officers Authorized to Sign</b>
014636374	Checking Account	Board Treasurer – Monique Ouwinga District Office CFO – Christopher Williams