

New Academy Charter School

Minutes

NEW Academy Board Meeting

Date and Time

Thursday January 31, 2019 at 4:00 PM

Location

303 S. LOMA DR., LOS ANGELES, CA 90017

**NEW ACADEMY
BOARD OF DIRECTORS
4 p.m.**comment notice:

Individuals and representatives of organizations are invited to address the Board on any subject that falls within the Board's purview. If the item will be acted on at the Board Meeting, speakers are called on to speak prior to Board action on the item and in the first section of the public comment period. If the speaker's topic will not be voted on at the Board Meeting, their presentation is also made during the Comment portion of the meeting, but after comment on actionable items. Each speaker is limited to a three minute presentation.

Directors Present

B. Bradley, G. Simpson, M. Arias, P. Didonato, R. Solorzano, V. Gil

Directors Absent

None

Guests Present

Anita Landecker, B. Stotzer, C. Guerrero, D. Martinez, E. Castro, E. Todd, Juan Carlos Ramirez, M. Cervantes, M. Sanchez, Nelsy Jackson, Y. Gutierrez

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

R. Solorzano called a meeting of the board of directors of New Academy Charter School to order on Thursday Jan 31, 2019 @ 4:00 PM at 303 S. LOMA DR., LOS ANGELES, CA 90017.

II. Minutes Approval

A. Minutes for December 13, 2019

V. Gil made a motion to approve the December 13, 2019 minutes.

B. Bradley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Simpson Aye

R. Solorzano Aye

V. Gil Aye

M. Arias Aye

B. Bradley Aye

P. Didonato Aye

III. Policies and Procedures

A. ExED: NEW Academy Accounts Payable

Anita came and discussed three issues that needed to be addressed:

- Audit:
 - ExEd took full responsibility for not submitting the independent audit by the deadline
 - Marta Sanchez contacted CLA on 12/11/18 when Irina informed the board that she would not be submitting the audit on time. M. Sanchez continued communication with Jasmine Ortega from CLA throughout the process.
 - LAUSD already issued NEW Academy a "Letter to Cure"
 - Marta Sanchez has been in communication with CSD and informed them that she would notify them as soon as the audit was completed.
- Taxes: Due to the delay with the audit, the taxes could not be filed. Marta Sanchez asked CLA to take care of this as well. They agreed to file the 990 forms and make sure that our status is current.
- Accounts payable procedures
 - Need to make sure that procedures discussed by Yolanda Gutierrez with the school site principals are followed at both schools.
 - NACP has been paying ExED 400.00 more a month to handle the backlash of invoices due to the previous administrations delays. This service will stop as soon as all invoices are current.

NOTE Brent Bradley made a motion to have the two schools meet with Yolanda and report back to the board regarding the implementation of the process described by Yolanda and implement the changes related to the accounts payable process. The motion was seconded by Victor Gil and unanimously passed by the board by roll call.

B. Level III School Site Plans

- Board approved the scope of work and felt that Dr. Jones Level 3 school program is valuable.
- Budgetary issues were discussed and it was recommended that a pilot program begin at NACP
- Board requested that a budget for the total Level 3 school program for the scope of work and the one week Professional Development in August be

compiled and brought back to the board (what is the cost this year plus summer)

Other discussion:

- Bea Stotzer stated: Scope of work is to ensure that the process is driven by the teachers as part of its culture the agreement is to what their vision for instruction is understood based on the psychology of success and in August 2019 Dr. Jones would make sure that the vision of instructions they bring in best practices by like-minded schools and the cohorts, and all of the teachers and school site will talk out and practice what they will do in the school.
- If pilot at NACP: the two good teachers that would serve as leaders and train other teachers (trainers of trainers)
- Teachers will go into the schools to observe level 3 schools
- After observations, school staff should discuss "What would it take for us to get there?"

P. Didonato made a motion to table the item until budget is developed.

V. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Bradley Aye
G. Simpson Aye
P. Didonato Aye
R. Solorzano Aye
M. Arias Aye
V. Gil Aye

C. Board Member Attendance at Education Conferences

Board discussion on the attendance of members at educational conferences:

- Board agreed that it was a wonderful idea to have representation by board members at the CCSA Conference
- Patricia Didonato and Lupe Simpson will attend March 11-14

IV. Academic Performance-Data Update

A. Student Data Achievement Reports-Information Only

B. California Community College K-12 Grant

Member Didonato reviewed the grant with the board and explained that it is a matching grant. Pat sent the information to the principals, along with a link to a slide deck that outlines the process. Also informed them that there is a matching requirement to get the grant. Grants are paid out for specific programs within STEM and other areas, which that schools have to account for to show the progress made and that they followed the program submitted and approved. Pat will resent this information to the principals. Patricia will work with the school site administrators and Marta Sanchez on the grant.

A letter must be submitted by 2/15/19

C. School Administrator Reports-Information Only

- Mrs. Jackson (ELD Coordinator) was commended on the work she has been doing with both parents and teachers. She has been with the school for 14 years.
- Mrs. Jackson gave an overview of the services and training that she is providing for teachers and parent. She also highlighted the weekly newsletter.

Mr. Juan Carlos Ramirez – discussed the data and went over the information on the reading levels for each grade. See the handout for the details.

D. Chief Academic Specialist Report-Information Only

V. Financials

A. FY17-18 Independent Audit-Action Item

B. Bradley made a motion to table the audit item.

V. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

R. Solorzano Aye

P. Didonato Aye

B. Bradley Aye

M. Arias Aye

V. Gil Aye

G. Simpson Aye

B. NACP December Financials-Action Item

V. Gil made a motion to approve the NACP December financials.

G. Simpson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Bradley Aye

R. Solorzano Aye

P. Didonato Aye

V. Gil Aye

M. Arias Aye

G. Simpson Aye

C. NASA December Financials-Action Item

V. Gil made a motion to approve the NASA December Financials.

B. Bradley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Arias Aye

R. Solorzano Aye

V. Gil Aye

B. Bradley Aye

P. Didonato Aye

G. Simpson Aye

D. Low Performing Student Block Grant-Action Item

This grant only applies to NACP and will be voted on at the next meeting. The deadline is March 1, 2019

E. NASA Change of Financial Institution-Action Item

This item was voted on and approved at the last meeting but updates were given on the status of the change. Need the signatures on the forms.

VI. Governance

A. Compliance Monitoring: Board Certification, Review and Approval

P. Didonato made a motion to approve the Compliance Monitoring Certification.

B. Bradley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Simpson Aye

P. Didonato Aye

M. Arias Aye

B. Bradley Aye

R. Solorzano Aye

V. Gil Aye

VII. Closing Items

A. Adjourn Meeting

B. Bradley made a motion to adjourn the meeting.

G. Simpson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Gil Aye

P. Didonato Aye

G. Simpson Aye

R. Solorzano Aye

M. Arias Aye

B. Bradley Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

R. Solorzano