



MISSION VISTA ACADEMY

1440 Beaumont Avenue, Suite A2 #412, Beaumont, CA 92223
Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy
September 24, 2020 – 5:00 pm
350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Lauren Clark, Joshua Cobb, Lisa Banks, Eve Kavanaugh - Teleconference

Absent: None

Also Present: Amy Davis, Erika Vanderspek – Teleconference

1. Call to Order @ 5:02pm

2. Approval of the Agenda

Joshua Cobb motioned to approve the agenda. Lisa Banks seconded.

-Unanimous

3. Public Comments

Julie Chambers addressed the board regarding planning amounts. Would like to know where the line item is located for planning amounts that have been held for the past several years. Would like reference to cash flow or revenue. Amy Davis or Erika Vanderspek will address via email.

4. Board Training – Brown Act, Conflict of Interest, and Consent Agendas

Jennifer McQuarrie presented board training programs.

5. Closed Session – Conference with Legal Counsel - Anticipated Litigation (Two Cases)

§ 54956.9

Eric Eckstrom motioned to move into closed session at 6:31pm. Joshua Cobb seconded.

Joshua Cobb motioned to move back in to open session at 8:30pm. Lisa Banks seconded.

- Unanimous

6. Senior Director's Report

Amy Davis Presented

a. COVID Updates

Riverside moved in the Red Tier COVID. We are now in the 2 week waiting period. San Bernardino & Imperial counties are still in purple, no in person services are allowed. San Diego & OC families can resume in person services. We are preparing for the time when all counties are ready to return to in person services.

b. STAR 360 Update

Assessments were given, 88% of students have completed testing.

c. Enrollment Update

Enrollment declining slightly. Families are withdrawing due to several different options. Many are transferring to other schools in District of Residence, moving to private schools, leaving the state etc.

d. Vendor Update

Moved MVA to our own Amazon account. Amy Davis will look in to setting up Amazon Smile for the school.

7. Discussion and Potential Action on the August and September Board Meeting Minutes

Eric Eckstrom motioned to approve. Eve Kavanaugh seconded.
-Unanimous

8. Discussion and Potential Action on the August Financials

Tyler Myers presented the August financial report. Eric Eckstrom stepped out for this item.

Joshua Cobb motioned to approve. Eve Kavanaugh seconded.
-Unanimous (minus Eric)

9. Discussion and Potential Action on the Due to Due From Plan

Amy Davis & Erika Vanderspek presented the repayment plans for shared employee costs. Costs are already factored into the budget. Money will be escrowed to protect payments.

Joshua Cobb motioned to approve. Lisa Banks seconded.
-Unanimous

10. Discussion and Potential Action on Invoices over \$100,000

Eric Eckstrom motioned to approve. Eve Kavanaugh seconded.
-Unanimous

11. Discussion and Potential Action on 2021-2022 Services Agreements

The board does not wish to seek additional bids or contractual arrangements with Provenance.

Eric Eckstrom motioned to approve. Joshua Cobb seconded.
-Unanimous

12. Discussion and Potential Action on the Learning Continuity and Attendance Plan

In April & August MVA HSTs sent LCAP survey to all families for feedback. Survey received an approx. 500 responses from parents during initial survey period. MVA received feedback from the MVA parents, MVA staff, SPED Director, ELD Director, Crisis Counseling dept. and the MVA English Learner Advisory Committee.

Eve Kavanaugh motioned to approve. Eric Eckstrom seconded.
-Unanimous

13. Discussion and Potential Action on the Universal Complaint Admin Regulation

Tabled to a future meeting

14. Discussion and Potential Action on the Information Technology Policy and Procedures

Tabled to a future meeting

15. Discussion and Potential Action on the Parent-Student Technology Use Policy

Tabled to a future meeting

16. Discussion and Potential Action the Staff Technology Use Policy

Tabled to a future meeting

17. Discussion and Potential Action on the 2020-2021 Employee Handbook

Updated timekeeping, personal cell phone use policy, clarifies insurance line items and adds staff dress code.

Eric Eckstrom motioned to approve. Eve Kavanaugh seconded.

-Unanimous

18. Discussion and Potential Action on the 2020-2021 Compensation Policy

This policy was previously board approved. Revision clarifies stipend line items and adds stipend information for part time employees.

Joshua Cobb motioned to approve. Eric Eckstrom seconded.

-Unanimous

19. Discussion and Potential Action on the 2020-2021 Expense Reimbursement Policy

Clarifies how the expense stipend is paid out for employees to cover phone, internet, utility, supply costs etc. If the employee believes they have not been fully reimbursed for expenses under the existing stipend, they can report expenses to HR and receive further reimbursement.

Eric Eckstrom motioned to approve. Lisa Banks seconded.

-Unanimous

20. Discussion and Potential Action on the Board Recruitment Process

Tabled to a future meeting

21. Announcement of Next Regular Scheduled Board Meeting

October 29, 2020 5:00pm

22. Adjournment

Eric Eckstrom motioned to adjourn at 9:04pm. Lauren Clark seconded.

-Unanimous

Prepared by :

Lauren Clark 

Oct 30, 2020

Noted by :

Board Secretary


9_24_20 Mission Vista Board Meeting Minutes

Final Audit Report


2020-10-31

Created:	2020-10-30
By:	Audrey Everson (audrey.everson@missionvistaacademy.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeXYo8_NbZ1Nhw4fRWXmW8g-Tjh0gj3aZ

"9_24_20 Mission Vista Board Meeting Minutes" History

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