



# N.E.W. Academy Canoga Park

## Elementary Charter School

A Place of Possibility • Un lugar de posibilidad

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### CALIFORNIA CODE OF REGULATIONS, TITLE 5. EDUCATION CHANGE IN EMPLOYMENT STATUS

The Director of Operations of N.E.W. Academy Canoga Park shall report a change in employment status to the Commission not later than 30 days after the final employment action whenever a credential holder, working in a position requiring a credential, as a result of an allegation of misconduct or while an allegation of misconduct is pending:

- (1) is dismissed or non-reelected;
- (2) resigns;
- (3) is suspended or placed on unpaid administrative leave as a final adverse employment action for more than 10 days;
- (4) retires; or
- (5) is otherwise terminated by a decision not to employ or re-employ;
- (6) "Otherwise terminated by a decision not to employ or re-employ" as used in section (a)(5) above shall not include or be interpreted to include a change of status that is solely for unsatisfactory performance as listed in Education Code section 44932 subdivision (a)(4) or layoff or reduction in force as described in Education Code sections 44955 through 44958.

The Director of Operations shall provide the following information about each alleged act of misconduct organized as follows:

- (1) Name of credential holder;
- (2) Current address of credential holder;
- (3) Name of reporting district;
- (4) Name of last school or district assignment;
- (5) An explanation of the allegation of misconduct or pending allegation of misconduct;
- (6) Current contact information for all persons who may have information relating to the alleged misconduct;
- (7) Any and all documentation related to the case.

The report shall be made to the Commission regardless of any proposed or actual agreement, settlement, or stipulation not to make such a report. The report shall also be made if allegations served on the holder are withdrawn in consideration of the holder's resignation, retirement, or other failure to contest the truth of the allegations. The Commission shall acknowledge receipt of such report within thirty (30) days of receipt by the Commission.

The Director of Operations of N.E.W. Academy Canoga Park shall, in writing, inform a credential holder of the content of this regulation whenever that credential holder, working in a position requiring a credential, is dismissed, non-reelected, resigns, is suspended or placed on unpaid administrative leave as a final adverse employment action for more than ten days, retires or is otherwise terminated by a decision not to employ or re-employ as a result of an allegation of misconduct or while an allegation of misconduct is pending.

Official records released in accordance with the Public Records Act (Government Code sections 6250-6270) by the Commission on Teacher Credentialing are sufficient bases for personal knowledge of any person or persons who file an affidavit or declaration with the Commission.

*The mission of N.E.W. Academy Canoga Park is to create an exciting, standards-driven learning environment where students use their talents to contribute positively to the community.*