



MISSION VISTA ACADEMY

1440 Beaumont Avenue, Suite A2 #412, Beaumont, CA 92223

Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting

Mission Vista Academy

June 17, 2020 – 5:00 pm

350 W. Brookside

Beaumont, CA 92223

Through Teleconference

Join Zoom Meeting

<https://zoom.us/j/93554291349>

Meeting ID: 935 5429 1349

Dial by your location

+1 669 900 6833 US (San Jose)

Find your local number: <https://zoom.us/u/aedP0HIVcU>

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Closed Session
 - a. Employee Performance Evaluation: Senior Director § 54956.7
 - b. Conference with Legal Counsel - Anticipated Litigation (One Case) § 54956.9
5. Discussion and Potential Action on the Retention of Counsel
6. Discussion and Potential Action on the Inspire Charter Services Service Agreement
7. Senior Director's Report
8. Discussion and Potential Action on the May Board Meeting Minutes and June Specials Board Meeting Minutes
9. Discussion and Potential Action on the May Financials
10. Discussion and Potential Action on the 2020 – 2021 Budget
11. Discussion and Potential Action on the Opening of the Account at Citizens Business Bank
12. Discussion and Potential Action on Acceptance of the Paycheck Protection Program Funds

13. Discussion and Potential Action on the Board Resolution – To Identify the Amount of Budget Reductions Needed in the 2020-2021 and 2021-2022 and to Require That a List of Budget Reductions For 2020-2021 Be Included in the 2019-2020 First Interim Report
14. Discussion and Potential Action on the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report)
15. Discussion and Potential Action on the Certificated Support Employment Calendar
16. Discussion and Potential Action on the Certificated Support Salary Schedule
17. Discussion and Potential Action on the CharterSAFE Renewals
18. Discussion and Potential Action on the Compensation Policy
19. Discussion and Potential Action on the Suicide Prevention Policy
20. Discussion and Potential Action on the Educational Vendor Policies and Procedures
21. Discussion and Potential Action on the Procurify Proposal
22. Discussion and Potential Action on the Bylaws
23. Discussion and Potential Action on Affirming of Board Members and their New Terms
24. Discussion and Potential Action on the Election of Officers
25. Discussion and Potential Action on the Board Meeting Calendar
26. Discussion and Potential Action on the Board Resolution – Stipend Expense for Travel, Internet and Phone
27. Discussion and Potential Action on the Senior Director Contract, Salary, and Fringe Benefits
28. Announcement of Next Regular Scheduled Board Meeting
29. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Mission Vista Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

**EDUCATION AND SUPPORT SERVICES AGREEMENT
BETWEEN Provenance and Mission Vista Academy**

This Education and Support Services Agreement (“**Agreement**”) is entered into as of July 1, 2020 (“**Effective Date**”) by and between Provenance, a California nonprofit public benefit corporation (“Provenance”) and Mission Vista Academy, a public charter school organized as a California nonprofit public benefit corporation (“**School**”). Provenance and School may each be referred to herein as a “**Party**” or collectively as the “**Parties**” to this Agreement.

WHEREAS, Provenance, a nonprofit corporation with tax exempt status as a supporting organization under section 501(c)(3) of the Internal Revenue Code, is in the business of providing educational goods and administrative services to charter schools that are operated by separate corporations.

WHEREAS, School is authorized by Beaumont Unified School District (“**District**”) to operate a California charter school for a term of 5 years, from July 1, 2019 through June 30, 2024, pursuant to a petition granted by District dated 3/5/19 (“**Charter**”).

WHEREAS, subject to the terms and conditions contained in this Agreement, School now desires to contract with Provenance for instructional and operational support services;

WHEREAS, the Parties acknowledge and intend that the terms of this Agreement shall at all times be consistent with the terms of the Charter, and that this Agreement provides for Provenance to deliver educational goods and task-related services that are performed at the direction of the governing body of the School and over which the governing body of the School retains ultimate decision-making authority.

NOW, THEREFORE, in consideration of their mutual promises set forth in this Agreement, the Parties agree as follows:

1. Relationship of the Parties and Scope of Authority. The relationship created by this Agreement between the Parties is that of an independent contractor, not a partnership, joint venture, or employment relationship. Under this Agreement, Provenance will deliver goods and perform task-related services at the direction of the governing body of the School and for which the governing body of the School retains ultimate decision-making authority. The Parties understand and agree as follows:

a. The governing body of the School shall at all times retain its duty to exercise its statutory, contractual, and fiduciary responsibilities governing operation of the School. The governing body of the School, and not Provenance, has fiduciary responsibility for the School. The governing body of the School is ultimately responsible for ensuring School adheres to all applicable law and is accountable to the authorizing District pursuant to the Charter.

b. School shall at all times remain an independent, self-governing public body that shall comply with applicable transparency laws, including but not limited to the California Brown Act, Public Records Act, Political Reform Act, and effective January 1, 2020, the provisions of Government Code section 1090, et seq..

c. To the extent not otherwise specified as a duty of Provenance pursuant to the scope of Services, all duties applicable to the proper operation of School and maintenance of applicable academic standards shall remain the responsibility of School.

d Provenance will not be required to provide any service set forth in this Agreement to the extent that it is or becomes impracticable, in any material respect, as a result of a cause or causes outside Provenance's and/or School's reasonable control or would require Provenance or School to violate applicable law or cause Provenance to be considered an "entity managing a charter school" per Education Code section 47604.1(a).

e Provenance will provide all Services in a manner it believes to be in the best interests of School and with due care, in good faith, and in exchange for reasonable compensation taking into account that Provenance is a nonprofit that is exempt from income taxation pursuant to Internal Revenue Code Section 501(c)(3). Provenance shall also make good faith best efforts to cooperate with School to development and implement transition plan(s) that are agreed upon by Provenance and School.

2. Contractor. Nothing in this Agreement shall confer upon any Provenance or School employee any rights or remedies, including any right to employment, as an employee of the other Party. The Parties agree as follows:

a All Provenance employees providing services to School shall be and remain employed by Provenance and shall at all times be subject to the direction, supervision and control of Provenance. All School employees shall be and remain employed by School and shall at all times be subject to the direction, supervision and control of School.

b School shall not have any right to terminate the employment of any Provenance employee providing services to the School. Provenance shall not have any right to terminate the employment of any School employee.

c The Parties agree that Provenance shall not lease its employees to the School. School shall employ all of its personnel, including certificated personnel responsible for the delivery of instruction. School shall determine and manage compensation (salary and benefit) plans for its employees; provided, however, that School shall oversee and may consult with Provenance and Provenance will assist with providing payroll and related services pursuant to the scope of Services.

d Provenance certifies that any of its employees who perform school-site services or transportation services for School, or who may have substantial contact with students at School as determined by School in its reasonable discretion, shall be screened in compliance with Education Code section 45125.1 and Provenance shall otherwise comply with that statute.

3. Services Provided by Provenance. During the term of this Agreement, Provenance shall provide to School the services, including the staff necessary to provide the services, listed in Attachment A to this Agreement (the "**Services**"). Provenance is not obligated to devote all of its time or efforts to School, but shall devote the time, effort, and skill reasonably necessary to provide the Services to School. Provenance reserves the right to sub-contract with a third party for the provision of any of the Services. The Parties may mutually agree to modify the Services at any time by amending Attachment A in writing; provided, however, the Parties will also adjust the annual fee commensurately pursuant to Section 5, if necessary, and Provenance shall only deliver task-related services that are performed at the direction of the governing body of the School and for which the governing body of the School retains ultimate decision-making authority. To the extent there are any conflicts between the terms of the Charter and the terms of this Agreement, the terms of the Charter shall control.

4. Term. The term of this Agreement shall commence on July 1, 2020 and continue through June 30, 2021. This Agreement will be automatically renewed unless either party provide Notice as set forth subsection 20 of this Agreement on or prior to April 1, 2021 that it will not be renewed. Upon

automatic renewal the parties' obligations shall continue in full during the Term.

5. Annual Fee. For services in Exhibit A, School shall pay Provenance an annual fee of 3.35% of the School's revenue as calculated based on each reporting unit (i.e. charter school, department, location, central office and any other additional reporting units which may be added at the discretion of the School). Revenues shall not include one-time or federal, restricted grant funds such as PCSGP grants or other federal funding programs.

a. Beginning July 1, 2020, the annual fee shall be paid by *SCHOOL* to *Provenance* in twelve (12) equal monthly installments per year with each monthly payment made through ACH transfer and received by Provenance by the 8th of each month.

b. Provenance will submit monthly invoices based upon School's current school year budgeted revenue. Invoices may be adjusted based on the most current financial forecast.

c. **Right to Suspend Performance.** In the event of default or delay in payment greater than 30 days from the date of the invoice, Provenance reserves the right to suspend part or all of its performance of duties under this contract until all amounts for Services and Expenses are paid in full. In the event School disputes all or any portion of an invoice, School shall notify Provenance within 30 days of receipt of the invoice; and initiate the dispute resolution process under Section 19 hereof.

d. **Late Payments.** Unless School receives prior written approval from Provenance, payments made after the payment terms are subject to a late payment penalty equal to 5% of invoiced amount. However, if the fees are received in the ICS bank account by the 15th of the month, no late fee will be assessed.

e. At the end of each fiscal year, after the P-2 ADA certification by the California Department of Education, which should occur no later than June 30th, a reconciliation of payments shall be made based upon the School's actual revenues in said year. In the event that the total amount of installment payments made by School for the subject year exceeds the total amount due based upon School's actual Revenues, Provenance shall refund the total amount of said overpayment to School within thirty (30) days of the end of the fiscal year. In the event that the total amount of installment payments made by School for the subject year is less than the total amount due based upon School's actual Revenues, School shall pay the total amount of said underpayment to Provenance within thirty (30) days of the end of the fiscal year.

f. In the event this Agreement is renewed, the annual fee may be reviewed and renegotiated by the Parties.

6. Costs. In addition to the annual fee, School shall reimburse Provenance for direct "pass-through" costs and expenses incurred in performing the Services, including, but not limited to: equipment, materials, or supplies purchased from third parties at the request of, or on behalf of the School; platform subscription fees (i.e. student information systems, learning management systems); travel (including mileage, airfare, lodging, meals, and ground transportation); filing or corporate fees; marketing and development costs incurred solely for School (i.e. print materials, postage for mailers, and costs of newspaper, radio, television, billboard or other broadcast advertisements); and fees of other third parties consulted by Provenance at the request of or on behalf of the School.

a. In the event that Provenance purchases equipment, materials, or supplies at the request of or on behalf of the School, Provenance shall comply with the procurement policies and

processes approved by the governing body of the School and shall not include any mark-up, added fees or charges with the cost of equipment, materials, and supplies purchased from third parties. Any equipment, materials, or supplies that Provenance purchases on behalf of the School shall be and remain the property of the School.

b. All reimbursable costs of Provenance charged to School shall be itemized on Provenance invoices, with reference to specific dollar amounts and with backup documentation for such costs (e.g. copies of receipts or purchase orders).

7. **Annual Notices.** As a supporting organization to School, Provenance shall, at least annually, provide School with a copy of its most recent Form 990, a description of the support, in services and otherwise, provided to School, and its most current articles and bylaws, not later than the 15th day of the 5th month after the close of the year for which the Form 990 is filed.

8. **Cooperation.** School shall make available to Provenance, in a timely manner, all data, files, documents, and other information and records necessary or appropriate for Provenance to provide the Services under this Agreement. School staff, and the governing body of the School as necessary, shall work closely and cooperatively with Provenance to facilitate Provenance's effective performance and delivery of the Services.

9. **Conflicts of Interest.** School and Provenance recognize that it is important that School be assured that Provenance staff acts at all times with integrity. School has adopted a conflict of interest code under the California Political Reform Act. Provenance acknowledges that School may require certain Provenance staff to file annual financial interest disclosures as consultants under that code and abide by the disclosure and disqualification provisions of that Act. Provenance also agrees to adopt and provide to School copies of conflict of interest policies required by the IRS, as well as an anti-nepotism policy and a policy regarding inconsistent employment for compensation, which policies shall meet Federal requirements for grant and funding program administration.

10. **Non-Exclusive, Non-Transferrable Intellectual Property License.** Provenance grants School a non-exclusive, non-transferable irrevocable, United States limited license to use, display and print graphic images of the Provenance IP in connection with the School's operation of the Charter. The Provenance IP is described in Attachment B and may include copyrights, patents, trademarks, technology, and intellectual property of every kind (the "**Provenance IP**"). The Parties acknowledge that Provenance has extensively invested in developing and improving the Provenance IP and in marketing, refining, advertising, promoting, and publicizing it, all of which have become well and favorably known to the public throughout the United States, and as a result of such efforts, Provenance has acquired valuable goodwill therein. The non-exclusive, non-transferable license granted to School is subject to the following terms and conditions:

a. **Ownership.** School acknowledges the ownership of the Provenance IP and shall do nothing inconsistent with such ownership. School acknowledges that all use of the Provenance IP shall inure to the benefit of and be on behalf of Provenance. School acknowledges that nothing in this Agreement shall give School any right, title, or interest in and to the Provenance IP other than the right to use the intellectual property in accordance with the terms of this Agreement.

b. **Quality Standards.** School shall not utilize the Provenance IP in any manner that would diminish their value or harm the reputation of Provenance or any other Provenance organization. The nature and quality of all services rendered by School in connection with the Provenance IP, all goods sold by School under the Provenance IP, and all related advertising,

promotional and other related uses of the Provenance IP by School shall conform to standards set by and be under the control of Provenance.

c. School agrees that School will not frame, copy, or feature any trademarks, logos, content from Provenance's websites or marketing materials at any website owned or controlled by School without Provenance's prior express written permission.

d. Neither School nor any entity owned or controlled by them will directly or indirectly file, apply for, prosecute, register, maintain, obtain, and/or acquire any domain names, trademark applications, or trademark registrations, for any mark or name comprised of or containing the Provenance IP, or for any other confusingly similar marks, names, or terms. Further, neither School nor any entity owned or controlled by School will directly or indirectly challenge, contest, or interfere with Provenance's ownership, use, registration, or enforcement of its Provenance IP.

e. School shall not have the right to grant a license, sublicense, or any other rights to the Provenance IP.

f. The license and rights granted to School herein are subject to any limitations imposed by any applicable government grant or government contract entered into by Provenance.

g. School shall use the Provenance IP only in the manner and for the duration expressly permitted in writing by Provenance.

h. Upon termination or expiration of this Agreement, School shall have no right to make any use whatsoever of the Provenance IP and must remove all Provenance IP previously used by School in accordance with section 14, Termination.

i. **Infringement Proceedings.** School shall promptly inform Provenance of any infringements or other violations of the Provenance IP. Provenance shall have the exclusive right at its sole discretion to determine whether to take any action, including litigation, against such infringements or other violations. For any such action Provenance decides to take: (a) School will reasonably cooperate with and assist Provenance; (b) Provenance shall bear all costs, attorney's fees, and expenses; and (c) Provenance shall receive and retain all monetary awards, judgments, damages, and settlement proceeds. If Provenance decides not to take any action against an infringement or other violation of the Provenance IP, Provenance will notify School of its decision, at which time School may request Provenance's permission for School to take action, including litigation. If Provenance permits School to take action: (a) Provenance will reasonably cooperate with and assist School; (b) School will bear all costs, attorney's fees, and expenses; (c) School will obtain Provenance's prior approval of any settlement, such approval to not be unreasonably withheld; and (e) School will receive and retain all monetary awards, judgments, damages, and settlements proceeds.

j. Notwithstanding the foregoing, the School shall own all proprietary rights to all curriculum or educational materials, and other IP and may include copyrights, patents, trademarks, and intellectual property of every kind, including but not limited to trade names, domain names, and logos (the "**School IP**".) Provenance shall be subject to the provisions of section 10(i) above for the purposes of any School IP.

k. The parties understand and agree that School may use Provenance IP during the Term of this Agreement subject to the terms of this Section 10 but is not under any obligation to do so, and that School is free to use, display, or print other IP for, including but not limited to, branding, marketing, or development purposes.

11. Confidentiality. Each Party acknowledges that during the term of this Agreement, it will have access to certain Confidential Information of the other Party, as defined below. Each Party shall

maintain and enforce reasonable administrative, technical, and physical safeguards to reasonably protect the confidentiality of the other Party's Confidential Information.

a. **"Confidential Information"** means non-public information marked either "confidential" or "proprietary," or that otherwise should be understood by a reasonable person to be confidential in nature. Confidential Information may include but is not limited to trade secrets, policies, procedures, intellectual property, business or strategic plans, contractual arrangements or negotiations, financial information and employee information. Confidential Information does not include any information which (i) is rightfully known to the recipient prior to its disclosure; (ii) is released to any other person or entity (including governmental agencies) without restriction; (iii) is independently developed by the recipient without use of or reliance on Confidential Information; or (iv) is or later becomes publicly available without violation of this Agreement or may be lawfully obtained by a Party from a non-party; or (v) which is a public record under California law.

b. If disclosure of Confidential Information is requested pursuant to law, statute, rule or regulation (including a subpoena, a request made to School under the California Public Records Act, or other similar form of process), the Party to which the request for disclosure is made shall (other than in connection with routine supervisory examinations by regulatory authorities with jurisdiction and without breaching any legal or regulatory requirement) provide the other Party with prior prompt written notice thereof to the extent practicable, and if practicable under the circumstances, shall allow the other Party to seek a restraining order or other appropriate relief.

c. The Parties understand and acknowledge that School's financial, educational, and student records are School property and may be subject to the California Public Records Act. All School records shall be physically or electronically available, upon School's request, at the physical record storage location. Records shall also be made available to School electronically on Provenance's software platforms, when such platforms exist.

d. The records of the School maintained by Provenance shall be made available to the School's independent auditor upon request.

e. Upon the termination or expiration of this Agreement, Confidential Information of each Party in the possession of the other Party shall be returned and/or destroyed.

12. Student Information. Provenance and School will each comply with the federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) ("**FERPA**"), federal Children's Online Privacy and Protection Act (15 U.S.C. §§ 6501–6506) ("**COPPA**"), and other applicable state and federal laws pertaining to student information and privacy. Provenance is a "third party" which may receive pupil records under California Education Code Section 49073.1(d)(6).

a. Provenance shall be designated as having a legitimate educational interest in accessing School's student education records, as that term is defined by and for purposes of FERPA, thereby allowing Provenance to access personally identifiable information from student education records from School in order to provide its services. For purposes of this Agreement, the term "personally identifiable information" ("PII") means any information that can be used on its own or with other information to (i) distinguish one person from another, (ii) identify, contact, or locate a single person, or (iii) de-anonymize anonymous data.

b. Provenance shall not use or disclose pupil records, including personally

identifiable information, received from or on behalf of School except as necessary to provide the Services, as required by law, or as otherwise authorized in writing by School. Provenance shall protect the pupil records it receives from or on behalf of School no less rigorously than it protects its own Confidential Information. Provenance will designate and train responsible individuals to ensure the security and confidentiality of pupil records. Provenance shall develop, implement, maintain and use reasonable administrative, technical and physical security measures to preserve the confidentiality and availability of all electronically transmitted pupil records received from or on behalf of School. In the event of an unauthorized disclosure of PII, Provenance shall notify School as soon as practicable, and shall, upon School's request, notify affected parents, legal guardians and eligible pupils using reasonably available technological means such as electronic mail.

c. Within 60 days of the termination or expiration of this Agreement, Provenance shall certify in writing that protected student information in the possession of Provenance shall be returned and/or destroyed.

d. Prohibition on Targeted Marketing. Provenance shall not use PII in pupil records to engage in targeted advertising contrary to California law.

e. Cyber Liability Insurance and Indemnity. Provenance shall obtain and maintain for the Term of this Agreement Cyber Liability Insurance with limits of not less than Two Million Dollars (\$2,000,000) aggregate including but not limited to coverage for claims involving security and privacy violations, information theft, damage to or destruction of electronic information, intentional and/or unintentional release of information, business interruption, cyber extortion and corruption, and denial of service.

f. Provenance shall indemnify, defend and hold School (including its officers, directors and employees) from and against all claims, losses, liabilities, damages, expenses or judgments involving a third party, including School's costs and reasonable attorney's fees, which arise as a result of any such unauthorized disclosures or misuse of pupil records through the services provided by Provenance, excluding those claims, liabilities, damages or judgments arising from the sole active negligence or willful misconduct of School.

13. Insurance.

a. School shall maintain customary and reasonable insurance coverage, including professional liability for errors or omissions and/or directors and officers coverages, comprehensive general liability coverage, and automobile liability coverage. School shall name Provenance as an additional insured under all School's policies.

b. Provenance shall maintain customary and reasonable insurance coverage, including professional liability for errors or omissions and/or directors and officers coverages, comprehensive general liability coverage, and automobile liability coverage. Provenance shall name School as an additional insured under all Provenance's policies.

c. Each Party shall be responsible for obtaining and maintaining workers' compensation coverage and unemployment insurance for its employees.

d. The Parties' insurance coverages shall take into consideration that staff at the School are employees of the School, and not employees of Provenance.

14. Termination.

a. On or prior to April 1, 2021 either Party may terminate this Agreement without cause or a financial penalty upon notice set forth in paragraph 20 to the other Party, and such termination shall be effective as of the end of the current Agreement to minimize disruptions to the School's operations.

b. Either Party may terminate this Agreement for breach of a material term or condition of this Agreement upon sixty (60) days' written notice to the other Party. Such written notice shall identify the breach and provide thirty (30) days for the other Party to cure.

c. In the event that any new enactment, repeal, or change of any federal, state, or local law, regulation, or court or administrative decision or order materially affects the performance of School and Provenance in conformity with this Agreement, the Parties shall promptly commence negotiations in good faith regarding a mutually agreeable approach (including without limitation, an amendment to the Agreement) to address the statutory and/or regulatory changes. If, despite such good faith negotiations, the Parties are unable to agree upon an acceptable approach, then either Party may elect to terminate the Agreement without further obligation or liability to the other, by delivering written notice of termination to the other at least ninety (90) days in advance of the effective date of such termination, or in such lesser time as is reasonable under the circumstances.

d. In the event of termination for any reason, the following conditions shall apply:

i. School shall pay Provenance any due and unpaid portion of the annual fee and costs for Services performed by Provenance until the effective date of termination.

ii. Provenance shall provide reasonable assistance to School to transition to another service provider, during which time School shall reimburse Provenance for all reasonable expenses incurred by Provenance in providing such transition assistance.

iii. School shall cease all use of the Provenance IP, as described in Attachment B, upon the termination of Agreement.

iv. As soon as practicable, Provenance shall return to School and/or destroy, as appropriate, all student-related, fiscal, and other records of School maintained by Provenance.

15. Liability. Each of the Parties shall remain and be responsible for its own debts and obligations. Nothing in this Agreement shall be construed as imposing on a Party any liability arising out of the operations of the other Party, except as such liability may result from the performance of the first Party's obligations under this Agreement.

16. Indemnification. Subject to the provisions of section 12(f) above, the Parties shall defend, indemnify, and hold each other, their employees, officers, directors, and agents, free and harmless against any liability, loss, claims, demands, damages, expenses, and costs (including reasonable attorneys' fees, expert witness fees, and other costs of litigation or other proceedings) of every kind or nature arising in any manner out of the performance of their obligations under this Agreement, except for such loss or damage caused solely by the negligence or willful misconduct of the other Party.

17. Fiduciary Obligations. The governing bodies for both Parties have reviewed the scope of Services and compensation provided in this Agreement in good faith, and in a manner in which they believe to be in the best interests of their respective organizations, and with such care, including reasonable inquiry, as an ordinary prudent person in a like position would use under similar circumstances, and have determined that the Services contained herein are in the best interests of their respective organizations, and that the compensation to be paid is fair and reasonable.

18. Assignment. No Party shall assign this Agreement, any interest in this Agreement, or its rights or obligations under this Agreement without the express prior written consent of the other Party. This Agreement shall be binding on, and shall inure to the benefit of, the Parties and their respective permitted successors and assigns.

19. Dispute Resolution. The Parties shall attempt to negotiate in good faith to resolve any dispute arising from or relating to this Agreement before resorting to litigation. In the event of a dispute between the Parties, disputing Party must frame the issue in written format (“dispute statement”). School representative and Provenance Executive Director shall informally meet and confer in a timely fashion to attempt to resolve the dispute, not later than 5 business days from receipt of the dispute statement. In the event that this informal meeting fails to resolve the dispute, both parties shall identify two Board members from their respective boards who shall jointly meet with the School representative and Provenance Executive Director and attempt to resolve the dispute within 15 business days from receipt of the dispute statement.

If this joint meeting fails to resolve the dispute, the School representative and Provenance Executive Director shall meet to jointly identify a neutral third party mediator to engage the Parties in a mediation session designed to facilitate resolution of the dispute. The format of the mediation session shall be developed jointly by the School representative and Provenance Executive Director. Mediation shall be held within sixty business days of receipt of the dispute statement. The costs of the mediator shall be split equally between the Parties. If mediation does not resolve the dispute either party may pursue any other remedy available under the law. All timelines and procedures in this section may be revised upon mutual written agreement of the Parties.

20. Notice. All notices, requests, demands, or other communications (collectively “Notice”) given to or by the Parties under this Agreement shall be in writing and shall be deemed to have been duly given on the date of receipt if transmitted by email or personally served on the Party to whom Notice is to be given, or seventy-two (72) hours after mailing by United States mail first class, registered or certified mail, postage prepaid, addressed to the Party to whom Notice is to be given, at such Party’s address set forth below:

To Provenance:

Email: stevenl@inspireschools.org_____

To School:

Email: _____

21. Headings. The descriptive headings of the sections and/or paragraphs of this Agreement are inserted for convenience only, are not part of this Agreement, and do not in any way limit or amplify the terms or provisions of this Agreement.

22. Amendments. No supplement, modification, or amendment of this Agreement or the Services described in Attachment A shall be binding unless in writing and executed by both Parties. The Parties anticipate additional and/or revised services to be provided through amendments to Attachment A and commensurate adjustment of the annual fee, if necessary. Such amendments may be negotiated directly by staff of School and Provenance at any time, and shall be brought to the governing bodies of School and Provenance respectively to approve or ratify.

23. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained herein and supersedes all agreements, representations and understandings of the Parties with respect to such subject matter made or entered into prior to the date of this Agreement. If School seeks to enter into a lease, promissory notes or other negotiable instruments, or to enter into a lease-purchase agreement or other financing relationships with Provenance, such agreements shall be separate documents and not be incorporated into this Agreement or any amendments thereto. Such agreements shall be consistent with the School's authority to terminate Provenance and continue operation of the School.

24. Arm's Length and Independent Counsel. This Agreement has been negotiated at arm's length and between persons (or their representatives) sophisticated and knowledgeable in the subjects in this Agreement. Accordingly, any rule of law or legal decision that would require interpretation of any ambiguities against the Party that has drafted it is not applicable and is waived. The provisions of this Agreement shall be interpreted in a reasonable manner to affect the purpose of the Parties and this Agreement. Each Party has been advised by, or had opportunity to seek advice from, its independent counsel regarding this Agreement.

25. No Waiver. No waiver of any provision of this Agreement shall constitute, or be deemed to constitute, a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

26. Severability. If any provision of this Agreement is invalid or contravenes California law, such provision shall be deemed not to be a part of this Agreement and shall not affect the validity or enforceability of its remaining provisions, unless such invalidity or unenforceability would defeat an essential purpose of this Agreement.

27. Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of California.

28. Authority to Contract. Each Party warrants to the other that it has the authority to enter into this Agreement, that it is a binding and enforceable obligation of said Party, and that the undersigned has been duly authorized to execute this Agreement.

29. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. A faxed, .pdf, or other electronic copy of the fully executed original version of this Agreement shall have the same legal effect as an executed original for all purposes.

[Signatures to follow on next page]

Provenance, a California nonprofit public benefit corporation

By: _____

Name: _____

Its: _____

Date: _____, 2020

Mission Vista Academy, a California nonprofit public benefit corporation and charter school

By: _____

Name: _____

Its: _____

Date: _____, 2020

ATTACHMENT A
DESCRIPTION OF PROVENANCE SERVICES

- 1. Legal and Compliance Updates, Corporate Filings, and Consulting**
 - A. Compliance Support (as requested by School)
 - a. Posting Board Agendas on Website
 - b. Posting approved minutes and policies on website
 - c. Support Compliance Timelines
 - B. Consulting and information on Ed Code changes that impact Charter Schools
- 2. Assistance with Audits and other Investigations**
- 3. Group Rate for Medical Benefits / Benetrac**
 - A. BeneTrac Site Maintenance
 - B. Open Enrollment
 - C. Manage group rates
- 4. Access to the Enrichment Ordering System (EOS) and all related systems**
 - A. EOS
 - B. FTE System
 - C. Curriculum Ordering System (COS)
 - D. Lending Library System
 - E. Vendor Portal
 - F. Online Subscription Package (OSP) System
- 5. EOS Services**
 - A. EOS Maintenance

- B. Uploading of Student and Staff Data
- C. Planning Amount Drop Programming & Coordination
- D. All new development and updates to the system
- E. Supporting Documentation

6. OSP Groups Licensing and Group Enrollment

- A. OSP system maintenance
- B. Maintain Single Sign-On through clever with the various subscriptions.
(Subscriptions to vary year to year based on school input and availability)
- C. Negotiate bulk pricing
- D. Coordinate bulk purchases and subscriptions

7. Curriculum Order fulfillment

- A. Manage standardized curriculum options
 - a. Manage Curriculum Ordering System (COS)
 - b. Load student accounts for Inspire managed curriculum
 - c. Provide information, support, and load all curriculum
 - d. Manage deduction of annual or multi-year planning amounts
- B. Provide curriculum information and training for Homeschool Teacher Handbook
- C. Maintain the curriculum support site with updated tutorials for school staff

8. Work with Charter Impact on Shared Employee Cost

- A. Based on weekly hourly data reports provided by Charter Impact maintain a monthly spreadsheet that identifies cost distribution for each shared employee

9. Google Suite - Website - HST Handbook

- A. Google Suite
 - a. Domain management
 - b. Email management
- B. Maintain School Website
 - a. Design, launch, and maintain all websites
 - b. Coordinate with the web development team on daily website edits
 - c. Facilitate photoshoots to procure images for websites
- C. Provide Template for HST Handbook

- D. If this contract is renewed for the 21-22 school year, on July 1, 2021 Provenance will grant ownership over School Google suite, Website, and School Domains that are currently owned and maintained by Provenance over to School

10. Monthly Payroll Support

- A. Provide School bimonthly draft payroll master for review
- B. School will submit finalized payroll masters to Charter Impact

11. Enrollment Training and Support

- A. School will be responsible to hire and evaluate their enrollment team members
- B. Training and support to utilize Pathways to appropriately register new student
- C. Use of systems administration tools developed and deployed by Provenance
- D. Provenance will provide related operations data and analytics on a weekly basis
- E. Provide training and support for School Enrollment enrolment team members
- F. Lottery system management and implementation
- G. Create annual process to collect data from families who plan to return for the following school year

12. School Pathways (SIS) and CALPADS Training and Support

- A. School will be responsible to hire and evaluate their SIS and CALPADS team members
- B. Training and support focused on:
 - a. Maintenance of School Pathways
 - b. State and Federal Reporting
 - i. Fall I, II, and EOY CALPADS Reporting
 - ii. Civil Rights Data Collection Report
 - iii. CBEDS Report
 - c. Managing attendance data requests and reports
 - d. Monitoring, maintaining, and updating the school's data within CALPADS
 - e. Creating staff accounts
 - f. Updating and maintaining accurate data for staff
 - i. Credentials

- ii. SEID number
- iii. Classification
- iv. Personnel Information

- v. Job Title
 - vi. Employment date
- g. Working with staff to provide necessary access to data in Pathways related to job duties
- h. Maintaining accurate FTE counts for all staff
- i. Processing changes to Proof of Residence in Pathways
- j. Reporting Immunizations
- k. Facilitating student transfers between schools
- l. Maintaining course catalogs
- C. Upon request, review and recommend updates to School's attendance policies

13. Records Training and Support

- A. School will be responsible to hire and evaluate their enrollment team members
- B. Train and support School records team around new enrollments, withdrawals, high school transcripts, work permit applications, and concurrent enrollment process
- C. Annually audit a random selection of records to ensure records are compliant with State requirements


14. School Accountability & Compliance Training and Support

- A. School will be responsible to hire and evaluate their SAA team members
- B. Train School SAA team members to ensure they are accurately verifying: independent study agreement, attendance logs, work samples, AWR, and household data collection form (HDCF)
- C. Train School team members to prepare all documents for Annual Audit Guide including:
 - i. CALPADS 1.18 and 1.17
 - ii. Student Selections: Master Agreement, Attendance, Work Samples
 - iii. Special Programs documentation (HDCF & EL)
- D. Train School team members to prepare all documents for State Attendance Reports:
 - i. 20-day Report

- ii. P1
- iii. P2
- iv. EOY
- v. Estimated Attendance Reports

- E. Provide training resources for the School team to support their teachers and families
- F. Facilitate periodic audits to ensure student agreement, attendance, and student work samples are correctly collected and stored
- G. Facilitate the process to prepare the School SAA team for the annual audit

Attachment B

Mark	Class	Goods/Services	Reg. No.	Reg. Date
	41	Educational services in the nature of charter schools	5467904	May 15, 2018
INSPIRE CHARTER SCHOOLS	41	Educational services in the nature of charter schools	5467903	May 15, 2018
INSPIRATION STATION	41	Providing a website featuring blogs and non-downloadable publications in the nature of articles in the field of homeschooling and education	5545765	Aug. 21, 2018



Principal's Report



June 17, 2020



Enrollment

- Working on paperwork for the 905 new students
- Waitlist was at 1286 last week
- Projecting about 4400 students

20/21 Budget

- Worked with Tyler at Charter Impact for many hours on the budget
- Navigating all of the cuts has been difficult

Hiring/Planning for next year

- Working hard on hiring for all the departments we are taking in house next school year

Aligning Staff

- Been working on cleaning up shared staff so that the MOU process is better next year
- Working with legal on a new process to address the few staff positions we need to MOU for

Audits

- Special Audit is currently happening
- Started working on Annual Audit





Closing out the 19/20 school year:

- Held a virtual graduation/promotion
- Held virtual kinder graduations
- End of Year Staff Development
- End of Year Staff Awards
- Closing everything out to get ready for the new school year!

So very
thankful for
our staff!!





**Thank you for
supporting our
school this year!**



MISSION VISTA ACADEMY

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy

May 5, 2020 – 4:00 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Lisa Banks, Eve Kavanaugh, Eric Eckstrom, Lauren Clark, Joshua Cobb – Teleconference

Absent: None

Also Present: Amy Davis, Erika Vanderspek, Bryanna Brossman – Teleconference

Call to Order:

Erik Eckstrom called the meeting to order at 4:05 pm.

Approval of the Agenda:

Lauren Clark motioned to approve the agenda. Eve Kavanaugh seconded.

-Unanimous

Public Comments:

None

Board Member Joshua Cobb entered the meeting at 4:15 pm.

Discussion and Potential Action on the Board Resolution To Apply with One or More Financial Institutions to Borrow the Maximum Qualifying Amount under the Paycheck Protection Program:

Joshua Cobb motioned to approve the Board Resolution To Apply with One or More Financial Institutions to Borrow the Maximum Qualifying Amount under the Paycheck Protection Program, for 3.1 million. Eve Kavanaugh seconded.

-Aye - Joshua Cobb, Eve Kavanaugh, Lisa Banks

-Nay - Eric Eckstrom, Lauren Clark

-Abstain - None

-Motion Carries

Discussion and Potential Action on the Invoices:

Lauren Clark motioned to approve the Invoices. Joshua Cobb seconded.

-Unanimous

Adjournment:

The board adjourned the meeting at 4:47 pm.

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



MISSION VISTA ACADEMY

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy

May 20, 2020 – 5:00 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Lauren Clark, Josh Cobb, Eric Eckstrom, Eve Kavanaugh, Lisa Banks - Teleconference

Absent: None

Also Present: Amy Davis, Erika Vanderspek, Bryanna Brossman - Teleconference

Call to Order:

Lauren Clark called the meeting to order at 5:05 pm.

Approval of the Agenda:

Josh Cobb motioned to approve the agenda, Lauren Clark seconded.

-Unanimous

Public Comments:

One public comment was made about Mission Vista contracting with Inspire Charter Services next year.

Senior Director's Report:

The Senior Director provided a report on:

- PPP Updates
- Temporary School Closure due to Covide-19 Updates
- 2020-2021 Enrollment Updates

Discussion and Potential Action on the April and May Board Meeting Minutes:

Eric Eckstrom motioned to approve the April and May Board Meeting Minutes, Josh Cobb seconded.

-Unanimous

Discussion and Potential Action on the April Financials:

Lisa Banks motioned to approve the April Financials, Eve Kavanaugh seconded.

-Unanimous

Consideration of Preliminary 2020-2021 Budget:

The board was presented with considerations of the 2020-2021 budget.

Discussion and Potential Action on the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report):

The Board was presented with the COVID-19 Plans and provided feedback. No action was taken.

Discussion and Potential Action on the Invoices over \$100,000:

Josh Cobb motioned to approve the Invoices over \$100,000, Lisa Banks seconded.

-Unanimous

Discussion and Potential Action on the Inspire Charter Services Service Agreement:

The Board received an update on the Inspire Charter Services Service Agreement. No action was taken.

Discussion and Potential Action on the Confirmation of Retention of Counsel – Engagement Letter:

Eric Eckstrom motioned to approve the Confirmation of Retention of Counsel – Engagement Letter, Josh Cobb seconded.

-Unanimous

Discussion and Potential Action on the 2020-2021 Staff Calendars:

Josh Cobb motioned to approve the 2020-2021 Staff Calendars, Eve Kavanaugh seconded.

-Unanimous

Discussion and Potential Action on the Suicide Prevention Policy:

The Board was presented with the Suicide Prevention Policy and provided feedback. No action was taken.

Discussion and Potential Action on the Suspension and Expulsion Policy:

Eve Kavanaugh motioned to approve the Suspension and Expulsion Policy, Eric Eckstrom seconded.

-Unanimous

Discussion and Potential Action on the Educational Vendor Policies and Procedures:

Josh Cobb motioned to approve the Educational Vendor Policies and Procedures, Lisa Banks seconded.

-Unanimous

Discussion and Potential Action on the Vendor Agreements:

Josh Cobb motioned to approve the Vendor Agreements, Lisa Banks seconded.

-Unanimous

Announcement of Next Regular Scheduled Board Meeting

June 17, 2020 at 5:00 pm.

Adjournment:

Lauren Clark motioned to adjourn the meeting at 7:26 pm, Eve Kavanaugh seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



Mission Vista Academy

Monthly Financial Presentation – May 2020

MISSION VISTA – Highlights

- Annual Projected Revenue: Unchanged
- Annual Project Expenses: Decreased by \$7K
- Annual Projected Surplus: \$1.88 MM

- SB740 Requirements:

In Compliance ✓

Cert.	Instr.
50.8%	84.8%
4,323,950	1,832,413

*Must exceed
40% / 80%*

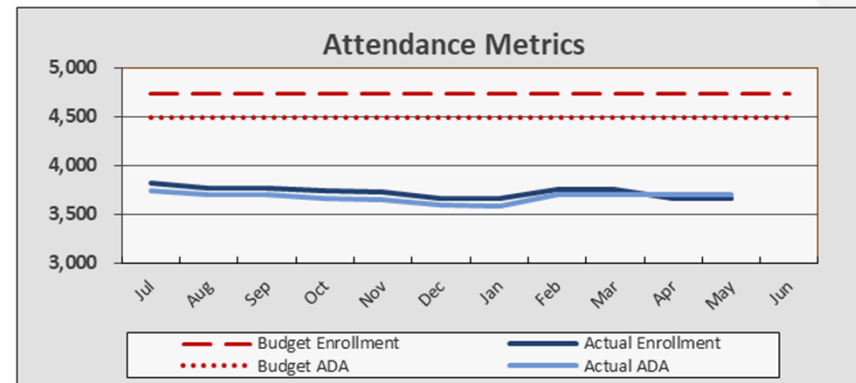
In Compliance ✓

Pupil:Teacher Ratio
21.25 : 1

*Must be equal to or less than
25:1*

MISSION VISTA – Enrollment

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Average Enrollment	3723	3708	4731
ADA	3673	3698	4494
Attendance Rate	98.7%	99.7%	95.0%
Unduplicated %	38.3%	38.3%	25.0%
Revenue per ADA		\$9,727	\$11,534
Expenses per ADA		\$9,235	\$11,278



- Forecasted Annual Daily Attendance (ADA) – P2
- Unduplicated Pupil % – Unchanged

MISSION VISTA – Revenue

- Annual (-) variance due to lower forecasted ADA vs budget
- Same forecasted revenue as previous month

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 26,061,324	\$ 33,376,956	\$ (7,315,632)	\$ 32,968,079	\$ 39,646,834	\$ (6,678,755)
Federal Revenue	-	428,159	(428,159)	384,542	467,423	(82,881)
Other State Revenue	1,165,157	1,947,301	(782,144)	2,536,108	3,042,743	(506,635)
Other Local Revenue	77,393	-	77,393	77,393	-	77,393
Total Revenue	\$ 27,303,874	\$ 35,752,416	\$ (8,448,542)	\$ 35,966,122	\$ 43,157,000	\$ (7,190,877)

MISSION VISTA – Expense

- Overall expenses are favorable year-to-date
- Salary forecast based on payroll through 5/31

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 12,405,118	\$ 12,752,667	\$ 347,548	\$ 13,652,075	\$ 13,912,000	\$ 259,925
Classified Salaries	200,786	-	(200,786)	216,062	-	(216,062)
Benefits	3,426,336	4,041,992	615,656	3,782,054	4,405,686	623,632
Books and Supplies	2,866,776	5,401,158	2,534,382	3,192,306	6,137,096	2,944,791
Subagreement Services	8,603,556	10,620,673	2,017,117	9,221,805	12,370,096	3,148,291
Operations	130,501	307,934	177,433	145,504	330,252	184,748
Facilities	1,166	151,572	150,406	1,166	165,351	164,185
Professional Services	2,486,278	3,813,654	1,327,376	2,871,065	4,465,852	1,594,786
Depreciation	-	-	-	-	-	-
Interest	1,065,222	271,600	(793,622)	1,065,222	411,600	(653,622)
Total Expenses	\$ 31,185,738	\$ 37,361,249	\$ 6,175,511	\$ 34,147,259	\$ 42,197,933	\$ 8,050,674

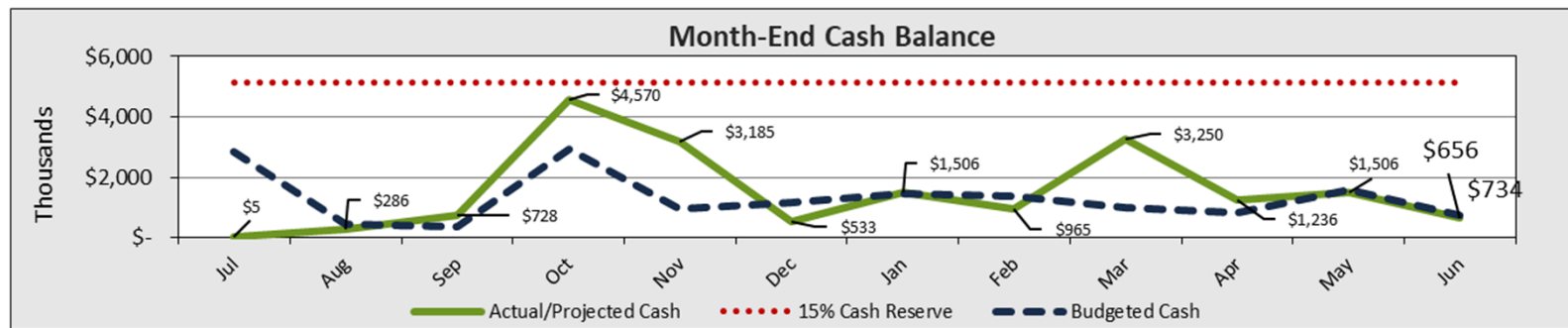
MISSION VISTA – Fund Balance

- Year-end surplus forecasted at \$1.88 MM
- Reserve for economic uncertainty exceeds target

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (3,881,864)	\$ (1,608,833)	\$ (2,273,031)	\$ 1,818,863	\$ 959,067	\$ 859,797
Beginning Fund Balance	-	-		-	-	
Ending Fund Balance	<u>\$ (3,881,864)</u>	<u>\$ (1,608,833)</u>		<u>\$ 1,818,863</u>	<u>\$ 959,067</u>	
As a % of Annual Expenses	-11.4%	-3.8%		5.3%	2.3%	

MISSION VISTA – Cash Balance

- 5/31 cash balance: \$1.5 MM
- Year-end cash balance projected at \$655k
- Positive cash projected through end of year



MISSION VISTA – Intercompany

[Current FY Projection]

Due (To)/ From Inspire Accounts	Account Balance 5/31/20	June	Account Balance 6/30/20
Inspire LA	\$ -	-	\$ -
Cabrillo Point Academy	(669,215)	-	(669,215)
Feather River Charter School	(130,210)	-	(130,210)
Blue Ridge Academy	29,606	-	29,606
Yosemite Valley Charter School	1,128,108	-	1,128,108
Inspire Clarksville Charter School	(63,209)	-	(63,209)
Pacific Coast Academy	(54,190)	-	(54,190)
Inspire Charter Services	4,561	-	4,561
Heartland	(14,165)	-	(14,165)
Granite Mountain	(2,224)	-	(2,224)
<i>Total Change per period</i>		-	
Total Due (To)/From Balance	\$ 229,062	\$ 229,062	\$ 229,062

- No payments in or out of the company currently projected

MISSION VISTA – Compliance



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Jun-15	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	Yes
FINANCE	Jun-25	Certification of the 2019-20 Second Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The Second Principal Apportionment (P-2), certified by June 25, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Apportionment calculations and is the final state aid payment for the fiscal year ending in June.	Charter Impact	No	No
FINANCE	Jun-30	Local Control and Accountability Plan and COVID-19 Operations Written Report 2020–21 LCAP Changes in Response to COVID-19 - Executive Order N-56-20 extended the deadline for adoption of the 2020–21 LCAP from July 1, 2020, to December 15, 2020. Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students. The California Department of Education (CDE) is currently developing a COVID-19 Written Report form that may be used for this purpose. The COVID-19 Operations Written Report must be adopted with the LEA's budget which is due on or before July 1, 2020.	Mission Vista with Charter Impact support	Yes	No
FINANCE	Jun-30	Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations. The budget must be presented at the same public meeting as the COVID-19 Operations Report, following the budget hearing. COVID-19 Operations Report and budget adoption must be at least 1 day after the public hearing.	Charter Impact	Yes	No
OPERATIONS	Jun-30	Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten ~ 600 hours; Grades 1-3 ~ 840 hours; Grades 4-8 ~ 900 hours; Grades 9-12 ~ 1080 hours	Mission Vista with Charter Impact support	Yes	No
GOVERNANCE	Jun-30	Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy: Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-Title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	Mission Vista	Yes	No
GOVERNANCE	Jun-30	Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	Mission Vista	No	No

MISSION VISTA – Compliance



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with Mission Vista support	Yes	No
GOVERNANCE	Jul-01	Annual review of status of Statement of Information (Form SI-100) - Every California nonprofit must file a Statement of Information with the California Secretary of State, within 90 days of registering with the California Secretary of State, and every two years thereafter during a specific 6-month filing period based on the original registration date.	Charter Impact with Mission Vista support	No	No
FINANCE	Jul-13	Final Federal Expenditure and ERMHS Report (Special Education) - Financial reporting for year-end actuals are due for El Dorado Charter SELPA members.	Charter Impact	No	No
DATA TEAM	Jul-15	Annual Attendance Report - Annual Attendance data is reported for the entire school year.	Charter Impact submits with data provided by Mission Vista	No	Yes
FINANCE	Jul-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing. During 2020 - due date has been automatically extended to July 15, 2020.	Mission Vista/Audit firm	Yes	No
FINANCE	Jul-31	ASES - 4th Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact or After School Provider	No	No
FINANCE	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No
FINANCE	Jul-31	Public Charter School Grant Program and Dissemination Grant Program - Qtr 4 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes
GOVERNANCE	Jul-31	Annual review of organization's Fiscal Policies - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for Board approval.	Charter Impact with Mission Vista support	No	No
DATA TEAM	Jul-31	CALPADS EOY 1, 2, 3, and 4 - Course Completion, Program Eligibility/Participation, Homeless Students, Student discipline, Cumulative Enrollment, Student Absence Summary and SpED	Charter Impact submits with data provided by Mission Vista	No	Yes

MISSION VISTA – Appendix

- Due (To)/From All Inspire Charter School Locations
- Monthly Cash Flow / Forecast 19-20
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Due (To)/From All Inspire Charter School Locations
- Check Register
- AP Aging

Mission Vista Academy

Monthly Cash Flow/Forecast FY19-20

Revised 06/10/2020

ADA = 3697.53



Revenues

State Aid - Revenue Limit

8011 LCFF State Aid	-	-	-	-	-	-	-	13,535,685	8,146,594	-	50,366	2,732,320	1,327,778
8012 Education Protection Account	-	-	-	-	-	-	-	361,290	-	-	185,736	-	192,480
8096 In Lieu of Property Taxes	-	-	-	1,134,496	378,165	756,331	378,165	378,165	378,165	378,165	-	756,330	1,897,847
	-	-	-	1,134,496	378,165	756,331	378,165	14,275,140	8,524,759	378,165	236,102	3,488,650	3,418,105

Federal Revenue

8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	382,747	1,795
	-	-	-	-	-	-	-	-	-	-	-	382,747	1,795

Other State Revenue

8311 State Special Education	-	-	-	-	-	-	-	381,121	-	762,242	349,785	255,779	
8560 State Lottery	-	-	-	-	-	-	-	-	-	-	-	765,387	
8599 Other State Revenue	-	-	-	-	-	-	-	21,794	-	-	-	-	
	-	-	-	-	-	-	-	402,915	-	762,242	349,785	1,021,165	

Other Local Revenue

8660 Interest Revenue	-	-	-	-	-	-	77,393	-	-	-	-	-	
	-	-	-	-	-	-	77,393	-	-	-	-	-	

Total Revenue

	-	-	-	1,134,496	378,165	756,331	455,558	14,275,140	8,927,674	378,165	998,344	4,221,183	4,441,065
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Expenses

Certificated Salaries

1100 Teachers' Salaries	668,056	732,754	783,457	784,972	831,463	1,191,486	862,184	856,521	848,216	848,739	808,395	847,062	-
1175 Teachers' Extra Duty/Stipends	19,016	67,689	125,682	131,446	162,972	151,987	142,636	142,262	257,281	151,712	144,462	247,059	-
1200 Pupil Support Salaries	10,611	21,940	31,213	38,141	44,171	176,238	9,696	56,143	56,143	56,143	56,143	56,143	-
1300 Administrators' Salaries	69,792	84,442	94,929	85,155	37,442	220,643	94,607	94,657	95,118	89,924	89,924	89,924	-
1900 Other Certificated Salaries	-	-	-	-	-	44,669	6,769	6,769	6,769	6,769	6,769	6,769	-
	767,475	906,825	1,035,282	1,039,715	1,076,048	1,785,023	1,115,893	1,156,352	1,263,527	1,153,287	1,105,693	1,246,957	-

Classified Salaries

2100 Instructional Salaries	4,264	8,735	12,191	14,413	17,644	45,396	22,185	17,241	16,265	14,515	13,878	13,878	-
2900 Other Classified Salaries	-	-	-	-	-	12,168	-	-	-	491	1,398	1,398	-
	4,264	8,735	12,191	14,413	17,644	57,564	22,185	17,241	16,265	15,007	15,276	15,276	-

Benefits

3101 STRS	129,417	146,879	178,415	174,414	183,400	298,510	187,177	193,792	201,010	193,116	185,638	211,221	-
3301 OASDI	258	529	737	871	1,070	3,693	1,351	1,045	985	924	380	804	-
3311 Medicare	11,012	13,085	14,829	14,914	15,577	25,892	16,098	16,606	18,150	16,538	16,449	18,089	-
3401 Health and Welfare	86,968	85,558	25,043	100,025	69,931	103,592	88,766	83,849	108,060	108,166	107,240	103,458	-
3501 State Unemployment	25,191	12,082	4,309	3,110	(1,597)	5,093	36,852	8,856	282	1,484	(1,131)	4,680	-
3601 Workers' Compensation	13,000	13,000	(3,033)	7,656	7,656	7,656	7,813	7,656	7,656	13,400	19,388	17,466	-
	265,846	271,134	220,300	300,989	276,037	444,435	338,057	311,803	336,143	333,629	327,964	355,718	-

Books and Supplies

4302 School Supplies	171,691	291,880	387,892	227,739	233,057	183,661	233,252	198,704	230,610	270,636	223,680	246,997	-
4305 Software	16,482	43,346	24,991	14,270	25,380	6,675	17,336	16,334	12,691	14,794	(63,600)	26,961	-
4310 Office Expense	425	11,829	92	3,131	1,934	923	1,931	1,413	1,404	5,105	2,034	6,163	-
4311 Business Meals	-	-	-	-	1,812	-	-	-	31	-	-	324	-
4400 Noncapitalized Equipment	-	247	364	-	120	36	56	332	10	34,093	17,956	45,086	-
	188,598	347,302	413,338	245,139	262,303	191,295	252,575	216,783	244,745	324,628	180,070	325,530	-

Subagreement Services

5102 Special Education	2,940	22,278	21,865	79,861	111,894	96,696	251,001	66,788	212,218	152,587	165,558	61,625	-
5106 Other Educational Consultants	46,257	113,066	215,262	742,650	275,566	456,538	595,832	499,171	426,026	288,505	279,473	246,817	-
5107 Instructional Services	-	-	1,009,490	336,497	336,497	336,497	281,282	281,282	280,265	309,857	309,857	309,806	-
	49,197	135,344	1,246,617	1,159,008	723,957	889,731	1,128,116	847,241	918,509	750,949	754,888	618,249	-

Operations and Housekeeping

5201 Auto and Travel	512	97	27	547	-	264	4	-	528	-	-	1,541	-
5300 Dues & Memberships	-	128	-	-	-	-	-	-	-	-	-	1,233	-
5400 Insurance	8,500	8,500	(13,111)	1,296	1,296	1,296	3,770	2,533	2,534	21,518	86,608	8,433	-
5516 Miscellaneous Expense	-	-	-	-	-	-	-	-	3,076	-	-	-	-
5900 Communications	-	281	-	-	-	-	-	-	-	-	-	1,947	-
5901 Postage and Shipping	-	-	33	18	79	13	20	49	73	-	10	1,849	-
	9,012	9,006	(13,052)	1,862	1,375	1,573	3,795	2,582	6,211	21,518	86,618	15,003	-

Annual Forecast	Annual Budget	Favorable / (Unfav.)
	ADA = 4494.00	
25,792,743	31,192,010	(5,399,267)
739,506	898,890	(159,384)
6,435,829	7,555,935	(1,120,105)
32,968,079	39,646,834	(6,678,756)
384,542	467,423	(82,881)
384,542	467,423	(82,881)
1,748,927	2,125,875	(376,948)
765,387	916,868	(151,481)
21,794	-	21,794
2,536,108	3,042,743	(506,635)
77,393	-	77,393
77,393	-	77,393
35,966,122	43,157,000	(7,190,878)
10,063,306	11,820,000	1,756,694
1,744,204	1,182,000	(562,204)
612,726	245,000	(367,726)
1,146,557	665,000	(481,557)
85,283	-	(85,283)
13,652,075	13,912,000	259,925
200,608	-	(200,608)
15,454	-	(15,454)
216,062	-	(216,062)
2,282,991	2,323,304	40,313
12,647	-	(12,647)
197,238	201,724	4,486
1,070,657	1,582,500	511,843
99,209	103,390	4,181
119,311	194,768	75,457
3,782,054	4,405,686	623,632
2,899,800	4,209,633	1,309,833
155,659	1,226,985	1,071,326
36,381	94,383	58,002
2,167	4,719	2,552
98,298	601,376	503,078
3,192,306	6,137,096	2,944,791
1,245,312	1,393,280	147,967
4,185,164	6,013,761	1,828,598
3,791,329	4,963,055	1,171,726
9,221,805	12,370,096	3,148,291
3,520	75,687	72,166
1,361	28,405	27,044
133,174	123,013	(10,161)
3,076	-	(3,076)
2,229	28,405	26,176
2,144	66,248	64,104
145,504	330,252	184,748

Mission Vista Academy
Monthly Cash Flow/Forecast FY19-20

Revised 06/10/2020

ADA = 3697.53



Facilities, Repairs and Other Leases

5604 Other Leases

Professional/Consulting Services

5801 IT
5803 Legal
5804 Professional Development
5805 General Consulting
5806 Special Activities/Field Trips
5807 Bank Charges
5808 Printing
5809 Other taxes and fees
5810 Payroll Service Fee
5811 Management Fee
5812 District Service & Oversight Fee
5814 SPED Encroachment

Interest

7438 Interest Expense

Total Expenses

Monthly Surplus (Deficit)

Cash Flow Adjustments

Monthly Surplus (Deficit)
Cash flows from operating activities
Public Funding Receivables
Grants and Contributions Rec.
Due To/From Related Parties
Prepaid Expenses
Other Assets
Accounts Payable
Accrued Expenses
Cash flows from financing activities
Proceeds from Factoring
Payments on Factoring

Total Change in Cash

Cash, Beginning of Month

Cash, End of Month

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Annual Budget	Favorable / (Unfav.)
	-	-	-	200	-	-	402	314	800	(550)	-	-	-	1,166	-	(1,166)
	-	-	-	200	-	-	402	314	800	(550)	-	-	-	1,166	165,351	164,185
	-	-	-	663	-	-	-	-	-	30	-	-	-	693	-	(693)
	17,701	972	360	2,560	739	1,078	2,277	2,704	1,298	2,364	4,251	3,081	-	39,384	94,608	55,224
	-	-	-	(285)	-	-	-	-	-	133	-	1,849	-	1,696	95,552	93,856
	750	500	-	500	2,300	750	-	1,000	750	-	-	1,849	-	8,399	67,417	59,018
	50,953	87,803	98,727	22,480	26,128	12,544	12,427	5,402	2,418	1,090	78,560	92,958	-	491,492	1,202,752	711,261
	-	-	479	331	2	-	635	237	89	-	-	311	-	2,084	3,775	1,692
	-	-	-	94	4	20	5	102	237	23	22	466	-	973	5,663	4,690
	160	-	-	-	9,220	88	-	-	-	(20)	188	740	-	10,376	22,472	12,096
	-	-	-	-	-	-	-	-	-	801	1,566	-	-	2,367	-	(2,367)
	-	-	307,236	102,412	102,412	102,412	85,608	85,608	85,298	89,579	89,579	103,739	-	1,153,883	1,510,495	356,612
	-	-	-	-	966,230	-	-	-	-	-	-	-	22,813	989,042	1,189,405	200,363
	-	-	-	-	-	-	-	-	13,694	-	-	58,603	98,381	170,678	207,464	36,786
	69,564	89,275	406,802	128,754	1,107,034	116,892	100,952	95,053	103,784	94,000	174,166	263,594	121,193	2,871,065	4,465,852	1,594,786
	-	-	-	586,949	211,334	-	100,657	-	105,127	-	61,155	-	-	1,065,222	411,600	(653,622)
	-	-	-	586,949	211,334	-	100,657	-	105,127	-	61,155	-	-	1,065,222	411,600	(653,622)
	1,353,955	1,767,622	3,321,478	3,477,030	3,675,732	3,486,513	3,062,631	2,647,368	2,995,112	2,692,466	2,705,830	2,840,327	121,193	34,147,259	42,197,933	8,050,674
	(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	5,932,562	(2,314,301)	(1,707,486)	1,380,856	4,319,871	1,818,863	959,067	859,796
														5%		
	(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	5,932,562	(2,314,301)	(1,707,486)	1,380,856	4,319,871	1,818,863		
	-	(3,076)	-	-	-	-	(9,761)	-	-	-	-	90,877	(4,441,065)	(4,363,024)		
	-	-	-	-	-	-	-	-	3,076	(16,400)	(64,716)	-	-	(78,041)		
	757,951	1,493,042	3,965,852	(6,013,111)	(2,925,606)	595,382	1,035,487	418,971	249,557	193,412	69,166	-	-	(159,897)		
	-	-	(17,904)	(61,453)	54,028	-	(17,613)	(4,799)	(138,883)	159,233	574,401	-	-	547,011		
	-	-	-	-	-	-	(1,200)	-	-	-	-	-	-	(1,200)		
	-	116,127	32,557	70,031	592,143	(429,294)	157,417	(67,241)	34,745	(207,110)	(77,766)	-	121,193	342,801		
	601,005	442,622	(217,091)	(456,644)	1,401	(87,217)	150,211	130,162	180,552	170,824	(432,722)	-	-	483,103		
	-	-	-	12,645,900	4,190,000	-	2,265,600	-	2,322,400	-	2,066,200	-	-	23,490,100		
	-	-	-	-	-	-	-	(12,645,900)	(6,299,300)	-	(156,300)	(2,322,400)	-	(21,423,900)		
	5,000	281,094	441,936	3,842,189	(1,385,601)	(2,651,313)	973,069	(541,035)	2,284,709	(2,014,342)	270,776	(850,667)				
	-	5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	3,250,049	1,235,707	1,506,483				
	5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	3,250,049	1,235,707	1,506,483	655,816				

Cert.	Instr.
50.8%	84.8%
4,323,950	1,832,413

Pupil:Teacher Ratio
21.25 : 1

Mission Vista Academy

Budget vs Actual

For the period ended May 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 50,366	\$ 2,758,120	\$ (2,707,754)	\$ 21,732,645	\$ 25,675,769	\$ (3,943,124)	\$ 31,192,010
Education Protection Account	185,736	-	185,736	547,026	674,168	(127,142)	898,890
In Lieu of Property Taxes	-	528,915	(528,915)	3,781,653	7,027,019	(3,245,367)	7,555,935
Total State Aid - Revenue Limit	236,102	3,287,035	(3,050,933)	26,061,324	33,376,956	(7,315,632)	39,646,835
Federal Revenue							
Special Education - Entitlement	-	39,264	(39,264)	-	428,159	(428,159)	467,423
Total Federal Revenue	-	39,264	(39,264)	-	428,159	(428,159)	467,423
Other State Revenue							
State Special Education	762,242	178,573	583,669	1,143,363	1,947,301	(803,938)	2,125,875
State Lottery	-	-	-	-	-	-	916,868
Other State Revenue	-	-	-	21,794	-	21,794	-
Total Other State Revenue	762,242	178,573	583,669	1,165,157	1,947,301	(782,144)	3,042,743
Other Local Revenue							
Interest Revenue	-	-	-	77,393	-	77,393	-
Total Other Local Revenue	-	-	-	77,393	-	77,393	-
Total Revenues	\$ 998,344	\$ 3,504,872	\$ (2,506,528)	\$ 27,303,874	\$ 35,752,416	\$ (8,448,542)	\$ 43,157,000
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 808,395	\$ 985,000	\$ 176,605	\$ 9,216,244	\$ 10,835,000	\$ 1,618,756	\$ 11,820,000
Teachers' Extra Duty/Stipends	144,462	98,500	(45,962)	1,497,144	1,083,500	(413,644)	1,182,000
Pupil Support Salaries	56,143	20,417	(35,726)	556,583	224,583	(331,999)	245,000
Administrators' Salaries	89,924	55,417	(34,507)	1,056,633	609,583	(447,050)	665,000
Other Certificated Salaries	6,769	-	(6,769)	78,514	-	(78,514)	-
Total Certificated Salaries	1,105,693	1,159,333	53,640	12,405,118	12,752,667	347,548	13,912,000
Classified Salaries							
Instructional Salaries	13,878	-	(13,878)	186,729	-	(186,729)	-
Other Classified Salaries	1,398	-	(1,398)	14,057	-	(14,057)	-
Total Classified Salaries	15,276	-	(15,276)	200,786	-	(200,786)	-
Benefits							
State Teachers' Retirement System, certificated positions	185,638	193,609	7,970	2,071,770	2,129,695	57,926	2,323,304
OASDI/Medicare/Alternative, certificated positions	380	-	(380)	11,844	-	(11,844)	-
Medicare/Alternative, certificated positions	16,449	16,810	362	179,148	184,914	5,765	201,724
Health and Welfare Benefits, certificated positions	107,240	131,875	24,635	967,198	1,450,625	483,427	1,582,500
State Unemployment Insurance, certificated positions	(1,131)	5,170	6,301	94,530	98,221	3,691	103,390
Workers' Compensation Insurance, certificated positions	19,388	16,231	(3,157)	101,846	178,537	76,692	194,768
Total Benefits	327,964	363,694	35,730	3,426,336	4,041,992	615,656	4,405,686
Books & Supplies							
School Supplies	223,680	420,963	197,283	2,652,803	3,662,381	1,009,578	4,209,633
Software	(63,600)	102,249	165,849	128,698	1,124,736	996,038	1,226,985
Office Expense	2,034	7,865	5,831	30,219	86,518	56,300	94,383
Business Meals	-	393	393	1,843	4,326	2,483	4,719
Noncapitalized Equipment	17,956	60,138	42,182	53,213	523,197	469,984	601,376
Total Books & Supplies	180,070	591,608	411,538	2,866,776	5,401,158	2,534,383	6,137,096

Mission Vista Academy

Budget vs Actual

For the period ended May 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	165,558	116,107	(49,451)	1,183,687	1,277,173	93,486	1,393,280
Other Educational Consultants	279,473	601,376	321,903	3,938,347	5,231,972	1,293,626	6,013,761
Instructional Services	309,857	403,060	93,203	3,481,523	4,111,528	630,005	4,963,055
Total Subagreement Services	754,888	1,120,543	365,655	8,603,556	10,620,673	2,017,117	12,370,096
Operations & Housekeeping							
Auto and Travel	-	-	-	1,980	75,687	73,707	75,687
Dues & Memberships	-	2,367	2,367	128	26,038	25,910	28,405
Insurance	86,608	10,251	(76,357)	124,741	112,762	(11,979)	123,013
Utilities	-	551	551	-	6,056	6,056	6,607
Janitorial Services	-	157	157	-	1,730	1,730	1,888
Miscellaneous Expense	-	-	-	3,076	-	(3,076)	-
Communications	-	2,367	2,367	281	26,038	25,757	28,405
Postage and Shipping	10	6,625	6,615	296	59,623	59,328	66,248
Total Operations & Housekeeping	86,618	22,318	(64,300)	130,501	307,934	177,433	330,252
Facilities, Repairs & Other Leases							
Rent	-	11,828	11,828	-	130,107	130,107	141,935
Additional Rent	-	375	375	-	4,120	4,120	4,494
Other Leases	-	-	-	1,166	-	(1,166)	-
Repairs and Maintenance	-	1,577	1,577	-	17,345	17,345	18,922
Total Facilities, Repairs & Other Leases	-	13,779	13,779	1,166	151,572	150,406	165,351
Professional/Consulting Services							
IT	-	-	-	693	-	(693)	-
Audit & Taxes	-	-	-	-	28,405	28,405	28,405
Legal	4,251	7,884	3,633	36,303	86,724	50,421	94,608
Professional Development	-	9,555	9,555	(152)	85,997	86,149	95,552
General Consulting	-	6,742	6,742	6,550	60,675	54,125	67,417
Special Activities/Field Trips	78,560	120,275	41,715	398,533	1,046,394	647,861	1,202,752
Bank Charges	-	378	378	1,773	3,398	1,625	3,775
Printing	22	566	544	507	5,097	4,590	5,663
Other Taxes and Fees	188	2,247	2,059	9,637	20,225	10,588	22,472
Payroll Service Fee	1,566	-	(1,566)	2,367	-	(2,367)	-
Management Fee	89,579	122,671	33,092	1,050,144	1,251,335	201,191	1,510,495
District Oversight Fee	-	98,611	98,611	966,230	1,001,309	35,079	1,189,405
SPED Encroachment	-	17,427	17,427	13,694	190,037	176,343	207,464
Public Relations/Recruitment	-	3,784	3,784	-	34,059	34,059	37,843
Total Professional/Consulting Services	174,166	390,140	215,974	2,486,278	3,813,654	1,327,377	4,465,852
Interest							
Interest Expense	61,155	84,000	22,845	1,065,222	271,600	(793,622)	411,600
Total Interest	61,155	84,000	22,845	1,065,222	271,600	(793,622)	411,600
Total Expenses	\$ 2,705,830	\$ 3,745,416	\$ 1,039,586	\$ 31,185,738	\$ 37,361,250	\$ 6,175,512	\$ 42,197,933
Change in Net Assets	(1,707,486)	(240,544)	(1,466,943)	(3,881,864)	(1,608,833)	(2,273,031)	959,067
Net Assets, Beginning of Period	(2,174,378)			-			
Net Assets, End of Period	\$ (3,881,864)			\$ (3,881,864)			

Mission Vista Academy

Statement of Financial Position

For the period ended May 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 1,506,483	\$ -	\$ 1,506,483	0%
Grants & Contributions Receivable	90,877	-	90,877	0%
Factored Receivable	(4,388,600)	-	(4,388,600)	0%
Due To/From Related Parties	159,897	-	159,897	0%
Prepaid Expenses	(547,011)	-	(547,011)	0%
Total Current Assets	(3,178,354)	-	(3,178,354)	0%
Long-Term Assets				
Deposits	1,200	-	1,200	0%
Total Long Term Assets	1,200	-	1,200	0%
Total Assets	\$ (3,177,154)	\$ -	\$ (3,177,154)	0%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 221,608	\$ -	\$ 221,608	0%
Accrued Liabilities	483,103	-	483,103	0%
Total Current Liabilities	704,710	-	704,710	0%
Total Liabilities	704,710	-	704,710	0%
Total Net Assets	(3,881,864)	-	(3,881,864)	0%
Total Liabilities and Net Assets	\$ (3,177,154)	\$ -	\$ (3,177,154)	0%

Mission Vista Academy

Statement of Cash Flows

For the period ended May 31, 2020

	Month Ended 05/31/20	YTD Ended 05/31/20
Cash Flows from Operating Activities		
Changes in Net Assets	\$ (1,707,486)	\$ (3,881,864)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	1,845,184	4,297,723
Due from Related Parties	69,166	(159,897)
Prepaid Expenses	574,401	547,011
Other Assets	-	(1,200)
Accounts Payable	(77,766)	221,608
Accrued Expenses	(432,722)	483,103
Total Cash Flows from Operating Activities	270,776	1,506,483
Change in Cash & Cash Equivalents	270,776	1,506,483
Cash & Cash Equivalents, Beginning of Period	1,235,707	-
Cash and Cash Equivalents, End of Period	\$ 1,506,483	\$ 1,506,483

Mission Vista Academy

Due (To)/From All Inspire Charter School Locations

For the period ended May 31, 2020

	Account Balance
Due (to)/from Cabrillo Point Academy	(669,215)
Due (to)/from Feather River Charter School	(130,210)
Due (to)/from Blue Ridge Academy	29,606
Due (to)/from Yosemite Valley Charter School	1,128,108
Due (to)/from Clarksville Charter School	(63,209)
Due (to)/from Pacific Coast Academy	(54,190)
Due (to)/from Inspire Charter Services	(111,280)
Due (to)/from Heartland Charter School	(14,165)
Due (to)/from Granite Mountain Charter School	44,453
Total Due (to)/from Balance	\$ <u>159,897</u>

Mission Vista Academy**Check Register**

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10000	Inspire District Office	5/12/2020	\$ 357,009.00
10001	42 Development LLC	5/14/2020	374.62
10002	A Brighter Child, Inc	5/14/2020	89.60
10003	A New Song	5/14/2020	232.00
10004	A Plus Tutoring	5/14/2020	84.00
10005	Academy of Ballet Arts	5/14/2020	11,861.95
10006	ACE Taekwondo Academy	5/14/2020	278.00
10007	Activities for Learning Inc.	5/14/2020	687.31
10008	All About Learning Press, Inc.	5/14/2020	1,841.27
10009	Allison Spence	5/14/2020	118.57
10010	Amanda Gifford	5/14/2020	200.00
10011	Amazon Capital Services	5/14/2020	Void
10012	Amazon Capital Services	5/14/2020	830.90
10013	American Acrobats Performing Arts	5/14/2020	110.00
10014	Aurora Monroe School of Dance	5/14/2020	2,200.00
10015	Beautiful Feet Books, Inc.	5/14/2020	225.66
10016	Bitsbox	5/14/2020	173.70
10017	Blossom Hill Ranch	5/14/2020	199.98
10018	BookShark	5/14/2020	1,309.96
10019	Brave Writer LLC	5/14/2020	2,592.20
10020	Brilliant Dance Academy	5/14/2020	462.00
10021	Brittany McMains Vocal Studio	5/14/2020	270.00
10022	Brittany McMains	5/14/2020	200.00
10023	BST Fitness/CrossFit Temecula	5/14/2020	200.00
10024	Caitlyn Park	5/14/2020	1,200.00
10025	Californa Karate	5/14/2020	1,740.00
10026	California Oaks Vision Center of Optometry	5/14/2020	250.00
10027	Carlene Strathmann	5/14/2020	375.00
10028	Carlson Gracie Jiu Jitsu Menifee	5/14/2020	550.00
10029	Celeste Haueter	5/14/2020	840.00
10030	Cengage Learning	5/14/2020	115.43
10031	Certified Languages International	5/14/2020	500.00
10032	Charlot Gymnastics	5/14/2020	3,536.28
10033	Cindy Irvine	5/14/2020	130.00
10034	Circle City Enrichment Center	5/14/2020	9,396.68
10035	CJFF Yucaipa	5/14/2020	460.00
10036	Club Z In-Home Tutoring	5/14/2020	780.00
10037	Cornerstone Therapies	5/14/2020	800.00
10038	CrossFit 951	5/14/2020	860.00
10039	Cynthia Peel	5/14/2020	630.00
10040	D.D. & S Learning Systems dba Sylvan Learning	5/14/2020	2,964.00
10041	Dance Spectrum	5/14/2020	436.13
10042	Define Dance Space	5/14/2020	1,480.00
10043	Denise Rooney	5/14/2020	180.00
10044	Desert Elite Mavericks	5/14/2020	555.00
10045	Desert Occupational Therapy for Kids	5/14/2020	1,080.00
10046	Desert Recreation District	5/14/2020	503.25
10047	Desert Swim Academy	5/14/2020	800.00
10048	Discount School Supply	5/14/2020	578.75
10049	Discovery of Learning, LLC	5/14/2020	14,495.00
10050	Dr. Batista Music Studio	5/14/2020	280.00
10051	Drew's Art Box LLC	5/14/2020	35.00
10052	Dunamix Dance Project	5/14/2020	5,285.84
10053	E-Therapy, LLC	5/14/2020	1,456.25
10054	eat2explore	5/14/2020	109.94
10055	Education.com Holdings, Inc.	5/14/2020	60.00
10056	Educational Development Corporation	5/14/2020	1,858.73
10057	eLuma LLC	5/14/2020	19,930.29

Mission Vista Academy

Check Register

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10058	EMH Sports USA, Inc.	5/14/2020	5,434.75
10059	Evan-Moor	5/14/2020	331.86
10060	Fit 2 Be Free	5/14/2020	75.00
10061	Friends of Leaps & Bounds	5/14/2020	1,640.00
10062	Futurelink Inc	5/14/2020	300.00
10063	Gabriella Berry	5/14/2020	240.00
10064	Giordano's ATA Martial Arts	5/14/2020	209.00
10065	Gracie Temecula	5/14/2020	318.00
10066	Growing Minds, LLC	5/14/2020	70.00
10067	Gwendolynn Clement	5/14/2020	160.00
10068	Hands 4 Building, LLC	5/14/2020	603.95
10069	Hangar 18 Climbing Gyms	5/14/2020	372.00
10070	Healthy Fit Kids	5/14/2020	418.00
10071	Heidi Steiner - Tutor	5/14/2020	400.00
10072	Hemet Valley Dolphins	5/14/2020	32.28
10073	Hiddleson Listening, Language, and Speech Center	5/14/2020	1,500.00
10074	Hilltop Education Connections	5/14/2020	345.00
10075	History Unboxed LLC	5/14/2020	401.50
10076	Home Science Tools	5/14/2020	568.45
10077	HomeGrown OT 4 Kids	5/14/2020	400.00
10078	Homeschool Spanish Academy	5/14/2020	1,816.00
10079	Houghton Mifflin Harcourt Publishing Co.	5/14/2020	457.24
10080	Inland Pacific Ballet Academy	5/14/2020	1,500.00
10081	Institute for Excellence in Writing	5/14/2020	940.94
10082	Ivan Shallal	5/14/2020	420.00
10083	Janet E Kohtz, O.D. F.C.O.V.D.	5/14/2020	1,787.50
10084	Julia Gilbert	5/14/2020	400.00
10085	Justine Sherman & Associates, Inc	5/14/2020	910.00
10086	Kara Wuchner	5/14/2020	123.00
10087	Kathleen Elliott	5/14/2020	1,955.00
10088	Katie Zweber	5/14/2020	1,080.00
10089	Katy Poleynard	5/14/2020	180.00
10090	Kendall Hansen	5/14/2020	2,635.01
10091	Kevin Lee	5/14/2020	100.00
10092	Kiddo MusicArt Academy	5/14/2020	248.00
10093	Kitchen Kid, LLC	5/14/2020	Void
10094	Kitchen Kid, LLC	5/14/2020	1,973.19
10095	KiwiCo, Inc	5/14/2020	Void
10096	KiwiCo, Inc	5/14/2020	Void
10097	KiwiCo, Inc	5/14/2020	6,665.59
10098	Kumon Math and Reading of Norco	5/14/2020	1,160.00
10099	Lake Arrowhead School of Dance	5/14/2020	385.00
10100	Lakeshore	5/14/2020	Void
10101	Lakeshore	5/14/2020	7,626.26
10102	Language to Learning, Inc	5/14/2020	800.00
10103	Laura Meer	5/14/2020	80.00
10104	LeafWing Center	5/14/2020	3,660.00
10105	Leaps & Bounds Pediatric Therapy	5/14/2020	1,380.00
10106	Learning With Apples	5/14/2020	125.00
10107	Learning Without Tears	5/14/2020	192.07
10108	Legacy of Valor & Excellence	5/14/2020	2,320.00
10109	LEGO Education	5/14/2020	723.87
10110	Let's Communicate, Inc	5/14/2020	3,630.00
10111	Lighthouse Therapy LLC	5/14/2020	8,771.06
10112	Lindamood-Bell Learning Processes	5/14/2020	4,036.50
10113	Little Passports	5/14/2020	665.34
10114	Little Surf Co	5/14/2020	349.00
10115	Live Music Tutor Inc.	5/14/2020	140.00
10116	Locomotion Softball	5/14/2020	240.00

Mission Vista Academy

Check Register

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10117	Logic of English	5/14/2020	389.83
10118	Lucid Speech and Language	5/14/2020	4,775.00
10119	Maricela Lemos	5/14/2020	1,200.00
10120	Mary Lemasters Tahir	5/14/2020	300.00
10121	Masterminds Circle Inc.	5/14/2020	870.00
10122	Math-U-See Inc.	5/14/2020	Void
10123	Math-U-See Inc.	5/14/2020	4,135.00
10124	Mathnasium of Temecula	5/14/2020	620.82
10125	McColgan & Associates Inc	5/14/2020	4,912.50
10126	MEL Science Ltd	5/14/2020	1,071.70
10127	Miaplaza Inc.	5/14/2020	39.90
10128	Michael Staff	5/14/2020	420.00
10129	Michelle Terry	5/14/2020	600.00
10130	Miss Kylee's Piano Studio	5/14/2020	3,350.00
10131	Moving Beyond the Page	5/14/2020	3,433.53
10132	MoxieBox Art, Inc	5/14/2020	306.06
10133	Mr. D Math	5/14/2020	97.00
10134	Murrieta Makos Swim Team	5/14/2020	345.00
10135	Murrieta Tennis Club	5/14/2020	1,638.50
10136	Music Centre	5/14/2020	1,166.67
10137	My Learning Studio	5/14/2020	490.00
10138	My Sewing Room	5/14/2020	675.00
10139	Nicole Thomas	5/14/2020	69.00
10140	NJA Therapy Services, Inc	5/14/2020	1,944.00
10141	Noelle Catiller	5/14/2020	256.00
10142	Norris Performing Arts Center	5/14/2020	9,000.00
10143	Nuestra Escuelita Spanish Academy	5/14/2020	3,251.50
10144	Oak Meadow Inc.	5/14/2020	441.99
10145	On Pointe Dance Studio	5/14/2020	640.00
10146	On Stage Production Company	5/14/2020	280.00
10147	Optimum Stages of Learning Homeschool Services	5/14/2020	10,220.00
10148	Outschool, Inc.	5/14/2020	Void
10149	Outschool, Inc.	5/14/2021	Void
10150	Outschool, Inc.	5/14/2022	Void
10151	Outschool, Inc.	5/14/2020	5,570.75
10152	Outside the Box Creation	5/14/2020	253.70
10153	Owlcrate Enterprises Inc	5/14/2020	901.04
10154	Painted Earth	5/14/2020	917.81
10155	Paul Ciolek	5/14/2020	600.00
10156	Peace Hill Press, Inc. dba Well Trained Mind Press	5/14/2020	82.20
10157	Pediatric Therapy Associates	5/14/2020	1,890.50
10158	Performing Arts Empire	5/14/2020	1,300.00
10159	PowerKids Center	5/14/2020	2,431.00
10160	Procopio, Cory, Hargreaves & Savitch LLP	5/14/2020	792.00
10161	Rainbow Resource Center	5/14/2021	Void
10162	Rainbow Resource Center	5/14/2022	Void
10163	Rainbow Resource Center	5/14/2023	Void
10164	Rainbow Resource Center	5/14/2024	Void
10165	Rainbow Resource Center	5/14/2025	14,988.86
10166	Redlands Art Association	5/14/2020	85.00
10167	Redlands Gymnastics Club	5/14/2020	577.50
10168	Regina Phillips	5/14/2020	270.00
10169	Reshma Solbach	5/14/2020	1,950.00
10170	Riverside Art Museum	5/14/2020	810.00
10171	Riverside Scuba Locker	5/14/2020	895.00
10172	Rockstars of Tomorrow Riverside	5/14/2020	642.50
10173	Ron Sams	5/14/2020	270.00
10174	Rosemary Sorola	5/14/2020	1,840.00
10175	Roxana Segna	5/14/2020	1,055.00

Mission Vista Academy**Check Register**

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10176	Sally Piano Music	5/14/2020	507.00
10177	SC Krav Maga, Inc.	5/14/2020	1,920.00
10178	SCEGA Gymnastics	5/14/2020	85.00
10179	School of Rock Temecula	5/14/2020	1,451.00
10180	SenseAbilities	5/14/2020	2,390.00
10181	Singapore Math, Inc.	5/14/2020	153.38
10182	Sofia Dinan	5/14/2020	950.00
10183	Sound Smart Speech Therapy	5/14/2020	180.00
10184	Steffanie Swenson	5/14/2020	506.25
10185	Storybook Bindles	5/14/2020	603.55
10186	Studies Weekly	5/14/2020	292.83
10187	Study.com LLC	5/14/2020	597.00
10188	Sue Poole	5/14/2020	51.29
10189	Supercharged Science	5/14/2020	725.00
10190	Susie Q Ranch	5/14/2020	270.00
10191	Swim to Shore	5/14/2020	4,012.00
10192	Taekwon Educational Center	5/14/2020	5,425.00
10193	Teacher Synergy, LLC	5/14/2020	373.64
10194	Teaching Textbooks	5/14/2020	1,065.48
10195	Teen Road to Safety, Inc.	5/14/2020	175.00
10196	Temecula Conservatory of Music	5/14/2020	2,836.00
10197	Temecula Tutor	5/14/2020	1,269.67
10198	Temecula Valley In-Line Hockey Association	5/14/2020	919.00
10199	Temecula Valley Music for Young Children	5/14/2020	1,055.65
10200	Temecula Valley Therapy Services	5/14/2020	3,075.00
10201	Terri Shok	5/14/2020	225.00
10202	Terry Tsang Optometry	5/14/2020	500.00
10203	The Critical Thinking Co.	5/14/2020	42.49
10204	The Lampo Group, LLC	5/14/2020	39.98
10205	The Music School	5/14/2020	360.00
10206	Thrive Pediatrics	5/14/2020	605.00
10207	Timberdoodle.com	5/14/2020	4,583.76
10208	Time4Learning.com	5/14/2020	59.85
10209	Touch-it Productions	5/14/2020	210.00
10210	Tracy Flint	5/14/2020	1,375.00
10211	Trigger Memory Co. LLC.	5/14/2020	77.80
10212	TSVS	5/14/2020	140.00
10213	University of Redlands	5/14/2020	528.00
10214	Valerie Hernandez	5/14/2020	240.00
10215	Veronica Gutierrez	5/14/2020	260.00
10216	Vickey Boone	5/14/2020	360.00
10217	Victoria Gramm	5/14/2020	879.00
10218	Well Trained Mind Academy	5/14/2020	324.00
10219	West Coast Krav Maga	5/14/2020	427.22
10220	West Coast Krav Maga - Wildomar	5/14/2020	630.00
10221	West Coast Krav Maga Murrieta	5/14/2020	1,056.30
10222	West Coast Krav Maga Temecula	5/14/2020	1,191.00
10223	Whitney Dickinson	5/14/2020	897.00
10224	Whole Child Therapy Inc.	5/14/2020	825.00
10225	WM Music Lessons	5/14/2020	4,013.00
10226	Wonder Crate	5/14/2020	39.90
10227	Yiyi Ku	5/14/2020	1,610.00
10228	Zaner-Bloser, Inc.	5/14/2020	30.86
10229	Academy of Ballet Arts	5/21/2020	3,073.95
10230	All About Learning Press, Inc.	5/21/2020	222.62
10231	Barron Productions& Music, Inc.	5/21/2020	460.00
10232	Beaumont Unified School District	5/21/2020	80,519.19
10233	Beautiful Feet Books, Inc.	5/21/2020	221.03
10234	Bigfoot Graphics	5/21/2020	1,805.00

Mission Vista Academy

Check Register

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10235	Catherine Alton	5/21/2020	200.00
10236	Celia Chan Valerio	5/21/2020	195.00
10237	Charter Impact, Inc.	5/21/2020	765.25
10238	Club Z In-Home Tutoring	5/21/2020	360.00
10239	Coachella Valley Music Therapy	5/21/2020	1,925.00
10240	Crafty School Crates	5/21/2020	368.90
10241	De Angelo's Music	5/21/2020	730.00
10242	Direct Recruiting Services, Inc	5/21/2020	1,703.00
10243	Dustin Arth	5/21/2020	225.00
10244	Eden Learning Academy, Inc	5/21/2020	10,143.00
10245	Erina Kindreich, Hope for Reading	5/21/2020	305.00
10246	Final Strike Martial Arts	5/21/2020	1,344.00
10247	Firestorm Freerunning and Acrobatics - Galaxy	5/21/2020	1,664.00
10248	Global Teletherapy	5/21/2020	20,106.34
10249	Gracie Barra Chino, Inc.	5/21/2020	507.00
10250	Hands 4 Building, LLC	5/21/2020	513.96
10251	Helen Young	5/21/2020	280.00
10252	History Unboxed LLC	5/21/2020	1,278.17
10253	Hope for Reading, Erina Kindreich	5/21/2020	785.00
10254	Inland Empire Musical Arts	5/21/2020	218.75
10255	Inspire District Office	5/21/2020	29,674.58
10256	Jamie Azpeitia-Sachs	5/21/2020	1,185.25
10257	Jennifer McQuarrie	5/21/2020	308.00
10258	Joshua Monzon	5/21/2020	1,810.00
10259	Joyce Farson	5/21/2020	2,070.00
10260	Julia Bietz	5/21/2020	140.00
10261	Karen Fox	5/21/2020	980.00
10262	Karina's Piano Studio	5/21/2020	240.00
10263	Kimberly Veloz	5/21/2020	260.00
10264	Kirsten A Lewis	5/21/2020	300.00
10265	KiwiCo, Inc	5/21/2020	813.25
10266	Learn Beyond the Book, Inc.	5/21/2020	285.00
10267	Let's Communicate, Inc	5/21/2020	540.00
10268	Marine Cooper School of Acting, Inc	5/21/2020	600.00
10269	Minds on Education Inc	5/21/2020	54.26
10270	Moving Beyond the Page	5/21/2020	9.44
10271	MoxieBox Art, Inc	5/21/2020	35.80
10272	Murrieta Academy of Music	5/21/2020	3,917.00
10273	Nancy Cromey	5/21/2020	275.00
10274	Nicole Thomas	5/21/2020	275.00
10275	Pacific Coast Conservatory of Music	5/21/2020	750.00
10276	Paul Szerlip	5/21/2020	830.51
10277	Performing Arts Empire	5/21/2020	Void
10278	Performing Arts Empire	5/21/2020	3,815.00
10279	Russo, Fleck and Associates	5/21/2020	156.33
10280	Safe in Sound Music Lessons	5/21/2020	720.00
10281	Singapore Math, Inc.	5/21/2020	156.61
10282	Specialized Therapy Services, Inc	5/21/2020	30,171.31
10283	Study.com LLC	5/21/2020	179.97
10284	TalkBox.Mom	5/21/2020	87.60
10285	Talkbox.Mom, Inc.	5/21/2020	175.20
10286	Teacher Synergy, LLC	5/21/2020	18.80
10287	Temecula Music Teacher, LLC	5/21/2020	600.00
10288	The Lampo Group, LLC	5/21/2020	197.48
10289	Timberdoodle.com	5/21/2020	857.94
10290	Tomoko Yoda-Compilati	5/21/2020	104.00
10291	Wood & Ivory	5/21/2020	458.32
10292	Hooves of Laguna Springs	5/22/2020	422.00
10293	Helen Young	5/26/2020	280.00

Mission Vista Academy**Check Register**

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10294	Beautiful Feet Books, Inc.	5/26/2020	3,507.33
10295	Alkawthar Learning Center	5/27/2020	579.50
10296	Freedom in Motion	5/27/2020	6,770.30
10297	ICE Management LLC	5/27/2020	1,375.00
10298	Association of California School Administrators	5/28/2020	60.82
10299	A Plus Tutoring	5/28/2020	624.00
10300	Academics in a Box Inc	5/28/2020	86.85
10301	Achieve Inc.	5/28/2020	1,785.00
10302	After-School Enrichment Programs	5/28/2020	215.00
10303	Agility Kids, LLC	5/28/2020	2,434.33
10304	All About Learning Press, Inc.	5/28/2020	1,027.75
10329	Amazon Capital Services	5/28/2020	17,435.83
10330	Arbor Learning Community	5/28/2020	2,205.00
10331	AYSO	5/28/2020	500.00
10332	Inspire District Office	5/28/2020	134,814.53
10333	Barbara Ernst Ankele	5/28/2020	689.50
10334	Barbara Infranca	5/28/2020	330.00
10335	Bitsbox	5/28/2020	86.85
10336	Braille Consultants, Inc.	5/28/2020	300.00
10337	Bridgeway Academy	5/28/2020	220.10
10338	Casa Colina Hosp Rehab	5/28/2020	418.00
10339	Celebration Education	5/28/2020	1,541.00
10340	Charlot Gymnastics	5/28/2020	2,773.28
10341	Charlotte Kaukani	5/28/2020	425.00
10342	Christina Ranes	5/28/2020	1,575.00
10343	Christopher Herlong	5/28/2020	260.00
10344	Clarissa Lee	5/28/2020	520.00
10345	Club Z In-Home Tutoring	5/28/2020	470.00
10346	Cognitive Square Inc	5/28/2020	52.75
10347	Cornerstone Therapies	5/28/2020	800.00
10348	Corona Inline	5/28/2020	1,520.00
10349	Corona Music Center	5/28/2020	904.00
10350	Courtney Contreras	5/28/2020	1,480.00
10351	Cynthia Peel	5/28/2020	630.00
10352	CYT - Christian Youth Theater Riverside County, Inc	5/28/2020	400.00
10353	Feliciz Beck Fox	5/29/2020	1,395.00
10354	Friends of Leaps & Bounds	5/29/2020	120.00
10355	GamED Academy LLC	5/29/2020	68.85
10356	Green Acres Interactive Therapy	5/29/2020	150.00
10357	Guitar Center, Inc.	5/29/2020	218.00
10358	Hands 4 Building, LLC	5/29/2020	275.98
10359	Heather Dixon	5/29/2020	4,860.00
10360	Heather Smith-Valley Coast Running & Fitness	5/29/2020	230.00
10361	Helen Young	5/29/2020	280.00
10362	Home Science Tools	5/29/2020	751.17
10363	Homeschool Buyers Co-op	5/29/2020	34.95
10364	Hope for Reading, Erina Kindreich	5/29/2020	265.00
10365	Inspire Dance, Inc	5/29/2020	2,429.50
10366	Institute for Excellence in Writing	5/29/2020	1,027.15
10367	IVCBT	5/29/2020	6,105.00
10368	JackKris Publishing, LLC	5/29/2020	37.98
10369	Jenny Crivello	5/29/2020	143.00
10370	Karol Rivera	5/29/2020	40.00
10371	Kimberly Veloz	5/29/2020	140.00
10372	KiwiCo, Inc	5/29/2020	Void
10373	KiwiCo, Inc	5/29/2020	2,358.72
10374	Kumon Math and Reading of Norco	5/29/2020	4,100.00
10375	Lakeshore	5/29/2020	994.06
10376	Learning Without Tears	5/29/2020	341.35

Mission Vista Academy**Check Register**

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10377	Legacy of Valor & Excellence	5/29/2020	3,420.00
10378	LEGO Education	5/29/2020	140.02
10379	Let's Communicate, Inc	5/29/2020	4,235.00
10380	Lisa Tucker	5/29/2020	179.00
10381	Little Passports	5/29/2020	526.28
10382	Logic of English	5/29/2020	470.95
10383	Major League Training LLC	5/29/2020	500.00
10384	Mandie Schenkenberger	5/29/2020	282.00
10385	Marie Luedtke	5/29/2020	600.00
10386	Master Lee's Kung Fu San Soo	5/29/2020	39.00
10387	Math-U-See Inc.	5/29/2020	340.00
10388	Mathnasium of Eastvale	5/29/2020	798.00
10389	Mathnasium of Murrieta	5/29/2020	292.00
10390	Mathnasium of South Escondido	5/29/2020	255.50
10391	McColgan & Associates Inc	5/29/2020	4,751.25
10392	Miss Candice's Dance Center	5/29/2020	50.00
10393	Mohr Music School	5/29/2020	265.00
10394	Moving Beyond the Page	5/29/2020	2,636.20
10395	MoxieBox Art, Inc	5/29/2020	817.06
10396	My Learning Studio	5/29/2020	840.00
10397	My Private French Class (M'aidez, LLC)	5/29/2020	100.00
10398	Nessy Learning LLC	5/29/2020	100.00
10399	Nicole Thomas	5/29/2020	79.00
10400	Ocean First Education	5/29/2020	92.40
10401	On Pointe Dance Studio	5/29/2020	425.00
10402	Outschool, Inc.	5/29/2020	Void
10403	Outschool, Inc.	5/29/2020	1,033.00
10404	Paul Ciolek	5/29/2020	360.00
10405	Penny Smith	5/29/2020	1,380.00
10406	Performing Arts Empire	5/29/2020	2,130.00
10407	Pony Hayvin Ranch	5/29/2020	4,020.00
10408	Preciosa Strings & Chamber Orchestra	5/29/2020	1,280.00

Mission Vista Academy

Check Register

For the period ended May 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10409	Rainbow Resource Center	5/29/2020	Void
10410	Rainbow Resource Center	5/29/2020	3,668.57
10411	Redlands Gymnastics Club	5/29/2020	262.50
10412	Rockstars of Tomorrow Riverside	5/29/2020	290.00
10413	Sally Piano Music	5/29/2020	169.00
10414	Sandra Sappington	5/29/2020	999.00
10415	SCEGA Gymnastics	5/29/2020	3,422.50
10416	School Pathways LLC	5/29/2020	13,544.25
10417	Shinyoung K Beucler	5/29/2020	825.00
10418	Singapore Math, Inc.	5/29/2020	50.03
10419	Soccer Shots Temecula Valley	5/29/2020	128.00
10420	Solidarity Farm	5/29/2020	500.00
10421	Steffanie Swenson	5/29/2020	693.75
10422	Steven L. Adamiak	5/29/2020	200.00
10423	Teacher Synergy, LLC	5/29/2020	297.50
10424	Teaching Textbooks	5/29/2020	165.24
10425	Temecula Homeschool Enrichment Camp	5/29/2020	1,484.00
10426	Terry Tsang Optometry	5/29/2020	500.00
10427	The Lab Creative Arts Studio	5/29/2020	600.00
10428	The Lampo Group, LLC	5/29/2020	167.48
10429	The Music School	5/29/2020	115.50
10430	Think Outside, LLC	5/29/2020	147.80
10431	Timberdoodle.com	5/29/2020	490.15
10432	Touch-it Productions	5/29/2020	160.00
10433	Tricia Mathys	5/29/2020	490.00
10434	United Studios Billing	5/29/2020	1,800.00
10435	Write On Webb	5/29/2020	688.50
10436	Zaner-Bloser, Inc.	5/29/2020	94.81
10437	VOID	5/29/2020	0.00
10438	Debra Hardman	5/28/2020	1,570.00
10439	Dejitaru Karate Dojo	5/28/2020	2,895.00
10440	Direct Recruiting Services, Inc	5/28/2020	1,529.00
10441	Discount School Supply	5/28/2020	40.70
10442	Dorothy Morden	5/28/2020	1,200.00
10443	Drew's Art Box LLC	5/28/2020	35.00
10444	E-Therapy, LLC	5/28/2020	2,876.00
10445	Eden Learning Academy, Inc	5/28/2020	20,019.42
10446	Educational Development Corporation	5/28/2020	967.32
10447	Elemental Science	5/28/2020	240.85
10448	Ellie Kerley	5/28/2020	240.00
10449	EverWild LA	5/28/2020	200.00
12669	Freedom in Motion	5/27/2020	Void
12710	ICE Management LLC	5/27/2020	Void
14231	Helen Young	5/26/2020	Void
14380	Learningherbs.com, LLC	5/4/2020	Void
14559	Beautiful Feet Books, Inc.	5/26/2020	Void
14632	Alkawthar Learning Center	5/26/2020	Void
14753	Charter Impact, Inc.	5/1/2020	800.75
14754	CalSTRS	5/4/2020	308,777.78
14755	GamED Academy LLC	5/5/2020	68.85
14756	Learningherbs.com, LLC	5/5/2020	37.00
14757	Charter Impact, Inc.	5/6/2020	800.50
14758	Mission Vista Academy	5/8/2020	692,855.07
14759	Mission Vista Academy	5/11/2020	157,021.15
14760	Inspire District Office	5/12/2020	Void

Total Disbursements in May **\$ 2,361,998.28**

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A New Song	2003	5/13/2020	6/12/2020	\$ 1,376	\$ -	\$ -	\$ -	\$ -	\$ 1,376
A Tree of Knowledge Educational Serv	INSPIREMVA0320	5/6/2020	6/5/2020	1,890.00	-	-	-	-	1,890.00
Abraham Daniel Nunez	001	5/6/2020	6/5/2020	100.00	-	-	-	-	100.00
Activities for Learning Inc.	380138	5/4/2020	6/3/2020	180.13	-	-	-	-	180.13
Activities for Learning Inc.	380181	5/12/2020	6/11/2020	8.50	-	-	-	-	8.50
Activities for Learning Inc.	380212	5/14/2020	6/13/2020	99.83	-	-	-	-	99.83
Activities for Learning Inc.	380213	5/14/2020	6/13/2020	230.45	-	-	-	-	230.45
Alkawthar Learning Center	ALKAW-I20-2012	5/4/2020	6/3/2020	289.75	-	-	-	-	289.75
All About Learning Press, Inc.	902604	5/5/2020	6/4/2020	178.90	-	-	-	-	178.90
All About Learning Press, Inc.	902618	5/6/2020	6/5/2020	72.29	-	-	-	-	72.29
All About Learning Press, Inc.	902639	5/13/2020	6/12/2020	136.83	-	-	-	-	136.83
All About Learning Press, Inc.	902656	5/15/2020	6/14/2020	47.05	-	-	-	-	47.05
Amanda Gifford	34	5/11/2020	6/10/2020	200.00	-	-	-	-	200.00
Amazon Capital Services	1146-F4MH-3GX1	5/18/2020	6/17/2020	27.18	-	-	-	-	27.18
Amazon Capital Services	11T4-7VRV-1LVK	5/6/2020	6/5/2020	11.68	-	-	-	-	11.68
Amazon Capital Services	11T4-7VRV-1MK6	5/6/2020	6/5/2020	11.43	-	-	-	-	11.43
Amazon Capital Services	11T4-7VRV-61C1	5/6/2020	6/5/2020	16.74	-	-	-	-	16.74
Amazon Capital Services	11T4-7VRV-6Y96	5/6/2020	6/5/2020	6.96	-	-	-	-	6.96
Amazon Capital Services	11T4-7VRV-7DRM	5/6/2020	6/5/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	11T4-7VRV-9WTV	5/6/2020	6/5/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	11T4-7VRV-9WVR	5/6/2020	6/5/2020	10.41	-	-	-	-	10.41
Amazon Capital Services	11T4-7VRV-C9NR	5/6/2020	6/5/2020	9.62	-	-	-	-	9.62
Amazon Capital Services	11T4-7VRV-CKF4	5/6/2020	6/5/2020	14.66	-	-	-	-	14.66
Amazon Capital Services	11T4-7VRV-CM7F	5/6/2020	6/5/2020	40.93	-	-	-	-	40.93
Amazon Capital Services	11T4-7VRV-DMLJ	5/6/2020	6/5/2020	7.12	-	-	-	-	7.12
Amazon Capital Services	11T4-7VRV-FTCT	5/6/2020	6/5/2020	28.00	-	-	-	-	28.00
Amazon Capital Services	11T4-7VRV-FVM3	5/6/2020	6/5/2020	35.88	-	-	-	-	35.88
Amazon Capital Services	11T4-7VRV-G3W7	5/6/2020	6/5/2020	33.10	-	-	-	-	33.10
Amazon Capital Services	11T4-7VRV-GDLM	5/6/2020	6/5/2020	8.57	-	-	-	-	8.57
Amazon Capital Services	11T4-7VRV-GFKN	5/6/2020	6/5/2020	10.28	-	-	-	-	10.28
Amazon Capital Services	11T4-7VRV-GFWW	5/6/2020	6/5/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	11T4-7VRV-GNP1	5/6/2020	6/5/2020	18.16	-	-	-	-	18.16

Mission Vista Academy**Accounts Payable Aging**

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	11T4-7VRV-GWCN	5/6/2020	6/5/2020	107.75	-	-	-	-	107.75
Amazon Capital Services	11T4-7VRV-H4PJ	5/6/2020	6/5/2020	59.24	-	-	-	-	59.24
Amazon Capital Services	11T4-7VRV-JDLH	5/7/2020	6/6/2020	8.88	-	-	-	-	8.88
Amazon Capital Services	11T4-7VRV-M6XL	5/7/2020	6/6/2020	107.64	-	-	-	-	107.64
Amazon Capital Services	11T4-7VRV-MLJ4	5/7/2020	6/6/2020	5.76	-	-	-	-	5.76
Amazon Capital Services	11X1-FCFC-3NYN	5/12/2020	6/11/2020	17.83	-	-	-	-	17.83
Amazon Capital Services	11X1-FCFC-7DXT	5/12/2020	6/11/2020	69.74	-	-	-	-	69.74
Amazon Capital Services	11X1-FCFC-9V7Q	5/12/2020	6/11/2020	7.56	-	-	-	-	7.56
Amazon Capital Services	11X1-FCFC-CJCV	5/12/2020	6/11/2020	36.12	-	-	-	-	36.12
Amazon Capital Services	11X1-FCFC-F1XR	5/12/2020	6/11/2020	20.51	-	-	-	-	20.51
Amazon Capital Services	11X1-FCFC-FXC9	5/12/2020	6/11/2020	35.43	-	-	-	-	35.43
Amazon Capital Services	11X1-FCFC-GK7Q	5/12/2020	6/11/2020	54.36	-	-	-	-	54.36
Amazon Capital Services	11X1-FCFC-GQ7K	5/12/2020	6/11/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	11X1-FCFC-GQXY	5/12/2020	6/11/2020	38.41	-	-	-	-	38.41
Amazon Capital Services	11X1-FCFC-JNYT	5/12/2020	6/11/2020	56.97	-	-	-	-	56.97
Amazon Capital Services	11X1-FCFC-LGV4	5/13/2020	6/12/2020	79.64	-	-	-	-	79.64
Amazon Capital Services	11X1-FCFC-LPTW	5/13/2020	6/12/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	11X1-FCFC-M1RL	5/13/2020	6/12/2020	82.65	-	-	-	-	82.65
Amazon Capital Services	11X1-FCFC-M7G7	5/13/2020	6/12/2020	7.96	-	-	-	-	7.96
Amazon Capital Services	11X1-FCFC-MP1H	5/13/2020	6/12/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	11X1-FCFC-MWK7	5/13/2020	6/12/2020	144.49	-	-	-	-	144.49
Amazon Capital Services	11X1-FCFC-N3DG	5/13/2020	6/12/2020	24.77	-	-	-	-	24.77
Amazon Capital Services	11X1-FCFC-N4CH	5/13/2020	6/12/2020	57.25	-	-	-	-	57.25
Amazon Capital Services	11X1-FCFC-NFC7	5/13/2020	6/12/2020	24.36	-	-	-	-	24.36
Amazon Capital Services	11X1-FCFC-NJXP	5/13/2020	6/12/2020	30.98	-	-	-	-	30.98
Amazon Capital Services	137Y-KWF3-1W34	5/18/2020	6/17/2020	13.99	-	-	-	-	13.99
Amazon Capital Services	13JY-WL6X-33KH	5/13/2020	6/12/2020	93.91	-	-	-	-	93.91
Amazon Capital Services	13JY-WL6X-4H9M	5/13/2020	6/12/2020	31.18	-	-	-	-	31.18
Amazon Capital Services	13PM-39L4-3LTC	5/4/2020	6/3/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	141R-DQL4-3MDH	5/11/2020	6/10/2020	50.40	-	-	-	-	50.40
Amazon Capital Services	141R-DQL4-3RJX	5/11/2020	6/10/2020	17.94	-	-	-	-	17.94
Amazon Capital Services	1466-CDVM-17CT	5/4/2020	6/3/2020	44.08	-	-	-	-	44.08
Amazon Capital Services	1466-CDVM-1QHX	5/4/2020	6/3/2020	10.55	-	-	-	-	10.55
Amazon Capital Services	1466-CDVM-1QQD	5/4/2020	6/3/2020	40.22	-	-	-	-	40.22

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1466-CDVM-64DL	5/4/2020	6/3/2020	15.72	-	-	-	-	15.72
Amazon Capital Services	1466-CDVM-64QP	5/4/2020	6/3/2020	15.07	-	-	-	-	15.07
Amazon Capital Services	1466-CDVM-6R69	5/5/2020	6/4/2020	28.97	-	-	-	-	28.97
Amazon Capital Services	1466-CDVM-74DJ	5/5/2020	6/4/2020	34.67	-	-	-	-	34.67
Amazon Capital Services	1466-CDVM-76VD	5/5/2020	6/4/2020	19.92	-	-	-	-	19.92
Amazon Capital Services	1466-CDVM-7M1L	5/5/2020	6/4/2020	7.97	-	-	-	-	7.97
Amazon Capital Services	1466-CDVM-991V	5/5/2020	6/4/2020	17.74	-	-	-	-	17.74
Amazon Capital Services	1466-CDVM-99H1	5/5/2020	6/4/2020	41.02	-	-	-	-	41.02
Amazon Capital Services	1466-CDVM-9DXW	5/5/2020	6/4/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	1466-CDVM-9NWN	5/5/2020	6/4/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1466-CDVM-CHWR	5/5/2020	6/4/2020	59.90	-	-	-	-	59.90
Amazon Capital Services	1466-CDVM-CJKJ	5/5/2020	6/4/2020	19.47	-	-	-	-	19.47
Amazon Capital Services	1466-CDVM-CLP3	5/5/2020	6/4/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1466-CDVM-CMGN	5/5/2020	6/4/2020	2.12	-	-	-	-	2.12
Amazon Capital Services	1466-CDVM-CRYC	5/5/2020	6/4/2020	122.21	-	-	-	-	122.21
Amazon Capital Services	1477-HWL4-11XN	5/13/2020	6/12/2020	43.87	-	-	-	-	43.87
Amazon Capital Services	1477-HWL4-1MLT	5/13/2020	6/12/2020	65.15	-	-	-	-	65.15
Amazon Capital Services	1477-HWL4-3D7T	5/13/2020	6/12/2020	32.27	-	-	-	-	32.27
Amazon Capital Services	1477-HWL4-49J9	5/13/2020	6/12/2020	45.66	-	-	-	-	45.66
Amazon Capital Services	1477-HWL4-4CCM	5/13/2020	6/12/2020	65.48	-	-	-	-	65.48
Amazon Capital Services	14DT-HNMJ-X79Y	5/2/2020	6/1/2020	29.34	-	-	-	-	29.34
Amazon Capital Services	14DT-HNMJ-YRC9	5/2/2020	6/1/2020	24.99	-	-	-	-	24.99
Amazon Capital Services	14DT-HNMJ-YRD6	5/2/2020	6/1/2020	30.85	-	-	-	-	30.85
Amazon Capital Services	14DT-HNMJ-YRKP	5/2/2020	6/1/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	14GD-9G9H-14L3	5/13/2020	6/12/2020	24.66	-	-	-	-	24.66
Amazon Capital Services	14GD-9G9H-1FX3	5/13/2020	6/12/2020	31.08	-	-	-	-	31.08
Amazon Capital Services	14GD-9G9H-3F7K	5/13/2020	6/12/2020	28.29	-	-	-	-	28.29
Amazon Capital Services	14GD-9G9H-3G9G	5/13/2020	6/12/2020	42.27	-	-	-	-	42.27
Amazon Capital Services	14GD-9G9H-3L1N	5/13/2020	6/12/2020	60.01	-	-	-	-	60.01
Amazon Capital Services	14GD-9G9H-4DCD	5/13/2020	6/12/2020	8.25	-	-	-	-	8.25
Amazon Capital Services	14GD-9G9H-4GLM	5/13/2020	6/12/2020	8.38	-	-	-	-	8.38
Amazon Capital Services	14GD-9G9H-6XHC	5/13/2020	6/12/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	14WH-CR9Y-6Q33	5/18/2020	6/17/2020	32.23	-	-	-	-	32.23
Amazon Capital Services	14WH-CR9Y-934J	5/18/2020	6/17/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	14WH-CR9Y-941M	5/18/2020	6/17/2020	43.38	-	-	-	-	43.38

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	14WH-CR9Y-9P4V	5/18/2020	6/17/2020	18.80	-	-	-	-	18.80
Amazon Capital Services	14WH-CR9Y-DJ6T	5/18/2020	6/17/2020	15.11	-	-	-	-	15.11
Amazon Capital Services	14WH-CR9Y-DTF3	5/18/2020	6/17/2020	9.73	-	-	-	-	9.73
Amazon Capital Services	14WH-CR9Y-F6YF	5/18/2020	6/17/2020	44.75	-	-	-	-	44.75
Amazon Capital Services	14WH-CR9Y-FYP4	5/18/2020	6/17/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	14WH-CR9Y-GD6T	5/18/2020	6/17/2020	20.18	-	-	-	-	20.18
Amazon Capital Services	14WH-CR9Y-KCCD	5/19/2020	6/18/2020	45.42	-	-	-	-	45.42
Amazon Capital Services	14WH-CR9Y-MRVH	5/19/2020	6/18/2020	7.79	-	-	-	-	7.79
Amazon Capital Services	14WH-CR9Y-R31K	5/19/2020	6/18/2020	32.96	-	-	-	-	32.96
Amazon Capital Services	16Q6-PCVM-1V96	5/5/2020	6/4/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	16Q6-PCVM-3163	5/5/2020	6/4/2020	11.71	-	-	-	-	11.71
Amazon Capital Services	16Q6-PCVM-33FM	5/5/2020	6/4/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	16Q6-PCVM-374Y	5/5/2020	6/4/2020	9.68	-	-	-	-	9.68
Amazon Capital Services	16Q6-PCVM-67LV	5/5/2020	6/4/2020	54.85	-	-	-	-	54.85
Amazon Capital Services	16Q6-PCVM-7CRC	5/5/2020	6/4/2020	15.23	-	-	-	-	15.23
Amazon Capital Services	16Q6-PCVM-7DF4	5/5/2020	6/4/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	16Q6-PCVM-9TFK	5/5/2020	6/4/2020	63.83	-	-	-	-	63.83
Amazon Capital Services	16Q6-PCVM-CKJJ	5/5/2020	6/4/2020	17.36	-	-	-	-	17.36
Amazon Capital Services	16Q6-PCVM-CTCM	5/5/2020	6/4/2020	39.76	-	-	-	-	39.76
Amazon Capital Services	16Q6-PCVM-DDLG	5/5/2020	6/4/2020	5.62	-	-	-	-	5.62
Amazon Capital Services	16Q6-PCVM-FVNM	5/5/2020	6/4/2020	14.11	-	-	-	-	14.11
Amazon Capital Services	16Q6-PCVM-G13L	5/5/2020	6/4/2020	20.15	-	-	-	-	20.15
Amazon Capital Services	16Q6-PCVM-GQ7M	5/5/2020	6/4/2020	14.57	-	-	-	-	14.57
Amazon Capital Services	16Q6-PCVM-HQ4P	5/5/2020	6/4/2020	4.34	-	-	-	-	4.34
Amazon Capital Services	16Q6-PCVM-HVJT	5/6/2020	6/5/2020	28.24	-	-	-	-	28.24
Amazon Capital Services	16Q6-PCVM-J193	5/6/2020	6/5/2020	11.84	-	-	-	-	11.84
Amazon Capital Services	16Q6-PCVM-J1MC	5/6/2020	6/5/2020	5.86	-	-	-	-	5.86
Amazon Capital Services	16Q6-PCVM-JQ7H	5/6/2020	6/5/2020	35.16	-	-	-	-	35.16
Amazon Capital Services	16Q6-PCVM-KK7K	5/6/2020	6/5/2020	36.62	-	-	-	-	36.62
Amazon Capital Services	16Q6-PCVM-KX3F	5/6/2020	6/5/2020	13.98	-	-	-	-	13.98
Amazon Capital Services	16Q6-PCVM-L1YD	5/6/2020	6/5/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	16Q6-PCVM-L3YC	5/6/2020	6/5/2020	10.23	-	-	-	-	10.23
Amazon Capital Services	16Q6-PCVM-LR6C	5/6/2020	6/5/2020	9.02	-	-	-	-	9.02
Amazon Capital Services	16Q6-PCVM-N6X4	5/6/2020	6/5/2020	47.16	-	-	-	-	47.16
Amazon Capital Services	16RQ-PNHX-19WW	5/4/2020	6/3/2020	38.04	-	-	-	-	38.04

Mission Vista Academy**Accounts Payable Aging**

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	16RQ-PNHX-41R7	5/4/2020	6/3/2020	20.64	-	-	-	-	20.64
Amazon Capital Services	16RQ-PNHX-437F	5/4/2020	6/3/2020	20.46	-	-	-	-	20.46
Amazon Capital Services	16RQ-PNHX-6Y7F	5/5/2020	6/4/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	16RQ-PNHX-6Y9C	5/5/2020	6/4/2020	17.27	-	-	-	-	17.27
Amazon Capital Services	16RQ-PNHX-7LX6	5/5/2020	6/4/2020	38.84	-	-	-	-	38.84
Amazon Capital Services	16RQ-PNHX-7PRF	5/5/2020	6/4/2020	8.26	-	-	-	-	8.26
Amazon Capital Services	16RQ-PNHX-94HL	5/5/2020	6/4/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	16RQ-PNHX-9MLR	5/5/2020	6/4/2020	11.41	-	-	-	-	11.41
Amazon Capital Services	16RQ-PNHX-9Y3H	5/5/2020	6/4/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	16RQ-PNHX-CDFH	5/5/2020	6/4/2020	28.26	-	-	-	-	28.26
Amazon Capital Services	16VT-7JW9-1G6Y	5/5/2020	6/4/2020	57.08	-	-	-	-	57.08
Amazon Capital Services	16VT-7JW9-3GVH	5/5/2020	6/4/2020	47.07	-	-	-	-	47.07
Amazon Capital Services	16VT-7JW9-3MDF	5/5/2020	6/4/2020	23.96	-	-	-	-	23.96
Amazon Capital Services	16VT-7JW9-4P3P	5/5/2020	6/4/2020	26.73	-	-	-	-	26.73
Amazon Capital Services	16VT-7JW9-6L1T	5/5/2020	6/4/2020	12.95	-	-	-	-	12.95
Amazon Capital Services	16VT-7JW9-6QT1	5/5/2020	6/4/2020	63.41	-	-	-	-	63.41
Amazon Capital Services	16VT-7JW9-7VWN	5/5/2020	6/4/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	16VT-7JW9-977P	5/5/2020	6/4/2020	181.49	-	-	-	-	181.49
Amazon Capital Services	16VT-7JW9-CHHV	5/5/2020	6/4/2020	53.83	-	-	-	-	53.83
Amazon Capital Services	16VT-7JW9-CPGP	5/5/2020	6/4/2020	18.19	-	-	-	-	18.19
Amazon Capital Services	16VT-7JW9-CXGH	5/5/2020	6/4/2020	44.40	-	-	-	-	44.40
Amazon Capital Services	16VT-7JW9-CY6W	5/5/2020	6/4/2020	25.54	-	-	-	-	25.54
Amazon Capital Services	16VT-7JW9-DGGW	5/5/2020	6/4/2020	9.12	-	-	-	-	9.12
Amazon Capital Services	16VT-7JW9-G6KP	5/5/2020	6/4/2020	12.16	-	-	-	-	12.16
Amazon Capital Services	16VT-7JW9-G9VX	5/5/2020	6/4/2020	14.99	-	-	-	-	14.99
Amazon Capital Services	16VT-7JW9-GK71	5/5/2020	6/4/2020	23.47	-	-	-	-	23.47
Amazon Capital Services	16VT-7JW9-HLQR	5/5/2020	6/4/2020	7.85	-	-	-	-	7.85
Amazon Capital Services	16VT-7JW9-JX7H	5/6/2020	6/5/2020	51.98	-	-	-	-	51.98
Amazon Capital Services	16VT-7JW9-KW1P	5/6/2020	6/5/2020	24.69	-	-	-	-	24.69
Amazon Capital Services	16VT-7JW9-KW9C	5/6/2020	6/5/2020	21.53	-	-	-	-	21.53
Amazon Capital Services	16VT-7JW9-L79W	5/6/2020	6/5/2020	138.86	-	-	-	-	138.86
Amazon Capital Services	16VT-7JW9-LYYL	5/6/2020	6/5/2020	77.57	-	-	-	-	77.57
Amazon Capital Services	174L-CTM3-11P9	5/13/2020	6/12/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	174L-CTM3-1P7M	5/13/2020	6/12/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	174L-CTM3-1W9D	5/13/2020	6/12/2020	58.02	-	-	-	-	58.02

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	174L-CTM3-39JG	5/13/2020	6/12/2020	70.89	-	-	-	-	70.89
Amazon Capital Services	174L-CTM3-3KPN	5/13/2020	6/12/2020	48.92	-	-	-	-	48.92
Amazon Capital Services	174L-CTM3-43KF	5/13/2020	6/12/2020	21.99	-	-	-	-	21.99
Amazon Capital Services	174L-CTM3-43LC	5/13/2020	6/12/2020	23.34	-	-	-	-	23.34
Amazon Capital Services	174L-CTM3-43QX	5/13/2020	6/12/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	174L-CTM3-4GNR	5/13/2020	6/12/2020	10.91	-	-	-	-	10.91
Amazon Capital Services	176F-M36G-64MV	5/19/2020	6/18/2020	28.26	-	-	-	-	28.26
Amazon Capital Services	17CV-3HW1-1H6L	5/18/2020	6/17/2020	16.11	-	-	-	-	16.11
Amazon Capital Services	17CV-3HW1-3P69	5/18/2020	6/17/2020	25.75	-	-	-	-	25.75
Amazon Capital Services	17CV-3HW1-GRXV	5/18/2020	6/17/2020	76.09	-	-	-	-	76.09
Amazon Capital Services	17CV-3HW1-GT7F	5/18/2020	6/17/2020	20.46	-	-	-	-	20.46
Amazon Capital Services	17CV-3HW1-H1P1	5/18/2020	6/17/2020	7.49	-	-	-	-	7.49
Amazon Capital Services	17CV-3HW1-H719	5/18/2020	6/17/2020	77.75	-	-	-	-	77.75
Amazon Capital Services	17CV-3HW1-HWGR	5/18/2020	6/17/2020	24.47	-	-	-	-	24.47
Amazon Capital Services	17CV-3HW1-NNM4	5/19/2020	6/18/2020	29.95	-	-	-	-	29.95
Amazon Capital Services	17FY-FRWR-1CDH	5/11/2020	6/10/2020	29.21	-	-	-	-	29.21
Amazon Capital Services	17FY-FRWR-1G6N	5/11/2020	6/10/2020	25.84	-	-	-	-	25.84
Amazon Capital Services	17FY-FRWR-3LC6	5/11/2020	6/10/2020	8.07	-	-	-	-	8.07
Amazon Capital Services	17FY-FRWR-3NXP	5/11/2020	6/10/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	17FY-FRWR-44NQ	5/11/2020	6/10/2020	25.52	-	-	-	-	25.52
Amazon Capital Services	17FY-FRWR-4RFP	5/11/2020	6/10/2020	15.93	-	-	-	-	15.93
Amazon Capital Services	17FY-FRWR-6T43	5/12/2020	6/11/2020	9.74	-	-	-	-	9.74
Amazon Capital Services	17FY-FRWR-7MRT	5/12/2020	6/11/2020	11.84	-	-	-	-	11.84
Amazon Capital Services	17FY-FRWR-7WX7	5/12/2020	6/11/2020	7.76	-	-	-	-	7.76
Amazon Capital Services	17FY-FRWR-9T7Q	5/12/2020	6/11/2020	71.03	-	-	-	-	71.03
Amazon Capital Services	17FY-FRWR-CHQW	5/12/2020	6/11/2020	23.16	-	-	-	-	23.16
Amazon Capital Services	17FY-FRWR-FTNK	5/12/2020	6/11/2020	17.20	-	-	-	-	17.20
Amazon Capital Services	17FY-FRWR-JH3V	5/12/2020	6/11/2020	9.15	-	-	-	-	9.15
Amazon Capital Services	17FY-FRWR-JVN9	5/12/2020	6/11/2020	44.71	-	-	-	-	44.71
Amazon Capital Services	17FY-FRWR-KKT4	5/12/2020	6/11/2020	11.24	-	-	-	-	11.24
Amazon Capital Services	17FY-FRWR-KWGM	5/12/2020	6/11/2020	59.81	-	-	-	-	59.81
Amazon Capital Services	17PT-1QNH-RX3Q	5/16/2020	6/15/2020	28.22	-	-	-	-	28.22
Amazon Capital Services	17PT-1QNH-VGXD	5/16/2020	6/15/2020	23.65	-	-	-	-	23.65
Amazon Capital Services	17PT-1QNH-VHHD	5/16/2020	6/15/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	17PT-1QNH-WHY4	5/16/2020	6/15/2020	9.65	-	-	-	-	9.65

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	17WF-WKCL-1637	5/17/2020	6/16/2020	47.40	-	-	-	-	47.40
Amazon Capital Services	17WF-WKCL-17NX	5/17/2020	6/16/2020	10.10	-	-	-	-	10.10
Amazon Capital Services	17WF-WKCL-1RVX	5/17/2020	6/16/2020	27.70	-	-	-	-	27.70
Amazon Capital Services	17WF-WKCL-3G9K	5/17/2020	6/16/2020	13.46	-	-	-	-	13.46
Amazon Capital Services	17WF-WKCL-3P1N	5/17/2020	6/16/2020	6.36	-	-	-	-	6.36
Amazon Capital Services	17WF-WKCL-46TJ	5/17/2020	6/16/2020	17.24	-	-	-	-	17.24
Amazon Capital Services	17WF-WKCL-47QM	5/17/2020	6/16/2020	29.73	-	-	-	-	29.73
Amazon Capital Services	17WF-WKCL-4GJX	5/17/2020	6/16/2020	21.63	-	-	-	-	21.63
Amazon Capital Services	17WF-WKCL-7JVV	5/17/2020	6/16/2020	37.54	-	-	-	-	37.54
Amazon Capital Services	17WF-WKCL-F4C6	5/17/2020	6/16/2020	19.55	-	-	-	-	19.55
Amazon Capital Services	17WF-WKCL-FV9J	5/17/2020	6/16/2020	56.51	-	-	-	-	56.51
Amazon Capital Services	17WF-WKCL-GYWW	5/17/2020	6/16/2020	17.86	-	-	-	-	17.86
Amazon Capital Services	17WF-WKCL-JP9G	5/17/2020	6/16/2020	25.20	-	-	-	-	25.20
Amazon Capital Services	17WF-WKCL-MQDW	5/18/2020	6/17/2020	24.66	-	-	-	-	24.66
Amazon Capital Services	17WF-WKCL-MWCT	5/18/2020	6/17/2020	5.76	-	-	-	-	5.76
Amazon Capital Services	191J-Q6HR-49T7	5/9/2020	6/8/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	191J-Q6HR-9PGF	5/9/2020	6/8/2020	15.44	-	-	-	-	15.44
Amazon Capital Services	191J-Q6HR-9R3X	5/9/2020	6/8/2020	30.44	-	-	-	-	30.44
Amazon Capital Services	191J-Q6HR-C794	5/9/2020	6/8/2020	6.65	-	-	-	-	6.65
Amazon Capital Services	191J-Q6HR-D3NC	5/9/2020	6/8/2020	30.44	-	-	-	-	30.44
Amazon Capital Services	191J-Q6HR-DTNK	5/9/2020	6/8/2020	21.52	-	-	-	-	21.52
Amazon Capital Services	191J-Q6HR-FH6V	5/9/2020	6/8/2020	29.96	-	-	-	-	29.96
Amazon Capital Services	191J-Q6HR-H9WF	5/9/2020	6/8/2020	7.27	-	-	-	-	7.27
Amazon Capital Services	191J-Q6HR-HQQ7	5/9/2020	6/8/2020	17.71	-	-	-	-	17.71
Amazon Capital Services	191J-Q6HR-J6TK	5/9/2020	6/8/2020	3.25	-	-	-	-	3.25
Amazon Capital Services	191J-Q6HR-JRJM	5/9/2020	6/8/2020	19.56	-	-	-	-	19.56
Amazon Capital Services	191J-Q6HR-JTKH	5/9/2020	6/8/2020	25.50	-	-	-	-	25.50
Amazon Capital Services	191J-Q6HR-JTXM	5/9/2020	6/8/2020	20.01	-	-	-	-	20.01
Amazon Capital Services	191J-Q6HR-KJR6	5/9/2020	6/8/2020	35.55	-	-	-	-	35.55
Amazon Capital Services	191J-Q6HR-KJT3	5/9/2020	6/8/2020	7.50	-	-	-	-	7.50
Amazon Capital Services	191J-Q6HR-M7NK	5/10/2020	6/9/2020	13.66	-	-	-	-	13.66
Amazon Capital Services	191J-Q6HR-ML1H	5/10/2020	6/9/2020	19.44	-	-	-	-	19.44
Amazon Capital Services	191J-Q6HR-MR19	5/10/2020	6/9/2020	7.56	-	-	-	-	7.56
Amazon Capital Services	191J-Q6HR-MVWF	5/10/2020	6/9/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	191J-Q6HR-P74J	5/10/2020	6/9/2020	8.07	-	-	-	-	8.07

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	191J-Q6HR-PPTK	5/10/2020	6/9/2020	18.85	-	-	-	-	18.85
Amazon Capital Services	191J-Q6HR-PY7K	5/10/2020	6/9/2020	46.50	-	-	-	-	46.50
Amazon Capital Services	191J-Q6HR-QHGL	5/10/2020	6/9/2020	7.31	-	-	-	-	7.31
Amazon Capital Services	191J-Q6HR-QHM4	5/10/2020	6/9/2020	7.31	-	-	-	-	7.31
Amazon Capital Services	191J-Q6HR-QNJ7	5/10/2020	6/9/2020	38.56	-	-	-	-	38.56
Amazon Capital Services	191J-Q6HR-QWKT	5/10/2020	6/9/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	191J-Q6HR-R9HM	5/10/2020	6/9/2020	48.70	-	-	-	-	48.70
Amazon Capital Services	191J-Q6HR-TFVK	5/10/2020	6/9/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	191J-Q6HR-TL6R	5/10/2020	6/9/2020	13.37	-	-	-	-	13.37
Amazon Capital Services	191J-Q6HR-V9QT	5/10/2020	6/9/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	191J-Q6HR-WV96	5/10/2020	6/9/2020	20.13	-	-	-	-	20.13
Amazon Capital Services	191J-Q6HR-WXMC	5/10/2020	6/9/2020	116.43	-	-	-	-	116.43
Amazon Capital Services	191J-Q6HR-X914	5/10/2020	6/9/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	19G6-NHCD-1GRK	5/13/2020	6/12/2020	68.39	-	-	-	-	68.39
Amazon Capital Services	19G6-NHCD-1LNM	5/13/2020	6/12/2020	20.62	-	-	-	-	20.62
Amazon Capital Services	19G6-NHCD-1NT7	5/13/2020	6/12/2020	16.07	-	-	-	-	16.07
Amazon Capital Services	19G6-NHCD-39RM	5/13/2020	6/12/2020	75.48	-	-	-	-	75.48
Amazon Capital Services	19G6-NHCD-3NGY	5/13/2020	6/12/2020	35.87	-	-	-	-	35.87
Amazon Capital Services	19G6-NHCD-6DF9	5/13/2020	6/12/2020	21.52	-	-	-	-	21.52
Amazon Capital Services	19G6-NHCD-9VVJ	5/14/2020	6/13/2020	10.82	-	-	-	-	10.82
Amazon Capital Services	19G6-NHCD-9VWG	5/14/2020	6/13/2020	16.32	-	-	-	-	16.32
Amazon Capital Services	19G6-NHCD-C1PL	5/14/2020	6/13/2020	16.13	-	-	-	-	16.13
Amazon Capital Services	19G6-NHCD-C3JY	5/14/2020	6/13/2020	81.55	-	-	-	-	81.55
Amazon Capital Services	19G6-NHCD-C9F3	5/14/2020	6/13/2020	46.74	-	-	-	-	46.74
Amazon Capital Services	19G6-NHCD-CR34	5/14/2020	6/13/2020	6.38	-	-	-	-	6.38
Amazon Capital Services	19G6-NHCD-CR41	5/14/2020	6/13/2020	6.50	-	-	-	-	6.50
Amazon Capital Services	19G6-NHCD-F3JT	5/14/2020	6/13/2020	13.91	-	-	-	-	13.91
Amazon Capital Services	19G6-NHCD-G4C4	5/14/2020	6/13/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	19G6-NHCD-GJ43	5/14/2020	6/13/2020	27.96	-	-	-	-	27.96
Amazon Capital Services	19G6-NHCD-HJJ9	5/14/2020	6/13/2020	19.99	-	-	-	-	19.99
Amazon Capital Services	19G6-NHCD-JW99	5/14/2020	6/13/2020	48.47	-	-	-	-	48.47
Amazon Capital Services	19G6-NHCD-K4TP	5/14/2020	6/13/2020	32.42	-	-	-	-	32.42
Amazon Capital Services	19G6-NHCD-NGML	5/14/2020	6/13/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	19HG-P4TY-4DRL	5/6/2020	6/5/2020	170.09	-	-	-	-	170.09
Amazon Capital Services	19HG-P4TY-69TJ	5/6/2020	6/5/2020	29.04	-	-	-	-	29.04

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	19HG-P4TY-6NMJ	5/6/2020	6/5/2020	26.48	-	-	-	-	26.48
Amazon Capital Services	19HG-P4TY-944W	5/6/2020	6/5/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	19HG-P4TY-9611	5/6/2020	6/5/2020	11.94	-	-	-	-	11.94
Amazon Capital Services	19HG-P4TY-9QP3	5/6/2020	6/5/2020	23.83	-	-	-	-	23.83
Amazon Capital Services	19HG-P4TY-9QQY	5/6/2020	6/5/2020	16.77	-	-	-	-	16.77
Amazon Capital Services	19HG-P4TY-9QTT	5/6/2020	6/5/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	19HG-P4TY-C9NL	5/6/2020	6/5/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	19HG-P4TY-C9PJ	5/6/2020	6/5/2020	20.65	-	-	-	-	20.65
Amazon Capital Services	19HG-P4TY-CNFR	5/6/2020	6/5/2020	21.72	-	-	-	-	21.72
Amazon Capital Services	19HG-P4TY-D49J	5/6/2020	6/5/2020	102.90	-	-	-	-	102.90
Amazon Capital Services	19HG-P4TY-D4CG	5/6/2020	6/5/2020	102.90	-	-	-	-	102.90
Amazon Capital Services	19HG-P4TY-FG1K	5/6/2020	6/5/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	19HG-P4TY-FV13	5/6/2020	6/5/2020	31.42	-	-	-	-	31.42
Amazon Capital Services	19HG-P4TY-FW9M	5/6/2020	6/5/2020	14.89	-	-	-	-	14.89
Amazon Capital Services	19HG-P4TY-GNCP	5/6/2020	6/5/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	19HG-P4TY-H3VY	5/6/2020	6/5/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	19HG-P4TY-H94F	5/6/2020	6/5/2020	37.70	-	-	-	-	37.70
Amazon Capital Services	19HG-P4TY-HPRK	5/7/2020	6/6/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	19HG-P4TY-HYXW	5/7/2020	6/6/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	19HG-P4TY-J1XR	5/7/2020	6/6/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	19HG-P4TY-J7P4	5/7/2020	6/6/2020	7.26	-	-	-	-	7.26
Amazon Capital Services	19HG-P4TY-JNGC	5/7/2020	6/6/2020	42.38	-	-	-	-	42.38
Amazon Capital Services	19HG-P4TY-JRX1	5/7/2020	6/6/2020	117.36	-	-	-	-	117.36
Amazon Capital Services	19HG-P4TY-KFXD	5/7/2020	6/6/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	19HG-P4TY-KJLX	5/7/2020	6/6/2020	6.78	-	-	-	-	6.78
Amazon Capital Services	19HG-P4TY-L4GM	5/7/2020	6/6/2020	46.32	-	-	-	-	46.32
Amazon Capital Services	19HG-P4TY-LDQP	5/7/2020	6/6/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	19HG-P4TY-LLV7	5/7/2020	6/6/2020	26.69	-	-	-	-	26.69
Amazon Capital Services	19HG-P4TY-LMH1	5/7/2020	6/6/2020	9.77	-	-	-	-	9.77
Amazon Capital Services	19HG-P4TY-MW76	5/7/2020	6/6/2020	26.16	-	-	-	-	26.16
Amazon Capital Services	19M3-9MGK-1WFR	5/2/2020	6/1/2020	40.07	-	-	-	-	40.07
Amazon Capital Services	19M3-9MGK-33CP	5/2/2020	6/1/2020	44.53	-	-	-	-	44.53
Amazon Capital Services	19M3-9MGK-3XHJ	5/2/2020	6/1/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	19M3-9MGK-4MJN	5/2/2020	6/1/2020	25.44	-	-	-	-	25.44
Amazon Capital Services	19M3-9MGK-61CL	5/2/2020	6/1/2020	12.61	-	-	-	-	12.61

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	19M3-9MGK-6FPF	5/2/2020	6/1/2020	56.84	-	-	-	-	56.84
Amazon Capital Services	19M3-9MGK-6GWW	5/2/2020	6/1/2020	13.80	-	-	-	-	13.80
Amazon Capital Services	19M3-9MGK-7KFT	5/2/2020	6/1/2020	14.98	-	-	-	-	14.98
Amazon Capital Services	19M3-9MGK-7Q61	5/2/2020	6/1/2020	5.38	-	-	-	-	5.38
Amazon Capital Services	19M3-9MGK-7X13	5/2/2020	6/1/2020	27.50	-	-	-	-	27.50
Amazon Capital Services	19M3-9MGK-CCR1	5/3/2020	6/2/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	19M3-9MGK-CJWL	5/3/2020	6/2/2020	36.50	-	-	-	-	36.50
Amazon Capital Services	19M3-9MGK-CKGL	5/3/2020	6/2/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	19M3-9MGK-CRNR	5/3/2020	6/2/2020	45.57	-	-	-	-	45.57
Amazon Capital Services	19M3-9MGK-CTY3	5/3/2020	6/2/2020	17.23	-	-	-	-	17.23
Amazon Capital Services	19M3-9MGK-D1T4	5/3/2020	6/2/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	19M3-9MGK-D3HV	5/3/2020	6/2/2020	77.51	-	-	-	-	77.51
Amazon Capital Services	19M3-9MGK-DWW3	5/3/2020	6/2/2020	27.68	-	-	-	-	27.68
Amazon Capital Services	19M3-9MGK-F6C1	5/3/2020	6/2/2020	27.66	-	-	-	-	27.66
Amazon Capital Services	19M3-9MGK-F7XM	5/3/2020	6/2/2020	20.65	-	-	-	-	20.65
Amazon Capital Services	19M3-9MGK-FV3Q	5/3/2020	6/2/2020	40.54	-	-	-	-	40.54
Amazon Capital Services	19M3-9MGK-FVXX	5/3/2020	6/2/2020	34.45	-	-	-	-	34.45
Amazon Capital Services	19M3-9MGK-GKMV	5/3/2020	6/2/2020	4.84	-	-	-	-	4.84
Amazon Capital Services	19M3-9MGK-GRRC	5/3/2020	6/2/2020	11.41	-	-	-	-	11.41
Amazon Capital Services	19M3-9MGK-GRXX	5/3/2020	6/2/2020	184.10	-	-	-	-	184.10
Amazon Capital Services	19M3-9MGK-HWJP	5/3/2020	6/2/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	19M3-9MGK-J4FN	5/3/2020	6/2/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	19M3-9MGK-JHNP	5/3/2020	6/2/2020	12.70	-	-	-	-	12.70
Amazon Capital Services	19M3-9MGK-KC6R	5/3/2020	6/2/2020	9.72	-	-	-	-	9.72
Amazon Capital Services	19M3-9MGK-KP1M	5/3/2020	6/2/2020	47.06	-	-	-	-	47.06
Amazon Capital Services	19M3-9MGK-LPHP	5/3/2020	6/2/2020	80.46	-	-	-	-	80.46
Amazon Capital Services	19M3-9MGK-M9PK	5/3/2020	6/2/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	19M3-9MGK-MH3M	5/3/2020	6/2/2020	46.32	-	-	-	-	46.32
Amazon Capital Services	19M3-9MGK-RV3V	5/4/2020	6/3/2020	38.75	-	-	-	-	38.75
Amazon Capital Services	19NY-7Q7Y-1NVW	5/5/2020	6/4/2020	53.15	-	-	-	-	53.15
Amazon Capital Services	19NY-7Q7Y-394R	5/5/2020	6/4/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	19NY-7Q7Y-3QVQ	5/5/2020	6/4/2020	43.48	-	-	-	-	43.48
Amazon Capital Services	19NY-7Q7Y-6MQX	5/5/2020	6/4/2020	146.50	-	-	-	-	146.50
Amazon Capital Services	19NY-7Q7Y-6QL6	5/5/2020	6/4/2020	31.54	-	-	-	-	31.54
Amazon Capital Services	19NY-7Q7Y-7MJG	5/5/2020	6/4/2020	12.76	-	-	-	-	12.76

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	19NY-7Q7Y-9HWM	5/5/2020	6/4/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	19NY-7Q7Y-CWF7	5/5/2020	6/4/2020	7.49	-	-	-	-	7.49
Amazon Capital Services	19NY-7Q7Y-D73G	5/5/2020	6/4/2020	16.12	-	-	-	-	16.12
Amazon Capital Services	19NY-7Q7Y-DG44	5/5/2020	6/4/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	19NY-7Q7Y-DJJC	5/5/2020	6/4/2020	43.33	-	-	-	-	43.33
Amazon Capital Services	19NY-7Q7Y-DLJ7	5/5/2020	6/4/2020	15.20	-	-	-	-	15.20
Amazon Capital Services	19NY-7Q7Y-DLMW	5/5/2020	6/4/2020	6.08	-	-	-	-	6.08
Amazon Capital Services	19NY-7Q7Y-DXXV	5/5/2020	6/4/2020	33.21	-	-	-	-	33.21
Amazon Capital Services	19NY-7Q7Y-G763	5/5/2020	6/4/2020	33.64	-	-	-	-	33.64
Amazon Capital Services	19NY-7Q7Y-G7QV	5/5/2020	6/4/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	19NY-7Q7Y-G7RR	5/5/2020	6/4/2020	12.60	-	-	-	-	12.60
Amazon Capital Services	19NY-7Q7Y-GCL4	5/5/2020	6/4/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	19NY-7Q7Y-GMTC	5/5/2020	6/4/2020	26.62	-	-	-	-	26.62
Amazon Capital Services	19NY-7Q7Y-GQR9	5/5/2020	6/4/2020	145.79	-	-	-	-	145.79
Amazon Capital Services	19NY-7Q7Y-JKYV	5/6/2020	6/5/2020	12.72	-	-	-	-	12.72
Amazon Capital Services	19NY-7Q7Y-JQND	5/6/2020	6/5/2020	20.02	-	-	-	-	20.02
Amazon Capital Services	19NY-7Q7Y-JYGM	5/6/2020	6/5/2020	28.26	-	-	-	-	28.26
Amazon Capital Services	19NY-7Q7Y-KNWR	5/6/2020	6/5/2020	19.92	-	-	-	-	19.92
Amazon Capital Services	19NY-7Q7Y-KQMC	5/6/2020	6/5/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	19NY-7Q7Y-L7CH	5/6/2020	6/5/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	19NY-7Q7Y-M1FF	5/6/2020	6/5/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	19NY-7Q7Y-MTDN	5/6/2020	6/5/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	19NY-7Q7Y-MTL4	5/6/2020	6/5/2020	24.77	-	-	-	-	24.77
Amazon Capital Services	19NY-7Q7Y-N17M	5/6/2020	6/5/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	19XX-M3GW-11PR	5/12/2020	6/11/2020	31.24	-	-	-	-	31.24
Amazon Capital Services	19XX-M3GW-64T7	5/12/2020	6/11/2020	73.44	-	-	-	-	73.44
Amazon Capital Services	19XX-M3GW-6WTG	5/12/2020	6/11/2020	19.92	-	-	-	-	19.92
Amazon Capital Services	19XX-M3GW-7NNW	5/12/2020	6/11/2020	111.30	-	-	-	-	111.30
Amazon Capital Services	19XX-M3GW-99YL	5/12/2020	6/11/2020	94.65	-	-	-	-	94.65
Amazon Capital Services	19XX-M3GW-CF46	5/12/2020	6/11/2020	22.22	-	-	-	-	22.22
Amazon Capital Services	19XX-M3GW-CMMV	5/12/2020	6/11/2020	16.33	-	-	-	-	16.33
Amazon Capital Services	19XX-M3GW-D43G	5/12/2020	6/11/2020	11.48	-	-	-	-	11.48
Amazon Capital Services	19XX-M3GW-DKY4	5/12/2020	6/11/2020	32.22	-	-	-	-	32.22
Amazon Capital Services	19XX-M3GW-FCHG	5/12/2020	6/11/2020	5.37	-	-	-	-	5.37
Amazon Capital Services	19XX-M3GW-FNMN	5/12/2020	6/11/2020	5.38	-	-	-	-	5.38

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	19XX-M3GW-FP7J	5/12/2020	6/11/2020	14.56	-	-	-	-	14.56
Amazon Capital Services	19XX-M3GW-FPD9	5/12/2020	6/11/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	19XX-M3GW-GW4F	5/12/2020	6/11/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	19XX-M3GW-H3DP	5/12/2020	6/11/2020	7.58	-	-	-	-	7.58
Amazon Capital Services	19XX-M3GW-JHD9	5/12/2020	6/11/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	19XX-M3GW-JY9V	5/12/2020	6/11/2020	6.30	-	-	-	-	6.30
Amazon Capital Services	19XX-M3GW-KVM3	5/13/2020	6/12/2020	27.26	-	-	-	-	27.26
Amazon Capital Services	19XX-M3GW-KWQR	5/13/2020	6/12/2020	26.07	-	-	-	-	26.07
Amazon Capital Services	19XX-M3GW-L66N	5/13/2020	6/12/2020	37.40	-	-	-	-	37.40
Amazon Capital Services	19XX-M3GW-MJP4	5/13/2020	6/12/2020	42.24	-	-	-	-	42.24
Amazon Capital Services	19XX-M3GW-NCKL	5/13/2020	6/12/2020	45.48	-	-	-	-	45.48
Amazon Capital Services	19XX-M3GW-NQL1	5/13/2020	6/12/2020	76.44	-	-	-	-	76.44
Amazon Capital Services	1CFG-C7LR-13Y7	5/10/2020	6/9/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1CFG-C7LR-33QM	5/11/2020	6/10/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1CFG-C7LR-3VHH	5/11/2020	6/10/2020	12.89	-	-	-	-	12.89
Amazon Capital Services	1CFG-C7LR-47V6	5/11/2020	6/10/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1CFG-C7LR-4D1Q	5/11/2020	6/10/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1CFG-C7LR-7HTT	5/11/2020	6/10/2020	64.00	-	-	-	-	64.00
Amazon Capital Services	1CH1-CT31-DCNH	5/18/2020	6/17/2020	32.26	-	-	-	-	32.26
Amazon Capital Services	1CH1-CT31-FTPQ	5/18/2020	6/17/2020	18.72	-	-	-	-	18.72
Amazon Capital Services	1CH1-CT31-GDKJ	5/18/2020	6/17/2020	16.14	-	-	-	-	16.14
Amazon Capital Services	1CH1-CT31-GXW4	5/18/2020	6/17/2020	59.98	-	-	-	-	59.98
Amazon Capital Services	1CH1-CT31-K3MC	5/19/2020	6/18/2020	7.50	-	-	-	-	7.50
Amazon Capital Services	1CH1-CT31-K3Q1	5/19/2020	6/18/2020	63.16	-	-	-	-	63.16
Amazon Capital Services	1CH1-CT31-L11H	5/19/2020	6/18/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1CN6-CL4K-41TV	5/11/2020	6/10/2020	7.06	-	-	-	-	7.06
Amazon Capital Services	1CN6-CL4K-43JK	5/11/2020	6/10/2020	11.99	-	-	-	-	11.99
Amazon Capital Services	1CN6-CL4K-4HFG	5/11/2020	6/10/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1CN6-CL4K-4YTW	5/11/2020	6/10/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	1CN6-CL4K-64N1	5/11/2020	6/10/2020	10.31	-	-	-	-	10.31
Amazon Capital Services	1CN6-CL4K-69JC	5/11/2020	6/10/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	1CN6-CL4K-6FNR	5/11/2020	6/10/2020	9.46	-	-	-	-	9.46
Amazon Capital Services	1CN6-CL4K-6MT7	5/11/2020	6/10/2020	32.30	-	-	-	-	32.30
Amazon Capital Services	1CN6-CL4K-6V3J	5/11/2020	6/10/2020	63.25	-	-	-	-	63.25
Amazon Capital Services	1CN6-CL4K-79MW	5/11/2020	6/10/2020	14.82	-	-	-	-	14.82

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1CN6-CL4K-7RWR	5/11/2020	6/10/2020	42.30	-	-	-	-	42.30
Amazon Capital Services	1CN6-CL4K-7TP6	5/11/2020	6/10/2020	29.77	-	-	-	-	29.77
Amazon Capital Services	1D34-Y6KJ-1LN6	5/15/2020	6/14/2020	21.17	-	-	-	-	21.17
Amazon Capital Services	1D34-Y6KJ-7MVF	5/15/2020	6/14/2020	51.74	-	-	-	-	51.74
Amazon Capital Services	1D34-Y6KJ-N1PD	5/16/2020	6/15/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1D34-Y6KJ-RW79	5/16/2020	6/15/2020	8.87	-	-	-	-	8.87
Amazon Capital Services	1D34-Y6KJ-RWXP	5/16/2020	6/15/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1D34-Y6KJ-RYKH	5/16/2020	6/15/2020	35.39	-	-	-	-	35.39
Amazon Capital Services	1D34-Y6KJ-T77V	5/16/2020	6/15/2020	9.70	-	-	-	-	9.70
Amazon Capital Services	1D34-Y6KJ-XL6D	5/16/2020	6/15/2020	118.54	-	-	-	-	118.54
Amazon Capital Services	1D34-Y6KJ-XYWF	5/17/2020	6/16/2020	34.91	-	-	-	-	34.91
Amazon Capital Services	1D96-R461-1FG9	5/4/2020	6/3/2020	114.18	-	-	-	-	114.18
Amazon Capital Services	1D96-R461-1HH3	5/4/2020	6/3/2020	45.44	-	-	-	-	45.44
Amazon Capital Services	1D96-R461-1HKV	5/4/2020	6/3/2020	19.92	-	-	-	-	19.92
Amazon Capital Services	1DG4-G37X-1RRL	5/13/2020	6/12/2020	16.63	-	-	-	-	16.63
Amazon Capital Services	1DG4-G37X-3CHP	5/13/2020	6/12/2020	11.03	-	-	-	-	11.03
Amazon Capital Services	1DG4-G37X-4KDM	5/13/2020	6/12/2020	9.35	-	-	-	-	9.35
Amazon Capital Services	1DG4-G37X-4M4X	5/13/2020	6/12/2020	25.90	-	-	-	-	25.90
Amazon Capital Services	1DG4-G37X-69RV	5/13/2020	6/12/2020	79.50	-	-	-	-	79.50
Amazon Capital Services	1DG4-G37X-69WM	5/13/2020	6/12/2020	37.79	-	-	-	-	37.79
Amazon Capital Services	1DGP-YHKR-1K4J	5/6/2020	6/5/2020	23.03	-	-	-	-	23.03
Amazon Capital Services	1DGP-YHKR-1YDM	5/6/2020	6/5/2020	74.10	-	-	-	-	74.10
Amazon Capital Services	1DGP-YHKR-3H4J	5/6/2020	6/5/2020	20.70	-	-	-	-	20.70
Amazon Capital Services	1DGP-YHKR-4LKG	5/6/2020	6/5/2020	74.34	-	-	-	-	74.34
Amazon Capital Services	1DGP-YHKR-7MCQ	5/6/2020	6/5/2020	19.06	-	-	-	-	19.06
Amazon Capital Services	1DGP-YHKR-7X4Q	5/6/2020	6/5/2020	14.12	-	-	-	-	14.12
Amazon Capital Services	1DGP-YHKR-7YJX	5/6/2020	6/5/2020	20.01	-	-	-	-	20.01
Amazon Capital Services	1DGP-YHKR-C3KL	5/6/2020	6/5/2020	25.12	-	-	-	-	25.12
Amazon Capital Services	1DGP-YHKR-C46D	5/6/2020	6/5/2020	12.28	-	-	-	-	12.28
Amazon Capital Services	1DGP-YHKR-CGPW	5/6/2020	6/5/2020	106.35	-	-	-	-	106.35
Amazon Capital Services	1DGP-YHKR-CRF9	5/6/2020	6/5/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	1DGP-YHKR-DRXX	5/6/2020	6/5/2020	6.04	-	-	-	-	6.04
Amazon Capital Services	1DGP-YHKR-DXKM	5/6/2020	6/5/2020	13.34	-	-	-	-	13.34
Amazon Capital Services	1DGP-YHKR-G4GL	5/6/2020	6/5/2020	20.61	-	-	-	-	20.61
Amazon Capital Services	1DGP-YHKR-G4QV	5/6/2020	6/5/2020	5.34	-	-	-	-	5.34

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1DGP-YHKR-G6L6	5/6/2020	6/5/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1DGP-YHKR-G7JD	5/6/2020	6/5/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1DGP-YHKR-GJ9K	5/6/2020	6/5/2020	8.65	-	-	-	-	8.65
Amazon Capital Services	1DGP-YHKR-GKRF	5/6/2020	6/5/2020	49.86	-	-	-	-	49.86
Amazon Capital Services	1DGP-YHKR-GMPH	5/6/2020	6/5/2020	46.74	-	-	-	-	46.74
Amazon Capital Services	1DGP-YHKR-HD11	5/6/2020	6/5/2020	18.27	-	-	-	-	18.27
Amazon Capital Services	1DGP-YHKR-J1VK	5/7/2020	6/6/2020	17.85	-	-	-	-	17.85
Amazon Capital Services	1DGP-YHKR-JRMC	5/7/2020	6/6/2020	54.33	-	-	-	-	54.33
Amazon Capital Services	1DGP-YHKR-JXHJ	5/7/2020	6/6/2020	39.44	-	-	-	-	39.44
Amazon Capital Services	1DGP-YHKR-KL79	5/7/2020	6/6/2020	20.42	-	-	-	-	20.42
Amazon Capital Services	1DGP-YHKR-KXCP	5/7/2020	6/6/2020	21.52	-	-	-	-	21.52
Amazon Capital Services	1DGP-YHKR-KYY7	5/7/2020	6/6/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	1DGP-YHKR-L1VD	5/7/2020	6/6/2020	129.19	-	-	-	-	129.19
Amazon Capital Services	1DGP-YHKR-LD4L	5/7/2020	6/6/2020	15.91	-	-	-	-	15.91
Amazon Capital Services	1DGP-YHKR-MPHH	5/7/2020	6/6/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1DGP-YHKR-MPJF	5/7/2020	6/6/2020	10.10	-	-	-	-	10.10
Amazon Capital Services	1DGP-YHKR-N1W3	5/7/2020	6/6/2020	21.70	-	-	-	-	21.70
Amazon Capital Services	1DL4-14QQ-4FHX	5/19/2020	6/18/2020	16.90	-	-	-	-	16.90
Amazon Capital Services	1DL4-14QQ-J6YC	5/20/2020	6/19/2020	13.03	-	-	-	-	13.03
Amazon Capital Services	1DM6-KQLD-1JML	5/6/2020	6/5/2020	11.81	-	-	-	-	11.81
Amazon Capital Services	1DM6-KQLD-393V	5/6/2020	6/5/2020	12.55	-	-	-	-	12.55
Amazon Capital Services	1DM6-KQLD-3FPH	5/6/2020	6/5/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	1DM6-KQLD-4T37	5/6/2020	6/5/2020	14.87	-	-	-	-	14.87
Amazon Capital Services	1DM6-KQLD-4XTK	5/6/2020	6/5/2020	57.55	-	-	-	-	57.55
Amazon Capital Services	1DM6-KQLD-6H96	5/6/2020	6/5/2020	31.91	-	-	-	-	31.91
Amazon Capital Services	1DM6-KQLD-6LGP	5/6/2020	6/5/2020	6.65	-	-	-	-	6.65
Amazon Capital Services	1DM6-KQLD-7T31	5/6/2020	6/5/2020	11.17	-	-	-	-	11.17
Amazon Capital Services	1DM6-KQLD-9TCK	5/6/2020	6/5/2020	9.99	-	-	-	-	9.99
Amazon Capital Services	1DM6-KQLD-C4WV	5/6/2020	6/5/2020	16.21	-	-	-	-	16.21
Amazon Capital Services	1DM6-KQLD-CX9G	5/6/2020	6/5/2020	9.55	-	-	-	-	9.55
Amazon Capital Services	1DM6-KQLD-CY9F	5/6/2020	6/5/2020	14.40	-	-	-	-	14.40
Amazon Capital Services	1DM6-KQLD-CYYT	5/6/2020	6/5/2020	8.68	-	-	-	-	8.68
Amazon Capital Services	1DM6-KQLD-D9M9	5/6/2020	6/5/2020	8.91	-	-	-	-	8.91
Amazon Capital Services	1DM6-KQLD-DD71	5/6/2020	6/5/2020	30.88	-	-	-	-	30.88
Amazon Capital Services	1DM6-KQLD-DDM6	5/6/2020	6/5/2020	9.20	-	-	-	-	9.20

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1DM6-KQLD-DX4L	5/6/2020	6/5/2020	15.77	-	-	-	-	15.77
Amazon Capital Services	1DM6-KQLD-F4VR	5/6/2020	6/5/2020	20.33	-	-	-	-	20.33
Amazon Capital Services	1DM6-KQLD-F7FQ	5/6/2020	6/5/2020	34.22	-	-	-	-	34.22
Amazon Capital Services	1DM6-KQLD-FFM1	5/6/2020	6/5/2020	11.94	-	-	-	-	11.94
Amazon Capital Services	1DM6-KQLD-FXLK	5/6/2020	6/5/2020	6.20	-	-	-	-	6.20
Amazon Capital Services	1DM6-KQLD-GG7R	5/6/2020	6/5/2020	19.79	-	-	-	-	19.79
Amazon Capital Services	1DM6-KQLD-HNR9	5/6/2020	6/5/2020	54.36	-	-	-	-	54.36
Amazon Capital Services	1DM6-KQLD-HQR6	5/6/2020	6/5/2020	4.34	-	-	-	-	4.34
Amazon Capital Services	1DM6-KQLD-JJKT	5/6/2020	6/5/2020	16.13	-	-	-	-	16.13
Amazon Capital Services	1DM6-KQLD-LQ73	5/7/2020	6/6/2020	10.34	-	-	-	-	10.34
Amazon Capital Services	1DM6-KQLD-LXY9	5/7/2020	6/6/2020	19.13	-	-	-	-	19.13
Amazon Capital Services	1DM6-KQLD-MDQC	5/7/2020	6/6/2020	7.56	-	-	-	-	7.56
Amazon Capital Services	1DM6-KQLD-MHJP	5/7/2020	6/6/2020	10.32	-	-	-	-	10.32
Amazon Capital Services	1DM6-KQLD-MLRX	5/7/2020	6/6/2020	45.76	-	-	-	-	45.76
Amazon Capital Services	1DQK-XPNL-161C	5/13/2020	6/12/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1DQK-XPNL-1LKT	5/13/2020	6/12/2020	13.56	-	-	-	-	13.56
Amazon Capital Services	1DQK-XPNL-3MPF	5/13/2020	6/12/2020	84.96	-	-	-	-	84.96
Amazon Capital Services	1DQK-XPNL-3YWL	5/13/2020	6/12/2020	12.96	-	-	-	-	12.96
Amazon Capital Services	1DQK-XPNL-4R93	5/13/2020	6/12/2020	18.48	-	-	-	-	18.48
Amazon Capital Services	1DQK-XPNL-4TP3	5/13/2020	6/12/2020	12.29	-	-	-	-	12.29
Amazon Capital Services	1DQK-XPNL-6QDV	5/13/2020	6/12/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1DQK-XPNL-6WPW	5/13/2020	6/12/2020	63.09	-	-	-	-	63.09
Amazon Capital Services	1DQK-XPNL-73CK	5/13/2020	6/12/2020	7.86	-	-	-	-	7.86
Amazon Capital Services	1F1P-3QVJ-6F93	5/7/2020	6/6/2020	6.93	-	-	-	-	6.93
Amazon Capital Services	1F1P-3QVJ-7TYY	5/7/2020	6/6/2020	47.94	-	-	-	-	47.94
Amazon Capital Services	1F1P-3QVJ-CGNW	5/7/2020	6/6/2020	80.40	-	-	-	-	80.40
Amazon Capital Services	1F1P-3QVJ-GLXW	5/7/2020	6/6/2020	163.11	-	-	-	-	163.11
Amazon Capital Services	1F1P-3QVJ-GQTY	5/7/2020	6/6/2020	22.47	-	-	-	-	22.47
Amazon Capital Services	1F1P-3QVJ-Q6KH	5/8/2020	6/7/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1F1P-3QVJ-R69Y	5/8/2020	6/7/2020	19.00	-	-	-	-	19.00
Amazon Capital Services	1F1P-3QVJ-X76R	5/8/2020	6/7/2020	27.18	-	-	-	-	27.18
Amazon Capital Services	1F1P-3QVJ-XT73	5/8/2020	6/7/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1FD3-7PYD-1DHP	5/13/2020	6/12/2020	46.72	-	-	-	-	46.72
Amazon Capital Services	1FD3-7PYD-1FCY	5/13/2020	6/12/2020	27.20	-	-	-	-	27.20
Amazon Capital Services	1FD3-7PYD-1KL7	5/13/2020	6/12/2020	16.50	-	-	-	-	16.50

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1FD3-7PYD-1KVM	5/13/2020	6/12/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1FD3-7PYD-3X6L	5/13/2020	6/12/2020	15.20	-	-	-	-	15.20
Amazon Capital Services	1FD3-7PYD-4DPY	5/13/2020	6/12/2020	14.84	-	-	-	-	14.84
Amazon Capital Services	1FD3-7PYD-64LF	5/13/2020	6/12/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1FD3-7PYD-69CV	5/13/2020	6/12/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1FD3-7PYD-6P6N	5/13/2020	6/12/2020	67.41	-	-	-	-	67.41
Amazon Capital Services	1FD3-7PYD-6TF4	5/13/2020	6/12/2020	13.47	-	-	-	-	13.47
Amazon Capital Services	1FK3-LWW1-4LWD	5/13/2020	6/12/2020	37.41	-	-	-	-	37.41
Amazon Capital Services	1FK3-LWW1-4MDJ	5/13/2020	6/12/2020	54.36	-	-	-	-	54.36
Amazon Capital Services	1FK3-LWW1-6K6T	5/13/2020	6/12/2020	12.33	-	-	-	-	12.33
Amazon Capital Services	1FK3-LWW1-9QR6	5/14/2020	6/13/2020	149.79	-	-	-	-	149.79
Amazon Capital Services	1FK3-LWW1-D6DK	5/14/2020	6/13/2020	32.91	-	-	-	-	32.91
Amazon Capital Services	1FK3-LWW1-DL1P	5/14/2020	6/13/2020	52.37	-	-	-	-	52.37
Amazon Capital Services	1FK3-LWW1-FRXK	5/14/2020	6/13/2020	12.55	-	-	-	-	12.55
Amazon Capital Services	1FK3-LWW1-G74Q	5/14/2020	6/13/2020	212.76	-	-	-	-	212.76
Amazon Capital Services	1FK3-LWW1-H4NM	5/14/2020	6/13/2020	138.88	-	-	-	-	138.88
Amazon Capital Services	1FK3-LWW1-LHXG	5/14/2020	6/13/2020	28.07	-	-	-	-	28.07
Amazon Capital Services	1FK3-LWW1-LJL4	5/14/2020	6/13/2020	33.93	-	-	-	-	33.93
Amazon Capital Services	1FK3-LWW1-LPTG	5/14/2020	6/13/2020	45.38	-	-	-	-	45.38
Amazon Capital Services	1FK3-LWW1-M1D1	5/14/2020	6/13/2020	55.64	-	-	-	-	55.64
Amazon Capital Services	1G6T-TX33-4LQR	5/9/2020	6/8/2020	62.26	-	-	-	-	62.26
Amazon Capital Services	1G6T-TX33-4MNW	5/9/2020	6/8/2020	11.71	-	-	-	-	11.71
Amazon Capital Services	1G6T-TX33-6QY1	5/9/2020	6/8/2020	58.56	-	-	-	-	58.56
Amazon Capital Services	1G6T-TX33-CWYM	5/9/2020	6/8/2020	36.61	-	-	-	-	36.61
Amazon Capital Services	1G6T-TX33-DMD7	5/9/2020	6/8/2020	20.70	-	-	-	-	20.70
Amazon Capital Services	1G6T-TX33-DYFQ	5/9/2020	6/8/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	1G6T-TX33-GR67	5/9/2020	6/8/2020	58.94	-	-	-	-	58.94
Amazon Capital Services	1G6T-TX33-GRM9	5/9/2020	6/8/2020	68.95	-	-	-	-	68.95
Amazon Capital Services	1G6T-TX33-HY16	5/9/2020	6/8/2020	12.82	-	-	-	-	12.82
Amazon Capital Services	1G6T-TX33-JX9P	5/9/2020	6/8/2020	22.22	-	-	-	-	22.22
Amazon Capital Services	1G6T-TX33-JXDK	5/9/2020	6/8/2020	103.57	-	-	-	-	103.57
Amazon Capital Services	1G6T-TX33-L3ML	5/10/2020	6/9/2020	19.16	-	-	-	-	19.16
Amazon Capital Services	1G6T-TX33-M3HV	5/10/2020	6/9/2020	8.60	-	-	-	-	8.60
Amazon Capital Services	1G6T-TX33-M7XP	5/10/2020	6/9/2020	41.30	-	-	-	-	41.30
Amazon Capital Services	1G6T-TX33-MCDW	5/10/2020	6/9/2020	39.32	-	-	-	-	39.32

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1G6T-TX33-MMCN	5/10/2020	6/9/2020	19.58	-	-	-	-	19.58
Amazon Capital Services	1G6T-TX33-N3LJ	5/10/2020	6/9/2020	26.94	-	-	-	-	26.94
Amazon Capital Services	1G6T-TX33-N4WR	5/10/2020	6/9/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1G6T-TX33-N6DX	5/10/2020	6/9/2020	15.44	-	-	-	-	15.44
Amazon Capital Services	1G6T-TX33-N73G	5/10/2020	6/9/2020	4.29	-	-	-	-	4.29
Amazon Capital Services	1G6T-TX33-N7VR	5/10/2020	6/9/2020	17.23	-	-	-	-	17.23
Amazon Capital Services	1G6T-TX33-PC7Y	5/10/2020	6/9/2020	47.38	-	-	-	-	47.38
Amazon Capital Services	1G6T-TX33-PJ6V	5/10/2020	6/9/2020	64.97	-	-	-	-	64.97
Amazon Capital Services	1G6T-TX33-PYJP	5/10/2020	6/9/2020	43.44	-	-	-	-	43.44
Amazon Capital Services	1G6T-TX33-Q4HL	5/10/2020	6/9/2020	59.73	-	-	-	-	59.73
Amazon Capital Services	1G6T-TX33-Q4YH	5/10/2020	6/9/2020	23.53	-	-	-	-	23.53
Amazon Capital Services	1G6T-TX33-R1CW	5/10/2020	6/9/2020	9.70	-	-	-	-	9.70
Amazon Capital Services	1G6T-TX33-T4PV	5/10/2020	6/9/2020	12.42	-	-	-	-	12.42
Amazon Capital Services	1G6T-TX33-V93X	5/10/2020	6/9/2020	54.48	-	-	-	-	54.48
Amazon Capital Services	1G6T-TX33-VNP9	5/10/2020	6/9/2020	65.20	-	-	-	-	65.20
Amazon Capital Services	1G6T-TX33-WFYV	5/10/2020	6/9/2020	17.03	-	-	-	-	17.03
Amazon Capital Services	1G6T-TX33-XP3D	5/10/2020	6/9/2020	11.84	-	-	-	-	11.84
Amazon Capital Services	1G6T-TX33-XQXJ	5/10/2020	6/9/2020	30.28	-	-	-	-	30.28
Amazon Capital Services	1G7K-HVVN-4JNW	5/16/2020	6/15/2020	37.68	-	-	-	-	37.68
Amazon Capital Services	1G7K-HVVN-4YVY	5/16/2020	6/15/2020	29.67	-	-	-	-	29.67
Amazon Capital Services	1G7K-HVVN-69JH	5/16/2020	6/15/2020	46.24	-	-	-	-	46.24
Amazon Capital Services	1G7K-HVVN-7CYC	5/16/2020	6/15/2020	25.20	-	-	-	-	25.20
Amazon Capital Services	1G7K-HVVN-91XK	5/16/2020	6/15/2020	44.15	-	-	-	-	44.15
Amazon Capital Services	1G7K-HVVN-9LKT	5/16/2020	6/15/2020	8.58	-	-	-	-	8.58
Amazon Capital Services	1G7K-HVVN-D3XD	5/17/2020	6/16/2020	12.92	-	-	-	-	12.92
Amazon Capital Services	1G7K-HVVN-FNKJ	5/17/2020	6/16/2020	54.89	-	-	-	-	54.89
Amazon Capital Services	1G7K-HVVN-FRDT	5/17/2020	6/16/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1G7K-HVVN-JQHF	5/17/2020	6/16/2020	37.47	-	-	-	-	37.47
Amazon Capital Services	1G7K-HVVN-KFCX	5/17/2020	6/16/2020	10.23	-	-	-	-	10.23
Amazon Capital Services	1G7K-HVVN-KNWF	5/17/2020	6/16/2020	82.91	-	-	-	-	82.91
Amazon Capital Services	1G7K-HVVN-LFRT	5/17/2020	6/16/2020	5.42	-	-	-	-	5.42
Amazon Capital Services	1G7K-HVVN-LYLM	5/17/2020	6/16/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	1G7K-HVVN-MKK3	5/17/2020	6/16/2020	57.56	-	-	-	-	57.56
Amazon Capital Services	1G7K-HVVN-MLMV	5/17/2020	6/16/2020	64.41	-	-	-	-	64.41
Amazon Capital Services	1G7K-HVVN-NW7D	5/17/2020	6/16/2020	43.55	-	-	-	-	43.55

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1G7K-HVVN-PXXN	5/17/2020	6/16/2020	29.58	-	-	-	-	29.58
Amazon Capital Services	1G7K-HVVN-Q3KC	5/17/2020	6/16/2020	20.61	-	-	-	-	20.61
Amazon Capital Services	1GH7-3KX3-33MT	5/2/2020	6/1/2020	14.08	-	-	-	-	14.08
Amazon Capital Services	1GH7-3KX3-3L77	5/2/2020	6/1/2020	37.98	-	-	-	-	37.98
Amazon Capital Services	1GH7-3KX3-47T7	5/2/2020	6/1/2020	14.14	-	-	-	-	14.14
Amazon Capital Services	1GH7-3KX3-71RC	5/2/2020	6/1/2020	9.23	-	-	-	-	9.23
Amazon Capital Services	1GH7-3KX3-7KCT	5/2/2020	6/1/2020	45.98	-	-	-	-	45.98
Amazon Capital Services	1GH7-3KX3-93F1	5/2/2020	6/1/2020	54.93	-	-	-	-	54.93
Amazon Capital Services	1GH7-3KX3-97R1	5/2/2020	6/1/2020	38.02	-	-	-	-	38.02
Amazon Capital Services	1GH7-3KX3-C1LK	5/3/2020	6/2/2020	18.48	-	-	-	-	18.48
Amazon Capital Services	1GH7-3KX3-CVT7	5/3/2020	6/2/2020	18.27	-	-	-	-	18.27
Amazon Capital Services	1GH7-3KX3-CYQ9	5/3/2020	6/2/2020	21.63	-	-	-	-	21.63
Amazon Capital Services	1GH7-3KX3-D7QX	5/3/2020	6/2/2020	38.84	-	-	-	-	38.84
Amazon Capital Services	1GH7-3KX3-D7RV	5/3/2020	6/2/2020	19.56	-	-	-	-	19.56
Amazon Capital Services	1GH7-3KX3-D93C	5/3/2020	6/2/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1GH7-3KX3-D9PY	5/3/2020	6/2/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1GH7-3KX3-DDQT	5/3/2020	6/2/2020	45.07	-	-	-	-	45.07
Amazon Capital Services	1GH7-3KX3-DKJ6	5/3/2020	6/2/2020	17.22	-	-	-	-	17.22
Amazon Capital Services	1GH7-3KX3-DRYV	5/3/2020	6/2/2020	22.51	-	-	-	-	22.51
Amazon Capital Services	1GH7-3KX3-FN6M	5/3/2020	6/2/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	1GH7-3KX3-GFCL	5/3/2020	6/2/2020	87.00	-	-	-	-	87.00
Amazon Capital Services	1GH7-3KX3-GFDJ	5/3/2020	6/2/2020	76.08	-	-	-	-	76.08
Amazon Capital Services	1GH7-3KX3-GFMV	5/3/2020	6/2/2020	10.04	-	-	-	-	10.04
Amazon Capital Services	1GH7-3KX3-GVYM	5/3/2020	6/2/2020	7.50	-	-	-	-	7.50
Amazon Capital Services	1GH7-3KX3-GW4F	5/3/2020	6/2/2020	31.58	-	-	-	-	31.58
Amazon Capital Services	1GH7-3KX3-GWKJ	5/3/2020	6/2/2020	15.20	-	-	-	-	15.20
Amazon Capital Services	1GH7-3KX3-HY1F	5/3/2020	6/2/2020	16.11	-	-	-	-	16.11
Amazon Capital Services	1GH7-3KX3-J4Y7	5/3/2020	6/2/2020	47.04	-	-	-	-	47.04
Amazon Capital Services	1GH7-3KX3-JMHT	5/3/2020	6/2/2020	27.17	-	-	-	-	27.17
Amazon Capital Services	1GH7-3KX3-JQJM	5/3/2020	6/2/2020	20.10	-	-	-	-	20.10
Amazon Capital Services	1GH7-3KX3-JVN4	5/3/2020	6/2/2020	52.18	-	-	-	-	52.18
Amazon Capital Services	1GH7-3KX3-K1NT	5/3/2020	6/2/2020	40.92	-	-	-	-	40.92
Amazon Capital Services	1GH7-3KX3-K36T	5/3/2020	6/2/2020	10.64	-	-	-	-	10.64
Amazon Capital Services	1GH7-3KX3-K3PP	5/3/2020	6/2/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1GH7-3KX3-KDT7	5/3/2020	6/2/2020	16.63	-	-	-	-	16.63

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1GH7-3KX3-KTN1	5/3/2020	6/2/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1GH7-3KX3-L1J4	5/3/2020	6/2/2020	19.80	-	-	-	-	19.80
Amazon Capital Services	1GH7-3KX3-LLLF	5/3/2020	6/2/2020	8.39	-	-	-	-	8.39
Amazon Capital Services	1GH7-3KX3-LR1C	5/3/2020	6/2/2020	19.53	-	-	-	-	19.53
Amazon Capital Services	1GH7-3KX3-LTJD	5/3/2020	6/2/2020	9.92	-	-	-	-	9.92
Amazon Capital Services	1GH7-3KX3-MW9N	5/3/2020	6/2/2020	46.32	-	-	-	-	46.32
Amazon Capital Services	1GH7-3KX3-NRWD	5/3/2020	6/2/2020	86.18	-	-	-	-	86.18
Amazon Capital Services	1GH7-3KX3-PTQK	5/4/2020	6/3/2020	119.61	-	-	-	-	119.61
Amazon Capital Services	1GH7-3KX3-TCL6	5/4/2020	6/3/2020	29.34	-	-	-	-	29.34
Amazon Capital Services	1GH7-3KX3-TJNR	5/4/2020	6/3/2020	22.77	-	-	-	-	22.77
Amazon Capital Services	1GH7-3KX3-TXGV	5/4/2020	6/3/2020	21.75	-	-	-	-	21.75
Amazon Capital Services	1GH7-3KX3-VM9H	5/4/2020	6/3/2020	9.22	-	-	-	-	9.22
Amazon Capital Services	1GRD-MPYR-63RG	5/4/2020	6/3/2020	23.36	-	-	-	-	23.36
Amazon Capital Services	1GRD-MPYR-7KGN	5/5/2020	6/4/2020	6.89	-	-	-	-	6.89
Amazon Capital Services	1GRD-MPYR-7L1F	5/5/2020	6/4/2020	42.40	-	-	-	-	42.40
Amazon Capital Services	1GRD-MPYR-7L3C	5/5/2020	6/4/2020	25.83	-	-	-	-	25.83
Amazon Capital Services	1GRD-MPYR-7NQ7	5/5/2020	6/4/2020	93.48	-	-	-	-	93.48
Amazon Capital Services	1GRD-MPYR-9FTV	5/5/2020	6/4/2020	4.58	-	-	-	-	4.58
Amazon Capital Services	1GRD-MPYR-9GDV	5/5/2020	6/4/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1GRD-MPYR-D7RX	5/5/2020	6/4/2020	32.59	-	-	-	-	32.59
Amazon Capital Services	1GRD-MPYR-DLX9	5/5/2020	6/4/2020	16.09	-	-	-	-	16.09
Amazon Capital Services	1GRV-1WDQ-37KT	5/11/2020	6/10/2020	75.98	-	-	-	-	75.98
Amazon Capital Services	1GRV-1WDQ-491Q	5/11/2020	6/10/2020	10.72	-	-	-	-	10.72
Amazon Capital Services	1GRV-1WDQ-493N	5/11/2020	6/10/2020	24.95	-	-	-	-	24.95
Amazon Capital Services	1GTP-JMN3-11GR	5/6/2020	6/5/2020	19.76	-	-	-	-	19.76
Amazon Capital Services	1GTP-JMN3-1RWY	5/6/2020	6/5/2020	13.99	-	-	-	-	13.99
Amazon Capital Services	1GTP-JMN3-4KF7	5/6/2020	6/5/2020	11.83	-	-	-	-	11.83
Amazon Capital Services	1GTP-JMN3-6C11	5/6/2020	6/5/2020	7.47	-	-	-	-	7.47
Amazon Capital Services	1GTP-JMN3-9FLN	5/6/2020	6/5/2020	23.28	-	-	-	-	23.28
Amazon Capital Services	1GTP-JMN3-9G6J	5/6/2020	6/5/2020	9.17	-	-	-	-	9.17
Amazon Capital Services	1GTP-JMN3-9NN7	5/6/2020	6/5/2020	40.93	-	-	-	-	40.93
Amazon Capital Services	1GTP-JMN3-9Q1G	5/6/2020	6/5/2020	21.86	-	-	-	-	21.86
Amazon Capital Services	1GTP-JMN3-9WYC	5/6/2020	6/5/2020	46.18	-	-	-	-	46.18
Amazon Capital Services	1GTP-JMN3-C4J1	5/6/2020	6/5/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	1GTP-JMN3-C97J	5/6/2020	6/5/2020	33.39	-	-	-	-	33.39

Mission Vista Academy**Accounts Payable Aging**

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1GTP-JMN3-DHVT	5/6/2020	6/5/2020	11.80	-	-	-	-	11.80
Amazon Capital Services	1GTP-JMN3-DJKH	5/6/2020	6/5/2020	27.55	-	-	-	-	27.55
Amazon Capital Services	1GTP-JMN3-GHVN	5/6/2020	6/5/2020	31.34	-	-	-	-	31.34
Amazon Capital Services	1GTP-JMN3-GPK3	5/6/2020	6/5/2020	67.37	-	-	-	-	67.37
Amazon Capital Services	1GTP-JMN3-J3XP	5/7/2020	6/6/2020	27.60	-	-	-	-	27.60
Amazon Capital Services	1GTP-JMN3-JRMN	5/7/2020	6/6/2020	172.07	-	-	-	-	172.07
Amazon Capital Services	1GTP-JMN3-K79W	5/7/2020	6/6/2020	3.76	-	-	-	-	3.76
Amazon Capital Services	1GTP-JMN3-KRLM	5/7/2020	6/6/2020	6.38	-	-	-	-	6.38
Amazon Capital Services	1GTP-JMN3-L97V	5/7/2020	6/6/2020	18.30	-	-	-	-	18.30
Amazon Capital Services	1GTP-JMN3-LRT1	5/7/2020	6/6/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	1GTP-JMN3-LTJP	5/7/2020	6/6/2020	43.47	-	-	-	-	43.47
Amazon Capital Services	1GTP-JMN3-MDMT	5/7/2020	6/6/2020	4.20	-	-	-	-	4.20
Amazon Capital Services	1GTP-JMN3-MR6D	5/7/2020	6/6/2020	24.72	-	-	-	-	24.72
Amazon Capital Services	1H11-HMTQ-4HVL	5/9/2020	6/8/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1H11-HMTQ-6Y1N	5/9/2020	6/8/2020	2.73	-	-	-	-	2.73
Amazon Capital Services	1H11-HMTQ-7CTN	5/9/2020	6/8/2020	19.24	-	-	-	-	19.24
Amazon Capital Services	1H11-HMTQ-9WJN	5/9/2020	6/8/2020	15.20	-	-	-	-	15.20
Amazon Capital Services	1H11-HMTQ-CJKV	5/9/2020	6/8/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	1H11-HMTQ-CK3R	5/9/2020	6/8/2020	52.74	-	-	-	-	52.74
Amazon Capital Services	1H11-HMTQ-D3NX	5/9/2020	6/8/2020	28.07	-	-	-	-	28.07
Amazon Capital Services	1H11-HMTQ-DC4V	5/9/2020	6/8/2020	54.66	-	-	-	-	54.66
Amazon Capital Services	1H11-HMTQ-F9RH	5/9/2020	6/8/2020	18.48	-	-	-	-	18.48
Amazon Capital Services	1H11-HMTQ-GKQ6	5/9/2020	6/8/2020	31.52	-	-	-	-	31.52
Amazon Capital Services	1H11-HMTQ-GTL7	5/9/2020	6/8/2020	111.24	-	-	-	-	111.24
Amazon Capital Services	1H11-HMTQ-GXHF	5/9/2020	6/8/2020	15.72	-	-	-	-	15.72
Amazon Capital Services	1H11-HMTQ-HGFI	5/9/2020	6/8/2020	27.19	-	-	-	-	27.19
Amazon Capital Services	1H11-HMTQ-HGGW	5/9/2020	6/8/2020	17.42	-	-	-	-	17.42
Amazon Capital Services	1H11-HMTQ-HGNF	5/9/2020	6/8/2020	97.37	-	-	-	-	97.37
Amazon Capital Services	1H11-HMTQ-HM1H	5/9/2020	6/8/2020	29.04	-	-	-	-	29.04
Amazon Capital Services	1H11-HMTQ-J39J	5/9/2020	6/8/2020	36.83	-	-	-	-	36.83
Amazon Capital Services	1H11-HMTQ-JDPC	5/9/2020	6/8/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1H11-HMTQ-K9VW	5/9/2020	6/8/2020	17.92	-	-	-	-	17.92
Amazon Capital Services	1H11-HMTQ-KMWH	5/9/2020	6/8/2020	7.32	-	-	-	-	7.32
Amazon Capital Services	1H11-HMTQ-KN9R	5/9/2020	6/8/2020	27.38	-	-	-	-	27.38
Amazon Capital Services	1H11-HMTQ-L76D	5/10/2020	6/9/2020	20.35	-	-	-	-	20.35

Mission Vista Academy**Accounts Payable Aging**

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1H11-HMTQ-MCRV	5/10/2020	6/9/2020	7.38	-	-	-	-	7.38
Amazon Capital Services	1H11-HMTQ-MJ17	5/10/2020	6/9/2020	152.13	-	-	-	-	152.13
Amazon Capital Services	1H11-HMTQ-MLVG	5/10/2020	6/9/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	1H11-HMTQ-MRH3	5/10/2020	6/9/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1H11-HMTQ-MVLP	5/10/2020	6/9/2020	15.44	-	-	-	-	15.44
Amazon Capital Services	1H11-HMTQ-MX9D	5/10/2020	6/9/2020	7.49	-	-	-	-	7.49
Amazon Capital Services	1H11-HMTQ-MYD4	5/10/2020	6/9/2020	4.29	-	-	-	-	4.29
Amazon Capital Services	1H11-HMTQ-NCCT	5/10/2020	6/9/2020	10.74	-	-	-	-	10.74
Amazon Capital Services	1H11-HMTQ-NPH3	5/10/2020	6/9/2020	15.16	-	-	-	-	15.16
Amazon Capital Services	1H11-HMTQ-QCMX	5/10/2020	6/9/2020	17.54	-	-	-	-	17.54
Amazon Capital Services	1H11-HMTQ-QD14	5/10/2020	6/9/2020	41.86	-	-	-	-	41.86
Amazon Capital Services	1H11-HMTQ-QTFX	5/10/2020	6/9/2020	26.09	-	-	-	-	26.09
Amazon Capital Services	1H11-HMTQ-TH7J	5/10/2020	6/9/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	1H11-HMTQ-VFLP	5/10/2020	6/9/2020	65.20	-	-	-	-	65.20
Amazon Capital Services	1H11-HMTQ-VFRC	5/10/2020	6/9/2020	82.88	-	-	-	-	82.88
Amazon Capital Services	1H11-HMTQ-VHR7	5/10/2020	6/9/2020	37.66	-	-	-	-	37.66
Amazon Capital Services	1H11-HMTQ-VXGJ	5/10/2020	6/9/2020	22.08	-	-	-	-	22.08
Amazon Capital Services	1H11-HMTQ-WMLF	5/10/2020	6/9/2020	6.41	-	-	-	-	6.41
Amazon Capital Services	1H11-HMTQ-WRRR	5/10/2020	6/9/2020	12.81	-	-	-	-	12.81
Amazon Capital Services	1H11-HMTQ-X7F6	5/10/2020	6/9/2020	6.02	-	-	-	-	6.02
Amazon Capital Services	1H11-HMTQ-XGWT	5/10/2020	6/9/2020	63.75	-	-	-	-	63.75
Amazon Capital Services	1H7V-9GVM-1R1M	5/4/2020	6/3/2020	4.32	-	-	-	-	4.32
Amazon Capital Services	1H7V-9GVM-3TN7	5/4/2020	6/3/2020	8.10	-	-	-	-	8.10
Amazon Capital Services	1H7W-YFKY-1H9C	5/13/2020	6/12/2020	5.16	-	-	-	-	5.16
Amazon Capital Services	1HCQ-WY7H-6FFN	5/11/2020	6/10/2020	44.86	-	-	-	-	44.86
Amazon Capital Services	1HCQ-WY7H-FPKK	5/11/2020	6/10/2020	12.77	-	-	-	-	12.77
Amazon Capital Services	1HCQ-WY7H-G47Q	5/11/2020	6/10/2020	29.05	-	-	-	-	29.05
Amazon Capital Services	1HCQ-WY7H-L9KK	5/12/2020	6/11/2020	40.92	-	-	-	-	40.92
Amazon Capital Services	1HCQ-WY7H-LNFJ	5/12/2020	6/11/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1HCQ-WY7H-LNHD	5/12/2020	6/11/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1HCQ-WY7H-MVW3	5/12/2020	6/11/2020	18.20	-	-	-	-	18.20
Amazon Capital Services	1HHM-MRG7-3XN1	5/12/2020	6/11/2020	9.73	-	-	-	-	9.73
Amazon Capital Services	1HHM-MRG7-6P1G	5/12/2020	6/11/2020	9.86	-	-	-	-	9.86
Amazon Capital Services	1HHM-MRG7-9DMG	5/12/2020	6/11/2020	9.68	-	-	-	-	9.68
Amazon Capital Services	1HHM-MRG7-9MM4	5/12/2020	6/11/2020	9.78	-	-	-	-	9.78

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HHM-MRG7-DJVL	5/12/2020	6/11/2020	57.41	-	-	-	-	57.41
Amazon Capital Services	1HHM-MRG7-F3WT	5/12/2020	6/11/2020	34.45	-	-	-	-	34.45
Amazon Capital Services	1HHM-MRG7-GVWX	5/12/2020	6/11/2020	12.92	-	-	-	-	12.92
Amazon Capital Services	1HHM-MRG7-HH3Y	5/12/2020	6/11/2020	4.15	-	-	-	-	4.15
Amazon Capital Services	1HHM-MRG7-HHK1	5/12/2020	6/11/2020	6.35	-	-	-	-	6.35
Amazon Capital Services	1HHM-MRG7-HLDF	5/12/2020	6/11/2020	63.97	-	-	-	-	63.97
Amazon Capital Services	1HHM-MRG7-HQQD	5/12/2020	6/11/2020	22.78	-	-	-	-	22.78
Amazon Capital Services	1HHM-MRG7-J3QW	5/12/2020	6/11/2020	19.15	-	-	-	-	19.15
Amazon Capital Services	1HHM-MRG7-J941	5/12/2020	6/11/2020	45.12	-	-	-	-	45.12
Amazon Capital Services	1HHM-MRG7-JK7L	5/12/2020	6/11/2020	13.95	-	-	-	-	13.95
Amazon Capital Services	1HHM-MRG7-L4PQ	5/13/2020	6/12/2020	27.83	-	-	-	-	27.83
Amazon Capital Services	1HHM-MRG7-LQN7	5/13/2020	6/12/2020	16.12	-	-	-	-	16.12
Amazon Capital Services	1HHM-MRG7-M66Q	5/13/2020	6/12/2020	10.78	-	-	-	-	10.78
Amazon Capital Services	1HHM-MRG7-MYMX	5/13/2020	6/12/2020	49.36	-	-	-	-	49.36
Amazon Capital Services	1HHM-MRG7-N6QH	5/13/2020	6/12/2020	38.01	-	-	-	-	38.01
Amazon Capital Services	1HHM-MRG7-NPN3	5/13/2020	6/12/2020	91.29	-	-	-	-	91.29
Amazon Capital Services	1HHM-MRG7-P7NJ	5/13/2020	6/12/2020	28.00	-	-	-	-	28.00
Amazon Capital Services	1HHM-MRG7-PG1L	5/13/2020	6/12/2020	13.87	-	-	-	-	13.87
Amazon Capital Services	1HJJ-DWQV-439V	5/2/2020	6/1/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	1HJJ-DWQV-6LC7	5/2/2020	6/1/2020	40.90	-	-	-	-	40.90
Amazon Capital Services	1HJJ-DWQV-7QGP	5/2/2020	6/1/2020	31.22	-	-	-	-	31.22
Amazon Capital Services	1HJJ-DWQV-93LW	5/2/2020	6/1/2020	30.41	-	-	-	-	30.41
Amazon Capital Services	1HJJ-DWQV-9PDT	5/3/2020	6/2/2020	19.79	-	-	-	-	19.79
Amazon Capital Services	1HJJ-DWQV-9VVK	5/3/2020	6/2/2020	7.49	-	-	-	-	7.49
Amazon Capital Services	1HJJ-DWQV-C1KX	5/3/2020	6/2/2020	67.60	-	-	-	-	67.60
Amazon Capital Services	1HJJ-DWQV-CMYH	5/3/2020	6/2/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	1HJJ-DWQV-CRHG	5/3/2020	6/2/2020	14.34	-	-	-	-	14.34
Amazon Capital Services	1HJJ-DWQV-CYTG	5/3/2020	6/2/2020	5.44	-	-	-	-	5.44
Amazon Capital Services	1HJJ-DWQV-DYH4	5/3/2020	6/2/2020	43.49	-	-	-	-	43.49
Amazon Capital Services	1HJJ-DWQV-F9FX	5/3/2020	6/2/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1HJJ-DWQV-FX6N	5/3/2020	6/2/2020	34.01	-	-	-	-	34.01
Amazon Capital Services	1HJJ-DWQV-G697	5/3/2020	6/2/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	1HJJ-DWQV-G6C4	5/3/2020	6/2/2020	14.67	-	-	-	-	14.67
Amazon Capital Services	1HJJ-DWQV-G6D1	5/3/2020	6/2/2020	41.96	-	-	-	-	41.96
Amazon Capital Services	1HJJ-DWQV-GPLX	5/3/2020	6/2/2020	11.88	-	-	-	-	11.88

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HJJ-DWQV-HWKQ	5/3/2020	6/2/2020	46.19	-	-	-	-	46.19
Amazon Capital Services	1HJJ-DWQV-J971	5/3/2020	6/2/2020	13.57	-	-	-	-	13.57
Amazon Capital Services	1HJJ-DWQV-JGY9	5/3/2020	6/2/2020	16.26	-	-	-	-	16.26

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HJJ-DWQV-JW6H	5/3/2020	6/2/2020	27.18	-	-	-	-	27.18
Amazon Capital Services	1HJJ-DWQV-P1QN	5/3/2020	6/2/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1HJJ-DWQV-RKXL	5/4/2020	6/3/2020	9.77	-	-	-	-	9.77
Amazon Capital Services	1HJJ-DWQV-TXMQ	5/4/2020	6/3/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	1HPN-CYG7-1R93	5/4/2020	6/3/2020	19.34	-	-	-	-	19.34
Amazon Capital Services	1HPN-CYG7-1VVP	5/4/2020	6/3/2020	15.05	-	-	-	-	15.05
Amazon Capital Services	1HPN-CYG7-34NR	5/4/2020	6/3/2020	17.98	-	-	-	-	17.98
Amazon Capital Services	1HPN-CYG7-4V19	5/4/2020	6/3/2020	2.16	-	-	-	-	2.16
Amazon Capital Services	1HPN-CYG7-64PK	5/4/2020	6/3/2020	52.61	-	-	-	-	52.61
Amazon Capital Services	1HPN-W7P1-1FJ1	5/5/2020	6/4/2020	37.61	-	-	-	-	37.61
Amazon Capital Services	1HPN-W7P1-1M9C	5/5/2020	6/4/2020	10.61	-	-	-	-	10.61
Amazon Capital Services	1HPN-W7P1-1XKD	5/5/2020	6/4/2020	79.74	-	-	-	-	79.74
Amazon Capital Services	1HPN-W7P1-3RTT	5/5/2020	6/4/2020	38.91	-	-	-	-	38.91
Amazon Capital Services	1HPN-W7P1-464T	5/5/2020	6/4/2020	19.51	-	-	-	-	19.51
Amazon Capital Services	1HPN-W7P1-6RQT	5/5/2020	6/4/2020	64.47	-	-	-	-	64.47
Amazon Capital Services	1HPN-W7P1-9NVK	5/5/2020	6/4/2020	12.71	-	-	-	-	12.71
Amazon Capital Services	1HPN-W7P1-CNVH	5/5/2020	6/4/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	1HPN-W7P1-CTQK	5/5/2020	6/4/2020	64.64	-	-	-	-	64.64
Amazon Capital Services	1HPN-W7P1-CV3V	5/5/2020	6/4/2020	47.85	-	-	-	-	47.85
Amazon Capital Services	1HPN-W7P1-DQKX	5/5/2020	6/4/2020	39.75	-	-	-	-	39.75
Amazon Capital Services	1HPN-W7P1-FCTQ	5/5/2020	6/4/2020	8.67	-	-	-	-	8.67
Amazon Capital Services	1HPN-W7P1-GM3V	5/5/2020	6/4/2020	16.25	-	-	-	-	16.25
Amazon Capital Services	1HPN-W7P1-GW6G	5/5/2020	6/4/2020	19.35	-	-	-	-	19.35
Amazon Capital Services	1HPN-W7P1-GWVX	5/5/2020	6/4/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1HPN-W7P1-GYP7	5/5/2020	6/4/2020	11.84	-	-	-	-	11.84
Amazon Capital Services	1HPN-W7P1-HLPK	5/5/2020	6/4/2020	7.75	-	-	-	-	7.75
Amazon Capital Services	1HPN-W7P1-HXTW	5/5/2020	6/4/2020	10.31	-	-	-	-	10.31
Amazon Capital Services	1HPN-W7P1-J9XC	5/6/2020	6/5/2020	6.20	-	-	-	-	6.20
Amazon Capital Services	1HPN-W7P1-K9TG	5/6/2020	6/5/2020	91.76	-	-	-	-	91.76
Amazon Capital Services	1HPN-W7P1-KWL9	5/6/2020	6/5/2020	19.46	-	-	-	-	19.46
Amazon Capital Services	1HPN-W7P1-MFXV	5/6/2020	6/5/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	1HRD-VXDC-1JYW	5/17/2020	6/16/2020	43.57	-	-	-	-	43.57
Amazon Capital Services	1HRD-VXDC-1WP3	5/17/2020	6/16/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1HRD-VXDC-1X73	5/17/2020	6/16/2020	6.44	-	-	-	-	6.44
Amazon Capital Services	1HRD-VXDC-1XGN	5/17/2020	6/16/2020	7.60	-	-	-	-	7.60

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HRD-VXDC-1Y64	5/17/2020	6/16/2020	42.99	-	-	-	-	42.99
Amazon Capital Services	1HRD-VXDC-4LTY	5/17/2020	6/16/2020	9.67	-	-	-	-	9.67
Amazon Capital Services	1HRD-VXDC-6YQN	5/17/2020	6/16/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	1HRD-VXDC-7YW9	5/17/2020	6/16/2020	27.48	-	-	-	-	27.48
Amazon Capital Services	1HRD-VXDC-9V6T	5/17/2020	6/16/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1HRD-VXDC-CDC1	5/17/2020	6/16/2020	123.56	-	-	-	-	123.56
Amazon Capital Services	1HRD-VXDC-CXH3	5/17/2020	6/16/2020	44.73	-	-	-	-	44.73
Amazon Capital Services	1HRD-VXDC-H9L6	5/17/2020	6/16/2020	10.74	-	-	-	-	10.74
Amazon Capital Services	1HRD-VXDC-H9M3	5/17/2020	6/16/2020	14.08	-	-	-	-	14.08
Amazon Capital Services	1HRD-VXDC-H9NY	5/17/2020	6/16/2020	6.50	-	-	-	-	6.50
Amazon Capital Services	1HRD-VXDC-HPQF	5/17/2020	6/16/2020	9.67	-	-	-	-	9.67
Amazon Capital Services	1HRD-VXDC-KPFX	5/18/2020	6/17/2020	24.89	-	-	-	-	24.89
Amazon Capital Services	1HRD-VXDC-NCQD	5/18/2020	6/17/2020	20.70	-	-	-	-	20.70
Amazon Capital Services	1HRD-VXDC-PGHQ	5/18/2020	6/17/2020	39.86	-	-	-	-	39.86
Amazon Capital Services	1HRP-HHY6-1FR7	5/18/2020	6/17/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1HRP-HHY6-737F	5/18/2020	6/17/2020	6.82	-	-	-	-	6.82
Amazon Capital Services	1HRP-HHY6-7VPK	5/18/2020	6/17/2020	37.70	-	-	-	-	37.70
Amazon Capital Services	1HRP-HHY6-CFK7	5/18/2020	6/17/2020	42.70	-	-	-	-	42.70
Amazon Capital Services	1HRP-HHY6-DY1K	5/18/2020	6/17/2020	15.98	-	-	-	-	15.98
Amazon Capital Services	1HRP-HHY6-GDY3	5/18/2020	6/17/2020	18.46	-	-	-	-	18.46
Amazon Capital Services	1HRP-HHY6-HK1Q	5/18/2020	6/17/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1HRP-HHY6-KD9D	5/19/2020	6/18/2020	13.20	-	-	-	-	13.20
Amazon Capital Services	1HRP-HHY6-KMXL	5/19/2020	6/18/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1HRP-HHY6-L6QF	5/19/2020	6/18/2020	51.64	-	-	-	-	51.64
Amazon Capital Services	1HRP-HHY6-Q46C	5/19/2020	6/18/2020	104.40	-	-	-	-	104.40
Amazon Capital Services	1HX7-YTG7-1FHQ	5/11/2020	6/10/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	1HX7-YTG7-33QD	5/11/2020	6/10/2020	43.54	-	-	-	-	43.54
Amazon Capital Services	1HX7-YTG7-4JRK	5/11/2020	6/10/2020	45.46	-	-	-	-	45.46
Amazon Capital Services	1HX7-YTG7-7RV4	5/11/2020	6/10/2020	18.31	-	-	-	-	18.31
Amazon Capital Services	1HX7-YTG7-FNYN	5/11/2020	6/10/2020	6.47	-	-	-	-	6.47
Amazon Capital Services	1HX7-YTG7-H1H9	5/11/2020	6/10/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1HX7-YTG7-KWKX	5/12/2020	6/11/2020	25.84	-	-	-	-	25.84
Amazon Capital Services	1HX7-YTG7-LMWG	5/12/2020	6/11/2020	61.49	-	-	-	-	61.49
Amazon Capital Services	1J4H-KP41-1H7F	5/12/2020	6/11/2020	22.72	-	-	-	-	22.72
Amazon Capital Services	1J4H-KP41-3CXW	5/12/2020	6/11/2020	16.26	-	-	-	-	16.26

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1J4H-KP41-3KGR	5/12/2020	6/11/2020	19.95	-	-	-	-	19.95
Amazon Capital Services	1J4H-KP41-4HN9	5/12/2020	6/11/2020	34.00	-	-	-	-	34.00
Amazon Capital Services	1J4H-KP41-6R14	5/13/2020	6/12/2020	37.94	-	-	-	-	37.94
Amazon Capital Services	1J4H-KP41-7J7Y	5/13/2020	6/12/2020	37.70	-	-	-	-	37.70
Amazon Capital Services	1J4H-KP41-7Q13	5/13/2020	6/12/2020	26.28	-	-	-	-	26.28
Amazon Capital Services	1J4H-KP41-C3WR	5/13/2020	6/12/2020	58.43	-	-	-	-	58.43
Amazon Capital Services	1J4H-KP41-C4FV	5/13/2020	6/12/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1J4H-KP41-CN4T	5/13/2020	6/12/2020	40.12	-	-	-	-	40.12
Amazon Capital Services	1J4H-KP41-CNCJ	5/13/2020	6/12/2020	58.35	-	-	-	-	58.35
Amazon Capital Services	1J4H-KP41-D34D	5/13/2020	6/12/2020	17.11	-	-	-	-	17.11
Amazon Capital Services	1J4H-KP41-D369	5/13/2020	6/12/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1J4H-KP41-D3TV	5/13/2020	6/12/2020	63.29	-	-	-	-	63.29
Amazon Capital Services	1J9F-4CLV-TT11	5/16/2020	6/15/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1J9F-4CLV-TVG9	5/16/2020	6/15/2020	19.56	-	-	-	-	19.56
Amazon Capital Services	1J9F-4CLV-VVKV	5/16/2020	6/15/2020	6.43	-	-	-	-	6.43
Amazon Capital Services	1J9F-4CLV-WRX1	5/16/2020	6/15/2020	36.89	-	-	-	-	36.89
Amazon Capital Services	1J9F-4CLV-XG6X	5/16/2020	6/15/2020	21.05	-	-	-	-	21.05
Amazon Capital Services	1J9F-4CLV-XMNP	5/16/2020	6/15/2020	25.00	-	-	-	-	25.00
Amazon Capital Services	1J9F-4CLV-YL1X	5/17/2020	6/16/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1JNX-V7XN-1CHW	5/13/2020	6/12/2020	10.11	-	-	-	-	10.11
Amazon Capital Services	1JNX-V7XN-1CR7	5/13/2020	6/12/2020	45.10	-	-	-	-	45.10
Amazon Capital Services	1JNX-V7XN-1FHT	5/13/2020	6/12/2020	4.34	-	-	-	-	4.34
Amazon Capital Services	1JNX-V7XN-3XJ3	5/13/2020	6/12/2020	14.42	-	-	-	-	14.42
Amazon Capital Services	1JQ9-6K7J-4RDV	5/7/2020	6/6/2020	9.23	-	-	-	-	9.23
Amazon Capital Services	1JQ9-6K7J-9L1G	5/7/2020	6/6/2020	119.61	-	-	-	-	119.61
Amazon Capital Services	1JQ9-6K7J-9PJF	5/7/2020	6/6/2020	14.54	-	-	-	-	14.54
Amazon Capital Services	1JQ9-6K7J-GYXR	5/7/2020	6/6/2020	31.58	-	-	-	-	31.58
Amazon Capital Services	1JQ9-6K7J-HRPG	5/7/2020	6/6/2020	7.56	-	-	-	-	7.56
Amazon Capital Services	1JQ9-6K7J-KD3X	5/7/2020	6/6/2020	33.78	-	-	-	-	33.78
Amazon Capital Services	1JQ9-6K7J-KLJV	5/8/2020	6/7/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1JQ9-6K7J-QTDK	5/8/2020	6/7/2020	8.27	-	-	-	-	8.27
Amazon Capital Services	1JQ9-6K7J-TCFT	5/8/2020	6/7/2020	108.20	-	-	-	-	108.20
Amazon Capital Services	1JQ9-6K7J-WQ7K	5/8/2020	6/7/2020	8.88	-	-	-	-	8.88
Amazon Capital Services	1JQK-LMPL-3CNF	5/18/2020	6/17/2020	22.08	-	-	-	-	22.08
Amazon Capital Services	1JQK-LMPL-3X6Q	5/18/2020	6/17/2020	33.70	-	-	-	-	33.70

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1JTY-6VJX-19W3	5/2/2020	6/1/2020	17.27	-	-	-	-	17.27
Amazon Capital Services	1JTY-6VJX-3GC4	5/2/2020	6/1/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	1JTY-6VJX-3MYH	5/2/2020	6/1/2020	78.53	-	-	-	-	78.53
Amazon Capital Services	1JTY-6VJX-4FHQ	5/2/2020	6/1/2020	32.93	-	-	-	-	32.93
Amazon Capital Services	1JTY-6VJX-67MH	5/2/2020	6/1/2020	41.83	-	-	-	-	41.83
Amazon Capital Services	1JTY-6VJX-6LYD	5/2/2020	6/1/2020	23.69	-	-	-	-	23.69
Amazon Capital Services	1JTY-6VJX-9HVK	5/2/2020	6/1/2020	43.26	-	-	-	-	43.26
Amazon Capital Services	1JTY-6VJX-9M6T	5/2/2020	6/1/2020	14.74	-	-	-	-	14.74
Amazon Capital Services	1JTY-6VJX-9N4V	5/2/2020	6/1/2020	21.24	-	-	-	-	21.24
Amazon Capital Services	1JTY-6VJX-CCVM	5/3/2020	6/2/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1JTY-6VJX-CKTH	5/3/2020	6/2/2020	29.86	-	-	-	-	29.86
Amazon Capital Services	1JTY-6VJX-D6KD	5/3/2020	6/2/2020	18.44	-	-	-	-	18.44
Amazon Capital Services	1JTY-6VJX-DMLR	5/3/2020	6/2/2020	5.71	-	-	-	-	5.71
Amazon Capital Services	1JTY-6VJX-G4HG	5/3/2020	6/2/2020	120.66	-	-	-	-	120.66
Amazon Capital Services	1JTY-6VJX-GGW6	5/3/2020	6/2/2020	68.86	-	-	-	-	68.86
Amazon Capital Services	1JTY-6VJX-K1MT	5/3/2020	6/2/2020	7.50	-	-	-	-	7.50
Amazon Capital Services	1JTY-6VJX-K1TG	5/3/2020	6/2/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	1JTY-6VJX-K3RH	5/3/2020	6/2/2020	21.50	-	-	-	-	21.50
Amazon Capital Services	1JTY-6VJX-K3TF	5/3/2020	6/2/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1JTY-6VJX-KP71	5/3/2020	6/2/2020	16.63	-	-	-	-	16.63
Amazon Capital Services	1JTY-6VJX-KXRL	5/3/2020	6/2/2020	31.06	-	-	-	-	31.06
Amazon Capital Services	1JTY-6VJX-MG69	5/3/2020	6/2/2020	22.08	-	-	-	-	22.08
Amazon Capital Services	1JTY-6VJX-MPL3	5/3/2020	6/2/2020	32.90	-	-	-	-	32.90
Amazon Capital Services	1JTY-6VJX-MWJ3	5/3/2020	6/2/2020	44.49	-	-	-	-	44.49
Amazon Capital Services	1JTY-6VJX-NP31	5/3/2020	6/2/2020	5.46	-	-	-	-	5.46
Amazon Capital Services	1JTY-6VJX-Q6XM	5/4/2020	6/3/2020	32.58	-	-	-	-	32.58
Amazon Capital Services	1JTY-6VJX-QCKD	5/4/2020	6/3/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1JTY-6VJX-QWPF	5/4/2020	6/3/2020	6.44	-	-	-	-	6.44
Amazon Capital Services	1JTY-6VJX-RJJ6	5/4/2020	6/3/2020	25.65	-	-	-	-	25.65
Amazon Capital Services	1JTY-6VJX-RN6N	5/4/2020	6/3/2020	32.57	-	-	-	-	32.57
Amazon Capital Services	1JTY-6VJX-TF9P	5/4/2020	6/3/2020	16.04	-	-	-	-	16.04
Amazon Capital Services	1JWP-Q9T6-3QMP	5/2/2020	6/1/2020	25.87	-	-	-	-	25.87
Amazon Capital Services	1JWP-Q9T6-4JH9	5/2/2020	6/1/2020	19.34	-	-	-	-	19.34
Amazon Capital Services	1JWP-Q9T6-6VJP	5/2/2020	6/1/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1JWP-Q9T6-6X1K	5/2/2020	6/1/2020	7.91	-	-	-	-	7.91

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1JWP-Q9T6-7FDH	5/2/2020	6/1/2020	29.49	-	-	-	-	29.49
Amazon Capital Services	1JWP-Q9T6-91M3	5/2/2020	6/1/2020	21.01	-	-	-	-	21.01
Amazon Capital Services	1JWP-Q9T6-91PW	5/2/2020	6/1/2020	53.00	-	-	-	-	53.00
Amazon Capital Services	1JWP-Q9T6-9LHW	5/3/2020	6/2/2020	18.01	-	-	-	-	18.01
Amazon Capital Services	1JWP-Q9T6-CKXT	5/3/2020	6/2/2020	8.02	-	-	-	-	8.02
Amazon Capital Services	1JWP-Q9T6-DJC6	5/3/2020	6/2/2020	42.27	-	-	-	-	42.27
Amazon Capital Services	1JWP-Q9T6-DTPX	5/3/2020	6/2/2020	91.59	-	-	-	-	91.59
Amazon Capital Services	1JWP-Q9T6-DTQV	5/3/2020	6/2/2020	97.83	-	-	-	-	97.83
Amazon Capital Services	1JWP-Q9T6-F46P	5/3/2020	6/2/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	1JWP-Q9T6-FD1Q	5/3/2020	6/2/2020	29.56	-	-	-	-	29.56
Amazon Capital Services	1JWP-Q9T6-FH3K	5/3/2020	6/2/2020	157.02	-	-	-	-	157.02
Amazon Capital Services	1JWP-Q9T6-FHWT	5/3/2020	6/2/2020	65.49	-	-	-	-	65.49
Amazon Capital Services	1JWP-Q9T6-GDWV	5/3/2020	6/2/2020	13.60	-	-	-	-	13.60
Amazon Capital Services	1JWP-Q9T6-GDXR	5/3/2020	6/2/2020	49.48	-	-	-	-	49.48
Amazon Capital Services	1JWP-Q9T6-GGDY	5/3/2020	6/2/2020	32.31	-	-	-	-	32.31
Amazon Capital Services	1JWP-Q9T6-GKN6	5/3/2020	6/2/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	1JWP-Q9T6-GMTQ	5/3/2020	6/2/2020	19.74	-	-	-	-	19.74
Amazon Capital Services	1JWP-Q9T6-HC6F	5/3/2020	6/2/2020	41.30	-	-	-	-	41.30
Amazon Capital Services	1JWP-Q9T6-J7VW	5/3/2020	6/2/2020	33.68	-	-	-	-	33.68
Amazon Capital Services	1JWP-Q9T6-JCVT	5/3/2020	6/2/2020	10.29	-	-	-	-	10.29
Amazon Capital Services	1JWP-Q9T6-LJCM	5/3/2020	6/2/2020	4.56	-	-	-	-	4.56
Amazon Capital Services	1JWP-Q9T6-MNF7	5/3/2020	6/2/2020	7.06	-	-	-	-	7.06
Amazon Capital Services	1JWP-Q9T6-MNG4	5/3/2020	6/2/2020	8.03	-	-	-	-	8.03
Amazon Capital Services	1JWP-Q9T6-P337	5/3/2020	6/2/2020	14.33	-	-	-	-	14.33
Amazon Capital Services	1JYH-GHD9-414W	5/11/2020	6/10/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1JYH-GHD9-F1MF	5/11/2020	6/10/2020	15.44	-	-	-	-	15.44
Amazon Capital Services	1JYH-GHD9-F7M7	5/11/2020	6/10/2020	25.81	-	-	-	-	25.81
Amazon Capital Services	1JYH-GHD9-GGCM	5/11/2020	6/10/2020	26.47	-	-	-	-	26.47
Amazon Capital Services	1JYH-GHD9-KNLH	5/12/2020	6/11/2020	16.26	-	-	-	-	16.26
Amazon Capital Services	1JYH-GHD9-KRTT	5/12/2020	6/11/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	1JYH-GHD9-LRTQ	5/12/2020	6/11/2020	22.05	-	-	-	-	22.05
Amazon Capital Services	1JYH-GHD9-MR61	5/12/2020	6/11/2020	8.13	-	-	-	-	8.13
Amazon Capital Services	1K6R-XKX6-1JYQ	5/4/2020	6/3/2020	17.38	-	-	-	-	17.38
Amazon Capital Services	1K6R-XKX6-1KLK	5/4/2020	6/3/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	1K6R-XKX6-1MR1	5/4/2020	6/3/2020	91.23	-	-	-	-	91.23

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1K6R-XKX6-3DNJ	5/4/2020	6/3/2020	11.36	-	-	-	-	11.36
Amazon Capital Services	1K6R-XKX6-4YLW	5/4/2020	6/3/2020	17.93	-	-	-	-	17.93
Amazon Capital Services	1KJR-J1YC-1N4X	5/12/2020	6/11/2020	6.82	-	-	-	-	6.82
Amazon Capital Services	1KJR-J1YC-344G	5/12/2020	6/11/2020	25.86	-	-	-	-	25.86
Amazon Capital Services	1KJR-J1YC-4JNT	5/12/2020	6/11/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1KJR-J1YC-GCC9	5/12/2020	6/11/2020	67.86	-	-	-	-	67.86
Amazon Capital Services	1KJR-J1YC-GQK9	5/12/2020	6/11/2020	21.64	-	-	-	-	21.64
Amazon Capital Services	1KJR-J1YC-GTWG	5/12/2020	6/11/2020	31.49	-	-	-	-	31.49
Amazon Capital Services	1KJR-J1YC-JF76	5/12/2020	6/11/2020	12.89	-	-	-	-	12.89
Amazon Capital Services	1KJR-J1YC-JR4W	5/12/2020	6/11/2020	21.64	-	-	-	-	21.64
Amazon Capital Services	1KJR-J1YC-JR9N	5/12/2020	6/11/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1KJR-J1YC-KCM9	5/13/2020	6/12/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1KJR-J1YC-LC1F	5/13/2020	6/12/2020	11.92	-	-	-	-	11.92
Amazon Capital Services	1KJR-J1YC-LTF6	5/13/2020	6/12/2020	19.56	-	-	-	-	19.56
Amazon Capital Services	1KJR-J1YC-M1Q3	5/13/2020	6/12/2020	29.04	-	-	-	-	29.04
Amazon Capital Services	1KJR-J1YC-MN6N	5/13/2020	6/12/2020	11.93	-	-	-	-	11.93
Amazon Capital Services	1KJR-J1YC-N744	5/13/2020	6/12/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	1KJR-J1YC-NJJ3	5/13/2020	6/12/2020	35.12	-	-	-	-	35.12
Amazon Capital Services	1L37-VMJM-14N3	5/17/2020	6/16/2020	50.01	-	-	-	-	50.01
Amazon Capital Services	1L37-VMJM-16HJ	5/17/2020	6/16/2020	30.40	-	-	-	-	30.40
Amazon Capital Services	1L37-VMJM-339W	5/17/2020	6/16/2020	25.00	-	-	-	-	25.00
Amazon Capital Services	1L37-VMJM-33VM	5/17/2020	6/16/2020	4.86	-	-	-	-	4.86
Amazon Capital Services	1L37-VMJM-33YF	5/17/2020	6/16/2020	18.48	-	-	-	-	18.48
Amazon Capital Services	1L37-VMJM-39HD	5/17/2020	6/16/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1L37-VMJM-3HPL	5/17/2020	6/16/2020	9.77	-	-	-	-	9.77
Amazon Capital Services	1L37-VMJM-3HQJ	5/17/2020	6/16/2020	7.51	-	-	-	-	7.51
Amazon Capital Services	1L37-VMJM-3HRG	5/17/2020	6/16/2020	9.23	-	-	-	-	9.23
Amazon Capital Services	1L37-VMJM-3HTD	5/17/2020	6/16/2020	29.91	-	-	-	-	29.91
Amazon Capital Services	1L37-VMJM-3J3T	5/17/2020	6/16/2020	15.23	-	-	-	-	15.23
Amazon Capital Services	1L37-VMJM-4L9D	5/17/2020	6/16/2020	93.87	-	-	-	-	93.87
Amazon Capital Services	1L37-VMJM-6MMG	5/17/2020	6/16/2020	42.02	-	-	-	-	42.02
Amazon Capital Services	1L37-VMJM-6VPY	5/17/2020	6/16/2020	28.25	-	-	-	-	28.25
Amazon Capital Services	1L37-VMJM-7D3Q	5/17/2020	6/16/2020	6.43	-	-	-	-	6.43
Amazon Capital Services	1L37-VMJM-7HNG	5/17/2020	6/16/2020	10.56	-	-	-	-	10.56
Amazon Capital Services	1L37-VMJM-9CHX	5/17/2020	6/16/2020	72.23	-	-	-	-	72.23

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1L37-VMJM-9D4L	5/17/2020	6/16/2020	20.06	-	-	-	-	20.06
Amazon Capital Services	1L37-VMJM-C7HX	5/17/2020	6/16/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1L37-VMJM-D76H	5/17/2020	6/16/2020	22.80	-	-	-	-	22.80
Amazon Capital Services	1L37-VMJM-FJHJ	5/17/2020	6/16/2020	8.86	-	-	-	-	8.86
Amazon Capital Services	1L37-VMJM-GNCL	5/17/2020	6/16/2020	24.89	-	-	-	-	24.89
Amazon Capital Services	1L37-VMJM-KPT4	5/18/2020	6/17/2020	24.89	-	-	-	-	24.89
Amazon Capital Services	1L37-VMJM-L1XH	5/18/2020	6/17/2020	46.24	-	-	-	-	46.24
Amazon Capital Services	1L4L-LVYX-14H1	5/10/2020	6/9/2020	26.88	-	-	-	-	26.88
Amazon Capital Services	1L4L-LVYX-3RX9	5/11/2020	6/10/2020	12.82	-	-	-	-	12.82
Amazon Capital Services	1L4L-LVYX-4H71	5/11/2020	6/10/2020	20.65	-	-	-	-	20.65
Amazon Capital Services	1L4L-LVYX-4N33	5/11/2020	6/10/2020	18.03	-	-	-	-	18.03
Amazon Capital Services	1L4L-LVYX-6WJW	5/11/2020	6/10/2020	18.29	-	-	-	-	18.29
Amazon Capital Services	1L4L-LVYX-94N6	5/11/2020	6/10/2020	20.11	-	-	-	-	20.11
Amazon Capital Services	1L6C-4N9P-36V7	5/4/2020	6/3/2020	111.53	-	-	-	-	111.53
Amazon Capital Services	1L6C-4N9P-3JLH	5/4/2020	6/3/2020	17.98	-	-	-	-	17.98
Amazon Capital Services	1LG1-DR94-1M63	5/4/2020	6/3/2020	71.98	-	-	-	-	71.98
Amazon Capital Services	1LG1-DR94-1NCR	5/4/2020	6/3/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1LG1-DR94-3WX3	5/4/2020	6/3/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1LG1-DR94-3YDC	5/4/2020	6/3/2020	18.88	-	-	-	-	18.88
Amazon Capital Services	1LPC-7VDJ-1WHX	5/11/2020	6/10/2020	27.16	-	-	-	-	27.16
Amazon Capital Services	1LPC-7VDJ-9VDT	5/11/2020	6/10/2020	30.29	-	-	-	-	30.29
Amazon Capital Services	1LPC-7VDJ-CP4D	5/11/2020	6/10/2020	32.27	-	-	-	-	32.27
Amazon Capital Services	1LPC-7VDJ-D4H6	5/11/2020	6/10/2020	87.73	-	-	-	-	87.73
Amazon Capital Services	1LPC-7VDJ-FVHD	5/11/2020	6/10/2020	51.30	-	-	-	-	51.30
Amazon Capital Services	1LRH-CCRW-11RT	5/7/2020	6/6/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	1LRH-CCRW-3V74	5/7/2020	6/6/2020	14.32	-	-	-	-	14.32
Amazon Capital Services	1LRH-CCRW-4FW3	5/7/2020	6/6/2020	16.63	-	-	-	-	16.63
Amazon Capital Services	1LRH-CCRW-4WTP	5/7/2020	6/6/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1LRH-CCRW-6JQ7	5/7/2020	6/6/2020	121.67	-	-	-	-	121.67
Amazon Capital Services	1LRH-CCRW-6W43	5/7/2020	6/6/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	1LRH-CCRW-6W9T	5/7/2020	6/6/2020	12.08	-	-	-	-	12.08
Amazon Capital Services	1LRH-CCRW-6WJD	5/7/2020	6/6/2020	27.12	-	-	-	-	27.12
Amazon Capital Services	1LRH-CCRW-9QNX	5/7/2020	6/6/2020	15.20	-	-	-	-	15.20
Amazon Capital Services	1LRH-CCRW-C4JV	5/7/2020	6/6/2020	22.07	-	-	-	-	22.07
Amazon Capital Services	1LRH-CCRW-CXQJ	5/7/2020	6/6/2020	49.66	-	-	-	-	49.66

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1LRH-CCRW-FVDC	5/7/2020	6/6/2020	63.35	-	-	-	-	63.35
Amazon Capital Services	1LRH-CCRW-GDYF	5/7/2020	6/6/2020	60.89	-	-	-	-	60.89
Amazon Capital Services	1LRH-CCRW-NCV4	5/8/2020	6/7/2020	48.24	-	-	-	-	48.24
Amazon Capital Services	1LRH-CCRW-NNJK	5/8/2020	6/7/2020	46.75	-	-	-	-	46.75
Amazon Capital Services	1LRH-CCRW-NPCW	5/8/2020	6/7/2020	23.69	-	-	-	-	23.69
Amazon Capital Services	1LRH-CCRW-PTJC	5/8/2020	6/7/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1LRH-CCRW-TCCY	5/8/2020	6/7/2020	22.61	-	-	-	-	22.61
Amazon Capital Services	1LRH-CCRW-W6WN	5/8/2020	6/7/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1LRJ-4Y7L-19K9	5/18/2020	6/17/2020	29.34	-	-	-	-	29.34
Amazon Capital Services	1LRJ-4Y7L-3V3J	5/18/2020	6/17/2020	3.22	-	-	-	-	3.22
Amazon Capital Services	1LRJ-4Y7L-7P93	5/18/2020	6/17/2020	15.06	-	-	-	-	15.06
Amazon Capital Services	1LRJ-4Y7L-GH39	5/18/2020	6/17/2020	8.31	-	-	-	-	8.31
Amazon Capital Services	1LRJ-4Y7L-GHQV	5/18/2020	6/17/2020	117.10	-	-	-	-	117.10
Amazon Capital Services	1LRJ-4Y7L-HLK3	5/18/2020	6/17/2020	11.32	-	-	-	-	11.32
Amazon Capital Services	1LRJ-4Y7L-KYHN	5/19/2020	6/18/2020	22.90	-	-	-	-	22.90
Amazon Capital Services	1LWD-79QR-3LLW	5/4/2020	6/3/2020	27.67	-	-	-	-	27.67
Amazon Capital Services	1LWD-79QR-4JVD	5/4/2020	6/3/2020	14.16	-	-	-	-	14.16
Amazon Capital Services	1LWD-79QR-6FDJ	5/4/2020	6/3/2020	42.96	-	-	-	-	42.96
Amazon Capital Services	1LWD-79QR-6FPP	5/4/2020	6/3/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	1LWD-79QR-6G6R	5/4/2020	6/3/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1LWD-79QR-6H1Y	5/4/2020	6/3/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1LWD-79QR-6HH6	5/4/2020	6/3/2020	77.10	-	-	-	-	77.10
Amazon Capital Services	1LWD-79QR-99CK	5/5/2020	6/4/2020	20.22	-	-	-	-	20.22
Amazon Capital Services	1LWD-79QR-9D1X	5/5/2020	6/4/2020	12.90	-	-	-	-	12.90
Amazon Capital Services	1LWD-79QR-9DCH	5/5/2020	6/4/2020	35.53	-	-	-	-	35.53
Amazon Capital Services	1LWD-79QR-9H1T	5/5/2020	6/4/2020	11.20	-	-	-	-	11.20
Amazon Capital Services	1LWD-79QR-9PKK	5/5/2020	6/4/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1LWD-79QR-9RFT	5/5/2020	6/4/2020	17.23	-	-	-	-	17.23
Amazon Capital Services	1LWD-79QR-C74T	5/5/2020	6/4/2020	28.81	-	-	-	-	28.81
Amazon Capital Services	1LWD-79QR-C7DG	5/5/2020	6/4/2020	26.89	-	-	-	-	26.89
Amazon Capital Services	1LWD-79QR-CFV4	5/5/2020	6/4/2020	41.75	-	-	-	-	41.75
Amazon Capital Services	1LWD-79QR-CM1L	5/5/2020	6/4/2020	42.08	-	-	-	-	42.08
Amazon Capital Services	1LWD-79QR-D66P	5/5/2020	6/4/2020	92.40	-	-	-	-	92.40
Amazon Capital Services	1M6R-7DDC-1HKK	5/5/2020	6/4/2020	10.43	-	-	-	-	10.43
Amazon Capital Services	1M6R-7DDC-1RYC	5/5/2020	6/4/2020	34.36	-	-	-	-	34.36

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1M6R-7DDC-1WHC	5/5/2020	6/4/2020	72.30	-	-	-	-	72.30
Amazon Capital Services	1M6R-7DDC-39R6	5/5/2020	6/4/2020	24.67	-	-	-	-	24.67
Amazon Capital Services	1M6R-7DDC-9GPT	5/5/2020	6/4/2020	57.43	-	-	-	-	57.43
Amazon Capital Services	1M6R-7DDC-D1KF	5/5/2020	6/4/2020	31.46	-	-	-	-	31.46
Amazon Capital Services	1M6R-7DDC-FC9N	5/5/2020	6/4/2020	8.21	-	-	-	-	8.21
Amazon Capital Services	1M6R-7DDC-H7H6	5/5/2020	6/4/2020	6.43	-	-	-	-	6.43
Amazon Capital Services	1M6R-7DDC-HH6J	5/5/2020	6/4/2020	5.90	-	-	-	-	5.90
Amazon Capital Services	1M6R-7DDC-HHWX	5/5/2020	6/4/2020	16.25	-	-	-	-	16.25
Amazon Capital Services	1M6R-7DDC-HV1D	5/5/2020	6/4/2020	33.04	-	-	-	-	33.04
Amazon Capital Services	1M6R-7DDC-HVTP	5/5/2020	6/4/2020	12.87	-	-	-	-	12.87
Amazon Capital Services	1M6R-7DDC-LWTF	5/6/2020	6/5/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1M6R-7DDC-M19F	5/6/2020	6/5/2020	3.65	-	-	-	-	3.65
Amazon Capital Services	1M6R-7DDC-M6Q7	5/6/2020	6/5/2020	46.56	-	-	-	-	46.56
Amazon Capital Services	1M6R-7DDC-M6WV	5/6/2020	6/5/2020	37.70	-	-	-	-	37.70
Amazon Capital Services	1M6R-7DDC-MVFC	5/6/2020	6/5/2020	18.01	-	-	-	-	18.01
Amazon Capital Services	1M9C-TVJQ-M7DQ	5/16/2020	6/15/2020	47.85	-	-	-	-	47.85
Amazon Capital Services	1M9C-TVJQ-RK6G	5/16/2020	6/15/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1M9C-TVJQ-T4QK	5/16/2020	6/15/2020	12.68	-	-	-	-	12.68
Amazon Capital Services	1M9C-TVJQ-T6V9	5/16/2020	6/15/2020	19.56	-	-	-	-	19.56
Amazon Capital Services	1M9C-TVJQ-T7DD	5/16/2020	6/15/2020	13.55	-	-	-	-	13.55
Amazon Capital Services	1M9C-TVJQ-V4YX	5/16/2020	6/15/2020	12.92	-	-	-	-	12.92
Amazon Capital Services	1M9C-TVJQ-VH3J	5/16/2020	6/15/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1M9C-TVJQ-VH6D	5/16/2020	6/15/2020	21.72	-	-	-	-	21.72
Amazon Capital Services	1M9C-TVJQ-XY4P	5/16/2020	6/15/2020	12.27	-	-	-	-	12.27
Amazon Capital Services	1MDX-YR71-9MTC	5/11/2020	6/10/2020	32.30	-	-	-	-	32.30
Amazon Capital Services	1MDX-YR71-D9VG	5/11/2020	6/10/2020	4.29	-	-	-	-	4.29
Amazon Capital Services	1MDX-YR71-HCMM	5/11/2020	6/10/2020	11.80	-	-	-	-	11.80
Amazon Capital Services	1MDX-YR71-HWVJ	5/11/2020	6/10/2020	111.52	-	-	-	-	111.52
Amazon Capital Services	1MDX-YR71-JNPY	5/11/2020	6/10/2020	4.86	-	-	-	-	4.86
Amazon Capital Services	1MDX-YR71-JYJ4	5/12/2020	6/11/2020	48.55	-	-	-	-	48.55
Amazon Capital Services	1MDX-YR71-KQCN	5/12/2020	6/11/2020	44.43	-	-	-	-	44.43
Amazon Capital Services	1MDX-YR71-KQY7	5/12/2020	6/11/2020	8.04	-	-	-	-	8.04
Amazon Capital Services	1MDX-YR71-KWFD	5/12/2020	6/11/2020	15.07	-	-	-	-	15.07
Amazon Capital Services	1MDX-YR71-LXYW	5/12/2020	6/11/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1MDX-YR71-MJK7	5/12/2020	6/11/2020	15.69	-	-	-	-	15.69

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1MT1-19JR-1W4W	5/13/2020	6/12/2020	12.13	-	-	-	-	12.13
Amazon Capital Services	1MT1-19JR-1WWC	5/13/2020	6/12/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1MT1-19JR-4K1C	5/13/2020	6/12/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1MT1-19JR-7FL6	5/13/2020	6/12/2020	11.65	-	-	-	-	11.65
Amazon Capital Services	1MT1-19JR-9D43	5/13/2020	6/12/2020	9.79	-	-	-	-	9.79
Amazon Capital Services	1MT1-19JR-9QCD	5/13/2020	6/12/2020	57.98	-	-	-	-	57.98
Amazon Capital Services	1MT1-19JR-DFCK	5/14/2020	6/13/2020	9.71	-	-	-	-	9.71
Amazon Capital Services	1MT1-19JR-DLQF	5/14/2020	6/13/2020	54.35	-	-	-	-	54.35
Amazon Capital Services	1MT1-19JR-F4GH	5/14/2020	6/13/2020	28.29	-	-	-	-	28.29
Amazon Capital Services	1MT1-19JR-GWM4	5/14/2020	6/13/2020	10.83	-	-	-	-	10.83
Amazon Capital Services	1MT1-19JR-JW9Q	5/14/2020	6/13/2020	14.46	-	-	-	-	14.46
Amazon Capital Services	1MT1-19JR-JYLX	5/14/2020	6/13/2020	8.52	-	-	-	-	8.52
Amazon Capital Services	1MT1-19JR-L9C4	5/14/2020	6/13/2020	10.72	-	-	-	-	10.72
Amazon Capital Services	1MT1-19JR-M7VV	5/14/2020	6/13/2020	64.28	-	-	-	-	64.28
Amazon Capital Services	1MW1-XGGY-XJN3	5/2/2020	6/1/2020	40.82	-	-	-	-	40.82
Amazon Capital Services	1MW1-XGGY-XJRT	5/2/2020	6/1/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1MX7-PCCQ-X9TV	5/2/2020	6/1/2020	10.21	-	-	-	-	10.21
Amazon Capital Services	1MX7-PCCQ-XCXL	5/2/2020	6/1/2020	10.60	-	-	-	-	10.60
Amazon Capital Services	1MX7-PCCQ-XRDF	5/2/2020	6/1/2020	39.04	-	-	-	-	39.04
Amazon Capital Services	1N1P-Y4MC-1XCT	5/4/2020	6/3/2020	14.52	-	-	-	-	14.52
Amazon Capital Services	1N1P-Y4MC-4Y7R	5/4/2020	6/3/2020	25.44	-	-	-	-	25.44
Amazon Capital Services	1NHM-NVPG-1KQ6	5/5/2020	6/4/2020	24.61	-	-	-	-	24.61
Amazon Capital Services	1NHM-NVPG-36DD	5/5/2020	6/4/2020	6.50	-	-	-	-	6.50
Amazon Capital Services	1NHM-NVPG-379H	5/5/2020	6/4/2020	7.10	-	-	-	-	7.10
Amazon Capital Services	1NHM-NVPG-3FVY	5/5/2020	6/4/2020	10.21	-	-	-	-	10.21
Amazon Capital Services	1NHM-NVPG-6MGK	5/5/2020	6/4/2020	37.70	-	-	-	-	37.70
Amazon Capital Services	1NHM-NVPG-7NGG	5/5/2020	6/4/2020	33.25	-	-	-	-	33.25
Amazon Capital Services	1NHM-NVPG-CFFM	5/5/2020	6/4/2020	17.17	-	-	-	-	17.17
Amazon Capital Services	1NHM-NVPG-CFQT	5/5/2020	6/4/2020	16.74	-	-	-	-	16.74
Amazon Capital Services	1NHM-NVPG-CXF1	5/5/2020	6/4/2020	8.67	-	-	-	-	8.67
Amazon Capital Services	1NHM-NVPG-D4KG	5/5/2020	6/4/2020	39.22	-	-	-	-	39.22
Amazon Capital Services	1NHM-NVPG-DTR7	5/5/2020	6/4/2020	17.59	-	-	-	-	17.59
Amazon Capital Services	1NHM-NVPG-F3VP	5/5/2020	6/4/2020	13.45	-	-	-	-	13.45
Amazon Capital Services	1NHM-NVPG-F9XF	5/5/2020	6/4/2020	33.79	-	-	-	-	33.79
Amazon Capital Services	1NHM-NVPG-GY49	5/5/2020	6/4/2020	36.92	-	-	-	-	36.92

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1NHM-NVPG-GYQX	5/5/2020	6/4/2020	13.99	-	-	-	-	13.99
Amazon Capital Services	1NHM-NVPG-H343	5/5/2020	6/4/2020	29.97	-	-	-	-	29.97
Amazon Capital Services	1NHM-NVPG-HGKV	5/5/2020	6/4/2020	21.52	-	-	-	-	21.52
Amazon Capital Services	1NHM-NVPG-HXQW	5/5/2020	6/4/2020	3.22	-	-	-	-	3.22
Amazon Capital Services	1NHM-NVPG-JDV7	5/6/2020	6/5/2020	53.54	-	-	-	-	53.54
Amazon Capital Services	1NHM-NVPG-JDW4	5/6/2020	6/5/2020	11.79	-	-	-	-	11.79
Amazon Capital Services	1NHM-NVPG-JF9H	5/6/2020	6/5/2020	23.19	-	-	-	-	23.19
Amazon Capital Services	1NHM-NVPG-JKD4	5/6/2020	6/5/2020	13.00	-	-	-	-	13.00
Amazon Capital Services	1NHM-NVPG-JRDV	5/6/2020	6/5/2020	40.78	-	-	-	-	40.78
Amazon Capital Services	1NHM-NVPG-KV9T	5/6/2020	6/5/2020	9.61	-	-	-	-	9.61
Amazon Capital Services	1NHM-NVPG-LFVX	5/6/2020	6/5/2020	46.64	-	-	-	-	46.64
Amazon Capital Services	1NHM-NVPG-LFWV	5/6/2020	6/5/2020	9.15	-	-	-	-	9.15
Amazon Capital Services	1NHM-NVPG-NDKJ	5/6/2020	6/5/2020	40.66	-	-	-	-	40.66
Amazon Capital Services	1NLG-9HK3-1HC3	5/4/2020	6/3/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1NLG-9HK3-39LL	5/4/2020	6/3/2020	31.24	-	-	-	-	31.24
Amazon Capital Services	1NLG-9HK3-3WRJ	5/4/2020	6/3/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1NLT-TGRV-13FG	5/13/2020	6/12/2020	33.28	-	-	-	-	33.28
Amazon Capital Services	1NLT-TGRV-16X4	5/13/2020	6/12/2020	16.52	-	-	-	-	16.52
Amazon Capital Services	1NLT-TGRV-3YQM	5/13/2020	6/12/2020	31.52	-	-	-	-	31.52
Amazon Capital Services	1NLT-TGRV-6KKD	5/13/2020	6/12/2020	93.54	-	-	-	-	93.54
Amazon Capital Services	1NLT-TGRV-6TJ6	5/13/2020	6/12/2020	36.71	-	-	-	-	36.71
Amazon Capital Services	1NTX-9CG7-16TK	5/13/2020	6/12/2020	34.78	-	-	-	-	34.78
Amazon Capital Services	1NTX-9CG7-1NFY	5/13/2020	6/12/2020	63.45	-	-	-	-	63.45
Amazon Capital Services	1NVJ-NJRM-1NT4	5/2/2020	6/1/2020	25.79	-	-	-	-	25.79
Amazon Capital Services	1NVJ-NJRM-1VQ3	5/2/2020	6/1/2020	31.96	-	-	-	-	31.96
Amazon Capital Services	1NVJ-NJRM-3LV1	5/2/2020	6/1/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1NVJ-NJRM-4R74	5/2/2020	6/1/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1NVJ-NJRM-4RHM	5/2/2020	6/1/2020	20.83	-	-	-	-	20.83
Amazon Capital Services	1NVJ-NJRM-4WWK	5/2/2020	6/1/2020	28.26	-	-	-	-	28.26
Amazon Capital Services	1NVJ-NJRM-4X61	5/2/2020	6/1/2020	24.31	-	-	-	-	24.31
Amazon Capital Services	1NVJ-NJRM-7FKN	5/2/2020	6/1/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1NVJ-NJRM-7JC3	5/2/2020	6/1/2020	30.72	-	-	-	-	30.72
Amazon Capital Services	1NVJ-NJRM-7KQ3	5/2/2020	6/1/2020	73.60	-	-	-	-	73.60
Amazon Capital Services	1NVJ-NJRM-7MCX	5/2/2020	6/1/2020	60.08	-	-	-	-	60.08
Amazon Capital Services	1NVJ-NJRM-7PDR	5/2/2020	6/1/2020	10.86	-	-	-	-	10.86

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1NVJ-NJRM-9XCK	5/2/2020	6/1/2020	7.38	-	-	-	-	7.38
Amazon Capital Services	1NVJ-NJRM-C76H	5/2/2020	6/1/2020	12.54	-	-	-	-	12.54
Amazon Capital Services	1NVJ-NJRM-C79C	5/2/2020	6/1/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1NVJ-NJRM-CFP6	5/3/2020	6/2/2020	30.38	-	-	-	-	30.38
Amazon Capital Services	1NVJ-NJRM-CKKD	5/3/2020	6/2/2020	5.90	-	-	-	-	5.90
Amazon Capital Services	1NVJ-NJRM-F6DY	5/3/2020	6/2/2020	16.15	-	-	-	-	16.15
Amazon Capital Services	1NVJ-NJRM-F71K	5/3/2020	6/2/2020	10.74	-	-	-	-	10.74
Amazon Capital Services	1NVJ-NJRM-FLL1	5/3/2020	6/2/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1NVJ-NJRM-FN13	5/3/2020	6/2/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1NVJ-NJRM-GDWK	5/3/2020	6/2/2020	60.86	-	-	-	-	60.86
Amazon Capital Services	1NVJ-NJRM-GFHH	5/3/2020	6/2/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1NVJ-NJRM-HDNX	5/3/2020	6/2/2020	31.89	-	-	-	-	31.89
Amazon Capital Services	1NVJ-NJRM-HLY1	5/3/2020	6/2/2020	22.83	-	-	-	-	22.83
Amazon Capital Services	1NVJ-NJRM-HN9J	5/3/2020	6/2/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1NVJ-NJRM-HWHT	5/3/2020	6/2/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1NVJ-NJRM-JMJX	5/3/2020	6/2/2020	165.30	-	-	-	-	165.30
Amazon Capital Services	1NVJ-NJRM-JTVX	5/3/2020	6/2/2020	45.29	-	-	-	-	45.29
Amazon Capital Services	1NVJ-NJRM-JTXR	5/3/2020	6/2/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1NVJ-NJRM-JV3K	5/3/2020	6/2/2020	27.16	-	-	-	-	27.16
Amazon Capital Services	1NVJ-NJRM-JXLG	5/3/2020	6/2/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1NVJ-NJRM-LFJY	5/3/2020	6/2/2020	99.97	-	-	-	-	99.97
Amazon Capital Services	1NVJ-NJRM-M4WC	5/3/2020	6/2/2020	40.23	-	-	-	-	40.23
Amazon Capital Services	1NVJ-NJRM-NH1N	5/3/2020	6/2/2020	38.02	-	-	-	-	38.02
Amazon Capital Services	1NVJ-NJRM-NKNC	5/3/2020	6/2/2020	75.92	-	-	-	-	75.92
Amazon Capital Services	1NVJ-NJRM-T76D	5/4/2020	6/3/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1NVJ-NJRM-TF1G	5/4/2020	6/3/2020	30.44	-	-	-	-	30.44
Amazon Capital Services	1NVJ-NJRM-TRVC	5/4/2020	6/3/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	1NVJ-NJRM-TX3Q	5/4/2020	6/3/2020	18.31	-	-	-	-	18.31
Amazon Capital Services	1NVJ-NJRM-TYML	5/4/2020	6/3/2020	6.95	-	-	-	-	6.95
Amazon Capital Services	1NWN-LLTL-3F9D	5/13/2020	6/12/2020	22.82	-	-	-	-	22.82
Amazon Capital Services	1NWN-LLTL-3K4G	5/13/2020	6/12/2020	29.73	-	-	-	-	29.73
Amazon Capital Services	1NWN-LLTL-6JYJ	5/13/2020	6/12/2020	14.25	-	-	-	-	14.25
Amazon Capital Services	1NWN-LLTL-CJRN	5/14/2020	6/13/2020	77.90	-	-	-	-	77.90
Amazon Capital Services	1NWN-LLTL-CVMM	5/14/2020	6/13/2020	91.81	-	-	-	-	91.81
Amazon Capital Services	1NWN-LLTL-CY4K	5/14/2020	6/13/2020	50.35	-	-	-	-	50.35

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1NWN-LLTL-F4FQ	5/14/2020	6/13/2020	47.37	-	-	-	-	47.37
Amazon Capital Services	1NWN-LLTL-FCYC	5/14/2020	6/13/2020	12.73	-	-	-	-	12.73
Amazon Capital Services	1NWN-LLTL-FD34	5/14/2020	6/13/2020	12.73	-	-	-	-	12.73
Amazon Capital Services	1NWN-LLTL-FL3V	5/14/2020	6/13/2020	15.58	-	-	-	-	15.58
Amazon Capital Services	1NWN-LLTL-GM7J	5/14/2020	6/13/2020	27.13	-	-	-	-	27.13
Amazon Capital Services	1NWN-LLTL-HQYN	5/14/2020	6/13/2020	23.41	-	-	-	-	23.41
Amazon Capital Services	1NWN-LLTL-KNDW	5/14/2020	6/13/2020	134.00	-	-	-	-	134.00
Amazon Capital Services	1NWN-LLTL-KNFT	5/14/2020	6/13/2020	9.45	-	-	-	-	9.45
Amazon Capital Services	1NWN-LLTL-MFFX	5/14/2020	6/13/2020	46.19	-	-	-	-	46.19
Amazon Capital Services	1NWN-LLTL-MKLD	5/14/2020	6/13/2020	20.72	-	-	-	-	20.72
Amazon Capital Services	1NWN-LLTL-N6XV	5/14/2020	6/13/2020	59.75	-	-	-	-	59.75
Amazon Capital Services	1NWN-LLTL-P64J	5/14/2020	6/13/2020	11.85	-	-	-	-	11.85
Amazon Capital Services	1NWN-LLTL-XMD4	5/15/2020	6/14/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	1PF6-D4TG-6FM4	5/15/2020	6/14/2020	14.92	-	-	-	-	14.92
Amazon Capital Services	1PF6-D4TG-6M3Y	5/15/2020	6/14/2020	14.13	-	-	-	-	14.13
Amazon Capital Services	1PF6-D4TG-LJTP	5/16/2020	6/15/2020	9.63	-	-	-	-	9.63
Amazon Capital Services	1PF6-D4TG-N16F	5/16/2020	6/15/2020	192.44	-	-	-	-	192.44
Amazon Capital Services	1PF6-D4TG-NPTD	5/16/2020	6/15/2020	27.69	-	-	-	-	27.69
Amazon Capital Services	1PF6-D4TG-RGFD	5/16/2020	6/15/2020	54.14	-	-	-	-	54.14
Amazon Capital Services	1PF6-D4TG-RHLT	5/16/2020	6/15/2020	8.60	-	-	-	-	8.60
Amazon Capital Services	1PF6-D4TG-RQVX	5/16/2020	6/15/2020	33.94	-	-	-	-	33.94
Amazon Capital Services	1PF6-D4TG-TC7P	5/16/2020	6/15/2020	31.24	-	-	-	-	31.24
Amazon Capital Services	1PF6-D4TG-TMWW	5/16/2020	6/15/2020	7.49	-	-	-	-	7.49
Amazon Capital Services	1PF6-D4TG-WF3P	5/16/2020	6/15/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1PF6-D4TG-WMYL	5/16/2020	6/15/2020	10.49	-	-	-	-	10.49
Amazon Capital Services	1PF6-D4TG-YK67	5/17/2020	6/16/2020	68.96	-	-	-	-	68.96
Amazon Capital Services	1PF6-D4TG-YL1G	5/17/2020	6/16/2020	56.42	-	-	-	-	56.42
Amazon Capital Services	1PF6-D4TG-YL3D	5/17/2020	6/16/2020	59.54	-	-	-	-	59.54
Amazon Capital Services	1PLL-RY73-1HKF	5/4/2020	6/3/2020	11.03	-	-	-	-	11.03
Amazon Capital Services	1PRW-MRDM-Y7C7	5/2/2020	6/1/2020	30.34	-	-	-	-	30.34
Amazon Capital Services	1Q6K-M47F-41N6	5/8/2020	6/7/2020	46.32	-	-	-	-	46.32
Amazon Capital Services	1Q6K-M47F-6RYN	5/9/2020	6/8/2020	7.31	-	-	-	-	7.31
Amazon Capital Services	1Q6K-M47F-9CNN	5/9/2020	6/8/2020	29.98	-	-	-	-	29.98
Amazon Capital Services	1Q6K-M47F-DD4L	5/9/2020	6/8/2020	6.65	-	-	-	-	6.65
Amazon Capital Services	1Q6K-M47F-F7CC	5/9/2020	6/8/2020	35.80	-	-	-	-	35.80

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1Q6K-M47F-FRVJ	5/9/2020	6/8/2020	29.49	-	-	-	-	29.49
Amazon Capital Services	1Q6K-M47F-H1G1	5/9/2020	6/8/2020	13.00	-	-	-	-	13.00
Amazon Capital Services	1Q6K-M47F-HN33	5/9/2020	6/8/2020	47.73	-	-	-	-	47.73
Amazon Capital Services	1Q6K-M47F-HN4Y	5/9/2020	6/8/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1Q6K-M47F-HTLV	5/9/2020	6/8/2020	7.51	-	-	-	-	7.51
Amazon Capital Services	1Q6K-M47F-JN3Y	5/9/2020	6/8/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1Q6K-M47F-KP3T	5/9/2020	6/8/2020	42.26	-	-	-	-	42.26
Amazon Capital Services	1Q6K-M47F-L193	5/9/2020	6/8/2020	20.35	-	-	-	-	20.35
Amazon Capital Services	1Q6K-M47F-LQXW	5/9/2020	6/8/2020	36.55	-	-	-	-	36.55
Amazon Capital Services	1Q6K-M47F-N6K6	5/10/2020	6/9/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	1Q6K-M47F-N6MY	5/10/2020	6/9/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	1Q6K-M47F-NYN3	5/10/2020	6/9/2020	49.94	-	-	-	-	49.94
Amazon Capital Services	1Q6K-M47F-P19T	5/10/2020	6/9/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1Q6K-M47F-P9Y3	5/10/2020	6/9/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1Q6K-M47F-PC3W	5/10/2020	6/9/2020	19.97	-	-	-	-	19.97
Amazon Capital Services	1Q6K-M47F-PCLV	5/10/2020	6/9/2020	7.04	-	-	-	-	7.04
Amazon Capital Services	1Q6K-M47F-PCRH	5/10/2020	6/9/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1Q6K-M47F-PDH4	5/10/2020	6/9/2020	15.02	-	-	-	-	15.02
Amazon Capital Services	1Q6K-M47F-PMHT	5/10/2020	6/9/2020	10.96	-	-	-	-	10.96
Amazon Capital Services	1Q6K-M47F-PTKG	5/10/2020	6/9/2020	10.54	-	-	-	-	10.54
Amazon Capital Services	1Q6K-M47F-RFLM	5/10/2020	6/9/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1Q6K-M47F-T3G7	5/10/2020	6/9/2020	68.56	-	-	-	-	68.56
Amazon Capital Services	1Q6K-M47F-T3J1	5/10/2020	6/9/2020	27.13	-	-	-	-	27.13
Amazon Capital Services	1Q6K-M47F-T3KW	5/10/2020	6/9/2020	13.72	-	-	-	-	13.72
Amazon Capital Services	1Q6K-M47F-T3LT	5/10/2020	6/9/2020	70.24	-	-	-	-	70.24
Amazon Capital Services	1Q6K-M47F-T3W6	5/10/2020	6/9/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1Q6K-M47F-T4QH	5/10/2020	6/9/2020	61.42	-	-	-	-	61.42
Amazon Capital Services	1Q6K-M47F-TC1Q	5/10/2020	6/9/2020	10.84	-	-	-	-	10.84
Amazon Capital Services	1Q6K-M47F-TGLJ	5/10/2020	6/9/2020	21.54	-	-	-	-	21.54
Amazon Capital Services	1Q6K-M47F-VNQT	5/10/2020	6/9/2020	22.49	-	-	-	-	22.49
Amazon Capital Services	1Q6K-M47F-W7GW	5/10/2020	6/9/2020	26.09	-	-	-	-	26.09
Amazon Capital Services	1Q6K-M47F-WJ47	5/10/2020	6/9/2020	11.69	-	-	-	-	11.69
Amazon Capital Services	1Q6K-M47F-WVH6	5/10/2020	6/9/2020	16.13	-	-	-	-	16.13
Amazon Capital Services	1Q6K-M47F-WWMQ	5/10/2020	6/9/2020	76.52	-	-	-	-	76.52
Amazon Capital Services	1Q6K-M47F-XKGJ	5/10/2020	6/9/2020	97.86	-	-	-	-	97.86

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1Q6K-M47F-YRDD	5/10/2020	6/9/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1QFY-JYMH-3C4P	5/14/2020	6/13/2020	10.84	-	-	-	-	10.84
Amazon Capital Services	1QFY-JYMH-7VDH	5/15/2020	6/14/2020	30.42	-	-	-	-	30.42
Amazon Capital Services	1QJM-7LK7-1FHL	5/4/2020	6/3/2020	25.83	-	-	-	-	25.83
Amazon Capital Services	1QJM-7LK7-3YT3	5/4/2020	6/3/2020	12.60	-	-	-	-	12.60
Amazon Capital Services	1QXL-GDY3-1PFK	5/4/2020	6/3/2020	19.92	-	-	-	-	19.92
Amazon Capital Services	1QXL-GDY3-3X7K	5/4/2020	6/3/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1QXL-GDY3-63TX	5/4/2020	6/3/2020	33.13	-	-	-	-	33.13
Amazon Capital Services	1RQ7-6L1C-1379	5/8/2020	6/7/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1RQ7-6L1C-7DPM	5/9/2020	6/8/2020	40.87	-	-	-	-	40.87
Amazon Capital Services	1RQ7-6L1C-9J9D	5/9/2020	6/8/2020	31.95	-	-	-	-	31.95
Amazon Capital Services	1RQ7-6L1C-D73R	5/9/2020	6/8/2020	62.50	-	-	-	-	62.50
Amazon Capital Services	1RQ7-6L1C-DJ3J	5/9/2020	6/8/2020	129.08	-	-	-	-	129.08
Amazon Capital Services	1RQ7-6L1C-G6R7	5/9/2020	6/8/2020	124.54	-	-	-	-	124.54
Amazon Capital Services	1RQ7-6L1C-GMRQ	5/9/2020	6/8/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	1RQ7-6L1C-H91L	5/9/2020	6/8/2020	153.54	-	-	-	-	153.54
Amazon Capital Services	1RQ7-6L1C-JQX4	5/9/2020	6/8/2020	16.37	-	-	-	-	16.37
Amazon Capital Services	1RQ7-6L1C-JRCH	5/9/2020	6/8/2020	93.68	-	-	-	-	93.68
Amazon Capital Services	1RQ7-6L1C-JWNK	5/9/2020	6/8/2020	31.42	-	-	-	-	31.42
Amazon Capital Services	1RQ7-6L1C-K7FQ	5/9/2020	6/8/2020	10.74	-	-	-	-	10.74
Amazon Capital Services	1RQ7-6L1C-KCJG	5/9/2020	6/8/2020	31.13	-	-	-	-	31.13
Amazon Capital Services	1RQ7-6L1C-KG41	5/9/2020	6/8/2020	68.43	-	-	-	-	68.43
Amazon Capital Services	1RQ7-6L1C-KGCP	5/9/2020	6/8/2020	26.83	-	-	-	-	26.83
Amazon Capital Services	1RQ7-6L1C-LGQN	5/10/2020	6/9/2020	11.19	-	-	-	-	11.19
Amazon Capital Services	1RQ7-6L1C-M347	5/10/2020	6/9/2020	64.60	-	-	-	-	64.60
Amazon Capital Services	1RQ7-6L1C-MM3Q	5/10/2020	6/9/2020	10.91	-	-	-	-	10.91
Amazon Capital Services	1RQ7-6L1C-MWV	5/10/2020	6/9/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1RQ7-6L1C-MWHP	5/10/2020	6/9/2020	10.84	-	-	-	-	10.84
Amazon Capital Services	1RQ7-6L1C-MWMD	5/10/2020	6/9/2020	5.92	-	-	-	-	5.92
Amazon Capital Services	1RQ7-6L1C-MXFT	5/10/2020	6/9/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1RQ7-6L1C-PCQK	5/10/2020	6/9/2020	43.26	-	-	-	-	43.26
Amazon Capital Services	1RQ7-6L1C-PTRW	5/10/2020	6/9/2020	168.34	-	-	-	-	168.34
Amazon Capital Services	1RQ7-6L1C-Q1MX	5/10/2020	6/9/2020	40.91	-	-	-	-	40.91
Amazon Capital Services	1RQ7-6L1C-Q1NV	5/10/2020	6/9/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1RQ7-6L1C-Q9NN	5/10/2020	6/9/2020	14.40	-	-	-	-	14.40

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1RQ7-6L1C-QQ4C	5/10/2020	6/9/2020	85.90	-	-	-	-	85.90
Amazon Capital Services	1RQ7-6L1C-R9YW	5/10/2020	6/9/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	1RQ7-6L1C-RGJR	5/10/2020	6/9/2020	16.35	-	-	-	-	16.35
Amazon Capital Services	1RQ7-6L1C-WQJ7	5/10/2020	6/9/2020	22.67	-	-	-	-	22.67
Amazon Capital Services	1RQ7-6L1C-YK16	5/10/2020	6/9/2020	53.02	-	-	-	-	53.02
Amazon Capital Services	1RT6-DKGT-XPBK	5/2/2020	6/1/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1RT6-DKGT-XPJH	5/2/2020	6/1/2020	15.09	-	-	-	-	15.09
Amazon Capital Services	1TVX-WMVH-14CK	5/7/2020	6/6/2020	21.67	-	-	-	-	21.67
Amazon Capital Services	1TVX-WMVH-9QKX	5/7/2020	6/6/2020	6.49	-	-	-	-	6.49
Amazon Capital Services	1TVX-WMVH-D393	5/7/2020	6/6/2020	32.27	-	-	-	-	32.27
Amazon Capital Services	1TVX-WMVH-F9K7	5/7/2020	6/6/2020	16.26	-	-	-	-	16.26
Amazon Capital Services	1TVX-WMVH-GVXN	5/7/2020	6/6/2020	44.03	-	-	-	-	44.03
Amazon Capital Services	1TVX-WMVH-HFX3	5/7/2020	6/6/2020	16.00	-	-	-	-	16.00
Amazon Capital Services	1TVX-WMVH-N4QC	5/8/2020	6/7/2020	46.75	-	-	-	-	46.75
Amazon Capital Services	1TVX-WMVH-N96F	5/8/2020	6/7/2020	54.36	-	-	-	-	54.36
Amazon Capital Services	1TVX-WMVH-P6R3	5/8/2020	6/7/2020	17.12	-	-	-	-	17.12
Amazon Capital Services	1TVX-WMVH-WJ3R	5/8/2020	6/7/2020	8.04	-	-	-	-	8.04
Amazon Capital Services	1TVX-WMVH-YHQK	5/8/2020	6/7/2020	38.78	-	-	-	-	38.78
Amazon Capital Services	1V36-RQP1-1NNH	5/4/2020	6/3/2020	18.39	-	-	-	-	18.39
Amazon Capital Services	1V36-RQP1-1P4K	5/4/2020	6/3/2020	71.83	-	-	-	-	71.83
Amazon Capital Services	1V36-RQP1-6XVJ	5/5/2020	6/4/2020	5.38	-	-	-	-	5.38
Amazon Capital Services	1V36-RQP1-79NK	5/5/2020	6/4/2020	91.58	-	-	-	-	91.58
Amazon Capital Services	1V36-RQP1-7JQ4	5/5/2020	6/4/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1V36-RQP1-7RK9	5/5/2020	6/4/2020	50.61	-	-	-	-	50.61
Amazon Capital Services	1V36-RQP1-99F3	5/5/2020	6/4/2020	19.44	-	-	-	-	19.44
Amazon Capital Services	1V36-RQP1-9CD4	5/5/2020	6/4/2020	26.74	-	-	-	-	26.74
Amazon Capital Services	1V36-RQP1-9NN1	5/5/2020	6/4/2020	21.50	-	-	-	-	21.50
Amazon Capital Services	1V36-RQP1-9PQT	5/5/2020	6/4/2020	26.88	-	-	-	-	26.88
Amazon Capital Services	1V36-RQP1-9VK3	5/5/2020	6/4/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1V36-RQP1-DPGF	5/5/2020	6/4/2020	14.32	-	-	-	-	14.32
Amazon Capital Services	1V6G-NNQV-1YGN	5/8/2020	6/7/2020	21.50	-	-	-	-	21.50
Amazon Capital Services	1V6G-NNQV-9X3X	5/9/2020	6/8/2020	30.32	-	-	-	-	30.32
Amazon Capital Services	1V6G-NNQV-C9YP	5/9/2020	6/8/2020	23.46	-	-	-	-	23.46
Amazon Capital Services	1V6G-NNQV-D6JQ	5/9/2020	6/8/2020	22.62	-	-	-	-	22.62
Amazon Capital Services	1V6G-NNQV-DN9Q	5/9/2020	6/8/2020	18.15	-	-	-	-	18.15

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1V6G-NNQV-FW1T	5/9/2020	6/8/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1V6G-NNQV-GJQP	5/9/2020	6/8/2020	30.99	-	-	-	-	30.99
Amazon Capital Services	1V6G-NNQV-HFMY	5/9/2020	6/8/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1V6G-NNQV-HFRN	5/9/2020	6/8/2020	53.85	-	-	-	-	53.85
Amazon Capital Services	1V6G-NNQV-HKMT	5/9/2020	6/8/2020	8.15	-	-	-	-	8.15
Amazon Capital Services	1V6G-NNQV-JWXP	5/9/2020	6/8/2020	9.26	-	-	-	-	9.26
Amazon Capital Services	1V6G-NNQV-JX6C	5/9/2020	6/8/2020	18.26	-	-	-	-	18.26
Amazon Capital Services	1V6G-NNQV-JY4D	5/9/2020	6/8/2020	5.40	-	-	-	-	5.40
Amazon Capital Services	1V6G-NNQV-K3VL	5/9/2020	6/8/2020	15.68	-	-	-	-	15.68
Amazon Capital Services	1V6G-NNQV-KKYV	5/9/2020	6/8/2020	140.61	-	-	-	-	140.61
Amazon Capital Services	1V6G-NNQV-KLWY	5/9/2020	6/8/2020	21.74	-	-	-	-	21.74
Amazon Capital Services	1V6G-NNQV-KPMH	5/9/2020	6/8/2020	15.23	-	-	-	-	15.23
Amazon Capital Services	1V6G-NNQV-L9RJ	5/10/2020	6/9/2020	10.65	-	-	-	-	10.65
Amazon Capital Services	1V6G-NNQV-LY44	5/10/2020	6/9/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1V6G-NNQV-M7H6	5/10/2020	6/9/2020	8.69	-	-	-	-	8.69
Amazon Capital Services	1V6G-NNQV-N3PN	5/10/2020	6/9/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1V6G-NNQV-N3RJ	5/10/2020	6/9/2020	18.60	-	-	-	-	18.60
Amazon Capital Services	1V6G-NNQV-N69K	5/10/2020	6/9/2020	11.80	-	-	-	-	11.80
Amazon Capital Services	1V6G-NNQV-N6CH	5/10/2020	6/9/2020	22.38	-	-	-	-	22.38
Amazon Capital Services	1V6G-NNQV-N74Q	5/10/2020	6/9/2020	11.35	-	-	-	-	11.35
Amazon Capital Services	1V6G-NNQV-PRYC	5/10/2020	6/9/2020	37.41	-	-	-	-	37.41
Amazon Capital Services	1V6G-NNQV-QFGT	5/10/2020	6/9/2020	21.10	-	-	-	-	21.10
Amazon Capital Services	1V6G-NNQV-R1LP	5/10/2020	6/9/2020	25.49	-	-	-	-	25.49
Amazon Capital Services	1V6G-NNQV-R1T7	5/10/2020	6/9/2020	6.34	-	-	-	-	6.34
Amazon Capital Services	1V6G-NNQV-T4VX	5/10/2020	6/9/2020	12.54	-	-	-	-	12.54
Amazon Capital Services	1V6G-NNQV-T6GV	5/10/2020	6/9/2020	33.88	-	-	-	-	33.88
Amazon Capital Services	1V6G-NNQV-TCHN	5/10/2020	6/9/2020	11.90	-	-	-	-	11.90
Amazon Capital Services	1V6G-NNQV-TNHC	5/10/2020	6/9/2020	12.80	-	-	-	-	12.80
Amazon Capital Services	1V6G-NNQV-VCCW	5/10/2020	6/9/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1V6G-NNQV-VPFD	5/10/2020	6/9/2020	16.04	-	-	-	-	16.04
Amazon Capital Services	1V6G-NNQV-VPLV	5/10/2020	6/9/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1V6G-NNQV-WJWD	5/10/2020	6/9/2020	10.84	-	-	-	-	10.84
Amazon Capital Services	1V6G-NNQV-XJ4V	5/10/2020	6/9/2020	13.37	-	-	-	-	13.37
Amazon Capital Services	1V6G-NNQV-XQ7H	5/10/2020	6/9/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1VCV-JQLR-1JH3	5/4/2020	6/3/2020	18.35	-	-	-	-	18.35

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1VF3-PWVH-17FC	5/13/2020	6/12/2020	69.38	-	-	-	-	69.38
Amazon Capital Services	1VF3-PWVH-3KVT	5/13/2020	6/12/2020	67.72	-	-	-	-	67.72
Amazon Capital Services	1VF3-PWVH-3YK1	5/13/2020	6/12/2020	29.11	-	-	-	-	29.11
Amazon Capital Services	1VF3-PWVH-4GWR	5/13/2020	6/12/2020	42.53	-	-	-	-	42.53
Amazon Capital Services	1VF3-PWVH-6T13	5/13/2020	6/12/2020	9.68	-	-	-	-	9.68
Amazon Capital Services	1VF3-PWVH-6VFF	5/13/2020	6/12/2020	48.92	-	-	-	-	48.92
Amazon Capital Services	1VF3-PWVH-7YF6	5/14/2020	6/13/2020	27.98	-	-	-	-	27.98
Amazon Capital Services	1VF3-PWVH-CM6R	5/14/2020	6/13/2020	33.96	-	-	-	-	33.96
Amazon Capital Services	1VF3-PWVH-HG4Q	5/14/2020	6/13/2020	35.86	-	-	-	-	35.86
Amazon Capital Services	1VF3-PWVH-J17V	5/14/2020	6/13/2020	14.89	-	-	-	-	14.89
Amazon Capital Services	1VF3-PWVH-JC9K	5/14/2020	6/13/2020	32.72	-	-	-	-	32.72
Amazon Capital Services	1VF3-PWVH-KNM9	5/14/2020	6/13/2020	22.38	-	-	-	-	22.38
Amazon Capital Services	1VF3-PWVH-LDF1	5/14/2020	6/13/2020	4.75	-	-	-	-	4.75
Amazon Capital Services	1VFG-F1RV-14NQ	5/13/2020	6/12/2020	18.28	-	-	-	-	18.28
Amazon Capital Services	1VFG-F1RV-1Y33	5/13/2020	6/12/2020	19.54	-	-	-	-	19.54
Amazon Capital Services	1VFG-F1RV-4GHQ	5/13/2020	6/12/2020	69.75	-	-	-	-	69.75
Amazon Capital Services	1VKP-FTGH-1GJL	5/4/2020	6/3/2020	23.93	-	-	-	-	23.93
Amazon Capital Services	1VKP-FTGH-3NJ9	5/4/2020	6/3/2020	35.45	-	-	-	-	35.45
Amazon Capital Services	1VKP-FTGH-3W6N	5/4/2020	6/3/2020	29.31	-	-	-	-	29.31
Amazon Capital Services	1VKP-FTGH-7PCF	5/4/2020	6/3/2020	27.02	-	-	-	-	27.02
Amazon Capital Services	1VKP-FTGH-7PDC	5/4/2020	6/3/2020	60.29	-	-	-	-	60.29
Amazon Capital Services	1VKP-FTGH-9QT4	5/5/2020	6/4/2020	49.70	-	-	-	-	49.70
Amazon Capital Services	1VKP-FTGH-C4YD	5/5/2020	6/4/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1VKP-FTGH-CFMT	5/5/2020	6/4/2020	34.26	-	-	-	-	34.26
Amazon Capital Services	1VKP-FTGH-CVN9	5/5/2020	6/4/2020	6.50	-	-	-	-	6.50
Amazon Capital Services	1VNG-FT6M-3WFM	5/11/2020	6/10/2020	36.25	-	-	-	-	36.25
Amazon Capital Services	1VNG-FT6M-4P66	5/11/2020	6/10/2020	6.41	-	-	-	-	6.41
Amazon Capital Services	1VNG-FT6M-4P9Y	5/11/2020	6/10/2020	9.74	-	-	-	-	9.74
Amazon Capital Services	1VNG-FT6M-6L3F	5/11/2020	6/10/2020	24.95	-	-	-	-	24.95
Amazon Capital Services	1VNG-FT6M-6T34	5/11/2020	6/10/2020	28.25	-	-	-	-	28.25
Amazon Capital Services	1VWP-6PTL-11GW	5/12/2020	6/11/2020	34.96	-	-	-	-	34.96
Amazon Capital Services	1VWP-6PTL-1WWY	5/12/2020	6/11/2020	27.13	-	-	-	-	27.13
Amazon Capital Services	1VWP-6PTL-39YG	5/12/2020	6/11/2020	27.48	-	-	-	-	27.48
Amazon Capital Services	1VWP-6PTL-3NV9	5/12/2020	6/11/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	1VWP-6PTL-43N6	5/12/2020	6/11/2020	14.19	-	-	-	-	14.19

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1VWP-6PTL-44CW	5/12/2020	6/11/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1VWP-6PTL-46TQ	5/12/2020	6/11/2020	73.03	-	-	-	-	73.03
Amazon Capital Services	1VWP-6PTL-4FK4	5/12/2020	6/11/2020	33.04	-	-	-	-	33.04
Amazon Capital Services	1VWP-6PTL-74JD	5/12/2020	6/11/2020	20.11	-	-	-	-	20.11
Amazon Capital Services	1VWP-6PTL-7V4D	5/12/2020	6/11/2020	39.86	-	-	-	-	39.86
Amazon Capital Services	1VWP-6PTL-994V	5/12/2020	6/11/2020	26.41	-	-	-	-	26.41
Amazon Capital Services	1VWP-6PTL-CF9G	5/12/2020	6/11/2020	19.99	-	-	-	-	19.99
Amazon Capital Services	1VWP-6PTL-CMXP	5/12/2020	6/11/2020	14.17	-	-	-	-	14.17
Amazon Capital Services	1VWP-6PTL-H9VW	5/12/2020	6/11/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1VWP-6PTL-HR3Y	5/12/2020	6/11/2020	30.43	-	-	-	-	30.43
Amazon Capital Services	1VWP-6PTL-KLMV	5/13/2020	6/12/2020	21.63	-	-	-	-	21.63
Amazon Capital Services	1VWP-6PTL-L91D	5/13/2020	6/12/2020	16.14	-	-	-	-	16.14
Amazon Capital Services	1VWP-6PTL-LNNM	5/13/2020	6/12/2020	70.69	-	-	-	-	70.69
Amazon Capital Services	1VWP-6PTL-M464	5/13/2020	6/12/2020	18.38	-	-	-	-	18.38
Amazon Capital Services	1VWP-6PTL-N7GH	5/13/2020	6/12/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1VWP-6PTL-NFFF	5/13/2020	6/12/2020	15.07	-	-	-	-	15.07
Amazon Capital Services	1WK7-169Y-1Y1J	5/13/2020	6/12/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1WK7-169Y-3437	5/13/2020	6/12/2020	43.49	-	-	-	-	43.49
Amazon Capital Services	1WK7-169Y-3LKR	5/13/2020	6/12/2020	76.83	-	-	-	-	76.83
Amazon Capital Services	1WK7-169Y-3MHX	5/13/2020	6/12/2020	10.58	-	-	-	-	10.58
Amazon Capital Services	1WK7-169Y-4434	5/13/2020	6/12/2020	35.79	-	-	-	-	35.79
Amazon Capital Services	1WK7-169Y-4441	5/13/2020	6/12/2020	60.35	-	-	-	-	60.35
Amazon Capital Services	1WK7-169Y-73NR	5/13/2020	6/12/2020	4.28	-	-	-	-	4.28
Amazon Capital Services	1WK7-169Y-99CD	5/14/2020	6/13/2020	52.79	-	-	-	-	52.79
Amazon Capital Services	1WK7-169Y-CCMJ	5/14/2020	6/13/2020	75.00	-	-	-	-	75.00
Amazon Capital Services	1WK7-169Y-GWF6	5/14/2020	6/13/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1WK7-169Y-HXLL	5/14/2020	6/13/2020	26.64	-	-	-	-	26.64
Amazon Capital Services	1WK7-169Y-K9QQ	5/14/2020	6/13/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1WK7-169Y-LRP7	5/14/2020	6/13/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1WL1-R3PH-141L	5/6/2020	6/5/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1WL1-R3PH-1DM6	5/6/2020	6/5/2020	3.92	-	-	-	-	3.92
Amazon Capital Services	1WL1-R3PH-1LRL	5/6/2020	6/5/2020	42.17	-	-	-	-	42.17
Amazon Capital Services	1WL1-R3PH-1XWX	5/6/2020	6/5/2020	32.58	-	-	-	-	32.58
Amazon Capital Services	1WL1-R3PH-7733	5/6/2020	6/5/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1WL1-R3PH-7G7M	5/6/2020	6/5/2020	9.99	-	-	-	-	9.99

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1WL1-R3PH-7Q7C	5/6/2020	6/5/2020	42.24	-	-	-	-	42.24
Amazon Capital Services	1WL1-R3PH-9L4K	5/6/2020	6/5/2020	9.55	-	-	-	-	9.55
Amazon Capital Services	1WL1-R3PH-9X46	5/6/2020	6/5/2020	30.34	-	-	-	-	30.34
Amazon Capital Services	1WL1-R3PH-C314	5/6/2020	6/5/2020	17.31	-	-	-	-	17.31
Amazon Capital Services	1WL1-R3PH-CCF9	5/6/2020	6/5/2020	27.16	-	-	-	-	27.16
Amazon Capital Services	1WL1-R3PH-CWDP	5/6/2020	6/5/2020	16.59	-	-	-	-	16.59
Amazon Capital Services	1WL1-R3PH-DLLG	5/6/2020	6/5/2020	14.95	-	-	-	-	14.95
Amazon Capital Services	1WL1-R3PH-FDHV	5/6/2020	6/5/2020	44.77	-	-	-	-	44.77
Amazon Capital Services	1WL1-R3PH-FGND	5/6/2020	6/5/2020	29.04	-	-	-	-	29.04
Amazon Capital Services	1WL1-R3PH-G19J	5/6/2020	6/5/2020	7.28	-	-	-	-	7.28
Amazon Capital Services	1WL1-R3PH-G1LR	5/6/2020	6/5/2020	17.11	-	-	-	-	17.11
Amazon Capital Services	1WL1-R3PH-HWDF	5/6/2020	6/5/2020	23.67	-	-	-	-	23.67
Amazon Capital Services	1WL1-R3PH-HWPL	5/7/2020	6/6/2020	7.10	-	-	-	-	7.10
Amazon Capital Services	1WL1-R3PH-K3XP	5/7/2020	6/6/2020	154.84	-	-	-	-	154.84
Amazon Capital Services	1WL1-R3PH-KGL4	5/7/2020	6/6/2020	20.22	-	-	-	-	20.22
Amazon Capital Services	1WL1-R3PH-KJ9Q	5/7/2020	6/6/2020	61.70	-	-	-	-	61.70
Amazon Capital Services	1WL1-R3PH-KJMX	5/7/2020	6/6/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1WL1-R3PH-L3MC	5/7/2020	6/6/2020	7.59	-	-	-	-	7.59
Amazon Capital Services	1WL1-R3PH-L3Q1	5/7/2020	6/6/2020	8.61	-	-	-	-	8.61
Amazon Capital Services	1WL1-R3PH-MGNR	5/7/2020	6/6/2020	43.37	-	-	-	-	43.37
Amazon Capital Services	1WL1-R3PH-MT1N	5/7/2020	6/6/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1WQH-13WV-1396	5/13/2020	6/12/2020	19.55	-	-	-	-	19.55
Amazon Capital Services	1WQH-13WV-13KK	5/13/2020	6/12/2020	29.60	-	-	-	-	29.60
Amazon Capital Services	1WQH-13WV-1DDQ	5/13/2020	6/12/2020	67.38	-	-	-	-	67.38
Amazon Capital Services	1WQH-13WV-1H6X	5/13/2020	6/12/2020	95.13	-	-	-	-	95.13
Amazon Capital Services	1WQH-13WV-1KDK	5/13/2020	6/12/2020	91.87	-	-	-	-	91.87
Amazon Capital Services	1WQH-13WV-1M6R	5/13/2020	6/12/2020	8.06	-	-	-	-	8.06
Amazon Capital Services	1WQH-13WV-3TMK	5/13/2020	6/12/2020	8.85	-	-	-	-	8.85
Amazon Capital Services	1WQH-13WV-4WMF	5/13/2020	6/12/2020	53.02	-	-	-	-	53.02
Amazon Capital Services	1WQH-13WV-4Y69	5/13/2020	6/12/2020	18.38	-	-	-	-	18.38
Amazon Capital Services	1WQH-13WV-64DP	5/13/2020	6/12/2020	88.94	-	-	-	-	88.94
Amazon Capital Services	1WRJ-6N4C-13QF	5/17/2020	6/16/2020	54.46	-	-	-	-	54.46
Amazon Capital Services	1WRJ-6N4C-37TY	5/17/2020	6/16/2020	33.67	-	-	-	-	33.67
Amazon Capital Services	1WRJ-6N4C-3D3G	5/17/2020	6/16/2020	9.73	-	-	-	-	9.73
Amazon Capital Services	1WRJ-6N4C-3DTV	5/17/2020	6/16/2020	8.10	-	-	-	-	8.10

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For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1WRJ-6N4C-3F1H	5/17/2020	6/16/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	1WRJ-6N4C-3X6M	5/17/2020	6/16/2020	7.03	-	-	-	-	7.03
Amazon Capital Services	1WRJ-6N4C-4KMY	5/17/2020	6/16/2020	11.52	-	-	-	-	11.52
Amazon Capital Services	1WRJ-6N4C-4XG1	5/17/2020	6/16/2020	60.17	-	-	-	-	60.17
Amazon Capital Services	1WRJ-6N4C-663G	5/17/2020	6/16/2020	28.00	-	-	-	-	28.00
Amazon Capital Services	1WRJ-6N4C-7Y1L	5/17/2020	6/16/2020	29.30	-	-	-	-	29.30
Amazon Capital Services	1WRJ-6N4C-91YJ	5/17/2020	6/16/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1WRJ-6N4C-9F9P	5/17/2020	6/16/2020	24.77	-	-	-	-	24.77
Amazon Capital Services	1WRJ-6N4C-C3N1	5/17/2020	6/16/2020	47.84	-	-	-	-	47.84
Amazon Capital Services	1WRJ-6N4C-D4HF	5/17/2020	6/16/2020	46.99	-	-	-	-	46.99
Amazon Capital Services	1WRJ-6N4C-D99N	5/17/2020	6/16/2020	36.21	-	-	-	-	36.21
Amazon Capital Services	1WRJ-6N4C-D9CL	5/17/2020	6/16/2020	35.68	-	-	-	-	35.68
Amazon Capital Services	1WRJ-6N4C-DCMT	5/17/2020	6/16/2020	18.36	-	-	-	-	18.36
Amazon Capital Services	1WRJ-6N4C-DR77	5/17/2020	6/16/2020	9.21	-	-	-	-	9.21
Amazon Capital Services	1WRJ-6N4C-FNC3	5/17/2020	6/16/2020	14.88	-	-	-	-	14.88
Amazon Capital Services	1WRJ-6N4C-FWVM	5/17/2020	6/16/2020	38.67	-	-	-	-	38.67
Amazon Capital Services	1WRJ-6N4C-GKR3	5/17/2020	6/16/2020	28.89	-	-	-	-	28.89
Amazon Capital Services	1WRJ-6N4C-GNHN	5/17/2020	6/16/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1WRJ-6N4C-JJ4D	5/17/2020	6/16/2020	37.03	-	-	-	-	37.03
Amazon Capital Services	1WRJ-6N4C-LW7K	5/18/2020	6/17/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1WRJ-6N4C-NLDH	5/18/2020	6/17/2020	19.65	-	-	-	-	19.65
Amazon Capital Services	1WRJ-6N4C-P1CY	5/18/2020	6/17/2020	13.58	-	-	-	-	13.58
Amazon Capital Services	1WXV-LDHD-XHFX	5/2/2020	6/1/2020	70.40	-	-	-	-	70.40
Amazon Capital Services	1WXV-LDHD-XK1K	5/2/2020	6/1/2020	40.93	-	-	-	-	40.93
Amazon Capital Services	1WXV-LDHD-XLCY	5/2/2020	6/1/2020	15.11	-	-	-	-	15.11
Amazon Capital Services	1WXV-LDHD-YX9M	5/2/2020	6/1/2020	32.61	-	-	-	-	32.61
Amazon Capital Services	1X7K-YVFX-4KCQ	5/7/2020	6/6/2020	108.73	-	-	-	-	108.73
Amazon Capital Services	1X7K-YVFX-4LGH	5/7/2020	6/6/2020	12.28	-	-	-	-	12.28
Amazon Capital Services	1X7K-YVFX-4LRN	5/7/2020	6/6/2020	9.04	-	-	-	-	9.04
Amazon Capital Services	1X7K-YVFX-4XCD	5/7/2020	6/6/2020	25.34	-	-	-	-	25.34
Amazon Capital Services	1X7K-YVFX-66GR	5/7/2020	6/6/2020	54.32	-	-	-	-	54.32
Amazon Capital Services	1X7K-YVFX-7W9C	5/7/2020	6/6/2020	14.86	-	-	-	-	14.86
Amazon Capital Services	1X7K-YVFX-9DXD	5/7/2020	6/6/2020	64.89	-	-	-	-	64.89
Amazon Capital Services	1X7K-YVFX-FK9D	5/7/2020	6/6/2020	31.07	-	-	-	-	31.07
Amazon Capital Services	1X7K-YVFX-G9PL	5/7/2020	6/6/2020	16.15	-	-	-	-	16.15

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1X7K-YVFX-GL6F	5/7/2020	6/6/2020	70.68	-	-	-	-	70.68
Amazon Capital Services	1X7K-YVFX-GLD1	5/7/2020	6/6/2020	70.68	-	-	-	-	70.68
Amazon Capital Services	1X7K-YVFX-HMHN	5/7/2020	6/6/2020	8.65	-	-	-	-	8.65
Amazon Capital Services	1X7K-YVFX-HMMC	5/7/2020	6/6/2020	13.04	-	-	-	-	13.04
Amazon Capital Services	1X7K-YVFX-HMQ1	5/7/2020	6/6/2020	12.45	-	-	-	-	12.45
Amazon Capital Services	1X7K-YVFX-V6PP	5/8/2020	6/7/2020	13.02	-	-	-	-	13.02
Amazon Capital Services	1X7V-LXG3-JXCR	5/20/2020	6/19/2020	8.36	-	-	-	-	8.36
Amazon Capital Services	1XQH-6FTN-1HY1	5/4/2020	6/3/2020	60.87	-	-	-	-	60.87
Amazon Capital Services	1XQH-6FTN-1NF4	5/4/2020	6/3/2020	22.51	-	-	-	-	22.51
Amazon Capital Services	1XQH-6FTN-1RD3	5/4/2020	6/3/2020	42.01	-	-	-	-	42.01
Amazon Capital Services	1XQH-6FTN-34L4	5/4/2020	6/3/2020	3.82	-	-	-	-	3.82
Amazon Capital Services	1XQH-6FTN-36NW	5/4/2020	6/3/2020	29.89	-	-	-	-	29.89
Amazon Capital Services	1XQL-MF7J-77M3	5/18/2020	6/17/2020	9.16	-	-	-	-	9.16
Amazon Capital Services	1XQL-MF7J-7L9J	5/18/2020	6/17/2020	40.12	-	-	-	-	40.12
Amazon Capital Services	1XQL-MF7J-DLC6	5/18/2020	6/17/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1XQL-MF7J-HPTN	5/18/2020	6/17/2020	31.16	-	-	-	-	31.16
Amazon Capital Services	1XQL-MF7J-HTXC	5/18/2020	6/17/2020	4.34	-	-	-	-	4.34
Amazon Capital Services	1XQL-MF7J-J64L	5/18/2020	6/17/2020	43.49	-	-	-	-	43.49
Amazon Capital Services	1XQL-MF7J-JCWT	5/18/2020	6/17/2020	20.52	-	-	-	-	20.52
Amazon Capital Services	1XQL-MF7J-JNQR	5/18/2020	6/17/2020	67.64	-	-	-	-	67.64
Amazon Capital Services	1XQL-MF7J-JNRP	5/18/2020	6/17/2020	31.09	-	-	-	-	31.09
Amazon Capital Services	1XQL-MF7J-JNYC	5/18/2020	6/17/2020	34.16	-	-	-	-	34.16
Amazon Capital Services	1XQL-MF7J-K7P7	5/18/2020	6/17/2020	81.14	-	-	-	-	81.14
Amazon Capital Services	1XQL-MF7J-KJTN	5/18/2020	6/17/2020	42.98	-	-	-	-	42.98
Amazon Capital Services	1XQL-MF7J-MCTP	5/19/2020	6/18/2020	38.05	-	-	-	-	38.05
Amazon Capital Services	1XQL-MF7J-MCWK	5/19/2020	6/18/2020	7.56	-	-	-	-	7.56
Amazon Capital Services	1XRQ-C1TY-1PWD	5/11/2020	6/10/2020	20.03	-	-	-	-	20.03
Amazon Capital Services	1XRQ-C1TY-7FJ7	5/11/2020	6/10/2020	16.55	-	-	-	-	16.55
Amazon Capital Services	1XRQ-C1TY-7FK3	5/11/2020	6/10/2020	20.65	-	-	-	-	20.65
Amazon Capital Services	1XRQ-C1TY-9RC4	5/11/2020	6/10/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1XRQ-C1TY-DRQY	5/11/2020	6/10/2020	61.41	-	-	-	-	61.41
Amazon Capital Services	1XRQ-C1TY-FDG3	5/11/2020	6/10/2020	103.38	-	-	-	-	103.38
Amazon Capital Services	1XRQ-C1TY-FGXV	5/11/2020	6/10/2020	6.29	-	-	-	-	6.29
Amazon Capital Services	1XRQ-C1TY-GHHR	5/11/2020	6/10/2020	21.72	-	-	-	-	21.72
Amazon Capital Services	1XRQ-C1TY-GN3D	5/11/2020	6/10/2020	21.50	-	-	-	-	21.50

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Amazon Capital Services	1XRQ-C1TY-GXLY	5/11/2020	6/10/2020	118.84	-	-	-	-	118.84
Amazon Capital Services	1XRQ-C1TY-HPNY	5/11/2020	6/10/2020	29.07	-	-	-	-	29.07
Amazon Capital Services	1XRQ-C1TY-K3LL	5/12/2020	6/11/2020	14.75	-	-	-	-	14.75
Amazon Capital Services	1XRQ-C1TY-K7HQ	5/12/2020	6/11/2020	29.85	-	-	-	-	29.85
Amazon Capital Services	1XRQ-C1TY-K7JN	5/12/2020	6/11/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1XRQ-C1TY-L3P9	5/12/2020	6/11/2020	14.89	-	-	-	-	14.89
Amazon Capital Services	1XRQ-C1TY-M4JL	5/12/2020	6/11/2020	4.15	-	-	-	-	4.15
Amazon Capital Services	1YP1-JYG4-14RF	5/17/2020	6/16/2020	58.39	-	-	-	-	58.39
Amazon Capital Services	1YP1-JYG4-1F7D	5/17/2020	6/16/2020	67.30	-	-	-	-	67.30
Amazon Capital Services	1YP1-JYG4-37D6	5/17/2020	6/16/2020	98.94	-	-	-	-	98.94
Amazon Capital Services	1YP1-JYG4-3F1L	5/17/2020	6/16/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1YP1-JYG4-3F4G	5/17/2020	6/16/2020	20.15	-	-	-	-	20.15
Amazon Capital Services	1YP1-JYG4-3PYC	5/17/2020	6/16/2020	29.73	-	-	-	-	29.73
Amazon Capital Services	1YP1-JYG4-63D4	5/17/2020	6/16/2020	19.11	-	-	-	-	19.11
Amazon Capital Services	1YP1-JYG4-6JCR	5/17/2020	6/16/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1YP1-JYG4-77YK	5/17/2020	6/16/2020	4.32	-	-	-	-	4.32
Amazon Capital Services	1YP1-JYG4-96JK	5/17/2020	6/16/2020	10.54	-	-	-	-	10.54
Amazon Capital Services	1YP1-JYG4-DFRK	5/17/2020	6/16/2020	13.55	-	-	-	-	13.55
Amazon Capital Services	1YP1-JYG4-GG7K	5/17/2020	6/16/2020	24.96	-	-	-	-	24.96
Amazon Capital Services	1YP1-JYG4-H9DF	5/17/2020	6/16/2020	7.50	-	-	-	-	7.50
Amazon Capital Services	1YP1-JYG4-NDQX	5/18/2020	6/17/2020	12.97	-	-	-	-	12.97
Amazon Capital Services	1YPQ-KTFD-1FNL	5/13/2020	6/12/2020	95.25	-	-	-	-	95.25
Amazon Capital Services	1YPQ-KTFD-1TXK	5/13/2020	6/12/2020	23.91	-	-	-	-	23.91
Amazon Capital Services	1YPQ-KTFD-1V47	5/13/2020	6/12/2020	61.93	-	-	-	-	61.93
Amazon Capital Services	1YPQ-KTFD-1WM4	5/13/2020	6/12/2020	16.30	-	-	-	-	16.30
Amazon Capital Services	1YPQ-KTFD-1WVM	5/13/2020	6/12/2020	8.49	-	-	-	-	8.49
Amazon Capital Services	1YWY-9TXH-1DFV	5/7/2020	6/6/2020	31.25	-	-	-	-	31.25
Amazon Capital Services	1YWY-9TXH-1TQL	5/7/2020	6/6/2020	40.17	-	-	-	-	40.17
Amazon Capital Services	1YWY-9TXH-4GPW	5/7/2020	6/6/2020	6.45	-	-	-	-	6.45
Amazon Capital Services	1YWY-9TXH-7QNJ	5/7/2020	6/6/2020	154.84	-	-	-	-	154.84
Amazon Capital Services	1YWY-9TXH-F1Y7	5/7/2020	6/6/2020	14.89	-	-	-	-	14.89
Amazon Capital Services	1YWY-9TXH-FFMM	5/7/2020	6/6/2020	21.51	-	-	-	-	21.51
Amazon Capital Services	1YWY-9TXH-FHR7	5/7/2020	6/6/2020	2.14	-	-	-	-	2.14
Amazon Capital Services	1YWY-9TXH-JNGK	5/7/2020	6/6/2020	17.67	-	-	-	-	17.67
Amazon Capital Services	1YWY-9TXH-JVGD	5/7/2020	6/6/2020	25.44	-	-	-	-	25.44

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Amazon Capital Services	1YWY-9TXH-K7YN	5/7/2020	6/6/2020	7.82	-	-	-	-	7.82
Amazon Capital Services	1YWY-9TXH-LF3C	5/8/2020	6/7/2020	22.08	-	-	-	-	22.08
Amazon Capital Services	1YWY-9TXH-NQW1	5/8/2020	6/7/2020	20.87	-	-	-	-	20.87
Amazon Capital Services	1YWY-9TXH-RF9K	5/8/2020	6/7/2020	48.93	-	-	-	-	48.93
Amazon Capital Services	1YWY-9TXH-T4HC	5/8/2020	6/7/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	1YYW-R7VC-33RW	5/4/2020	6/3/2020	22.57	-	-	-	-	22.57
Amazon Capital Services	1YYW-R7VC-3CJD	5/4/2020	6/3/2020	29.35	-	-	-	-	29.35
Amazon Capital Services	1YYW-R7VC-41CW	5/4/2020	6/3/2020	45.88	-	-	-	-	45.88
American Acrobats Performing Arts	APR2020MVA	5/12/2020	6/11/2020	137.50	-	-	-	-	137.50
And All That Jazz! PAC	0076	5/7/2020	6/6/2020	61.00	-	-	-	-	61.00
Art and Wilderness Institute	MV_SPR1920	5/5/2020	6/4/2020	552.00	-	-	-	-	552.00
Art Studio Pillar	MVA050620_6	5/6/2020	6/5/2020	40.00	-	-	-	-	40.00
Art Studio Pillar	MVA050620_7	5/6/2020	6/5/2020	240.00	-	-	-	-	240.00
Art Studio Pillar	MVA050620_1	5/6/2020	6/5/2020	40.00	-	-	-	-	40.00
Art Studio Pillar	MVA050620_10	5/6/2020	6/5/2020	50.00	-	-	-	-	50.00
Art Studio Pillar	MVA050620_2	5/6/2020	6/5/2020	50.00	-	-	-	-	50.00
Art Studio Pillar	MVA050620_3	5/6/2020	6/5/2020	40.00	-	-	-	-	40.00
Art Studio Pillar	MVA050620_4	5/6/2020	6/5/2020	50.00	-	-	-	-	50.00
Art Studio Pillar	MVA050620_5	5/6/2020	6/5/2020	50.00	-	-	-	-	50.00
Art Studio Pillar	MVA050620_8	5/6/2020	6/5/2020	50.00	-	-	-	-	50.00
Art Studio Pillar	MVA050620_9	5/6/2020	6/5/2020	40.00	-	-	-	-	40.00
Baily Language School	000002	5/5/2020	6/4/2020	765.00	-	-	-	-	765.00
Baily Language School	000003	5/5/2020	6/4/2020	765.00	-	-	-	-	765.00
Baily Language School	000004	5/14/2020	6/14/2020	315.00	-	-	-	-	315.00
Baily Language School	000005	5/14/2020	6/13/2020	315.00	-	-	-	-	315.00
Baily Language School	000006	5/5/2020	6/4/2020	540.00	-	-	-	-	540.00
Beautiful Feet Books, Inc.	11718	3/26/2020	4/25/2020	111.07	-	-	-	-	111.07
Beautiful Feet Books, Inc.	11721	3/26/2020	4/25/2020	214.08	-	-	-	-	214.08
Beautiful Feet Books, Inc.	11739	3/31/2020	5/30/2020	2,522.71	-	-	-	-	2,522.71
Beautiful Feet Books, Inc.	11773	4/6/2020	6/5/2020	2,522.71	-	-	-	-	2,522.71
Beautiful Feet Books, Inc.	11903	5/5/2020	6/4/2020	12.53	-	-	-	-	12.53
Beautiful Feet Books, Inc.	11904	5/5/2020	6/4/2020	221.03	-	-	-	-	221.03
Beautiful Feet Books, Inc.	11905	5/5/2020	6/4/2020	225.66	-	-	-	-	225.66
Bigfoot Graphics	050420	5/4/2020	6/3/2020	605.00	-	-	-	-	605.00
Blossom Hill Ranch	032001	4/7/2020	5/7/2020	170.00	-	-	-	-	170.00

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Blossom Hill Ranch	032002	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032004	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032005	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032008	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032009	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032010	4/7/2020	5/7/2020	400.00	-	-	-	-	400.00
Blossom Hill Ranch	032011	4/7/2020	5/7/2020	327.50	-	-	-	-	327.50
Blossom Hill Ranch	032012	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032013	4/7/2020	5/7/2020	150.00	-	-	-	-	150.00
Blossom Hill Ranch	032014	4/7/2020	5/7/2020	600.00	-	-	-	-	600.00
Blossom Hill Ranch	032015	4/7/2020	5/7/2020	133.33	-	-	-	-	133.33
Blossom Hill Ranch	042001	5/5/2020	6/4/2020	2,187.59	-	-	-	-	2,187.59
BookShark	30991969	4/1/2020	5/1/2020	383.89	-	-	-	-	383.89
BookShark	30991992	4/1/2020	5/1/2020	53.86	-	-	-	-	53.86
BookShark	30992762	4/6/2020	5/6/2020	87.36	-	-	-	-	87.36
BookShark	30992972	4/8/2020	5/8/2020	338.38	-	-	-	-	338.38
BookShark	30992973	4/8/2020	5/8/2020	54.36	-	-	-	-	54.36
BookShark	30993360	4/9/2020	5/9/2020	47.99	-	-	-	-	47.99
BookShark	30993396	4/9/2020	5/9/2020	405.14	-	-	-	-	405.14
BookShark	30993601	4/10/2020	5/10/2020	157.64	-	-	-	-	157.64
BookShark	30993728	4/10/2020	5/10/2020	210.62	-	-	-	-	210.62
BookShark	30994424	4/15/2020	5/15/2020	179.69	-	-	-	-	179.69
BookShark	30994426	4/15/2020	5/15/2020	60.34	-	-	-	-	60.34
BookShark	30995179	4/20/2020	5/20/2020	193.94	-	-	-	-	193.94
BookShark	30995183	4/20/2020	5/20/2020	180.51	-	-	-	-	180.51
BookShark	30995190	4/20/2020	5/20/2020	261.82	-	-	-	-	261.82
BookShark	30996705	4/27/2020	5/27/2020	47.41	-	-	-	-	47.41
BookShark	30996710	4/27/2020	5/27/2020	233.81	-	-	-	-	233.81
BookShark	30996714	4/27/2020	5/27/2020	219.81	-	-	-	-	219.81
BookShark	30996847	4/28/2020	5/28/2020	82.70	-	-	-	-	82.70
BookShark	30996929	4/28/2020	5/28/2020	943.05	-	-	-	-	943.05
BookShark	30996945	4/29/2020	5/29/2020	755.33	-	-	-	-	755.33
BookShark	30998037	5/4/2020	6/3/2020	26.94	-	-	-	-	26.94
BookShark	30998067	5/4/2020	6/3/2020	26.94	-	-	-	-	26.94
BookShark	30998596	5/7/2020	6/6/2020	875.43	-	-	-	-	875.43

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BookShark	30998843	5/8/2020	6/7/2020	816.75	-	-	-	-	816.75
BST Fitness/CrossFit Temecula	1041	5/12/2020	6/11/2020	100.00	-	-	-	-	100.00
BST Fitness/CrossFit Temecula	1042	5/12/2020	6/11/2020	100.00	-	-	-	-	100.00
BST Fitness/CrossFit Temecula	1043	5/12/2020	6/11/2020	100.00	-	-	-	-	100.00
BST Fitness/CrossFit Temecula	1044	5/12/2020	6/11/2020	100.00	-	-	-	-	100.00
CEG Martial Arts	36	5/5/2020	6/4/2020	156.00	-	-	-	-	156.00
CEG Martial Arts	35	5/5/2020	6/4/2020	132.60	-	-	-	-	132.60
Celebration Education	247	5/9/2020	6/8/2020	700.00	-	-	-	-	700.00
Center for Vision Development Optom	2907	5/4/2020	6/3/2020	330.00	-	-	-	-	330.00
Cerritos Yamaha Music School	409092	5/6/2020	6/5/2020	181.13	-	-	-	-	181.13
Cerritos Yamaha Music School	410281	5/6/2020	6/5/2020	106.04	-	-	-	-	106.04
Champion Victory Taekwondo LLC	1026	5/6/2020	6/6/2020	280.00	-	-	-	-	280.00
Chavarria Institute of the Arts	MVA-1000	5/8/2020	6/8/2020	350.00	-	-	-	-	350.00
Chavarria Institute of the Arts	MVA-1001	5/8/2020	6/8/2020	350.00	-	-	-	-	350.00
Chavarria Institute of the Arts	MVA-1002	5/4/2020	6/3/2020	1,050.00	-	-	-	-	1,050.00
Chavarria Institute of the Arts	MVA-1003	5/4/2020	6/3/2020	1,050.00	-	-	-	-	1,050.00
Christopher Herlong	008	5/7/2020	6/6/2020	180.00	-	-	-	-	180.00
Circle City Enrichment Center	112020	5/5/2020	6/4/2020	2,947.64	-	-	-	-	2,947.64
CJF Yucaipa	13	5/10/2020	7/9/2020	125.00	-	-	-	-	125.00
CJF Yucaipa	14	5/10/2020	7/9/2020	405.00	-	-	-	-	405.00
Claremont Community School of Music	2004MVA	5/5/2020	6/4/2020	76.00	-	-	-	-	76.00
Coachella Valley Music Therapy	668	5/6/2020	6/5/2020	350.00	-	-	-	-	350.00
Coachella Valley Music Therapy	669	5/6/2020	6/5/2020	350.00	-	-	-	-	350.00
Creative Creatures & Co	3	5/5/2020	6/4/2020	198.75	-	-	-	-	198.75
D.D. & S Learning Systems dba Sylvan L	VCI - 1909 A	5/11/2020	6/10/2020	4,266.00	-	-	-	-	4,266.00
Dance Spectrum	05032020	5/2/2020	6/1/2020	389.87	-	-	-	-	389.87
De Angelo's Music	215	5/7/2020	6/6/2020	730.00	-	-	-	-	730.00
Define Dance Space	DDS1022MVA	5/5/2020	6/4/2020	620.00	-	-	-	-	620.00
Desert Occupational Therapy for Kids	033	5/7/2020	6/6/2020	1,650.00	-	-	-	-	1,650.00
Desert Recreation District	052020	5/5/2020	6/4/2020	258.00	-	-	-	-	258.00
Diana Marauri	3165	5/5/2020	6/4/2020	79.00	-	-	-	-	79.00
Diana Marauri	3166	5/5/2020	6/4/2020	80.00	-	-	-	-	80.00
Diana Marauri	3167	5/5/2020	6/4/2020	75.00	-	-	-	-	75.00
Diana Marauri	3168	5/5/2020	6/4/2020	75.00	-	-	-	-	75.00
Diana Marauri	3169	5/5/2020	6/4/2020	80.00	-	-	-	-	80.00

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Diana Marauri	3170	5/19/2020	6/18/2020	25.00	-	-	-	-	25.00
Discount School Supply	P39455360101	5/6/2020	6/5/2020	84.52	-	-	-	-	84.52
Donald A Jensen	8	5/2/2020	6/1/2020	90.00	-	-	-	-	90.00
Dr. Batista Music Studio	140	5/12/2020	6/11/2020	1,080.00	-	-	-	-	1,080.00
Dr. Batista Music Studio	141	5/13/2020	6/12/2020	360.00	-	-	-	-	360.00
Educational Development Corporation	DIR5950905	5/6/2020	6/5/2020	66.86	-	-	-	-	66.86
Educational Development Corporation	DIR5996045	5/11/2020	6/10/2020	75.98	-	-	-	-	75.98
Educational Development Corporation	DIR5996046	5/11/2020	6/10/2020	160.95	-	-	-	-	160.95
Educational Development Corporation	DIR5996051	5/11/2020	6/10/2020	104.09	-	-	-	-	104.09
Educational Development Corporation	DIR5996052	5/11/2020	6/10/2020	84.59	-	-	-	-	84.59
Educational Development Corporation	DIR5996053	5/11/2020	6/10/2020	34.26	-	-	-	-	34.26
Educational Development Corporation	DIR6033073	5/12/2020	6/11/2020	54.93	-	-	-	-	54.93
Elemental Science	IN-2215	5/5/2020	6/4/2020	19.80	-	-	-	-	19.80
Elemental Science	IN-2216	5/5/2020	6/4/2020	147.36	-	-	-	-	147.36
eLuma LLC	6241	5/6/2020	5/31/2020	12,775.21	-	-	-	-	12,775.21
Endeavor Gymnastics	050420	5/4/2020	6/3/2020	86.00	-	-	-	-	86.00
Evan-Moor	INV275122	5/6/2020	6/5/2020	127.57	-	-	-	-	127.57
Fender Museum of the Arts Foundator	04232020	5/1/2020	6/1/2020	206.34	-	-	-	-	206.34
Final Strike Martial Arts	H1516	5/4/2020	6/3/2020	499.02	-	-	-	-	499.02
Final Strike Martial Arts	JE909	5/4/2020	6/3/2020	155.00	-	-	-	-	155.00
Final Strike Martial Arts	LM7008	5/4/2020	6/3/2020	125.00	-	-	-	-	125.00
Final Strike Martial Arts	RR0232	5/4/2020	6/3/2020	204.00	-	-	-	-	204.00
Final Strike Martial Arts	RT1016	5/4/2020	6/3/2020	175.00	-	-	-	-	175.00
Final Strike Martial Arts	U2010	5/4/2020	6/3/2020	500.00	-	-	-	-	500.00
Firestorm Galaxy	042020	5/5/2020	6/4/2020	850.00	-	-	-	-	850.00
Fit 2 Be Free	0016	5/8/2020	6/7/2020	100.00	-	-	-	-	100.00
Gabriella Berry	202003-06-AR	3/4/2020	4/3/2020	(360.00)	-	-	-	-	(360.00)
Giordano's ATA Martial Arts	90-CM	5/6/2020	6/5/2020	129.00	-	-	-	-	129.00
Giordano's ATA Martial Arts	91-CH	5/6/2020	6/5/2020	129.00	-	-	-	-	129.00
Giordano's ATA Martial Arts	92-SH	5/6/2020	6/5/2020	79.00	-	-	-	-	79.00
Gryphon Fitness Studio, LLC	2003MVA	5/5/2020	6/4/2020	780.00	-	-	-	-	780.00
Gwendolynn Clement	17	5/6/2020	6/5/2020	160.00	-	-	-	-	160.00
Gwendolynn Clement	18	5/6/2020	6/5/2020	160.00	-	-	-	-	160.00
Harvard Street Music Exchange	7A	4/7/2020	4/7/2020	212.50	-	-	-	-	212.50
Harvard Street Music Exchange	8A	4/8/2020	5/8/2020	140.00	-	-	-	-	140.00

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Heart & Pride Muay Thai	15	5/9/2020	6/8/2020	792.00	-	-	-	-	792.00
Heavens Ranch Rescue	871	5/11/2020	6/10/2020	165.00	-	-	-	-	165.00
Heavens Ranch Rescue	872	5/11/2020	6/10/2020	165.00	-	-	-	-	165.00
Heavens Ranch Rescue	873	5/11/2020	6/10/2020	165.00	-	-	-	-	165.00
Heidi-Jeanne Rea	4	5/5/2020	6/4/2020	232.00	-	-	-	-	232.00
History Unboxed LLC	wc-7046HU	5/1/2020	6/6/2020	539.35	-	-	-	-	539.35
Home School Concierge	591-101	5/7/2020	6/6/2020	114.92	-	-	-	-	114.92
Home Science Tools	1005811A	5/6/2020	6/5/2020	133.26	-	-	-	-	133.26
Home Science Tools	1010181A	5/5/2020	6/4/2020	50.00	-	-	-	-	50.00
Home Science Tools	1010182A	5/5/2020	6/4/2020	50.00	-	-	-	-	50.00
Home Science Tools	1010183A	5/5/2020	7/4/2020	49.91	-	-	-	-	49.91
Home Science Tools	1010184A	5/5/2020	7/4/2020	136.20	-	-	-	-	136.20
Home Science Tools	1010185A	5/5/2020	6/4/2020	68.88	-	-	-	-	68.88
HomeGrown OT 4 Kids	CM6	5/15/2020	6/15/2020	75.00	-	-	-	-	75.00
HomeGrown OT 4 Kids	EM7	5/15/2020	6/15/2020	200.00	-	-	-	-	200.00
HomeGrown OT 4 Kids	NS11	5/15/2020	6/15/2020	450.00	-	-	-	-	450.00
Houghton Mifflin Harcourt Publishing C	911327023	4/20/2020	5/20/2020	(139.87)	-	-	-	-	(139.87)
Institute for Excellence in Writing	651472	5/8/2020	6/7/2020	315.88	-	-	-	-	315.88
Institute for Excellence in Writing	651851	5/8/2020	6/7/2020	174.04	-	-	-	-	174.04
Institute for Excellence in Writing	662817	5/1/2020	6/1/2020	75.36	-	-	-	-	75.36
Institute for Excellence in Writing	664684	5/12/2020	6/12/2020	92.62	-	-	-	-	92.62
Institute for Excellence in Writing	664706	5/14/2020	6/14/2020	37.25	-	-	-	-	37.25
Institute for Excellence in Writing	664739	5/14/2020	6/14/2020	22.31	-	-	-	-	22.31
Institute for Excellence in Writing	664865	5/14/2020	6/14/2020	69.07	-	-	-	-	69.07
Institute for Excellence in Writing	665123	5/14/2020	6/14/2020	100.94	-	-	-	-	100.94
JacKris Publishing, LLC	919	5/8/2020	6/7/2020	20.99	-	-	-	-	20.99
JacKris Publishing, LLC	920	5/8/2020	6/7/2020	20.99	-	-	-	-	20.99
Jamie Munoz	31	5/2/2020	6/1/2020	200.00	-	-	-	-	200.00
Jamie Munoz	32	5/2/2020	6/1/2020	200.00	-	-	-	-	200.00
Jamie Munoz	33	5/2/2020	6/1/2020	160.00	-	-	-	-	160.00
Jamie Munoz	34	5/2/2020	6/1/2020	160.00	-	-	-	-	160.00
Jamie Munoz	35	5/2/2020	6/1/2020	160.00	-	-	-	-	160.00
Janet E Kohtz, O.D. F.C.O.V.D.	MV05082020	5/8/2020	6/7/2020	637.50	-	-	-	-	637.50
JDI Dance Company	290	5/4/2020	6/3/2020	1,010.00	-	-	-	-	1,010.00
Jennifer Dustman	104	5/5/2020	6/4/2020	780.00	-	-	-	-	780.00

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Joyce Farson	20-04	5/8/2020	6/7/2020	345.00	-	-	-	-	345.00
Julia Gilbert	0050	5/5/2020	6/4/2020	260.00	-	-	-	-	260.00
Julia Gilbert	0051	5/5/2020	6/4/2020	260.00	-	-	-	-	260.00
Julie Gatlin	96	5/6/2020	6/5/2020	350.00	-	-	-	-	350.00
Julie Gatlin	97	5/6/2020	6/5/2020	550.00	-	-	-	-	550.00
Justice Bufford	20200508-016-072	5/8/2020	6/8/2020	240.00	-	-	-	-	240.00
Karina's Piano Studio	20-1000	5/2/2020	6/1/2020	800.00	-	-	-	-	800.00
Karina's Piano Studio	20-1100	5/2/2020	6/1/2020	80.00	-	-	-	-	80.00
Katy Poleynard	002	5/13/2020	6/12/2020	15.00	-	-	-	-	15.00
Kevin Lee	006	5/10/2020	6/9/2020	100.00	-	-	-	-	100.00
Kimberly Veloz	55	4/27/2020	6/26/2020	40.00	-	-	-	-	40.00
KiwiCo, Inc	ST-ICJ3QR3Y	5/2/2020	6/1/2020	119.63	-	-	-	-	119.63
KiwiCo, Inc	ST-IG2YBDOA	5/7/2020	6/6/2020	97.71	-	-	-	-	97.71
KiwiCo, Inc	ST-IGDUBUXQ	3/25/2020	4/24/2020	64.65	-	-	-	-	64.65
KiwiCo, Inc	ST-IGJGCB5Q	3/25/2020	4/24/2020	64.65	-	-	-	-	64.65
KiwiCo, Inc	ST-IHCKI3KI	5/11/2020	6/10/2020	64.65	-	-	-	-	64.65
KiwiCo, Inc	ST-IJOTZD4A	5/11/2020	6/10/2020	65.25	-	-	-	-	65.25
KiwiCo, Inc	ST-IKBDKX4Q	5/11/2020	6/10/2020	97.71	-	-	-	-	97.71
KiwiCo, Inc	ST-IMOJGC5I	3/24/2020	4/23/2020	65.25	-	-	-	-	65.25
KiwiCo, Inc	ST-IMWBSWJA	5/6/2020	6/5/2020	96.92	-	-	-	-	96.92
Lakeshore	4481620520	5/4/2020	6/3/2020	44.68	-	-	-	-	44.68
Lakeshore	4494720520	5/4/2020	6/3/2020	61.36	-	-	-	-	61.36
Lakeshore	4498090520	5/4/2020	6/3/2020	43.57	-	-	-	-	43.57
Lakeshore	4583750520	5/6/2020	6/5/2020	135.86	-	-	-	-	135.86
Lakeshore	4588020520	5/6/2020	6/5/2020	61.86	-	-	-	-	61.86
Language to Learning, Inc	7	5/2/2020	6/1/2020	480.00	-	-	-	-	480.00
Leaps & Bounds Pediatric Therapy	2228	5/5/2020	6/19/2020	1,182.50	-	-	-	-	1,182.50
Learning Without Tears	INV65251	4/2/2020	5/2/2020	34.92	-	-	-	-	34.92
Learning Without Tears	INV67114	4/7/2020	5/7/2020	167.39	-	-	-	-	167.39
Learning Without Tears	INV74009	5/14/2020	6/13/2020	28.80	-	-	-	-	28.80
Learning Without Tears	INV74017	5/14/2020	6/13/2020	28.80	-	-	-	-	28.80
Learning Without Tears	INV74135	5/15/2020	6/14/2020	28.80	-	-	-	-	28.80
Leslie Eccles	LE1018MVA	5/5/2020	6/4/2020	320.00	-	-	-	-	320.00
Lighthouse Therapy LLC	179	5/2/2020	6/1/2020	6,989.12	-	-	-	-	6,989.12
Lindamood-Bell Learning Processes	SIN201898	5/1/2020	6/30/2020	3,568.50	-	-	-	-	3,568.50

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Little Surf Co	1163	5/10/2020	6/9/2020	349.00	-	-	-	-	349.00
Logic of English	INV8933	5/6/2020	6/5/2020	172.23	-	-	-	-	172.23
Lorie Susan Suntree	11 D	5/4/2020	6/3/2020	438.00	-	-	-	-	438.00
Lucid Speech and Language	April2020Mission	5/9/2020	6/8/2020	5,750.00	-	-	-	-	5,750.00
Master Lee's Kung Fu San Soo	2020-1009	5/12/2020	6/11/2020	230.00	-	-	-	-	230.00
Math-U-See Inc.	0604760-IN	4/1/2020	5/31/2020	452.00	-	-	-	-	452.00
Math-U-See Inc.	0604898-IN	4/2/2020	6/1/2020	68.00	-	-	-	-	68.00
Math-U-See Inc.	0604903-IN	4/2/2020	6/1/2020	122.00	-	-	-	-	122.00
Math-U-See Inc.	0604907-IN	4/2/2020	6/1/2020	116.00	-	-	-	-	116.00
Math-U-See Inc.	0605240-IN	4/3/2020	6/2/2020	41.00	-	-	-	-	41.00
Math-U-See Inc.	0605249-IN	4/3/2020	6/2/2020	116.00	-	-	-	-	116.00
Math-U-See Inc.	0605251-IN	4/3/2020	6/2/2020	112.00	-	-	-	-	112.00
Math-U-See Inc.	0608907-IN	4/22/2020	6/21/2020	149.00	-	-	-	-	149.00
Math-U-See Inc.	0609438-IN	4/23/2020	6/22/2020	116.00	-	-	-	-	116.00
Math-U-See Inc.	0609439-IN	4/23/2020	6/22/2020	56.00	-	-	-	-	56.00
Math-U-See Inc.	0609455-IN	4/23/2020	6/22/2020	56.00	-	-	-	-	56.00
Math-U-See Inc.	0609518-IN	4/23/2020	6/22/2020	41.00	-	-	-	-	41.00
Math-U-See Inc.	0609716-IN	4/24/2020	6/23/2020	116.00	-	-	-	-	116.00
Math-U-See Inc.	0609717-IN	4/24/2020	6/23/2020	116.00	-	-	-	-	116.00
Mathnasium of Temecula	506	5/6/2020	6/5/2020	501.55	-	-	-	-	501.55
MEL Science Ltd	AY202005012	5/1/2020	6/1/2020	314.10	-	-	-	-	314.10
MEL Science Ltd	SP202005016	5/2/2020	6/1/2020	314.10	-	-	-	-	314.10
Michelle Terry	41	5/2/2020	6/1/2020	806.00	-	-	-	-	806.00
Michelle Terry	42	5/6/2020	6/5/2020	300.00	-	-	-	-	300.00
Miss Candice's Dance Center	2020-04	5/12/2020	6/11/2020	50.00	-	-	-	-	50.00
Miss Kylee's Piano Studio	140	5/9/2020	6/8/2020	520.00	-	-	-	-	520.00
Moving Beyond the Page	212847	5/4/2020	6/3/2020	73.48	-	-	-	-	73.48
Moving Beyond the Page	212863	5/4/2020	6/3/2020	130.07	-	-	-	-	130.07
Moving Beyond the Page	212908	5/5/2020	6/4/2020	22.05	-	-	-	-	22.05
Moving Beyond the Page	212921	5/5/2020	6/4/2020	14.95	-	-	-	-	14.95
Moving Beyond the Page	213038	5/8/2020	6/7/2020	566.88	-	-	-	-	566.88
Moving Beyond the Page	213045	5/8/2020	6/7/2020	807.94	-	-	-	-	807.94
Moving Beyond the Page	213051	5/8/2020	6/7/2020	135.84	-	-	-	-	135.84
MoxieBox Art, Inc	5808	5/8/2020	6/7/2020	153.03	-	-	-	-	153.03
MoxieBox Art, Inc	5809	5/8/2020	6/7/2020	35.80	-	-	-	-	35.80

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MoxieBox Art, Inc	5810	5/8/2020	6/7/2020	153.03	-	-	-	-	153.03
MoxieBox Art, Inc	5811	5/8/2020	6/7/2020	35.80	-	-	-	-	35.80
MoxieBox Art, Inc	5817	5/8/2020	6/7/2020	153.03	-	-	-	-	153.03
Mr. D Math	1237	5/8/2020	6/7/2020	487.00	-	-	-	-	487.00
Murphy Language Arts LLC	INV0111	5/9/2020	6/8/2020	225.00	-	-	-	-	225.00
Murrieta Academy of Music	64108	5/5/2020	6/4/2020	2,263.79	-	-	-	-	2,263.79
Murrieta Tennis	567	5/11/2020	6/10/2020	137.50	-	-	-	-	137.50
Murrieta Tennis	568	5/11/2020	6/10/2020	86.25	-	-	-	-	86.25
Murrieta Tennis	569	5/11/2020	6/10/2020	149.00	-	-	-	-	149.00
Murrieta Tennis	570	5/11/2020	6/10/2020	109.00	-	-	-	-	109.00
Murrieta Tennis	575	5/11/2020	6/10/2020	199.08	-	-	-	-	199.08
Murrieta Tennis	576	5/11/2020	6/10/2020	109.00	-	-	-	-	109.00
Music Centre	1713	4/7/2020	5/7/2020	120.00	-	-	-	-	120.00
Music Centre	1714	4/7/2020	5/7/2020	120.00	-	-	-	-	120.00
Music Centre	1715	4/7/2020	5/7/2020	110.00	-	-	-	-	110.00
Music Centre	1716	4/7/2020	5/7/2020	110.00	-	-	-	-	110.00
Music Centre	1722	4/7/2020	5/7/2020	330.00	-	-	-	-	330.00
Music Centre	1724	4/7/2020	5/7/2020	330.00	-	-	-	-	330.00
My Sewing Room	5-20-01	5/4/2020	6/3/2020	90.00	-	-	-	-	90.00
Nichols Speech, Inc.	14928	5/10/2020	6/10/2020	8,472.50	-	-	-	-	8,472.50
Ninenine Jiu-Jitsu	99-02003	5/19/2020	6/18/2020	182.62	-	-	-	-	182.62
Ninenine Jiu-Jitsu	99-02005	5/16/2020	6/5/2020	375.00	-	-	-	-	375.00
Ninenine Jiu-Jitsu	99-22003	5/6/2020	6/5/2020	300.00	-	-	-	-	300.00
Norris Performing Arts Center	41	5/3/2020	6/2/2020	3,000.00	-	-	-	-	3,000.00
On Pointe Dance Studio	246	5/4/2020	6/3/2020	60.00	-	-	-	-	60.00
On Pointe Dance Studio	247	5/8/2020	6/7/2020	60.00	-	-	-	-	60.00
On Pointe Dance Studio	248	5/8/2020	6/7/2020	60.00	-	-	-	-	60.00
On Pointe Dance Studio	249	5/8/2020	6/7/2020	60.00	-	-	-	-	60.00
On Pointe Dance Studio	250	5/8/2020	6/7/2020	60.00	-	-	-	-	60.00
Outschool, Inc.	18181	5/4/2020	6/3/2020	20.00	-	-	-	-	20.00
Outschool, Inc.	18182	5/4/2020	6/3/2020	90.00	-	-	-	-	90.00
Outschool, Inc.	18183	5/4/2020	6/3/2020	21.00	-	-	-	-	21.00
Outschool, Inc.	18184	5/4/2020	6/3/2020	80.00	-	-	-	-	80.00
Outschool, Inc.	18185	5/4/2020	6/3/2020	200.00	-	-	-	-	200.00
Outschool, Inc.	18186	5/4/2020	6/3/2020	51.00	-	-	-	-	51.00

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Outschool, Inc.	18187	5/4/2020	6/3/2020	60.00	-	-	-	-	60.00
Outschool, Inc.	18188	5/4/2020	6/3/2020	125.00	-	-	-	-	125.00
Outschool, Inc.	18189	5/4/2020	6/3/2020	150.00	-	-	-	-	150.00
Outschool, Inc.	18190	5/4/2020	6/3/2020	56.00	-	-	-	-	56.00
Outschool, Inc.	18191	5/4/2020	6/3/2020	80.00	-	-	-	-	80.00
Outschool, Inc.	18192	5/4/2020	6/3/2020	80.00	-	-	-	-	80.00
Outschool, Inc.	18193	5/4/2020	6/3/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	18194	5/4/2020	6/3/2020	56.00	-	-	-	-	56.00
Outschool, Inc.	18195	5/4/2020	6/3/2020	110.00	-	-	-	-	110.00
Outschool, Inc.	18196	5/4/2020	6/3/2020	110.00	-	-	-	-	110.00
Outschool, Inc.	18197	5/4/2020	6/3/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	18198	5/4/2020	6/3/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	18199	5/4/2020	6/3/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	18200	5/4/2020	6/3/2020	50.00	-	-	-	-	50.00
Outschool, Inc.	18201	5/4/2020	6/3/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	18691	5/11/2020	6/10/2020	15.00	-	-	-	-	15.00
Outschool, Inc.	18692	5/11/2020	6/10/2020	150.00	-	-	-	-	150.00
Outschool, Inc.	18693	5/11/2020	6/10/2020	30.00	-	-	-	-	30.00
Outschool, Inc.	18694	5/11/2020	6/10/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	18695	5/11/2020	6/10/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	18696	5/11/2020	6/10/2020	65.00	-	-	-	-	65.00
Outschool, Inc.	18697	5/11/2020	6/10/2020	65.00	-	-	-	-	65.00
Outschool, Inc.	19131	5/18/2020	6/17/2020	5.00	-	-	-	-	5.00
Outschool, Inc.	19132	5/18/2020	6/17/2020	5.00	-	-	-	-	5.00
Outschool, Inc.	19133	5/18/2020	6/17/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	19134	5/18/2020	6/17/2020	60.00	-	-	-	-	60.00
Outschool, Inc.	19135	5/18/2020	6/17/2020	72.00	-	-	-	-	72.00
Outschool, Inc.	19136	5/18/2020	6/17/2020	8.00	-	-	-	-	8.00
Outschool, Inc.	19137	5/18/2020	6/17/2020	24.00	-	-	-	-	24.00
Outschool, Inc.	19138	5/18/2020	6/17/2020	15.00	-	-	-	-	15.00
Outschool, Inc.	19139	5/18/2020	6/17/2020	15.00	-	-	-	-	15.00
Outschool, Inc.	19140	5/18/2020	6/17/2020	65.00	-	-	-	-	65.00
Outschool, Inc.	19141	5/18/2020	6/17/2020	48.00	-	-	-	-	48.00
Outschool, Inc.	19142	5/18/2020	6/17/2020	23.00	-	-	-	-	23.00
Outschool, Inc.	19143	5/18/2020	6/17/2020	45.00	-	-	-	-	45.00

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Outschool, Inc.	19144	5/18/2020	6/17/2020	99.00	-	-	-	-	99.00
Outschool, Inc.	19145	5/18/2020	6/17/2020	175.00	-	-	-	-	175.00
Outschool, Inc.	19146	5/18/2020	6/17/2020	52.00	-	-	-	-	52.00
Outschool, Inc.	19147	5/18/2020	6/17/2020	16.00	-	-	-	-	16.00
Outschool, Inc.	19148	5/18/2020	6/17/2020	22.00	-	-	-	-	22.00
Pacific Coast Conservatory of Music	050720202	5/7/2020	6/6/2020	750.00	-	-	-	-	750.00
Pearson Education Inc.	6001566091	4/6/2020	5/6/2020	(19.36)	-	-	-	-	(19.36)
Performing Arts Empire	20203223	5/3/2020	6/2/2020	250.00	-	-	-	-	250.00
Performing Arts Empire	20203224	5/3/2020	6/2/2020	250.00	-	-	-	-	250.00
Performing Arts Empire	20203225	5/3/2020	6/2/2020	250.00	-	-	-	-	250.00
Pony Hayvin Ranch	1920-95B	5/1/2020	5/31/2020	3,918.00	-	-	-	-	3,918.00
Pony Hayvin Ranch	LISA-011	5/11/2020	6/10/2020	300.00	-	-	-	-	300.00
Pony Hayvin Ranch	LISA-012	5/11/2020	6/10/2020	300.00	-	-	-	-	300.00
Press Hill Press dba Well Trained Mind	52204	5/12/2020	6/11/2020	59.92	-	-	-	-	59.92
Procopio, Cory, Hargreaves & Savitch LLP	714038	5/11/2020	6/10/2020	3,150.72	-	-	-	-	3,150.72
Psalm 33 Music	00122	5/3/2020	6/2/2020	150.00	-	-	-	-	150.00
Psalm 33 Music	00128	5/3/2020	6/2/2020	150.00	-	-	-	-	150.00
Rainbow Resource Center	2847425	5/12/2020	6/11/2020	296.95	-	-	-	-	296.95
Rainbow Resource Center	2847566	5/12/2020	6/11/2020	209.54	-	-	-	-	209.54
Rainbow Resource Center	2847575	5/12/2020	6/11/2020	40.13	-	-	-	-	40.13
Rainbow Resource Center	2847577	5/12/2020	6/11/2020	74.00	-	-	-	-	74.00
Rainbow Resource Center	2847609	5/12/2020	6/11/2020	46.54	-	-	-	-	46.54
Rainbow Resource Center	2847683	5/12/2020	6/11/2020	85.39	-	-	-	-	85.39
Rainbow Resource Center	2888517	5/11/2020	6/10/2020	10.80	-	-	-	-	10.80
Rainbow Resource Center	2925803	5/11/2020	6/10/2020	155.43	-	-	-	-	155.43
Rainbow Resource Center	2925804	5/12/2020	6/11/2020	98.75	-	-	-	-	98.75
Rainbow Resource Center	2927107	5/4/2020	6/3/2020	111.31	-	-	-	-	111.31
Rainbow Resource Center	2927109	5/4/2020	6/3/2020	98.94	-	-	-	-	98.94
Rainbow Resource Center	2927114	5/4/2020	6/3/2020	306.03	-	-	-	-	306.03
Rainbow Resource Center	2927743	5/4/2020	6/3/2020	281.79	-	-	-	-	281.79
Rainbow Resource Center	2927970	5/4/2020	6/3/2020	39.77	-	-	-	-	39.77
Rainbow Resource Center	2927983	5/4/2020	6/3/2020	42.40	-	-	-	-	42.40
Rainbow Resource Center	2928653	5/5/2020	6/4/2020	169.69	-	-	-	-	169.69
Rainbow Resource Center	2928872	5/5/2020	6/4/2020	59.65	-	-	-	-	59.65
Rainbow Resource Center	2928873	5/5/2020	6/4/2020	86.61	-	-	-	-	86.61

Mission Vista Academy**Accounts Payable Aging**

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2928921	5/5/2020	6/4/2020	196.90	-	-	-	-	196.90
Rainbow Resource Center	2929205	5/5/2020	6/4/2020	262.86	-	-	-	-	262.86
Rainbow Resource Center	2931780	5/6/2020	6/5/2020	17.67	-	-	-	-	17.67
Rainbow Resource Center	2931781	5/6/2020	6/5/2020	17.67	-	-	-	-	17.67
Rainbow Resource Center	2931782	5/6/2020	6/5/2020	61.17	-	-	-	-	61.17
Rainbow Resource Center	2931783	5/6/2020	6/5/2020	44.03	-	-	-	-	44.03
Rainbow Resource Center	2931926	5/6/2020	6/5/2020	194.75	-	-	-	-	194.75
Rainbow Resource Center	2931955	5/6/2020	6/5/2020	34.69	-	-	-	-	34.69
Rainbow Resource Center	2932122	5/6/2020	6/5/2020	119.47	-	-	-	-	119.47
Rainbow Resource Center	2932132	5/6/2020	6/5/2020	45.10	-	-	-	-	45.10
Rainbow Resource Center	2932134	5/6/2020	6/5/2020	24.90	-	-	-	-	24.90
Rainbow Resource Center	2932144	5/6/2020	6/5/2020	121.23	-	-	-	-	121.23
Rainbow Resource Center	2932321	5/6/2020	6/5/2020	511.87	-	-	-	-	511.87
Rainbow Resource Center	2932343	5/6/2020	6/5/2020	44.48	-	-	-	-	44.48
Rainbow Resource Center	2932364	5/6/2020	6/5/2020	17.83	-	-	-	-	17.83
Rainbow Resource Center	2932387	5/6/2020	6/5/2020	17.83	-	-	-	-	17.83
Rainbow Resource Center	2932412	5/6/2020	6/5/2020	39.36	-	-	-	-	39.36
Rainbow Resource Center	2934486	5/8/2020	6/7/2020	17.67	-	-	-	-	17.67
Rainbow Resource Center	2934489	5/8/2020	6/7/2020	176.88	-	-	-	-	176.88
Rainbow Resource Center	2934553	5/8/2020	6/7/2020	41.10	-	-	-	-	41.10
Rainbow Resource Center	2934574	5/8/2020	6/7/2020	126.47	-	-	-	-	126.47
Rainbow Resource Center	2935047	5/8/2020	6/7/2020	61.77	-	-	-	-	61.77
Rainbow Resource Center	2935048	5/8/2020	6/7/2020	43.17	-	-	-	-	43.17
Rainbow Resource Center	2935080	5/8/2020	6/7/2020	139.61	-	-	-	-	139.61
Rainbow Resource Center	2935253	5/8/2020	6/7/2020	270.12	-	-	-	-	270.12
Rainbow Resource Center	2935258	5/8/2020	6/7/2020	48.55	-	-	-	-	48.55
Rainbow Resource Center	2935264	5/8/2020	6/7/2020	174.56	-	-	-	-	174.56
Rainbow Resource Center	2935921	5/11/2020	6/10/2020	20.70	-	-	-	-	20.70
Rainbow Resource Center	2935927	5/11/2020	6/10/2020	53.50	-	-	-	-	53.50
Rainbow Resource Center	2940623	5/14/2020	6/13/2020	129.47	-	-	-	-	129.47
Rainbow Resource Center	2941504	5/14/2020	6/13/2020	115.32	-	-	-	-	115.32
Rainbow Resource Center	2941524	5/14/2020	6/13/2020	104.94	-	-	-	-	104.94
Rainbow Resource Center	2941818	5/15/2020	6/14/2020	226.95	-	-	-	-	226.95
Rainbow Resource Center	2941819	5/15/2020	6/14/2020	322.24	-	-	-	-	322.24
Rainbow Resource Center	2941863	5/15/2020	6/14/2020	55.61	-	-	-	-	55.61

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rebecca Scott	050420203	5/4/2020	6/3/2020	72.00	-	-	-	-	72.00
Reshma Solbach	5029	5/9/2020	6/8/2020	700.00	-	-	-	-	700.00
RIFFS Music	2020-08-MV	5/5/2020	6/4/2020	3,372.50	-	-	-	-	3,372.50
Rockstars of Tomorrow Riverside	4110	5/15/2020	6/15/2020	145.00	-	-	-	-	145.00
Rockstars of Tomorrow Riverside	5103	5/15/2020	6/15/2020	145.00	-	-	-	-	145.00
Rockstars of Tomorrow Riverside	5106	5/15/2020	6/15/2020	145.00	-	-	-	-	145.00
Rockstars of Tomorrow Riverside	5113	5/15/2020	6/15/2020	280.00	-	-	-	-	280.00
Rubke-Foxworth Music Studio	032020	5/15/2020	6/15/2020	475.00	-	-	-	-	475.00
Rubke-Foxworth Music Studio	042020	5/12/2020	6/11/2020	440.00	-	-	-	-	440.00
Safe in Sound Music Lessons	2	5/19/2020	6/18/2020	480.00	-	-	-	-	480.00
SCEGA Gymnastics	SALAIZ042020	4/6/2020	5/6/2020	(168.00)	-	-	-	-	(168.00)
SenseAbilities	ICS0420	5/7/2020	6/6/2020	2,640.00	-	-	-	-	2,640.00
SoCal STEM LLC	EFKSCMAY12MVA	5/12/2020	6/11/2020	360.00	-	-	-	-	360.00
Studies Weekly	329721	4/28/2020	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	330690	4/28/2020	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	330916	4/30/2020	9/1/2020	32.57	-	-	-	-	32.57
Studies Weekly	332430	5/4/2020	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	332455	5/4/2020	9/1/2020	32.27	-	-	-	-	32.27
Swim to Shore	5620	5/6/2020	6/5/2020	640.00	-	-	-	-	640.00
TalkBox.Mom	372179	5/9/2020	6/8/2020	114.97	-	-	-	-	114.97
Tanya Small	TS1005MVA	5/11/2020	6/10/2020	2,115.00	-	-	-	-	2,115.00
Taylor Karate	Berry2020-2	5/8/2020	6/7/2020	444.00	-	-	-	-	444.00
Taylor Karate	PCooper2020	5/8/2020	6/7/2020	327.00	-	-	-	-	327.00
Taylor Karate	RCooper2020	5/8/2020	6/7/2020	327.00	-	-	-	-	327.00
Teacher Synergy, LLC	118577038	5/11/2020	6/1/2020	14.50	-	-	-	-	14.50
Teacher Synergy, LLC	118700482	5/13/2020	6/3/2020	94.99	-	-	-	-	94.99
Teacher Synergy, LLC	118785005	5/14/2020	6/4/2020	7.50	-	-	-	-	7.50
Teacher Synergy, LLC	118797582	5/14/2020	6/4/2020	381.68	-	-	-	-	381.68
Teacher Synergy, LLC	118994037	5/18/2020	6/8/2020	3.00	-	-	-	-	3.00
Teacher Synergy, LLC	118997301	5/18/2020	6/8/2020	4.75	-	-	-	-	4.75
Teacher Synergy, LLC	118997480	5/18/2020	6/8/2020	3.00	-	-	-	-	3.00
Teacher Synergy, LLC	119033810	5/19/2020	6/9/2020	5.00	-	-	-	-	5.00
Teaching Textbooks	27714	5/5/2020	6/4/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	27743	5/8/2020	6/7/2020	55.08	-	-	-	-	55.08
Temecula Clay	1129	5/4/2020	6/3/2020	2,856.25	-	-	-	-	2,856.25

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Temecula Music Academy	27830	5/14/2020	6/13/2020	140.00	-	-	-	-	140.00
Temecula Music Teacher, LLC	4743	5/4/2020	6/3/2020	4,882.50	-	-	-	-	4,882.50
Temecula Valley Therapy Services	39	5/5/2020	6/4/2020	1,575.00	-	-	-	-	1,575.00
Temecula Valley Therapy Services	40	5/7/2020	6/6/2020	375.00	-	-	-	-	375.00
The Dance Company	20	5/6/2020	6/5/2020	157.50	-	-	-	-	157.50
The Lampo Group, LLC	8420582	5/5/2020	6/5/2020	94.93	-	-	-	-	94.93
The Music School	9688	5/5/2020	6/5/2020	360.00	-	-	-	-	360.00
Thinkwell Corporation	204285	5/7/2020	6/6/2020	125.00	-	-	-	-	125.00
Thrive Pediatrics	37417	5/11/2020	6/10/2020	440.00	-	-	-	-	440.00
Thrive Pediatrics	37418	5/11/2020	6/10/2020	137.50	-	-	-	-	137.50
Thrive Pediatrics	37419	5/11/2020	6/10/2020	220.00	-	-	-	-	220.00
Thrive Pediatrics	37420	5/11/2020	6/10/2020	192.50	-	-	-	-	192.50
Timberdoodle.com	317866	5/15/2020	6/14/2020	128.79	-	-	-	-	128.79
Tinkergarten	103018-TG-3-E	5/19/2020	6/18/2020	1,695.00	-	-	-	-	1,695.00
Tinkergarten	103018-TG-3-O	5/19/2020	6/18/2020	1,392.00	-	-	-	-	1,392.00
Tinkergarten	103018-TG-3-U	5/19/2020	6/18/2020	412.00	-	-	-	-	412.00
Total Impact Martial Arts	000503	5/4/2020	6/3/2020	159.00	-	-	-	-	159.00
Total Impact Martial Arts	000509	5/7/2020	6/6/2020	1,080.00	-	-	-	-	1,080.00
Trigger Memory Co. LLC.	2389	5/2/2020	6/1/2020	55.45	-	-	-	-	55.45
Trigger Memory Co. LLC.	2390	5/2/2020	6/1/2020	98.85	-	-	-	-	98.85
TSW Therapy, Inc	715	5/4/2020	6/3/2020	765.00	-	-	-	-	765.00
Victoria Gramm	4201	5/12/2020	6/11/2020	360.00	-	-	-	-	360.00
West Coast Krav Maga - Murrieta	4885	5/9/2020	6/8/2020	477.00	-	-	-	-	477.00
West Coast Krav Maga - Wildomar	4880	5/4/2020	6/3/2020	161.00	-	-	-	-	161.00
West Coast Krav Maga - Wildomar	4881	5/4/2020	6/3/2020	179.00	-	-	-	-	179.00
West Coast Krav Maga - Wildomar	4882	5/4/2020	6/3/2020	49.00	-	-	-	-	49.00
West Coast Krav Maga Murrieta	4886	5/12/2020	6/11/2020	145.50	-	-	-	-	145.50
West Coast Krav Maga Temecula	4884	5/4/2020	6/3/2020	441.91	-	-	-	-	441.91
Winner Circle Athletics	008	5/7/2020	6/6/2020	200.00	-	-	-	-	200.00
WM Music Lessons	001	5/13/2020	6/12/2020	(100.00)	-	-	-	-	(100.00)
WM Music Lessons	014MVA	5/13/2020	6/12/2020	2,653.00	-	-	-	-	2,653.00
WM Tutoring Services	005MVA	5/7/2020	6/6/2020	300.00	-	-	-	-	300.00
Wonder Crate	1109	5/7/2020	6/6/2020	79.95	-	-	-	-	79.95
Wood & Ivory	0231	5/8/2020	6/7/2020	458.32	-	-	-	-	458.32
WriteShop	20-0502	5/6/2020	6/5/2020	132.39	-	-	-	-	132.39

Mission Vista Academy

Accounts Payable Aging

For the period ended May 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
WriteShop	20-0504	5/7/2020	6/6/2020	59.95	-	-	-	-	59.95
Total Outstanding Invoices in May				\$ 221,608	\$ -	\$ -	\$ -	\$ -	\$ 221,608

Mission Vista Academy

Multi-Year Forecast

Revised 6/17/20



	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Prior Year	Budget	Forecast	Forecast	Forecast	Forecast
Assumptions						
LCFF COLA	n/a	-7.92%	0.00%	0.00%	0.00%	0.00%
Non-LCFF Revenue COLA	n/a	n/a	0.00%	0.00%	0.00%	0.00%
Expense COLA	n/a	2.00%	2.00%	2.00%	2.00%	2.00%
Enrollment		4,496.00	4,496.00	4,496.00	4,496.00	4,496.00
Average Daily Attendance	3,651.40	4,406.08	4,406.08	4,406.08	4,406.08	4,406.08
Revenues						
State Aid - Revenue Limit						
8011 LCFF State Aid	\$ 25,792,743	\$ 27,614,386	\$ 27,612,148	\$ 27,612,148	\$ 27,612,338	\$ 27,612,338
8012 Education Protection Account	739,506	881,216	881,216	881,216	881,216	881,216
8096 In Lieu of Property Taxes	6,435,829	7,669,135	7,669,135	7,669,135	7,669,135	7,669,135
	<u>32,968,079</u>	<u>36,164,737</u>	<u>36,162,499</u>	<u>36,162,499</u>	<u>36,162,689</u>	<u>36,162,689</u>
Federal Revenue						
8181 Special Education - Entitlement	384,542	458,232	458,232	458,232	458,232	458,232
	<u>384,542</u>	<u>458,232</u>	<u>458,232</u>	<u>458,232</u>	<u>458,232</u>	<u>458,232</u>
Other State Revenue						
8311 State Special Education	1,748,927	2,084,076	2,084,076	2,084,076	2,084,076	2,084,076
8550 Mandated Cost	-	66,292	79,994	79,994	79,994	79,994
8560 State Lottery	765,387	775,250	775,250	775,250	775,250	775,250
8599 Other State Revenue	21,794	21,794	21,794	21,794	21,794	21,794
	<u>2,536,108</u>	<u>2,947,412</u>	<u>2,961,113</u>	<u>2,961,113</u>	<u>2,961,113</u>	<u>2,961,113</u>
Other Local Revenue						
8660 Interest Revenue	77,393	-	-	-	-	-
	<u>77,393</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	\$ 35,966,122	\$ 39,570,381	\$ 39,581,845	\$ 39,581,845	\$ 39,582,034	\$ 39,582,034
Expenses						
Certificated Salaries						
1100 Teachers' Salaries	10,063,306	10,752,229	10,967,274	11,186,619	11,410,351	11,638,558
1175 Teachers' Extra Duty/Stipends	1,744,204	1,075,223	1,096,727	1,118,662	1,141,035	1,163,856
1200 Pupil Support Salaries	612,726	585,776	597,492	609,441	621,630	634,063
1300 Administrators' Salaries	1,146,557	1,608,000	1,640,160	1,672,963	1,706,422	1,740,551
1900 Other Certificated Salaries	85,283	492,327	502,174	512,217	522,461	532,911
	<u>13,652,075</u>	<u>14,513,555</u>	<u>14,803,826</u>	<u>15,099,903</u>	<u>15,401,901</u>	<u>15,709,939</u>
Classified Salaries						
2100 Instructional Salaries	200,608	117,104	119,446	121,835	124,272	126,757
2200 Support Salaries	-	1,065,291	1,086,597	1,108,329	1,130,495	1,153,105
2300 Classified Administrators' Salaries	-	445,614	454,526	463,617	472,889	482,347
2400 Clerical and Office Staff Salaries	-	279,333	284,920	290,618	296,430	302,359
2900 Other Classified Salaries	15,454	-	-	-	-	-
	<u>216,062</u>	<u>1,907,342</u>	<u>1,945,489</u>	<u>1,984,399</u>	<u>2,024,087</u>	<u>2,064,568</u>
Benefits						
3101 STRS	2,282,991	2,343,943	2,371,577	2,763,287	2,818,553	2,874,924
3301 OASDI	12,647	118,258	120,623	123,035	125,496	128,006
3311 Medicare	197,238	238,107	242,869	247,726	252,680	257,734
3401 Health and Welfare	1,070,657	1,380,000	1,407,600	1,435,752	1,464,467	1,493,756
3501 State Unemployment	99,209	122,500	122,500	122,500	122,500	122,500
3601 Workers' Compensation	119,311	141,222	144,046	146,927	149,866	152,863
3901 Other Benefits	-	86,627	88,360	90,127	91,930	93,768
	<u>3,782,054</u>	<u>4,430,657</u>	<u>4,497,575</u>	<u>4,929,355</u>	<u>5,025,491</u>	<u>5,123,551</u>

Mission Vista Academy

Multi-Year Forecast

Revised 6/17/20



	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Prior Year	Budget	Forecast	Forecast	Forecast	Forecast
Books and Supplies						
4302 School Supplies	2,899,800	4,342,790	4,429,646	4,518,239	4,608,604	4,700,776
4305 Software	155,659	290,800	296,616	302,548	308,599	314,771
4310 Office Expense	36,381	8,900	9,078	9,260	9,445	9,634
4311 Business Meals	2,167	2,600	2,652	2,705	2,759	2,814
4400 Noncapitalized Equipment	98,298	147,213	150,157	153,161	156,224	159,348
	3,192,306	4,792,304	4,888,150	4,985,913	5,085,631	5,187,343
Subagreement Services						
5102 Special Education	1,245,312	1,502,700	1,532,754	1,563,409	1,594,677	1,626,571
5106 Other Educational Consultants	4,185,164	6,267,773	6,393,128	6,520,991	6,651,411	6,784,439
5107 Instructional Services	3,791,329	-	-	-	-	-
	9,221,805	7,770,473	7,925,882	8,084,400	8,246,088	8,411,010
Operations and Housekeeping						
5201 Auto and Travel	3,520	4,200	4,284	4,370	4,457	4,546
5300 Dues & Memberships	1,361	1,600	1,632	1,665	1,698	1,732
5400 Insurance	133,174	346,700	353,634	360,707	367,921	375,279
5516 Miscellaneous Expense	3,076	3,700	3,774	3,849	3,926	4,005
5900 Communications	2,229	2,700	2,754	2,809	2,865	2,923
5901 Postage and Shipping	2,144	2,600	2,652	2,705	2,759	2,814
	145,504	361,500	368,730	376,105	383,627	391,299
Facilities, Repairs and Other Leases						
5604 Other Leases	1,166	1,400	1,428	1,457	1,486	1,515
	1,166	1,400	1,428	1,457	1,486	1,515
Professional/Consulting Services						
5801 IT	693	800	816	832	849	866
5802 Audit & Taxes	-	12,500	12,750	13,005	13,265	13,530
5803 Legal	39,384	20,000	20,400	20,808	21,224	21,649
5804 Professional Development	1,696	2,000	2,040	2,081	2,122	2,165
5805 General Consulting	8,399	10,100	10,302	10,508	10,718	10,933
5806 Special Activities/Field Trips	491,492	736,066	750,787	765,803	781,119	796,742
5807 Bank Charges	2,084	2,875	2,933	2,991	3,051	3,112
5808 Printing	973	1,380	1,408	1,436	1,464	1,494
5809 Other taxes and fees	10,376	14,375	14,663	14,956	15,255	15,560
5810 Payroll Service Fee	2,367	31,415	32,043	32,684	33,338	34,005
5811 Management Fee	1,153,883	2,018,089	823,380	839,848	856,645	873,778
5812 District Oversight Fee	989,042	1,084,942	1,084,875	1,084,875	1,084,881	1,084,881
5814 SPED Encroachment	170,678	203,385	203,385	203,385	203,385	203,385
	2,871,065	4,137,927	2,959,781	2,993,212	3,027,317	3,062,098
Depreciation						
6900 Depreciation Expense	-	-	-	-	-	-
	-	-	-	-	-	-
Interest						
7438 Interest Expense	1,065,222	466,912	222,395	167,744	279,575	335,490
	1,065,222	466,912	222,395	167,744	279,575	335,490
Total Expenses	\$ 34,147,259	\$ 38,382,070	\$ 37,613,256	\$ 38,622,485	\$ 39,475,201	\$ 40,286,813
Surplus (Deficit)	\$ 1,818,863	\$ 1,188,311	\$ 1,968,589	\$ 959,359	\$ 106,833	\$ (704,779)
Fund Balance, Beginning of Year	\$ -	\$ 1,818,863	\$ 3,007,174	\$ 4,975,763	\$ 5,935,122	\$ 6,041,954
Fund Balance, End of Year	\$ 1,818,863	\$ 3,007,174	\$ 4,975,763	\$ 5,935,122	\$ 6,041,954	\$ 5,337,175
	5.3%	7.8%	13.2%	15.4%	15.3%	13.2%

Mission Vista Academy

Multi-Year Forecast

Revised 6/17/20



	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Prior Year	Budget	Forecast	Forecast	Forecast	Forecast
Cash Flow Adjustments						
Surplus (Deficit)	1,818,863	1,188,311	1,968,589	959,359	106,833	(704,779)
Cash Flows From Operating Activities						
Depreciation/Amortization	-	-	-	-	-	-
Public Funding Receivables	(4,363,024)	(7,612,277)	8,090,238	-	(17)	-
Grants and Contributions Rec.	(78,041)	-	-	-	-	-
Due To/From Related Parties	(159,897)	-	-	-	-	-
Prepaid Expenses	547,011	-	-	-	-	-
Other Assets	(1,200)	-	-	-	-	-
Accounts Payable	342,801	353,836	(356,390)	-	1	-
Accrued Expenses	483,103	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-
Cash Flows From Investing Activities						
Purchases of Prop. And Equip.	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-
Cash Flows From Financing Activities						
Proceeds from Factoring	23,490,100	14,552,760	7,455,280	5,591,460	9,319,164	11,182,997
Payments on Factoring	(21,423,900)	(9,663,978)	(14,410,261)	(7,662,371)	(9,526,257)	(11,182,997)
Proceeds from Debt	-	3,032,925	-	-	-	-
Payments on Debt	-	(1,516,463)	(1,516,463)	-	-	-
Total Change in Cash	655,816	335,114	1,230,992	(1,111,552)	(100,276)	(704,779)
Cash, Beginning of Year	-	655,816	990,930	2,221,922	1,110,371	1,010,094
Cash, End of Year	\$ 655,816	\$ 990,930	\$ 2,221,922	\$ 1,110,371	\$ 1,010,094	\$ 305,315

Mission Vista Academy

Monthly Cash Flow/Budget FY20-21

Revised 6/17/20

ADA = 4406.08



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	1,144,226	1,144,226	2,059,606	2,059,606	2,059,606	2,059,606	2,059,606	3,005,579	3,005,579	-	1,502,790	7,513,954	27,614,386	25,792,743	1,821,642
8012	Education Protection Account	-	-	-	220,304	-	-	220,304	-	-	220,304	-	-	220,304	881,216	739,506	141,710
8019	State Aid - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8096	In Lieu of Property Taxes	-	529,629	529,629	529,629	529,629	529,629	529,629	529,629	660,289	660,289	660,289	660,289	1,320,578	7,669,135	6,435,829	1,233,305
		-	1,673,855	1,673,855	2,809,539	2,589,235	2,589,235	2,809,539	2,589,235	3,665,868	3,886,172	660,289	2,163,078	9,054,836	36,164,737	32,968,079	3,196,658

Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	458,232	458,232	384,542	73,690
		-	-	-	-	-	-	-	-	-	-	-	-	458,232	458,232	384,542	73,690

Other State Revenue

8311	State Special Education	-	-	-	-	-	-	-	-	-	-	-	-	2,084,076	2,084,076	1,748,927	335,149
8550	Mandated Cost	-	-	-	-	-	66,292	-	-	-	-	-	-	66,292	66,292	-	66,292
8560	State Lottery	-	-	-	-	-	-	160,616	-	-	160,616	-	-	454,018	775,250	765,387	9,863
8599	Other State Revenue	-	-	-	-	14,166	-	-	-	-	5,449	-	-	2,179	21,794	21,794	-
		-	-	-	-	14,166	66,292	160,616	-	-	166,064	-	-	2,540,274	2,947,412	2,536,108	411,304

Other Local Revenue

8660	Interest Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	77,393	(77,393)
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	77,393	(77,393)

Total Revenue

-	1,673,855	1,673,855	2,809,539	2,603,401	2,655,527	2,970,155	2,589,235	3,665,868	4,052,236	660,289	2,163,078	12,053,342	39,570,381	35,966,122	3,604,259
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Expenses

Certificated Salaries

1100	Teachers' Salaries	896,019	896,019	896,019	896,019	896,019	896,019	896,019	896,019	896,019	896,019	896,019	-	10,752,229	10,063,306	(688,923)
1175	Teachers' Extra Duty/Stipends	89,602	89,602	89,602	89,602	89,602	89,602	89,602	89,602	89,602	89,602	89,602	-	1,075,223	1,744,204	668,981
1200	Pupil Support Salaries	48,815	48,815	48,815	48,815	48,815	48,815	48,815	48,815	48,815	48,815	48,815	-	585,776	612,726	26,950
1300	Administrators' Salaries	134,000	134,000	134,000	134,000	134,000	134,000	134,000	134,000	134,000	134,000	134,000	-	1,608,000	1,146,557	(461,443)
1900	Other Certificated Salaries	41,027	41,027	41,027	41,027	41,027	41,027	41,027	41,027	41,027	41,027	41,027	-	492,327	85,283	(407,044)
		1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	1,209,463	-	14,513,555	13,652,075	(861,479)

Classified Salaries

2100	Instructional Salaries	9,759	9,759	9,759	9,759	9,759	9,759	9,759	9,759	9,759	9,759	9,759	-	117,104	200,608	83,504
2200	Support Salaries	88,774	88,774	88,774	88,774	88,774	88,774	88,774	88,774	88,774	88,774	88,774	-	1,065,291	-	(1,065,291)
2300	Classified Administrators'	37,135	37,135	37,135	37,135	37,135	37,135	37,135	37,135	37,135	37,135	37,135	-	445,614	-	(445,614)
2900	Other Classified Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	15,454	15,454
		158,945	158,945	158,945	158,945	158,945	158,945	158,945	158,945	158,945	158,945	158,945	-	1,907,342	216,062	(1,691,280)

Benefits

3101	STRS	195,329	195,329	195,329	195,329	195,329	195,329	195,329	195,329	195,329	195,329	195,329	-	2,343,943	2,282,991	(60,952)
3301	OASDI	9,855	9,855	9,855	9,855	9,855	9,855	9,855	9,855	9,855	9,855	9,855	-	118,258	12,647	(105,611)
3311	Medicare	19,842	19,842	19,842	19,842	19,842	19,842	19,842	19,842	19,842	19,842	19,842	-	238,107	197,238	(40,869)
3401	Health and Welfare	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	-	1,380,000	1,070,657	(309,343)
3501	State Unemployment	6,125	6,125	6,125	6,125	6,125	6,125	30,625	24,500	12,250	6,125	6,125	-	122,500	99,209	(23,291)
3601	Workers' Compensation	11,768	11,768	11,768	11,768	11,768	11,768	11,768	11,768	11,768	11,768	11,768	-	141,222	119,311	(21,910)
3901	Other Benefits	7,219	7,219	7,219	7,219	7,219	7,219	7,219	7,219	7,219	7,219	7,219	-	86,627	-	(86,627)
		365,138	365,138	365,138	365,138	365,138	365,138	389,638	383,513	371,263	365,138	365,138	-	4,430,657	3,782,054	(648,603)

Books and Supplies

4302	School Supplies	257,127	437,125	580,914	341,065	349,030	275,054	349,323	297,582	345,365	405,309	334,988	369,908	-	4,342,790	2,899,800	(1,442,990)
4305	Software	24,233	24,233	24,233	24,233	24,233	24,233	24,233	24,233	24,233	24,233	24,233	24,233	-	290,800	155,659	(135,141)
4310	Office Expense	742	742	742	742	742	742	742	742	742	742	742	742	-	8,900	36,381	27,481
4311	Business Meals	217	217	217	217	217	217	217	217	217	217	217	217	-	2,600	2,167	(433)
4400	Noncapitalized Equipment	8,716	14,818	19,692	11,562	11,832	9,324	11,841	10,088	11,707	13,739	11,356	12,539	-	147,213	98,298	(48,915)
		291,035	477,135	625,798	377,819	386,054	309,570	386,356	332,862	382,264	444,240	371,535	407,639	-	4,792,304	3,192,306	(1,599,998)

Subagreement Services

5102	Special Education	125,225	125,225	125,225	125,225	125,225	125,225	125,225	125,225	125,225	125,225	125,225	125,225	-	1,502,700	1,245,312	(257,388)
5106	Other Educational Consultants	371,101	630,885	838,410	492,246	503,741	396,975	504,163	429,489	498,451	584,966	483,474	533,873	-	6,267,773	4,185,164	(2,082,609)
5107	Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,791,329	3,791,329
		496,326	756,110	963,635	617,471	628,966	522,200	629,388	554,714	623,676	710,191	608,699	659,098	-	7,770,473	9,221,805	1,451,332

Operations and Housekeeping

5201	Auto and Travel	350	350	350	350	350	350	350	350	350	350	350	350	-	4,200	3,520	(680)
5300	Dues & Memberships	133	133	133	133	133	133	133	133	133	133	133	133	-	1,600	1,361	(239)
5400	Insurance	28,892	28,892	28,892	28,892	28,892	28,892	28,892	28,892	28,892	28,892	28,892	28,892	-	346,700	133,174	(213,526)
5516	Miscellaneous Expense	308	308	308	308	308	308	308	308	308	308	308	308	-	3,700	3,076	(624)
5900	Communications	225	225	225	225	225	225	225	225	225	225	225	225	-	2,700	2,229	(471)
5901	Postage and Shipping	217	217	217	217	217	217	217	217	217	217	217	217	-	2,600	2,144	(456)
		30,125	30,125	30,125	30,125	30,125	30,125	30,125	30,125	30,125	30,125	30,125	30,125	-	361,500	145,504	(215,996)

Mission Vista Academy
Monthly Cash Flow/Budget FY20-21

Revised 6/17/20

ADA = 4406.08



Facilities, Repairs and Other Leases

5604 Other Leases

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget	PY Forecast	Favorable / (Unfav.)
	117	117	117	117	117	117	117	117	117	117	117	117	-	1,400	1,166	(234)
	117	117	117	117	117	117	117	117	117	117	117	117	-	1,400	1,166	(234)
Professional/Consulting Services																
5801 IT	67	67	67	67	67	67	67	67	67	67	67	67	-	800	693	(107)
5802 Audit & Taxes	-	-	-	4,167	4,167	4,167	-	-	-	-	-	-	-	12,500	-	(12,500)
5803 Legal	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	-	20,000	39,384	19,384
5804 Professional Development	167	167	167	167	167	167	167	167	167	167	167	167	-	2,000	1,696	(304)
5805 General Consulting	842	842	842	842	842	842	842	842	842	842	842	842	-	10,100	8,399	(1,701)
5806 Special Activities/Field Trips	43,581	74,089	98,460	57,808	59,158	46,619	59,207	50,438	58,536	68,696	56,778	62,696	-	736,066	491,492	(244,575)
5807 Bank Charges	208	208	208	250	250	250	250	250	250	250	250	250	-	2,875	2,084	(791)
5808 Printing	100	100	100	120	120	120	120	120	120	120	120	120	-	1,380	973	(407)
5809 Other taxes and fees	1,042	1,042	1,042	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	-	14,375	10,376	(3,999)
5810 Payroll Service Fee	2,618	2,618	2,618	2,618	2,618	2,618	2,618	2,618	2,618	2,618	2,618	2,618	-	31,415	2,367	(29,049)
5811 Management Fee	168,174	168,174	168,174	168,174	168,174	168,174	168,174	168,174	168,174	168,174	168,174	168,174	-	2,018,089	1,153,883	(864,207)
5812 District Oversight Fee	-	50,216	50,216	84,286	77,677	77,677	84,286	77,677	109,976	116,585	19,809	64,892	271,645	1,084,942	989,042	(95,900)
5814 SPED Encroachment	-	-	-	-	-	-	-	-	-	-	-	-	203,385	203,385	170,678	(32,707)
	218,465	299,188	323,559	321,414	316,155	303,617	318,647	303,268	343,666	360,435	251,740	302,742	475,030	4,137,927	2,871,065	(1,266,862)
Depreciation																
6900 Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest																
7438 Interest Expense	48,869	48,869	2,527	2,527	70,153	2,527	70,153	149,050	2,527	2,527	64,655	2,527	-	466,912	1,065,222	598,310
	48,869	48,869	2,527	2,527	70,153	2,527	70,153	149,050	2,527	2,527	64,655	2,527	-	466,912	1,065,222	598,310
Total Expenses	2,818,481	3,345,089	3,679,307	3,083,019	3,165,116	2,901,702	3,192,832	3,122,056	3,122,047	3,281,181	3,060,416	3,135,794	475,030	38,382,070	34,147,259	(4,234,811)
Monthly Surplus (Deficit)	(2,818,481)	(1,671,235)	(2,005,453)	(273,480)	(561,715)	(246,175)	(222,677)	(532,821)	543,821	771,055	(2,400,127)	(972,715)	11,578,312	1,188,311	1,818,863	(630,552)
Cash Flow Adjustments																
Monthly Surplus (Deficit)	(2,818,481)	(1,671,235)	(2,005,453)	(273,480)	(561,715)	(246,175)	(222,677)	(532,821)	543,821	771,055	(2,400,127)	(972,715)	11,578,312	1,188,311		
Cash flows from operating activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Public Funding Receivables	279,469	663,889	2,732,320	-	-	765,387	-	-	-	-	-	-	(12,053,342)	(7,612,277)		
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Prepaid Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	(121,193)	-	-	-	-	-	-	-	-	-	-	-	475,030	353,836		
Accrued Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from investing activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Proceeds from Factoring	1,544,705	1,544,705	-	-	2,254,184	-	2,254,184	4,884,070	-	-	2,070,911	-	-	14,552,760		
Payments on Factoring	-	(1,033,100)	(1,033,100)	-	(1,544,705)	(1,544,705)	-	-	(2,254,184)	(2,254,184)	-	-	-	(9,663,978)		
Proceeds from Debt	3,032,925	-	-	-	-	-	-	-	-	-	-	-	-	3,032,925		
Payments on Debt	-	-	-	-	-	-	-	-	-	-	-	(1,516,463)	-	(1,516,463)		
Total Change in Cash	1,917,424	(495,741)	(306,233)	(273,480)	147,765	(1,025,493)	2,031,507	4,351,249	(1,710,363)	(1,483,129)	(329,216)	(2,489,178)				
Cash, Beginning of Month	655,816	2,573,241	2,077,500	1,771,267	1,497,787	1,645,552	620,060	2,651,567	7,002,816	5,292,453	3,809,324	3,480,108				
Cash, End of Month	2,573,241	2,077,500	1,771,267	1,497,787	1,645,552	620,060	2,651,567	7,002,816	5,292,453	3,809,324	3,480,108	990,930				

Cert.	Instr.
45.2%	80.2%
2,062,256	60,615

Pupil:Teacher Ratio
24.21 :1



MISSION VISTA ACADEMY

1440 Beaumont Avenue, Suite A2 #412, Beaumont, CA 92223

Phone (951) 395-8940 * Fax (951) 395-8941

June 17, 2020

Ms. Deborah George
Senior Vice President and Manager Citizens
Business Bank
701 N. Haven Avenue Ontario, CA
91764

Dear Ms. George:

I certify that I am the Senior Director for Mission Vista Academy and am authorized to provide the following information regarding authorized signers who may sign and transact on our accounts and the authorized representatives, who may communicate with the Bank regarding the accounts.

The following persons are authorized signers, who may sign and transact on the account, subject to any restrictions outlined in this letter:

Authorized Signers

Name	Title
Amy Davis	Senior Director
Joshua Cobb	Board Treasurer

The following persons are authorized representatives, who may communicate with the Bank regarding the accounts subject to any restrictions outlined in this letter:

Authorized Representatives

Name	Title
Amy Davis	Senior Director
Joshua Cobb	Board Treasurer
Eric Eckstrom	Board President

Authorizations and Restrictions:

(List any restrictions; for example, two authorized signers are required)

Sincerely,

Amy Davis,
Senior Director

Port Number:

**CITIZENS BUSINESS BANK
CONTRACT FOR DEPOSIT OF MONEYS**

This CONTRACT FOR DEPOSIT OF MONEYS (this "Contract"), relating to the deposit of moneys, made as of the _____ day of _____, 20____, between (hereinafter designated "Depositor") _____ acting in his/her official capacity as _____ ("Treasurer," "Finance Director," etc.) of _____

(Hereinafter designated "Depositor"), and Citizens Business Bank (hereinafter designated "Depository").

WITNESSETH:

WHEREAS, the Depositor proposes to deposit with the Depository from time to time, moneys in his/her custody in an aggregate amount on deposit at any one time not to exceed the total shareholder's equity of the Depository, and said moneys will be deposited subject to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code of the State of California (the "Local Agency Deposit Security Law"); and

WHEREAS, said provisions of the Government Code require the Depositor to enter into a contract with the Depository setting forth the conditions upon which said moneys are deposited; and

WHEREAS, in the judgment of the Depositor, this Contract is to the public advantage;

NOW, THEREFORE, it is agreed between the parties hereto as follows:

1. This Contract cancels and supersedes any previous contracts between the Depositor and the Depository relating to the method of handling and collateralization of deposits of moneys.

2. This Contract, but not deposits then held hereunder, shall be subject to termination by the Depositor or the Depository at any time upon 30 days' written notice. Deposits may be withdrawn in accordance with the agreement of the parties and applicable federal and state statutes, rules and regulations. This Contract is subject to modification or termination upon enactment of any statute, rule or regulation, state or federal, which, in the opinion of the Administrator of Local Agency Security, is inconsistent herewith, including any change relative to the payment of interest upon moneys so deposited by the Depositor.

3. Interest shall accrue on any moneys so deposited as permitted by any act of the Congress of the United States or by any rule or regulation of any department or agency of the Federal Government adopted pursuant thereto. If interest may legally be paid, all moneys deposited in accordance with this Contract shall bear interest at a rate agreed upon by the Depositor and the Depository.

4. The Depository shall issue to the Depositor at the time of each inactive deposit a receipt on a form agreed to by the Depository and the Depositor, stating the interest to be paid, if any, the duration of the deposit, the frequency of interest payments, and the terms of withdrawal. Each such deposit receipt is by reference made a part of this Contract.

5. As security for said deposit, the Depository shall at all times maintain with the Agent of Depository named herein, commencing forthwith, eligible securities having a market value at least 10% in excess of the actual total amount of local agency moneys on deposit with the Depository. If any eligible security is determined by the Administrator of Local Agency Security of the State of California in accordance with Government Code Section 53661 to be not qualified to secure public deposits, additional security shall be substituted immediately by the Depository, as necessary, to comply with the requirements of this Paragraph.

6. Eligible securities are those listed in Government Code Section 53651.

7. The Agent of Depository, authorized by the Depositor and the Depository to hold the eligible securities posted as collateral under this Contract is Bank of New York Mellon. Said Agent of Depository has filed with the Administrator of Local Agency Security of the State of California an agreement to comply in all respects with the provisions of Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code.

8. Authority for placement of securities for safekeeping in accordance with Government Code Section 53659 is hereby granted to the Agent of Depository, including placement with any Federal Reserve Banks or branches thereof.

9. If the Depository fails to pay all or part of any deposits of the Depositor which are subject to this Contract when ordered to do so in accordance with the terms of withdrawal set forth on the applicable deposit receipt, the Depositor will immediately notify, in writing, the Administrator of Local Agency Security. Action of the Administrator in converting the collateral required by Paragraph 5 above for the benefit of the Treasurer is governed by Government Code Section 53665.

10. The Depository may add, substitute or withdraw eligible securities being used as security for deposits made hereunder in accordance with Government Code Section 53654, provided the requirements of Paragraph 5 above are met.

11. The Depository shall have and hereby reserves the right to collect the interest on the securities, except in cases where the securities are liable to sale or are sold or converted in accordance with the provisions of Government Code Section 53665.

12. The Depository shall bear and pay the expenses of transportation to and from the Treasurer's office of moneys so deposited and the expense of transportation of eligible securities maintained as collateral to and from the designated Agent of Depository.

13. This Contract, the parties hereto, and all deposits governed by this Contract shall be subject in all respects to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code, and of all other state and federal laws, statutes, rules and regulations applicable to such deposits, whether now in force or hereafter enacted or promulgated, all of which are by this reference made a part hereof.

IN WITNESS WHEREOF, the Depositor in his/her official capacity has signed this Contract. Depository has caused this Contract to be executed by its duly authorized officer.

DEPOSITOR:

Name of Depositor

Signature

Printed Name

Title

Date

DEPOSITORY:

Citizens Business Bank

Signature

Printed Name

Title

Date

CITIZENS BUSINESS BANK

WAIVER AGREEMENT

This Waiver Agreement relating to the deposit of moneys made as of the ____ day of _____, 20____, between _____ (Depositor) and Citizens Business Bank (Depository).

WITNESSETH:

WHEREAS, Depositor has executed a Contract for Deposit of Moneys (the "Contract") with Citizens Business Bank.

WHEREAS, the Contract requires Citizens Business Bank to maintain eligible securities having a market value of at least 10% in excess of the actual deposit of moneys.

WHEREAS, the Federal Deposit Insurance Corporation (FDIC) insures against loss up to the maximum insured amount for depositors of Citizens Business Bank.

NOW, THEREFORE, it is agreed between the parties hereto as follows:

Depositor agrees to waive the provisions of section 5 of the Contract, including the requirement that Depository collateralize Depositor's deposits with eligible securities, and Depositor agrees to waive the provisions of applicable law and regulation requiring the collateralization of Depositor's deposits, but only to the extent that Depositor's deposits are then insured by the FDIC. Accordingly, Depositor agrees that Depository must, at any particular time, collateralize in accord with the Contract only the portion of Depositor's Deposits that are not then insured by the FDIC.

IN WITNESS WHEREOF, the Depositor has signed this Waiver Agreement and the Depository has caused the Agreement to be executed by its duly authorized officer.

DEPOSITOR:

DEPOSITORY:

Name of Depositor

Citizens Business Bank

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Mission Vista Academy	Amy Davis, Senior Director	amyd@missionvistaacademy.org (951) 456-1981	June 17, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

As a non-classroom-based independent study work charter school, we provide homeschooling families with a variety of curriculum delivery options, including online instruction courses led by credentialed teachers, offline courses, and virtual courses that employ built-in accommodations, teacher support, performance tasks, and progress monitoring. Families select the combination of systems that best suit student learning needs and interests. We ensure students are engaged in appropriate educational activities on instructional days, assess the time value of independent work, and the quality of contemporaneous work samples. As we have done before our extended closure, we discuss with each family the curriculum delivery options available during the COVID19 shelter in place restrictions. Below are the three distance learning options offered to families during our extended COVID19 closure:

1) Teacher-Directed Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through recorded (asynchronous) and live sessions (synchronous) using digital platforms such as Zoom
- Teacher prioritizes learning goals, determines full or partial online equivalent, or needed adjustments
- Teacher communicates with students and families through phone or other agreed-upon digital platforms

2) Online Instructional Model

- Instruction provided through district-licensed online content resources (e.g., Edgenuity)
- Students engage through menu-driven activities allowing for self-pacing, monitoring of student learning
- Credentialed teacher communicates with students and families through district-licensed online content resources, phone, or other agreed-upon digital platforms

3) Blended Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through a combination of recorded/live sessions using a digital platform such as Zoom, and through district-licensed online content resources (e.g., Edgenuity)
- Teacher enhances district-licensed online content resources (e.g., Edgenuity) by prioritizes learning goals, determines full or partial

online equivalent, or needed adjustments

- Teacher communicates with students and families through phone or other digital platforms selected by the teacher

Provide a description of how the LEA is meeting the needs of its English learners, foster youth, and low-income students.

We realize the COVID19 crises adversely affects all students, particularly those who are considered most vulnerable. To mitigate these effects, we have:

- Proactively communicating the availability of community services and resources, including meals and childcare for students
- Added social-emotional learning (See next section) to our curriculum,
- Prioritized fewer learning goals, identified course sequence changes, implemented an appropriate grading policy, and
- Administered surveys to help identify new needs

Approximately 38% of our students live in low-income households, and approximately 2% are homeless or are in foster care. Our non-classroom-based independent study platform includes access to the technology needed to participate in a distance learning environment effectively, including high-speed internet access. From a technology access perspective, the transition to our shelter in place learning options was relatively smooth. However, as mentioned, we nonetheless administered surveys to help identify new needs.

We communicated our extended closure learning plan to families of our English learners (approximately 2%) in a language they understand to ensure meaningfully and equally participation. Our virtual curriculum options facilitate embedded ELD instructional support, including built-in accommodations, parent portals, instructional videos, hands-on activities, performance tasks, and progress monitoring. Consequently, most of our ELs can maintain English language development (ELD) supports during our extended closure. We incorporate integrated ELD in subject matter courses and provide online designated ELD classes administered by an appropriately credentialed and trained teacher.

Nearly 6% of our students qualify for an individualized education plan (IEP). We will continue to monitor IEP goals and related services and support families and students via telephone or virtual meetings.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Our COVID19 learning loss mitigation plan is composed of four components:

- 1) Identification of learning needs- Through surveys and discussions, we solicited shelter in place specific needs, including access to broadband internet service and other technology. We specifically solicited feedback from our English learner, and exceptional learning needs staff and families.
- 2) Establish a communication plan- We informed stakeholders of our plan through a variety of mediums, including email, social media, website, telephone calls, and text messages. For families of our ELs, we made a concerted effort to communicate our plan in a language most accessible to them.
- 3) Identification of learning outcomes- Given the context, we prioritized learning goals, identified course sequence changes, implemented an appropriate grading policy, and identified professional learning needs. Staff learning focused on the identification and use of specific resources to support students to continue their distance-learning format.

4) Addressing social-emotional needs- We added social-emotional learning (SEL) to our curriculum. We focused on maintaining regular communications to facilitate a sense of connection and support. As an example, staff recently created a video conveying how much we missed students and sent it to each family. We also provided online learning to staff and families explaining the signs and symptoms of trauma, including changes in behavior, unexplained pain, irritation, or depression. Trauma response strategies include listening attentively, modeling behavior, teaching the effects of stress, and providing a sense of protection. For example, our teachers often model problem-solving and flexibility in the face of new daily schedules. We offer regular 10-15 minute check-in meetings and office hours via telephone or internet to gauge the current social-emotional state of students.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

As a non-classroom-based independent study work charter school, we do not have facilities to serve congregate meals, including cafeterias. Consequently, we do not provide congregate meals to students through the Summer Food Service Program (SFSP) or the National School Lunch Program Seamless Summer Option (SSO), including non-congregate meals during our COVID-19 closure. However, we help families find needed resources within the community.

Provide a description of the steps that have been taken by the LEA to arrange for the supervision of students during ordinary school hours.

We are a non-classroom-based independent study work charter school wherein parents provide a majority of student supervision during ordinary school hours. We work closely with families in the education of their children/teens. To ensure each student is engaged in appropriate educational activities on instructional days, we assess the time value of independent work and the quality of contemporaneous work samples. Beginning on March 20, 2020, we stopped recording regular attendance on approved COVID-19 school closure days for apportionment purposes. However, we began proactively reaching out to families and students to support and track participation and engagement in distance learning. Staff communicates with the parents and students via email, social media, phone, online meeting platforms, and texting. We used translation applications such as TripLingo to translate texts as needed. As mentioned, we initiated a technology needs survey to ascertain what students and families are need of technological devices to participate in our office hours.

Additionally, we began offering COVID-19 specific check-in meetings and office hours to discuss and address COVID-19 related feelings and trauma with our students. For parents who are essential workers and need childcare, we provided a list of external resources, including the new California childcare website. Similarly, we communicated the availability of community resources, including food and childcare to families with children with particular disabilities or special health care needs, and to those who or are homeless or in foster care.

2020-2021 Staff Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings



School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

Certificated Support Work Days	
201 Days	Aug - Jun
201 Days	Total Work Days


Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s


Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	Teacher In-service
Apr 16-23	Spring Break
May 31	Memorial Day


School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

 School Closed

 Teacher In-service

 First & Last Day of School

**Mission Vista Academy
Certificated Support
July 1, 2020
Salary Schedule**

SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81,088	84,088	88,293	92,709	97,342	102,209

SPEECH/LANGUAGE PATHOLOGIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74,146	78,049	82,157	86,481	91,033	95,585

NURSE

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,512	74,038	77,340	81,227	85,288	89,552

OCCUPATIONAL THERAPIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,688	74,387	78,302	82,423	86,761	91,327

NBC or Doctorate Differential is \$3000

* Based on 201 work days. The 201 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

**Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

CharterSAFE

BE SAFE • FEEL SAFE

2020-2021 Membership Proposal

Prepared for:

Mission Vista Academy

Coverage Effective:

July 01, 2020 at 12:01 AM - July 01, 2021 at 12:01 AM

California Charter Schools Joint Powers Authority
P.O. Box 969, Weimar, CA 95736
Phone: 888.901.0004 Fax: 888.901.0004
www.chartersafe.org

Issued: June 03, 2020 at 1:35 pm

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Dear Amy,

CharterSAFE is pleased to present your membership proposal for the 2020-2021 year. Your membership includes the following:



For a more detailed listing of our member services, please contact **Karen Bianchini**, Managing Director, Risk Management, at kbianchini@chartersafe.org or (916) 880-3460.

All of CharterSAFE's coverage placements are with insurance companies that have a financial rating with A.M. Best of A- (Excellent), financial size category VII (\$50M policyholder surplus minimum) or higher or are placed with an approved California scholastic joint powers authority.

REQUIRED SIGNATURES:

To bind coverage, you must complete and sign the following:

1. The proposal acceptance at the end of the "Member Contribution Summary" page

We look forward to working with you in the 2020-2021 year!

Thank you,

The CharterSAFE Team

CharterSAFE

2020-2021 CLAIMS AND INCIDENT REPORTS GUIDELINES

Member schools must notify CharterSAFE by submitting an online report, as soon as practicable, of an occurrence, accident, injury, claim, or suit or of circumstances that may reasonably result in a claim or suit. A delay in reporting could mean lapse in coverage.

For your protection, claims will not be accepted by phone, email, or fax.

CLAIMS FILING PROCESS ON THE WEB PORTAL

- Go to www.chartersafe.org and log in.
- If you need to reset your login credentials, please reach out to your CharterSAFE Representative: [Whitney Delano](mailto:wdelano@chartersafe.org) at wdelano@chartersafe.org.
- Hover over the "Claims" tab, choose "Submit a Claim" and our website will prompt you with a series of questions to help you determine the appropriate claim form to submit.
- Complete the online questions and select the "Submit" icon at the bottom. After submission, you will receive a confirmation email with information regarding next steps.

CLAIMS RESOURCES AND FORMS

- Hover over the "Claims" tab, choose "Resources and Forms" and you will find all supporting documents you might need when filing a claim or incident report, such as:
 - Student Accident Claim Packet (English and Spanish)
 - Volunteer Accident Claim Packet (English and Spanish)
 - Statement of No Insurance
 - Workers' Compensation Claim Form (DWC-1)
 - Employee Fact Sheet
 - Kaiser on the Job Clinics
 - Employee Injury Card

For any claim reporting questions, please contact [Dennis Monahan](#), Managing Director, Claims, at (619) 878-6221 or email dmonahan@chartersafe.org.

MEMBER CONTRIBUTION SUMMARY

Mission Vista Academy

Coverage Effective: July 01, 2020 at 12:01 AM - July 01, 2021 at 12:01 AM

Your CharterSAFE Insurance Program includes the following coverages:

Liability & Property Package Member Contribution

\$296,781

Core Liability Program

- Directors & Officers Liability
- Employment Practices Liability
- Fiduciary Liability
- General Liability
- Employee Benefits Liability
- Educator's Legal Liability
- Sexual Abuse Liability
- Law Enforcement Liability
- Automobile Liability & Physical Damage

Crime

Property

Student & Volunteer Accident

Additional Program Coverages

- Pollution Liability and First Party Remediation
- Terrorism Liability and Property
- Cyber Liability

Workers' Compensation & Employer's Liability Member Contribution

\$111,061

Total Member Contribution

\$407,842

Choose One Payment Option

☐ **Payment in Full \$407,842**

☐ **Installment Plan**

- Deposit (25%) - Due Now - \$101,961
- 9 Monthly Installments - \$33,987

*Refer to the CharterSAFE Invoice for details and instructions on payment by ACH Debits

Invoices shall become delinquent thirty (30) calendar days from installment due date. CharterSAFE membership, including insurance coverage, is subject to cancellation for any invoice over sixty (60) days past due.

Proposal Acceptance:

By signing below, I, representing the Named Member in this proposal, acknowledge that I have read the complete proposal and agree to the terms outlined within.

Print Name _____ Date _____

Signature _____ Date _____

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Mailing Address
1740 E. Huntington Drive
Duarte, CA 91010

Continuity and Retroactive Dates

Directors & Officers Liability Continuity Date: 07/21/2014
Employment Practices Liability Continuity Date: 07/21/2014
Fiduciary Liability Continuity Date: 07/21/2014

Vehicles
None scheduled.

EXPOSURES & LOCATIONS
Member contributions are calculated based on the following exposures:

Students/Employees/Payroll

Location Address(es)	Students	Employees	Payroll
Mission Vista Academy	3,886	196	\$12,215,836.00
Total:	3,886	196	\$12,215,836.00

Property Values

Location Address(es)	Building Value	Content Value	Electronic Data Processing (EDP)	Total Insured Value (TIV)
Mission Vista Academy ,	\$0.00	\$15,000.00	\$10,000.00	\$25,000.00
Total:	\$0.00	\$15,000.00	\$10,000.00	\$25,000.00

CORE LIABILITY PROGRAM

Core Liability Program Coverage Limits: **\$5,000,000** Per Member Aggregate

The Core Liability Program Breaks Down As Follows:

Directors & Officers, Employment Practices, and Fiduciary Liability

Coverages	Limits	Deductibles
Directors & Officers and Company Liability	\$5,000,000 per claim and member aggregate	Varies*
Employment Practices Liability	\$5,000,000 per claim and member aggregate	Varies*
Fiduciary Liability	\$1,000,000 per claim and member aggregate	\$0

*Subject to Named Member's claim experience beginning five years prior to the inception of the period of coverage up to the date of loss. One or more claims on your loss history will increase the deductible. Refer to the Memorandum of Coverage (MOC) for the detailed tiered deductibles.

0 Claim: \$15,000.00 per occurrence
1 Claim: \$25,000.00 per occurrence
2 Claims: \$50,000.00 per occurrence
3 or more Claims: \$100,000.00 per occurrence

Reporting: Claims must be reported to CharterSAFE within 60 days after policy expiration. Coverage is provided on a claims-made basis.

General Liability

Coverages	Limits	Deductibles
Bodily Injury Property Damage	\$5,000,000 per occurrence and member aggregate	\$500 per occurrence for bodily injury arising out of participation in a school sponsored <i>High-Risk Activity</i> *
Medical Payments	\$10,000 per person \$50,000 per occurrence	\$0
Products and Completed Operations	\$5,000,000 per occurrence and member aggregate	\$0
Armed Assailant Sublimit	\$100,000 per occurrence and aggregate	\$0

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact **Karen Bianchini** (kbianchini@chartersafe.org / (916) 880-3460) of CharterSAFE's Risk Management team.

Employee Benefits Liability

Coverages	Limits	Deductibles
Employee Benefits Liability	\$5,000,000 per occurrence and member aggregate	\$0

Educator's Legal Liability

Coverages	Limits	Deductibles
Educator's Legal Liability	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence
IEP (Individualized Education Program) Defense Sublimit	\$50,000 per occurrence and aggregate sublimit	\$7,500 per occurrence

Sexual Abuse Liability

Coverages	Limits	Deductibles
Sexual Abuse Liability	\$5,000,000 per occurrence and member aggregate	\$0 if school completes training requirement
		\$100,000 if school did not complete training requirement
*Training Mandate Sexual Abuse Prevention Training by CharterSAFE is available under the CharterSAFE Learning Center and is REQUIRED to be completed by 90% or more of staff within 90 days of coverage renewal. New employees are required to complete the training within 6 weeks of employment.		

Law Enforcement Activities Liability

Coverages	Limits	Deductibles
Law Enforcement Activities Liability	\$5,000,000 per occurrence and member aggregate	\$0

Automobile

Coverages	Limits	Deductibles
Auto Liability, including autos scheduled with CharterSAFE, non-owned autos, and hired autos	\$5,000,000 per occurrence and member aggregate	\$0
Auto Physical Damage*	\$1,000,000 per occurrence and member aggregate	\$500 per occurrence for Hired Auto Physical Damage
*Auto Physical Damage described herein for hired automobiles is secondary to any/all rental coverage offered by the rental company(ies). CharterSAFE strongly advises our members to purchase auto physical damage when renting vehicles.		

Excess Liability - SELF

Coverage Provided by:	Schools Excess Liability Fund (SELF)
Coverage:	Excess Liability with separate Memorandum of Coverage with separate terms, conditions, and exclusions.
Limits:	\$50,000,000 per occurrence/claim and member aggregate as outlined by the SELF Memorandum of Coverage. This coverage is excess of the \$5M limits above to total a limit of \$55M.

CharterSAFE joined SELF, a nonprofit scholastic JPA in California, as a single member of SELF for excess liability coverage. Please note that SELF is a separate entity from CharterSAFE and carries a separate Memorandum of Coverage with different limits, terms, conditions and exclusions. You can access SELF JPA's information at www.selfjpa.org.

Employment Practices Liability coverage within the SELF layer includes ONLY these three types: wrongful termination, discrimination, and/or sexual harassment.

CRIME

Coverages	Limits	Deductibles
Money and Securities	\$1,000,000 per occurrence and member aggregate	\$500 per occurrence
Forgery or Alteration	\$1,000,000 per occurrence and member aggregate	\$500 per occurrence
Employee Dishonesty	\$1,000,000 per occurrence and member aggregate	Varies*
Computer and Funds Transfer Fraud	\$1,000,000 per occurrence and member aggregate	\$500 per occurrence

*Subject to Named Member's claim experience beginning five years prior to the inception of the period of coverage up to the date of loss. One or more claims on your loss history will increase the deductible. Refer to the Memorandum of Coverage (MOC) for the detailed tiered deductibles.

- 0 Claim: \$500.00 per occurrence
- 1 Claim: \$5,000.00 per occurrence
- 2 Claims: \$10,000.00 per occurrence
- 3 or more Claims: \$20,000.00 per occurrence

PROPERTY

Perils Include: Direct Physical Loss subject to all the terms, conditions, and exclusions established in the applicable policy(ies)

Valuation: Replacement Cost as scheduled with CharterSAFE, see "Exposures & Locations" section

Coverages	Limits	Deductibles
Property	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Boiler & Machinery / Equipment Breakdown	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Business Interruption	\$10,000,000 per occurrence	\$1,000 per occurrence
Extra Expense	\$10,000,000 per occurrence	\$1,000 per occurrence
Causes of Loss: Water Damage Wildfire	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence. See "Exposures & Locations" section for scheduled limits.	Varies*

*Subject to Named Member's claim experience beginning five years prior to the inception of the period of coverage up to the date of loss. One or more claims on your loss history will increase the deductible. Refer to the Memorandum of Coverage (MOC) for the detailed tiered deductibles.

0 Claim: \$1,000.00 per occurrence
 1 Claim: \$5,000.00 per occurrence
 2 Claims: \$10,000.00 per occurrence
 3 or more Claims: \$20,000.00 per occurrence

PLEASE NOTE:

If you have a renovation/construction project valued over \$200,000 in hard and soft costs, please contact your CharterSAFE Representative: **Whitney Delano** at wdelano@chartersafe.org. CharterSAFE is able to endorse builder's risk coverage for renovation projects up to \$10,000,000 onto your policy. Additional premium would apply.

If you are interested in a separate policy for flood and/or earthquake coverage, please contact **Kiki Goldsmith** (Kiki_Goldsmith@ajg.com/ 949-349-9842).

STUDENT AND VOLUNTEER ACCIDENT

Coverages	Limits	Deductibles
Student Accident	\$50,000 per injury/accident 104 Week benefit period	\$500 per injury/accident for <i>High-Risk Activities</i> *
Volunteer Accident	\$25,000 per injury/accident 104 Week benefit period	\$500 per injury/accident for <i>High-Risk Activities</i> *
*A list of <i>High-Risk Activities</i> is available at www.chartersafe.org or you may contact Karen Bianchini (kbianchini@chartersafe.org / (916) 880-3460) of CharterSAFE's Risk Management team.		

Terms & Conditions:

- Coverage is provided on an excess basis, but would become primary should the student not have health insurance.
- Claim submission deadline: 90 days after the Covered Accident.

Optional Catastrophic Student Accident Coverage:

If interested in obtaining higher limits with or without sports included, please contact:

Gallagher
18201 Von Karman Avenue, Suite #200
Irvine, CA 92612

Kiki Goldsmith
Client Service Executive
Kiki_Goldsmith@ajg.com
949-349-9842

ADDITIONAL PROGRAM COVERAGES

Pollution Liability And First Party Remediation

Coverages	Limits	Deductibles
Pollution Liability and First Party Remediation	\$1,000,000 per pollution condition or indoor environmental condition \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per occurrence

Reporting:

Claim must be reported to CharterSAFE within 60 days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Liability

Coverages	Limits	Deductibles
Terrorism Liability	\$5,000,000 per occurrence and CharterSAFE Members' Combined Annual Aggregate	\$0

Reporting:

Claim must be reported to CharterSAFE within 60 days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Property

Coverages	Limits	Deductibles
Terrorism Property	As scheduled with CharterSAFE subject to the maximum limit of \$20,000,000 per occurrence. See "Exposures & Locations" section for schedule limits.	\$1,000 per occurrence

Cyber Liability

Coverages	Limits	Deductibles
Cyber Liability	\$1,000,000 per claim \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$2,500 per claim

Coverage Includes:

- Privacy Notification Costs
- Regulatory Fines and Claim Expenses for Privacy Liability
- Extortion Damages for Extortion Threat
- Crisis Management Expenses
- Business Interruption

Reporting:

Claim must be reported to CharterSAFE within 60 days after policy expiration.
Coverage is provided on a claims-made basis.

Requirement for Coverage to be in effect:

Completed cyber application.

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

Coverages	Limits	Deductibles
Workers' Compensation	Statutory	\$0
Employer's Liability	\$5,000,000 per Accident \$5,000,000 by Disease per Employee \$5,000,000 by Disease Policy Limit	\$0

Auditable:

The estimated payroll figure will be audited at the end of each coverage period. CharterSAFE will request copies of the 941 Federal Quarterly Reporting Forms on a quarterly basis to verify the payroll figure. If the estimated payroll figure has been overestimated, a refund will be issued. If the estimated payroll figure has been underestimated, an invoice for the additional amount due will be issued.



2020-2021 Compensation Policy

Dedication to Non-discrimination

It is the policy of Mission Vista Academy not to discriminate on the basis of race, religious creed (which includes religious dress and grooming practices), color, national origin (which includes, but is not limited to, national origin groups and aspects of national origin, such as height, weight, accent, or language proficiency), ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex (which includes pregnancy, childbirth, breastfeeding, and related medical conditions), gender, gender identity, gender expression, age, sexual orientation, military or veteran status (including state and federal active and reserve members as well as those ordered to duty or training), immigration/citizenship status or related protected activities (which includes undocumented individuals and human trafficking), protected medical leaves, domestic violence victim status, political affiliation, or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations.

Important Information

- This summary does not alter the at-will nature of the employment relationship and nothing in this summary shall limit the School's right to terminate employment at-will or limit the School's right to transfer, demote, suspend, administer discipline, and change the terms and conditions of employment at its sole discretion. This includes, without limitation, the School's right to modify the compensation of any employee at any time, with or without notice and with or without cause.
- The School Board adopts this compensation schedule for 2020-2021 only. Pay increases are not granted automatically each year; therefore, neither past nor future compensation can be calculated, assumed, or predicted on the basis of this schedule or any information contained herein. Compensation of any employee may also be adjusted at any time based on operational needs of the School.
- The Senior Director shall recommend compensation for all School staff, consistent with the budget approved by the School Board. -An employee's regular compensation is paid on a semi-monthly basis in accordance with the School's payroll practices and policies.
- The School reserves the right to change, suspend, revoke, terminate, or supersede provisions of this compensation schedule at any time. To the extent any of provisions herein differ from the terms of an employee's employment agreement, the terms of the agreement shall prevail.

Compensation Philosophy

A compensation philosophy is a statement that defines what an organization offers and chooses to reward via its compensation system. The School's compensation philosophy places emphasis on equity, transparency, excellence, and commitment. These five key values are the foundation for all School compensation structures and practices.

We offer...

- comprehensive compensation packages for all staff, including base salary and benefits. Certain employees may be eligible for bonuses and stipends, as set forth herein
- a dynamic culture and vibrant community of colleagues united by shared dedication to students, a commitment to innovation, and a strong growth mindset
- unique career pathways, growth and development opportunities, and leadership roles that encourage staff to challenge themselves
- equitable compensation, regardless of gender, race/ethnicity, national origin, sexual orientation, age, religion, disability or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations
- a transparent and clearly communicated compensation system, so that staff understand what factors may determine individual compensation and how and when potential changes to compensation will be effected

We recognize and reward...

- exceptional performance and contributions that enable excellent student outcomes
- commitment of staff who contribute to the long-term success of our students and our organization

For teachers...

Given the role they play in providing educational services, teachers are particularly critical to the success of our mission. As such, we offer teacher compensation to attract and retain talented educators, and we specially recognize and reward:

- exceptional teacher performance that leads to growth and excellence for students
- commitment of teachers who develop deep, high-quality educational experience (within or outside of the School) and assume critical leadership responsibilities

~~CERTIFICATED TEACHER~~ COMPENSATION

Teacher Definition:

For purposes of this schedule, a Teacher is defined as a person who has a valid credential or certificate that allows them to teach a specific subject matter or special education

Salary Placement Guidelines:

Upon hire, each employee's salary placement will be calculated based on the YEAR an employee fits, and in accordance to the professional and teaching experience gathered in previous years in the institutions outlined in this manual and on other factors such as prior performance (which includes a rehired employee).

The starting salary of a new employee may exceed the salary of a current employee in the same position based on the new employee's years of experience.

Creditable Years of Experience:

- The School has the option to grant one (1) YEAR for each one (1) year of approved creditable teaching or professional experience up to 5 (five) years.
- An additional year may be granted for teachers who have school-desired experience in what the school determines to be "hard-to-staff" positions.
- One year of creditable professional or teaching experience will be granted for full-time employment, which is employment for 100% of an institution's normal work schedule during the school year
- A partial year of creditable professional or teaching experience can be granted for up to a year of part-time employment, which is less than 100% of an institution's normal work schedule during the school year.
- Creditable professional or teaching experience may be earned in:
 - California and US public, charter, and private elementary and secondary schools
 - Accredited foreign public, charter, and private elementary and secondary schools
 - California, US, and foreign accredited universities and colleges
 - Non-public special education contract schools for special education teachers
 - Other regionally accredited educational institutions
- Creditable teaching experience is experience as a teacher in one of the institutions outlined above.
- A maximum of 2 years of substitute teaching experience in California and US public, charter, and private elementary or secondary schools may be accepted.
- Two years of teacher assistant experience in the above institutions will be equal to 1 YEAR in the salary schedule up to a maximum of 2 YEARS.
- Other relevant professional experience may be considered by the Senior Director or designee.

The Senior Director or his or her designee may adjust a rehired teacher's placement on the pay scale as appropriate based on the employee's accumulated experience following the teacher's separation from the School, which may result in a higher or lower placement on the scale than the teacher would have otherwise been placed had the teacher been continuously employed.

Credential/Certification:

- Teachers holding a valid and active credential (i.e., preliminary, clear, lifetime) California teaching certificate at the time of hiring/rehiring will generally be compensated in accordance with the applicable teacher salary table (B Basis, C Basis or Special Education) for certificated teachers.
- The School may hire teachers with a bachelor's degree who do not hold a clear teaching credential. Staff holding an alternative certification (intern, emergency, or preliminary credential) are rated on the same salary teacher table as certificated teachers.
- A teacher is eligible to advance to the proper Pay Scale level once they meet the requirement for that specific Pay Scale Level and Group based on their creditable years of service and post-BA units, if applicable.
- For any given school year, teachers must submit any successfully completed post-BA units no later than October 31 in order for the units to be applied to the teacher's salary in that school year. Any proof of successfully completed post-BA units submitted to the School after October 31 will not result in an adjustment to compensation until the following school year.
- Any increase in pay resulting from an advancement on the Pay Scale based on the successful completion of post-BA units will not take effect until after the School's receipt of sufficient documentation supporting the advancement. Pay increases for post-BA units will not be paid retroactively. For illustration purposes, if a teacher is awarded a degree on January 15 and provides proof of the degree on May 1, any advancement on the Pay Scale and increase in pay will be effective beginning the next school year. ~~first pay period following May 1.~~ The teacher will not be paid at the higher rate of compensation retroactively (i.e., for the periods between January 15 and July 1 ~~May 1~~).
- If a teacher is awarded a degree on August 15 and provides proof of the degree on October 15, any advancement on the Pay Scale and increase in pay will be effective beginning the first pay period following October 15. The teacher will not be paid at the higher rate of compensation during the periods between August 15 and October 15.

Advanced Degree/Certificate Stipends:

- Teachers who hold a Doctoral degree are entitled to additional compensation of ~~a 7.5% differential~~ \$3,000 stipend in addition to their current annual salary on the Salary Table.
- The stipend is not included in your annual salary and may be processed separately from regular earnings.

- National Board Certificate (NBC) holders are entitled to a **\$3,000 stipend in addition to 7.5% differential (stipend) of** their current annual salary on the Salary.
- **Proof of National Board Certificate (NBC) and Doctoral Degrees must be submitted by October 31 in order for stipend to be paid for that year. Any submission after October 31 will result in stipend for the following year.**
- **To qualify for the advanced degree or certificate stipends, employees must submit proof of attainment of the degree or NBC. Stipends will not be paid until sufficient documentation is presented and will not be paid retroactively. For illustration purposes, if a teacher is awarded a degree on January 15 and provides proof of the degree on May 1, any advancement on the Pay Scale and increase in pay will be effective beginning the first pay period following May 1. The teacher will not be paid at the higher rate of compensation retroactively (i.e., for the periods between January 15 and May 1).**
- The stipends will be paid as set forth in the Stipend Chart below.

Signing Bonus:

If the School decides to issue signing bonuses, the following requirements shall apply.

- Signing bonuses may be offered to teachers certified in an area of critical concern as defined by the School, to promote diversity, or to address specific concerns at the school.
- The Senior Director shall designate the individuals authorized to receive the signing bonus.
- The signing bonus must be approved by the Board.
- To qualify for a signing bonus, the teacher must:
 - be certified in the field they are hired to teach.
 - teach in that field of the bonus.

Supplemental Duty Stipends:

- Stipends are assigned and approved by the Senior Director or his/her designee at the beginning of the school year or semester or as otherwise noted in the chart below.
- Teachers who perform the supplemental duties outlined in the table below are eligible to receive the corresponding stipends as indicated and only if assigned/awarded to the teacher by the Senior Director or his/her designee. The number of stipends awarded under each category and/or the periods of service during the school year are at the sole discretion of the Senior Director or his/her designee.
- Supplemental duty stipends are authorized for the specific year assigned and are not renewed for the future years unless specifically authorized for those years. This means additional duties such as New Teacher Trainer, SPED Lead Teacher, etc. are assigned on a year by year basis and are not guaranteed responsibilities that carry over from year to year.
- Supplemental pay will cease when there is no need for the duty, the employee becomes ineligible or as otherwise determined in the sole discretion of the School.

- The School, in its sole discretion, may choose not to offer certain stipends
- Stipend amounts and requirements will be reviewed periodically and may be modified from time to time at the sole discretion of the School.
- Supplemental duty stipends are prorated and will be paid as set forth in the below Stipend Chart, once the Supplemental duty has started.
- Student stipends are paid per semester based on the teacher roster in the months of September and February.

Stipend Chart

DESCRIPTION	AMOUNT	ELIGIBILITY	ELIGIBILITY START	PERIOD PAID
Lead Community Coordinator	\$ 12,000.00	Paid to a hired Community Coordinator who facilitates regular events for the Community Connections program.	Eligibility starts at the beginning of the school year.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
Student Support Coordinator	\$ 15,000.00	Paid to certificated multi-subject teachers, preferably with homeschool experience. Supervise SST meetings.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 10 months on the student calendar. Will be prorated based on period of service during the school year.
504 Coordinator	\$ 15,000.00	Paid to certificated multi-subject teachers, preferably with homeschool experience. Supervise 504 meetings.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 10 months on the student calendar. Will be prorated based on period of service during the school year.
Intervention Support Coordinator	\$ 15,000.00	Paid to certificated multi-subject teachers, preferably with homeschool experience. Provide students with tier 1,2 and 3 intervention.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
New Teacher Trainer/PD Coordinator	\$ 8,500.00	Assigned Position: paid to a designated HST who applied and received the position to help train new teachers	Eligibility starts at the beginning of the school year and once the coaching begins.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
SPED Lead Teacher	\$ 1,000.00	Assigned Position: Must be in a leadership role and an authority in compliance, training and support in the field of special education.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Extended School Year (ESY)	\$ 3,500.00	Paid to special education teachers who provide services during ESY.	Eligibility is earned after service has been completed from start date to end date.	Half paid during the each of the two pay periods of ESY.
Extra Student Stipend	\$100/month/student over required roster limit	If the assigns additional students to the employee's full time load, the employee will receive \$100/month per student	Becomes eligible once their rosters surpass required roster limits	Paid biweekly over the course of the student days of attendance. Will be prorated based on period of service during the school year.
National Board Certification (NBC)	\$3,000	Provided to teachers who have been awarded the National Board Certification.	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.
Doctoral Degree Stipend	\$3,000	Provided to teachers who hold a doctorate degree	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.

Voluntary Transfer to Lower Role Placement or Teaching position

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale will be placed in the new salary placement or teacher salary schedule, and the salary will be calculated as it is in the new placement or schedule.

Mission Vista Academy
July 1, 2020 HQT Salary Table

PAY SCALE GROUP	PAY SCALE LEVEL									
	1	2	3	4	5	6	7	8	9	10
Points*										
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750
Additional Pay Scale Levels										
(continued) H (+ 98 points)	11	12	13	14						
	\$81,250	\$83,750	\$86,250	\$88,750	H15	H20	H25	H30		

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

****During the rate-in-process for new hires Senior Directors may approve additional units earned beyond post-baccalaureate credits equivalent to 4-semester units for each year starting with year 15. A candidate can earn a maximum of 60 credits for experience based on Senior Director approval.

Mission Vista Academy

July 1, 2020 - SPED Teacher Salary Table

PAY SCALE LEVEL

Additional Pay Scale Levels

(continued) H (+ 98 points)	11	12	13	14
	\$85,020	\$87,745	\$90,470	\$93,195

	H15	H20	H25	H30
	\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

*** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Mission Vista Academy

Certificated Support

July 1, 2020

Salary Schedule

SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81,088	84,088	88,293	92,709	97,342	102,209

SPEECH/LANGUAGE PATHOLOGIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74,146	78,049	82,157	86,481	91,033	95,585

NURSE

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,512	74,038	77,340	81,227	85,288	89,552

OCCUPATIONAL THERAPIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,688	74,387	78,302	82,423	86,761	91,327

NBC or Doctorate Differential is \$3000

* Based on 201 work days. The 201 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Regional Coordinator Salary Schedule

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
\$80,000	\$82,000	\$84,000	\$86,000	\$88,000	\$90,000

RCs must hold a minimum of 16 students.

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

Annualized salary includes 201 work days, and team members may need to work additional days beyond the work calendar.

Annual salary advancements are not guaranteed and are subject to the charter's operational needs and/or budget approved the Charter Board.

Admin Salary Schedule

	Director Level 1	Director Level 2	Director Level 3	Assistant Director	HSSC
1	\$93,000	115,000	140,000	110,000	85,000
2	\$95,000	117,000	142,500	111,000	87,000
3	\$98,000	119,000	145,000	112,000	89,000
4	\$100,000	121,000	147,500	113,000	91,000
5	\$102,000	123,000	150,000	114,000	93,000
6	\$105,000	125,000	152,500	115,000	95,000
7	\$107,000	127,000	155,000	116,000	97,000
8	\$109,000	129,000	157,500	117,000	
9	\$111,000	131,000	160,000	118,000	
10	\$113,000	133,000	162,500	119,000	
11	\$115,000	135,000	165,000	120,000	
12	117,000	137,000	167,500	123,000	
13	119,000	139,000	170,000	125,000	
14	120,000	140,000	175,000	130,000	

Additional Supplement Bonus ("Supplement"):

The Senior Director may recommend a Supplement for teachers as set forth in this section.

- A Senior Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Senior Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements listed are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the teachers' regular salary.
- Teacher supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the teacher and the Senior Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage, Extra Student Pay and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Senior Director:
 - 1. The Senior Director must first agree with the teacher on the terms
 - 2. The supplemental work must be separate from the normal job responsibilities.
 - 3. The work must be completed or in the progress of being completed.

Part-time Teachers:

For all part-time teachers.

- Part-time/Full time Status: Compensation for part-time teachers will be \$30.00 per hour. Estimated hours for part-time teachers each week includes a maximum of 10 hours per week for approved non-instructional activities (recruiting, planning, grading, parent conferences, etc.) and one (1) additional hour per week per enrolled student. This allotted time should be sufficient to complete each part-time teacher's duties. All time worked will be compensated at the part-time teacher's hourly rate. Part-time teachers will work no more than up to 17 hours of work per pay period in July and for up to 8.5 hours of training in August.
- Part-time teachers must accurately record and timely submit records of all time worked and observe all lunch and rest breaks as outlined in the School's employee handbook. Part-time employees may not work overtime (i.e., over 8 hours in a workday or 40 hours per workweek) without written authorization from their direct supervisor.

When a case load of 20 students is reached, employees may be rated in and placed on a salary table and given health care benefits contingent upon the teacher's expected maintenance of a case load at the norm of 28 students for full-time teachers. Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in a return to part time status.

CLASSIFIED COMPENSATION

Experience and Placement

- Each classified employee will be placed on the salary schedule based on their creditable years of experience, which will be categorized as equivalent or applicable experience.
- Equivalent experience is the directly related experience of an employee to the position held or hired. Applicable experience is the other administrative, teaching, or professional experience which is not directly related to the position held or hired.
 - Example: Office Manager experience at a private school is accepted as equivalent experience for a person in the Office Manager position, but teaching experience will be applicable experience.
 - Example: SPED instructional aide at a school district, or a company may be equivalent experience for the SPED instructional aide position, but SPED center aide will be applicable experience.
- The evaluation of prior experience and placement on the Salary Scale will be recommended by the Human Resources Department and the Senior Director or designee makes the final decision, consistent with the School's approved budget.
- The following criteria will be considered in the evaluation of prior experience:

- The number of days worked in a year must be at least 180 days as a full-time employee
- The percentage of days worked
- Position held
- Type of the organization and accreditation
- Each equivalent year of creditable experience will be equal to 1 YEAR, and each year of creditable applicable experience will be equal to a 0.5 YEAR. If the total years of experience is a fraction of a whole, it will be rounded up.
 - Example: 3.5 YEARS will be rounded to 4.0 YEARS of experience.
- Rehired employee's years of experience in the same or higher salary placements will be treated as equivalent experience.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on the creditable years of experience as defined herein.
- Creditable experience may be earned from other schools, districts or any other employer.
- The Senior Director shall recommend the creation of new positions as needed and will evaluate and recommend placement of the new positions in the appropriate role, together with any necessary budget adjustments required, to be approved by the School Board

Classified Pay Scale - 191

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519

1. New classified team members will be placed on this salary schedule based on:
 - a. Experience in their field of expertise
 - b. Education level, Degrees or Certificates
 - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Classified Pay Scale - 225

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519
Office Tech 3	\$19.231	\$19.832	\$20.433	\$21.034	\$21.635	\$22.296	\$22.957	\$23.678	\$24.399	\$25.120	\$25.750	\$26.250
Office Tech 4	\$24.038	\$24.760	\$25.481	\$26.322	\$27.043	\$27.885	\$28.726	\$29.567	\$30.409	\$31.250	\$31.850	\$32.500

1. New classified team members will be placed on this salary schedule based on:
 - a. Experience in their field of expertise
 - b. Education level, Degrees or Certificates
 - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Role/Salary Placements

- All positions are classified according to the corresponding role and/or salary placements based on the required set of skills, education, effort, and responsibility of the job assignment as indicated in the specific job description. All positions may be reclassified as necessary by the Senior Director or designee. Some hard-to staff positions may be compensated out of the salary schedule as approved by the Senior Director.

Advancements on Pay Scale

- An advancement on the Pay Scale is the placement of an employee from a position in a lower salary placement to a position in a higher salary placement and will be determined on the same basis and factors articulated herein.

Lateral Transfer

- A lateral transfer is the movement of an employee from one position to another within the same salary placement. The employee may continue to progress in the same salary placement as experience in the position is accumulated. Prior experience will not be re-evaluated for purposes of placement or advancement in the new salary placement.

Partial Assignments

- In cases where a classified employee has been given multiple assignments (e.g. a SPED coordinator with partial ESL duties), the employee will be placed on the salary schedule (or salary placement) with the higher salary.

Reassignments

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale, if applicable, will be placed in the new salary placement, and the salary will be calculated as it is in the new placement or schedule

- When an employee is reassigned for any reason to a position in a lower salary placement, the employee's salary will be lowered during the next payroll cycle, or when determined by the Senior Director to avoid disruption so long as it is not earlier than the next payroll period.

Rehires

- A former employee who returns to a position similar to the role held prior to separation will be placed on the salary scale as follows:
 - The converted grade and step of individuals who separated employment will be identified for appropriate entry placement on the salary scale.
 - All applicable work experience earned outside of Mission Vista Academics, subsequent to separation, may be identified and used for credit as equivalent experience in accordance with the creditable years of service as described herein.

Experience – Nonexempt Employees

- Each nonexempt employee will be placed on the salary schedule based on their years of relevant experience. Although non-exempt employees may be paid a monthly salary (paid on a semi-monthly basis), all non-exempt salaried employees will be paid for all hours worked and are eligible for overtime in accordance with applicable law. Employees should receive approval from their supervisor before working overtime.
- The evaluation of prior experience will be made by the Senior Director or his/her designee. The following criteria, among others, may be considered in evaluation of prior experience:
 - The number of days worked in a year must be at least 180 days as a full time employee
 - The percentage of days worked
 - Position held
 - Type of the organization and accreditation
- Experience including secretarial, clerical, teaching, professional, and substitute experience may be credited.
- Each year of experience may be 1 YEAR in the schedule.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on their years of experience.
- Experience may be earned in other districts or other companies.
- The Senior Director or his or her designee may adjust a rehired non-exempt employee's placement on the pay scale as appropriate based on the employee's accumulated relevant experience following the employee's separation from the School, which may result in a higher or lower placement on the scale than the employee would have otherwise been placed had the employee been continuously employed. Adjustments to an employee's salary may be made in any subsequent school year.

Additional Supplement Bonus ("Supplement"):

The Senior Director may recommend a Supplement for classified staff members as set forth in this section.

- A Senior Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Senior Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements awarded are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the classified staff members' regular salary.
- Classified staff member's supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the classified staff member and the Senior Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Senior Director:
 - 1. The Senior Director must first agree with the classified staff member on the terms
 - 3. The supplemental work must be separate from the normal job responsibilities.
 - 4. The work must be completed or in the progress of being completed.

PAYROLL ADVANCE POLICY

POLICY BRIEF AND PURPOSE

Our payroll advance policy describes our terms for advancing pay to our employees as an emergency short-term loan.

SCOPE

This policy applies to all employees, with the exception of the Senior Director and officers of Mission Vista Academy. In addition, temporary employees with contracts that are less than one year will not be eligible for Payroll Advances.

POLICY ELEMENTS

“Payroll advance” refers to employees receiving a portion of their pay before their next normal payday. This does not include any money paid to the employee for work-related expenses.

The School is not obliged to pay employees in advance and may choose to do so if employees have qualifying reasons.

CONDITIONS FOR REQUESTING A PAYROLL ADVANCE

Employees can ask for a pay advance if they:

- *Have been employed with the school for three consecutive months.*
- *Have not taken any other company-sponsored loan.*
- *Do not have any current negative evaluations or disciplinary actions.*

These conditions apply to all eligible employees without discrimination against protected characteristics.

Employees should have a legitimate reason to ask for advance pay, usually an unexpected or unavoidable occurrence. Examples of such reasons, although not conclusive, are for:

- *Family or personal emergencies (e.g. being victims of a robbery or fire, having to pay funeral fees)*
- *Hospital bills not covered by medical insurance*
- *Car repairs not covered by insurance*
- *To save a family home*

Examples of non-qualifying reasons, include but are not limited to:

- Taking a planned vacation
- Entertainment expenses
- Gambling
- Fines

PAYROLL ADVANCE TERMS

Subject to approval, the maximum advance pay may be up to \$5,000. If employees find themselves in need of more frequent or larger pay advances than they are allowed, they should

discuss the situation with their Senior Director. The Senior Director may decide to make exceptions on a case-by-case basis.

We will deduct the amount of the advance pay from an employee's future paychecks. This may mean:

- Depending on the amount, deducting the full amount from their next paycheck.
- Repaying the amount in small installments out of a number of future paychecks.

The repayment terms must be in writing and signed by employees and will comply with applicable laws.

We will not charge any administrative fees or interest.

If an employee resigns or is terminated before they repay their payroll advance, HR, subject to approval by the Senior Director, is responsible for reaching a new agreement with the employee. Any relevant legal requirements (whether federal, state or local) must be followed.

PAYROLL ADVANCE AGREEMENTS

Employees who want to request a payroll advance should request a Payroll Advance form from HR. They must:

- Indicate their reasons for filing the form.
- State the amount of money they want to receive in advance.
- Sign to accept this policy's terms.

This procedure must be followed:

1. Employees should submit the form to their Senior Director or their Supervisor, if the Senior Director is unavailable.
2. The Senior Director should first review the form. If they approve, they must sign the form and submit it to HR.
3. HR and the CFO or designee must also review the form and decide whether to grant the employee's request in consultation with the Senior Director. If they approve, HR must create an agreement form for the pay advance and repayment terms taking any applicable taxes into account. This agreement must be signed by HR, the CFO or designee and the employee and include relevant dates.
4. HR must forward the signed agreement to the accounting department. The accounting department will generally give employees their advance pay through check or bank transfer within a week, if possible, after receiving the form.

If the request is denied, the Senior Director must inform the employee.

The advance must be paid back within one year of the initial payment to the employee, subject to applicable law. If there is a problem with meeting the requirement then the employee must sign an agreement that moves them toward quickly meeting that requirement.

NOTICE TO BOARD

The Board must be informed by the Senior Director if an employee resigns prior to repaying their payroll advance.



Suicide Prevention Policy

Mission Vista Academy is committed protecting the health and well-being of all Mission Vista Academy students, including vulnerable youth populations, by having procedures in place to prevent, assess the risk of, intervene in, and respond to suicide and self-harming behavior. Vulnerable youth populations include LGBTQ (lesbian, gay, bisexual, transgender, questioning) youth, youth living with mental and/or substance use disorders, youth who engage in self-harm or have attempted suicide, youth in out-of-home settings, youth experiencing homelessness, American Indian/Alaska Native youth or youth that identify with other racial minority groups, youth bereaved by suicide and youth living with medical conditions and disabilities.

California *Education Code (EC)* Section 215, as added by Assembly Bill 2246, (Chapter 642, Statutes of 2016) mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades seven to twelve, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, and ensure that a school employee acts within the authorization and scope of the employee's credential or license.

The purpose of Mission Vista Academy Governing Board approving this Suicide Prevention Policy is to accomplish the following:

1. Explain the Purpose for The Suicide Prevention Policy
 2. Identify Parental Involvement in Suicide Prevention
 3. Outline Key Terms and Definitions of Suicide Prevention
 4. Identify Risk Factors and Protective Factors
 5. Outline the Warning Signs of Suicide
 6. Outline How to Respond to the Warning Signs of Suicide
 7. Explain Suicide Discussion/Communication for Parents and Children.
 8. Outline the Process for Assessment and Referral
 9. Outline the Process for Implementing the Policy
 10. Provide Resources for Parents, Students, and Staff Members on Suicide Prevention
- 1. Purpose:** Mission Vista Academy recognizes that:
- a) physical, behavioral, and emotional health is an integral component of a student's educational outcome,
 - b) further recognizes that suicide is a leading cause of death among young people,

c) the has an ethical responsibility to take a proactive approach in preventing deaths by suicide, and

d) acknowledges the school's role in providing an environment which is sensitive to individual and societal factors that place youth at greater risk for suicide and one which helps to foster positive youth development.

In recognition of the need to protect the health, safety and welfare of its students, to promote healthy development, to safeguard against the threat or attempt of suicide among school aged youth, and to address barriers to learning, Mission Vista Academy hereby adopts a policy, which corresponds with and supports other federal, state and local efforts to provide youth with prevention education, early identification and intervention, and access to all local resources to promote health and prevent personal harm or injury.

With the intention of creating a safe and nurturing educational entity that minimizes suicidal ideation in students, we also recognize our duty to protect the health, safety, and welfare of our students, and aim to safeguard students and staff against suicide attempts, deaths and other trauma associated with suicide. These safeguards include ensuring adequate supports for students, staff, and families affected by suicide attempts and loss. Because the emotional wellness of students greatly impacts learning, motivation, and educational success, the current policy shall be paired with other policies that support the emotional and behavioral wellness of students. Our policy is based on research and best practices in suicide prevention, and has been adopted with the understanding that suicide prevention activities decrease suicide risk, increase help-seeking behavior, identify those at risk of suicide, and decrease suicidal behaviors. Empirical evidence refutes a common belief that talking about suicide can increase risk or "place the idea in someone's mind."

In an attempt to reduce suicidal behavior and its impact on students and families, the school has developed strategies for suicide prevention, intervention, and postvention, and the identification of the mental health challenges frequently associated with suicidal thinking and behavior. These strategies shall include professional development for parents/guardians, caregivers, students, and school personnel who regularly interact with students or serve in a position to recognize the risk factors and warning signs of suicide.

- 2. Parental/Guardian Involvement:** Parents and guardians play a key role in youth emotional and behavioral health, including suicide prevention. This policy is meant to be used as a tool for parents/guardians to be informed and actively involved in decisions regarding a child's welfare. Parents/guardians who learn the warning signs and risk factors for suicide are better equipped to connect with professional help when necessary. The school encourages and advises parents/guardians to take every statement regarding suicide or personal harm seriously and avoid assuming that a child is simply seeking attention.

Parents and guardians can also contribute to factors and conditions that reduce vulnerability to suicidal and self-harming behavior, for vulnerable youth populations. Feeling accepted by parents or guardians is a critical protective factor for vulnerable youth populations. As educators, Mission Vista Academy faculty and staff can help protect vulnerable youth populations by ensuring that parents and guardians have adequate resources regarding family acceptance and the essential role it plays in students' behavioral and emotional health.

3. Student Participation and Education: Mission Vista Academy along with its partners has carefully reviewed available student curricula to ensure it promotes the mental health model of suicide prevention and does not encourage the use of the stress model to explain suicide. Under the supervision of school-employed mental health professionals, and following consultation with county and community mental health agencies, students shall:

- Receive developmentally appropriate, student-centered education about the warning signs of mental health challenges and emotional distress;
- Receive developmentally appropriate guidance regarding the School's suicide prevention, intervention, and referral procedures.
- The content of the education shall include:
 - Coping strategies for dealing with stress and trauma;
 - How to recognize behaviors (warning signs) and life issues (risk factors) associated with suicide and mental health issues in oneself and others;
 - Emphasis on reducing the stigma associated with mental illness and the fact that early prevention and intervention can drastically reduce the risk of suicide.

Student-focused suicide prevention education can be incorporated into classroom curricula (e.g., health classes, freshman orientation classes, science, and physical education). This could include SafeTALK training and E suicide TALK that is suicide alertness for students, teachers, all staff, and parents.

Mission Vista Academy will support the creation and implementation of programs and/or activities on campus that raise awareness about mental wellness and suicide prevent (e.g., Mental Health Awareness Weeks, Peer Counseling Programs, Freshman Success Programs).

3.4. Key Terms and Definitions:

- ***At Risk*** A student who is defined as high risk for suicide is one who has made a suicide attempt, has the intent to die by suicide, or has displayed a significant change in behavior suggesting the onset or deterioration of a mental health condition. The student may have thought about suicide including potential means of death and may have a plan. In addition, the student may exhibit feelings of isolation, hopelessness, helplessness, and the inability to tolerate any more pain. This situation would necessitate a referral, as documented in the following procedures.
- ***Crisis Team*** A multidisciplinary team of primarily administrative, mental health, safety professionals, and support staff whose primary focus is to address crisis preparedness, intervention/response, and recovery. These professionals have been specifically trained in crisis preparedness through recovery and take the leadership role in developing crisis plans, ensuring school staff can effectively execute various crisis protocols, and may provide mental health services for effective crisis interventions and recovery supports.
- ***Mental Health*** A state of mental and emotional being that can impact choices and actions that affect wellness. Mental health problems include mental and substance use disorders.

- **Postvention** Suicide postvention is a crisis intervention strategy designed to reduce the risk of suicide and suicide contagion, provide the support needed to help survivors cope with a suicide death, address the social stigma associated with suicide, and disseminate factual information after the suicide death of a member of the school community.
- **Risk Assessment** An evaluation of a student^[SEP] who may be at risk for suicide, conducted by the appropriate school staff (e.g., school psychologist or school counselor). This assessment is designed to elicit information regarding the student's intent to die by suicide, previous history of suicide attempts, presence of a suicide plan and its level of lethality and availability, presence of support systems, and level of hopelessness and helplessness, mental status, and other relevant risk factors.
- **Risk Factors for Suicide** Characteristics or conditions that increase the chance that a person may try to take his or her life. Suicide risk tends to be highest when someone has several risk factors at the same time. Risk factors may encompass biological, psychological, and or social factors in the individual, family, and environment.
- **Self-Harm** Behavior that is self-directed and deliberately results in injury or the potential for injury to oneself. Can be categorized as either non-suicidal or suicidal. Although self-harm often lacks suicidal intent, youth who engage in self-harm are more likely to attempt suicide.
- **Suicide** Death caused by self-directed injurious behavior with any intent to die as a result of the behavior. Note: The coroner's or medical examiner's office must first confirm that the death was a suicide before any school official may state this as the cause of death.
- **Suicide Attempt** A self-injurious behavior for which there is evidence that the person had at least some intent to kill himself or herself. A suicide attempt may result in death, injuries, or no injuries. A mixture of ambivalent feelings such as wish to die and desire to live is a common experience with most suicide attempts. Therefore, ambivalence is not a sign of a less serious or less dangerous suicide attempt.
- **Suicidal Behavior** Suicide attempts, intentional injury to self-associated with at least some level of intent, developing a plan or strategy for suicide, gathering the means for a suicide plan, or any other overt action or thought indicating intent to end one's life.
- **Suicide Contagion** The process by which suicidal behavior or a suicide influences an increase in the suicidal behaviors of others. Guilt, identification, and modeling are each thought to play a role in contagion. Although rare, suicide contagion can result in a cluster of suicides.
- **Suicidal Ideation** Thinking about, considering, or planning for self-injurious behavior which may result in death. A desire to be dead without a plan or intent to end one's life is still considered suicidal ideation and should be taken seriously.

4.5. Risk Factors and Protective Factors:

Risk Factors are characteristics or conditions that increase the chance that a person may try to take her or his life or participate in self-harming behaviors. These risks tend to be highest when someone has several risk factors at the same time.

The most frequently cited risk factors for suicide are:

1. Major depression (feeling down in a way that impacts your daily life) or bipolar disorder (severe mood swings)
2. Problems with alcohol or drugs
3. Unusual thoughts and behavior or confusion about reality
4. Personality traits that create a pattern of intense, unstable relationships or trouble with the law
5. Impulsivity and aggression, especially along with a mental disorder
6. Previous suicide attempt or family history of a suicide attempt or mental disorder
7. Serious medical condition and /or pain

It is important to bear in mind that the large majority of people with mental disorders or other suicide risk factors do not engage in suicidal behavior.

Protective Factors are characteristics or conditions that may help to decrease a person's risk of suicide or self-harming behaviors. While these factors do not eliminate the possibility of suicide, especially in someone with risk factors, they may help to reduce that risk. Protective factors for suicide have not been studied as thoroughly as risk factors, so less is known about them.

The most frequently cited protective factors of suicide include:

1. Receiving effective mental health care
2. Positive connections to family, peers, community, and social institutions such as marriage and religion that foster resilience
3. The skills and ability to solve problems

It is important for school districts to be aware of student populations that are at elevated risk of suicidal or self-harming behavior based on various factors:

1. Youth living with mental and/or substance use disorders. While the large majority of people with mental disorders do not engage in suicidal behavior, people with mental disorders account for more than 90 percent of deaths by suicide. Mental disorders, in particular depression or bipolar (manic-depressive) disorder, alcohol or substance abuse, schizophrenia and other psychotic disorders, borderline personality disorder, conduct disorders, and anxiety disorders are important risk factors for suicidal behavior among your people. The majority of people suffering from these mental disorders are not engaged in treatment, therefore school staff may play a pivotal role in recognizing and referring the student to treatment that may reduce risk.
2. Youth who engage in self-harm or have attempted suicide. Suicide risk among those who engage in self-harm is significantly higher than the general population. Whether or not they report suicidal intent, people who engage in self-harm are at elevated risk for dying by suicide within 10 years. Additionally, a previous suicide attempt is a known predictor of suicide death. Many adolescents who have attempted suicide do not receive necessary follow up care.
3. Youth in out-of-home settings. Youth involved in the juvenile justice or child welfare systems have a high prevalence of many risk factors of suicide. Young people involved in the juvenile justice system die by suicide at a rate about four times greater than the rate among youth in the general population. Though comprehensive suicide data on youth in foster care does not exist, one research found that youth in foster care were

- more than twice as likely to have considered suicide and almost four times more likely to have attempted suicide than their peers not in foster care.
4. Youth experiencing homelessness. For youth experiencing homelessness, rates of suicide attempts are higher than those of the adolescent population in general. These young people also have higher rates of mood disorders, conduct disorders, and post-traumatic stress disorder.
 5. American Indian/Alaska Native youth. In 2009, the rate of suicide among American Indian / Alaska Native youth ages 15-19 was more than twice that of the general youth population. Risk factors that can affect this group include substance use, discrimination, lack of access to mental health care, and historical trauma.
 6. LGBTQ (lesbian, gay, bisexual, transgender, or questioning) youth. The CDC finds that LGBTQ youth are four times more likely, and questioning youth are three times more likely, to attempt suicide as their straight peers. The American Association of Suicidology reports that nearly half of young transgender people have seriously considered taking their lives and one quarter report having made suicide attempt. Suicidal behavior among LGBTQ youth can be related to experiences of discrimination, family rejections, harassment, bullying, violence and victimization. For those youth with baseline risk for suicide (especially those with a mental disorder), these experiences can place them at increased risk. It is these societal factors, in concert with other individual factors such as mental health history, and not the fact of being LGBTQ that will elevate the risk of suicidal behavior for LGBTQ youth.
 7. Youth bereaved by suicide. Studies show that those who have experience suicide loss, through the death of a friend or loved one, are at increased risk for suicide themselves.
 8. Youth living with medical conditions and disabilities. A number of physical conditions are associated with an elevated risk for suicidal behavior. Some of the conditions include chronic pain, loss of mobility, disfigurement, cognitive styles that make problem-solving a challenge, and other chronic limitations. Adolescents with asthma are more likely to report suicidal ideation and behavior than those without asthma. Additionally, studies show that suicide rates are significantly higher among people with certain types of disabilities, such as those with multiple sclerosis or spinal cord injuries.
 9. Youth that are victims of bullying.

5.6. Warning Signs of Suicide: It is vital to suicide prevention that individuals are equipped to recognize the warning signs of someone who is seriously contemplating suicide. Behaviors that may mean a person is at *immediate* risk for suicide and thus prompt you to take action right away include:

- Talking about wanting to die or to kill one's self
- Looking for a way to kill one's self, such as a new or sudden interest in buying a gun
- Talking about feeling hopeless or like there's no point in living or carrying on
- Unusual or unexpected visits or calls to family and friends to say "goodbye" as if they will not be seen again
- Sudden efforts to get one's affairs in order, e.g., making a will out of the blue or giving away prized possessions
- A sudden sense of calm and happiness; though this might sound contradictory, if an extremely depressed person suddenly seems calm or happy, this can mean the person has made a decision to commit suicide. *Do not assume a person expressing a desire to die is joking.* Ask if they are serious. And make sure to follow up. Someone might say they are only joking when in fact the "joke" is motivated by a sincere desire to die.

Suicide is not a joking matter; do not treat it as such. Less immediate, but still concerning, warning signs of suicidal ideation include:

- Feeling anxious or agitated
- Sudden reckless behavior
- Significant changes in sleep behavior (hardly sleeping, sleeping too much)
- Withdrawing or isolating from others
- Talking about feeling trapped
- Talking about pain feeling unbearable
- Talking about being a burden to others
- Increased use/abuse of alcohol or drugs
- Extreme mood swings

The above behaviors do not necessarily indicate suicidal ideation in and of themselves. However, when combined with other factors (like a recent, painful loss or public moment of humiliation), they should take on a new sense of urgency to intervene with help.

6.7. Responding to the Warning Signs: The most important thing you can do is ***take the person seriously***. Do not judge them; do not make them feel bad; do not make a joke about it even if it makes you feel uncomfortable. Above all, do not assume the person is only seeking attention. That is not your judgment to make and you making it could be a life-threatening mistake. Be there, support them, and take immediate action. That immediate action should include, at the very minimum, the following:

- Talk to the person. Let them know you care about them.
- Listen without judging. This means you need to set aside whatever religious or theological beliefs you have about suicide in the abstract. This moment is about helping the human being in front of you who needs support.
- Try not to act/appear shocked. The person is already in distress; an overwhelming display of emotions on your part could only further distress them and make them feel they should not talk to you.
- Ask the person directly, “Are you thinking of ending your life?” or “Are you considering killing yourself?” Though it might make *you* uncomfortable, remember these four concrete questions: Suicidal? Method? Have what you need to follow through with plan? When?

The more information you know, the better you can help the suicidal person as well as the professionals that need to get involved. Also, asking these questions can help you determine how significant the risk. The more developed the person’s suicidal plan, the higher the risk. For example, if the person has a method and a time in mind, the risk is extremely high.

- If the person says, “No,” continue to be with the person and give support and stay in touch for the next few days, repeating the above process.
- If the person says, “Yes,” and has a plan and access to lethal means, do not leave the person alone. Get a professional involved. ***Immediately contact a local mental health professional, law enforcement, a local hospital emergency department, and/or the National Suicide Prevention Lifeline (1–800–273-8255).***
- Provide any relevant information you may have about the person to those who are managing the crisis.
- Keep in contact with the person after the crisis and provide ongoing care and support.
- Draw on other leaders and volunteers in your home and school community to provide support

- If a person ever asks you to keep their suicidal feelings or thoughts secret, refuse. The most loving response to someone feeling suicidal is getting them the help they need. A life is at risk. *If the risk of chronic/not immediate:* ^[L]_{SEP} Sometimes people may display warning signs of suicide or *feel* suicidal but not have any plans to actually commit suicide. Their risk may be low, but their suicidal feelings or thoughts are still causing significant distress in their lives. Even though their risk of actually attempting suicide is low, you should still reach out and do your best to support them. Here are some ways you can do so:
- Ask them directly about their feelings and thoughts. You'd be surprised how willing some people are to talk about their suicidal urges. It might even be a relief for them to have someone to talk to about those urges. The Help Guide gives the following suggestions for starting such a conversation:
 - Help Guide, "Suicide Prevention: How to Help Someone who is Suicidal," <http://www.helpguide.org/articles/suicide-prevention/suicide-prevention-helping-someone-who-is-suicidal>
 - *Ways to start a conversation about suicide:* I have been feeling concerned about you lately. Recently, I have noticed some differences in you and wondered how you are doing. I wanted to check in with you because you haven't seemed yourself lately.
 - *Questions you can ask:* When did you begin feeling like this? Did something happen that made you start feeling this way? How can I best support you right now? Have you thought about getting help?
 - *What you can say that helps:* You are not alone in this. I'm here for you. You may not believe it now, but the way you're feeling will change. I may not be able to understand exactly how you feel, but I care about you and want to help. When you want to give up, tell yourself you will hold off for just one more day, hour, minute—whatever you can manage.

Educate yourself about suicide. Study more about suicide, its causes, and how to show love to someone who struggles with it.

Do not talk about suicidal people as if they are "crazy" or "insane." Use words that will not make them feel like isolating themselves even more. Most suicidal people are not clinically psychotic. They might be grief-stricken or depressed, but do not make them feel like they should be locked up in an asylum.

Help the person find professional assistance. Offer to help them find a counselor or therapist; offer to help fill out forms for applying to your county or state's mental health care system. Encourage positive lifestyle changes, such as exercising more. Start small: for example, invite the person to going for a walk or hiking with you on the weekend.

Help the person make a safety plan. Help the person develop a set of concrete and specific-steps they promise to follow if they feel particularly suicidal. The plan should include things they promise to avoid (alcohol, drugs, etc.) and things they promise to do instead (call you, call another friend or therapist, etc.).

If necessary, have the person temporarily give you anything that they could use to commit suicide, such as unneeded, extra medications, razors, knives, etc.

Continue to stay in touch and support the person over the long-term. Repeat the above steps as needed.

7.8. For Parents- Suicide Discussion/Communication: Talking to your Children: *Here are some suggestions to help you with introducing the subject:*

- **Be courageous:** There is no shame in admitting that suicide is a scary issue. As parents, you probably want to protect your kids from all sorts of scary things. But you also have an obligation to teach them how to face reality and equip them to deal with all the scary things reality can bring. Here's the truth: your kids are going to learn about suicide one way or another. ~~So would you rather that they learn about it from the media or a friend who suddenly kills himself, or would you rather that you have the opportunity to educate them in advance? So face those fears and dive right in.~~ This sensitive information should be discussed with children by a parent and/or mental health professional (when warranted) and not by peers who may provide incorrect information.
- **Pick a time where you can have an uninterrupted conversation:** Start the conversation when you have the best chance of having your child's attention. A car ride, for example, ensures that your child will have fewer distractions than at home with the TV on. While you want to make sure your child gives you their attention, also make sure they don't feel trapped. Remember: if talking about suicide makes *you* uncomfortable, it can also make your child feel uncomfortable. So make sure you not only have their attention, but that you do so in an environment that feels non-threatening and open.
- **Plan in advance:** Think about what you want to say and make sure you have the right information to talk to your child accurately and helpfully about suicide. Make notes or plan a script if you want.
- **Tailor the conversation to your child's age:** When talking about suicide (or any big, serious topic, for that matter), make sure that you keep the conversation at a level that is appropriate for that child's developmental level. For younger children, your descriptions can be shorter and simpler. For older children, give longer and more detailed answers. Additionally, older children will likely have many questions. If you don't know the answer to a question, don't be afraid to say that. You can make it into a learning experience and research the answer with your child together. That's much better than inaccurate or misleading information.
- **Explain suicide in a way that dispels common myths:** Let your children know not only the facts about suicide, but also what depression is and how it can make people feel suicide is their only escape. Let them know that suicide is never a necessity and that there is always hope. Let them know that they are not bad if they feel sad or upset and that it's ok to tell you if they do feel this way. Make sure they feel safe in your home and that they do not have to pretend to always be happy. Let them know you will not judge them if they are feeling down and that you love them no matter how happy or sad they are.
- **Encourage them to talk to trusted adults:** Let your kids know that they can talk to you if they are feeling depressed or suicidal. Or let them know that if they ever feel uncomfortable talking to you about depression or suicide, that they can always talk to another trusted family member or adult in your community. The important thing is that they do not hold their feelings inside until they become so unbearable they feel like they are going to explode.

- **Let your child speak:** Ask your child what *they* think about the topic. Just be direct, e.g., “Have you thought about suicide? What do you think about it? Do your friends think about it? Do you know who you can talk to if you’re feeling these feelings?”
- **Listen to your child:** If you ask your child what they think, make sure to be silent and give them the space to talk. If they say something that is inaccurate or that worries you, definitely be honest but do not interrupt them. Wait until they are done, affirm that you heard what they said and appreciate that they shared their thoughts with you, and *then* address whatever issues you feel need to be corrected.
- **Seeking Assistance:** There are differing situations where your child’s distress may become apparent. Your child may reveal their suicidal thoughts to you, a friend, or a trusted adult. Whoever becomes aware of your child’s distress, including you, must immediately seek assistance. In seeking assistance, your child’s safety is the first consideration. The child should **never** be left alone during this crisis. If your child has a physician or therapist, call to alert them of the situation.

For the Child/ Student: School can be an exciting time, filled with new experiences, but at times you might feel as though it is more of a struggle. This information is meant to help you as you work through a tough time.

Life can be stressful. Between the friend drama, packed schedules, classes, clubs, relationships, sports, jobs, parental expectations, figuring out who you are, uncertainty over things, and not getting enough sleep, life can occasionally get you down and feel overwhelming. That is normal.

What is not normal is struggling through each day, feeling like things will only get worse. Maybe you feel like you have lost control, that nothing matters, or that you are alone. These feelings may indicate a condition that requires professional help, such as depression, anxiety or other mental health conditions.

Not everyone experiences mental health conditions in the same way, but **everyone struggling with their mental health deserves help**. Depression is among the most common conditions experienced. It is a complex medical illness that significantly interferes with an individual’s ability to function, enjoy life, and feel like themselves.

A number of factors may contribute to a person becoming depressed; genetic predisposition and stressful life events can certainly play a role, but sometimes depression can occur without an obvious cause. This means that **anyone can become depressed**, even those who seemingly have every reason to be happy.

Depression commonly affects your thoughts, your emotions, your behaviors, and your overall physical health. Experiencing any one of these symptoms on its own does not constitute depression; a diagnosis of depression requires several of these symptoms to occur for at least two weeks. Here are some of the most common symptoms that point to the presence of depression:

- **Feelings:**
 - Sadness
 - Hopelessness
 - Guilt
 - Moodiness

- Angry outbursts
- Loss of interest in friends, family, and favorite activities
- **Thoughts:**
 - Trouble concentrating
 - Difficulty making decisions
 - Trouble remembering
 - Thoughts of harming oneself
 - Delusions and/or hallucinations can also occur in cases of severe depression
- **Behaviors:**
 - Withdrawing from people
 - Substance abuse including the use of nicotine.
 - Missing work, school, or other commitments
 - Attempts to harm oneself (e.g., cutting)
- **Physical/Somatic Problems:**
 - Tiredness or lack of energy, change in appearance, not taking care of self
 - Unexplained aches and pains
 - Changes in appetite
 - Weight loss or gain
 - Changes in sleep – sleeping too little or too much

If you are experiencing symptoms of depression, it is important to **talk to a trusted adult** (parent, teacher, counselor, coach, or clergy) or doctor so that you can get the help you need. **Depression does not go away on its own, but with the appropriate help it can be treated.** Studies show that more than 80% of people with depression can feel better with talk therapy (counseling) and/or medication. Maybe you have noticed that your friend has not been acting like themselves lately and you are worried about whether or not they are really “fine” after all. If you think a friend may be depressed, show them you care by reaching out. Give yourself time to talk in a private, comfortable place. Honestly share what you have noticed (changes in behavior, things they have said or done) and ask them how they are feeling. Let them know that you are asking them because you care, because you want them to feel better, and because there is help. Let them know that there is hope and help available, and support them to get the help they need. If you don’t feel comfortable asking your friend, share your concerns with a trusted adult who can. Talking about mental health can be difficult, but reaching out and getting help for depression is one of the most courageous, important things you can do for yourself or for a friend. **It might even save a life.**

- Resources at home or outside school:
 - Talk to a parent or older relative
 - Call your pediatrician or physician
 - Talk to a trusted adult, teacher, or guidance counselor
 - National Suicide Prevention Lifeline: 800-273-8255 and <https://suicidepreventionlifeline.org/chat/>
 - If someone is in immediate danger, **call 911.** *Getting help does not mean that you have failed, it demonstrates courage, hope, and means you’ve allowed others to show they care.*

8.9. Assessment and Referral: When a student is identified by a staff person as potentially suicidal, e.g., verbalizes about suicide, presents overt risk factors such as agitation or intoxication, the act of self-harm occurs, or a student self-refers, the student will be seen by a school employed mental health professional within the same school day to assess risk and facilitate referral. If there is no mental health professional available, a school nurse or administrator will fill this role until a mental health professional can be brought in.

- School staff will continuously supervise the student to ensure their safety.
- The designated mental health and suicide prevention coordinator (s) will be made aware of the situation as soon as reasonably possible.
- The mental health professional/coordinator will contact the student's parent or guardian, and will assist the family with urgent referral. When appropriate, this may include calling emergency services or bringing the student to the local hospital emergency department, but in most cases will involve setting up an outpatient mental health or primary care appointment and communicating the reason for referral to the healthcare provider.
- Staff will ask the student's parent or guardian for written permission to discuss the student's health with outside care, if appropriate.
- Once the family is contacted, they should be provided guidance by the crisis coordinator or school psychologist.

Protecting the health and well-being of all students is of utmost importance. A suicide prevention policy serves to assist and protect all students through the following steps:

- Students should be made aware of and informed about recognizing and responding to warning signs of suicide in peers and friends, using coping skills, using support systems, and seeking help for themselves and friends.
- Mission Vista Academy will designate a suicide prevention coordinator to serve as a point of contact for students in crisis and to refer students to appropriate resources.
- When a student is identified as being at risk, they will be assessed by a school employed mental health professional who will work with the parents, staff, and student, and help connect them to appropriate local resources.
- Students will have access to national resources which they can contact for additional support.
- All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell an adult (e.g., teacher, parent) if they, or someone they know, is feeling suicidal or in need of help.
- Students should also know that because of the life or death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.

- If the student is in imminent danger (has access to a gun, is on a rooftop, or in other unsafe conditions), a call shall be made to 911.
- A referral process should be prominently disseminated to all staff members with access to students, so they know how to respond to a crisis and are knowledgeable about the school and community-based resources.
- The Senior Director shall establish crisis intervention procedures to ensure student safety and appropriate communications if a suicide occurs or an attempt is made by a student or adult on campus or at a school-sponsored activity.
- The referral process shall be prominently disseminated to all parents/guardians/caregivers so they know how to respond to a crises and are knowledgeable about the school and community-based resources.

Coping Skills/Healthy Behaviors: These are positive actions and behaviors that a student engages in to help them through their struggles on a daily basis. Some coping strategies include activities that students can do in order to regulate his/her emotions; ask the student for input, and teach him/her additional strategies if necessary. Strategies may include: *slow breathing, yoga, play basketball, draw, write in journal, take a break from school activities to drink water, listen to music.*

Places I Feel Safe: These are places that the student feels most comfortable. It should be a safe, healthy, and generally supportive environment. This can be a physical location, an imaginary happy place, or in the presence of safe people. Help students identify a physical and/or emotional state of being. Places may include: *my being with my friends, youth group at church, imagining I am on a beach watching the waves.*

School Support: Any school staff member or administrator can check in with a student regularly (regardless of whether or not the student seeks out help). Notify student's teacher(s) and request monitoring and supervision of the student (keeping in mind not to share confidential information).

Adult Support: It is important that a student also feel connected with healthy adults at home or in their community. The student should trust these adults and feel comfortable asking for help during a crisis. Identify how student will communicate with these individuals and include a phone number. Some adults may include: *family (e.g., grandparent, aunt, uncle, adult sister); clergy (e.g. youth pastor); or neighbor.*

9.10. Prevention: School Policy Implementation: A suicide prevention coordinator shall be designated by Mission Vista Academy Administration. This may be an existing staff person, such as a School Counselor or School Psychologist. The suicide prevention coordinator will be responsible for planning and coordinating implementation of suicide prevention for the school.

The school suicide prevention coordinator will act as a point of contact in the school for issues relating to suicide prevention and policy implementation. All staff members shall report

students they believe to be at elevated risk for suicide to the school mental health/suicide prevention coordinator.

Providing a safe, positive, and welcoming school climate; and ensuring that students have trusting relationships with adults serves as the foundation for effective suicide prevention efforts. Bullying and suicide-related behaviors have a number of shared risk factors including mental health challenges (e.g., depression, hopelessness, and substance use/abuse). Youth who report frequently bullying others and those who report being frequently bullied are at increased risk for suicidal thoughts and behavior. Bully-victims (those who report both bullying others and being bullied) are at the highest risk for suicidal thoughts and behaviors. Keep in mind the relationship between bullying and suicide is more complex and less direct than it might appear. While bullying may be a precipitating event, there are often many other contributing factors, including underlying mental illness.

Prevention efforts should also address non-suicidal self-injury (NSSI or "cutting"). While the behavior is typically not associated with suicidal thinking, it is a red flag that someone is distressed and does increase the risk for suicidal thinking and behaviors. It is important that school staff learn to recognize the signs of NSSI, including cuts, burns, scratches, scabs, and scrapes, especially those that are recurrent and if explanations for the injuries are not credible. Suicide risk assessment should always be a part of intervention with the student who displays NSSI.

Staff Professional Development: All staff will receive annual professional development on risk factors, warning signs, protective factors, response procedures, referrals, postvention, and resources regarding youth suicide prevention. The professional development will include additional information regarding groups of students at elevated risk for suicide, including those living with mental and/or substance use disorders, those who engage in self-harm or have attempted suicide, those in out-of-home settings, those experiencing homelessness, American Indian/Alaska Native student, LGBTQ students, students bereaved by suicide and those with medical conditions or certain types of disabilities. Additional professional development in risk assessment and crisis intervention will be provided to school employed mental health professionals and school nurses.

Identification and Intervention: Early identification and intervention are critical to preventing suicidal behavior. When a parent/caregiver or school staff become aware of a student exhibiting potential suicidal behavior, they should immediately and contact a member of the school's crisis response team for a suicide risk assessment and support. If the appropriate staff is not available, 911 should be called. Typically, it is best to inform the student what you are going to do every step of the way. Under no circumstances should the student be left alone (even in a bathroom/ restroom). Reassure and supervise the student until a 24/7 caregiving resource (e.g., mental health professional or law enforcement representative) can assume responsibility.

Designated members of the school crisis team should conduct a suicide risk assessment. The purpose of the assessment is to determine the level of risk and to identify the most appropriate actions to ensure the immediate and long-term safety and well-being of the student. This should be done by a team that includes a school-employed mental health professional.

Caregiver notification is a vital part of suicide prevention. The appropriate caregiver(s) must always be contacted when signs of suicidal thinking and behavior are observed. Typically, this is the student's parent(s); however, when child abuse is suspected protective services should be contacted. Even if a child is judged to be at low risk for suicidal behavior, schools may ask caregivers to sign a form to indicate that relevant information has been provided. Regardless, all caregiver notifications must be documented. Caregivers also provide critical information in determining level of risk. Whether a student is in imminent danger or not, it is strongly recommended that lethal means are (e.g., guns, poisons, medications, and sharp objects) are removed or made inaccessible.

Refer to community services if warranted. Referral options to 24-hour community-based services should be identified in advance. It is best to obtain a release from the primary caregiver to facilitate the sharing of information between the school and community agency.

Help the parent/caregiver and/or school staff to develop with the student a safety plan. Helping the student to develop a written list of coping strategies and sources of support that can be of assistance when he or she is having thoughts of suicide (e.g., a safety plan) is recommended. Suicide prevention hotlines (e.g., 800-273-TALK) and the app MY3 (my3app.org) can be helpful elements of such a plan.

Schools are legally responsible for documenting every step in the assessment and intervention process. A documentation form for support personnel and crisis response team members should be developed to record all suicide intervention actions and caregiver communication. Student information must be kept confidential but there are exceptions to FERPA when safety is of concern. Staff responsible for the safety and welfare of the student should be provided with the information necessary to work with the student and preserve the safety. School staff members do not need clinical information about the student or a detailed history of his or her suicidal risk or behavior. Discussion among staff should be restricted to the student's treatment and support needs.

Keep tabs on the rumor mill (including social media). If you hear or see something credible, refer the student to a school-employed mental health professional or crisis response team member. At the same time, gossip about particular incidents and students should also be discouraged.

Please Remember:

If it seems that an individual is in immediate danger of hurting himself or herself: Take the person to a hospital Emergency Room to be evaluated by a health professional.

If the person refuses help: Call 9-1-1 for police evaluation of the individual. If the person is a danger to self or others, the officer can transport the person to a hospital where he or she may be held.

Postvention. Following a suicide, school communities must strike a delicate balance. Students should have an opportunity to grieve, but in a way that does not glorify, romanticize or sensationalize suicide, which may increase suicide risk for other students.

Confirm facts. Confirm the facts related to the death with the family and/or police. Inform other schools in the district with students related or close to the deceased. Contact the family

to offer condolences, ask what the school can do to help, offer resources, and to discuss communication with the school community. Protect and gather the personal effects of the deceased for the family and/or the police. Pay close attention to other students (and staff) who may also be at risk of suicidal behavior.

Resources needed. In some situations, schools may have adequate resources to handle the aftermath of a suicide. However, it is critical that schools assess the impact of the suicide on the school community to determine the level of postvention support needed. Factors to consider include how well known the student was, if the suicide was public (e.g., occurred at a school event), and/or if the deceased had shared his/her suicidal intentions with others (particularly to large numbers of other students via social media). These factors generally increase the impact and thus the potential postvention needs of members of the school community.

Have an up to date list of community resources and mental health facilities that can be called. For instance does the police / sheriff have a trained officer to respond?

Trevor Project <https://suicidepreventionlifeline.org/>

Suicide prevention lifeline 199273 TALK (on ID cards?)

Coalition for youth crisis line <https://calyouth.org/cycl/>

Know the signs <http://www.suicideispreventable.org/>

Contagion. Suicide contagion occurs when suicidal behavior is imitated. The effect is strongest among adolescents: they appear to be more susceptible to imitative suicide than adults, largely because they may identify more readily with the behavior and qualities of their peers. Guilt, identification, and modeling are each thought to play a role in contagion. Sometimes suicide contagion can result in a cluster of suicides. Studies indicate that 1-5% of all suicides within this age group are due to contagion (100-200 teenage cluster suicides per year).

Suicide postvention strategies designed to minimize contagion include avoiding sensationalism or giving unnecessary attention to the suicide, avoiding glorifying or vilifying of suicide victims, and minimizing the amount of detail about the suicide shared with students. If there appears to be contagion, school administrators should consider taking additional steps beyond the basic crisis response, including stepping up efforts to identify other students who may be at heightened risk of suicide, collaborating with community partners in a coordinated suicide prevention effort, and possibly bringing in outside experts.

Memorials. Memorials in particular run the risk of glamorizing suicide and should thus be implemented with great care. Living memorials are recommended such as making donations to a local crisis center, participating in an event that raises awareness about suicide prevention, or providing opportunities for service activities in the school that emphasize the importance of student's taking care of each other.

Care for the caregiver. It is important that administrators and crisis team members not underestimate the potential impact that a suicide can have on school staff members. School leaders should promote a culture in which both the students and the adults in the building feel comfortable asking for help and/or to take a break. Providing contact information and encouraging staff to meet their own mental health needs is an important first step in ensuring that staff are adequately supported.

Grief. Understanding the nature of grief can help us better cope with loss. Grief is a natural, healthy process that enables us to recover from terrible emotional wounds. Grief can affect our thinking, behavior, emotions, relationships, and health. People may experience sleeplessness, exhaustion, indigestion, lack of appetite, or memory lapses. Recognizing that these are common reactions to grief can help us minimize them by reaching out to friends, or joining a community support group.

The journey through grief has four phases:

- **Shock – In the days and weeks immediately following a devastating loss, common feelings include numbness and unreality, like being trapped in a bad dream.**
- **Reality – As the fact of the loss takes hold, deep sorrow sets in, accompanied by weeping and other forms of emotional release. Loneliness and depression may also occur.**
- **Reaction – Anger, brought on by feelings of abandonment and helplessness, may be directed toward family, friends, doctors, and the one who died or deserted us. Other typical feelings include listlessness, apathy, and guilt over perceived failures or unresolved personal issues.**
- **Recovery – Finally, there is a gradual, almost imperceptible return to normalcy. This is a time of adjustment to the new circumstances in life.**

These phases vary in duration for each person, so the school should not impose a timetable upon anyone. Some people need a year or two, while others may take less time. Holidays, anniversaries, and birthdays can trigger intense grief, especially the first year. Everyone grieves differently – depending on personality, religious beliefs, maturity, emotional stability, and cultural traditions.

The following steps should be implemented after a **mental health crisis** has happened:

- Treat every threat with seriousness and approach with a calm manner, make the student a priority;
- Listen actively and non-judgmental to the student. Let the student express his or her feelings;
- Acknowledge the feelings and do not argue with the student;
- Offer hope and let the student know they are safe and that help is provided. Do not promise confidentiality or cause stress;
- Keep close contact with the parents/guardians/caregivers and mental health professionals working with the student.

The following steps shall be implemented upon **re-entry to school after a suicide attempt**:

- Obtain a written release of information signed by parents/guardians/caregivers and providers;
- Confer with student and parents/guardians/caregivers about any specific requests on how to handle the situation;
- Inform the student's teachers about possible days of absences;
- Allow accommodations for student to make up work (be understanding that missed assignments may add stress to student);
- Mental health professionals or trusted staff members should maintain ongoing contact to monitor student's actions and mood;
- Work with parents/guardians/caregivers to involve the student in an aftercare plan.

10.11. Resources for Parents, Students and Staff Members on Suicide Prevention:

- **Parents as Partners: A Suicide Prevention Guide for Parents** is a booklet that contains useful information for parents/guardians/caregivers who are concerned that their children may be at risk for suicide. It is available from Suicide Awareness Voices of Education (SAVE). See the SAVE Web page at <https://www.save.org/product/parents-as-partners/>
- **Sources of Strength:** <https://sourcesofstrength.org>
- **Know the Signs:** <http://www.suicideispreventable.org>
- **National Mental Health and Suicide Support Services:** The following are just a few places you can access listings for local mental health services in your area. Please call or visit their websites for details.
- **National Suicide Prevention Lifeline:** 1 (800) 273-TALK (800-273-8255)
- **Mental Health America (MHA):** www.mentalhealthamerica.net 1-800-969-6642
- **Mental Health Services Locator:** www.mentalhealth.samhsa.gov/databases
- **American Foundation for Suicide Prevention** www.afsp.org
- **American Association for Suicide Prevention** www.suicidology.org
- **Center for Disease Control & Prevention** www.cdc.gov/ViolencePrevention/suicide
- **Healthy Place -** www.healthyplace.com
- **Jed Foundation -** www.jedfoundation.org
- **National Federation of Families for Children's Mental Health** www.ffcmh.org
- **National Alliance on Mental Illness (NAMI)** www.nami.org 1-800-950-NAMI (6264)
- **The Trevor Lifeline -** www.thetrevorproject.org 1-866-488-7386
- **National Institute of Mental Health (NIMH) -** www.nimh.nih.gov
- **Strength of US-** www.strengthofus.org
- **Substance Abuse and Mental Health Services Administration (SAMHSA)** www.samhsa.gov/prevention/suicide.aspx
- **Suicide Awareness Voices of Education (SAVE)** www.save.org
- **Suicide Prevention Action Network USA -** www.spanusa.org
- **Suicide Prevention Resource Center (SPRC) -** www.sprc.org

Book Resources for Parents: Mental Health and Resilience

- Beardslee, William. Out of the Darkened Room: When a Parent is Depressed: Protecting the Children and Strengthening the Family. 2002.
- Rapee, Ronald et al. Helping your anxious child: A step by step guide. 2000.
- Manassis, Katharina & Levac, Anne Marie. Helping your teenager beat depression: A problem-solving approach for families. 2004.
- Lezine, DeQuincy and Brent, David. Eight Stories Up: An Adolescent Chooses Hope over Suicide. 2008.
- Bourne, Edward. The Anxiety & Phobia Workbook. 2005.
- Riera, Michael. Uncommon Sense for Parents with Teenagers. 2004.
- Phelan, Thomas. Surviving Your Adolescents: How to Manage and Let Go of Your 13-18 year olds. 1998.
- Sachs, Brad. The Good Enough Child: How to Have an Imperfect Family and Be Totally Satisfied. 2001.
- Apter, Terri. The Confident Child: Raising Children to Believe in Themselves. 1997.
- Book Resources for Teens: Mental Health and Resilience

- Hipp, Earl. *Fighting Invisible Tigers: A Stress Management Guide for Teens*. 2008.
- Fox, Annie. *Too Stressed to Think? A Teen Guide to Staying Sane When Life Makes You Crazy*. 2005
- Seaward, Brian. *Hot Stones and Funny Bones: Teens Helping Teens Cope with Stress and Anger*. 2002.
- Espeland, Pamela. *Life Lists for Teens: Tips, Steps, Hints, and How-To's for Growing Up, Getting Along, Learning, and Having Fun*. 2003.
- Covey, Sean. *The 7 Habits of Highly Effective Teens*. 1998.
- Kay Redfield Jamison, *Night Falls Fast: Understanding Suicide*
- Andrew Slaby and Lili Frank Garfinkle, *No One Saw My Pain: Why Teens Kill Themselves*
- Beverly Cobain and Jean Larch, *Dying to Be Free: A Healing Guide for Families after a Suicide*
- Linda H. Kilburn, *Reaching Out After Suicide: What's Helpful and What's Not*
- Judith Herman, *Trauma and Recovery: The Aftermath of Violence—from Domestic Abuse to Political Terror*
- Laura Van Dernoot Lipsky and Connie Burk, *Trauma Stewardship: An Everyday Guide to Caring for Self While Caring for Others*
- Pema Chodron, *The Places that Scare You: A Guide to Fearlessness in Difficult Times*
- Pete Walker, *The Tao of fully feeling: Harvesting forgiveness out of blame*.
- Peter A. Levine, *Waking the Tiger: Healing Trauma*



Educational Vendor Policies and Procedures

Mission Vista Academy (“Charter School”) is focused on “Personalized Learning”, a philosophy that puts every student first by supporting them in honoring and exploring their unique skills, special gifts, talents, and aspirations. In furtherance of this philosophy and Charter School’s educational mission, families and Charter School staff together carefully select educational items and services for students to fit their goals and education plan.

The purpose of the Mission Vista Academy Governing Board approving the Educational Vendor Policies and Procedures is to accomplish the key requirements detailed in this policy, including:

1. The Senior Director (as defined below) must approve all vendors before they can provide educational items or services to students.
2. The Homeschool Teacher (as defined below) and Senior Director (as defined below) must approve all requests for educational items or services to ensure they are aligned with the charter petition and student’s personalized learning curriculum.
3. No family may spend, or obligate the Charter School to spend, any Charter School monies on educational items and services. Charter School is responsible for making purchases of approved educational items and services.

VENDOR APPLICATION AND APPROVAL

1. **Educational Vendor Applications:** Charter School contracts with educational vendors who provide educational enrichment services (e.g., in-person educational activities) and items (e.g., textbooks, workbooks, etc.) to students. Vendors must submit an application to Charter School detailing critical information such as qualifications and services. Charter School shall carefully review Vendor’s application, website, available references, social media, and other pertinent information.

The Senior Director or his/her designee (“Senior Director”) must approve all educational vendors and enter into an agreement with approved vendors before a vendor can provide any educational services to students. The Senior Director may reject a vendor applicant or terminate vendor services for any reason. The Senior Director may delegate his/her authority to approve vendors as necessary to promote the effective operations of the Charter School. For educational products, parents may submit requests specific educational products from a particular vendor (e.g., pencils from an online store). The Charter School’s approval of the educational product request (approval process described below) serves as vendor approval.

2. **Vendor Guidelines:** The Senior Director is responsible for approving vendors, and must ensure the vendor meets guidelines, including, but not limited to the following:
- Vendor must have the qualifications, skills and, if applicable, the certification and licenses necessary to perform the requested services in a competent and professional manner.
 - Vendor conducts background checks pursuant to Education Code section 45125.1 to ensure Vendor (if an individual), its employees, and agents who interact with students have not committed a serious or violent felony.
 - Vendor services and/or products must be non-sectarian. Vendor's services and products must not discriminate on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other protected basis under California law.
 - Vendor must maintain adequate levels of insurance for its educational services.
 - Vendor must not be a private school offering services through a part-time program (e.g., after school programs) or a parent-organized group (also known as "co-op").
 - Vendors must qualify as independent contractors in accordance with applicable laws. This is determined by the Senior Director based on vendor representations and vetting by the Charter School or its service provider.
3. **Vendor Agreement:** Once the Senior Director has approved a vendor, the vendor and Charter School must enter into a vendor agreement before the school can order educational services from the vendor. Considering families may have one-off requests for educational products, a vendor agreement may not be necessary for the Charter School to purchase educational products (e.g., ordering pencils from an online store for one student). The vendor agreement will include protections set forth in this policy, including, but not limited to requiring background checks for staff interacting with students, prohibitions on non-sectarian/discriminatory items and services, insurance and indemnification provisions, and more.

REQUESTING EDUCATIONAL SERVICES AND ITEMS

1. **Requests:** Students make requests for educational services and items through the Enrichment Ordering System. The Enrichment Ordering System is accessible on the Charter School website and features a list of approved educational vendors. All requests for educational services and items must: (i) first be approved the credentialed teacher assigned to supervise student's independent study ("Homeschool Teacher"); and (ii) approved by the Senior Director or designee. The Senior Director may delegate his/her authority to approve parent requests for educational items and services as necessary to promote the effective operations of the Charter School.

The Senior Director can deny any request for educational items or services in his or her sole discretion for any reason. Families cannot directly purchase, or obligate the Charter School to purchase, any educational items or service without Charter School's approval.

The Charter School establishes a planning amount for students for educational items and services per full school year. Parents and students are not guaranteed to receive any educational items and services up to and equal to this planning amount, as a Homeschool Teacher and the Senior Director must approve all requests. The planning amount is also not a mandatory cap limiting the Charter School's ability provide necessary educational services to students (e.g., pursuant to a student's individualized education program). The Charter School developed this planning amount to help ensure the school provides educational items and services aligned with its budget and to help ensure fair and equal treatment of students, to the extent consistent with individual needs. Parents and students are not given access to direct or encumber planning amount funds. Parents are encouraged to work with their Homeschool Teacher to develop multi-year plans for their children because their educational needs may vary from year-to-year. While the Charter School does not guarantee any specific amount of funding for educational services and items, a multi-year plan empowers the Charter School and families to develop a personalized course of study suited to their children's needs and the Charter School to effectively budget for all students. The planning amount cannot be transferred to any other student.

The Homeschool Teacher and Senior Director are responsible for granting requests and allocating educational products and services in a nondiscriminatory manner. The Charter School shall seek to purchase cost-effective educational items and services. The Homeschool Teacher and Senior Director shall ensure purchased educational items and services meet the following requirements:

- From approved vendors only.
- Support the requesting student's personalized curriculum and education plan.
- Must be aligned with State standards, student's course of study (e.g., requested amount of fabric corresponds to length of course/project), and student's independent study master written agreement.
- From a vendor who is not related to the Charter School family requesting the educational items or services and otherwise does not present conflict of interest concerns.

2. **Core Subject Curriculum:** The Homeschool Teacher and Senior Director must ensure students access all necessary "core subject curriculum" – education items/services necessary for the student to complete his/her State standards-aligned course of study – before approving any extracurricular activities or supplemental educational or enrichment items. Core subject curriculum includes physical curriculum like McGraw Hill Textbook Set and associated workbooks and access to digital educational platforms such as Odysseyware or StongMind Digital Learning.
3. **Enrichment Certificates:** After the Homeschool Teacher and Senior Director approve a request through the Enrichment Ordering System, an "Enrichment Certificate" is created by Charter School. Charter School requests educational services and items from approved vendors through Enrichment Certificates. If necessary, Charter School may use an approved vendor's purchase order form in lieu of an Enrichment Certificate. Certificates/purchase orders should include important information, including the requested educational services, dates of services, Enrichment Certificate/PO Number, and approved cost for services.

Vendors must receive an approved Enrichment Certificate/purchase order before providing educational services or items to students. Vendors must receive the Enrichment Certificate/purchase order and provide the requested education services before submitting an invoice to Charter School.

4. **Prohibited Requests:** Charter School students can only request education services and items available in the Enrichment Ordering System. Homeschool Teachers and Senior Directors will only approve requests for educational items and services that are educational quality (e.g., not top of the line). Only basic items and services may be approved. Charter School will not approve educational items or services beyond what is needed to meet a student's learning objectives.

The following is a non-exhaustive list of prohibited items and services:

- Backpacks
- Amusement park tickets
- Video game hardware or software
- Excessive quantities of any item or service (e.g., beyond student's course of study).
- Non-educational household items (e.g., storage containers, organizational items (large or small items), picture frames, etc.)
- Bicycles, tricycles, scooters, skateboards, rollerblades, roller skates, wagons, etc.
- Live animals or animal supplies small insects/amphibians/worms as a part of a science class. Certain kit and supplies can be ordered by a student (e.g., praying mantis, caterpillars, ladybugs, or silkworms to study; ant farms; or tadpoles)
- Top of the line musical instruments (where more reasonably-priced options are available)
- Educational items and services must be nonsectarian
- Taxis/Uber/Lyft rides and other transportation costs

5. **Educational Field Trips:** While families are prohibited from requesting trips to non-educational venues, they can request to join educational field trips through the Enrichment Ordering System (e.g., museums, aquariums, libraries, etc.) The Senior Director and Homeschool Teacher shall carefully scrutinize each request to ensure the requested educational field trip aligns with the student's course of study and furthers their education and that all participants are necessary for student transportation, safety and supervision.

In light of the Charter School providing an independent study program, it is anticipated that a parent/guardian may need to serve as chaperone and transport their children for approved educational **school sponsored** field trips. The Charter School Board finds funding the actual, reasonable, and necessary costs ~~(not from a student's planning amount)~~ for a chaperone to access the educational field trip (e.g., ticket to museum, transportation costs) furthers public school purposes where necessary or desirable to allow students to participate in educational field trips.

6. **Student and Family Responsibilities:**

A. Returning Educational Products: All educational items requested through the Enrichment Ordering System are the property of the Charter School. This includes any

technology, textbooks, and other educational items. Families must return all educational products upon disenrollment or upon request by the Senior Director or Homeschool Teacher. In accordance with applicable law, parents are responsible for to replace lost, stolen, damage, or otherwise unreturned educational items.

- Certain items are “consumable”, meaning they are not functional after use (e.g., workbooks). These items can be discarded by families after use.

B. Damaged or Lost Educational Items: Parents are responsible for replacing lost, stolen, damage, or otherwise unreturned educational items to the extent allowed under applicable law. If an educational item is damaged, parents must immediately contact the Homeschool Teacher for support.

C. Required Attendance: Students must attend regular learning period meetings with their Homeschool Teacher to discuss progress, turn in quality work samples, and complete their Student Activity Logs (Attendance Logs) in order to make requests for extracurricular educational activities (e.g., non-core curriculum items) through Enrichment Ordering System.

7. **Questions:** If Charter School families have any questions about this policy or how to make requests for educational items and services, please contact Senior Director, Amy Davis at amy@inspireschools.org



Procurify Estimate Proposal



Account Executive : Adam Azarzar

1-888-463-5254 | www.procurify.com

Hi Mission Vista Academy,

Enclosed is an overview of Procurify – the leading cloud-based e-procurement software on the market. Procurify, simply put, is purchasing made ridiculously easy.

We are working hard to revolutionize outdated procurement and purchasing processes and, in the process, save companies money.

From our previous meetings we believe we have an understanding of your business challenges and objectives and as a result of the product demonstration we've determined you can achieve all of them with our system.

Thanks again for taking the time to evaluate Procurify, and please let me know if you have any questions.

Best,

Adam Azarzar
Account Executive

The most **user-friendly** e-procurement software on the market



Requisitions/Approval

Streamline your current **pre-approval process**, or implement a new one! Our **best-in-class mobile app experience** ensures your team will be flying through a robust approval process in record time.



Travel & Expense

Sick and tired of submitting excel expense reports? Your Procurify account includes convenient **expense report submission, approval, and reimbursement**.



Procurement

Turn your purchasing into a strategic function by gaining deep visibility into **what you buy and from who**. Standardize your buying across your team by implementing **preferred vendors and product catalogs**.



Receiving

Make sure you are paying for what you are actually receiving. Our mobile app makes it easy to **take pictures of packing slips with your smartphone**, and attach them to purchase orders.



Tracking/Reporting

Procurify's powerful tracking and reporting allows you to **answer questions** such as: Where do my department's budgets current sit? Who has been spending the most in our company? What outstanding purchase orders are we on the hook for with our suppliers?



Accounts Payable

At the back end of a well-built purchasing process is a stringent **3-way match**. Using our Accounts Payable module, you can make this process quick and efficient for your team.

We put the **PRO** in **PRO**curement



Procurify Professional Services

The Procurify Professional Services team will be the first team member you will be working with after deciding to use Procurify. As a result of working with hundreds of other businesses, they have the **experience** and the **passion to help you identify process gaps**, and consult on purchasing best practices.

In addition to the consultation process, your Professional Services team member will be helping you **configure your account** and **get your team all trained up** on Procurify.

Moreover, we run regular usage checks and **quarterly business reviews** to make sure that you are **getting the most out of your investment**.



Procurify Customer Success Manager

Your Customer Success Manager will be your **key point of contact** after your team has fully adopted your new process and software.

We also help you **devise new strategies and provide recommendations** on how to continue to bring your procurement strategy to the next level



Procurify Support

Procurify's in-house support team provides **in-app chat support** to all of your end users, to help them learn the software and resolve day-to-day issues.

We currently offer **live chat support 24/5 - from Mon. 12AM PST to Fri. 11:59PM PST**. Of course if something is a little bit more complicated, you can call our offices to talk to a human being.

Definitions:



Procurify User

- Standard User - Request and Receive
- Advanced User - Able to perform any function in the system



Platform

- Unlimited data storage
- All Procurify platform updates and maintenance
- Access to new features and future updates
- Request > Approve > Purchase > Receive workflow
- Expense tracking & travel approval
- Accounts Payable module
- Custom CSV Exporter for flat-file data transfer to accounting system
- Customer Experience Community



Client Support

- User training with E-Learning, both initially and ongoing as needed
- Business Review and best practices
- Phone, email, and web-based support



Implementation

- Implementation and Set-Up of Account
- Domain configuration: users, departments, general ledger, budgets, catalogue
- Account testing

Investment Breakdown

This is the breakdown of your investment in Procurify.

Please note, your investment is **billed annually in USD**.

Additional users will be charged at the rates specified below.

Dates of Service

- 12 Months Service - June 30th 2020 - June 30th 2021
- Internal use and Amazon Punchout from August 2020 - December 2020 at which point it will be launched and released to the public for Parents to log in and start using
- Payment dates split between July 15th and August 15th, 2020.

Module Type	User Count	List Price	Annual
Group School Special Pricing			
Platform			
Client Support			
Implementation			
Standard Requester User	5000		\$0
Enterprise Advanced User	200		\$90,000
Total Annually			\$90,000

Don't Worry, You're in Good Hands.

Continuity

The following measures will ensure continuity of services and mitigate service risks and interruption.

- A. Procurify has designed an agile system that makes it very simple for companies to exit the service. At any point through usage, all transactional and historical data can be easily exported from Procurify on a self-service basis via csv. file format. Procurify will guarantee assistance with this process if requested.
- B. Procurify backs up all customer's data on a frequent basis to maximum system uptime in a possible event of a failure. The full backups consist of the application server, database server, and data storage server. All these backups allow Procurify to maintain a high standard of operations.
- C. In the unlikely event of the closure of the business, Procurify has allocated reserved funds necessary for an additional 365 days of server instances (via Amazon data centres) running the application from the date of closure. This will provide enough notice to search for a suitable replacement while still being able to utilize the Procurify system.

Software

Procurify is built on the latest modern web technologies on the market. We keep security as our top priority. We use encrypt all sensitive data, such as passwords, credit card information, and attachments. Passwords are hashed and salted to protect users' passwords. The communication between the clients and our servers are encrypted using Secure Sockets Layer (SSL). Being committed to our customer's data security, all attachments are encrypted using the 256 bit Advanced Encryption Standard (AES-256).

Need to Know Basis

Procurify uses the principle of minimal privilege to ensure that your data can only be accessed by as few people as is necessary to get the work done.

Privacy

Your data is sensitive by nature, so we take extra measures to ensure that our security is impenetrable. Your privacy is not for sale. We will never sell, rent, or otherwise abuse the private information you have trusted us with.

Data Center

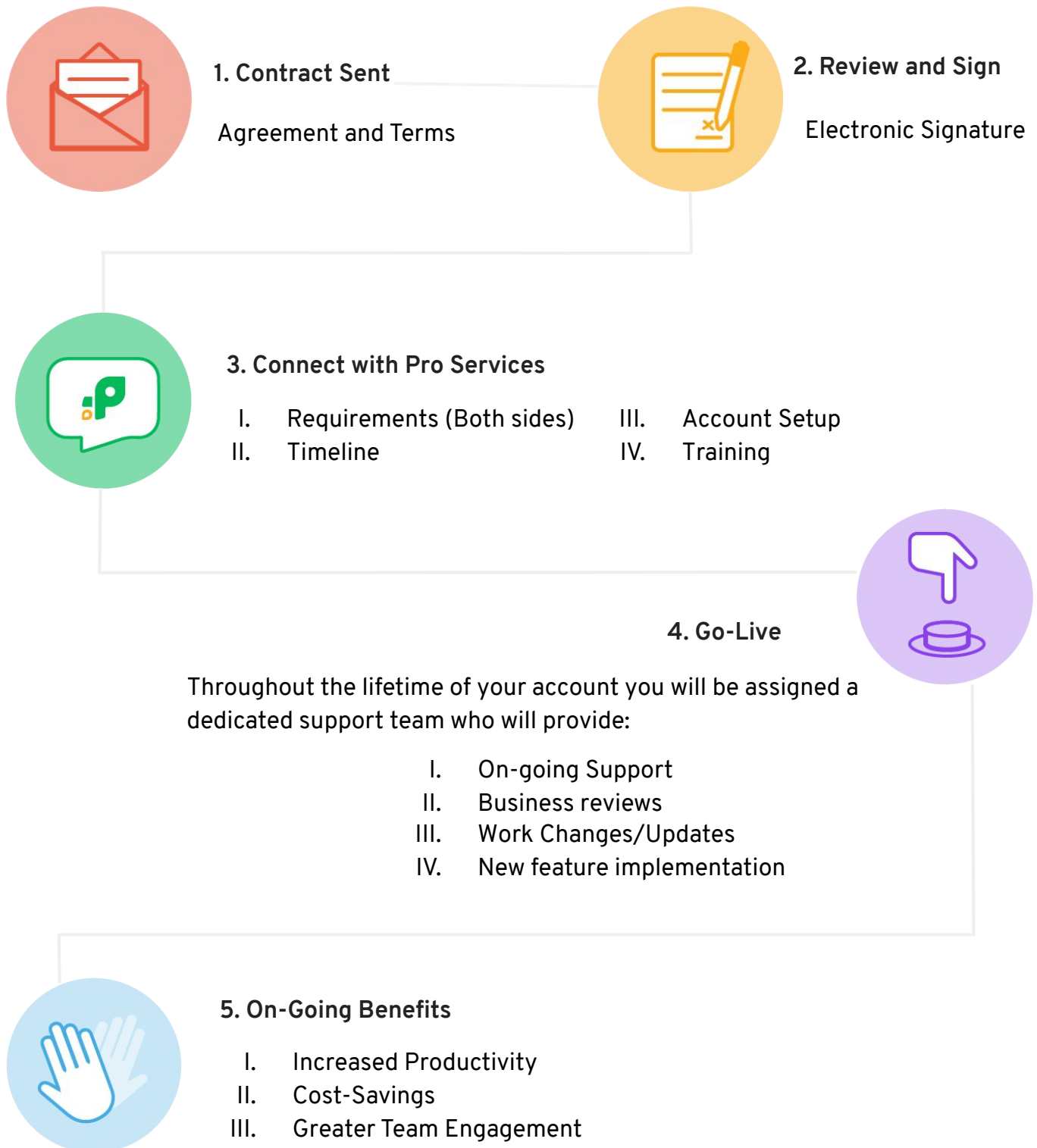
Procurify exclusively uses Amazon's secure storage facilities for data storage. These facilities are distributed around the globe, making it extremely difficult for an adversary to locate the position of your data. Every storage centre is highly secured by military grade perimeter control, state-of-the art electronic surveillance and 24-7 monitoring by trained security personnel. Learn more about Amazon security.
<https://aws.amazon.com/security/>

Amazon replicates data over multiple systems to help to protect against accidental destruction or loss. Amazon has designed and regularly plans and tests its business continuity planning/disaster recovery programs.

Data Center Certifications

- ISO 27001
- SOC2, SSAE 16 & ISAE 3402

Where do we go from here?





Thank you

SECOND~~FIRST~~ AMENDED BYLAWS

OF

MISSION VISTA ACADEMY

a California Nonprofit Public Benefit Corporation

**ARTICLE I
OFFICES**

Section 1. PRINCIPAL OFFICE. The board of directors shall fix the location of the principal executive office of the corporation at any place within or outside the State of California. If the principal executive office is located outside the State of California, and the corporation has one or more offices in the State of California, the board of directors shall likewise fix and designate a principal office in the State of California.

Section 2. OTHER OFFICES. The corporation may also establish offices at such other places, both within and outside the State of California, as the board of directors may from time to time determine or the activities of the corporation may require.

**ARTICLE II
OBJECTIVES AND PURPOSES**

The specific objectives and purposes of this corporation shall be to operate one or more California public charter schools.

**ARTICLE III
NONPARTISAN ACTIVITIES**

The corporation has been formed under the California Nonprofit Public Benefit Corporation Law (the "Law") for the public, nonprofit, nonpartisan, and charitable purposes described in its articles of incorporation. Notwithstanding any other provision in these bylaws, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, and the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("IRC"), or (b) by a corporation contributions to which are deductible under IRC Section 170(c)(2).

**ARTICLE IV
DEDICATION OF ASSETS**

The properties and assets of this corporation are irrevocably dedicated to the charitable purposes described in Article III above and in the articles of incorporation of this corporation. No

part of the net earnings, properties, or assets of this corporation, on dissolution or otherwise, shall inure to the benefit of its directors or officers, or to any individual. On liquidation or dissolution of this corporation, all remaining assets of this corporation, after payment, or provision for payment, of all debts and liabilities of this corporation, shall be distributed and paid over to an organization dedicated to charitable purposes that is exempt from federal income tax under IRC Section 501(c)(3) and that is exempt from California income tax under Section 23701d of the California Revenue and Taxation Code.

ARTICLE V NO MEMBERS

Section 1. NO MEMBERS. The corporation shall have no members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

Section 2. AUTHORITY VESTED IN BOARD. Any action that otherwise requires approval by a majority of all members, or approval by the members, requires only approval of the Board. All rights that would otherwise vest under the Nonprofit Public Benefit Corporation Law in the members shall vest in the Board.

Section 3. ASSOCIATES. The corporation may use the term “members” to refer to persons associated with it, but such persons shall not be corporate members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE VI DIRECTORS

Section 1. POWERS. Subject to the provisions of the Law and any limitations in the articles of incorporation and these bylaws, the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised by or under the direction of the board of directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the board of directors shall have the following powers in addition to the other powers enumerated in these bylaws:

(a) To select and remove all of the other officers, agents, and employees of the corporation; prescribe any powers and duties for them that are consistent with law, with the articles of incorporation, and with these bylaws; fix their compensation; and require from them security for faithful service.

(b) To conduct, manage, and control the affairs and activities of the corporation and to make such rules and regulations that are consistent with law, the articles of incorporation, and these bylaws, as they deem to be appropriate and in the best interests of the corporation.

(c) To adopt, make, and use a corporate seal; and to alter the form of such seal.

(d) To borrow money and to incur indebtedness on behalf of the corporation, and to cause to be executed and delivered for the purposes of the corporation, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities.

(e) To change the principal executive office or the principal office in the State of California from one location to another; to cause the corporation to be qualified to conduct its activities in any other state, territory, dependency, or country and conduct its activities within or outside the State of California; and to designate any place within or outside the State of California for the holding of any board of directors meeting or meetings.

(f) To make donations for the public welfare or for community funds, hospital, charitable, educational, scientific, civic, religious, or similar purposes.

(g) To act as a trustee under any trust incidental to the principal objects of the corporation, and to receive, to hold, to administer, to exchange, and to expend funds and property subject to such trust.

(h) To receive endowments, devises, bequests, gifts, and donations of all kinds of property for its own use, or in trust, in order to carry out or to assist in carrying out, the objects and purposes of the corporation and to do all things and acts necessary or proper to carry out each and all of the purposes and provisions of such endowments, devises, bequests, gifts, and donations with full power to mortgage, sell, lease, or otherwise to deal with or dispose of the same in accordance with the terms thereof.

(i) To sell any property, real, personal, or mixed, owned by the corporation at any time, and from time to time upon such terms as the board of directors may deem advisable, at public or private sale, for cash or upon credit.

(j) To retain sums received by the corporation uninvested, if, in the discretion of the board of trustees, such sums cannot be invested advantageously.

(k) To retain all or any part of any securities or property acquired by the corporation in whatever manner, and to invest and reinvest any funds held by the corporation, according to the judgment of the board of directors without being restricted to the class of investments that the board of directors is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the corporation if such action is a prohibited transaction or would result in the denial of the tax exemption under IRC Section 501 or Section 23701 of the California Revenue and Taxation Code.

(l) To invest funds received by the corporation in stocks, bonds, mortgages, loans, whether secured or unsecured, or other investments as the board of directors shall deem advisable.

Section 2. NUMBER AND QUALIFICATION. The authorized number of directors shall be no less than three (3) and no more than ~~five eleven (511)~~, unless changed by amendments to these bylaws, with the actual number to be determined from time to time by a resolution or motion of the board. Directors shall be elected by a vote of a majority of directors then in office. The board of directors shall consist of at least three (3) directors unless changed by an amendment to these bylaws.

Section 3. RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. In accordance with the California Corporations Code, n~~No~~ more than 49 percent of the persons serving on the board of directors may be “interested persons” (as defined in this Section 3). An “interested person” is (a) any person compensated by the corporation for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation, if any, paid to a director as director; or (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person. Spouses of staff are ineligible to serve as a member of the board of directors to avoid any conflicts of interest under Government Code section 1090. The board of directors and designated staff members are required to follow the recusal processes identified in the Government Code sections 1091 and 1091.5, and the Political Reform Act (Government Code sections 87100, et seq.).

Section 4. TERM OF OFFICE; EVENTS CAUSING VACANCIES ON BOARD. Each director shall hold office for ~~twoone (21)~~ years, which terms shall be staggered. A director may serve multiple terms of service. A vacancy or vacancies on the board of directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the board of directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under the Law, Chapter 2, Article 3; and (c) the increase of the authorized number of directors.

~~Section 4.~~Section 5. DIRECTOR SELECTION. New directors shall be selected in the sole discretion of the majority of the board at the time of selection. The board will endeavor to advertise any director vacancies on its website and to the school community. Current board members may also recommend potential new directors to the board. The board will accept applications to fill available vacancies. The board is not obligated to select any applicant if, in the board’s sole discretion, it does not believe the applicant possesses the requisite skills, availability, demeanor, etc., suitable for the director position even if that means the position will remain vacant. At least one member of the board of directors will be a community member or a parent of Mission Vista Academy student.

~~Section 5.~~Section 6. RESIGNATION OF DIRECTORS. Except as provided below, any director may resign by giving written notice to the chairman of the board, if any, or to the president, or the secretary, or to the board of directors. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the board may designate a successor to take office as of the date when the resignation becomes effective. Except upon notice to the Attorney General of California, no director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs.

~~Section 6.~~Section 7. REMOVAL OF DIRECTORS. Any director may be removed at any time by a majority vote of directors then in office, with or without cause.

~~Section 7.~~Section 8. VACANCIES. Vacancies on the board shall be filled by the vote of a majority of directors then in office. Each director so elected shall hold office until expiration of the term of the replaced director, if mid-term, and for the term if voted in at the beginning of a new term, ~~until a successor has been duly qualified and elected.~~

~~Section 8.~~Section 9. PLACE OF MEETINGS AND MEETINGS BY TELEPHONE. Any meeting of the board of directors may be held at any place within the county in which the greatest number of pupils who are enrolled in the School reside ~~within or outside the State of California~~ that has been designated from time to time by resolution of the board or in the notice of the meeting. In the absence of such designation, meetings shall be held at the principal executive office of the corporation. Any meeting, annual, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can hear one another and a majority of the members are within the county in which the greatest number of pupils who are enrolled in the School reside. All such directors shall be deemed to be present in person at such telephonic meeting. Prior written notice of any and all such meetings of the board of directors shall be provided to the directors at least seventy-two (72) hours prior to the time of the holding of the meeting.

Section 10. ANNUAL AND REGULAR MEETINGS. The annual meeting of the board of directors shall be held each year on the date and time as may be fixed by the board of directors. At such annual meeting, officers shall be elected and any other proper business may be transacted. Other regular meetings of the board of directors shall be held at such time as shall from time to time be fixed by the board of directors. ~~Notice of regular meetings shall not be required if the time and place of such meeting is fixed by these bylaws or by the board of directors.~~

All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Ralph M. Brown Act California Government Code sections 54950, et seq., as said chapter may be modified by subsequent legislation. This Act requires that at least 72 hours before a regular meeting, and 24 hours before a special meeting, the Board of

Directors or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

~~Section 9.~~Section 11. SPECIAL MEETINGS. Special meetings of the board of directors for any purpose or purposes may be called at any time by the chairman of the board, or a board majority~~the president, any vice president, the secretary, or any two directors.~~

Notice of the time and place of special meetings shall be delivered to each director personally or by telephone or sent by first-class mail, postage prepaid, or telegram, charges prepaid, or electronic transmission, addressed to each director at his or her address as it is shown on the records of the corporation. In case the notice is mailed, it shall be deposited in the United States mail at least four days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone or telegraph, it shall be delivered personally or by telephone or to the telegraph company at least twenty-four ~~seventy-two~~ (24~~72~~) hours prior to the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the director or to the person at the office of the director who the person giving the notice has reason to believe will promptly communicate it to the director. ~~The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at the principal executive office of the corporation.~~

~~Section 10.~~Section 12. QUORUM. A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 13 below. Every act or decision done or made by the board of directors requires a vote of the a majority of the acting board of directors ~~present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors,~~ subject to the provisions of Section 5212 of the Code (appointment of committees), Section 5233 of the Code (approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 5234 of the Code (approval of certain transactions between corporations having common directorships), Section 5235 (compensation of directors or officers), and Section 5238(e) of the Code (indemnification of directors). ~~A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting, or such greater number as is required by the articles of incorporation, these bylaws, or the Law.~~

~~Section 11.~~Section 13. WAIVER OF NOTICE; CONSENT. Notice of a meeting required by the Corporations Code need not be given to any director who, either before or after the meeting, signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of meeting shall also be deemed given to any director who attends the meeting without protesting, before or at the commencement of the meeting, the lack of notice to that director. Notice of all meetings shall be given in accordance with the requirements of the Ralph M. Brown Act, California Corporations Code sections 54950, et seq.

~~Section 12.~~ Section 14. ADJOURNMENT. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Notice of the time and place of holding an adjourned meeting shall be given in the same manner as provided for special meetings, unless notice is waived as provided for special meetings. A copy of the notice of adjournment shall be conspicuously posted on or near the door of the place where the adjourned meeting was held within 24 hours after the time of the adjournment. ~~need not be given, unless the meeting is adjourned for more than twenty four (24) hours, in which case notice of such time and place shall be given prior to the time of the adjourned meeting, in the manner specified in Section 10 of this Article VI, to the directors who were not present at the time of the adjournment.~~

~~Section 13. — ACTION WITHOUT MEETING. Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all directors shall individually or collectively consent in writing to such action. Such action by written consent shall have the same force and effect as a unanimous vote of the board of directors. The written consent or consents shall be filed with the minutes of the proceedings of the board.~~

~~Section 14.~~ Section 15. FEES AND COMPENSATION. Directors and members of committees shall receive no compensation for their services; provided however, that directors and members of committees may receive reimbursement of out-of-pocket expenses, as determined by resolution of the board of directors. Nothing contained herein shall be construed to preclude any director from serving the corporation in any other capacity as an officer, agent, employee, or otherwise, and receiving compensation for such services if compensation is awarded by the board of directors.

ARTICLE VII COMMITTEES

Section 1. COMMITTEES OF DIRECTORS. The board of directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each consisting of two or more directors, to serve at the pleasure of the board. Appointments to such committees shall be by a majority vote of the directors then in office. The board may designate one or more directors as alternate members of any committee, who may replace any absent member at any meeting of the committee. Any such committee, to the extent provided in the resolution of the board, shall be advisory only ~~may have all the authority of the board, except with respect to:~~

~~(a) — undertaking any final action on any matter that, under the Law, also requires approval of the board of directors;~~

~~(b) — the filling of vacancies on the board of directors or in any committee;~~

~~(c) — the amendment or repeal of bylaws or the adoption of new bylaws;~~

~~(d) — the amendment or repeal of any resolution of the board of directors that by its express terms is not so amendable or repealable;~~

~~(e) — the appointment of any other committees of the board of directors or the members thereof;~~

~~(f) — the expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected; or~~

~~(g) — the approval of any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest, except as special approval is provided for in Section 5233(d)(3) of the Code.~~

Section 2. MEETINGS AND ACTION. Meetings and action of committees of the board shall be governed by, and held and taken in accordance with, the provisions of Article VI of these bylaws, Sections 8 (place of meetings and meetings by telephone), 9 (annual and regular meetings), 10 (special meetings), 11 (quorum), 12 (waiver of notice), 13 (adjournment) and 14 (action without meeting), with such changes in the context of those bylaws as are necessary to substitute the committee and its members for the board of directors and its members, except for the following: (a) the time of regular and annual meetings of committees may be determined by resolution of the board of directors as well as the committee; (b) special meetings of committees may also be called by resolution of the board of directors; and (c) notice of special meetings of committees shall also be given to all alternate members, who shall have the right to attend all meetings of the committee. Minutes of each meeting of any committee shall be kept and filed with the corporate records. The board of directors may adopt rules for the government of any committee not inconsistent with the provisions of these bylaws. If required by law, committee meetings shall be held in accordance with the Ralph M. Brown Act, California Government Code sections 54950, et seq.

ARTICLE VIII OFFICERS

Section 1. OFFICERS. The officers of the corporation shall be a president, a secretary, and a chief financial officer. The corporation may also have, at the discretion of the board of directors, a chairman of the board, one or more vice presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in accordance with the provisions of Section 3 of this Article VIII. Any number of offices may be held by the same person, except that neither the secretary nor the chief financial officer may serve concurrently as the president or the chairman of the board.

Section 2. ELECTION. The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article VIII, shall be chosen by the board of directors, and each shall serve at the pleasure of the board, subject to the rights, if any, of an officer under any contract of employment.

Section 3. OTHER OFFICERS. The board of directors may appoint, and may empower the president to appoint, such other officers as the activities of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in the bylaws or as the board of directors may from time to time determine.

Section 4. REMOVAL AND RESIGNATION. Subject to the rights, if any, of any officer under any contract of employment, any officer may be removed, either with or without cause, by the board of directors or, except in case of an officer chosen by the board of directors, by any officer upon whom such power of removal may be conferred by the board of directors.

Any officer may resign at any time by giving written notice to the corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any such resignation is without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party.

Section 5. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office.

Section 6. CHAIRMAN OF THE BOARD. The chairman of the board, if such an officer be elected, shall, if present, preside at meetings of the board of directors and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the board of directors or prescribed by the bylaws. If there is no president, the chairman of the board will in addition be the chief executive officer of the corporation and shall have the powers and duties prescribed in Section 7 of this Article VIII.

Section 7. PRESIDENT. Subject to such supervisory powers, if any, as may be given by the board of directors to the chairman of the board, if there be such an officer, the president shall be the chief executive officer of the corporation and shall, subject to the control of the board of directors, have general supervision, direction, and control of the activities and the officers of the corporation. He or she shall preside, in the absence of the chairman of the board, or if there be none, at all meetings of the board of directors. He or she shall have the general powers and duties of management usually vested in the office of president of the corporation and shall have such other powers and duties as may be prescribed by the board of directors or the bylaws.

Section 8. VICE PRESIDENTS. In the absence or disability of the president, the vice presidents, if any, in order of their rank as fixed by the board of directors or, if not ranked, a vice president designated by the board of directors, shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the president. The vice presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the board of directors or the bylaws and the president or the chairman of the board.

Section 9. SECRETARY. The secretary shall keep, or cause to be kept, at the principal executive office or such other place as the board of directors may direct, a book of minutes of all meetings and actions of directors, and committees of directors, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at directors and committee meetings, and the proceedings thereof.

The secretary shall give, or cause to be given, notice of all meetings of the board of directors required by the bylaws or by law to be given, and he or she shall keep the seal of the corporation, if one be adopted, in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or by the bylaws.

Section 10. CHIEF FINANCIAL OFFICER. The chief financial officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall at all reasonable times be open to inspection by any director.

The chief financial officer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the corporation with such depositaries as may be designated by the board of directors. He or she shall distribute, or cause to be disbursed, the funds of the corporation as may be ordered by the board of directors, shall render to the president and directors, whenever they request it, an account of all financial transactions and of the financial condition of the corporation, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

If required by the board of directors, the chief financial officer shall give the corporation a bond in the amount and with the surety or sureties specified by the board for faithful performance of the duties of his or her office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on the death, resignation, retirement, or removal from office of the chief financial officer.

ARTICLE IX

INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES

Section 1. DEFINITIONS. For the purposes of this Article IX, the definition of the terms “agent”, “proceeding”, and “expenses” shall be governed by Section 5238 of the Code.

Section 2. INDEMNIFICATION IN ACTIONS BY THIRD PARTIES. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the corporation to procure a judgment in its favor, an action brought under Section 5233 of the Code, or an action brought by the Attorney General of California or a person granted relator status by the Attorney General of

California for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. INDEMNIFICATION IN ACTIONS BY OR IN THE RIGHT OF THE CORPORATION. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action by or in the right of the corporation, or brought under Section 5233 of the Code, or brought by the Attorney General of California or a person granted relator status by the Attorney General of California for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3 for any of the following:

(a) Any claim, issue, or matter as to which such person shall have been adjudged to be liable to the corporation in the performance of such person's duty to the corporation, unless and only to the extent that the court in which such action was brought shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General of California.

Section 4. INDEMNIFICATION AGAINST EXPENSES. To the extent that an agent of the corporation has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this Article IX or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. REQUIRED DETERMINATIONS. Except as provided in Section 4 of this Article IX, any indemnification under this Article shall be made by the corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this Article IX by:

(a) A majority vote of a quorum consisting of directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the corporation.

Section 6. ADVANCE OF EXPENSES. Expenses incurred in defending any proceeding may be advanced by the corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article IX.

Section 7. OTHER INDEMNIFICATION. No provision made by the corporation to indemnify its directors or officers for the defense of any proceeding, whether contained in the articles of incorporation, bylaws, a resolution of directors, an agreement, or otherwise, shall be valid unless consistent with this Article IX. Nothing contained in this Article IX shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 8. FORMS OF INDEMNIFICATION NOT PERMITTED. No indemnification or advance shall be made under this Article IX, except as provided in Section 4 or Section 5(b), in any circumstance if it appears that:

(a) It would be inconsistent with a provision of the articles of incorporation, bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) It would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. INSURANCE. The corporation shall have the power to purchase and maintain insurance on behalf of any agent of the corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of this Article IX; provided, however, that the corporation shall have no power to

purchase and maintain such insurance to indemnify any agent of the corporation for a violation of Section 5233 of the Code.

ARTICLE X RECORDS AND REPORTS

Section 1. MAINTENANCE OF CORPORATE RECORDS. The corporation shall keep (a) adequate and correct books and records of account kept either in written form or in any other form capable of being converted into written form and (b) minutes, in written form, of the proceedings of the board of directors and committees of the board. All such records shall be kept at the corporation's principal executive office, or if its principal executive office is outside the State of California, at its principal office in this state.

Section 2. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. The corporation shall keep at its principal executive office, or if its principal executive office is not in the State of California, at its principal office in this state, the original or a copy of its articles of incorporation and bylaws, as amended to date, that shall be open to inspection by the directors at all reasonable times during office hours. If the principal executive office of the corporation is outside the State of California and the corporation has no principal office in this state, the Secretary shall, upon the written request of any director, furnish to such director a copy of the articles of incorporation or bylaws, as amended to date.

Section 3. INSPECTION. Every director shall have the absolute right at any reasonable time, and from time to time, to inspect all books, records, and documents of every kind and the physical properties of the corporation. Such inspection by a director may be made in person or by agent or attorney and the right of inspection includes the right to copy and make extracts.

Section 4. ANNUAL REPORTS. The board of directors shall cause an annual report to be sent to the directors within 120 days of the corporation's fiscal year end. That report shall contain the following information, in appropriate detail, for the fiscal year:

- (a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds;
- (c) The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes;
- (d) The expenses or disbursements of the corporation for both general and restricted purposes; and
- (e) Any information required by Section 5 of this Article X.

The annual report shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

Section 5. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, the corporation shall annually prepare and mail or deliver to each director within 120 days after the corporation's fiscal year end, a statement (described below) of any transaction or indemnification (i) in which the corporation was a party and (ii) in which an "interested person" had a direct or indirect material financial interest, if any such transaction occurred. For this purpose, an "interested person" is any director or officer of the corporation.

The statement shall include the following information:

(a) A brief description of any transaction during the previous fiscal year that involved more than \$50,000, or was one of a number of transactions in which the same interested person had a direct or indirect material financial interest involving, in the aggregate, more than \$50,000;

(b) The names of interested persons involved in such transactions described in the preceding paragraph (a), their relationship to the corporation, the nature of their interest in the transaction and, if practicable, the amount of that interest; provided, however, that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated; and

(c) A brief description of the amount and circumstances of any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or director of the corporation under Article IX of these bylaws, unless that indemnification already has been approved by the directors under Section 5238(e)(2) of the Code.

ARTICLE XI GENERAL MATTERS

Section 1. CHECKS, DRAFTS, EVIDENCES OF INDEBTEDNESS. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the board of directors.

Section 2. CORPORATE CONTRACTS AND INSTRUMENTS; HOW EXECUTED. Except as otherwise provided in these bylaws, the board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances;

and, unless so authorized or ratified by the board of directors or within the agency power of an officer, no officer, agent or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

Section 3. REPRESENTATION OF SHARES OF OTHER CORPORATIONS. The chairman of the board, the president, or any vice president, or any other person authorized by resolution of the board of directors or by any of the foregoing designated officers, is authorized to vote on behalf of the corporation any and all shares of any other corporation or corporations, foreign or domestic, standing in the name of the corporation. The authority granted to said officers to vote or represent on behalf of the corporation any and all shares held by the corporation in any other corporation or corporations may be exercised by any such officer in person or by any person authorized to do so by a proxy duly executed by said officer.

Section 4. CONSTRUCTION AND DEFINITIONS. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the Law shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the singular number includes the plural, the plural number includes the singular, the masculine gender includes the feminine and neuter, and the term "person" includes both a corporation and a natural person. All references in these bylaws to the Law, the Law, or to the Code shall be deemed to be those in effect from time to time.

ARTICLE XII AMENDMENTS

The board may adopt, amend, or repeal bylaws unless doing so would be a prohibited amendment under the California Corporations Code. Any amendment to these bylaws will require a majority vote of the directors then in office; provided, however, that if the articles of incorporation of the corporation set forth the number of authorized directors of the corporation, the authorized number of directors may be changed only by an amendment of the articles of incorporation.

CERTIFICATE OF SECRETARY

The undersigned, being the duly elected and acting Secretary of Mission Vista Academy, a California nonprofit public benefit corporation, does hereby certify that the foregoing First Amended Bylaws constitute the bylaws of this corporation as duly adopted at the meeting of the Board of Directors of Mission Vista Academy on June 17, 2020.

IN WITNESS WHEREOF, the undersigned has executed this Certificate this 17th day of June, 2020.

Lauren Clark, Secretary

Mission Vista

July 2020

S	M	T	W	Th	F	S
			1	2	3	4
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August 2020

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September 2020

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Notes:

July 29 – Board Meeting

August 26 – Board Meeting

September 23 – Board Meeting

October 28 – Board Meeting

November 11 – Board Meeting

December 9 – Board Meeting

January 27 – Board Meeting

February 24 – Board Meeting

March 24 – Board Meeting

April 28 – Board Meeting

May 26 – Board Meeting

June 23 – Board Meeting

October 2020

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November 2020

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January 2021

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31						

February 2021

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March 2021

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April 2021

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May 2021

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30	31					

June 2021

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20	21	22	23	24	25	26
27	28	29	30			

Legend:

Blue – Board Meeting

Green – Holiday

Orange – Due Date
(See appendix)

2020-2021

Appendix – Important Due Dates

October

- Unaudited Actuals
- November 1st - Dashboard Indicators due to the state

December

- Approval of Previous Years Audit
- December 15th - LCAP (for 2020-2021 School Year Only)
- December 15th - First Interims due to the county

January

- February 1st - SARC (School Accountability Report Card) due to the state

February

- March 1st - Comprehensive School Safety Plan

March

- March 15th - Second Interims due to the county
- March 31st - Auditor Selection Form due to the county

April

- April 1st - Form 700s due to the County Board of Supervisors
- School Calendars

May

- Public Hearing of LCAP

June

- Adopted Budget
- Final Approval of the LCAP
- Board Meeting Calendar

MISSION VISTA ACADEMY
BOARD RESOLUTION 2020-8

I. Adoption of Mission Vista Academy Approving Stipend Expense for Travel, Internet and Phone

WHEREAS, Directors may be reimbursed by the Corporation for expenses reasonably anticipated to be incurred in the performance of the duties of such officer or director, and

WHEREAS, Directors are incurring ongoing expenses for equipment, internet services and software, as well as travel expenses, to prepare for and participate in meetings of the Board; and

WHEREAS, the Directors have determined that the reasonable cost of such expenses is approximately **\$XXX** for each Board meeting attended;

NOW, THEREFORE BE IT RESOLVED:

1. Each Director shall be entitled to a stipend of **\$XXX** for each Board meeting attended.
2. Each Directors shall maintain such records as he or she deems proper to substantiate such costs.

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Directors of Mission Vista Academy a California nonprofit public benefit corporation, County of _____, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Mission Vista Academy which was duly and regularly held on _____, 2020, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on _____, 2020.

Secretary of the Board of Directors of
Mission Vista Academy

County	School	Role	Regular Pay	Other Pay	Benefits	Total Pay & Benefits	Enrollment (2018-2019)
Riverside	Beaumont Unified	Superintendent	\$243,167.00	\$0.00	\$59,809.00	\$302,976.00	10,762
San Diego	Pacific Coast Academy	Executive Director	\$185,000.00	\$8,400.00	Unknown	\$193,400.00	4199
Riverside	Temecula Preparatory	Head of School	\$150,000.00	\$0.00	\$34,134.93	\$184,134.93	1,055
Riverside	NOVA Academy	Principal	\$119,433.00	\$2,945.00	\$0.00	\$122,378.00	406
San Bernardino	Academy for Academic Excellence	President & CEO	\$147,281.40	\$3,766.56	\$40,566.35	\$191,614.31	1,447
San Bernardino	LaVerne Elementary Preparatory Academy	CEO	\$142,943.52	\$6,600.00	\$37,742.04	\$187,285.56	447
San Diego	San Diego Virtual	Executive Director	\$197,900.00	\$41,858.44	\$26,378.00	\$266,136.44	366
San Diego	County Collaborative Charter	CEO	\$115,500.00	\$1,500.00	\$18,975.00	\$135,975.00	75
Orange	California Connections Academy	Executive Director	\$144,103.20	\$45,829.08	\$77,367.54	\$267,299.82	1,360



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Average Salaries & Expenditure Percentage - *CalEdFacts*

This content is part of California Department of Education's information and media guide about education in the State of California. For similar information on other topics, visit the full [CalEdFacts](#).

Statewide Average Salaries and Expenditure Percentages: 2017–18

The State Superintendent of Public Instruction is required by California *Education Code (EC)* Section 41409(c) to provide annually to each school district, for use in the School Accountability Report Card (SARC), the statewide salary averages for teachers and administrators and the statewide percentage of expenditures spent on personnel in the following categories:

1. Beginning, midrange, and highest salary paid to teachers
2. Salaries of school-site principals
3. Salaries of district superintendents
4. Percentage of expenditures allocated to teacher salaries
5. Percentage of expenditures allocated to administrative personnel salaries

Existing law also requires the State Superintendent to group the statewide salary averages and percentage of expenditures by district type (elementary, high, and unified) and by size based on regular annual average daily attendance.

Every school district, except for kindergarten through grade twelve districts with a single school, must include in its SARC (*EC* Section 41409.3) the statewide averages and expenditure percentages provided by the State Superintendent along with the district's salaries and expenditure percentages for comparative purposes.

For more information regarding statewide average salary fiscal information, contact the Office of Financial Accountability and Information Services by phone at 916-322-1770 or by email at sacsinfo@cde.ca.gov. Questions concerning program information should be directed to the Policy and Evaluation Division by phone at 916-319-0875 or by email at sarc@cde.ca.gov. Additional information is also available on the California Department of Education [SARC web page](#).

Statewide Average Salaries and Expenditure Percentages for the School Accountability Report Card: 2017–18

ADA = Average Daily Attendance

Elementary School Districts

Statewide Averages	Small ADA <1,000	Medium ADA 1,000 to 4,999	Large ADA ≥5,000
Beginning Teacher Annual Salary	\$45,252	\$49,378	\$45,741

Midrange Teacher Annual Salary	\$65,210	\$77,190	\$81,840
Highest Teacher Annual Salary	\$84,472	\$96,607	\$102,065
School-Site Principal Annual Salary (Elementary)	\$107,614	\$122,074	\$129,221
School-Site Principal Annual Salary (Middle)	\$112,242	\$126,560	\$132,874
School-Site Principal Annual Salary (High)	N/A	\$126,920	\$128,660
District Superintendent Annual Salary	\$124,686	\$186,346	\$224,581
Percentage Allocated for Administrative Salaries	6.60%	5.96%	5.37%
Percentage Allocated for Teacher Salaries	31.42%	35.59%	36.38%

High School Districts


Statewide Averages	Small ADA <1,000	Medium ADA 1,000 to 3,999	Large ADA ≥4,000
Beginning Teacher Annual Salary	\$48,044	\$48,684	\$52,466
Midrange Teacher Annual Salary	\$67,032	\$78,920	\$87,373
Highest Teacher Annual Salary	\$89,023	\$99,844	\$109,803
School-Site Principal Annual Salary (Middle)	N/A	\$135,905	\$142,025
School-Site Principal Annual Salary (High)	\$123,219	\$134,157	\$153,904
District Superintendent Annual Salary	\$138,074	\$185,654	\$241,221
Percentage Allocated for Administrative Salaries	5.87%	5.76%	4.70%
Percentage Allocated for Teacher Salaries	28.38%	31.07%	33.29%

Unified School Districts

Statewide Averages	ADA <1,500	ADA 1,500 to 4,999	ADA 5,000 to 9,999	ADA 10,000 to 19,999	ADA ≥20,000
Beginning Teacher Annual Salary	\$43,574	\$46,208	\$49,084	\$51,374	\$48,612
Midrange Teacher Annual Salary	\$63,243	\$72,218	\$76,091	\$80,151	\$74,676
Highest Teacher Annual Salary	\$86,896	\$92,742	\$95,728	\$100,143	\$99,791

School-Site Principal Annual Salary (Elementary)	\$103,506	\$113,112	\$118,990	\$126,896	\$125,830
School-Site Principal Annual Salary (Middle)	\$108,961	\$118,220	\$125,674	\$133,668	\$131,167
School-Site Principal Annual Salary (High)	\$108,954	\$127,356	\$137,589	\$143,746	\$144,822
District Superintendent Annual Salary	\$136,125	\$186,823	\$230,096	\$245,810	\$275,796
Percentage Allocated for Administrative Salaries	6.40%	5.83%	5.61%	5.15%	5.06%
Percentage Allocated for Teacher Salaries	30.33%	32.54%	34.62%	35.21%	33.84%

The average salary of public school teachers in 2017–18 for the State of California was \$80,680.

According to Table B-6 of the *National Education Association's (NEA) Rankings & Estimates: Rankings of the States 2018 and Estimates of School Statistics 2019* report, California's 2017–18 average teacher salary ranked second highest in comparison to all other states. To download and view NEA's full report, please visit [NEA's web site](#) .

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