



**MISSION VISTA ACADEMY**

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 \* Fax (951) 395-8941

**Regular Scheduled Board Meeting**

**Mission Vista Academy**

**April 22, 2020 – 5:00 pm**

**350 W. Brookside**

**Beaumont, CA 92223**

**Through Teleconference**

**Join Zoom Meeting**

**<https://zoom.us/j/91448774339>**

**Meeting ID: 914 4877 4339**

**Dial by your location**

**+16699006833 (San Jose)**

**Meeting ID: 914 4877 4339**

**Find your local number: <https://zoom.us/u/aehnOmJsyL>**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Principal's Report
  - a. School Closure
  - b. High School Grading
  - c. Enrollment Update
5. Discussion and Potential Action on Officer Elections
6. Discussion and Potential Action on the January Special Board Meeting Minutes and March Board Meeting Minutes
7. Discussion and Potential Action on the March Financials
8. Discussion and Potential Action on the 2020 – 2021 Benefits Renewals
9. Discussion and Potential Action on the LCAP Goals
10. Discussion and Potential Action on the Principal Title Change and Job Description
11. Discussion and Potential Action on the Senior Director Evaluation Timeline and Document

12. Discussion and Potential Action on the Board Resolution Regarding Senior Director Authority 2020 – 4
13. Discussion and Potential Action on the Employment Contracts and Calendars
14. Discussion and Potential Action on the Salary Schedules
15. Discussion and Potential Action on the Field Trip Policy
16. Discussion and Potential Action on the Educational Vendor Policies and Procedures
17. Discussion and Potential Action on the Withdrawal Policy
18. Discussion and Potential Action on the Independent Study Policy
19. Discussion and Potential Action on the Non-Compliance Policy
20. Discussion and Potential Action on the Residency Policy
21. Discussion and Potential Action on the Teacher Certification Policy
22. Discussion and Potential Action on the Graduation Requirements
23. Discussion and Potential Action on the Board Resolution – High School Graduation Requirements: 2020 – 5
24. Discussion and Potential Action on the SELPA Resolution – 2020 – 6
25. Discussion and Potential Action the Board Resolution Approving the Authority of the Senior Director to Add to the Number of Enrollment Spots Available During Open Enrollment 2020 – 7
26. Announcement of Next Regular Scheduled Board Meeting
27. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Mission Vista Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



# Principal's Report

April 22, 2020

# Closure Update

- We will remain closed until further notice
- We will continue to communicate with families each week and support them however we can
- We will continue to send out school wide communication
- We have added useful resources and important department updates in the newsletter for families at the beginning of every week
- We will be offering lots of extra virtual classes

# High School

## Grading

- Staff trainings are being provided by the high school administration team
- Any work completed during school closure will be used to help the students grade

## Progress reports

- Due on 4/24
- Teacher will evaluate the grade at the end of LP5/closure date and the current grade and use the higher grade

# Report Card Grades

- Teacher will look at the progress report grade and the end of the semester grade and use the higher grade on on the report card
- Adjusted grading scale will be used
- Parents can choose a letter grade or a pass/fail for each course



*You are*  
**Appreciated**





**MISSION VISTA ACADEMY**

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 \* Fax (951) 395-8941

Special Board Meeting - Mission Vista Academy

March 17, 2020 – 1:00 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Joshua Cobb, Lauren Clark - Teleconference

Absent: None

Also Present: Amy Davis, Erika Vanderspek - Teleconference

**Call to Order:**

Eric Eckstrom called the meeting to order at 1:04 pm.

**Approval of the Agenda:**

Joshua Cobb motioned to approve the agenda. Lauren Clark seconded.

-Unanimous.

**Public Comments:**

None.

**Discussion and Potential Action on the Board Resolution: School Closure:**

Joshua Cobb motioned to approve the Board Resolution: School Closure. Lauren Clark seconded.

Ayes: Joshua Cobb, Lauren Clark

Nays: None

Abstain: Eric Eckstrom

**Discussion and Potential Action on the Board Resolution: Establishment of Accounts at Wells Fargo:**

Eric Eckstrom motioned to approve the Board Resolution: Establishment of Accounts at Wells Fargo. Lauren Clark seconded.

-Unanimous.

**Discussion and Potential Action on the Board Resolution: Affirming Board Positions:**

Eric Eckstrom motioned to approve the Board Resolution: Affirming Board Positions. Joshua Cobb seconded.

-Unanimous.

**Adjournment:**

Eric Eckstrom motioned to adjourn the meeting at 1:31 pm. Lauren Clark seconded.

-Unanimous.

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary





**MISSION VISTA ACADEMY**

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 \* Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy

March 25, 2020 – 5:00 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Joshua Cobb, Lauren Clark - Teleconference

Absent: None

Also Present: Amy Davis, Erika Vanderspek, Bryanna Brossman, Jen Rushing, Courtney Bostock - Teleconference

**Call to Order:**

Eric Eckstrom called the meeting to order at 5:19 pm.

**Approval of the Agenda:**

Joshua Cobb motioned to approve the agenda. Lauren Clark seconded.

-Unanimous.

**Public Comments:**

None.

**Principal's Report:**

The Principal provided a report on:

- LGBTQ Policy Update
- Testing Location Safety Update
- Assistant Senior Director Update
- LCAP Stakeholder Meetings
- Comprehensive School Safety Plan Pandemic Update

**Discussion and Potential Action on the February Board Meeting Minutes and March Special Board Meeting Minutes:**

Eric Eckstrom motioned to approve the February Board Meeting Minutes. Lauren Clark seconded.

-Unanimous

Eric Eckstrom motioned to approve the March Special Board Meeting Minutes. Joshua Cobb seconded.

-Unanimous

**Discussion and Potential Action on the February Financials:**

Joshua Cobb motioned to approve the February Financials. Lauren Clark seconded.

-Unanimous

**Discussion and Potential Action on the MOU with Other Schools:**

Joshua Cobb motioned to approve the MOU with Other Schools. Lauren Clark seconded.

-Unanimous

**Discussion and Potential Action on the Medical Benefits Invoices:**

Joshua Cobb motioned to approve the Medical Benefits Invoices. Lauren Clark seconded.  
-Unanimous

**Discussion and Potential Action on the Growth Projections and Enrollment Windows:**

Eric Eckstrom motioned to approve the Growth Projections and Enrollment Windows. Lauren Clark seconded.  
-Unanimous

**Discussion and Potential Action on the 2020-2021 School Calendar:**

Lauren Clark motioned to approve the 2020-2021 School Calendar. Eric Eckstrom seconded.  
-Unanimous

**Discussion and Potential Action on the Teacher Employment Contract:**

Eric Eckstrom motioned to approve the Teacher Employment Contract. Joshua Cobb seconded.  
-Unanimous

**Discussion and Potential Action on the Teacher Salary Schedule:**

Joshua Cobb motioned to approve the Teacher Salary Schedule. Eric Eckstrom seconded.  
-Unanimous

**Discussion and Potential Action the Lottery Policy:**

Joshua Cobb motioned to approve the Lottery Policy. Eric Eckstrom seconded.  
-Unanimous

**Discussion and Potential Action on the Charter Impact Proposal:**

Eric Eckstrom motioned to approve the Charter Impact Proposal pending the addition of a 120-day cancellation clause. Joshua Cobb seconded.  
-Unanimous

**Discussion and Potential Action on the Auditor Engagement Letter:**

Eric Eckstrom motioned to approve the Auditor Engagement Letter. Joshua Cobb seconded.  
-Unanimous

**Discussion and Potential Action on the Auditor Proposal:**

Eric Eckstrom motioned to approve the Auditor Proposal. Joshua Cobb seconded.  
-Unanimous

**Discussion and Potential Action on the Appointment of Board Members:**

Lauren Clark motioned to approve the Appointment of Board Members, Eve Kavanaugh and Lisa Banks. Joshua Cobb seconded.  
-Unanimous

**Announcement of Next Regular Scheduled Board Meeting:**

The Next Regular Scheduled Board Meeting is April 22, 2020.

**Adjournment:**

Eric Eckstrom motioned to adjourn the meeting at 7:09 pm. Lauren Clark seconded.  
-Unanimous

Prepared by:  
Bryanna Brossman

Noted by:

Board Secretary

# **Mission Vista Academy**

Monthly Financial Presentation – March 2020

# MISSION VISTA ACADEMY - Highlights

- P2 ADA used to project year-end revenue.
- Annual revenue projections increased by \$790k.
- Annual expense projections increased by \$649k
- Year-end surplus projected at \$2M.
- SB740 requirements:
  - 40/80 Expense ratio- Compliant
  - Max (25:1) Pupil:Teacher ratio – Compliant

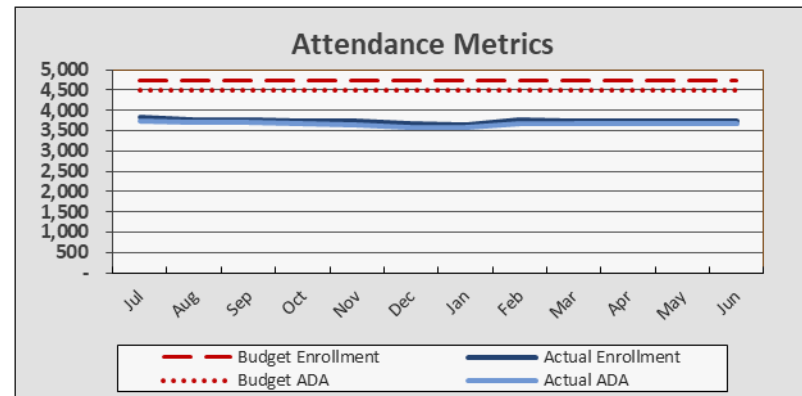
Cert.	Instr.
49.9%	84.3%
4,021,998	1,657,565

Pupil:Teacher Ratio
20.77 : 1

# MISSION VISTA ACADEMY - Enrollment

- Enrollment decreased by 4 students from prior month.

<b>Enrollment &amp; Per Pupil Data</b>			
	<b><u>Actual</u></b>	<b><u>Forecast</u></b>	<b><u>Budget</u></b>
Average Enrollment	3,740	3711	4731
ADA	3,665	3698	4494
Attendance Rate	98.0%	99.6%	95.0%
Unduplicated %	38.3%	38.3%	25.0%
Revenue per ADA		\$9,727	\$11,534
Expenses per ADA		\$9,172	\$11,278



# MISSION VISTA ACADEMY - Revenue

- Revenue projections increased by \$790k based on P2 data.
- YTD & Annual variance due to actual v. budgeted ADA.

## Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ 25,447,056	\$ 26,802,885	\$ (1,355,828)
-	349,632	(349,632)
402,915	1,590,154	(1,187,239)
77,393	-	77,393
<b>\$ 25,927,364</b>	<b>\$ 28,742,671</b>	<b>\$ (2,815,307)</b>

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 32,968,522	\$ 39,646,834	\$ (6,678,312)
384,548	467,423	(82,874)
2,536,148	3,042,743	(506,594)
77,393	-	77,393
<b>\$ 35,966,612</b>	<b>\$ 43,156,999</b>	<b>\$ (7,190,387)</b>

# MISSION VISTA ACADEMY - Expenses

- Projected expenses increased aligning to P2 ADA and per pupil spending.
- YTD & Annual expense remain favorable to budget.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 10,146,138	\$ 10,434,000	\$ 287,862	\$ 13,548,176	\$ 13,912,000	\$ 363,824
Classified Salaries	170,503	-	(170,503)	225,299	-	(225,299)
Benefits	2,764,743	3,314,604	549,860	3,779,088	4,405,686	626,598
Books and Supplies	2,362,078	4,217,942	1,855,864	4,234,755	6,137,096	1,902,341
Subagreement Services	7,097,720	8,379,587	1,281,867	7,601,706	12,370,096	4,768,389
Operations	22,365	244,377	222,012	67,374	330,252	262,878
Facilities	1,716	124,013	122,297	1,716	165,351	163,635
Professional Services	2,218,112	3,033,374	815,262	3,369,834	4,465,852	1,096,018
Depreciation	-	-	-	-	-	-
Interest	1,004,067	187,600	(816,467)	1,087,698	411,600	(676,098)
<b>Total Expenses</b>	<b>\$ 25,787,441</b>	<b>\$ 29,935,496</b>	<b>\$ 4,148,054</b>	<b>\$ 33,915,646</b>	<b>\$ 42,197,933</b>	<b>\$ 8,282,287</b>



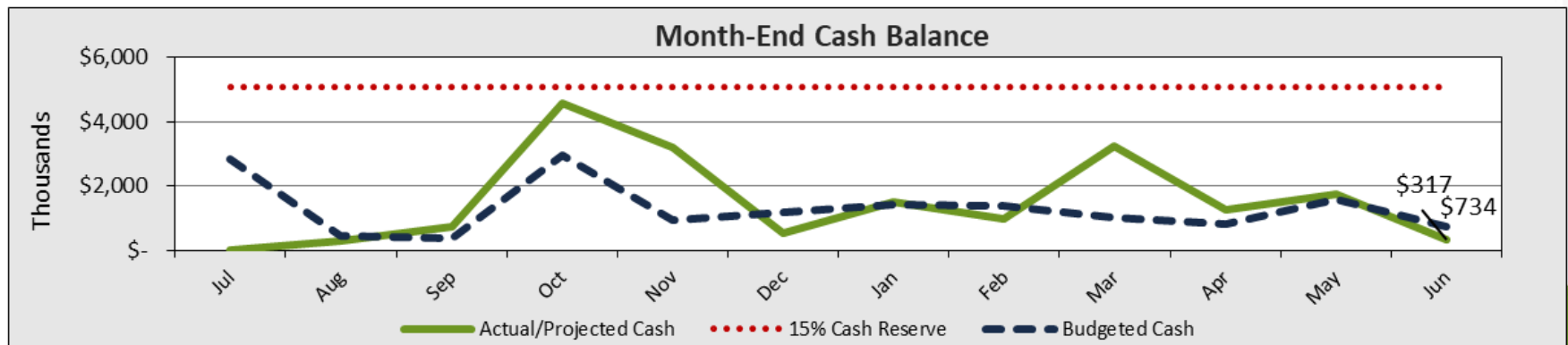
# MISSION VISTA ACADEMY - Fund Balance

- Year-end surplus forecasted at \$2M.
- Reserve for economic uncertainty exceeds target.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 139,923	\$ (1,192,825)	\$ 1,332,748	\$ 2,050,966	\$ 959,066	\$ 1,091,900
Beginning Fund Balance	-	-		-	-	
Ending Fund Balance	<u>\$ 139,923</u>	<u>\$ (1,192,825)</u>		<u>\$ 2,050,966</u>	<u>\$ 959,066</u>	
As a % of Annual Expenses	0.4%	-2.8%		6.0%	2.3%	

# MISSION VISTA ACADEMY - Cash Balance

- 3/31 cash balance: \$3.2M.
- Year-end cash balance projected at 317k.
- Positive cash projected through receivable sales.



# MISSION VISTA ACADEMY - Compliance Reporting

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Apr-01	<b>Audit Firm Selection</b> - In accordance with Education Code (EC) Section 41020, the governing board of each school shall provide for an audit of the books and accounts of the school. In the event the governing board of a school has not provided for an audit, by selecting an audit firm, by April 1, the County Office of Education, having jurisdiction over the school, shall provide for the audit.	Client with Charter Impact support	Yes	No
FINANCE	April 1st extended to June 1st	<b>File a Form 700 - Statement of Economic Interests (SEI):</b> The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.  <b>Due to the current COVID-19 pandemic, the Fair Political Practices Commission is allowing a 60-day extension until June 1, 2020 for those required to file a 2019 annual Statement of Economic Interests (Form 700).</b> <a href="http://www.fppc.ca.gov/media/press-releases/2020-news-releases/press-release-extend-form700.html">http://www.fppc.ca.gov/media/press-releases/2020-news-releases/press-release-extend-form700.html</a>	Client with Charter Impact support	Yes	Yes
FINANCE	Apr-22	<b>Federal Expenditure Report #2 (Special Education)</b> - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
DATA	Apr-24	<b>CALPADS - Fall 2 amendment deadline (EXTENDED)</b> - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Charter Impact submits with data provided by Client	No	No
DATA	Apr-30	<b>Period 2 (P2) Attendance Report</b> - P2 ADA is total ADA from the beginning of the school year through the last school month ending on or before April 15. <b>For the purpose of preventing losses of attendance based funding as a result of reductions in ADA due to COVID-19, SB 117 provides that the ADA used for both the second period and the annual period apportionment includes all full school months from July 1, 2019 to February 29, 2020.</b>	Charter Impact submits with data provided by Client	No	Yes

# MISSION VISTA ACADEMY - Appendix

- Due (To)/From All Inspire Charter School Locations
- Monthly Cash Flow / Forecast 19-20
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Due (To)/From All Inspire Charter School Locations
- Check Register
- AP Aging

# MISSION VISTA ACADEMY – Intercompany Balance

Mission Vista Academy Object Name	Balance as of 2/29/2020	Mar-20	Apr-20	May-20	Jun-20	Balance as of 6/30/2020
Due to/from Cabrillo Point Academy	\$ (669,215.40)					\$ (669,215.40)
Due to/from Feather River Charter School	\$ (130,210.13)			(130,210.13)		\$ -
Due to/from Blue Ridge Academy	\$ 29,605.94					\$ 29,605.94
Due to/from Yosemite Valley Charter School	\$ 1,128,107.53					\$ 1,128,107.53
Due to/from Clarksville Charter School	\$ (63,208.80)					\$ (63,208.80)
Due to/from Pacific Coast Academy	\$ (54,189.77)					\$ (54,189.77)
Due to/from Provenance	\$ 447,530.76					\$ 447,530.76
Due to/from Heartland Charter School	\$ (14,164.60)					\$ (14,164.60)
Due to/from Granite Mountain Charter School	\$ (2,223.55)					\$ (2,223.55)
	\$ 672,031.98	\$ (265,614.00)	\$ -	\$ -	\$ -	\$ 937,645.98

- Multi-year repayment plan currently being devised by CI.

Mission Vista Academy  
Monthly Cash Flow/Forecast FY19-20

Revised 04/10/2020

ADA = 3697.58



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid
8012	Education Protection Account
8096	In Lieu of Property Taxes

Federal Revenue

8181	Special Education - Entitlement
------	---------------------------------

Other State Revenue

8311	State Special Education
8599	Other State Revenue

Other Local Revenue

8660	Interest Revenue
------	------------------

Total Revenue

Expenses

Certificated Salaries

1100	Teachers' Salaries
1175	Teachers' Extra Duty/Stipends
1200	Pupil Support Salaries
1300	Administrators' Salaries
1900	Other Certificated Salaries

Classified Salaries

2100	Instructional Salaries
2900	Other Classified Salaries

Benefits

3101	STRS
3202	PERS
3301	OASDI
3311	Medicare
3401	Health and Welfare
3501	State Unemployment
3601	Workers' Compensation

Books and Supplies

4302	School Supplies
4305	Software
4310	Office Expense
4311	Business Meals
4400	Noncapitalized Equipment

Subagreement Services

5102	Special Education
5106	Other Educational Consultants
5107	Instructional Services

Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5516	Miscellaneous Expense
5900	Communications
5901	Postage and Shipping

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Annual Budget	Favorable / (Unfav.)
															ADA = 4494.00	
	-	-	-	-	-	-	-	13,535,685	8,146,594	-	50,366	2,732,320	1,328,107	25,793,072	31,192,009	(5,398,937)
	-	-	-	-	-	-	-	361,290	-	185,736	-	-	192,490	739,516	898,890	(159,374)
	-	-	-	1,134,496	378,165	756,331	378,165	378,165	378,165	378,165	378,165	378,165	1,897,951	6,435,934	7,555,935	(1,120,001)
	-	-	-	1,134,496	378,165	756,331	378,165	14,275,140	8,524,759	563,901	428,531	3,110,485	3,418,548	32,968,522	39,646,834	(6,678,312)
	-	-	-	-	-	-	-	-	-	228,931	76,910	76,910	1,798	384,548	467,423	(82,874)
	-	-	-	-	-	-	-	-	-	228,931	76,910	76,910	1,798	384,548	467,423	(82,874)
	-	-	-	-	-	-	-	-	381,121	349,791	349,791	349,791	318,461	1,748,955	2,125,875	(376,920)
	-	-	-	-	-	-	-	-	21,794	-	-	-	-	21,794	-	21,794
	-	-	-	-	-	-	-	-	402,915	349,791	349,791	349,791	1,083,860	2,536,148	3,042,743	(506,594)
	-	-	-	-	-	-	77,393	-	-	-	-	-	-	77,393	-	77,393
	-	-	-	-	-	-	77,393	-	-	-	-	-	-	77,393	-	77,393
	-	-	-	1,134,496	378,165	756,331	455,558	14,275,140	8,927,674	1,142,623	855,232	3,537,186	4,504,206	35,966,612	43,156,999	(7,190,387)
	668,056	732,754	783,457	784,972	831,463	1,191,486	862,184	856,521	848,216	854,174	854,174	854,174	-	10,121,633	11,820,000	1,698,367
	19,016	67,689	125,682	131,446	162,972	151,987	142,636	142,262	257,281	128,126	128,126	128,126	-	1,585,349	1,182,000	(403,349)
	10,611	21,940	31,213	38,141	44,171	176,238	9,696	56,143	56,143	63,746	63,746	63,746	-	635,535	245,000	(390,535)
	69,792	84,442	94,929	85,155	37,442	220,643	94,607	94,657	95,118	81,197	81,197	81,197	-	1,120,375	665,000	(455,375)
	-	-	-	-	-	44,669	6,769	6,769	6,769	6,769	6,769	6,769	-	85,283	-	(85,283)
	767,475	906,825	1,035,282	1,039,715	1,076,048	1,785,023	1,115,893	1,156,352	1,263,527	1,134,013	1,134,013	1,134,013	-	13,548,176	13,912,000	363,824
	4,264	8,735	12,191	14,413	17,644	45,396	22,185	17,241	16,265	18,265	18,265	18,265	-	213,132	-	(213,132)
	4,264	8,735	12,191	14,413	17,644	57,564	22,185	17,241	16,265	18,265	18,265	18,265	-	225,299	-	(225,299)
	129,417	146,879	178,415	174,414	183,400	298,510	187,177	193,792	201,010	194,775	194,775	194,775	-	2,277,339	2,323,304	45,965
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	258	529	737	871	1,070	3,693	1,351	1,045	985	1,102	1,102	1,102	-	13,845	-	(13,845)
	11,012	13,085	14,829	14,914	15,577	25,892	16,098	16,606	18,150	16,773	16,773	16,773	-	196,481	201,724	5,243
	86,968	85,558	25,043	100,025	69,931	103,592	88,766	83,849	108,060	104,542	104,542	104,542	-	1,065,418	1,582,500	517,082
	25,191	12,082	4,309	3,110	(1,597)	5,093	36,852	8,856	282	4,729	4,729	4,729	-	108,363	103,390	(4,973)
	13,000	13,000	(3,033)	7,656	7,656	7,656	7,813	7,656	7,656	16,195	16,195	16,195	-	117,642	194,768	77,126
	265,846	271,134	220,300	300,989	276,037	444,435	338,057	311,803	336,143	338,115	338,115	338,115	-	3,779,088	4,405,686	626,598
	171,691	291,880	387,892	227,739	233,057	183,661	233,252	198,704	230,610	427,334	427,334	427,334	-	3,440,487	4,209,633	769,146
	16,482	43,346	24,991	14,270	25,380	6,675	17,336	16,334	12,691	26,962	26,962	26,962	-	258,388	1,226,985	968,597
	425	11,829	92	3,131	1,934	923	1,931	1,413	1,404	6,163	6,163	6,163	-	41,568	94,383	52,816
	-	-	-	-	1,812	-	-	-	31	324	324	324	-	2,814	4,719	1,905
	-	247	364	-	120	36	56	332	10	163,445	163,445	163,445	-	491,498	601,376	109,878
	188,598	347,302	413,338	245,139	262,303	191,295	252,575	216,783	244,745	624,226	624,226	624,226	-	4,234,755	6,137,096	1,902,341
	2,940	22,278	21,865	79,861	111,894	96,696	251,001	66,788	212,218	61,626	61,626	61,626	-	1,050,422	1,393,280	342,858
	46,257	113,066	215,262	742,650	275,566	456,538	595,832	499,171	426,026	(203,488)	(203,488)	(203,488)	-	2,759,905	6,013,761	3,253,857
	-	-	1,009,490	336,497	336,497	336,497	281,282	281,282	280,265	309,857	309,857	309,857	-	3,791,380	4,963,055	1,171,675
	49,197	135,344	1,246,617	1,159,008	723,957	889,731	1,128,116	847,241	918,509	167,995	167,995	167,995	-	7,601,706	12,370,096	4,768,389
	512	97	27	547	-	264	4	-	528	1,541	1,541	1,541	-	6,602	75,687	69,085
	-	128	-	-	-	-	-	-	-	1,233	1,233	1,233	-	3,826	28,405	24,579
	8,500	8,500	(13,111)	1,296	1,296	1,296	3,770	2,533	2,534	8,434	8,434	8,434	-	41,916	123,013	81,097
	-	-	-	-	-	-	-	-	3,076	-	-	-	-	3,076	-	(3,076)
	-	281	-	-	-	-	-	-	-	1,947	1,947	1,947	-	6,123	28,405	22,281
	-	-	33	18	79	13	20	49	73	1,849	1,849	1,849	-	5,832	66,248	60,416
	9,012	9,006	(13,052)	1,862	1,375	1,573	3,795	2,582	6,211	15,003	15,003	15,003	-	67,374	330,252	262,878

Mission Vista Academy  
Monthly Cash Flow/Forecast FY19-20

Revised 04/10/2020

ADA = 3697.58



Facilities, Repairs and Other Leases

5604 Other Leases

Professional/Consulting Services

5801 IT  
5803 Legal  
5804 Professional Development  
5805 General Consulting  
5806 Special Activities/Field Trips  
5807 Bank Charges  
5808 Printing  
5809 Other taxes and fees  
5811 Management Fee  
5812 District Service & Oversight Fee  
5814 SPED Encroachment

Interest

7438 Interest Expense

Total Expenses

Monthly Surplus (Deficit)

Cash Flow Adjustments

Monthly Surplus (Deficit)  
Cash flows from operating activities  
Public Funding Receivables  
Grants and Contributions Rec.  
Due To/From Related Parties  
Prepaid Expenses  
Other Assets  
Accounts Payable  
Accrued Expenses  
Cash flows from financing activities  
Proceeds from Factoring  
Payments on Factoring

Total Change in Cash

Cash, Beginning of Month

Cash, End of Month

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Annual Budget	Favorable / (Unfav.)
	-	-	-	200	-	-	402	314	800	-	-	-	-	1,716	-	(1,716)
	-	-	-	200	-	-	402	314	800	-	-	-	-	1,716	165,351	163,635
	-	-	-	663	-	-	-	-	-	-	-	-	-	663	-	(663)
	17,701	972	360	2,560	739	1,078	2,277	2,704	1,298	3,081	3,081	3,081	-	38,932	94,608	55,676
	-	-	-	(285)	-	-	-	-	-	1,849	1,849	1,849	-	5,261	95,552	90,291
	750	500	-	500	2,300	750	-	1,000	750	1,849	1,849	1,849	-	12,096	67,417	55,320
	50,953	87,803	98,727	22,480	26,128	12,544	12,427	5,402	2,418	221,371	221,371	221,371	-	982,996	1,202,752	219,756
	-	-	479	331	2	-	635	237	89	311	311	311	-	2,705	3,775	1,070
	-	-	-	94	4	20	5	102	237	466	466	466	-	1,859	5,663	3,804
	160	-	-	-	9,220	88	-	-	-	740	740	740	-	11,687	22,472	10,785
	-	-	307,236	102,412	102,412	102,412	85,608	85,608	85,298	94,304	94,304	94,304	-	1,153,898	1,510,495	356,597
	-	-	-	-	966,230	-	-	-	-	-	-	-	22,826	989,056	1,189,405	200,349
	-	-	-	-	-	-	-	-	13,694	46,298	34,136	34,136	42,416	170,680	207,464	36,784
	69,564	89,275	406,802	128,754	1,107,034	116,892	100,952	95,053	103,784	370,268	358,106	358,106	65,242	3,369,834	4,465,852	1,096,018
	-	-	-	586,949	211,334	-	100,657	-	105,127	-	83,631	-	-	1,087,698	411,600	(676,098)
	-	-	-	586,949	211,334	-	100,657	-	105,127	-	83,631	-	-	1,087,698	411,600	(676,098)
	1,353,955	1,767,622	3,321,478	3,477,030	3,675,732	3,486,513	3,062,631	2,647,368	2,995,112	2,667,885	2,739,354	2,655,723	65,242	33,915,646	42,197,933	8,282,287
	(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	5,932,562	(1,525,262)	(1,884,122)	881,463	4,438,964	2,050,966	959,066	1,091,900
														6%		
	(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	5,932,562	(1,525,262)	(1,884,122)	881,463	4,438,964	2,050,966		
	-	(3,076)	-	-	-	-	(9,761)	-	-	-	-	-	(4,504,206)	(4,517,043)		
	-	-	-	-	-	-	-	-	3,076	-	-	-	-	3,076		
	757,951	1,493,042	3,965,852	(6,013,111)	(2,925,606)	595,382	1,035,487	418,971	249,557	-	-	-	-	(422,475)		
	-	-	(17,904)	(61,453)	54,028	-	(17,613)	(4,799)	(138,883)	-	-	-	-	(186,623)		
	-	-	-	-	-	-	(1,200)	-	-	-	-	-	-	(1,200)		
	-	116,127	32,557	70,031	592,143	(429,294)	157,417	(67,241)	34,745	(471,739)	-	-	65,242	99,987		
	601,005	442,622	(217,091)	(456,644)	1,401	(87,217)	150,211	130,162	180,552	-	-	-	-	745,001		
	-	-	-	12,645,900	4,190,000	-	2,265,600	-	2,322,400		2,389,449		-	23,813,349		
	-	-	-	-	-	-	-	(12,645,900)	(6,299,300)	-	-	(2,322,400)	-	(21,267,600)		
	5,000	281,094	441,936	3,842,189	(1,385,601)	(2,651,313)	973,069	(541,035)	2,284,709	(1,997,001)	505,327	(1,440,937)				
	-	5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	3,250,049	1,253,049	1,758,376				
	5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	3,250,049	1,253,049	1,758,376	317,439				

Cert.	Instr.
49.9%	84.3%
4,021,998	1,657,565

Pupil:Teacher Ratio
20.77 : 1



## Mission Vista Academy

### Budget vs Actual

For the period ended March 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 8,146,594	\$ 2,758,120	\$ 5,388,474	\$ 21,682,279	\$ 20,159,529	\$ 1,522,750	\$ 31,192,009
Education Protection Account	-	224,723	(224,723)	361,290	674,168	(312,878)	898,890
In Lieu of Property Taxes	378,165	528,915	(150,750)	3,403,487	5,969,188	(2,565,701)	7,555,935
Total State Aid - Revenue Limit	8,524,759	3,511,758	5,013,001	25,447,056	26,802,885	(1,355,828)	39,646,834
Federal Revenue							
Special Education - Entitlement	-	39,264	(39,264)	-	349,632	(349,632)	467,423
Total Federal Revenue	-	39,264	(39,264)	-	349,632	(349,632)	467,423
Other State Revenue							
State Special Education	381,121	178,573	202,548	381,121	1,590,154	(1,209,033)	2,125,875
State Lottery	-	-	-	-	-	-	916,868
Other State Revenue	21,794	-	21,794	21,794	-	21,794	-
Total Other State Revenue	402,915	178,573	224,342	402,915	1,590,154	(1,187,239)	3,042,743
Other Local Revenue							
Interest Revenue	-	-	-	77,393	-	77,393	-
Total Other Local Revenue	-	-	-	77,393	-	77,393	-
<b>Total Revenues</b>	<b>\$ 8,927,674</b>	<b>\$ 3,729,595</b>	<b>\$ 5,198,079</b>	<b>\$ 25,927,364</b>	<b>\$ 28,742,671</b>	<b>\$ (2,815,307)</b>	<b>\$ 43,156,999</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 848,216	\$ 985,000	\$ 136,784	\$ 7,559,110	\$ 8,865,000	\$ 1,305,890	\$ 11,820,000
Teachers' Extra Duty/Stipends	257,281	98,500	(158,781)	1,200,971	886,500	(314,471)	1,182,000
Pupil Support Salaries	56,143	20,417	(35,726)	444,297	183,750	(260,546)	245,000
Administrators' Salaries	95,118	55,417	(39,701)	876,785	498,750	(378,035)	665,000
Other Certificated Salaries	6,769	-	(6,769)	64,976	-	(64,976)	-
Total Certificated Salaries	1,263,527	1,159,333	(104,193)	10,146,138	10,434,000	287,862	13,912,000
Classified Salaries							
Instructional Salaries	16,265	-	(16,265)	158,335	-	(158,335)	-
Other Classified Salaries	-	-	-	12,168	-	(12,168)	-
Total Classified Salaries	16,265	-	(16,265)	170,503	-	(170,503)	-
Benefits							
State Teachers' Retirement System, certificated pos	201,010	193,609	(7,401)	1,693,015	1,742,478	49,463	2,323,304
OASDI/Medicare/Alternative, certificated positions	985	-	(985)	10,540	-	(10,540)	-
Medicare/Alternative, certificated positions	18,150	16,810	(1,339)	146,161	151,293	5,132	201,724
Health and Welfare Benefits, certificated positions	108,060	131,875	23,815	751,793	1,186,875	435,082	1,582,500
State Unemployment Insurance, certificated positions	282	10,339	10,057	94,177	87,882	(6,296)	103,390
Workers' Compensation Insurance, certificated positions	7,656	16,231	8,575	69,057	146,076	77,019	194,768
Total Benefits	336,143	368,864	32,721	2,764,743	3,314,604	549,860	4,405,686
Books & Supplies							
School Supplies	230,610	420,963	190,354	2,158,486	2,820,454	661,968	4,209,633
Software	12,691	102,249	89,558	177,504	920,239	742,735	1,226,985
Office Expense	1,404	7,865	6,462	23,080	70,788	47,708	94,383
Business Meals	31	393	362	1,843	3,539	1,696	4,719
Noncapitalized Equipment	10	60,138	60,128	1,164	402,922	401,758	601,376
Total Books & Supplies	244,745	591,608	346,863	2,362,078	4,217,942	1,855,864	6,137,096



## Mission Vista Academy

### Budget vs Actual

For the period ended March 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	212,218	116,107	(96,112)	865,543	1,044,960	179,417	1,393,280
Other Educational Consultants	426,026	601,376	175,350	3,370,368	4,029,220	658,852	6,013,761
Instructional Services	280,265	428,903	148,638	2,861,809	3,305,407	443,599	4,963,055
Total Subagreement Services	918,509	1,146,386	227,877	7,097,720	8,379,587	1,281,867	12,370,096
Operations & Housekeeping							
Auto and Travel	528	18,922	18,394	1,980	56,765	54,785	75,687
Dues & Memberships	-	2,367	2,367	128	21,304	21,176	28,405
Insurance	2,534	10,251	7,717	16,615	92,260	75,645	123,013
Utilities	-	551	551	-	4,955	4,955	6,607
Janitorial Services	-	157	157	-	1,416	1,416	1,888
Miscellaneous Expense	3,076	-	(3,076)	3,076	-	(3,076)	-
Communications	-	2,367	2,367	281	21,304	21,022	28,405
Postage and Shipping	73	6,625	6,551	285	46,374	46,088	66,248
Total Operations & Housekeeping	6,211	41,240	35,028	22,365	244,377	222,012	330,252
Facilities, Repairs & Other Leases							
Rent	-	11,828	11,828	-	106,451	106,451	141,935
Additional Rent	-	375	375	-	3,371	3,371	4,494
Other Leases	800	-	(800)	1,716	-	(1,716)	-
Repairs and Maintenance	-	1,577	1,577	-	14,191	14,191	18,922
Total Facilities, Repairs & Other Leases	800	13,779	12,979	1,716	124,013	122,297	165,351
Professional/Consulting Services							
IT	-	-	-	663	-	(663)	-
Audit & Taxes	-	-	-	-	28,405	28,405	28,405
Legal	1,298	7,884	6,586	29,689	70,956	41,268	94,608
Professional Development	-	9,555	9,555	(285)	66,886	67,171	95,552
General Consulting	750	6,742	5,992	6,550	47,192	40,642	67,417
Special Activities/Field Trips	2,418	120,275	117,857	318,883	805,844	486,961	1,202,752
Bank Charges	89	378	288	1,773	2,643	870	3,775
Printing	237	566	330	461	3,964	3,503	5,663
Other Taxes and Fees	-	2,247	2,247	9,468	15,731	6,262	22,472
Management Fee	85,298	130,536	45,238	870,986	1,005,993	135,008	1,510,495
District Oversight Fee	-	105,353	105,353	966,230	804,087	(162,143)	1,189,405
SPED Encroachment	13,694	17,427	3,733	13,694	155,183	141,489	207,464
Public Relations/Recruitment	-	3,784	3,784	-	26,490	26,490	37,843
Total Professional/Consulting Services	103,784	404,747	300,963	2,218,112	3,033,374	815,262	4,465,852
Interest							
Interest Expense	105,127	61,600	(43,527)	1,004,067	187,600	(816,467)	411,600
Total Interest	105,127	61,600	(43,527)	1,004,067	187,600	(816,467)	411,600
<b>Total Expenses</b>	<b>\$ 2,995,112</b>	<b>\$ 3,787,557</b>	<b>\$ 792,445</b>	<b>\$ 25,787,441</b>	<b>\$ 29,935,496</b>	<b>\$ 4,148,055</b>	<b>\$ 42,197,933</b>
<b>Change in Net Assets</b>	<b>5,932,562</b>	<b>(57,962)</b>	<b>5,990,525</b>	<b>139,923</b>	<b>(1,192,825)</b>	<b>1,332,748</b>	<b>959,066</b>
Net Assets, Beginning of Period	(5,792,639)			-			
<b>Net Assets, End of Period</b>	<b>\$ 139,923</b>			<b>\$ 139,923</b>			

## Mission Vista Academy

### Statement of Financial Position

For the period ended March 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 3,250,049	\$ -	\$ 3,250,049	0%
Grants & Contributions Receivable	9,761	-	9,761	0%
Factored Receivable	(2,478,700)	-	(2,478,700)	0%
Due To/From Related Parties	422,475	-	422,475	0%
Prepaid Expenses	186,623	-	186,623	0%
<b>Total Current Assets</b>	<b>1,390,208</b>	<b>-</b>	<b>1,390,208</b>	<b>0%</b>
<b>Long-Term Assets</b>				
Deposits	1,200	-	1,200	0%
<b>Total Long Term Assets</b>	<b>1,200</b>	<b>-</b>	<b>1,200</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 1,391,408</b>	<b>\$ -</b>	<b>\$ 1,391,408</b>	<b>0%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 506,484	\$ -	\$ 506,484	0%
Accrued Liabilities	745,001	-	745,001	0%
<b>Total Current Liabilities</b>	<b>1,251,485</b>	<b>-</b>	<b>1,251,485</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>1,251,485</b>	<b>-</b>	<b>1,251,485</b>	<b>0%</b>
<b>Total Net Assets</b>	<b>139,923</b>	<b>-</b>	<b>139,923</b>	<b>0%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 1,391,408</b>	<b>\$ -</b>	<b>\$ 1,391,408</b>	<b>0%</b>

## Mission Vista Academy

### Statement of Cash Flows

For the period ended March 31, 2020

	Month Ended 03/31/20	YTD Ended 03/31/20
<b>Cash Flows from Operating Activities</b>		
Changes in Net Assets	\$ 5,932,562	\$ 139,923
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	(3,973,824)	2,468,939
Due from Related Parties	249,557	(422,475)
Prepaid Expenses	(138,883)	(186,623)
Other Assets	-	(1,200)
Accounts Payable	34,745	506,484
Accrued Expenses	180,552	745,001
<b>Total Cash Flows from Operating Activities</b>	<b>2,284,709</b>	<b>3,250,049</b>
Change in Cash & Cash Equivalents	2,284,709	3,250,049
Cash & Cash Equivalents, Beginning of Period	965,340	-
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 3,250,049</b>	<b>\$ 3,250,049</b>

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13654	Association of California School Administrators	3/2/2020	\$ 60.82
13655	Franchise Tax Board	3/2/2020	527.07
13656	Double D Rentals	3/2/2020	488.00
13657	Patney LLC	3/2/2020	714.00
13658	CalSTRS	3/4/2020	309,828.86
13659	A New Song	3/5/2020	232.00
13660	A Tree of Knowledge Educational Services, Inc	3/5/2020	3,375.00
13661	All About Learning Press, Inc.	3/5/2020	562.38
13662	American Acrobats Performing Arts	3/5/2020	55.00
13663	Anaheim Hills Speech and Language Center, Inc	3/5/2020	260.00
13664	And All That Jazz! PAC	3/5/2020	1,755.00
13665	ArcheryChamps	3/5/2020	8,644.00
13666	ATC Martial Arts	3/5/2020	1,492.00
13667	Beautiful Feet Books, Inc.	3/5/2020	305.48
13668	BioBox Labs LLC	3/5/2020	324.14
13669	Brain Builders STEM Education	3/5/2020	685.91
13670	Brian Jacobs	3/5/2020	270.00
13671	Brian Schumaker-Personal Training	3/5/2020	180.00
13672	Brittany Greer	3/5/2020	100.00
13673	Caitlyn Park	3/5/2020	240.00
13674	Caustics Digital Academy	3/5/2020	167.50
13675	Christian Arts and Theatre	3/5/2020	425.00
13676	Christine Charley	3/5/2020	4,000.00
13677	Christopher Herlong	3/5/2020	140.00
13678	Cindy Irvine	3/5/2020	85.00
13679	City of Menifee	3/5/2020	132.00
13680	CJF Yucaipa	3/5/2020	255.00
13681	Cornerstone Therapies	3/5/2020	800.00
13682	Corona Youth Tennis League	3/5/2020	176.00
13683	Dance Spectrum	3/5/2020	508.39
13684	Dance with Miss Lindsay	3/5/2020	57.00
13685	Dejitaru Karate Dojo	3/5/2020	500.00
13686	Denise Lewis	3/5/2020	6,240.00
13687	Desert Recreation District	3/5/2020	428.00
13688	Desert Rocks Climbing Gym	3/5/2020	707.00
13689	Dr. Batista Music Studio	3/5/2020	175.00
13690	East Hills Community Church	3/5/2020	550.00
13691	Elite Academics	3/5/2020	3,000.00
13692	EMH Sports USA, Inc.	3/5/2020	5,227.50
13693	Final Strike Martial Arts	3/5/2020	1,393.00
13694	Futurelink Inc	3/5/2020	150.00
13695	Griffinwood Tutor Center	3/5/2020	700.00
13696	Guitar Center, Inc.	3/5/2020	579.00
13697	H Gray Sports	3/5/2020	129.00
13698	Healthy Fit Kids	3/5/2020	220.00
13699	Heidi Steiner - Tutor	3/5/2020	400.00
13700	Helen Young	3/5/2020	280.00
13701	Herencia Mariachi Academy	3/5/2020	250.00
13702	Holly Dodson	3/5/2020	10,130.00
13703	Home School Concierge	3/5/2020	25.30
13704	Jackie M. Carter Jr.	3/5/2020	360.00
13705	JackKris Publishing, LLC	3/5/2020	73.72
13706	Julia Gilbert	3/5/2020	447.00
13707	Jump and Schout Therapy, Inc	3/5/2020	550.00
13708	Katie Zweber	3/5/2020	160.00

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13709	Kimberly Veloz	3/5/2020	12.00
13710	KiwiCo, Inc	3/5/2020	Void
13711	KiwiCo, Inc	3/5/2020	4,660.55
13712	Lakeshore	3/5/2020	Void
13713	Lakeshore	3/5/2020	3,940.18
13714	Language to Learning, Inc	3/5/2020	560.00
13715	Learning Without Tears	3/5/2020	72.24
13716	Lighthouse Therapy LLC	3/5/2020	9,232.33
13717	Lisa Schron	3/5/2020	210.00
13718	Logic of English	3/5/2020	174.91
13719	Lucid Speech and Language	3/5/2020	4,650.00
13720	Major League Training LLC	3/5/2020	600.00
13721	Mariann Smith	3/5/2020	630.00
13722	Math-U-See Inc.	3/5/2020	443.00
13723	Mathnasium of Corona	3/5/2020	299.00
13724	MEL Science Ltd	3/5/2020	298.40
13725	Miss Sue's Dance Company	3/5/2020	1,192.05
13726	Moving Beyond the Page	3/5/2020	367.34
13727	NCS Pearson, Inc	3/5/2020	665.00
13728	Noonan Family Swim School, Inc.	3/5/2020	Void
13729	Norris Performing Arts Center	3/5/2020	3,225.00
13730	Nuestra Escuelita Spanish Academy	3/5/2020	488.00
13731	Oceanside Kumon School Power Inc	3/5/2020	575.00
13732	Outschool, Inc.	3/5/2020	2,032.00
13733	Paz Christine Cecilio	3/5/2020	492.00
13734	Play-Well TEKnologies	3/5/2020	3,000.00
13735	Preciosa Strings & Chamber Orchestra	3/5/2020	1,362.50
13736	Press Hill Press dba Well Trained Mind Press	3/5/2020	25.00
13737	Procopio, Cory, Hargreaves & Savitch LLP	3/5/2020	191.88
13738	Project: Learn	3/5/2020	600.00
13739	Raegan Wolff	3/5/2020	225.00
13740	Rainbow Resource Center	3/5/2020	1,429.43
13741	Reading with TLC	3/5/2020	272.80
13742	Redlands Art Association	3/5/2020	85.00
13743	Rickie Simms	3/5/2020	565.00
13744	Riverside Art Museum	3/5/2020	7,500.00
13745	Rosemary Sorola	3/5/2020	1,840.00
13746	Scholastic Inc.	3/5/2020	24.18
13747	SenseAbilities	3/5/2020	5,147.50
13748	Singapore Math Live	3/5/2020	170.00
13749	Studies Weekly	3/5/2020	65.14
13750	Swim Safe Aquatics	3/5/2020	1,850.00
13751	Teacher Synergy, LLC	3/5/2020	579.89
13752	Teaching Textbooks	3/5/2020	108.93
13753	Temecula Music Academy	3/5/2020	420.00
13754	Temecula Valley Therapy Services	3/5/2020	1,050.00
13755	The Critical Thinking Co.	3/5/2020	76.72
13756	The Gymnastics Academy	3/5/2020	60.00
13757	The Music School	3/5/2020	184.00
13758	Tiffany Freuler	3/5/2020	2,440.00
13759	TSVS	3/5/2020	105.00
13760	Valley-Wide Elite Gymnastics	3/5/2020	295.00
13761	West Coast Krav Maga - Wildomar	3/5/2020	537.00
13762	West Coast Krav Maga Temecula	3/5/2020	1,277.76
13763	WM Music Lessons	3/5/2020	4,402.00
13764	WriteShop	3/5/2020	120.50

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13765	Dance with Miss Lindsay	3/5/2020	2,304.00
13766	Dance with Miss Lindsay	3/6/2020	2,440.00
13767	Homeschool Concierge	3/6/2020	424.42
13768	Brigid Parker	3/9/2020	1,680.00
13769	West Coast Krav Maga Temecula	3/9/2020	477.00
13770	42 Development LLC	3/12/2020	314.06
13771	A Brighter Child, Inc	3/12/2020	172.77
13772	Academics in a Box Inc	3/12/2020	173.70
13773	ACE Taekwondo Academy	3/12/2020	556.00
13774	Achieve Inc.	3/12/2020	205.00
13775	Activities for Learning Inc.	3/12/2020	660.02
13776	All About Learning Press, Inc.	3/12/2020	2,631.34
13777	Amelia Calderon	3/12/2020	1,440.00
13778	Ana Olivares	3/12/2020	120.00
13779	And All That Jazz! PAC	3/12/2020	840.00
13780	Angela Froistad	3/12/2020	23.78
13781	Angela Gomez	3/12/2020	200.00
13782	ARTime Studio	3/12/2020	30.00
13783	Artistic Dance Academy	3/12/2020	2,030.00
13784	Barbara Ernst Ankele	3/12/2020	550.00
13785	Beaumont Unified School District	3/12/2020	80,519.15
13786	Beautiful Feet Books, Inc.	3/12/2020	508.03
13787	Becker Academy Of Guitar	3/12/2020	86.85
13788	Bethany Plumb	3/12/2020	750.00
13789	Big Little Ones, LLC	3/12/2020	171.75
13790	Bigfoot Graphics	3/12/2020	905.00
13791	Bitsbox	3/12/2020	401.40
13792	BookShark	3/12/2020	2,505.58
13793	Brave Writer LLC	3/12/2020	1,447.08
13794	Breakthrough Sports	3/12/2020	562.82
13795	Brian Jacobs	3/12/2020	270.00
13796	Brittany Greer	3/12/2020	400.00
13797	Brooklyn Dance Academy	3/12/2020	635.00
13798	California Oaks Vision Center of Optometry	3/12/2020	1,439.00
13799	Cassidy Calabria	3/12/2020	236.00
13800	Caustics Digital Academy	3/12/2020	260.00
13801	Celebration Education	3/12/2020	630.24
13802	Champion Victory Taekwondo LLC	3/12/2020	369.00
13803	Christian Arts and Theatre	3/12/2020	800.00
13804	Christina Ranes	3/12/2020	4,375.00
13805	City of Menifee	3/12/2020	372.00
13806	CJF Yucaipa	3/12/2020	905.00
13807	Club Z In-Home Tutoring	3/12/2020	180.00
13808	Coast Live Oak School	3/12/2020	2,640.00
13809	Cogua Swim School	3/12/2020	288.00
13810	Comprehensive Therapy Associates, Inc.	3/12/2020	50.00
13811	Corona Dance Academy	3/12/2020	1,981.00
13812	Corona Music Center	3/12/2020	417.00
13813	Crafty School Crates	3/12/2020	356.65
13814	Crafty School Crates	3/12/2020	234.20
13815	Cruz Language Academy	3/12/2020	500.00
13816	Crystal Lam	3/12/2020	150.00
13817	Dance Spectrum	3/12/2020	681.50
13818	Define Dance Space	3/12/2020	1,395.00
13819	Dejitaru Karate Dojo	3/12/2020	150.00
13820	Desert Rocks Climbing Gym	3/12/2020	98.00



**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13821	Diana Marauri	3/12/2020	3,693.50
13822	Diana's Dance Company	3/12/2020	200.00
13823	Dorothy Morden	3/12/2020	250.00
13824	Dunamix Dance Project	3/12/2020	4,634.50
13825	E-Therapy, LLC	3/12/2020	2,322.75
13826	East Hills Community Church	3/12/2020	250.00
13827	Easy Speech Pathology, Inc	3/12/2020	700.00
13828	Ed West	3/12/2020	1,650.00
13829	Eden Learning Academy, Inc	3/12/2020	1,299.00
13830	Educational Development Corporation	3/12/2020	675.72
13831	Ellie Kerley	3/12/2020	240.00
13832	EMH Sports USA, Inc.	3/12/2020	4,253.50
13833	Engineering for Kids	3/12/2020	1,800.00
13834	Erina Kindreich, Hope for Reading	3/12/2020	630.00
13835	Ethelyn Bradshaw	3/12/2020	Void
13836	Evan-Moor	3/12/2020	99.99
13837	Family YMCA of the Desert	3/12/2020	154.00
13838	Gabriella Berry	3/12/2020	300.00
13839	Generation Genius, Inc	3/12/2020	120.00
13840	Growing Minds, LLC	3/12/2020	190.00
13841	Guitar Center, Inc.	3/12/2020	1,073.00
13842	Gwendolynn Clement	3/12/2020	520.00
13843	Gymnastics Pacifica	3/12/2020	475.00
13844	Hangar 18 Climbing Gyms	3/12/2020	1,309.00
13845	Healthy Fit Kids	3/12/2020	440.00
13846	Henry Doktorski	3/12/2020	2,520.00
13847	History Unboxed LLC	3/12/2020	2,050.49
13848	Home Science Tools	3/12/2020	276.66
13849	Homeschool Spanish Academy	3/12/2020	686.00
13850	Honest History Co	3/12/2020	118.29
13851	Hooked on Phonics	3/12/2020	43.49
13852	Houghton Mifflin Harcourt Publishing Co.	3/12/2020	402.17
13853	i9 Sports	3/12/2020	883.00
13854	Ice-plex Escondido	3/12/2020	425.00
13855	Institute for Excellence in Writing	3/12/2020	3,190.14
13856	Intensity Athletics	3/12/2020	175.00
13857	Jackie M. Carter Jr.	3/12/2020	360.00
13858	Jamie Azpeitia-Sachs	3/12/2020	55.00
13859	Jamie Munoz	3/12/2020	480.00
13860	Jan Martin	3/12/2020	200.00
13861	Janet E Kohtz, O.D. F.C.O.V.D.	3/12/2020	1,125.00
13862	JDI Dance Company	3/12/2020	2,750.00
13863	Jenny Crivello	3/12/2020	1,250.00
13864	Jessica Pelle	3/12/2020	115.00
13865	Joshua Monzon	3/12/2020	930.00
13866	Judylyn Weesner	3/12/2020	245.00
13867	Julie Gatlin	3/12/2020	550.00
13868	K2 Studios	3/12/2020	800.00
13869	Karina's Piano Studio	3/12/2020	380.00
13870	Katy Poleynard	3/12/2020	330.00
13871	KickFit Foundation	3/12/2020	780.00
13872	Kiddo MusicArt Academy	3/12/2020	116.00
13873	KiwiCo, Inc	3/12/2020	Void
13874	KiwiCo, Inc	3/12/2020	4,057.25
13875	Konstantin Hockey School, LLC	3/12/2020	700.00
13876	Lacedfacts Training	3/12/2020	750.00

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13877	Lakeshore	3/12/2020	1,243.12
13878	Laura Edwards	3/12/2020	720.00
13879	Laura Evans	3/12/2020	240.00
13880	Laura Meer	3/12/2020	160.00
13881	Leading Note Studios	3/12/2020	836.00
13882	Learning With Apples	3/12/2020	676.00
13883	Learning Without Tears	3/12/2020	178.38
13884	Linette N. Rodriguez	3/12/2020	840.00
13885	Lisa Schron	3/12/2020	1,575.00
13886	Little Passports	3/12/2020	1,362.71
13887	Logic of English	3/12/2020	96.14
13888	Mad Dog Math	3/12/2020	1,079.99
13889	Major League Training LLC	3/12/2020	175.00
13890	Major League Training LLC	3/12/2020	400.00
13891	Marine Cooper School of Acting, Inc	3/12/2020	380.00
13892	Math-U-See Inc.	3/12/2020	2,198.00
13893	Mathnasium of Eastvale	3/12/2020	867.00
13894	Mathnasium of South Escondido	3/12/2020	255.00
13895	McColgan & Associates Inc	3/12/2020	3,837.60
13896	Megan Spencer	3/12/2020	160.00
13897	MEL Science Ltd	3/12/2020	398.00
13898	Miss Candice's Dance Center	3/12/2020	220.00
13899	Miss Kylee's Piano Studio	3/12/2020	1,487.50
13900	Mohr Music School	3/12/2020	100.00
13901	Morey's Music Store, Inc.	3/12/2020	228.87
13902	Moving Beyond the Page	3/12/2020	2,718.32
13903	MoxieBox Art, Inc	3/12/2020	454.19
13904	My Learning Studio	3/12/2020	351.00
13905	Mystery Science Inc.	3/12/2020	69.00
13906	Nessy Learning LLC	3/12/2020	280.00
13907	Office Depot, Inc.	3/12/2020	72.37
13908	On Pointe Dance Studio	3/12/2020	855.00
13909	Outschool, Inc.	3/12/2020	Void
13910	Outschool, Inc.	3/12/2020	2,069.00
13911	Outside the Box Creation	3/12/2020	172.80
13912	Over the Rainbow Farm	3/12/2020	360.00
13913	Owlcrate Enterprises Inc	3/12/2020	215.88
13914	Patney LLC	3/12/2020	164.00
13915	Pearson Education Inc.	3/12/2020	79.80
13916	Play-Well TEKnologies	3/12/2020	370.00
13917	PowerKids Center	3/12/2020	5,498.40
13918	PresenceLearning, Inc.	3/12/2020	8,995.72
13919	PresenceLearning, Inc.	3/12/2020	13,335.00
13920	Press Hill Press dba Well Trained Mind Press	3/12/2020	238.60
13921	RAA	3/12/2020	499.50
13922	Rachel N Ingram	3/12/2020	180.00
13923	Rainbow Resource Center	3/12/2020	Void
13924	Rainbow Resource Center	3/12/2020	Void
13925	Rainbow Resource Center	3/12/2020	Void
13926	Rainbow Resource Center	3/12/2020	Void
13927	Rainbow Resource Center	3/12/2020	10,094.91
13928	Redline Athletics	3/12/2020	3,060.00
13929	Reshma Solbach	3/12/2020	5,043.40
13930	Robert Chapman	3/12/2020	240.00
13931	Rockstars of Tomorrow Riverside	3/12/2020	1,490.00
13932	School of Rock Temecula	3/12/2020	1,247.00



**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13933	ShillerLearning	3/12/2020	375.35
13934	Singapore Math, Inc.	3/12/2020	295.30
13935	SoCal Judo	3/12/2020	210.00
13936	SoCal STEM LLC	3/12/2020	3,355.00
13937	Starlight Dance Center	3/12/2020	1,400.00
13938	Storybook Binds	3/12/2020	159.74
13939	Studies Weekly	3/12/2020	324.50
13940	Swim Safe Aquatics	3/12/2020	4,049.00
13941	Teacher Synergy, LLC	3/12/2020	Void
13942	Teacher Synergy, LLC	3/12/2020	992.26
13943	Teaching Textbooks	3/12/2020	1,454.36
13944	Temecula Chess Club	3/12/2020	100.00
13945	Temecula Homeschool Enrichment Camp	3/12/2020	852.00
13946	Temecula Tritons Swim Club	3/12/2020	750.00
13947	Terry Tsang Optometry	3/12/2020	250.00
13948	The Brain Highways Center	3/12/2020	600.00
13949	The Collective Movements	3/12/2020	5,526.66
13950	The Dance Program	3/12/2020	1,182.00
13951	The Music School	3/12/2020	368.00
13952	Think Outside, LLC	3/12/2020	552.20
13953	Timberdoodle.com	3/12/2020	1,374.00
13954	Time4Learning.com	3/12/2020	104.80
13955	Time4Writing.com	3/12/2020	119.00
13956	Touch-it Productions	3/12/2020	335.00
13957	Tracy Flint	3/12/2020	12,394.50
13958	True Note Music, LLC	3/12/2020	450.00
13959	Valley-Wide Elite Gymnastics	3/12/2020	50.00
13960	Victoria's Simply Dancing	3/12/2020	55.00
13961	West Coast Krav Maga - Wildomar	3/12/2020	179.00
13962	West Coast Krav Maga Temecula	3/12/2020	1,256.72
13963	Wilson Gabriel Fajardo Molina	3/12/2020	1,200.00
13964	Winner Circle Athletics	3/12/2020	250.00
13965	Wonder Crate	3/12/2020	80.87
13966	World Elite Gymnastics	3/12/2020	282.00
13967	Write On Webb	3/12/2020	297.00
13968	Yamashita Martial Arts	3/12/2020	948.00
13969	ABC Guidance	3/13/2020	90.00
13970	About Families Inc.	3/13/2020	390.00
13971	Andrea Morrison	3/13/2020	400.00
13972	Aqua Duks Swim School	3/13/2020	492.00
13973	Marki Hammer	3/13/2020	Void
13974	Rockstars of Tomorrow Riverside	3/13/2020	145.00
13975	Homeschool Planet	3/16/2020	74.95
13976	Franchise Tax Board	3/17/2020	527.07
13977	Eric Eckstrom	3/17/2020	250.00
13978	Joshua Cobb	3/17/2020	250.00
13979	Lauren Clark	3/17/2020	250.00
13980	Rockstars of Tomorrow Riverside	3/17/2020	145.00
13981	Robert Chapman	3/19/2020	480.00
13982	Alkawthar Learning Center	3/20/2020	579.50
13983	All About Learning Press, Inc.	3/20/2020	494.03
13984	AMAA	3/20/2020	179.00
13985	A Plus Tutoring	3/20/2020	356.00
13986	Arbor Learning Community	3/20/2020	2,400.00
13987	Art Steps	3/20/2020	397.00
13988	Art Studio Pillar	3/20/2020	2,047.00

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
13989	Bionerds, Inc	3/20/2020	42.00
13990	Bitsbox	3/20/2020	86.85
13991	Blossom Hill Ranch	3/20/2020	5,699.06
13992	Brave Writer LLC	3/20/2020	379.75
13993	Carlson Gracie Jiu Jitsu Menifee	3/20/2020	495.00
13994	Cassidy Calabria	3/20/2020	64.00
13995	Caustics Digital Academy	3/20/2020	1,820.00
13996	CEG Martial Arts	3/20/2020	288.60
13997	Celebration Education	3/20/2020	700.00
13998	Celia Chan Valerio	3/20/2020	195.00
13999	CharterSafe	3/20/2020	1,238.00
14000	Cheerforce San Diego	3/20/2020	4,200.00
14001	Christina Ranes	3/20/2020	630.00
14002	Christopher Chaidez	3/20/2020	200.00
14003	Clarissa Lee	3/20/2020	520.00
14004	Coachella Valley Lighthouse	3/20/2020	850.00
14005	Cogito Debate	3/20/2020	260.00
14006	Corona Inline	3/20/2020	575.00
14007	Craft Bar	3/20/2020	75.00
14008	Cruz Language Academy	3/20/2020	500.00
14009	Dena Reeves	3/20/2020	507.50
14010	Desert Recreation District	3/20/2020	274.00
14011	Diana's Dance Company	3/20/2020	45.00
14012	Discovery of Learning, LLC	3/20/2020	2,640.00
14013	Donald A Jensen	3/20/2020	240.00
14014	Dorothy Morden	3/20/2020	480.00
14015	Eden Learning Academy Inc	3/20/2020	1,725.00
14016	Educational Development Corporation	3/20/2020	492.28
14017	Elemental Science	3/20/2020	360.47
14018	Endeavor Gymnastics	3/20/2020	942.00
14019	Erin Titone	3/20/2020	41.25
14020	Evan-Moor	3/20/2020	478.99
14021	Final Strike Martial Arts	3/20/2020	2,419.02
14022	First Dog Corp	3/20/2020	320.00
14023	Fit 2 Be Free	3/20/2020	375.00
14024	Friends of Leaps & Bounds	3/20/2020	490.00
14025	Gabriella Berry	3/20/2020	420.00
14026	Gracie Humaita Hemet	3/20/2020	426.00
14027	Green Acres Ranch, Inc	3/20/2020	2,720.00
14028	Gwendolynn Clement	3/20/2020	400.00
14029	Gymnastics Pacifica	3/20/2020	560.00
14030	Hear Now	3/20/2020	85.00
14031	Herencia Mariachi Academy	3/20/2020	250.00
14032	Hiddleston Listening, Language, and Speech Center	3/20/2020	1,350.00
14033	History Unboxed LLC	3/20/2020	64.15
14034	HomeschoolSupercenter.com	3/20/2020	82.92
14035	Inland Empire Musical Arts	3/20/2020	225.00
14036	Innovation Academy	3/20/2020	300.00
14037	Institute for Excellence in Writing	3/20/2020	481.49
14038	Intro 2 Skateboarding	3/20/2020	200.00
14039	Isela Gonzalez	3/20/2020	65.78
14040	iTennis, Inc.	3/20/2020	667.50
14041	IVCBT	3/20/2020	7,236.50
14042	JackKris Publishing, LLC	3/20/2020	162.09
14043	Jamie Munoz	3/20/2020	1,000.00
14044	JDI Dance Company	3/20/2020	150.00

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
14045	Jennifer McQuarrie	3/20/2020	506.00
14046	Jenny Plumb	3/20/2020	93.78
14047	Kandice Watts	3/20/2020	200.00
14048	Kara Wuchner	3/20/2020	403.00
14049	Kari Gillette	3/20/2020	900.00
14050	Kathleen Elliott	3/20/2020	180.00
14051	Kathrine Bartling Tutoring	3/20/2020	240.00
14052	Katie Kinnaman	3/20/2020	150.00
14053	Katy Poleynard	3/20/2020	315.00
14054	Kiddo MusicArt Academy	3/20/2020	315.00
14055	KidsArt - Glendora, Inc.	3/20/2020	100.00
14056	Kirsten A Lewis	3/20/2020	1,320.00
14057	Kitchen Kid, LLC	3/20/2020	1,093.92
14058	KiwiCo, Inc	3/20/2020	1,280.72
14059	Lakeshore	3/20/2020	839.64
14060	Leading Edge Learning Center LLC	3/20/2020	200.00
14061	Leading Edge Learning Center, LLC	3/20/2020	520.00
14062	Learning A-Z	3/20/2020	279.90
14063	Learning Without Tears	3/20/2020	92.10
14064	Let's Communicate, Inc	3/20/2020	3,490.00
14065	Lisa Schron	3/20/2020	360.00
14066	Little Passports	3/20/2020	1,106.25
14067	Logic of English	3/20/2020	185.59
14068	Lorie Susan Suntree	3/20/2020	5,876.81
14069	Loving Learning	3/20/2020	1,120.00
14070	Math-U-See Inc.	3/20/2020	116.00
14071	Mathnasium of Corona	3/20/2020	872.00
14072	Mathnasium of Murrieta	3/20/2020	349.00
14073	Melissa Burke	3/20/2020	40.00
14074	Mike Wong	3/20/2020	72.00
14075	Miss Kylee's Piano Studio	3/20/2020	275.00
14076	Miss Sue's Dance Company	3/20/2020	735.00
14077	Monica Tamayo	3/20/2020	455.40
14078	Moving Beyond the Page	3/20/2020	192.98
14079	My Private French Class (M'aidez, LLC)	3/20/2020	100.00
14080	Ninenine Jiu-Jitsu	3/20/2020	1,275.00
14081	Old Town Artisan Studios	3/20/2020	575.00
14082	On Pointe Productions, LLC	3/20/2020	180.00
14083	Outschool, Inc.	3/20/2020	1,044.00
14084	Pacific Hearing Services	3/20/2020	150.00
14085	Patricia Morrow	3/20/2020	432.00
14086	Paz Christine Cecilio	3/20/2020	492.00
14087	Play-Well TEKnologies	3/20/2020	300.00
14088	Psalm 33 Music	3/20/2020	120.00
14089	Raegan Wolff	3/20/2020	225.00
14090	Rainbow Resource Center	3/20/2020	2,189.38
14091	Redline Athletics	3/20/2020	717.00
14092	Rhonda L Ellis	3/20/2020	250.00
14093	Rise Jiu Jitsu	3/20/2020	780.00
14094	Robin Noriega	3/20/2020	120.00
14095	Romp-o-Rama	3/20/2020	169.98
14096	Russo, Fleck and Associates	3/20/2020	401.99
14097	Sarvenaz Asiedu	3/20/2020	400.00
14098	SC Krav Maga, Inc.	3/20/2020	2,704.00
14099	SCEGA Gymnastics	3/20/2020	450.00
14100	School of Rock Temecula	3/20/2020	435.10

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
14101	Singapore Math, Inc.	3/20/2020	135.08
14102	Slays Skate Academy	3/20/2020	180.00
14103	Starlight Dance Center	3/20/2020	65.00
14104	Steens Holdings LLC	3/20/2020	340.00
14105	Study.com LLC	3/20/2020	179.97
14106	Sundae Music Group	3/20/2020	420.00
14107	Swim Safe Aquatics	3/20/2020	1,015.00
14108	T.H.E. Center INC	3/20/2020	1,910.00
14109	Taekwon Educational Center	3/20/2020	4,219.00
14110	Tanja Baker	3/20/2020	1,000.00
14111	Teacher Synergy, LLC	3/20/2020	628.54
14112	Teaching Textbooks	3/20/2020	483.72
14113	Temecula Clay	3/20/2020	4,155.00
14114	Temecula Conservatory of Music	3/20/2020	1,801.00
14115	Temecula Homeschool Enrichment Camp	3/20/2020	460.00
14116	Temecula Valley Therapy Services	3/20/2020	2,325.00
14117	Terry Tsang Optometry	3/20/2020	500.00
14118	The Critical Thinking Co.	3/20/2020	181.90
14119	The Gymnastics Academy	3/20/2020	60.00
14120	The Lab Creative Arts Studio	3/20/2020	600.00
14121	Tiffany Freuler	3/20/2020	1,155.00
14122	Timberdoodle.com	3/20/2020	738.74
14123	Todd Nash	3/20/2020	840.00
14124	Total Education Solutions	3/20/2020	190.00
14125	Tricia Mathys	3/20/2020	490.00
14126	US Best Tutors	3/20/2020	445.00
14127	Valverde School of Performing Arts	3/20/2020	158.00
14128	Veronica Gutierrez	3/20/2020	2,954.46
14129	VocabularySpellingCity	3/20/2020	34.95
14130	West Coast Krav Maga	3/20/2020	161.10
14131	World Black Belt Center	3/20/2020	1,393.50
14132	E29 Baseball	3/20/2020	240.00
14133	Diana Marauri	3/27/2020	3,046.25
14134	Nichols Speech, Inc.	3/27/2020	8,955.00
14135	Anaheim Hills Speech and Language Center, Inc	3/26/2020	130.00
14136	Anais Pauley	3/26/2020	32.20
14137	April Simpson	3/26/2020	162.15
14138	AYSO	3/26/2020	440.00
14139	Bitsbox	3/26/2020	167.70
14140	Braille Consultants, Inc.	3/26/2020	150.00
14141	Brave Writer LLC	3/26/2020	1,546.85
14142	Brian Rios Baseball	3/26/2020	100.00
14143	Brittany Gentry	3/26/2020	33.70
14144	Connie T. Quintero	3/26/2020	350.00
14145	Corona Dance Academy	3/26/2020	195.00
14146	De Angelo's Music	3/26/2020	1,240.00
14147	Defense Arts Center	3/26/2020	726.75
14148	Dejitaru Karate Dojo	3/26/2020	2,230.00
14149	Diana Marauri	3/26/2020	220.00
14150	E-Therapy, LLC	3/26/2020	2,489.75
14151	Eden Learning Academy, Inc	3/26/2020	3,332.00
14152	eLuma LLC	3/26/2020	15,282.15
14153	Engineering for Kids	3/26/2020	900.00
14154	Erika Cardon	3/26/2020	360.00
14155	Gillian Simcox	3/26/2020	31.26
14156	Global Teletherapy	3/26/2020	11,603.14

**Mission Vista Academy****Check Register**

For the period ended March 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
14157	Gregoire Combatives	3/26/2020	267.00
14158	Harvard Street Music Exchange	3/26/2020	1,085.00
14159	Heidi Steiner - Tutor	3/26/2020	1,670.00
14160	Heidi-Jeanne Rea	3/26/2020	1,272.00
14161	Hooked on Phonics	3/26/2020	630.83
14162	Jessie Taylor Hargrave	3/26/2020	2,550.00
14163	Kid's Club Spanish School, LLC	3/26/2020	455.00
14164	KiwiCo, Inc	3/26/2020	1,062.65
14165	Lakeshore	3/26/2020	324.08
14166	Leaps & Bounds Pediatric Therapy	3/26/2020	2,025.00
14167	Marnie Young	3/26/2020	2,185.00
14168	McColgan & Associates Inc	3/26/2020	2,172.50
14169	Michele Sanchez	3/26/2020	350.00
14170	Morey's Music Store, Inc.	3/26/2020	228.87
14171	My Focus TKD - Yucaipa	3/26/2020	1,060.58
14172	Office Depot, Inc.	3/26/2020	4.83
14173	Pediatric Therapy Associates	3/26/2020	877.25
14174	Riverside Art Museum	3/26/2020	300.00
14175	Rockstars of Tomorrow	3/26/2020	5,370.00
14176	Russo, Fleck and Associates	3/26/2020	535.98
14177	San Diego Scuba Center	3/26/2020	878.00
14178	School Pathways LLC	3/26/2020	11,479.30
14179	Sky Martial Arts	3/26/2020	417.00
14180	Sound Smart Speech Therapy	3/26/2020	262.90
14181	Specialized Therapy Services, Inc	3/26/2020	61,576.70
14182	Steens Holdings LLC	3/26/2020	520.00
14183	Studies Weekly	3/26/2020	65.44
14184	Teacher Synergy, LLC	3/26/2020	472.28
14185	Trish TacSew	3/26/2020	90.00
14186	Up & Movin'	3/26/2020	2,655.00
14187	White Dragon Martial Arts	3/26/2020	725.00
14188	Marki Hammer	3/30/2020	<u>1,135.00</u>
Total Disbursements in March			<u><u>\$ 1,022,469.89</u></u>

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A Tree of Knowledge Educational Service	INSPIREMVA0220	3/17/2020	4/16/2020	\$ 935	\$ -	\$ -	\$ -	\$ -	\$ 935
A+ In Home Tutors Inc.	2576	3/9/2020	4/8/2020	65	-	-	-	-	65
Academic Chess	116	3/10/2020	4/9/2020	4,524	-	-	-	-	4,524
ACE Taekwondo Academy	527	3/20/2020	4/19/2020	278	-	-	-	-	278
Activities for Learning Inc.	379725	3/4/2020	4/3/2020	100	-	-	-	-	100
Activities for Learning Inc.	379834	3/23/2020	4/22/2020	200	-	-	-	-	200
Agility Kids, LLC	02	3/2/2020	4/1/2020	1,283	-	-	-	-	1,283
Alkawthar Learning Center	ALKAW-I20-2001-R	3/13/2020	4/12/2020	190	-	-	-	-	190
All About Learning Press, Inc.	901916	2/7/2020	4/7/2020	37	-	-	-	-	37
All About Learning Press, Inc.	901960	2/13/2020	4/13/2020	139	-	-	-	-	139
All About Learning Press, Inc.	901961	2/13/2020	4/13/2020	182	-	-	-	-	182
All About Learning Press, Inc.	902015	2/20/2020	4/20/2020	155	-	-	-	-	155
All About Learning Press, Inc.	902204	3/13/2020	5/12/2020	227	-	-	-	-	227
Allison Bitter	FEBRUARY 2020	3/18/2020	4/17/2020	375	-	-	-	-	375
Allison Bitter	MARCH 2020	3/18/2020	4/17/2020	500	-	-	-	-	500
American Acrobats Performing Arts	FEB2020MVA	3/10/2020	4/9/2020	270	-	-	-	-	270
Anaheim Hills Speech and Language Center	50319	2/29/2020	3/30/2020	65	-	-	-	-	65
Art & Design Studio of Janna Geary	2019155	3/15/2020	4/15/2020	175	-	-	-	-	175
Artistic Dance Academy	1080	3/23/2020	4/22/2020	157	-	-	-	-	157
Association of California School Administrators	ACSA033020	3/30/2020	3/30/2020	61	-	-	-	-	61
ATC Martial Arts	5163	1/26/2020	1/26/2020	-	180	-	-	-	180
Aurora Monroe School of Dance	9815	3/6/2020	4/5/2020	250	-	-	-	-	250
Aurora Monroe School of Dance	9816	3/6/2020	4/5/2020	250	-	-	-	-	250
Barron Productions& Music, Inc.	36	3/7/2020	4/7/2020	280	-	-	-	-	280
Beaumont Unified School District	2020 / 25	9/25/2019	10/25/2019	-	-	-	-	161,038	161,038
Beautiful Feet Books, Inc.	11565	2/18/2020	4/18/2020	50	-	-	-	-	50
Beautiful Feet Books, Inc.	11566	2/18/2020	4/18/2020	221	-	-	-	-	221
Beautiful Feet Books, Inc.	76	2/21/2020	4/21/2020	(142)	-	-	-	-	(142)
Bitsbox	2513	2/5/2020	4/5/2020	87	-	-	-	-	87
Bitsbox	2543	2/12/2020	4/12/2020	87	-	-	-	-	87
Bitsbox	2544	2/12/2020	4/12/2020	168	-	-	-	-	168
Bitsbox	2563	2/21/2020	4/21/2020	129	-	-	-	-	129
Bitsbox	2565	2/21/2020	4/21/2020	168	-	-	-	-	168



## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Bitsbox	2571	2/26/2020	4/26/2020	87	-	-	-	-	87
Bitsbox	2615	3/19/2020	3/20/2020	87	-	-	-	-	87
Blue Buoy Swim School Inc	10642	3/14/2020	4/13/2020	420	-	-	-	-	420
Bonnie Culotta	03132020A	3/13/2020	4/12/2020	840	-	-	-	-	840
Braille Abilities	25001	2/18/2020	4/18/2020	1,783	-	-	-	-	1,783
Braille Abilities	25002	3/6/2020	5/5/2020	586	-	-	-	-	586
Brain Builders STEM Education	03192020	3/19/2020	4/18/2020	1,256	-	-	-	-	1,256
BrainyZoo	242	2/25/2020	4/25/2020	49	-	-	-	-	49
Brave Writer LLC	59136198	3/17/2020	4/16/2020	90	-	-	-	-	90
Brave Writer LLC	67067806	3/16/2020	4/15/2020	199	-	-	-	-	199
Brian Schumaker-Personal Training	2020-104822	3/5/2020	4/4/2020	200	-	-	-	-	200
Brian Schumaker-Personal Training	2020-104830	3/5/2020	4/4/2020	200	-	-	-	-	200
Brian Schumaker-Personal Training	2020-116412	3/12/2020	4/11/2020	90	-	-	-	-	90
Brian Schumaker-Personal Training	2020-116417	3/12/2020	4/11/2020	90	-	-	-	-	90
Brian Schumaker-Personal Training	2020-118427	3/13/2020	4/12/2020	450	-	-	-	-	450
Brittany Greer	1077	3/5/2020	4/4/2020	420	-	-	-	-	420
BST Fitness/CrossFit Temecula	1034	3/18/2020	4/17/2020	100	-	-	-	-	100
BST Fitness/CrossFit Temecula	1035	3/18/2020	4/17/2020	100	-	-	-	-	100
Cadence Dance Project	0024	3/11/2020	4/10/2020	180	-	-	-	-	180
Caitlyn Park	108	3/15/2020	4/14/2020	280	-	-	-	-	280
California Music Studios	FH2412 Carm3	3/4/2020	4/3/2020	1,320	-	-	-	-	1,320
California Music Studios	GM3108 Gause3	3/4/2020	4/3/2020	657	-	-	-	-	657
Canyon Crest CC	2020-116	3/6/2020	4/5/2020	510	-	-	-	-	510
Canyon Crest CC	2020-117	3/6/2020	4/5/2020	225	-	-	-	-	225
Carly Suer	6	3/11/2020	4/10/2020	840	-	-	-	-	840
Cassandra Jones	MVA-03042020	3/4/2020	4/3/2020	225	-	-	-	-	225
Caustics Digital Academy	1050	3/19/2020	4/18/2020	1,885	-	-	-	-	1,885
Cengage Learning	70086487	3/6/2020	4/5/2020	126	-	-	-	-	126
Cerritos Yamaha Music School	405746	3/11/2020	4/10/2020	105	-	-	-	-	105
Cerritos Yamaha Music School	408039	3/14/2020	4/13/2020	381	-	-	-	-	381
Charlot Gymnastics	27	3/2/2020	4/1/2020	3,229	-	-	-	-	3,229
CharterSafe	30457	4/1/2020	4/1/2020	1,238	-	-	-	-	1,238
Christine Charley	2020-023	3/11/2020	4/10/2020	200	-	-	-	-	200
Christine Charley	2020-024	3/11/2020	4/10/2020	200	-	-	-	-	200

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Christine Charley	2020-025	3/11/2020	4/10/2020	200	-	-	-	-	200
Christine Charley	2020-026	3/11/2020	4/10/2020	200	-	-	-	-	200
Christine Charley	2020-027	3/11/2020	4/10/2020	200	-	-	-	-	200
Cindy Irvine	31020	3/10/2020	4/9/2020	170	-	-	-	-	170
Cindy Irvine	31520	3/15/2020	4/14/2020	85	-	-	-	-	85
Circle City Enrichment Center	102020B	3/4/2020	4/3/2020	800	-	-	-	-	800
City of Menifee	031320201	3/13/2020	4/12/2020	65	-	-	-	-	65
CJF Yucaipa	10	3/3/2020	5/2/2020	115	-	-	-	-	115
CJF Yucaipa	7	2/18/2020	4/18/2020	255	-	-	-	-	255
CJF Yucaipa	9	2/24/2020	4/24/2020	115	-	-	-	-	115
Claremont Community School of Music	2002MVA	3/10/2020	4/9/2020	38	-	-	-	-	38
Clarissa Lee	03182020	3/18/2020	4/17/2020	390	-	-	-	-	390
Clarissa Lee	3032020	3/3/2020	4/2/2020	1,040	-	-	-	-	1,040
Clarissa Lee	3042020	3/4/2020	4/3/2020	1,015	-	-	-	-	1,015
Club Z In-Home Tutoring	4167	3/10/2020	4/9/2020	90	-	-	-	-	90
Club Z In-Home Tutoring	4176	3/10/2020	4/9/2020	680	-	-	-	-	680
Club Z In-Home Tutoring	4181	3/10/2020	4/9/2020	80	-	-	-	-	80
Club Z In-Home Tutoring	4186	3/10/2020	4/9/2020	45	-	-	-	-	45
Cody Noriega	114	3/8/2020	4/7/2020	1,440	-	-	-	-	1,440
Connie T. Quintero	202003	3/13/2020	4/12/2020	175	-	-	-	-	175
Corona Inline	2784	3/17/2020	3/17/2020	420	-	-	-	-	420
Crystal Torres	2 MVA19/20	3/20/2020	4/19/2020	725	-	-	-	-	725
Dan Henderson's Athletic Fitness Center	000002	3/17/2020	4/16/2020	198	-	-	-	-	198
Dance with Miss Lindsay	10151	3/13/2020	4/12/2020	114	-	-	-	-	114
Debra Hardman	642	3/2/2020	4/2/2020	1,910	-	-	-	-	1,910
Debra Hardman	643	3/20/2020	4/19/2020	1,910	-	-	-	-	1,910
Denise Lewis	005 MV	3/13/2020	4/12/2020	260	-	-	-	-	260
Desert Occupational Therapy for Kids	028	3/5/2020	4/4/2020	1,500	-	-	-	-	1,500
Desert Occupational Therapy for Kids	031	3/6/2020	4/5/2020	930	-	-	-	-	930
Desert Recreation District	012020 2nd	3/5/2020	4/4/2020	60	-	-	-	-	60
Desert Recreation District	022020	3/5/2020	4/4/2020	286	-	-	-	-	286
Desert Recreation District	10	3/12/2020	4/11/2020	270	-	-	-	-	270
Desert Rocks Climbing Gym	A Seastrand3	3/10/2020	4/9/2020	25	-	-	-	-	25
Desert Rocks Climbing Gym	FGarofano10	3/10/2020	4/9/2020	55	-	-	-	-	55



## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Desert Rocks Climbing Gym	VGarofano8	3/10/2020	4/9/2020	98	-	-	-	-	98
Desert Swim Academy	135	3/16/2020	4/15/2020	600	-	-	-	-	600
Diana's Dance Company	13	3/12/2020	4/11/2020	135	-	-	-	-	135
Direct Recruiting Services, Inc	Mission 2-20Revised	3/7/2020	4/6/2020	1,850	-	-	-	-	1,850
Discount School Supply	D50753240101	1/21/2020	2/20/2020	38	-	-	-	-	38
Donna Mallon	6	3/17/2020	4/16/2020	3,120	-	-	-	-	3,120
Drew's Art Box LLC	0422-7275	3/23/2020	4/22/2020	75	-	-	-	-	75
Drivers Ed Direct	1116	3/6/2020	4/5/2020	39	-	-	-	-	39
Drivers Ed Direct	1118	3/6/2020	4/5/2020	39	-	-	-	-	39
Drivers Ed Direct	1119	3/17/2020	4/16/2020	39	-	-	-	-	39
EA Athletics	MVA-002	3/4/2020	4/3/2020	1,200	-	-	-	-	1,200
Eastvale Athletics	2002-02	2/26/2020	4/26/2020	69	-	-	-	-	69
Eden Learning Academy, Inc	1235C	2/1/2020	3/2/2020	1,262	-	-	-	-	1,262
Education.com Holdings, Inc.	8493	3/11/2020	4/10/2020	120	-	-	-	-	120
Educational Development Corporation	DIR5597600	3/10/2020	4/9/2020	56	-	-	-	-	56
Educational Development Corporation	DIR5616095	3/16/2020	4/15/2020	42	-	-	-	-	42
Elite Academics	10	3/10/2020	4/9/2020	2,250	-	-	-	-	2,250
Elizabeth Small	EASICS 1012MVA	3/5/2020	4/4/2020	140	-	-	-	-	140
Ellie Kerley	2	3/6/2020	4/5/2020	240	-	-	-	-	240
Erin Titone	33	3/9/2020	4/8/2020	313	-	-	-	-	313
Evan-Moor	INV269112	3/10/2020	4/9/2020	54	-	-	-	-	54
Fender Museum of the Arts Foundation	03022020	3/11/2020	4/10/2020	136	-	-	-	-	136
Final Strike Martial Arts	MRCH1510	3/10/2020	4/9/2020	159	-	-	-	-	159
Final Strike Martial Arts	SHunt1005	3/10/2020	4/9/2020	43	-	-	-	-	43
Firestorm Freerunning and Acrobatics -	022020	3/2/2020	4/1/2020	1,237	-	-	-	-	1,237
FMASCHOOL	mar2020_ARROYO	3/6/2020	4/5/2020	600	-	-	-	-	600
Frances Nunez	03 2020	3/12/2020	4/11/2020	450	-	-	-	-	450
Francoise Van Der Linde	3102020	3/10/2020	4/9/2020	1,920	-	-	-	-	1,920
Freedom in Motion	032020	3/12/2020	4/11/2020	3,435	-	-	-	-	3,435
Friends of Willow Tree	4345	3/4/2020	4/3/2020	250	-	-	-	-	250
Friends of Willow Tree	4367	3/11/2020	4/10/2020	1,100	-	-	-	-	1,100
Friends of Willow Tree	4380	3/17/2020	4/16/2020	250	-	-	-	-	250
Gabriella Berry	202003-06-AR	3/4/2020	4/4/2020	900	-	-	-	-	900
Generation Genius, Inc	GG0023179	3/10/2020	4/9/2020	120	-	-	-	-	120

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Giordano's ATA Martial Arts	82-CM	3/8/2020	4/7/2020	129	-	-	-	-	129
Giordano's ATA Martial Arts	83-LH	3/8/2020	4/7/2020	209	-	-	-	-	209
Giordano's ATA Martial Arts	84-TA	3/8/2020	4/7/2020	69	-	-	-	-	69
Giordano's ATA Martial Arts	85-IA	3/8/2020	4/7/2020	99	-	-	-	-	99
Global Teletherapy	3188	3/4/2020	4/3/2020	15,172	-	-	-	-	15,172
Gracie Humaita Hemet	123	3/6/2020	4/5/2020	426	-	-	-	-	426
Gracie Humaita Hemet	124	3/6/2020	4/5/2020	426	-	-	-	-	426
Gracie Humaita Hemet	125	3/14/2020	4/13/2020	207	-	-	-	-	207
Gracie Humaita Hemet	126	3/14/2020	4/13/2020	324	-	-	-	-	324
Gracie Humaita Hemet	127	3/14/2020	4/13/2020	300	-	-	-	-	300
Gracie Humaita Hemet	128	3/14/2020	4/13/2020	324	-	-	-	-	324
Gracie Humaita Hemet	129	3/14/2020	4/13/2020	369	-	-	-	-	369
Gracie Humaita Hemet	132	3/23/2020	4/22/2020	297	-	-	-	-	297
Gryphon Fitness Studio, LLC	2002MVA	3/3/2020	4/2/2020	1,723	-	-	-	-	1,723
Guitar Center, Inc.	1340199924	3/5/2020	4/4/2020	150	-	-	-	-	150
Guitar Center, Inc.	1340200075	3/6/2020	4/5/2020	150	-	-	-	-	150
Gymnastics Pacifica	CC0405062020	3/17/2020	4/16/2020	240	-	-	-	-	240
Gymnastics Pacifica	LM0304052020	3/13/2020	4/12/2020	240	-	-	-	-	240
Gymnastics Pacifica	MC032020	3/17/2020	4/16/2020	360	-	-	-	-	360
Gymnastics Pacifica	MC042020	3/17/2020	4/16/2020	360	-	-	-	-	360
Gymnastics Pacifica	MVAGC0405062020	3/17/2020	4/16/2020	885	-	-	-	-	885
Gymnastics Pacifica	OS022020	3/5/2020	4/4/2020	80	-	-	-	-	80
Hands 4 Building, LLC	1559	3/5/2020	4/4/2020	138	-	-	-	-	138
Heather Dixon	4	3/23/2020	4/22/2020	1,500	-	-	-	-	1,500
Heavens Ranch Rescue	856	3/10/2020	4/9/2020	495	-	-	-	-	495
Heavens Ranch Rescue	857	3/10/2020	4/9/2020	495	-	-	-	-	495
Heavens Ranch Rescue	858	3/10/2020	4/9/2020	495	-	-	-	-	495
Heidi Steiner - Tutor	35	3/19/2020	4/18/2020	230	-	-	-	-	230
Heidi Steiner - Tutor	38	3/19/2020	4/18/2020	350	-	-	-	-	350
Heidi Steiner - Tutor	39	3/19/2020	4/18/2020	400	-	-	-	-	400
Heidi Steiner - Tutor	43	3/19/2020	4/18/2020	410	-	-	-	-	410
Helen Young	MVA-04	3/6/2020	4/5/2020	280	-	-	-	-	280
Hemet Valley Dolphins	Gordon, N0220	3/5/2020	4/4/2020	54	-	-	-	-	54
Hemet Valley Dolphins	Marshalls0220	3/5/2020	4/4/2020	113	-	-	-	-	113

# Mission Vista Academy

## Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Hilltop Education Connections	106	3/20/2020	4/19/2020	5,100	-	-	-	-	5,100
History Unboxed LLC	wc-6573HU	3/9/2020	4/8/2020	434	-	-	-	-	434
History Unboxed LLC	wc-6598HU	3/10/2020	4/9/2020	124	-	-	-	-	124
History Unboxed LLC	wc-6609HU	3/13/2020	4/12/2020	319	-	-	-	-	319
History Unboxed LLC	wc-6611HU	3/13/2020	4/12/2020	198	-	-	-	-	198
Home School Concierge	591-75	3/10/2020	4/9/2020	82	-	-	-	-	82
Home Science Tools	984291A	2/11/2020	4/11/2020	25	-	-	-	-	25
Home Science Tools	985231A	2/14/2020	4/14/2020	77	-	-	-	-	77
Home Science Tools	989642A	3/6/2020	5/5/2020	342	-	-	-	-	342
Home Science Tools	989643A	3/6/2020	5/5/2020	49	-	-	-	-	49
Home Science Tools	990291A	3/10/2020	5/9/2020	48	-	-	-	-	48
Home Science Tools	990834A	3/11/2020	5/10/2020	95	-	-	-	-	95
HomeGrown OT 4 Kids	CM2	3/24/2020	4/23/2020	550	-	-	-	-	550
Hooves of Laguna Springs	MVA005	3/5/2020	4/4/2020	770	-	-	-	-	770
Inland Pacific Ballet Academy	MVA-0320	3/3/2020	4/2/2020	1,500	-	-	-	-	1,500
Inspire Charter Schools	3073310320	3/6/2020	4/5/2020	160	-	-	-	-	160
Inspire Charter Schools	3135830320	3/10/2020	4/9/2020	71	-	-	-	-	71
Inspire In-Home Tutoring, Inc.	9947	3/12/2020	4/11/2020	400	-	-	-	-	400
Inspire In-Home Tutoring, Inc.	9948	3/12/2020	4/11/2020	400	-	-	-	-	400
Inspire In-Home Tutoring, Inc.	9949	3/12/2020	4/11/2020	400	-	-	-	-	400
Institute for Excellence in Writing	651260	3/5/2020	4/4/2020	105	-	-	-	-	105
Institute for Excellence in Writing	651864	3/10/2020	4/9/2020	302	-	-	-	-	302
Institute for Excellence in Writing	652379	3/17/2020	4/16/2020	26	-	-	-	-	26
Institute for Excellence in Writing	652394	3/16/2020	4/15/2020	196	-	-	-	-	196
Institute for Excellence in Writing	652422	3/16/2020	4/16/2020	26	-	-	-	-	26
Institute for Excellence in Writing	653830	3/18/2020	4/17/2020	82	-	-	-	-	82
Institute for Excellence in Writing	654268	3/20/2020	4/19/2020	305	-	-	-	-	305
Intensity Athletics	BARRONFEB	3/9/2020	4/8/2020	75	-	-	-	-	75
Intensity Athletics	HOLTZFEB	3/9/2020	4/8/2020	120	-	-	-	-	120
Intensity Athletics	JRHODE5FEB2	3/9/2020	4/8/2020	85	-	-	-	-	85
Intensity Athletics	JRHODESFEB	3/9/2020	4/8/2020	45	-	-	-	-	45
Intensity Athletics	JRHODESFEB3	3/9/2020	4/8/2020	215	-	-	-	-	215
Intensity Athletics	KRHODESFEB	3/9/2020	4/8/2020	45	-	-	-	-	45
Intensity Athletics	WEGFORTHFEB	3/9/2020	4/8/2020	175	-	-	-	-	175

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Intensity Athletics	WEGFORTHFEB2	3/9/2020	4/8/2020	175	-	-	-	-	175
Intensity Athletics	WEGFORTHFEB3	3/9/2020	4/8/2020	85	-	-	-	-	85
Ivan Shallal	0007	3/12/2020	4/11/2020	735	-	-	-	-	735
Jamie Azpeitia-Sachs	038	3/10/2020	4/9/2020	55	-	-	-	-	55
Janet E Kohtz, O.D. F.C.O.V.D.	MV02032020	2/3/2020	3/4/2020	1,785	-	-	-	-	1,785
Janet E Kohtz, O.D. F.C.O.V.D.	MV03022020	3/2/2020	4/1/2020	1,700	-	-	-	-	1,700
JDI Dance Company	271	2/4/2020	3/5/2020	630	-	-	-	-	630
JDI Dance Company	281	3/3/2020	4/2/2020	225	-	-	-	-	225
JDI Dance Company	282	3/5/2020	4/4/2020	515	-	-	-	-	515
JDI Dance Company	283	3/9/2020	4/8/2020	501	-	-	-	-	501
JDI Dance Company	284	3/10/2020	4/9/2020	480	-	-	-	-	480
Jeff King	1	3/5/2020	4/4/2020	240	-	-	-	-	240
Jesse Gandt	72	3/4/2020	4/3/2020	900	-	-	-	-	900
Jolene Hodi	JHMVA-0010	3/3/2020	4/2/2020	2,820	-	-	-	-	2,820
Julia Gilbert	0045	3/7/2020	4/6/2020	335	-	-	-	-	335
Julia Gilbert	0046	3/7/2020	4/6/2020	360	-	-	-	-	360
Jump and Schout Therapy, Inc	18309	2/29/2020	3/30/2020	520	-	-	-	-	520
Justine Sherman & Associates, Inc	0120909423	3/10/2020	4/9/2020	520	-	-	-	-	520
K2 Studios	MVA015	3/9/2020	4/8/2020	1,183	-	-	-	-	1,183
Karina's Piano Studio	20-0800	3/16/2020	4/15/2020	320	-	-	-	-	320
Kathleen Elliott	0036	3/5/2020	4/4/2020	180	-	-	-	-	180
Kathleen Elliott	0096	3/5/2020	4/4/2020	180	-	-	-	-	180
Kathleen Elliott	024154	3/16/2020	4/15/2020	540	-	-	-	-	540
Kathleen Elliott	028854	3/16/2020	4/15/2020	540	-	-	-	-	540
Kathleen Elliott	05167	3/16/2020	4/15/2020	540	-	-	-	-	540
Kathleen Elliott	1258	3/5/2020	4/4/2020	45	-	-	-	-	45
Kathleen Elliott	18058	3/5/2020	4/4/2020	45	-	-	-	-	45
Kathleen Elliott	18059	3/12/2020	4/11/2020	45	-	-	-	-	45
Kathleen Elliott	70036	3/5/2020	4/4/2020	720	-	-	-	-	720
Kathleen Elliott	89441	3/5/2020	4/4/2020	180	-	-	-	-	180
Kathleen Elliott	93651	3/5/2020	4/4/2020	360	-	-	-	-	360
Katy Poleynard	008	3/21/2020	4/20/2020	315	-	-	-	-	315
Katy Poleynard	010	3/24/2020	4/23/2020	3,060	-	-	-	-	3,060
Kevin Lee	004	3/13/2020	4/12/2020	125	-	-	-	-	125

# Mission Vista Academy

## Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
KICKS Taekwondo Riverside, Inc.	0022036	3/4/2020	4/3/2020	450	-	-	-	-	450
KICKS Taekwondo Riverside, Inc.	0022037	3/4/2020	4/3/2020	900	-	-	-	-	900
Kihon MMA	26	3/11/2020	4/10/2020	315	-	-	-	-	315
Kihon MMA	27	3/11/2020	4/10/2020	105	-	-	-	-	105
Kihon MMA	28	3/11/2020	4/10/2020	315	-	-	-	-	315
Kihon MMA	29	3/11/2020	4/10/2020	105	-	-	-	-	105
KiwiCo, Inc	ST-ICF226QY	2/18/2020	4/3/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-ICQNCDXI	2/18/2020	4/3/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-ICVNI4CY	2/18/2020	4/3/2020	98	-	-	-	-	98
KiwiCo, Inc	ST-ID4ZB2OI	2/19/2020	4/4/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IDP3NBRY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IEESIZHI	2/19/2020	4/4/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IF2VDMHY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IF7DQQDY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IFNBRO2Y	2/28/2020	4/13/2020	172	-	-	-	-	172
KiwiCo, Inc	ST-IFPIYAYY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IFYN42JY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IGB4QWRI	2/18/2020	4/3/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IGBCMQUIY	2/28/2020	4/13/2020	97	-	-	-	-	97
KiwiCo, Inc	ST-IGDJTCGY	2/28/2020	4/13/2020	129	-	-	-	-	129
KiwiCo, Inc	ST-IGGUM5DY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IGNKAS5Y	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IHG44BGY	2/28/2020	4/13/2020	97	-	-	-	-	97
KiwiCo, Inc	ST-IIAPXPPY	2/28/2020	4/13/2020	64	-	-	-	-	64
KiwiCo, Inc	ST-IIYNGAKI	2/28/2020	4/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IJ5ECIJI	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IJROH2DY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IK4I6DNI	2/28/2020	4/13/2020	226	-	-	-	-	226
KiwiCo, Inc	ST-IK5PMQJQ	2/21/2020	4/6/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKBEZHWY	2/27/2020	4/12/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKC2GFFI	2/27/2020	4/12/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKELPSSY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKGFAACI	2/27/2020	4/12/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKJPZ27I	2/27/2020	4/12/2020	261	-	-	-	-	261

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
KiwiCo, Inc	ST-IKLVYAZQ	2/21/2020	4/6/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKMWQF3I	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKPTT4JY	2/27/2020	4/12/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKQEFEVQ	2/21/2020	4/6/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IKQV6ZFA	2/21/2020	4/6/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IKTMD3VI	2/28/2020	4/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IKWZY2PQ	2/21/2020	4/6/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IKZA7MNQ	2/21/2020	4/6/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-ILLJSMPY	2/28/2020	4/13/2020	129	-	-	-	-	129
KiwiCo, Inc	ST-IME4N2YY	2/28/2020	4/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IMO43LPY	2/28/2020	4/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IO7E3KPQ	2/18/2020	4/3/2020	120	-	-	-	-	120
Krysta Tankersley	TANK030220	3/2/2020	3/2/2020	192	-	-	-	-	192
Lakeshore	2920760320	3/3/2020	4/2/2020	21	-	-	-	-	21
Lakeshore	2959650320	3/3/2020	4/2/2020	184	-	-	-	-	184
Lakeshore	2994900320	3/4/2020	4/3/2020	76	-	-	-	-	76
Lakeshore	3011660320	3/4/2020	4/3/2020	54	-	-	-	-	54
Lakeshore	3013480320	3/5/2020	4/4/2020	40	-	-	-	-	40
Lakeshore	3041550320	3/4/2020	4/3/2020	82	-	-	-	-	82
Lakeshore	3070120320	3/6/2020	4/5/2020	162	-	-	-	-	162
Lakeshore	3070160320	3/6/2020	4/5/2020	29	-	-	-	-	29
Lakeshore	3072880320	3/6/2020	4/5/2020	124	-	-	-	-	124
Lakeshore	3073340320	3/6/2020	4/5/2020	268	-	-	-	-	268
Lakeshore	3135250320	3/10/2020	4/9/2020	452	-	-	-	-	452
Lakeshore	3178130320	3/11/2020	4/10/2020	75	-	-	-	-	75
Laura Edwards	285	3/16/2020	4/15/2020	1,320	-	-	-	-	1,320
Lauren Grant	AGMR030220	3/2/2020	3/2/2020	49	-	-	-	-	49
Leaps & Bounds Pediatric Therapy	2213	3/5/2020	4/4/2020	1,073	-	-	-	-	1,073
Learning With Apples	LWA2003071221	3/7/2020	4/6/2020	75	-	-	-	-	75
Learning Without Tears	INV57425	3/5/2020	4/4/2020	59	-	-	-	-	59
Learning Without Tears	INV57667	3/10/2020	4/9/2020	31	-	-	-	-	31
Learning Without Tears	INV57682	3/10/2020	4/9/2020	51	-	-	-	-	51
Learning Without Tears	INV57701	3/10/2020	4/9/2020	31	-	-	-	-	31
LEGO Education	1190420193	3/9/2020	5/8/2020	492	-	-	-	-	492

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Lighthouse Therapy LLC	151	3/3/2020	4/2/2020	7,794	-	-	-	-	7,794
Lindamood-Bell Learning Processes	SIN192410	3/2/2020	4/1/2020	4,095	-	-	-	-	4,095
Lindsay Burch	BURC022920	2/29/2020	2/29/2020	65	-	-	-	-	65
Lisa Schron	1030	3/5/2020	4/4/2020	180	-	-	-	-	180
Lisa Tucker	114	3/7/2020	4/6/2020	179	-	-	-	-	179
Little Passports	111559332	3/15/2020	4/14/2020	130	-	-	-	-	130
Little Passports	111791150	3/15/2020	4/14/2020	111	-	-	-	-	111
Little Passports	CM-0000000117	3/11/2020	4/10/2020	(213)	-	-	-	-	(213)
Lizette Winter	S20#1	3/9/2020	4/8/2020	4,130	-	-	-	-	4,130
Lizette Winter	S20MVA#2	3/22/2020	4/21/2020	190	-	-	-	-	190
Locomotion Softball	6	3/4/2020	4/3/2020	120	-	-	-	-	120
Logic of English	INV8687	3/4/2020	4/3/2020	121	-	-	-	-	121
Lorie Susan Suntree	10CR-1	3/6/2020	4/5/2020	230	-	-	-	-	230
Lucid Speech and Language	Feb2020Mission	3/9/2020	4/8/2020	4,025	-	-	-	-	4,025
Luis Montes	20200321	3/21/2020	4/20/2020	450	-	-	-	-	450
Major League Training LLC	MLT-GMS0027	3/13/2020	4/13/2020	150	-	-	-	-	150
Major League Training LLC	MLT-MVA0025	3/13/2020	4/12/2020	500	-	-	-	-	500
Marghret Khozam	122019_1	2/27/2020	3/28/2020	50	-	-	-	-	50
Marghret Khozam	122019_2	2/27/2020	2/27/2020	46	-	-	-	-	46
Margie Haber Studio	0035	3/5/2020	4/4/2020	300	-	-	-	-	300
Maricela Lemos	3	3/21/2020	4/20/2020	400	-	-	-	-	400
Maricela Lemos	4	3/23/2020	4/22/2020	355	-	-	-	-	355
Mary L. Avery	012020	3/17/2020	4/16/2020	800	-	-	-	-	800
Master Lee's Kung Fu San Soo	2020-1007	3/16/2020	4/15/2020	357	-	-	-	-	357
Masterminds Circle Inc.	Inspire March 20	3/13/2020	4/12/2020	643	-	-	-	-	643
Math-U-See Inc.	0589868-IN	2/29/2020	4/29/2020	96	-	-	-	-	96
Math-U-See Inc.	0595409-IN	2/4/2020	4/4/2020	116	-	-	-	-	116
Math-U-See Inc.	0595413-IN	2/4/2020	4/4/2020	61	-	-	-	-	61
Math-U-See Inc.	0595803-IN	2/5/2020	4/5/2020	299	-	-	-	-	299
Math-U-See Inc.	0595804-IN	2/5/2020	4/5/2020	217	-	-	-	-	217
Math-U-See Inc.	0596575-IN	2/11/2020	4/10/2020	128	-	-	-	-	128
Math-U-See Inc.	0596757-IN	2/12/2020	4/12/2020	94	-	-	-	-	94
Math-U-See Inc.	0596766-IN	2/12/2020	4/11/2020	56	-	-	-	-	56
Math-U-See Inc.	0596770-IN	2/12/2020	4/11/2020	56	-	-	-	-	56



**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Math-U-See Inc.	0597086-IN	2/14/2020	4/13/2020	56	-	-	-	-	56
Math-U-See Inc.	0597088-IN	2/14/2020	4/13/2020	151	-	-	-	-	151
Math-U-See Inc.	0597619-IN	2/19/2020	4/18/2020	212	-	-	-	-	212
Math-U-See Inc.	0597621-IN	2/19/2020	4/18/2020	262	-	-	-	-	262
Math-U-See Inc.	0597622-IN	2/19/2020	4/19/2020	217	-	-	-	-	217
Math-U-See Inc.	0598064-IN	2/24/2020	4/24/2020	116	-	-	-	-	116
Math-U-See Inc.	0598108-IN	2/25/2020	4/25/2020	212	-	-	-	-	212
Math-U-See Inc.	0598435-IN	2/26/2020	4/25/2020	116	-	-	-	-	116
Math-U-See Inc.	0598438-IN	2/26/2020	4/26/2020	56	-	-	-	-	56
Math-U-See Inc.	0598449-IN	2/26/2020	4/26/2020	109	-	-	-	-	109
Math-U-See Inc.	0598770-IN	2/27/2020	4/27/2020	122	-	-	-	-	122
Math-U-See Inc.	0598773-IN	2/27/2020	4/27/2020	56	-	-	-	-	56
Math-U-See Inc.	0599145-IN	3/2/2020	5/1/2020	116	-	-	-	-	116
Math-U-See Inc.	0599146-IN	3/2/2020	5/1/2020	168	-	-	-	-	168
Math-U-See Inc.	0599147-IN	3/2/2020	5/1/2020	68	-	-	-	-	68
Math-U-See Inc.	0599401-IN	3/2/2020	5/1/2020	136	-	-	-	-	136
Math-U-See Inc.	0599579-IN	3/4/2020	5/3/2020	56	-	-	-	-	56
Math-U-See Inc.	0599580-IN	3/4/2020	5/3/2020	103	-	-	-	-	103
Math-U-See Inc.	0599581-IN	3/4/2020	5/3/2020	55	-	-	-	-	55
Math-U-See Inc.	0599583-IN	3/4/2020	5/3/2020	169	-	-	-	-	169
Math-U-See Inc.	0599587-IN	3/4/2020	5/3/2020	236	-	-	-	-	236
Math-U-See Inc.	0599842-IN	3/6/2020	5/5/2020	166	-	-	-	-	166
Math-U-See Inc.	0599883-IN	3/6/2020	5/5/2020	68	-	-	-	-	68
Math-U-See Inc.	0599952-IN	3/6/2020	5/5/2020	57	-	-	-	-	57
Math-U-See Inc.	0600433-IN	3/10/2020	5/9/2020	116	-	-	-	-	116
Math-U-See Inc.	0600438-IN	3/10/2020	5/9/2020	56	-	-	-	-	56
Math-U-See Inc.	0600440-IN	3/10/2020	5/9/2020	56	-	-	-	-	56
Math-U-See Inc.	0600441-IN	3/10/2020	5/9/2020	47	-	-	-	-	47
Math-U-See Inc.	0600445-IN	3/10/2020	5/9/2020	89	-	-	-	-	89
Math-U-See Inc.	0600626-IN	3/11/2020	5/10/2020	53	-	-	-	-	53
Math-U-See Inc.	0600627-IN	3/11/2020	5/10/2020	166	-	-	-	-	166
Math-U-See Inc.	0600768-IN	3/12/2020	5/11/2020	116	-	-	-	-	116
Math-U-See Inc.	0600769-IN	3/12/2020	5/11/2020	116	-	-	-	-	116
Math-U-See Inc.	0600770-IN	3/12/2020	5/11/2020	116	-	-	-	-	116



## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Math-U-See Inc.	0600932-IN	3/12/2020	5/11/2020	120	-	-	-	-	120
Math-U-See Inc.	0601021-IN	3/16/2020	5/15/2020	149	-	-	-	-	149
Math-U-See Inc.	0601022-IN	3/16/2020	5/15/2020	162	-	-	-	-	162
Math-U-See Inc.	0601419-1N	3/17/2020	5/16/2020	168	-	-	-	-	168
Math-U-See Inc.	0601453-IN	3/17/2020	5/16/2020	212	-	-	-	-	212
Mathnasium of Eastvale	20200302	3/4/2020	4/3/2020	1,719	-	-	-	-	1,719
Mathnasium of Eastvale	20200304	3/5/2020	4/4/2020	536	-	-	-	-	536
Mathnasium of South Escondido	INSP-50648-006	3/23/2020	4/22/2020	255	-	-	-	-	255
Mathnasium of Temecula	304	3/4/2020	4/3/2020	621	-	-	-	-	621
Mathnasium of Temecula	305	3/5/2020	4/4/2020	520	-	-	-	-	520
MEL Science Ltd	QL202003051	3/5/2020	4/4/2020	298	-	-	-	-	298
MEL Science Ltd	SS202003172	3/17/2020	4/16/2020	100	-	-	-	-	100
Michelle Clymer	003	3/11/2020	4/10/2020	1,500	-	-	-	-	1,500
Miss Kylee's Piano Studio	129	3/8/2020	4/7/2020	563	-	-	-	-	563
Miss Kylee's Piano Studio	130	3/8/2020	4/7/2020	750	-	-	-	-	750
Miss Sue's Dance Company	232	3/5/2020	4/4/2020	50	-	-	-	-	50
Monica Tamayo	5 AB	2/3/2020	2/3/2020	228	-	-	-	-	228
Mountain Pottery	000036	3/13/2020	4/12/2020	380	-	-	-	-	380
Mountain Pottery	000039	3/13/2020	4/12/2020	1,190	-	-	-	-	1,190
Moving Beyond the Page	210630	2/14/2020	3/15/2020	309	-	-	-	-	309
Moving Beyond the Page	211003	3/6/2020	4/5/2020	192	-	-	-	-	192
Moving Beyond the Page	211033	3/9/2020	4/8/2020	192	-	-	-	-	192
Moving Beyond the Page	211065	3/11/2020	4/10/2020	129	-	-	-	-	129
Moving Beyond the Page	211279	3/19/2020	4/18/2020	74	-	-	-	-	74
Mr. D Math	1224	3/6/2020	4/5/2020	197	-	-	-	-	197
Murrieta Academy of Music	63751	3/3/2020	4/2/2020	2,584	-	-	-	-	2,584
Murrieta Academy of Music	63771	3/5/2020	4/4/2020	264	-	-	-	-	264
Murrieta Tennis Club	03022020	3/2/2020	4/1/2020	1,846	-	-	-	-	1,846
Muzikfun Educatoin, Inc	006	3/7/2020	4/6/2020	399	-	-	-	-	399
My Gym Palm Desert	3-9-2020	3/9/2020	4/8/2020	324	-	-	-	-	324
My Learning Studio	IMVA1917	3/20/2020	4/19/2020	1,849	-	-	-	-	1,849
My Music School	700	3/4/2020	4/3/2020	146	-	-	-	-	146
My Music School	701	3/4/2020	4/3/2020	90	-	-	-	-	90
My Music School	702	3/4/2020	4/3/2020	90	-	-	-	-	90

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
My Music School	703	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	704	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	705	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	706	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	707	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	708	3/4/2020	4/3/2020	16	-	-	-	-	16
My Music School	709	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	710	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	711	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	713	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	714	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	715	3/5/2020	4/4/2020	41	-	-	-	-	41
My Music School	716	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	717	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	718	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	719	3/5/2020	4/4/2020	16	-	-	-	-	16
My Music School	720	3/5/2020	4/4/2020	48	-	-	-	-	48
My Music School	721	3/5/2020	4/4/2020	95	-	-	-	-	95
Mystery Science Inc.	73633	3/11/2020	4/10/2020	69	-	-	-	-	69
Nancy Cromey	0220CBA	3/5/2020	4/4/2020	920	-	-	-	-	920
Natalie Moreno	MORE022820	2/28/2020	2/28/2020	243	-	-	-	-	243
Nataly Jewel	MVA 22	3/13/2020	4/12/2020	5,730	-	-	-	-	5,730
Nataly Jewel	MVA 23	3/13/2020	4/12/2020	2,980	-	-	-	-	2,980
Nichols Speech, Inc.	14218	3/9/2020	4/8/2020	10,120	-	-	-	-	10,120
NJA Therapy Services, Inc	202001MVA	3/19/2020	4/18/2020	3,024	-	-	-	-	3,024
Noelle Catiller Voice Studio	11-MVA	3/12/2020	4/11/2020	110	-	-	-	-	110
Noonan Family Swim School, Inc.	0149	3/7/2020	4/6/2020	720	-	-	-	-	720
Noonan Family Swim School, Inc.	0150	3/7/2020	4/6/2020	510	-	-	-	-	510
Noonan Family Swim School, Inc.	0151	3/7/2020	4/6/2020	255	-	-	-	-	255
Noonan Family Swim School, Inc.	0152	3/7/2020	4/6/2020	246	-	-	-	-	246
Noonan Family Swim School, Inc.	0153	3/7/2020	4/6/2020	183	-	-	-	-	183
Noonan Family Swim School, Inc.	0154	3/7/2020	4/6/2020	270	-	-	-	-	270
Noonan Family Swim School, Inc.	0155	3/7/2020	4/6/2020	255	-	-	-	-	255
Noonan Family Swim School, Inc.	0156	3/7/2020	4/6/2020	85	-	-	-	-	85

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Noonan Family Swim School, Inc.	0157	3/7/2020	4/6/2020	975	-	-	-	-	975
Noonan Family Swim School, Inc.	0158	3/7/2020	4/6/2020	170	-	-	-	-	170
Noonan Family Swim School, Inc.	0159	3/7/2020	4/6/2020	510	-	-	-	-	510
Noonan Family Swim School, Inc.	0160	3/7/2020	4/6/2020	340	-	-	-	-	340
Noonan Family Swim School, Inc.	0161	3/7/2020	4/6/2020	520	-	-	-	-	520
Noonan Family Swim School, Inc.	0162	3/7/2020	4/6/2020	765	-	-	-	-	765
Noonan Family Swim School, Inc.	0163	3/7/2020	4/6/2020	85	-	-	-	-	85
Oak Meadow Inc.	99640	3/4/2020	4/3/2020	837	-	-	-	-	837
Oak Meadow Inc.	99945	3/23/2020	4/22/2020	365	-	-	-	-	365
Office Depot, Inc.	449676452001	2/27/2020	3/29/2020	7	-	-	-	-	7
On Pointe Dance Studio	230	3/6/2020	4/5/2020	180	-	-	-	-	180
On Pointe Dance Studio	231	3/10/2020	4/9/2020	465	-	-	-	-	465
On Pointe Dance Studio	232	3/17/2020	4/16/2020	490	-	-	-	-	490
On Stage Production Company	593	3/13/2020	4/12/2020	360	-	-	-	-	360
Outschool, Inc.	13915	3/9/2020	4/8/2020	75	-	-	-	-	75
Outschool, Inc.	13916	3/9/2020	4/8/2020	195	-	-	-	-	195
Outschool, Inc.	13917	3/9/2020	4/8/2020	25	-	-	-	-	25
Outschool, Inc.	13918	3/9/2020	4/8/2020	80	-	-	-	-	80
Outschool, Inc.	13919	3/9/2020	4/8/2020	60	-	-	-	-	60
Outschool, Inc.	13920	3/9/2020	4/8/2020	80	-	-	-	-	80
Outschool, Inc.	13921	3/9/2020	4/8/2020	29	-	-	-	-	29
Outschool, Inc.	13922	3/9/2020	4/8/2020	180	-	-	-	-	180
Outschool, Inc.	13923	3/9/2020	4/8/2020	18	-	-	-	-	18
Outschool, Inc.	14130	3/16/2020	4/15/2020	50	-	-	-	-	50
Outschool, Inc.	14131	3/16/2020	4/15/2020	170	-	-	-	-	170
Outschool, Inc.	14132	3/16/2020	4/15/2020	14	-	-	-	-	14
Outschool, Inc.	14133	3/16/2020	4/15/2020	175	-	-	-	-	175
Outschool, Inc.	14134	3/16/2020	4/15/2020	20	-	-	-	-	20
Outschool, Inc.	14135	3/16/2020	4/15/2020	74	-	-	-	-	74
Outschool, Inc.	14136	3/16/2020	4/15/2020	100	-	-	-	-	100
Outschool, Inc.	14137	3/16/2020	4/15/2020	118	-	-	-	-	118
Outschool, Inc.	14138	3/16/2020	4/15/2020	10	-	-	-	-	10
Outschool, Inc.	14139	3/16/2020	4/15/2020	72	-	-	-	-	72
Outschool, Inc.	14140	3/16/2020	4/15/2020	12	-	-	-	-	12

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Otschool, Inc.	14141	3/16/2020	4/15/2020	45	-	-	-	-	45
Otschool, Inc.	14142	3/16/2020	4/15/2020	75	-	-	-	-	75
Otschool, Inc.	14143	3/16/2020	4/15/2020	12	-	-	-	-	12
Otschool, Inc.	14400	3/23/2020	4/22/2020	25	-	-	-	-	25
Otschool, Inc.	14401	3/23/2020	4/22/2020	144	-	-	-	-	144
Otschool, Inc.	14402	3/23/2020	4/22/2020	100	-	-	-	-	100
Otschool, Inc.	14403	3/23/2020	4/22/2020	24	-	-	-	-	24
Otschool, Inc.	14404	3/23/2020	4/22/2020	75	-	-	-	-	75
Otschool, Inc.	14405	3/23/2020	4/22/2020	10	-	-	-	-	10
Otschool, Inc.	14406	3/23/2020	4/22/2020	10	-	-	-	-	10
Otschool, Inc.	14407	3/23/2020	4/22/2020	85	-	-	-	-	85
Otschool, Inc.	14408	3/23/2020	4/22/2020	85	-	-	-	-	85
Otschool, Inc.	14409	3/23/2020	4/22/2020	25	-	-	-	-	25
Otschool, Inc.	14410	3/23/2020	4/22/2020	7	-	-	-	-	7
Otschool, Inc.	14411	3/23/2020	4/22/2020	7	-	-	-	-	7
Otschool, Inc.	14412	3/23/2020	4/22/2020	25	-	-	-	-	25
Otschool, Inc.	14413	3/23/2020	4/22/2020	25	-	-	-	-	25
Otschool, Inc.	14414	3/23/2020	4/22/2020	140	-	-	-	-	140
Otschool, Inc.	14415	3/23/2020	4/22/2020	100	-	-	-	-	100
Oxford Tutoring Center	21MVA	3/17/2020	4/16/2020	225	-	-	-	-	225
Paula Barber	2020-SPRING04	3/6/2020	4/5/2020	2,212	-	-	-	-	2,212
Paula Barber	2020-SPRING05	3/12/2020	4/11/2020	1,320	-	-	-	-	1,320
Paz Christine Cecilio	006	3/14/2020	4/13/2020	405	-	-	-	-	405
Pony Hayvin Ranch	1920-76A	3/3/2020	4/2/2020	4,020	-	-	-	-	4,020
Pony Hayvin Ranch	1920-76B	3/3/2020	4/2/2020	3,969	-	-	-	-	3,969
Pony Hayvin Ranch	1920-76C	3/3/2020	4/2/2020	954	-	-	-	-	954
PowerKids Center	3Berry	3/12/2020	4/11/2020	404	-	-	-	-	404
Procopio, Cory, Hargreaves & Savitch LL	707375	3/6/2020	4/5/2020	792	-	-	-	-	792
Rainbow Resource Center	2846365	2/3/2020	4/3/2020	50	-	-	-	-	50
Rainbow Resource Center	2846630	2/3/2020	4/3/2020	432	-	-	-	-	432
Rainbow Resource Center	2846632	2/3/2020	4/3/2020	432	-	-	-	-	432
Rainbow Resource Center	2848117	2/5/2020	4/5/2020	48	-	-	-	-	48
Rainbow Resource Center	2848119	2/5/2020	4/5/2020	15	-	-	-	-	15
Rainbow Resource Center	2848318	2/5/2020	4/5/2020	148	-	-	-	-	148

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2848730	2/6/2020	4/6/2020	331	-	-	-	-	331
Rainbow Resource Center	2848731	2/6/2020	4/6/2020	15	-	-	-	-	15
Rainbow Resource Center	2848732	2/6/2020	4/6/2020	15	-	-	-	-	15
Rainbow Resource Center	2848838	2/6/2020	4/6/2020	35	-	-	-	-	35
Rainbow Resource Center	2848998	2/6/2020	4/6/2020	45	-	-	-	-	45
Rainbow Resource Center	2849160	2/7/2020	4/7/2020	48	-	-	-	-	48
Rainbow Resource Center	2849251	2/7/2020	4/7/2020	30	-	-	-	-	30
Rainbow Resource Center	2849474	2/7/2020	4/7/2020	17	-	-	-	-	17
Rainbow Resource Center	2849723	2/10/2020	4/10/2020	55	-	-	-	-	55
Rainbow Resource Center	2849724	2/10/2020	4/10/2020	86	-	-	-	-	86
Rainbow Resource Center	2849725	2/10/2020	4/10/2020	192	-	-	-	-	192
Rainbow Resource Center	2849726	2/10/2020	4/10/2020	126	-	-	-	-	126
Rainbow Resource Center	2850063	2/10/2020	4/10/2020	160	-	-	-	-	160
Rainbow Resource Center	2850064	2/10/2020	4/10/2020	30	-	-	-	-	30
Rainbow Resource Center	2850067	2/10/2020	4/10/2020	77	-	-	-	-	77
Rainbow Resource Center	2850103	2/10/2020	4/10/2020	28	-	-	-	-	28
Rainbow Resource Center	2850595	2/11/2020	4/11/2020	60	-	-	-	-	60
Rainbow Resource Center	2850880	2/11/2020	4/11/2020	65	-	-	-	-	65
Rainbow Resource Center	2850926	2/11/2020	4/11/2020	99	-	-	-	-	99
Rainbow Resource Center	2851245	2/12/2020	4/12/2020	70	-	-	-	-	70
Rainbow Resource Center	2851271	2/12/2020	4/12/2020	45	-	-	-	-	45
Rainbow Resource Center	2851504	2/12/2020	4/12/2020	93	-	-	-	-	93
Rainbow Resource Center	2851628	2/12/2020	4/12/2020	196	-	-	-	-	196
Rainbow Resource Center	2851634	2/12/2020	4/12/2020	221	-	-	-	-	221
Rainbow Resource Center	2851636	2/12/2020	4/12/2020	116	-	-	-	-	116
Rainbow Resource Center	2851643	2/12/2020	4/12/2020	135	-	-	-	-	135
Rainbow Resource Center	2851648	2/12/2020	4/12/2020	80	-	-	-	-	80
Rainbow Resource Center	2851654	2/12/2020	4/12/2020	234	-	-	-	-	234
Rainbow Resource Center	2851731	2/12/2020	4/12/2020	237	-	-	-	-	237
Rainbow Resource Center	2851795	2/12/2020	4/12/2020	77	-	-	-	-	77
Rainbow Resource Center	2851856	2/13/2020	4/13/2020	74	-	-	-	-	74
Rainbow Resource Center	2852213	2/13/2020	4/13/2020	71	-	-	-	-	71
Rainbow Resource Center	2852299	2/13/2020	4/13/2020	66	-	-	-	-	66
Rainbow Resource Center	2852328	2/13/2020	4/13/2020	159	-	-	-	-	159

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2852371	2/13/2020	4/13/2020	116	-	-	-	-	116
Rainbow Resource Center	2852373	2/13/2020	4/13/2020	51	-	-	-	-	51
Rainbow Resource Center	2852379	2/13/2020	4/13/2020	356	-	-	-	-	356
Rainbow Resource Center	2852384	2/13/2020	4/13/2020	60	-	-	-	-	60
Rainbow Resource Center	2852385	2/13/2020	4/13/2020	63	-	-	-	-	63
Rainbow Resource Center	2852491	2/14/2020	4/14/2020	113	-	-	-	-	113
Rainbow Resource Center	2852494	2/14/2020	4/14/2020	220	-	-	-	-	220
Rainbow Resource Center	2852496	2/14/2020	4/14/2020	13	-	-	-	-	13
Rainbow Resource Center	2852880	2/14/2020	4/14/2020	145	-	-	-	-	145
Rainbow Resource Center	2854433	2/19/2020	4/19/2020	159	-	-	-	-	159
Rainbow Resource Center	2854444	2/19/2020	4/19/2020	237	-	-	-	-	237
Rainbow Resource Center	2854510	2/19/2020	4/19/2020	27	-	-	-	-	27
Rainbow Resource Center	2854547	2/19/2020	4/19/2020	223	-	-	-	-	223
Rainbow Resource Center	2854567	2/19/2020	4/19/2020	212	-	-	-	-	212
Rainbow Resource Center	2854568	2/19/2020	4/19/2020	303	-	-	-	-	303
Rainbow Resource Center	2854607	2/19/2020	4/19/2020	177	-	-	-	-	177
Rainbow Resource Center	2854610	2/19/2020	4/19/2020	65	-	-	-	-	65
Rainbow Resource Center	2854652	2/19/2020	4/19/2020	241	-	-	-	-	241
Rainbow Resource Center	2854916	2/20/2020	4/20/2020	49	-	-	-	-	49
Rainbow Resource Center	2854973	2/20/2020	4/20/2020	66	-	-	-	-	66
Rainbow Resource Center	2854984	2/20/2020	4/20/2020	55	-	-	-	-	55
Rainbow Resource Center	2854985	2/20/2020	4/20/2020	154	-	-	-	-	154
Rainbow Resource Center	2855081	2/20/2020	4/20/2020	15	-	-	-	-	15
Rainbow Resource Center	2855082	2/20/2020	4/20/2020	96	-	-	-	-	96
Rainbow Resource Center	2855083	2/20/2020	4/20/2020	28	-	-	-	-	28
Rainbow Resource Center	2855142	2/20/2020	4/20/2020	16	-	-	-	-	16
Rainbow Resource Center	2855249	2/20/2020	4/20/2020	62	-	-	-	-	62
Rainbow Resource Center	2855505	2/20/2020	4/21/2020	230	-	-	-	-	230
Rainbow Resource Center	2857762	2/26/2020	4/25/2020	46	-	-	-	-	46
Rainbow Resource Center	2857851	2/26/2020	4/25/2020	33	-	-	-	-	33
Rainbow Resource Center	2857853	2/26/2020	4/25/2020	33	-	-	-	-	33
Rainbow Resource Center	2857855	2/26/2020	4/25/2020	82	-	-	-	-	82
Rainbow Resource Center	2857969	2/26/2020	4/25/2020	122	-	-	-	-	122
Rainbow Resource Center	2858007	2/26/2020	4/25/2020	121	-	-	-	-	121

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2858208	2/27/2020	4/27/2020	108	-	-	-	-	108
Rainbow Resource Center	2858209	2/27/2020	4/27/2020	133	-	-	-	-	133
Rainbow Resource Center	2858291	2/27/2020	4/27/2020	41	-	-	-	-	41
Rainbow Resource Center	2858294	2/27/2020	4/27/2020	141	-	-	-	-	141
Rainbow Resource Center	2858295	2/27/2020	4/27/2020	120	-	-	-	-	120
Rainbow Resource Center	2858299	2/27/2020	4/27/2020	66	-	-	-	-	66
Rainbow Resource Center	2858301	2/27/2020	4/27/2020	125	-	-	-	-	125
Rainbow Resource Center	2858302	2/27/2020	4/27/2020	66	-	-	-	-	66
Rainbow Resource Center	2858766	2/27/2020	4/27/2020	306	-	-	-	-	306
Rainbow Resource Center	2858770	2/27/2020	4/27/2020	246	-	-	-	-	246
Rainbow Resource Center	2858775	2/27/2020	4/27/2020	87	-	-	-	-	87
Rainbow Resource Center	2858827	2/28/2020	4/28/2020	210	-	-	-	-	210
Rainbow Resource Center	2858874	2/28/2020	4/28/2020	125	-	-	-	-	125
Rainbow Resource Center	2858875	2/28/2020	4/28/2020	127	-	-	-	-	127
Rainbow Resource Center	2858876	2/28/2020	4/28/2020	191	-	-	-	-	191
Rainbow Resource Center	2858878	2/28/2020	4/28/2020	31	-	-	-	-	31
Rainbow Resource Center	2858880	2/28/2020	4/28/2020	48	-	-	-	-	48
Rainbow Resource Center	2859046	2/28/2020	4/28/2020	428	-	-	-	-	428
Rainbow Resource Center	2859464	2/28/2020	4/28/2020	24	-	-	-	-	24
Rainbow Resource Center	2859468	2/28/2020	4/28/2020	66	-	-	-	-	66
Rainbow Resource Center	2859538	2/28/2020	4/28/2020	356	-	-	-	-	356
Rainbow Resource Center	2859831	3/2/2020	5/2/2020	35	-	-	-	-	35
Rainbow Resource Center	2859832	3/2/2020	5/2/2020	406	-	-	-	-	406
Rainbow Resource Center	2859833	3/2/2020	5/2/2020	24	-	-	-	-	24
Rainbow Resource Center	2859834	3/2/2020	5/2/2020	120	-	-	-	-	120
Rainbow Resource Center	2859836	3/2/2020	5/2/2020	585	-	-	-	-	585
Rainbow Resource Center	2860443	3/3/2020	5/2/2020	30	-	-	-	-	30
Rainbow Resource Center	2860444	3/3/2020	5/2/2020	139	-	-	-	-	139
Rainbow Resource Center	2860446	3/3/2020	5/2/2020	154	-	-	-	-	154
Rainbow Resource Center	2860682	3/3/2020	5/2/2020	121	-	-	-	-	121
Rainbow Resource Center	2860685	3/3/2020	5/2/2020	498	-	-	-	-	498
Rainbow Resource Center	2860688	3/3/2020	5/2/2020	96	-	-	-	-	96
Rainbow Resource Center	2860783	3/3/2020	5/2/2020	325	-	-	-	-	325
Rainbow Resource Center	2860939	3/3/2020	5/2/2020	37	-	-	-	-	37



**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2860941	3/3/2020	5/2/2020	49	-	-	-	-	49
Rainbow Resource Center	2861012	3/3/2020	5/2/2020	591	-	-	-	-	591
Rainbow Resource Center	2861013	3/3/2020	5/2/2020	679	-	-	-	-	679
Rainbow Resource Center	2861016	3/3/2020	5/2/2020	284	-	-	-	-	284
Rainbow Resource Center	2861335	3/3/2020	5/2/2020	110	-	-	-	-	110
Rainbow Resource Center	2861483	3/4/2020	5/3/2020	171	-	-	-	-	171
Rainbow Resource Center	2861485	3/4/2020	5/3/2020	56	-	-	-	-	56
Rainbow Resource Center	2861487	3/4/2020	5/3/2020	110	-	-	-	-	110
Rainbow Resource Center	2861491	3/3/2020	5/2/2020	443	-	-	-	-	443
Rainbow Resource Center	2861808	3/3/2020	5/2/2020	68	-	-	-	-	68
Rainbow Resource Center	2861943	3/4/2020	5/3/2020	76	-	-	-	-	76
Rainbow Resource Center	2862044	3/5/2020	5/4/2020	47	-	-	-	-	47
Rainbow Resource Center	2862045	3/5/2020	5/4/2020	89	-	-	-	-	89
Rainbow Resource Center	2862657	3/6/2020	5/5/2020	95	-	-	-	-	95
Rainbow Resource Center	2862658	3/6/2020	5/5/2020	288	-	-	-	-	288
Rainbow Resource Center	2862659	3/6/2020	5/5/2020	94	-	-	-	-	94
Rainbow Resource Center	2862660	3/6/2020	5/5/2020	89	-	-	-	-	89
Rainbow Resource Center	2862664	3/6/2020	5/5/2020	137	-	-	-	-	137
Rainbow Resource Center	2862972	3/6/2020	5/5/2020	31	-	-	-	-	31
Rainbow Resource Center	2863064	3/6/2020	5/5/2020	108	-	-	-	-	108
Rainbow Resource Center	2863160	3/6/2020	5/5/2020	46	-	-	-	-	46
Rainbow Resource Center	2863327	3/9/2020	5/8/2020	160	-	-	-	-	160
Rainbow Resource Center	2863331	3/9/2020	5/8/2020	95	-	-	-	-	95
Rainbow Resource Center	2863332	3/9/2020	5/8/2020	55	-	-	-	-	55
Rainbow Resource Center	2863333	3/9/2020	5/8/2020	112	-	-	-	-	112
Rainbow Resource Center	2863334	3/9/2020	5/8/2020	55	-	-	-	-	55
Rainbow Resource Center	2863335	3/9/2020	5/8/2020	55	-	-	-	-	55
Rainbow Resource Center	2863547	3/9/2020	5/8/2020	92	-	-	-	-	92
Rainbow Resource Center	2863807	3/10/2020	5/9/2020	46	-	-	-	-	46
Rainbow Resource Center	2864377	3/10/2020	5/9/2020	57	-	-	-	-	57
Rainbow Resource Center	2864462	3/9/2020	5/8/2020	44	-	-	-	-	44
Rainbow Resource Center	2864465	3/10/2020	5/9/2020	35	-	-	-	-	35
Rainbow Resource Center	2864861	3/11/2020	5/10/2020	46	-	-	-	-	46
Rainbow Resource Center	2864863	3/11/2020	5/10/2020	235	-	-	-	-	235



**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2864866	3/11/2020	5/10/2020	57	-	-	-	-	57
Rainbow Resource Center	2865257	3/11/2020	5/10/2020	144	-	-	-	-	144
Rainbow Resource Center	2865362	3/12/2020	5/11/2020	17	-	-	-	-	17
Rainbow Resource Center	2865451	3/12/2020	5/11/2020	62	-	-	-	-	62
Rainbow Resource Center	2865799	3/12/2020	5/11/2020	16	-	-	-	-	16
Rainbow Resource Center	2865871	3/13/2020	5/12/2020	66	-	-	-	-	66
Rainbow Resource Center	2865994	3/13/2020	5/12/2020	164	-	-	-	-	164
Rainbow Resource Center	2866060	3/13/2020	5/12/2020	521	-	-	-	-	521
Rainbow Resource Center	2866221	3/13/2020	5/12/2020	154	-	-	-	-	154
Rainbow Resource Center	2866398	3/13/2020	5/12/2020	188	-	-	-	-	188
Rainbow Resource Center	2866514	3/16/2020	5/15/2020	74	-	-	-	-	74
Rainbow Resource Center	2866515	3/16/2020	5/15/2020	45	-	-	-	-	45
Rainbow Resource Center	2866725	3/16/2020	5/15/2020	221	-	-	-	-	221
Rainbow Resource Center	2866771	3/16/2020	5/15/2020	486	-	-	-	-	486
Rainbow Resource Center	2867360	3/17/2020	5/16/2020	392	-	-	-	-	392
Rainbow Resource Center	2867464	3/17/2020	5/16/2020	165	-	-	-	-	165
Rainbow Resource Center	2867690	3/17/2020	5/16/2020	111	-	-	-	-	111
Rainbow Resource Center	2867693	3/17/2020	5/16/2020	27	-	-	-	-	27
Rainbow Resource Center	2867702	3/17/2020	5/16/2020	163	-	-	-	-	163
Rainbow Resource Center	2868705	3/18/2020	5/17/2020	69	-	-	-	-	69
Rainbow Resource Center	2868706	3/18/2020	5/17/2020	66	-	-	-	-	66
Rainbow Resource Center	2868915	3/18/2020	5/17/2020	234	-	-	-	-	234
Rainbow Resource Center	2868916	3/18/2020	5/17/2020	100	-	-	-	-	100
Rainbow Resource Center	2868951	3/18/2020	5/17/2020	135	-	-	-	-	135
Rainbow Resource Center	2868953	3/18/2020	5/17/2020	407	-	-	-	-	407
Rainbow Resource Center	2868955	3/18/2020	5/17/2020	66	-	-	-	-	66
Rainbow Resource Center	2868956	3/18/2020	5/17/2020	141	-	-	-	-	141
Rainbow Resource Center	2869183	3/18/2020	5/17/2020	108	-	-	-	-	108
Rainbow Resource Center	2869191	3/18/2020	5/17/2020	458	-	-	-	-	458
Rainbow Resource Center	2869192	3/18/2020	5/17/2020	85	-	-	-	-	85
Rainbow Resource Center	2869194	3/18/2020	5/17/2020	351	-	-	-	-	351
Rainbow Resource Center	2869195	3/18/2020	5/17/2020	47	-	-	-	-	47
Rainbow Resource Center	2869273	3/18/2020	5/17/2020	212	-	-	-	-	212
Rainbow Resource Center	2869296	3/18/2020	5/17/2020	91	-	-	-	-	91

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2870348	3/20/2020	5/19/2020	134	-	-	-	-	134
Rainbow Resource Center	2870775	3/20/2020	5/19/2020	89	-	-	-	-	89
Rainbow Resource Center	2870884	3/20/2020	5/19/2020	142	-	-	-	-	142
Rainbow Resource Center	2871040	3/20/2020	5/19/2020	242	-	-	-	-	242
Rainbow Resource Center	2871507	3/23/2020	5/22/2020	96	-	-	-	-	96
Rainbow Resource Center	2871512	3/23/2020	5/22/2020	57	-	-	-	-	57
Rainbow Resource Center	2872032	3/23/2020	5/22/2020	50	-	-	-	-	50
Rainbow Resource Center	2872033	3/23/2020	5/22/2020	164	-	-	-	-	164
Redlands Gymnastics Club	030520MVA	3/5/2020	4/4/2020	625	-	-	-	-	625
Regina Phillips	3	3/13/2020	4/12/2020	675	-	-	-	-	675
Reshma Solbach	5024	3/6/2020	4/5/2020	1,585	-	-	-	-	1,585
Rise Jiu Jitsu	ICS-0016	3/16/2020	4/15/2020	490	-	-	-	-	490
Riverside Dance Academy	101	3/11/2020	4/10/2020	90	-	-	-	-	90
Rock Fitness	3320204	3/3/2020	4/2/2020	1,870	-	-	-	-	1,870
Rockside Music	032020001503	3/11/2020	4/10/2020	420	-	-	-	-	420
Rockstars of Tomorrow Riverside	2111	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2114	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2141	3/1/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2158	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2161	3/15/2020	4/14/2020	135	-	-	-	-	135
Rockstars of Tomorrow Riverside	2166	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2169	3/15/2020	4/14/2020	280	-	-	-	-	280
Rockstars of Tomorrow Riverside	2172	3/15/2020	4/14/2020	280	-	-	-	-	280
Rubke-Foxworth Music Studio	20120	3/13/2020	4/12/2020	380	-	-	-	-	380
Sandia Creek Ranch	202079	3/4/2020	4/3/2020	450	-	-	-	-	450
Sandia Creek Ranch	202080	3/4/2020	4/3/2020	450	-	-	-	-	450
Sandia Creek Ranch	202081	3/4/2020	4/3/2020	450	-	-	-	-	450
Sandia Creek Ranch	202082	3/4/2020	4/3/2020	450	-	-	-	-	450
SCEGA Gymnastics	1135	3/2/2020	4/1/2020	3,543	-	-	-	-	3,543
School of International Ballet	031420KK	3/14/2020	4/13/2020	1,200	-	-	-	-	1,200
School of Rock Temecula	20365_Mar	3/9/2020	4/8/2020	538	-	-	-	-	538
School of Rock Temecula	69521_M	3/9/2020	4/8/2020	179	-	-	-	-	179
School of Rock Temecula	79407_1-3	3/2/2020	4/1/2020	1,481	-	-	-	-	1,481
School of Rock Temecula	79416_Mar	3/11/2020	4/10/2020	435	-	-	-	-	435

**Mission Vista Academy****Accounts Payable Aging**

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Scott Mogel	10	3/8/2020	4/7/2020	1,200	-	-	-	-	1,200
Sektor Corona LLC	3	3/14/2020	4/13/2020	1,750	-	-	-	-	1,750
Shannon Capers-Smalley	1	3/9/2020	4/8/2020	775	-	-	-	-	775
Singapore Math Live	3112002	3/11/2020	4/10/2020	100	-	-	-	-	100
Singapore Math, Inc.	351788	3/10/2020	4/9/2020	150	-	-	-	-	150
Singapore Math, Inc.	351822	3/12/2020	4/11/2020	66	-	-	-	-	66
Singapore Math, Inc.	351867	3/17/2020	4/16/2020	133	-	-	-	-	133
SoCal Judo	015	3/16/2020	4/15/2020	135	-	-	-	-	135
SoCal STEM LLC	ChrisMar6MVA	3/6/2020	4/5/2020	420	-	-	-	-	420
SoCal STEM LLC	SocalMar9MVA	3/9/2020	4/8/2020	1,855	-	-	-	-	1,855
STEM Center USA	1136	3/13/2020	4/12/2020	1,740	-	-	-	-	1,740
Stephanie Reyes	19490-C009-MVA	3/5/2020	4/4/2020	325	-	-	-	-	325
Steven L. Adamiak	01312020SA	3/10/2020	4/9/2020	175	-	-	-	-	175
Steven L. Adamiak	03102020SA	3/10/2020	4/9/2020	300	-	-	-	-	300
Steven L. Adamiak	031020SA	3/10/2020	4/9/2020	200	-	-	-	-	200
Studies Weekly	297930	3/3/2020	4/2/2020	32	-	-	-	-	32
Studies Weekly	297933	3/3/2020	4/2/2020	65	-	-	-	-	65
Studies Weekly	298564	3/3/2020	4/2/2020	65	-	-	-	-	65
Studies Weekly	298566	3/3/2020	4/2/2020	65	-	-	-	-	65
Studies Weekly	298588	3/3/2020	4/2/2020	32	-	-	-	-	32
Studies Weekly	298597	3/3/2020	4/2/2020	33	-	-	-	-	33
Studies Weekly	298598	3/3/2020	4/2/2020	33	-	-	-	-	33
Studies Weekly	298687	3/3/2020	4/2/2020	65	-	-	-	-	65
Studies Weekly	298896	3/5/2020	4/4/2020	32	-	-	-	-	32
Studies Weekly	298898	3/5/2020	4/4/2020	32	-	-	-	-	32
Studies Weekly	298984	3/5/2020	4/4/2020	65	-	-	-	-	65
Studies Weekly	299004	3/9/2020	4/3/2020	33	-	-	-	-	33
Studies Weekly	299005	3/9/2020	4/3/2020	33	-	-	-	-	33
Studies Weekly	299071	3/10/2020	4/4/2020	32	-	-	-	-	32
Studies Weekly	299074	3/10/2020	4/4/2020	32	-	-	-	-	32
Studies Weekly	299075	3/9/2020	4/4/2020	32	-	-	-	-	32
Studies Weekly	299175	3/10/2020	4/5/2020	33	-	-	-	-	33
Studies Weekly	299179	3/10/2020	4/5/2020	33	-	-	-	-	33
Studies Weekly	299180	3/10/2020	4/5/2020	33	-	-	-	-	33

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Studies Weekly	299183	3/10/2020	4/5/2020	33	-	-	-	-	33
Sue Poole	POOL030120	3/1/2020	3/1/2020	297	-	-	-	-	297
Susie Q Ranch	MAR-10-2020	3/10/2020	4/9/2020	540	-	-	-	-	540
Swim to Shore	3220	3/2/2020	4/1/2020	1,140	-	-	-	-	1,140
Tahquitz Equestrian Facility	004	3/6/2020	4/5/2020	325	-	-	-	-	325
TalkBox.Mom	338472	3/9/2020	4/8/2020	88	-	-	-	-	88
Tami Duncan	102	2/23/2020	4/23/2020	600	-	-	-	-	600
Tanja Baker	10047	3/6/2020	4/5/2020	500	-	-	-	-	500
Tanja Baker	10048	3/6/2020	4/5/2020	225	-	-	-	-	225
Tawny Henderson McWilliams	3-13-2020	3/13/2020	4/12/2020	220	-	-	-	-	220
Taylor Karate	Berry2020-1	3/6/2020	4/5/2020	555	-	-	-	-	555
Teacher Synergy, LLC	113737867	3/5/2020	4/4/2020	8	-	-	-	-	8
Teacher Synergy, LLC	113779463	3/5/2020	4/4/2020	40	-	-	-	-	40
Teacher Synergy, LLC	114383380	3/12/2020	4/2/2020	21	-	-	-	-	21
Teacher Synergy, LLC	114478040	3/13/2020	4/3/2020	24	-	-	-	-	24
Teacher Synergy, LLC	114478155	3/13/2020	4/3/2020	7	-	-	-	-	7
Teacher Synergy, LLC	114478344	3/13/2020	4/3/2020	7	-	-	-	-	7
Teacher Synergy, LLC	114524645	3/13/2020	4/3/2020	347	-	-	-	-	347
Teacher Synergy, LLC	114533162	3/13/2020	4/3/2020	7	-	-	-	-	7
Teacher Synergy, LLC	114533390	3/13/2020	4/3/2020	3	-	-	-	-	3
Teacher Synergy, LLC	114537553	3/13/2020	4/5/2020	5	-	-	-	-	5
Teacher Synergy, LLC	114635997	3/16/2020	4/6/2020	26	-	-	-	-	26
Teacher Synergy, LLC	114699013	3/17/2020	4/7/2020	5	-	-	-	-	5
Teacher Synergy, LLC	114699072	3/17/2020	4/7/2020	343	-	-	-	-	343
Teacher Synergy, LLC	114699236	3/17/2020	4/7/2020	10	-	-	-	-	10
Teacher Synergy, LLC	114707659	3/17/2020	4/7/2020	73	-	-	-	-	73
Teacher Synergy, LLC	114707755	3/17/2020	4/7/2020	109	-	-	-	-	109
Teacher Synergy, LLC	114730004	3/17/2020	4/7/2020	12	-	-	-	-	12
Teacher Synergy, LLC	114730994	3/17/2020	4/7/2020	8	-	-	-	-	8
Teacher Synergy, LLC	114731077	3/17/2020	4/7/2020	30	-	-	-	-	30
Teacher Synergy, LLC	114735417	3/17/2020	4/7/2020	74	-	-	-	-	74
Teacher Synergy, LLC	114878048	3/20/2020	4/10/2020	34	-	-	-	-	34
Teacher Synergy, LLC	114989387	3/23/2020	4/13/2020	24	-	-	-	-	24
Teaching Textbooks	27064	3/5/2020	4/4/2020	55	-	-	-	-	55

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Teaching Textbooks	27071	3/5/2020	4/4/2020	43	-	-	-	-	43
Teaching Textbooks	27077	3/5/2020	4/4/2020	43	-	-	-	-	43
Teaching Textbooks	27096	3/9/2020	4/8/2020	55	-	-	-	-	55
Teaching Textbooks	27123	3/10/2020	4/9/2020	103	-	-	-	-	103
Teaching Textbooks	27162	3/12/2020	4/11/2020	43	-	-	-	-	43
Teaching Textbooks	27163	3/12/2020	4/11/2020	55	-	-	-	-	55
Teaching Textbooks	27164	3/12/2020	4/11/2020	43	-	-	-	-	43
Teaching Textbooks	27173	3/12/2020	4/11/2020	197	-	-	-	-	197
Teaching Textbooks	27184	3/12/2020	4/11/2020	43	-	-	-	-	43
Teaching Textbooks	27191	3/13/2020	4/12/2020	43	-	-	-	-	43
Temecula Chess Club	42	3/10/2020	4/9/2020	300	-	-	-	-	300
Temecula Chess Club	45	2/16/2020	3/17/2020	100	-	-	-	-	100
Temecula Chess Club	46	3/16/2020	4/15/2020	300	-	-	-	-	300
Temecula Conservatory of Music	1416	3/11/2020	4/10/2020	418	-	-	-	-	418
Temecula Conservatory of Music	1417	3/11/2020	4/10/2020	538	-	-	-	-	538
Temecula Conservatory of Music	1418	3/11/2020	4/10/2020	419	-	-	-	-	419
Temecula Conservatory of Music	1419	3/11/2020	4/10/2020	627	-	-	-	-	627
Temecula Conservatory of Music	1420	3/11/2020	4/10/2020	627	-	-	-	-	627
Temecula Conservatory of Music	1421	3/11/2020	4/10/2020	627	-	-	-	-	627
Temecula Conservatory of Music	1422	3/11/2020	4/10/2020	627	-	-	-	-	627
Temecula Homeschool Enrichment Cam	132020	3/3/2020	4/2/2020	1,155	-	-	-	-	1,155
Temecula Music Teacher, LLC	4722	3/4/2020	4/3/2020	8,665	-	-	-	-	8,665
Temecula Tutor	MVA AUG 2019	3/10/2020	4/9/2020	750	-	-	-	-	750
Temecula Tutor	MVA Feb 2020	3/5/2020	4/4/2020	2,862	-	-	-	-	2,862
Temecula Valley Music for Young Children - MVA	4	3/13/2020	4/12/2020	1,737	-	-	-	-	1,737
Temecula Valley Therapy Services	28	3/5/2020	4/4/2020	1,050	-	-	-	-	1,050
Temecula Valley Therapy Services	29	3/5/2020	4/4/2020	1,275	-	-	-	-	1,275
Terry Tsang Optometry	2038	3/4/2020	4/3/2020	125	-	-	-	-	125
Terry Tsang Optometry	2522	3/4/2020	4/3/2020	125	-	-	-	-	125
The Critical Thinking Co.	138028A	3/9/2020	4/8/2020	52	-	-	-	-	52
The Critical Thinking Co.	138029A	3/9/2020	4/8/2020	32	-	-	-	-	32
The Critical Thinking Co.	138030A	3/9/2020	4/8/2020	32	-	-	-	-	32
The Critical Thinking Co.	138031A	3/9/2020	4/8/2020	52	-	-	-	-	52
The Dance Company	19	3/18/2020	4/17/2020	419	-	-	-	-	419

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
The Dancers' Studio	3012020	3/10/2020	4/9/2020	55	-	-	-	-	55
The Gymnastics Academy	00049	3/12/2020	4/11/2020	60	-	-	-	-	60
The Little Gym of Riverside	030420	3/4/2020	4/3/2020	1,178	-	-	-	-	1,178
Timberdoodle.com	311953	2/3/2020	4/3/2020	360	-	-	-	-	360
Timberdoodle.com	312015	2/5/2020	4/5/2020	386	-	-	-	-	386
Timberdoodle.com	312512	2/11/2020	4/11/2020	1,149	-	-	-	-	1,149
Timberdoodle.com	312586	2/12/2020	4/12/2020	731	-	-	-	-	731
Timberdoodle.com	312763	2/18/2020	4/18/2020	78	-	-	-	-	78
Timberdoodle.com	312878	2/21/2020	4/21/2020	462	-	-	-	-	462
Time4Writing.com	T4W10995	2/28/2020	4/28/2020	238	-	-	-	-	238
Time4Writing.com	T4W11011	3/6/2020	5/5/2020	238	-	-	-	-	238
Tinkering Toddler Crates	D35	3/16/2020	3/16/2020	109	-	-	-	-	109
Tomoko Yoda-Compilati	0220K	3/12/2020	4/11/2020	104	-	-	-	-	104
Tomoko Yoda-Compilati	0220P	3/12/2020	4/11/2020	104	-	-	-	-	104
Trinity Therapeutic Riding Center	AL1	3/12/2020	4/11/2020	300	-	-	-	-	300
Trinity Therapeutic Riding Center	AL2	3/12/2020	4/11/2020	300	-	-	-	-	300
Trinity Therapeutic Riding Center	BE2	3/12/2020	4/11/2020	360	-	-	-	-	360
Trinity Therapeutic Riding Center	MA4	3/12/2020	4/11/2020	300	-	-	-	-	300
Trinity Therapeutic Riding Center	MA5	3/12/2020	4/11/2020	300	-	-	-	-	300
TSW Therapy, Inc	680	3/2/2020	4/1/2020	701	-	-	-	-	701
United States Karate Organization, Inc	IS0120	3/2/2020	4/1/2020	2,192	-	-	-	-	2,192
Valley-Wide Elite Gymnastics	1101	3/12/2020	4/11/2020	600	-	-	-	-	600
Veronica Gutierrez	5016	3/5/2020	4/4/2020	260	-	-	-	-	260
Well Trained Mind Academy	273	12/9/2019	7/31/2020	324	-	-	-	-	324
West Coast Krav Maga	4848	3/10/2020	4/9/2020	175	-	-	-	-	175
West Coast Krav Maga	4849	3/11/2020	4/10/2020	633	-	-	-	-	633
West Coast Krav Maga	4850	3/11/2020	4/10/2020	666	-	-	-	-	666
West Coast Krav Maga	4851	3/11/2020	4/10/2020	175	-	-	-	-	175
West Coast Krav Maga	4864	3/18/2020	4/17/2020	477	-	-	-	-	477
West Coast Krav Maga - Murrieta	4852	3/12/2020	4/11/2020	477	-	-	-	-	477
West Coast Krav Maga - Murrieta	4853	3/12/2020	4/11/2020	477	-	-	-	-	477
West Coast Krav Maga - Wildomar	4856	3/14/2020	4/13/2020	477	-	-	-	-	477
West Coast Krav Maga Murrieta	4855	3/14/2020	4/13/2020	275	-	-	-	-	275
West Coast Krav Maga Temecula	4854	3/14/2020	4/13/2020	429	-	-	-	-	429

## Mission Vista Academy

### Accounts Payable Aging

For the period ended March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
West Coast Krav Maga Temecula	4859	3/15/2020	4/14/2020	477	-	-	-	-	477
West Coast Krav Maga Temecula	4860	3/15/2020	4/14/2020	429	-	-	-	-	429
West Coast Krav Maga Temecula	4862	3/15/2020	4/14/2020	441	-	-	-	-	441
WM Music Lessons	010MVA	3/4/2020	4/3/2020	2,270	-	-	-	-	2,270
WM Music Lessons	011MVA	3/18/2020	4/17/2020	1,980	-	-	-	-	1,980
WM Tutoring Services	004MVA	3/5/2020	4/4/2020	400	-	-	-	-	400
Wonder Crate	I066	1/23/2020	2/22/2020	69	-	-	-	-	69
Wonder Crate	I087	3/19/2020	4/18/2020	75	-	-	-	-	75
World Black Belt Center	009	2/26/2020	3/27/2020	540	-	-	-	-	540
World Black Belt Center	011	12/13/2019	1/12/2020	-	405	-	-	-	405
World Black Belt Center	013	1/6/2020	2/5/2020	1,060	-	-	-	-	1,060
Write On Webb	1419	3/5/2020	4/4/2020	119	-	-	-	-	119
Write On Webb	1420	3/9/2020	4/8/2020	199	-	-	-	-	199
Write On Webb	1421	3/9/2020	4/8/2020	199	-	-	-	-	199
Yiyi Ku	20202	3/10/2020	4/9/2020	1,416	-	-	-	-	1,416
Young Music, LLC	397265	3/10/2020	4/9/2020	40	-	-	-	-	40
<b>Total Outstanding Payables in March</b>				<b>\$ 344,860</b>	<b>\$ 585</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161,038</b>	<b>\$ 506,484</b>



# Mission Vista Academy Renewal Presentation

April 2020



**Gallagher**

Insurance | Risk Management | Consulting



# ICS Group Advantages



Insurance | Risk Management | Consulting

## Let's Stick Together

- Purchasing power
- More competition from group carriers resulting in better underwriting offers
- Ability to take advantage of broader network options from carriers
- Better plan design options/more flexibility
- Composite rates versus age banded rates in small group

# 2020/2021 Renewal

## Renewal Results

- Medical
  - Kaiser: final renewal **+2.8%**
    - Trend Increase is +7.5%
  - Blue Shield: final renewal **+5.9%**
    - Trend Increase is 12.9% - 15.9%
- Dental
  - Cigna Dental HMO: final renewal **+5.0%** (initial increase +6.5%)
  - Cigna DPPO: final renewal **+17.6%** (initial increase +20.7%)
- Vision – rate guarantee (**+0.0%**)
- Life – rate guarantee (**+0.0%**)



**Gallagher**

Insurance | Risk Management | Consulting

# Medical Renewals

# 2020/2021 Medical Contributions



Insurance | Risk Management | Consulting

## Recommendations

- Recommended Strategy:
  - Charter & Employees share premium increases equally
    - Maintain \$0 Employee-only options
  - Increase Employee cost for most expensive plans
    - PPO: Increase Employee cost by +15.0%
    - Access+ HMO: Increase Employee cost by +15.0%
- Final Revenue Impact to Charter: **\$43,232**

# 2020/21 Medical Contribution Analysis



**Gallagher**

Insurance | Risk Management | Consulting

## Medical & Pharmacy

		2019 / 2020 Current	2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
<b>Blue Shield SaveNet HMO</b>							
Employee Only	3	\$0.00	\$0.00	\$555.08	\$555.08	0% / 0%	\$0.00 / N/A
Employee + Spouse	5	\$128.68	\$134.47	\$1,142.19	\$1,276.66	19% / 19%	\$5.79 / 4.5%
Employee + Child(ren)	1	\$69.29	\$72.41	\$871.23	\$943.64	19% / 19%	\$3.12 / 4.5%
Employee + Family	11	\$188.08	\$196.54	\$1,413.17	\$1,609.71	19% / 19%	\$8.46 / 4.5%
<b>% Cost Share</b>		<b>11%</b>	<b>11%</b>	<b>89%</b>	<b>100%</b>	<b>11% / 11%</b>	<b>-0.1%</b>

## Blue Shield Access+ HMO

Employee Only	1	\$154.73	\$177.94	\$550.66	\$728.60	22% / 24%	\$23.21 / 15.0%
Employee + Spouse	1	\$484.55	\$557.23	\$1,118.57	\$1,675.80	54% / 59%	\$72.68 / 15.0%
Employee + Child(ren)	1	\$332.33	\$382.18	\$856.44	\$1,238.62	69% / 75%	\$49.85 / 15.0%
Employee + Family	0	\$636.78	\$732.30	\$1,380.64	\$2,112.94	49% / 53%	\$95.52 / 15.0%
<b>% Cost Share</b>		<b>28%</b>	<b>31%</b>	<b>69%</b>	<b>100%</b>	<b>31%</b>	<b>2.4%</b>

## Blue Shield PPO

Employee Only	4	\$142.65	\$164.05	\$551.00	\$715.05	21% / 23%	\$21.40 / 15.0%
Employee + Spouse	1	\$456.77	\$525.29	\$1,119.32	\$1,644.61	52% / 57%	\$68.52 / 15.0%
Employee + Child(ren)	3	\$311.78	\$358.55	\$857.03	\$1,215.58	66% / 72%	\$46.77 / 15.0%
Employee + Family	8	\$601.76	\$692.02	\$1,381.62	\$2,073.64	47% / 51%	\$90.26 / 15.0%
<b>% Cost Share</b>		<b>29%</b>	<b>31%</b>	<b>69%</b>	<b>100%</b>	<b>31%</b>	<b>2.5%</b>

## Kaiser HMO

Employee Only	6	\$0.00	\$0.00	\$533.59	\$533.59	0% / 0%	\$0.00 / N/A
Employee + Spouse	2	\$117.09	\$134.47	\$1,039.43	\$1,173.90	19% / 21%	\$17.38 / 14.8%
Employee + Child(ren)	13	\$78.06	\$81.57	\$878.89	\$960.46	19% / 19%	\$3.51 / 4.5%
Employee + Family	34	\$204.91	\$214.13	\$1,439.99	\$1,654.12	19% / 19%	\$9.22 / 4.5%
<b>% Cost Share</b>		<b>11%</b>	<b>12%</b>	<b>88%</b>	<b>100%</b>	<b>11% / 12%</b>	<b>0.2%</b>

## Blue Shield HSA

Employee Only	2	\$0.00	\$0.00	\$515.21	\$515.21	0% / 0%	\$0.00 / N/A
Employee + Spouse	1	\$225.16	\$235.29	\$956.97	\$1,192.26	20%	\$10.13 / 4.5%
Employee + Child(ren)	1	\$166.43	\$173.92	\$707.33	\$881.25	20%	\$7.49 / 4.5%
Employee + Family	1	\$283.90	\$296.68	\$1,206.62	\$1,503.30	20%	\$12.78 / 4.5%
<b>% Cost Share</b>		<b>16%</b>	<b>15%</b>	<b>85%</b>	<b>100%</b>	<b>16% / 15%</b>	<b>-0.2%</b>

<b>Total Composite PEPM</b>	<b>99</b>	<b>\$196.18</b>	<b>\$213.46</b>	<b>\$1,139.72</b>	<b>\$1,353.18</b>		
<b>% Cost Share</b>		<b>15%</b>	<b>16%</b>	<b>84%</b>	<b>100%</b>		
<b>Total Annual Cost</b>		<b>\$233,056</b>	<b>\$253,596</b>	<b>\$1,353,988</b>	<b>\$1,607,584</b>		
<b>HSA Fund</b>				<b>\$6,500</b>			
<b>TOTAL</b>		<b>\$233,056</b>	<b>\$253,596</b>	<b>\$1,360,488</b>	<b>\$1,614,084</b>		
<b>% Cost Share</b>		<b>15%</b>	<b>16%</b>	<b>84%</b>	<b>100%</b>		
<b>Change From Current (\$)</b>			<b>\$20,540</b>	<b>\$43,232</b>	<b>\$63,772</b>		
<b>Change From Current (%)</b>			<b>8.8%</b>	<b>3.3%</b>	<b>4.1%</b>		

\*These are approximations based off overall renewal numbers

# Charter Medical Increase Breakdown



Insurance | Risk Management | Consulting

	Broker Recommendation	
Charter	% of Renewal Increase	\$ Increase
Blue Ridge Academy	17.9%	\$91,783
Cabrillo Point Academy	10.3%	\$52,686
Clarksville	2.4%	\$12,473
Cottonwood	4.4%	\$22,367
ICS	18.9%	\$97,082
Feather River	2.4%	\$12,218
Granite Mountain	6.6%	\$33,665
Heartland	8.5%	\$43,646
Kern	0.0%	\$0
Lake View	0.9%	\$4,876
Learning Latitudes	0.0%	\$0
<b>Mission Vista</b>	<b>8.4%</b>	<b>\$43,232</b>
Monarch River	1.3%	\$6,918
North	0.0%	\$0
Ohio	0.4%	\$2,047
PCA	11.9%	\$60,989
South	0.0%	\$0
Triumph Academy	0.5%	\$2,530
Winship Central	0.3%	\$1,470
Yosemite Valley	5.0%	\$25,515
	100%	\$513,498

# Benchmark Data (HMO)

HMO Benchmark	Charters/ICS Blue Shield HMO (Access+ & SaveNet)	Charters/ICS Kaiser HMO	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	None	None	None	None	None	None
Calendar Year Out of Pocket Max	\$2,500/\$5,000	\$3,000/\$6,000	\$3,000/\$6,000	\$1,500/\$3,000	\$2,000/\$4,000	\$3,000/\$6,000
Primary Care Office Visit	\$20	\$20	\$30	\$15	\$30	\$30
Specialist Office Visit	\$20	\$20	\$40	\$40	\$40	\$40
Diagnostic Lab / X-ray	No Charge	\$10	\$50	\$50	\$50	\$50
Hospitalization	\$500/admit	\$500/day (3-day max)	\$500/admit	\$250/day	\$500/day	\$500/admit
Outpatient Surgery	Surgery Center: \$100 Hospital: \$300	\$250	\$250	\$150	\$150	\$250
Urgent Care	\$20	\$20	\$35	\$30	\$30	\$35
Emergency Room	\$100	\$150	\$150	\$200	\$250	\$150
Rx - Brand Deductible	None	None	None	None	None	\$150
Rx - Generic	\$15	\$15	\$10	\$15	\$15	\$10
Rx - Brand	\$30	\$35	\$35	\$30	\$25	\$35
Rx - Non-formulary	\$45	\$35	\$50	\$30	\$50	\$50
Employer Contribution - Employees	100% towards SaveNet 76% towards Access+	100%	80-90%	100%	80-90%	80%
Employer Contribution - Family	80% towards SaveNet 61% towards Access+	80%	0-25%	0%	25%	0%
Source			AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

## Takeaways:

- Deductible & OOPM are in line
- Copays are richer
- Hospitalization is richer
- Contribution is very rich, especially for dependent coverage

# Benchmark Data (PPO)

HMO Benchmark	Charters/ICS Blue Shield PPO	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	<b>\$500/\$1,000</b>	\$1,300/\$2,800	\$500/\$1,500	\$500/\$1,000	\$1,000 / \$2,000
Calendar Year Out of Pocket Max	<b>\$4,000/\$8,000</b>	\$2,500/\$5,000	\$4,500/\$9,000	\$3000/\$6000	\$1,500 / \$3,000
Primary Care Office Visit	<b>\$35</b>	\$20	\$30	\$15	\$20
Specialist Office Visit	<b>\$35</b>	\$45	\$45	\$30	\$30
Diagnostic Lab / X-ray	<b>\$35</b>	\$50	20%	10%	20%
Hospitalization	<b>\$100 + 20%</b>	20%	20%	10%	20%
Outpatient Surgery	<b>Facility: 10% Hospital: 25%</b>	20%	10%	10%	20%
Urgent Care	<b>\$35</b>	\$20	\$25	\$15	\$20
Emergency Room	<b>\$100 + 20%</b>	\$100	\$100 + 10%	\$100 + 10%	\$100 + 20%
Rx - Brand Deductible	<b>None</b>	None	None	None	\$250
Rx - Generic	<b>\$15</b>	\$10	\$15	\$10	\$15
Rx - Brand	<b>\$30</b>	\$25	\$30	\$30	\$30
Rx - Non-formulary	<b>\$45</b>	\$45	\$50	\$50	\$50
Employer Contribution - Employees	<b>78%</b>	60%	75%	75%	Buy-Up
Employer Contribution - Family	<b>62%</b>	0% - 25%	25%	50%	0%
Source		AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

## Takeaways:

- Deductible is rich
- OOPM slightly below benchmark
- Copays are in line, slightly high
- Contribution is very rich, especially for dependent coverage



# Benchmark Data (H.S.A.)

HMO Benchmark	Charters/ICS Blue Shield H.S.A.	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	<b>\$2,700/\$5,200</b>	\$2,700/\$5,200	\$2,700/\$5,200	\$2,700/\$5,200	\$2,700/\$5,200
Calendar Year Out of Pocket Max	<b>\$5,500/\$11,000</b>	\$6,750/\$13,500	\$6,750/\$13,500	\$6,750/\$13,500	\$6,750/\$13,500
Primary Care Office Visit	<b>20%</b>	\$20	\$30	\$15	\$20
Specialist Office Visit	<b>20%</b>	\$45	\$45	\$30	\$30
Diagnostic Lab / X-ray	<b>Facility: 20% Hospital: \$25 + 20%</b>	\$50	20%	10%	20%
Hospitalization	<b>\$100 + 20%</b>	20%	20%	10%	20%
Outpatient Surgery	<b>Facility: 10% Hospital: 20%</b>	20%	10%	10%	20%
Urgent Care	<b>20%</b>	\$20	\$25	\$15	\$20
Emergency Room	<b>\$150 + 20%</b>	\$100	\$100 + 10%	\$100 + 10%	\$100 + 20%
Rx - Brand Deductible	<b>Plan Deductible Applies</b>	None	None	None	\$250
Rx - Generic	<b>\$10</b>	\$10	\$15	\$10	\$15
Rx - Brand	<b>\$25</b>	\$25	\$30	\$30	\$30
Rx - Non-formulary	<b>\$40</b>	\$45	\$50	\$50	\$50
Employer Contribution - Employees	<b>100% + \$1,000 funding</b>	60%	75%	75%	Buy-Up
Employer Contribution - Family	<b>51-70% + \$1,500 funding</b>	0% - 25%	25%	50%	0%
Source		AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

## Takeaways:

- Deductible is rich, at the lowest possible level for IRS rules
- OOPM is rich, at the lowest possible level for IRS rules
- Contribution is very rich, especially for dependent coverage
- Contribution to HSA plan is slightly rich, average is \$750 Ind. / \$1,250 Fam.



**Gallagher**

Insurance | Risk Management | Consulting

# Ancillary Renewals

# 2020/21 Dental/Vision Contributions



Insurance | Risk Management | Consulting

## Recommendations

- Recommended Strategy for Dental:
  - Charter & Employees share premium increases equally
    - Final Revenue Impact to Charter: **\$2,975**
- Recommended Strategy for Vision:
  - No premium change for Charter or Employees
    - Final Revenue Impact to Charter: **\$0**

# 2020/21 Dental Contribution Analysis



Insurance | Risk Management | Consulting

Dental		2019 / 2020 Current		2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	Subscribers	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
<b>Cigna DHMO</b>			<b>Cigna DHMO</b>					
Employee Only	3	\$5.00	3	\$5.25	\$10.96	\$16.21	32% / 32%	\$0.25 / 5.0%
Employee + Spouse	4	\$16.13	4	\$16.94	\$10.96	\$27.90	61% / 61%	\$0.81 / 5.0%
Employee + Child(ren)	7	\$19.85	7	\$20.84	\$10.96	\$31.80	66% / 66%	\$0.99 / 5.0%
Employee + Family	16	\$28.10	16	\$29.51	\$10.96	\$40.47	73% / 73%	\$1.41 / 5.0%
<b>% Cost Share</b>	<b>30</b>	<b>68%</b>	<b>30</b>	<b>68%</b>	<b>32%</b>	<b>100%</b>	<b>68% / 68%</b>	<b>0.0%</b>
<b>Cigna DPPO High</b>			<b>Cigna DPPO High</b>					
Employee Only	8	\$24.66	8	\$29.00	\$16.38	\$45.38	65% / 64%	\$4.34 / 17.6%
Employee + Spouse	0	\$62.87	0	\$73.94	\$16.79	\$90.73	82% / 81%	\$11.07 / 17.6%
Employee + Child(ren)	6	\$71.92	6	\$84.58	\$16.89	\$101.47	84% / 83%	\$12.66 / 17.6%
Employee + Family	24	\$109.83	24	\$129.16	\$17.31	\$146.47	89% / 88%	\$19.33 / 17.6%
<b>% Cost Share</b>	<b>38</b>	<b>86%</b>	<b>38</b>	<b>86%</b>	<b>14%</b>	<b>100%</b>	<b>86%</b>	<b>-0.8%</b>
<b>Cigna DPPO Low</b>			<b>Cigna DPPO Low</b>					
Employee Only	11	\$15.00	11	\$17.64	\$16.27	\$33.91	53% / 52%	\$2.64 / 17.6%
Employee + Spouse	2	\$50.13	2	\$58.95	\$16.66	\$75.61	79% / 78%	\$8.82 / 17.6%
Employee + Child(ren)	8	\$56.48	8	\$66.42	\$16.73	\$83.15	81% / 80%	\$9.94 / 17.6%
Employee + Family	11	\$88.33	11	\$103.88	\$17.07	\$120.95	87% / 86%	\$15.55 / 17.6%
<b>% Cost Share</b>	<b>32</b>	<b>80%</b>	<b>32</b>	<b>79%</b>	<b>21%</b>	<b>100%</b>	<b>79%</b>	<b>-0.7%</b>
<b>Total Composite PEPM</b>	<b>100</b>	<b>\$57.00</b>	<b>100</b>	<b>\$66.05</b>	<b>\$15.32</b>	<b>\$81.37</b>		
<b>% Cost Share</b>		<b>82%</b>		<b>81%</b>	<b>19%</b>	<b>100%</b>		
<b>Total Annual Cost</b>		<b>\$68,403</b>		<b>\$79,260</b>	<b>\$18,388</b>	<b>\$97,648</b>		
<b>TOTAL</b>		<b>\$68,403</b>		<b>\$79,260</b>	<b>\$18,388</b>	<b>\$97,648</b>		
<b>% Cost Share</b>		<b>82%</b>		<b>81%</b>	<b>19%</b>	<b>100%</b>		
<b>Change From Current (\$)</b>				<b>\$10,858</b>	<b>\$2,975</b>	<b>\$13,833</b>		
<b>Change From Current (%)</b>				<b>15.9%</b>	<b>19.3%</b>	<b>16.5%</b>		

# Charter Dental Increase Breakdown

	Broker Recommendation	
Charter	% of Renewal Increase	\$ Increase
Blue Ridge Academy	17.2%	\$6,509
Cabrillo Point Academy	8.6%	\$3,255
Clarksville	2.9%	\$1,080
Cottonwood	5.9%	\$2,222
ICS	19.2%	\$7,265
Feather River	2.8%	\$1,056
Granite Mountain	6.2%	\$2,346
Heartland	8.3%	\$3,144
Kern	0.0%	\$0
Lake View	1.0%	\$394
Learning Latitudes	0.0%	\$0
<b>Mission Vista</b>	<b>7.9%</b>	<b>\$2,975</b>
Monarch River	1.6%	\$612
North	0.0%	\$0
Ohio	0.4%	\$168
PCA	10.7%	\$4,055
South	0.0%	\$0
Triumph Academy	0.6%	\$229
Winship Central	0.7%	\$253
Yosemite Valley	5.8%	\$2,190
	100%	\$37,755

# 2020/21 Vision Contribution Analysis



**Gallagher**

Insurance | Risk Management | Consulting

Vision		2019 / 2020 Renewal		2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	Subscribers	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
<b>EyeMed Vision Plan</b>			<b>EyeMed Vision Plan</b>					
Employee Only	27	\$2.56	27	\$2.56	\$3.08	\$5.64	45% / 45%	\$0.00 / 0.0%
Employee + Spouse	12	\$5.49	12	\$5.49	\$5.23	\$10.72	51% / 51%	\$0.00 / 0.0%
Employee + Child(ren)	18	\$5.61	18	\$5.61	\$5.67	\$11.28	50% / 50%	\$0.00 / 0.0%
Employee + Family	40	\$9.04	40	\$9.04	\$7.54	\$16.58	55% / 55%	\$0.00 / 0.0%
<b>% Cost Share</b>	<b>97</b>	<b>52%</b>	<b>97</b>	<b>52%</b>	<b>48%</b>	<b>100%</b>	<b>52% / 52%</b>	<b>0.0%</b>
<b>Total Composite PEPM</b>	<b>97</b>	<b>\$6.68</b>	<b>97</b>	<b>\$6.68</b>	<b>\$6.14</b>	<b>\$12.83</b>		
<b>TOTAL</b>		<b>\$7,777</b>		<b>\$7,777</b>	<b>\$7,153</b>	<b>\$14,930</b>		
<b>% Cost Share</b>		<b>52%</b>		<b>52%</b>	<b>48%</b>	<b>100%</b>		
<b>Change From Current (\$)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Change From Current (%)</b>				<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>		



**Gallagher**

Insurance | Risk Management | Consulting

# Additional Considerations

# Additional Considerations

## Fringe Benefits



Insurance | Risk Management | Consulting

- ID Theft Protection – free InfoArmor Privacy Armor Plus coverage until 12/31/2020
  - ID theft monitoring & alerts
  - Full service remediation
  - Identity theft reimbursement
  - Usually \$9.95 Ind./\$17.95 Fam.
- Legal Coverage
  - Pre-paid legal coverage for service with in-network attorneys (100% coverage for wills, living trusts, power of attorney, defense of tickets, etc.)
  - Certified financial planner available for financial guidance to employees
  - \$14.99/month
- Pet Insurance
  - Full pet insurance option (i.e. deductibles, OOPM, coinsurance)
  - 5-10% discount from direct payment option when offered through employer
  - Ability to payroll deduct
- Student Loan Assistance
  - Consultative assistance to employees for their student loans regarding loan forgiveness, refinancing, and restructuring of payment plans
  - No cost to Charters/ICS
  - No cost for employee to have expert review the best options for them to take, only a cost if the employee chooses to hire the consultant to conduct changes on their behalf



# Timeline

<u>Task</u>	<u>Responsibility</u>	<u>Target Date</u>
Pre-Renewal Planning Meeting	AJG/ICS	1/15
Renewals Requested/Received	AJG	2/10-4/10
RFP To Marketplace	AJG	3/20
OE Notice Communication Sent to Employees	AJG/ICS	3/30
All proposals to be received from vendors	AJG	4/3
Proposal review, plan design analysis, and strategy meeting	AJG/ICS	4/8
Final approval of 2020 benefits by leadership team	ICS	4/22
Broker/Vendors/Ben Admin/Payroll notified of final decisions	AJG	4/27
Employee Communications Finalized and Sent for Approval	AJG/ICS	4/29
Employee Communications Approved	ICS	5/5
Materials finalized and sent to printer for shipping	AJG	5/6
Ben Admin system tested and approved	AJG/ICS/BeneTrac	5/11-5/15
OE meetings/webinars conducted	AJG/ICS	5/18-6/12
OE begins; Ben Admin system begins receiving enrollments	BeneTrac	5/20
OE closes; Ben Admin system stops receiving enrollments	BeneTrac	6/12
Audit of OE data is completed	ICS	6/17
Eligibility feeds sent to all vendors	BeneTrac	6/19
Health ID cards mailed to participants (if applicable)	Carriers	6/24
Effective date of benefits changes/enrollments	Payroll	7/1
New deductions go into effect	Payroll	7/1



**Gallagher**

Insurance | Risk Management | Consulting

# Proposed Motions

- Motion for Consideration:
  - Approve July 1, 2020 through June 30, 2021 Employee Benefits Package & Employer/Employee Contribution Rates
  - Charter Leader has the authority to approve monthly payments based on the approved Employer Contribution Rates

# Thank You

This proposal (analyses, report, etc.) is an outline of the coverages proposed by the carrier(s) based upon the information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. See the policies and contracts for actual language. This proposal (analyses, report, etc.) is not a contract and offers no contractual obligation on behalf of GBS. The intent of this analysis [report, letter, etc.] is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It should not be construed as, nor is it intended to provide, legal advice. Laws may be complex and subject to change. This information is based on current interpretation of the law and is not guaranteed. Questions regarding specific issues should be addressed by legal counsel who specializes in this practice area. This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard. Issuance of these rate calculations DOES NOT GUARANTEE acceptance in any program. Final acceptance, final rates, and effective date of coverage are subject to the underwriting approval of the management of each plan after review of any requested information.



**Gallagher**

Insurance | Risk Management | Consulting



**Gallagher**

Insurance | Risk Management | Consulting

# Appendix

# Medical - Kaiser HMO

		Current	Renewal	Alternative
		Kaiser Traditional HMO 20		Kaiser Traditional HMO 30
Rates	# EE's			
Employee Only	211	\$519.31	\$533.59	\$530.22
Employee + Spouse	46	\$1,142.47	\$1,173.90	\$1,166.46
Employee + Child(ren)	92	\$934.75	\$960.46	\$954.38
Employee + Family	243	\$1,609.84	\$1,654.12	\$1,643.65
	592			
<b>Estimated Monthly Premium</b>		<b>\$639,316</b>	<b>\$656,900</b>	<b>\$652,742</b>
<b>Estimated Annual Premium</b>		<b>\$7,671,794</b>	<b>\$7,882,804</b>	<b>\$7,832,901</b>
<b>\$ Difference Vs. Current</b>			<b>\$211,011</b>	<b>\$161,108</b>
<b>% Difference Vs. Current</b>			<b>2.8%</b>	<b>2.1%</b>

Benefit Summary			
Calendar Year Deductible		No Deductible	No Deductible
Calendar Year Out-of-Pocket Maximum			
Individual		\$3,000	<b>\$4,000</b>
Family		\$6,000	<b>\$8,000</b>
Preventive Care		No Charge	No Charge
Office Visit - Primary/Specialist		\$20/\$20	<b>\$30/\$30</b>
Chiropractic and Acupuncture Services		\$15 (up to 20 visits/year)	\$15 (up to 20 visits/year)
Diagnostic Lab & X-Ray		\$10	\$10
Advanced Imaging (CT, PET, MRI)		\$100	\$100
Hospitalization		\$500/day (up to 3 days max)	\$500/day (up to 3 days max)
Outpatient Surgery		\$250	\$250
Urgent Care (co-pay waived if admitted)		\$20	<b>\$30</b>
Emergency Room (co-pay waived if admitted)		\$150	\$150
Ambulance		\$150	\$150
Prescription Drugs		No Brand Rx Deductible	No Brand Rx Deductible
Retail Pharmacy (30-day supply) (generic/brand/specialty)		\$15/\$35/30% up to \$200	\$15/\$35/30% up to \$200
Mail Order (100-day supply) (generic/brand/specialty)		\$35/\$70/30% up to \$200	\$35/\$70/30% up to \$200

# Medical - Blue Shield HMO (SaveNet)

		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield SaveNet HMO 20-500			Blue Shield SaveNet HMO 25-750
Rates	# EE's				
Employee Only	92	\$524.15	\$591.77	\$555.08	\$547.74
Employee + Spouse	28	\$1,205.52	\$1,361.03	\$1,276.66	\$1,259.77
Employee + Child(ren)	51	\$891.05	\$1,006.00	\$943.64	\$931.15
Employee + Family	<u>110</u>	\$1,520.01	\$1,716.09	\$1,609.71	\$1,588.41
	<b>281</b>				
<b>Estimated Monthly Premium</b>		<b>\$294,621</b>	<b>\$332,627</b>	<b>\$312,008</b>	<b>\$307,879</b>
<b>Estimated Annual Premium</b>		<b>\$3,535,452</b>	<b>\$3,991,525.44</b>	<b>\$3,744,091</b>	<b>\$3,694,547</b>
<b>\$ Difference Vs. Current</b>			<b>\$456,073</b>	<b>\$208,639</b>	<b>\$159,095</b>
<b>% Difference Vs. Current</b>			<b>12.9%</b>	<b>5.9%</b>	<b>4.5%</b>

Benefit Summary			
Calendar Year Deductible		No Deductible	No Deductible
Calendar Year Out-of-Pocket Maximum			
Individual		\$2,500	<b>\$3,000</b>
Family		\$5,000	<b>\$6,000</b>
Preventive Care		No Charge	No Charge
Office Visit - Primary/Specialist		\$20/\$20	<b>\$25/\$25</b>
Chiropractic and Acupuncture Services		\$10 (up to 30 visits/calendar year)	\$10 (up to 30 visits/calendar year)
Diagnostic Lab & X-Ray		No Charge	No Charge
Advanced Imaging (CT, PET, MRI)		No Charge	No Charge
Hospitalization		\$500/admit	<b>\$750/admit</b>
Outpatient Surgery		Facility: \$100 Hospital: \$300	Facility: \$100 Hospital: \$400
Urgent Care (co-pay waived if admitted)		\$20	<b>\$25</b>
Emergency Room (co-pay waived if admitted)		\$100	<b>\$150</b>
Ambulance		\$100	\$100
Prescription Drugs		No Brand Rx Deductible	No Brand Rx Deductible
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)		\$15/\$30/\$45	\$15/\$30/\$45
Mail Order (90-day supply) (tier 1/tier 2/tier 3)		\$30/\$60/\$90	\$30/\$60/\$90

# Medical - Blue Shield HMO (Access+)



Insurance | Risk Management | Consulting

		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield Access+ HMO 20-500			Blue Shield Access+ HMO 25-750
Rates	# EE's				
Employee Only	32	\$688.00	\$776.75	\$728.60	\$720.34
Employee + Spouse	5	\$1,582.41	\$1,786.54	\$1,675.80	\$1,656.78
Employee + Child(ren)	32	\$1,169.60	\$1,320.48	\$1,238.62	\$1,224.57
Employee + Family	17	\$1,995.20	\$2,252.58	\$2,112.94	\$2,088.97
	86				
<b>Estimated Monthly Premium</b>		<b>\$101,274</b>	<b>\$114,338</b>	<b>\$107,250</b>	<b>\$106,034</b>
<b>Estimated Annual Premium</b>		<b>\$1,215,284</b>	<b>\$1,372,055</b>	<b>\$1,287,000</b>	<b>\$1,272,402</b>
<b>\$ Difference Vs. Current</b>			<b>\$156,772</b>	<b>\$71,716</b>	<b>\$57,118</b>
<b>% Difference Vs. Current</b>			<b>12.9%</b>	<b>5.9%</b>	<b>4.7%</b>

Benefit Summary			
Calendar Year Deductible		No Deductible	No Deductible
Calendar Year Out-of-Pocket Maximum			
Individual		\$2,500	<b>\$3,000</b>
Family		\$5,000	<b>\$6,000</b>
Preventive Care		No Charge	No Charge
Office Visit - Primary/Specialist		\$20/\$20	<b>\$25/\$25</b>
Chiropractic and Acupuncture Services		\$10 (up to 30 visits/calendar year)	\$10 (up to 30 visits/calendar year)
Diagnostic Lab & X-Ray		No Charge	No Charge
Advanced Imaging (CT, PET, MRI)		No Charge	No Charge
Hospitalization		\$500/admit	<b>\$750/admit</b>
Outpatient Surgery		Facility: \$100 Hospital: \$300	Facility: \$100 Hospital: \$400
Urgent Care (co-pay waived if admitted)		\$20	<b>\$25</b>
Emergency Room (co-pay waived if admitted)		\$100	<b>\$150</b>
Ambulance		\$100	\$100
Prescription Drugs		No Brand Rx Deductible	No Brand Rx Deductible
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)		\$15/\$30/\$45	\$15/\$30/\$45
Mail Order (90-day supply) (tier 1/tier 2/tier 3)		\$30/\$60/\$90	\$30/\$60/\$90

# Medical - PPO

		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield			Blue Shield
		Full PPO Combined Deductible 35-500 80/60			Split Deductible 35-1000 80/60
Rates	# EE's				
Employee Only	65	\$675.21	\$762.31	\$715.05	\$690.74
Employee + Spouse	13	\$1,552.97	\$1,753.30	\$1,644.61	\$1,588.69
Employee + Child(ren)	54	\$1,147.85	\$1,295.92	\$1,215.58	\$1,174.25
Employee + Family	89	\$1,958.10	\$2,210.69	\$2,073.64	\$2,003.14
	<b>221</b>				
Estimated Monthly Premium		\$300,332	\$339,075	\$318,053	\$307,240
Estimated Annual Premium		\$3,603,985	\$4,068,899	\$3,816,642	\$3,686,876
\$ Difference Vs. Current			\$464,914	\$212,657	\$82,892
% Difference Vs. Current			12.9%	5.9%	2.3%

Benefit Summary	In-Network	Out-of-Network	In-Network	Out-of-Network
Calendar Year Deductible (Individual/Family)	\$500/\$1,000		\$1,000/\$2,000	\$2,000/\$4,000
Calendar Year Out-of-Pocket Maximum				
Individual	\$4,000	\$10,500	\$5,500	\$10,000
Family	\$8,000	\$21,000	\$11,000	\$20,000
Preventive Care	No Charge (deductible waived)	Not Covered (deductible waived)	No Charge (deductible waived)	Not Covered (deductible waived)
Office Visit - Primary/Specialist	\$35/\$35 (deductible waived)	40% (deductible applies)	\$35/\$35 (deductible waived)	40% (deductible applies)
Chiropractic and Acupuncture Services	\$25 (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)	\$25 (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)
Diagnostic Lab & X-Ray	Facility: \$35 Hospital: \$35 (deductible applies)	40% (deductible applies)	Facility: \$35 Hospital: \$35 (deductible applies)	40% (deductible applies)
Advanced Imaging (CT, PET, MRI)	20% (deductible applies)	40% (deductible applies)	20% (deductible applies)	40% (deductible applies)
Hospitalization	\$100 + 20% (deductible applies)	40% (deductible applies)	\$100 + 20% (deductible applies)	40% (deductible applies)
Outpatient Surgery	Facility: 10% Hospital: 25% (deductible applies)	40% (deductible applies)	Facility: 10% Hospital: 25% (deductible applies)	40% (deductible applies)
Urgent Care (co-pay waived if admitted)	\$35 (deductible waived)	40% (deductible applies)	\$35 (deductible waived)	40% (deductible applies)
Emergency Room (co-pay waived if admitted)	\$100 + 20% (deductible waived)	\$100 + 20% (deductible waived)	\$150 + 20% (deductible waived)	\$150 + 20% (deductible waived)
Ambulance	20% (deductible applies)	20% (deductible applies)	20% (deductible applies)	20% (deductible applies)
Prescription Drugs	No Brand Rx Deductible		No Brand Rx Deductible	
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)	\$15/\$30/\$45	Retail co-pay + 25%	\$15/\$30/\$45	Retail co-pay + 25%
Mail Order (90-day supply) (tier 1/tier 2/tier 3)	\$30/\$60/\$90	Not Covered	\$30/\$60/\$90	Not Covered



# Medical - PPO HSA

Rates	# EE's
Employee Only	32
Employee + Spouse	4
Employee + Child(ren)	19
Employee + Family	55
	110
<b>Estimated Monthly Premium</b>	
<b>Estimated Annual Premium</b>	
<b>\$ Difference Vs. Current</b>	
<b>% Difference Vs. Current</b>	

Current	Renewal	Negotiated Renewal
Blue Shield		
Full PPO Savings Embedded Deductible 2800 H.S.A.		
\$486.50	\$549.26	\$515.21
\$1,125.82	\$1,271.05	\$1,192.26
\$832.14	\$939.49	\$881.25
\$1,419.52	\$1,602.64	\$1,503.30
<b>\$113,956</b>	<b>\$128,656</b>	<b>\$120,681</b>
<b>\$1,367,466</b>	<b>\$1,543,870</b>	<b>\$1,448,172</b>
	<b>\$176,403</b>	<b>\$80,706</b>
	<b>12.9%</b>	<b>5.9%</b>

Benefit Summary	In-Network	Out-of-Network
Calendar Year Deductible (Individual//Member/Family)	2019: \$2,700/\$2,700/\$5,200 2020: \$2,800/\$2,800/\$5,200	
Calendar Year Out-of-Pocket Maximum		
Individual	\$5,500	\$10,000
Family	\$11,000	\$20,000
Preventive Care	No Charge (deductible waived)	Not Covered (deductible waived)
Office Visit - Primary/Specialist	20% (deductible applies)	40% (deductible applies)
Chiropractic and Acupuncture Services	20% (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)
Diagnostic Lab & X-Ray	2019 Facility: 20% Hospital: \$25 + 20% (deductible applies)	2020 Facility: 20% Hospital: 30% (deductible applies)
Advanced Imaging (CT, PET, MRI)	2019 Facility: 20% Hospital: \$25 + 20% (deductible applies)	2020 Facility: 20% Hospital: 30% (deductible applies)
Hospitalization	2019 \$100 + 20% (deductible applies)	2020 20% (deductible applies)
Outpatient Surgery	Facility: 10% Hospital: 20% (deductible applies)	40% (deductible applies)
Urgent Care (co-pay waived if admitted)	20% (deductible applies)	40% (deductible applies)
Emergency Room (co-pay waived if admitted)	\$150 + 20% (deductible applies)	\$150 + 20% (deductible applies)
Ambulance	20% (deductible applies)	20% (deductible applies)
Prescription Drugs	Plan Deductible Applies	
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)	\$10/\$25/\$40	Retail co-pay + 25%
Mail Order (90-day supply) (tier 1/tier 2/tier 3)	\$20/\$50/\$80	Not Covered



**Gallagher**

Insurance | Risk Management | Consulting

# Disclosures



**Gallagher**

Insurance | Risk Management | Consulting

# Compensation Disclosure

## Inspire Charter Schools

### Compensation Disclosure

Renewal Effective July 1, 2020

Presented by Gallagher Benefit Services - April 8, 2020

Along with the AM Best rating, this exhibit also serves as disclosure of our estimated fees and/or commissions related to Inspire Charter Services' Group Health & Welfare Plan(s) and any relationships or agreements Gallagher Benefit Services, Inc. ("GBS") has with the insurance companies involved in this renewal. GBS, as agent of record, will receive the following estimated commissions expressed as a percentage of gross premium payments, or fees as agreed upon by Inspire Charter Services.

Line of Coverage	Insurance Company	Commission <sup>1</sup>	Supplemental Commission <sup>2</sup>	AM Best Rating
Medical	Blue Shield of California (06181)	3%	\$0 to \$5 PMPY	
Dental	CIGNA (Connecticut General Life Insurance Co.) (06266)	5%	0% to 2% of premium	
Vision	EyeMed Vision Care (Fidelity Security Life Ins. Co.) (07426)	10%	0%	
Life/AD&D, Voluntary Life/AD&D, Voluntary STD	Hartford Life Insurance Co. (06518)	10%	1.5% to 2.25%	A
Medical	Kaiser Foundation Health Plan Inc. (64585)	3%	\$0 to \$17 PMPY	
Vision	Vision Service Plan (64607)	10%	0%	

<sup>1</sup> Commissions include all commissions/fees paid to GBS that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to GBS paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to GBS for a transaction or service involving the plan.

<sup>2</sup> Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

### A.M. BEST Rating Classifications

A++, A+	Superior	B, B-	Fair	X	\$500-750m	XIII	\$1.25-1.5b
A, A-	Excellent	C++, C+	Marginal	XI	\$750m-1b	XIV	\$1.5-2b
B++, B+	Good	C, C-	Weak	XII	\$1-1.25b	XV	\$2b +

The A.M. Best Guide is a resource the insurance industry uses to determine the financial stability of an insurance company. A copy of the Best's Guide report on the insurance companies quoted is available for your review. While we strive to be certain that your insurance is placed with a reputable, highly rated insurance company, we have no way of guaranteeing the financial accuracy of the Best's Guide or the financial stability of any insurance company. For these reasons, we recommend that you take into account the financial stability of all the insurance companies prior to making your selection as to who will write your insurance. For non-health insurance carriers or markets (such as Life, AD&D, STD, LTD, LTC, Universal Life, Term Life, Critical Illness, Cancer, Hospital Indemnity, Sickness, Accident, Mini-Med, Accident, Auto/Home, Legal, and Pet Insurance), the standard measure utilized by GBS to evaluate the financial condition of insurance markets is the ratings and financial size categories assigned by A.M. Best Company, Inc. A.M. Best is the oldest independent rating agency in the world to report on the financial strength of insurance companies.



## Disclosures

IMPORTANT: This proposal is an outline of the coverages proposed by the carrier(s), based on information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request. This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts.

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflects their option based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

This proposal [analysis, report, etc.] is an outline of the coverages proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

The intent of this analysis is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide, legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.



# PROPOSED LCAP GOALS 2020-2023

Mission Vista Academy

# LCAP GOAL 1

**Current: Ensure high-quality teaching/learning within an independent study/online structure**

**Proposed: Ensure students receive access to high-quality instruction**

## Why this Goal?

- **Our structure-** We offer an online independent study program that supports parents who emphasize homeschooling their children/teens.
- **LCFF Priorities- 1 and 2.** This Goal is related to the California school priorities, and in particular, priority one or providing basic services. Essential services include maintaining clean and orderly learning environments, the hiring of licensed teachers, assigning teachers to courses that correspond to their subject of expertise, and providing all students with appropriate instructional materials. This Goal also addresses state school priority two, the implementation of academic standards or the degree to which we integrate state content standards into our classes, material, and training.
- **Dashboard-**Our score on the California public school Dashboard demonstrates our teachers are adequately licensed and appropriately assigned. It also indicates that we provide all students with appropriate learning opportunities and materials.
- **Stakeholder Input-** Staff feedback suggests a desire to increased opportunities for staff to learn how to maximize online learning platforms and to support for parents. Students indicate a desire to increase the variety of available resources. We provide our students with appropriate instructional material. Still, our students and parents are proactively involved in their education, thus increasingly request diverse instructional resources. Parents also express a desire to receive additional training related to state academic standards to support their students at home better.

# Continued: LCAP GOAL 1

Proposed Actions/Services			
1. Monthly teacher professional development focused on understanding state academic standards and integrating them into classes, teacher resources, instructional material, and educational support for students.	2. Monthly parent meetings <b>(in addition to regular HST meetings)</b> focused on understanding state academic standards and their relation to the education of their children.	3. Monthly teacher professional development focused on sharing/implementing best practices and resources related to an independent/virtual learning environment. <b>Note: This Action differs from Goal 1. The focus of Goal 1 is state academic standards. In contrast, this focus of this Goal is learning how to maximize an online or independent study platform.</b>	4. Provide access to all necessary technology and instructional material essential to learning in an online format and communicate their availability.
Proposed Metrics			
<b>Required for LCFF 1</b> <ul style="list-style-type: none"> <li>School facilities in “Good Repair” per the California Department of Education’s Facility Inspection Tool (Local Dashboard Indicator: Basics) .Note: while we do not have many facilities, this is metric is nonetheless mandated</li> <li>Teachers: Fully credentialed and appropriately assigned (Local Dashboard Indicator: Basics)</li> <li>Standards-aligned instructional materials for every student</li> </ul> <b>Required for LCFF 2</b> <ul style="list-style-type: none"> <li>Implementation of all California academic standards (Local Dashboard Indicator: Implementation of State Standards)</li> </ul>			

# LCAP GOAL 2

**Current: Provide appropriate tiered supports that promote and sustain positive social/emotional development as well as increased academic achievement for all students**

**Proposed: Provide structured academic support to ensure student achievement**

## Why this Goal?

- **Our structure-** We are focusing on supporting English Learners and that 95% of our students participate in statewide testing to provide us with a foundation of data to determine students' proficiency in the academic indicator for both ELA and math. Additionally, we are administering our internal diagnostics assessments (called STAR360) to identify and support students in need of academic support
- **LCFF Priorities- 2 and 4.** This Goal is related to the California school priority related to pupil achievement (LCFF Priority 4) or the degree to which students demonstrate learning through a variety of methods, and how English Learners will access the common core and English Language Development Standards (LCFF Priority 2).
- **Dashboard-** Because this is our first year of operation, California has not published any related data on the California public school Dashboard
- **Stakeholder Input-** Further, staff and parent feedback indicate a desire to increase social-emotional support for students and to refine our support structures for English Learners. Both stakeholder groups also express a desire to improve our targeted academic support structures.



# Continued: LCAP GOAL 2

## Proposed Actions/Services

<p><b>1.</b> Monthly staff professional development focused on implementing appropriate student academic support through a tiered system of support (commonly referred to as a Multi-Tiered Support System or MTSS)</p> <p><b>Note: This Action speaks helping all staff and parents understand the MTSS process including who plays what role to provide a coordinated approach to supporting student needs.</b></p>	<p><b>2.</b> Administer diagnostic assessments (STAR360) and associated staff professional development to identify and support students who score below grade-level proficiency in ELA and Math.</p> <p><b>Note: This Action includes training staff to understand, interpret, and use of STAR360 results</b></p>	<p><b>3.</b> Provide targeted academic support for students who are not meeting proficiency on state assessments (ELA and math).</p> <p><b>Note: This Action differs from Action 1. While Action 1 speaks to our overall support structure, this Goal is specific to understanding and using the CAASPP and STAR360 results to guide curriculum and academic support</b></p>	<p><b>4.</b> Regular staff professional development focused on the educational needs of English Learners.</p> <p><b>Note: An EL specific Action is required</b></p>
---	---	--	---

## Proposed Metrics

<p><b>Required for LCFF 2</b></p> <ul style="list-style-type: none"> <li>Implementation of all California academic standards including English Language Development Standards (Local Dashboard Indicator: Implementation of State Standards).</li> </ul> <p><b>Required for LCFF 4</b></p> <ul style="list-style-type: none"> <li>% of students who meet/exceed standard: CAASPP ELA.</li> <li>% of students who meet/exceed standard: CAASPP Math.</li> <li>Distance From Standard: CAASPP ELA.</li> <li>Distance From Standard: CAASPP Math.</li> </ul>	<p><b>Required for LCFF 4</b></p> <ul style="list-style-type: none"> <li>English Learner reclassification rate.</li> <li>English Learner Progress Indicator.</li> </ul> <p><b>Optional but important</b></p> <ul style="list-style-type: none"> <li>% of students who participate in STAR360 interim assessments.</li> <li>CAASPP Participation Rate.</li> </ul>
---	--

# LCAP GOAL 3

**Current: Create Systems and Structures that provide multiple personalized learning paths to increase the cohort graduation rate and College and Career Readiness to close the achievement gap**

**Proposed: Ensure college and career readiness of all students**

## Why this Goal?

- **Our structure-**Our independent study curriculum is delivered online, limiting the application of a hands-on type of career education courses. For example, we do not have a physical classroom where students may build robots. Still, we want to maximize available resources to offer a rich assortment of career-oriented courses, including those provided online. As an example, there are career industry-specific courses available through online platforms that we will research and hopefully offer to our students.
- **LCFF Priorities- 5, 7, and 8.** This Goal is related to the California school priority areas related to student access to, and outcomes in state-adopted courses (LCFF 7 and 8) and high school graduation rates (LCFF 5) and pupil successful completion of A-G or CTE pathways, passed AP exam with score of 3 or higher, participation and demonstrate college preparedness (LCFF 4).
- **Dashboard-**We look forward to viewing our initial results on the career readiness indicator (CCI) on the Dashboard demonstrate to discern how many of our students score At Prepared. Additionally, we are monitoring our projected high school graduation rate that will eventually be reported on the Dashboard. We want our initial high school graduation rate to be as close to 100% as possible.
- **Stakeholder Input-** This Goal is further influenced by stakeholder feedback. In particular, students, parents, and students express a desire to increase various components related to college and career readiness, including college credit and advanced placement courses. Teachers also would like to see a refinement of high school success structures that make the role of counselors clearer. High school student feedback clearly reflects a desire to increase the number of available elective choices.

# Continued: LCAP GOAL 3

Proposed Actions/Services			
1. Increase the number of CTE Pathways (not just individual courses).	2. Implement staff professional development related to college and career readiness. <b>Note: This includes staff learning more about the College Career Indicator and exploration of ways to integrate CTE Pathways</b>	3. Increase the number of offered and completed courses that are: 1) college credit eligible; 2) A-G approved; or 3) Advanced Placement (AP)	4. Refine our four-year graduation support structure, including individual graduation plans.
Proposed Metrics			
<b>Required for LCFF 4</b> <ul style="list-style-type: none"> <li>• % of students who complete A-G Pathway.</li> <li>• % of students who complete a CTE Pathway.</li> <li>• % of students passing an AP Examination with score of 3 or higher.</li> </ul> <b>Required for LCFF 7</b> <ul style="list-style-type: none"> <li>• Access to Broad Course of Study ( Local Dashboard Indicator) including Social Science, Science, Health, PE, VAPA, World Language.</li> </ul>		<b>Required for LCFF 8</b> <ul style="list-style-type: none"> <li>• Pass rate in Broad Course of Study.</li> </ul> <b>Required for LCFF 5</b> <ul style="list-style-type: none"> <li>• School-wide high school graduation rate (Dashboard)</li> <li>• High School Graduation Rate for each significant subgroup (Dashboard)</li> <li>• School-wide Performance on College Career Indicator (Dashboard);</li> <li>• Performance for each significant subgroup on College Career Indicator (Dashboard)</li> </ul>	

# LCAP GOAL 4

**Current: Ensure high-quality teaching/learning within an independent study/online structure**

**Proposed: Foster improved connection with all stakeholders**

## Why this Goal?

- **Our structure-** We want to improve continuously in the area of student and family engagement. We are asking all families and students to complete a school climate survey allowing us to ascertain their perceived connection to and engagement with our school. We are also monitoring our chronic absenteeism and suspension rates and feel confident that initial results on the Dashboard will be positive in this regard.
- **LCFF Priorities-** This Goal is related to the following California school priorities:
  - LCFF 3. Parent/Guardian Involvement)- This refers to our efforts to include parents in the education of our students
  - LCFF 5. Pupil Engagement- This refers to how connected students feel to their school that, in turn, positively influences them to engage in their education
  - LCFF 6. School Climate- This relates to how positive a school culture feels to parents, students, and staff
- **Dashboard-** Because this is our first year of operation, California has not published related data on the California public school Dashboard.
- **Stakeholder Input-** Staff feedback outlines a desire to learn more about how staff responsibilities/positions, particularly as they relate to priority groups (Foster youth, those living in poverty, and English learners). Parents also want increased communication directly from our school administration. Both students and parents express a strong desire to increase the number of available field trips. Staff would also like to see increased opportunities for students to attain and demonstrate leadership skills.

# Continued: LCAP GOAL 4

## Proposed Actions/Services

1. Refine organization responsibilities/positions to clarify support structure for priority group students and disseminate (Foster youth, those living in poverty, and English learners).

**Note: This Action is recommended because: (1) stakeholder input supports it; (2) it aligns with the required metric specific to promoting parental participation in programs for unduplicated or priority students; and (3) the required metric specific to promoting parent participation in programs for students with exceptional needs**

2. Implement a structured program (called Project Engagement) focused on maximizing student and family engagement, particularly priority group students. (Priority groups: Foster youth, those living in poverty, and English learners).

3. Translate instructional resources into Spanish.

## Proposed Metrics:

**Required for LCFF 3** (Parent/Guardian participation in programs specifically for unduplicated groups or SPED)

- % of priority group parents/guardians who complete the School Climate Survey.
- % of priority group parents/guardians who meet with parent liaison at least once per semester.
- % of parents/guardians of students with exceptional needs who complete the School Climate Survey.

**Required for LCFF 6**

- School-wide suspension rate (Dashboard); and
- Suspension rate for each significant subgroup (Dashboard)
- School-wide expulsion rate.

- Results of Parent and Family Engagement (Local Dashboard Indicator).
- % of parents who complete School Climate Survey (Local Dashboard Indicator)
- % of students who complete School Climate Survey

**Required for LCFF 5**

- School-wide Chronic Absenteeism rate (Dashboard);
- Chronic absenteeism rate for each significant subgroup (Dashboard);
- Middle school dropout rate.
- High school dropout rate.
- Average Daily Attendance Rate (at or above 96.25%)



## **Job Description Senior Director**

Reports to:	School Board
FSLA Status:	Exempt
Contract Type:	A

### **Summary of Position:**

The Senior Director must be visionary, innovative, and a results-oriented individual with a demonstrated ability to manage a K-12th grade single-school LEA classified as an independent study charter school. The Senior Director must be digitally literate; a person who is globally aware and has a passion to engage, empower, prepare and educate all children through a homeschooling model. The leader is expected to provide innovative and forward-thinking solutions that include improving student achievement, reducing the dropout rate, and recruiting and retaining quality employees. The Senior Director must be a politically astute problem solver with exceptional communication skills and fiscal oversight experience to address the Charter School's financial issues. The Senior Director must possess strong interpersonal skills that nurture the relationship with the Charter School's authorizing agency and enable collaboration and consensus building in securing the necessary community and financial support for the short-and long-term goals of the Charter School. The Senior Director must be highly visible and skilled to advocate for student-centered achievement, parent-teacher-student partnership, compliance, and transparency. The Senior Director must be able to build and manage an effective administrative team for fiscal matters and human resources. The administrative team is expected to place service to students as the primary focus and achieve goals that have a broad base of support and to be accountable for those outcomes. The Senior Director must also have an understanding of the development, implementation, and evaluation of curriculum and National Standards, and other state and federal legislation relevant to public education, charter schools, and independent study. The Senior Director works 225 days.

#### Duties and Responsibilities:

- Serves as the chief administrative officer of the Mission Vista Academy.
- Focus MVA on improving academic achievement for all students to high standards of excellence.
- Identify and implement Mission Vista Academy standards for student achievement and ways of measuring the progress of students.
- Facilitate parent involvement in student learning and achievement.
- Provide leadership and direction in the development and administration of the budget as the fiscal plan for the implementation of MVA goals.
- Participate in the selection of certificated and classified staff; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies; development and implementation of staff evaluation processes.
- Make recommendations to the Board on policies and execute the policies.
- Represent MVA and communicate with other administrators, personnel, students, parents, other charter organizations and memberships, authorizing district, public agencies, community organizations, the media and the public; resolve issues and conflicts, and exchange information; provide oversight for an effective public relations program.
- Promote effective communication, training and leadership to achieve a common vision to meet MVA goals as outlined in the LCAP.

#### Skills:

- Must possess 21st century business skills and practices.
- Must understand Board Governance Policies and Organizational Expectations.
- Must be able to develop comprehensive improvement plans to increase student achievement.
- Must understand the legislative process at all levels.
- Must have fiscal management knowledge.
- Must be a highly skilled communicator.
- Must maintain professionalism.
- Must maintain cooperative relationships with all stakeholders, parent organizations, authorizing district, the business community, and the charter community.

#### Qualifications:

- Master's Degree
- Valid California teaching credential or administrative credential
- Minimum 1 year of leadership experience



**Evaluation Process**  
**For**  
**The Senior Director**

1. Meeting to Commence School Year

Prior to or at the beginning of each school year, the Board and the Senior Director shall meet to review the Senior Director's Summative Evaluation Form, and, if appropriate, set specific goals.

2. Mid-Year Meeting Regarding Annual Review of the Senior Director

The Board Chair will agendize a mid-year meeting regarding annual review of the Senior Director for a closed session during the regular January Board meeting or later. At this meeting, the Board will discuss and start the summative annual evaluation of the Senior Director. If needed, the Board can agendize additional closed sessions at regular scheduled board meetings as needed to review of the Senior Director.

3. The Senior Director Self-Evaluation Component

Prior to the Board meeting to start the summative evaluation, the Senior Director will prepare a report and present it to the Board Chair for distribution to the Board members. At a minimum, the Senior Director's report will include:

- Summary results on the Senior Director's perform goals established at the meeting to commence the school year.
- Summary of progress on current year's School goals
- Report on student performance as required by the state
- Report on student performance on internal assessments
- Any additional School or professional highlights the Senior Director believes will demonstrate effective performance

4. Board Member Completion of Summative Evaluation Form

Following review of the Senior Director's self-evaluation and any other necessary input from Board discussion, Board members will meet in a properly convened closed session meeting to conduct Mid-Year Meeting Regarding Annual Review of the Senior Director (see # 2), without the Senior Director present, to discuss their individual ratings and determine a consensus rating for each indicator. The Board Chair will record the Board's consensus rating on a blank copy of the instrument.

From a review of the Board's composite ratings, the board will identify:

- Agreed upon areas of strength

- Agreed upon areas of improvement
- Any specific expectations the Board has regarding the Senior Director's performance for the coming year

For areas in which there no clear agreement about a rating, the Board will discuss reasons for their varying ratings and try to reach consensus about what, if anything, the Board would like to see differently regarding that indicator in the coming year.

After reaching consensus about the Senior Director's performance ratings and desired improvements, the Board will discuss with the Senior Director the areas of strength, areas needing improvement, and possibly specific improvements.

5. Consideration of Senior Director Response to Summative Evaluation

In a properly agendized closed session, the Board will allow the Senior Director to respond to the Board's ratings. This can be at the same meeting of the evaluation, or a future meeting.

6. Completion of Performance Evaluation:

The Board will include the final Senior Director performance goals in the Senior Director evaluation form, make any other revisions to the to the form desired by the Board to ensure that it reflects Board priorities and the Senior Director's duties accurately. If needed, an updated form can be adopted to be sued for the next summative evaluation. The board will strive to complete this within two months of the evaluation meeting.

**Performance Factors:**

**1. GOVERNANCE:**

Professional, timely and clear communication with Trustees; Equal treatment and support of all trustees. Effective preparation of Board, including facilitations of agendas, supporting materials and participation in meetings.

Basis of Knowledge (cite examples or facts supporting rating)

---

---

---

---

**2. EDUCATIONAL PROGRAM AND STUDENTS:**

Effectively implements the indicators noted in the Chief Administrator's Job Description for Educational Programs and Students.

Basis of Knowledge (cite examples or facts supporting rating)

---

---

---

---

**3. OPERATIONS:**

Adequately supports and guides board in development of annual budge and execution of expenditure program. Ensures a comprehensive, safe and positive educational and work environment for all. Maintains school operations in compliance with legal requirements and appropriate rich management tenets.

Basis of Knowledge (cite examples or facts supporting rating)

---

---

---

---

Rating Score*				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

**4. PERSONNEL MANAGEMENT AND EMPLOYEE RELATIONS:**

**Professionally and effectively manages labor relations and school personnel. Holds personnel accountable to performance standards.**

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

## 5. COMMUNITY

**Representing the school professionally and effectively with school constituents. Attendance at individual and school-wide activities. Effective communication with the board, board members, staff, community and other stakeholders. Effective advocacy of public education in general and the charter school in particular.**

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

## 6. ORGANIZATION AND PLANNING

**Assists in setting and execution of school's strategic plan, goals, priorities, and anticipation of future needs.**

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

Rating Score*				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

## 7. LEADERSHIP

**Maintains composure under heavy pressure and stress and effectively maximizes mission of the school while minimizing disruption and liability.**

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

## 8. KNOWLEDGE:

## Understanding of historical, legal and current issues of education.

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

## 9. PERSONAL QUALITIES:

**Devotes required time and energy, exercises good judgement, is dependable, presents a professional appearance and maintains high ethical standards.**

**Basis of Knowledge (cite examples or facts supporting rating)**

---

---

---

---

Rating Score *				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

\* 5: Exemplary, 4: Good, 3: Satisfactory, 2: Needs Improvement, 1: Unsatisfactory

**10. ADDITIONAL COMMENTS:**

These comments can be about individual factors or any aspects of the Senior Director's performance and/or areas of strength and areas for improvement.

---

---

---

---

---

---

---

---

---

---

**RESOLUTION OF THE GOVERNING BOARD OF MISSION VISTA ACADEMY  
REGARDING SENIOR DIRECTOR AUTHORITY 2020 – 4**

WHEREAS, the governing board of Mission Vista Academy has determined that it is in the best interests of Mission Vista Academy for the Senior Director to have the authority to act without board approval when hiring, firing and evaluating staff employed by Mission Vista Academy;

WHEREAS, the current job description for the Senior Director, the charter petition and other policies adopted by the governing board of Mission Vista Academy do not clearly delegate this authority to the Senior Director;

NOW, THEREFORE, BE IT RESOLVED THAT:

The governing board of Mission Vista Academy hereby grants authority to the position of Senior Director the authority to hire, fire, and evaluate staff hired by Mission Vista Academy without seeking the advance approval for those decisions, except that all hiring decisions must be in line with the current board approved budget.

The governing board of Mission Vista Academy hereby expands the job description for the Senior Director to include the following duties: Participation in the selection of certificated and classified staff; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies; development and implementation of staff evaluation processes. In all other respects, the Senior Director job description remains the same.

---

Signature:

---

Date:

**MISSION VISTA ACADEMY  
AT-WILL EMPLOYMENT AGREEMENT FOR 2020/2021**

**[Certificated]**

This At-Will Employment Agreement (“Agreement”) is entered into by and between **NAME** (“Employee”), a California resident, and Mission Vista Academy (“School”), a California nonprofit public benefit corporation.

**A. Recitals**

1. The School and Employee understand and acknowledge that the COVID-19 global pandemic has significantly impacted current operations and that there are many uncertainties that exist as to the ongoing or future impacts that COVID-19 may have on all aspects of school operations, which include, but in no way are limited to, issues such as student enrollment and funding.
2. Based on the above and the current anticipated operational needs for the 2020-2021 school year, the School desires to engage the services of Employee as a Homeschool Teacher.
3. Based on the above, Employee desires to perform such services for the School on the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual agreements set forth herein, the parties hereto agree as follows:

**B. Employment Terms and Conditions**

1. **Duties**

Employee is employed to serve as a **Homeschool Teacher** and shall perform such duties as are consistent with this position either online or in person, as requested, as well as such other duties that the School may assign from time to time. The School may ask Employee to, among other things, **attend meetings, supervise field trips, or participate in other extracurricular activities**. Employee will devote his or her utmost knowledge and best skill to the performance of his or her duties. **A copy of the job description for this position is attached hereto and incorporated by reference herein.** These duties may be amended from time to time at the sole discretion of the School. Employee also understands that additional or different duties may be assigned to Employee in the School’s sole discretion based on impacts to operational needs and demands related to the COVID-19 global pandemic.

Employee shall abide by all of the School’s policies and procedures as adopted, amended, or modified from time to time. To the extent any of the School’s policies



and procedures differ from the terms of this Agreement, the terms of this Agreement shall prevail.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during scheduled work hours with the School.

Employee shall inform the School in writing if he or she accepts outside employment. Such notice shall include written assurances that Employee's outside employment shall not interfere with his or her duties. The School will then determine if a potential or actual conflict of interest exists.

## 2. Work Year

Generally, the Work Year begins on [START DATE], 2020 and ends no later than June 30, 2021 ("Work Year").

Subject to the Employment At-Will provision in Paragraph C of this Agreement, Employee's employment shall commence on [START DATE], 2020 and end no later than June 30, 2021. Pursuant to the Employment At-Will provision of this Agreement, either the School or Employee has the right to terminate the Employee's employment at any time, with or without advance notice, and with or without cause. The Employee acknowledges and understands that he/she has entered into this employment relationship with Employer voluntarily and acknowledges and understands that there is no specific length or agreed upon period of employment.

## 3. Work Schedule

The School's general hours of operation for Homeschool Teachers are 8:30 am – 5:00 pm. Employee's work schedule shall include, but is not limited to, instructional hours and [INSERT]. In addition, Employee shall attend all of the following: professional development days, parent-teacher conferences, and other school events that may occur on nights and weekends.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. For purposes of CALSTRS only, the Work Year will consist of a minimum of 175 work days.

If Employee is converted to part-time status, Employee shall work no more than eight (8) hours in any one work day or forty (40) hours in any one work week without obtaining prior written approval from his/her supervisor. While on part-time status, Employee shall not work more than six (6) consecutive days without obtaining prior written approval from his/her supervisor. Employee must also keep written records of all start and stop times of work, including the start and stop times of meal periods, if applicable, and provide this written log to Employer on a timely and regular basis.

Part-time teachers must take all meal and rest breaks as required and provided for in the Employee Handbook. If, for any reason, Employee is unable to take meal and rest breaks as required, Employee must immediately inform his/her supervisor in writing.

#### 4. Compensation

Employee is an exempt employee and therefore is not eligible for overtime pay. Employee will receive a gross monthly salary of \$**INSERT DOLLAR AMOUNT**, less applicable withholdings and authorized deductions. Employee's salary will be prorated in accordance with the portion of the Work Year actually worked.

Employee's salary will be paid semimonthly in accordance with the School's payroll practices beginning with the first pay period following the Employee's first day of work and ending **June 30, 2021**, unless Employee's employment ends prior to such time.

The School may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and performance. Generally, salary changes, if any, may be implemented at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30<sup>th</sup>, although changes to compensation may be made at any time in accordance with the at-will provision in Section C of this Agreement.

The School is solely responsible for assigning students to Employee's roster. If Employee serves more than 28 students, Employee will receive additional compensation of \$100/month per student up to 35 students. If Employee wishes to serve more than 35 students, Employee can request permission from the Senior Director. If approved, Employee shall be paid at the same rate of serving 35 students.

Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in part time status. If Employee is converted to part-time status, Employee shall be paid \$30/hr, less applicable withholdings and authorized deductions.

#### 5. Employee Benefits

Employee shall be entitled to participate in designated employee benefit programs and plans established by the School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by the School in its sole discretion.

#### 6. Sick Leave

Employee shall accrue sick leave as provided in the Employee Handbook.

7. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure credentials as well as any other requirements mandated by law (including, but not limited to, background/fingerprinting and tuberculosis clearances). Employee understands that requisite credentials include, but is not limited to, a CLAD credential or a California Commission on Teacher Credentialing recognized equivalent to instruct English language learners. Failure to maintain the credentials and qualifications or satisfy other requirements for the position may result in termination.

8. Confidential Information

All confidential information of the School that Employee has knowledge of or access to shall be the exclusive property of the School both during and after Employee's employment. Employee shall not, directly or indirectly, disclose or use any confidential information other than for the sole benefit of the School, either during Employee's employment or at any other time thereafter, without the prior written consent of the School, except to the extent that such use or disclosure is made by reason of Employee's job responsibilities.

Employee shall not take any confidential information that is in written form, computerized, machine readable, model, sample, or other form capable of physical delivery, upon or after termination of Employee's employment with the School without the prior written consent of the School. Upon the termination of Employee's employment with the School, Employee shall deliver promptly and return to the School all such materials, along with all other School property in the Employee's possession, custody, or control.

Materials developed by Employee for purposes of his or her employment at the School shall be the property of the School.

For the purposes of this section, "confidential information" shall mean all information, data, or knowledge regarding the School, its operations, employees, students, parents, contractors, or vendors not known generally to the public, including, but not limited to, research and development, trade secrets, existing or proposed computer or education programs, purchases, sales, student identifying information, financial and marketing information, lesson plans, business plans, fundraising strategies, or benefits information.

Employee shall refer to and agrees to abide by the Confidential Information policy and related policies in the Employee Handbook.

#### 9. Child Abuse and Neglect Reporting

Employee understands and acknowledges that employee is a mandated reporter as defined by California Penal Code section 11165.7. As a mandated reporter, Employee is responsible to report to an appropriate agency whenever Employee, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom Employee knows or reasonably suspects to have been the victim of child abuse or neglect. Employee understands and acknowledges that he or she must follow up on his or her initial report by filing a written report with the same agency within 36 hours of receiving the information concerning, or observing, the incident.

By executing this Agreement, the Employee acknowledges he or she is a mandated reporter and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

#### 10. Conflicts of Interest

Employee understands that, while employed by the School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other entity or school that will in any way conflict with his/her employment with the School. Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that the School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

Employee shall refer to and agrees to abide by the Conflicts of Interest policy and related policies in the Employee Handbook.

#### C. At-Will Employment

Employee's employment with the School is at-will. This means that either the School or Employee may terminate this Agreement and Employee's employment at any time with or without cause, and with or without advance notice. Notwithstanding, this Agreement shall terminate on **June 30, 2021**. Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, including, but not limited to, a change in duties and/or compensation, with or without cause, and with or without advance notice, at the discretion of the School. In that regard, Employee understands that the School may at any time, in its sole discretion and with or without advance notice or cause, terminate Employee's employment and

this Agreement or alter the Employee's duties, compensation and/or other terms or conditions of employment based on impacts to its operations related the COVID-19 global pandemic.

#### **D. General Provisions**

##### **1. Entire Agreement**

This Agreement sets forth the entire understanding of the parties hereto with respect to its subject matter, merges and supersedes any prior or contemporaneous agreements or understandings with respect to its subject matter, and shall not be modified except by another agreement in writing executed by the School.

##### **2. Severability**

If any provision of the Agreement is held to be invalid or unenforceable by any court or tribunal of competent jurisdiction, the remainder of this Agreement shall not be affected by such judgment, and such provision shall be carried out as nearly as possible according to its original terms and intent to eliminate such invalidity or unenforceability.

##### **3. Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

##### **4. Successors and Assigns**

Neither party shall have the right to assign this personal Agreement, or any rights or obligations hereunder, without the consent of the other party.

##### **5. Waiver of Breach**

Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained in such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Agreement that have been waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply

consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in the Agreement.

6. Execution in Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.

**E. Acceptance of Employment**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the School on the terms specified herein.
2. All information I have provided to the School related to my employment is true and accurate.
3. Employee's job description is enclosed.
4. California Penal Code sections 11165.7, 11166, and 11167 are enclosed.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**School's Approval:**

\_\_\_\_\_  
[INSERT NAME], Senior Director

\_\_\_\_\_  
Date

# 2020-2021 Staff Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings



School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

PT Teacher Work Days	
191 Days	Aug - Jun
5 Days	Jul
196 Days	Total Teacher Work Days

Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s

Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	School Recess
Apr 16-23	Spring Break
May 31	Memorial Day

School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

School Closed

Teacher In-service

First & Last Day of School

**MISSION VISTA ACADEMY  
AT-WILL EMPLOYMENT AGREEMENT FOR 2020/2021**

**[Certificated]**

This At-Will Employment Agreement (“Agreement”) is entered into by and between **NAME** (“Employee”), a California resident, and Mission Vista Academy (“School”), a California nonprofit public benefit corporation.

**A. Recitals**

1. The School and Employee understand and acknowledge that the COVID-19 global pandemic has significantly impacted current operations and that there are many uncertainties that exist as to the ongoing or future impacts that COVID-19 may have on all aspects of school operations, which include, but in no way are limited to, issues such as student enrollment and funding.
2. Based on the above and the current anticipated operational needs for the 2020-2021 school year, the School desires to engage the services of Employee as a Highly Qualified Teacher.
3. Based on the above, Employee desires to perform such services for the School on the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual agreements set forth herein, the parties hereto agree as follows:

**B. Employment Terms and Conditions**

1. Duties

Employee is employed to serve as a **Highly Qualified Teacher** and shall perform such duties as are consistent with this position either **online or in-person, as requested**, as well as such other duties that the School may assign from time to time. The School may ask Employee to, among other things, **attend meetings, supervise field trips, or participate in other extracurricular activities**. Employee will devote his or her utmost knowledge and best skill to the performance of his or her duties. **A copy of the job description for this position is attached hereto and incorporated by reference herein**. These duties may be amended from time to time at the sole discretion of the School. Employee also understands that additional or different duties may be assigned to Employee in the School’s sole discretion based on impacts to operational needs and demands related to the COVID-19 global pandemic.

Employee shall abide by all of the School’s policies and procedures as adopted, amended, or modified from time to time. To the extent any of the School’s policies



and procedures differ from the terms of this Agreement, the terms of this Agreement shall prevail.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during scheduled work hours with the School.

Employee shall inform the School in writing if he or she accepts outside employment. Such notice shall include written assurances that Employee's outside employment shall not interfere with his or her duties. The School will then determine if a potential or actual conflict of interest exists.

## 2. Work Year

Generally, the Work Year begins on [INSERT START DATE], 2020 and ends no later than June 30, 2021 ("Work Year").

Subject to the Employment At-Will provision in Paragraph C of this Agreement, Employee's employment shall commence on [INSERT START DATE], 2020 and end no later than June 30, 2021. Pursuant to the Employment At-Will provision of this Agreement, either the School or Employee has the right to terminate the Employee's employment at any time, with or without advance notice, and with or without cause. The Employee acknowledges and understands that he/she has entered into this employment relationship with Employer voluntarily and acknowledges and understands that there is no specific length or agreed upon period of employment.

## 3. Work Schedule

The School's general hours of operation for Highly Qualified Teachers are 8:30 am – 5:00 pm. Employee's work schedule shall include, but is not limited to, instructional hours and [INSERT]. In addition, Employee shall attend all of the following: professional development days, parent-teacher conferences, and other school events that may occur on nights and weekends.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. For purposes of CALSTRS only, the Work Year will consist of a minimum of 175 work days.

## 4. Compensation

Employee is an exempt employee and therefore is not eligible for overtime pay. Employee will receive a gross monthly salary of \$[INSERT DOLLAR AMOUNT], less applicable withholdings and authorized deductions. Employee's salary will be prorated in accordance with the portion of the Work Year actually worked.

Employee's salary will be paid semimonthly in accordance with the School's payroll practices beginning with the first pay period following the Employee's first day of work and ending **June 30, 2021**, unless Employee's employment ends prior to such time.

The School may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and performance. Generally, salary changes, if any, may be implemented at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30<sup>th</sup>, although changes to compensation may be made at any time in accordance with the at-will provision in Section C of this Agreement..

5. Employee Benefits

Employee shall be entitled to participate in designated employee benefit programs and plans established by the School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by the School in its sole discretion.

6. Sick Leave

Employee shall accrue sick leave as provided in the Employee Handbook.

7. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure credentials as well as any other requirements mandated by law (including, but not limited to, background/fingerprinting and tuberculosis clearances). Employee understands that requisite credentials include, but is not limited to, a CLAD credential or a California Commission on Teacher Credentialing recognized equivalent to instruct English language learners. Failure to maintain the credentials and qualifications or satisfy other requirements for the position may result in termination.

8. Confidential Information

All confidential information of the School that Employee has knowledge of or access to shall be the exclusive property of the School both during and after Employee's employment. Employee shall not, directly or indirectly, disclose or use any confidential information other than for the sole benefit of the School, either during Employee's employment or at any other time thereafter, without the prior written consent of the School, except to the extent that such use or disclosure is made by reason of Employee's job responsibilities.

Employee shall not take any confidential information that is in written form, computerized, machine readable, model, sample, or other form capable of physical delivery, upon or after termination of Employee's employment with the School without the prior written consent of the School. Upon the termination of Employee's employment with the School, Employee shall deliver promptly and return to the School all such materials, along with all other School property in the Employee's possession, custody, or control.

Materials developed by Employee for purposes of his or her employment at the School shall be the property of the School.

For the purposes of this section, "confidential information" shall mean all information, data, or knowledge regarding the School, its operations, employees, students, parents, contractors, or vendors not known generally to the public, including, but not limited to, research and development, trade secrets, existing or proposed computer or education programs, purchases, sales, student identifying information, financial and marketing information, lesson plans, business plans, fundraising strategies, or benefits information.

Employee shall refer to and agrees to abide by the Confidential Information policy and related policies in the Employee Handbook.

#### 9. Child Abuse and Neglect Reporting

Employee understands and acknowledges that employee is a mandated reporter as defined by California Penal Code section 11165.7. As a mandated reporter, Employee is responsible to report to an appropriate agency whenever Employee, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom Employee knows or reasonably suspects to have been the victim of child abuse or neglect. Employee understands and acknowledges that he or she must follow up on his or her initial report by filing a written report with the same agency within 36 hours of receiving the information concerning, or observing, the incident.

By executing this Agreement, the Employee acknowledges he or she is a mandated reporter and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

#### 10. Conflicts of Interest

Employee understands that, while employed by the School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other entity or school that will in any way conflict with his/her employment with the School. Employee agrees that he/she will not

enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that the School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

Employee shall refer to and agrees to abide by the Conflicts of Interest policy and related policies in the Employee Handbook.

### **C. At-Will Employment**

Employee's employment with the School is at-will. This means that either the School or Employee may terminate this Agreement and Employee's employment at any time with or without cause, and with or without advance notice. Notwithstanding, this Agreement shall terminate on **June 30, 2021**. Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, including, but not limited to, a change in duties and/or compensation, with or without cause, and with or without advance notice, at the discretion of the School. In that regard, Employee understands that the School may at any time, in its sole discretion and with or without advance notice or cause, terminate Employee's employment and this Agreement or alter the Employee's duties, compensation and/or other terms or conditions of employment based on impacts to its operations related the COVID-19 global pandemic.

### **D. General Provisions**

#### **1. Entire Agreement**

This Agreement sets forth the entire understanding of the parties hereto with respect to its subject matter, merges and supersedes any prior or contemporaneous agreements or understandings with respect to its subject matter, and shall not be modified except by another agreement in writing executed by the School.

#### **2. Severability**

If any provision of the Agreement is held to be invalid or unenforceable by any court or tribunal of competent jurisdiction, the remainder of this Agreement shall not be affected by such judgment, and such provision shall be carried out as nearly as possible according to its original terms and intent to eliminate such invalidity or unenforceability.

#### **3. Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. Successors and Assigns

Neither party shall have the right to assign this personal Agreement, or any rights or obligations hereunder, without the consent of the other party.

5. Waiver of Breach

Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained in such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Agreement that have been waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in the Agreement.

6. Execution in Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.

**E. Acceptance of Employment**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the School on the terms specified herein.
2. All information I have provided to the School related to my employment is true and accurate.
3. Employee's job description is enclosed.

4. California Penal Code sections 11165.7, 11166, and 11167 are enclosed.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**School's Approval:**

\_\_\_\_\_  
[INSERT NAME], Senior Director

\_\_\_\_\_  
Date

# 2020-2021 Staff Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings



School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

HQT Work Days	
191 Days	Aug - Jun
191 Days	Total Work Days


Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s


Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	School Recess
Apr 16-23	Spring Break
May 31	Memorial Day


School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

 School Closed

 Teacher In-service

 First & Last Day of School

**MISSION VISTA ACADEMY  
AT-WILL EMPLOYMENT AGREEMENT FOR 2020/2021**

**[Certificated]**

This At-Will Employment Agreement (“Agreement”) is entered into by and between **NAME** (“Employee”), a California resident, and Mission Vista Academy (“School”), a California nonprofit public benefit corporation.

**A. Recitals**

1. The School and Employee understand and acknowledge that the COVID-19 global pandemic has significantly impacted current operations and that there are many uncertainties that exist as to the ongoing or future impacts that COVID-19 may have on all aspects of school operations, which include, but in no way are limited to, issues such as student enrollment and funding.
2. Based on the above and the current anticipated operational needs for the 2020-2021 school year, the School desires to engage the services of Employee as a Homeschool Teacher.
3. Based on the above, Employee desires to perform such services for the School on the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual agreements set forth herein, the parties hereto agree as follows:

**B. Employment Terms and Conditions**

1. Duties

Employee is employed to serve as a **Homeschool Teacher** and shall perform such duties as are consistent with this position either online or in person, as requested, as well as such other duties that the School may assign from time to time. The School may ask Employee to, among other things, **attend meetings, supervise field trips, or participate in other extracurricular activities**. Employee will devote his or her utmost knowledge and best skill to the performance of his or her duties. **A copy of the job description for this position is attached hereto and incorporated by reference herein.** These duties may be amended from time to time at the sole discretion of the School. Employee also understands that additional or different duties may be assigned to Employee in the School’s sole discretion based on impacts to operational needs and demands related to the COVID-19 global pandemic.

Employee shall abide by all of the School’s policies and procedures as adopted, amended, or modified from time to time. To the extent any of the School’s policies



and procedures differ from the terms of this Agreement, the terms of this Agreement shall prevail.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during scheduled work hours with the School.

Employee shall inform the School in writing if he or she accepts outside employment. Such notice shall include written assurances that Employee's outside employment shall not interfere with his or her duties. The School will then determine if a potential or actual conflict of interest exists.

## 2. Work Year

Generally, the Work Year begins on July 1, 2020 and ends no later than June 30, 2021 ("Work Year").

Subject to the Employment At-Will provision in Paragraph C of this Agreement, Employee's employment shall commence on July 1, 2020 and end no later than June 30, 2021. Pursuant to the Employment At-Will provision of this Agreement, either the School or Employee has the right to terminate the Employee's employment at any time, with or without advance notice, and with or without cause. The Employee acknowledges and understands that he/she has entered into this employment relationship with Employer voluntarily and acknowledges and understands that there is no specific length or agreed upon period of employment.

## 3. Work Schedule

The School's general hours of operation for Homeschool Teachers are 8:30 am – 5:00 pm. Employee's work schedule shall include, but is not limited to, instructional hours and [INSERT]. In addition, Employee shall attend all of the following: professional development days, parent-teacher conferences, and other school events that may occur on nights and weekends.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. During the month of July, Employee will work at least 5 days (or 40 hours) and be available to perform tasks as needed by the School. For purposes of CALSTRS only, the work year will consist of a minimum of 196 work days.

If Employee is converted to part-time status, Employee shall work no more than eight (8) hours in any one work day or forty (40) hours in any one work week without obtaining prior written approval from his/her supervisor. While on part-time status, Employee shall not work more than six (6) consecutive days without obtaining prior written approval from his/her supervisor. Employee must also keep written records

of all start and stop times of work, including the start and stop times of meal periods, if applicable, and provide this written log to Employer on a timely and regular basis. Part-time teachers must take all meal and rest breaks as required and provided for in the Employee Handbook. If, for any reason, Employee is unable to take meal and rest breaks as required, Employee must immediately inform his/her supervisor in writing.

#### 4. Compensation

Employee is an exempt employee and therefore is not eligible for overtime pay. Employee will receive an annual salary of \$DOLLAR AMOUNT, equivalent to the gross monthly salary of \$INSERT DOLLAR AMOUNT, less applicable withholdings and authorized deductions. Employee's salary will be prorated in accordance with the portion of the Work Year actually worked.

Employee's salary will be paid semimonthly in accordance with the School's payroll practices beginning with the first pay period following the Employee's first day of work and ending June 30, 2021, unless Employee's employment ends prior to such time.

The School may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and performance. Generally, salary changes, if any, may be implemented at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30<sup>th</sup>, although changes to compensation may be made at any time in accordance with the at-will provision in Section C of this Agreement.

The School is solely responsible for assigning students to Employee's roster. If Employee serves more than 28 students, Employee will receive additional compensation of \$100/month per student up to 35 students. If Employee wishes to serve more than 35 students, Employee can request permission from the Senior Director. If approved, Employee shall be paid at the same rate of serving 35 students.

Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in part time status. If Employee is converted to part-time status, Employee shall be paid \$30/hr, less applicable withholdings and authorized deductions.

#### 5. Employee Benefits

Employee shall be entitled to participate in designated employee benefit programs and plans established by the School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by the School in its sole discretion.

6. Sick Leave

Employee shall accrue sick leave as provided in the Employee Handbook.

7. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure credentials as well as any other requirements mandated by law (including, but not limited to, background/fingerprinting and tuberculosis clearances). Employee understands that requisite credentials include, but is not limited to, a CLAD credential or a California Commission on Teacher Credentialing recognized equivalent to instruct English language learners. Failure to maintain the credentials and qualifications or satisfy other requirements for the position may result in termination.

8. Confidential Information

All confidential information of the School that Employee has knowledge of or access to shall be the exclusive property of the School both during and after Employee's employment. Employee shall not, directly or indirectly, disclose or use any confidential information other than for the sole benefit of the School, either during Employee's employment or at any other time thereafter, without the prior written consent of the School, except to the extent that such use or disclosure is made by reason of Employee's job responsibilities.

Employee shall not take any confidential information that is in written form, computerized, machine readable, model, sample, or other form capable of physical delivery, upon or after termination of Employee's employment with the School without the prior written consent of the School. Upon the termination of Employee's employment with the School, Employee shall deliver promptly and return to the School all such materials, along with all other School property in the Employee's possession, custody, or control.

Materials developed by Employee for purposes of his or her employment at the School shall be the property of the School.

For the purposes of this section, "confidential information" shall mean all information, data, or knowledge regarding the School, its operations, employees, students, parents, contractors, or vendors not known generally to the public, including, but not limited to, research and development, trade secrets, existing or proposed computer or education programs, purchases, sales, student identifying information, financial and marketing information, lesson plans, business plans, fundraising strategies, or benefits information.

Employee shall refer to and agrees to abide by the Confidential Information policy and related policies in the Employee Handbook.

9. Child Abuse and Neglect Reporting

Employee understands and acknowledges that employee is a mandated reporter as defined by California Penal Code section 11165.7. As a mandated reporter, Employee is responsible to report to an appropriate agency whenever Employee, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom Employee knows or reasonably suspects to have been the victim of child abuse or neglect. Employee understands and acknowledges that he or she must follow up on his or her initial report by filing a written report with the same agency within 36 hours of receiving the information concerning, or observing, the incident.

By executing this Agreement, the Employee acknowledges he or she is a mandated reporter and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

10. Conflicts of Interest

Employee understands that, while employed by the School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other entity or school that will in any way conflict with his/her employment with the School. Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that the School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

Employee shall refer to and agrees to abide by the Conflicts of Interest policy and related policies in the Employee Handbook.

**C. At-Will Employment**

Employee's employment with the School is at-will. This means that either the School or Employee may terminate this Agreement and Employee's employment at any time with or without cause, and with or without advance notice. Notwithstanding, this Agreement shall terminate on **June 30, 2021**. Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, including, but not limited to, a change in duties and/or compensation, with or without

cause, and with or without advance notice, at the discretion of the School. In that regard, Employee understands that the School may at any time, in its sole discretion and with or without advance notice or cause, terminate Employee's employment and this Agreement or alter the Employee's duties, compensation and/or other terms or conditions of employment based on impacts to its operations related the COVID-19 global pandemic.

#### **D. General Provisions**

##### **1. Entire Agreement**

This Agreement sets forth the entire understanding of the parties hereto with respect to its subject matter, merges and supersedes any prior or contemporaneous agreements or understandings with respect to its subject matter, and shall not be modified except by another agreement in writing executed by the School.

##### **2. Severability**

If any provision of the Agreement is held to be invalid or unenforceable by any court or tribunal of competent jurisdiction, the remainder of this Agreement shall not be affected by such judgment, and such provision shall be carried out as nearly as possible according to its original terms and intent to eliminate such invalidity or unenforceability.

##### **3. Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

##### **4. Successors and Assigns**

Neither party shall have the right to assign this personal Agreement, or any rights or obligations hereunder, without the consent of the other party.

##### **5. Waiver of Breach**

Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained in such waiver. The waiving party may, at any time thereafter, require

further compliance by the other party hereto with the requirements or provisions of this Agreement that have been waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in the Agreement.

6. Execution in Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.

**E. Acceptance of Employment**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the School on the terms specified herein.
2. All information I have provided to the School related to my employment is true and accurate.
3. Employee's job description is enclosed.
4. California Penal Code sections 11165.7, 11166, and 11167 are enclosed.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**School's Approval:**

\_\_\_\_\_  
[INSERT NAME], Senior Director

\_\_\_\_\_  
Date

# 2020-2021 Staff Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings



School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

Teacher Work Days	
191 Days	Aug - Jun
5 Days	Jul
196 Days	Total Teacher Work Days


Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s


Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	School Recess
Apr 16-23	Spring Break
May 31	Memorial Day


School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

 School Closed

 Teacher In-service

 First & Last Day of School

**MISSION VISTA ACADEMY  
AT-WILL EMPLOYMENT AGREEMENT FOR 2020/2021**

**[Certificated]**

This At-Will Employment Agreement (“Agreement”) is entered into by and between **NAME** (“Employee”), a California resident, and Mission Vista Academy (“School”), a California nonprofit public benefit corporation.

**A. Recitals**

1. The School and Employee understand and acknowledge that the COVID-19 global pandemic has significantly impacted current operations and that there are many uncertainties that exist as to the ongoing or future impacts that COVID-19 may have on all aspects of school operations, which include, but in no way are limited to, issues such as student enrollment and funding.
2. Based on the above and the current anticipated operational needs for the 2020-2021 school year, the School desires to engage the services of Employee as a Highly Qualified Teacher.
3. Based on the above, Employee desires to perform such services for the School on the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual agreements set forth herein, the parties hereto agree as follows:

**B. Employment Terms and Conditions**

1. Duties

Employee is employed to serve as a **Highly Qualified Teacher** and shall perform such duties as are consistent with this position either **online or in-person, as requested**, as well as such other duties that the School may assign from time to time. The School may ask Employee to, among other things, **attend meetings, supervise field trips, or participate in other extracurricular activities**. Employee will devote his or her utmost knowledge and best skill to the performance of his or her duties. **A copy of the job description for this position is attached hereto and incorporated by reference herein**. These duties may be amended from time to time at the sole discretion of the School. Employee also understands that additional or different duties may be assigned to Employee in the School’s sole discretion based on impacts to operational needs and demands related to the COVID-19 global pandemic.

Employee shall abide by all of the School’s policies and procedures as adopted, amended, or modified from time to time. To the extent any of the School’s policies



and procedures differ from the terms of this Agreement, the terms of this Agreement shall prevail.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during scheduled work hours with the School.

Employee shall inform the School in writing if he or she accepts outside employment. Such notice shall include written assurances that Employee's outside employment shall not interfere with his or her duties. The School will then determine if a potential or actual conflict of interest exists.

## 2. Work Year

Generally, the Work Year begins on July 1, 2020 and ends no later than June 30, 2021 ("Work Year").

Subject to the Employment At-Will provision in Paragraph C of this Agreement, Employee's employment shall commence on July 1, 2020 and end no later than June 30, 2021. Pursuant to the Employment At-Will provision of this Agreement, either the School or Employee has the right to terminate the Employee's employment at any time, with or without advance notice, and with or without cause. The Employee acknowledges and understands that he/she has entered into this employment relationship with Employer voluntarily and acknowledges and understands that there is no specific length or agreed upon period of employment.

## 3. Work Schedule

The School's general hours of operation for Highly Qualified Teachers are 8:30 am – 5:00 pm. Employee's work schedule shall include, but is not limited to, instructional hours and [INSERT]. In addition, Employee shall attend all of the following: professional development days, parent-teacher conferences, and other school events that may occur on nights and weekends.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. During the month of July, Employee will work at least 5 days (or 40 hours) and be available to perform tasks as needed by the School. For purposes of CALSTRS only, the work year will consist of a minimum of 191 work days.

## 4. Compensation

Employee is an exempt employee and therefore is not eligible for overtime pay. Employee will receive an annual salary of \$DOLLAR AMOUNT, equivalent to the gross monthly salary of \$INSERT DOLLAR AMOUNT, less applicable withholdings

and authorized deductions. Employee's salary will be prorated in accordance with the portion of the Work Year actually worked.

Employee's salary will be paid semimonthly in accordance with the School's payroll practices beginning with the first pay period following the Employee's first day of work and ending **June 30, 2021**, unless Employee's employment ends prior to such time.

The School may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and performance. Generally, salary changes, if any, may be implemented at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30<sup>th</sup>, although changes to compensation may be made at any time in accordance with the at-will provision in Section C of this Agreement.

5. Employee Benefits

Employee shall be entitled to participate in designated employee benefit programs and plans established by the School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by the School in its sole discretion.

6. Sick Leave

Employee shall accrue sick leave as provided in the Employee Handbook.

7. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure credentials as well as any other requirements mandated by law (including, but not limited to, background/fingerprinting and tuberculosis clearances). Employee understands that requisite credentials include, but is not limited to, a CLAD credential or a California Commission on Teacher Credentialing recognized equivalent to instruct English language learners. Failure to maintain the credentials and qualifications or satisfy other requirements for the position may result in termination.

8. Confidential Information

All confidential information of the School that Employee has knowledge of or access to shall be the exclusive property of the School both during and after Employee's employment. Employee shall not, directly or indirectly, disclose or use any confidential information other than for the sole benefit of the School, either during Employee's employment or at any other time thereafter, without the prior written

consent of the School, except to the extent that such use or disclosure is made by reason of Employee's job responsibilities.

Employee shall not take any confidential information that is in written form, computerized, machine readable, model, sample, or other form capable of physical delivery, upon or after termination of Employee's employment with the School without the prior written consent of the School. Upon the termination of Employee's employment with the School, Employee shall deliver promptly and return to the School all such materials, along with all other School property in the Employee's possession, custody, or control.

Materials developed by Employee for purposes of his or her employment at the School shall be the property of the School.

For the purposes of this section, "confidential information" shall mean all information, data, or knowledge regarding the School, its operations, employees, students, parents, contractors, or vendors not known generally to the public, including, but not limited to, research and development, trade secrets, existing or proposed computer or education programs, purchases, sales, student identifying information, financial and marketing information, lesson plans, business plans, fundraising strategies, or benefits information.

Employee shall refer to and agrees to abide by the Confidential Information policy and related policies in the Employee Handbook.

#### 9. Child Abuse and Neglect Reporting

Employee understands and acknowledges that employee is a mandated reporter as defined by California Penal Code section 11165.7. As a mandated reporter, Employee is responsible to report to an appropriate agency whenever Employee, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom Employee knows or reasonably suspects to have been the victim of child abuse or neglect. Employee understands and acknowledges that he or she must follow up on his or her initial report by filing a written report with the same agency within 36 hours of receiving the information concerning, or observing, the incident.

By executing this Agreement, the Employee acknowledges he or she is a mandated reporter and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

#### 10. Conflicts of Interest

Employee understands that, while employed by the School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain

employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other entity or school that will in any way conflict with his/her employment with the School. Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that the School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

Employee shall refer to and agrees to abide by the Conflicts of Interest policy and related policies in the Employee Handbook.

### **C. At-Will Employment**

Employee's employment with the School is at-will. This means that either the School or Employee may terminate this Agreement and Employee's employment at any time with or without cause, and with or without advance notice. Notwithstanding, this Agreement shall terminate on **June 30, 2021**. Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, including, but not limited to, a change in duties and/or compensation, with or without cause, and with or without advance notice, at the discretion of the School. In that regard, Employee understands that the School may at any time, in its sole discretion and with or without advance notice or cause, terminate Employee's employment and this Agreement or alter the Employee's duties, compensation and/or other terms or conditions of employment based on impacts to its operations related the COVID-19 global pandemic.

### **D. General Provisions**

#### **1. Entire Agreement**

This Agreement sets forth the entire understanding of the parties hereto with respect to its subject matter, merges and supersedes any prior or contemporaneous agreements or understandings with respect to its subject matter, and shall not be modified except by another agreement in writing executed by the School.

#### **2. Severability**

If any provision of the Agreement is held to be invalid or unenforceable by any court or tribunal of competent jurisdiction, the remainder of this Agreement shall not be affected by such judgment, and such provision shall be carried out as nearly as possible according to its original terms and intent to eliminate such invalidity or unenforceability.

3. Governing Law

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. Successors and Assigns

Neither party shall have the right to assign this personal Agreement, or any rights or obligations hereunder, without the consent of the other party.

5. Waiver of Breach

Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained in such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Agreement that have been waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in the Agreement.

6. Execution in Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.

**E. Acceptance of Employment**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the School on the terms specified herein.
2. All information I have provided to the School related to my employment is true and accurate.

3. Employee's job description is enclosed.

4. California Penal Code sections 11165.7, 11166, and 11167 are enclosed.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**School's Approval:**

\_\_\_\_\_  
[INSERT NAME], Senior Director

\_\_\_\_\_  
Date

# 2020-2021 Staff Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings



School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

HQT Work Days	
191 Days	Aug - Jun
191 Days	Total Work Days


Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s


Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	School Recess
Apr 16-23	Spring Break
May 31	Memorial Day


School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

 School Closed

 Teacher In-service

 First & Last Day of School

**Mission Vista Academy**  
**July 1 2020 -HST Teacher Table**

**PAY SCALE GROUP**

**PAY SCALE LEVEL**

Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B ( + 14 points)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C ( + 28 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D ( + 42 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E ( + 56 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F ( + 70 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G ( + 84 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H ( + 98 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

**Additional Pay Scale Levels**

	11	12	13	14
(continued) H ( + 98 points)	\$78,000	\$80,500	\$83,000	\$85,500

H15	H20	H25	H30
\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.



**Mission Vista Academy**  
**July 1, 2020 HQT Salary Table**

<b>PAY SCALE GROUP</b>	<b>PAY SCALE LEVEL</b>									
<b>Points*</b>	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B ( + 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C ( + 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D ( + 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E ( + 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F ( + 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G ( + 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H ( + 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

**Additional Pay Scale Levels**

	11	12	13	14
(continued) H ( + 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Mission Vista Academy**  
**July 1, 2020 Counselor Salary Table**

**PAY SCALE GROUP**

**PAY SCALE LEVEL**

Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B ( + 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C ( + 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D ( + 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E ( + 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F ( + 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G ( + 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H ( + 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

**Additional Pay Scale Levels**

	11	12	13	14
(continued) H ( + 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Mission Vista Academy**  
**July 1, 2020 - SPED Teacher Salary Table**

<b>PAY SCALE GROUP</b>	<b>PAY SCALE LEVEL</b>									
<b>Points*</b>	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B ( + 14 points)	\$58,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C ( + 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D ( + 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E ( + 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F ( + 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G ( + 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
H ( + 98 points)	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295

**Additional Pay Scale Levels**

	11	12	13	14
(continued) H ( + 98 points)	\$85,020	\$87,745	\$90,470	\$93,195

H15	H20	H25	H30
\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Mission Vista Academy  
Certificated Support  
July 1, 2020  
Salary Schedule**

**SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81,088	84,088	88,293	92,709	97,342	102,209

**SPEECH/LANGUAGE PATHOLOGIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74,146	78,049	82,157	86,481	91,033	95,585

**NURSE**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,512	74,038	77,340	81,227	85,288	89,552

**OCCUPATIONAL THERAPIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,688	74,387	78,302	82,423	86,761	91,327

NBC or Doctorate Differential is \$3000

\* Based on 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

## **Regional Coordinator Salary Schedule**

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>
\$80,000	\$82,000	\$84,000	\$86,000	\$88,000	\$90,000

RCs must hold a minimum of 16 students.

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

Annualized salary includes 201 work days, and team members may need to work additional days beyond the work calendar.

Annual salary advancements are not guaranteed and are subject to the charter's operational needs and/or budget approved the Charter Board.

### **Classified Pay Scale - 191**

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519

1. New classified team members will be placed on this salary schedule based on:
  - a. Experience in their field of expertise
  - b. Education level, Degrees or Certificates
  - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

### Classified Pay Scale - 225

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519
Office Tech 3	\$19.231	\$19.832	\$20.433	\$21.034	\$21.635	\$22.296	\$22.957	\$23.678	\$24.399	\$25.120	\$25.750	\$26.250
Office Tech 4	\$24.038	\$24.760	\$25.481	\$26.322	\$27.043	\$27.885	\$28.726	\$29.567	\$30.409	\$31.250	\$31.850	\$32.500

1. New classified team members will be placed on this salary schedule based on:
  - a. Experience in their field of expertise
  - b. Education level, Degrees or Certificates
  - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Admin Salary Schedule**

	Director Level 1	Director Level 2	Director Level 3	Assistant Director	HSSC
1	\$93,000	115,000	140,000	110,000	85,000
2	\$95,000	117,000	142,500	111,000	87,000
3	\$98,000	119,000	145,000	112,000	89,000
4	\$100,000	121,000	147,500	113,000	91,000
5	\$102,000	123,000	150,000	114,000	93,000
6	\$105,000	125,000	152,500	115,000	95,000
7	\$107,000	127,000	155,000	116,000	97,000
8	\$109,000	129,000	157,500	117,000	
9	\$111,000	131,000	160,000	118,000	
10	\$113,000	133,000	162,500	119,000	
11	\$115,000	135,000	165,000	120,000	
12	117,000	137,000	167,500	123,000	
13	119,000	139,000	170,000	125,000	
14	120,000	140,000	175,000	130,000	



**RESOLUTION OF THE GOVERNING BOARD OF MISSION VISTA ACADEMY  
REGARDING SENIOR DIRECTOR AUTHORITY 2020 – 4**

WHEREAS, the governing board of Mission Vista Academy has determined that it is in the best interests of Mission Vista Academy for the Senior Director to have the authority to act without board approval when hiring, firing and evaluating staff employed by Mission Vista Academy;

WHEREAS, the current job description for the Senior Director, the charter petition and other policies adopted by the governing board of Mission Vista Academy do not clearly delegate this authority to the Senior Director;

NOW, THEREFORE, BE IT RESOLVED THAT:

The governing board of Mission Vista Academy hereby grants authority to the position of Senior Director the authority to hire, fire, and evaluate staff hired by Mission Vista Academy without seeking the advance approval for those decisions, except that all hiring decisions must be in line with the current board approved budget.

The governing board of Mission Vista Academy hereby expands the job description for the Senior Director to include the following duties: Participation in the selection of certificated and classified staff; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies; development and implementation of staff evaluation processes. In all other respects, the Senior Director job description remains the same.

---

Signature:

---

Date:



## Field Trip Policy

The Governing Board of Mission Vista Academy recognizes that school-sponsored trips are an important component of a student's development. These types of trips supplement and enrich the homeschooling and classroom learning experience. In addition, field trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. School-sponsored field trips may be conducted in connection with the Mission Vista Academy's course of study or school-related social, educational, cultural, athletic, school band activities or other extracurricular or cocurricular activities.

The purpose of the Mission Vista Academy Governing Board approving this Field Trip Policy is to accomplish the following:

1. Outline the Requirements for a Field Trip
  2. Explain Supervision, Chaperone and Guest Policies
  3. Explain Accommodation Options for Special Education Students
  4. Identify Student and Family Responsibilities While Attending Field Trips
  5. Identify Transportation Options for Field Trip Attendance
- 1. Requirements for a Field Trip:** No field trips may be made to locations, activities, or programs where students will be treated unfairly based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Penal Code section 422.55, including immigration status, equal rights, and opportunities in the educational institutions of the state.

School-sponsored trips are those that are single-day, community based or those that are specifically approved by the Governing Board of Mission Vista Academy (such as multi-day trips, or those costing the Mission Vista Academy in excess of \$85 per pupil). The Senior Director of Mission Vista Academy shall establish a process for approving a staff member's request to conduct a school-sponsored trip that fall outside the limitations of this section. When planning trips, staff shall consider student safety, objectives of instruction, the most effective use of instructional time, school and student expense, and transportation and supervision requirements. Senior Directors may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

All field trips are voluntary, and no student is required to attend any given field trip. A student's ability to attend any field trip is limited by the amount of enrichment funds available

for that student. The teacher of records is responsible for mapping out a child's field trip plan for the year to enhance the child's educational plan.

- 2. Field Trip Supervision:** Given the need for adequate supervision of the students attending school-sponsored trips and given the nature of the educational program offered by Mission Vista Academy, if applicable, Mission Vista Academy will pay for the costs of admission for one chaperone for each four (4) children in a family and enrolled in Mission Vista Academy. If applicable, Mission Vista Academy will pay for the costs of admission for an additional chaperone for additional children in a family and enrolled in Mission Vista Academy in excess of four (up to eight). Children in a family means children living, part- or full-time, with a parent/guardian, irrespective of adoptive status or marital status of the parents/guardians. The funds used to pay for the chaperone as allowed in this paragraph shall be instructional funds available to each family.

Families are limited to one school-sponsored overnight field trip per year with admission paid for one chaperone using enrichment funds. Mission Vista Academy will not provide the cost of admission for any chaperones for vendor trips and independent enrichment trips.

It is the responsibility of parents/guardians to ensure proper supervision over their children enrolled in Mission Vista Academy at all times during a school-sponsored trip. Chaperones may take their own non-enrolled children (two years and older) as guests on appropriate school-sponsored trips, provided they assume full responsibility for their behavior and, with approval of the Senior Director.

The organizing teacher shall use a field trip attendance form to track attendance, emergency contact information, and identify any authorized adults to pick-up students afterhours, if applicable. Organizing teachers shall always have an emergency contact phone number for the Senior Director. If a serious discipline incident occurs during a field trip, the organizing teacher shall notify the Senior Director immediately. No student shall be sent home or separated from the school group without prior approval of the organizing teacher.

- 3. Accommodations:** If a family requires special accommodation due to a child's special education needs identified in the child's Individual Education Plan (IEP) or Section 504 plan, the family may request accommodation from the Senior Director.
- 4. Student and Family Responsibilities:** All persons making the field trip or excursion shall be deemed to have waived all claims against the Mission Vista Academy or the State of California for injury, accident, illness or death occurring during or by reason of the field trip or excursion. All adults, parents and guardians taking any field trip or excursion shall sign a statement waiving all claims.

All students on a school-sponsored trip are under the jurisdiction of Mission Vista Academy and shall be subject to school disciplinary rules and regulations.

Before a student can participate in a school-sponsored trip, the organizing teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the

parent/guardian shall provide specific permission for his/her child to participate in the water activities.

- 5. Transportation:** Parent(s)/guardian(s) are solely responsible for transporting their children to the location where the field trip starts. The organizing teacher will provide the location for the field trip, and the time to meet, to the parent(s)/guardian(s) once the field trip has been confirmed.

The organizing teacher shall use a field trip attendance form to track attendance, emergency contact information, and identify any authorized adults to pick-up students afterhours, if applicable. Organizing teachers shall always have an emergency contact phone number for the Senior Director. If a serious discipline incident occurs during a field trip, the organizing teacher shall notify the Senior Director immediately. No student shall be sent home or separated from the school group without prior approval of the organizing teacher.



## Educational Vendor Policies and Procedures

Mission Vista Academy (“Charter School”) is focused on “Personalized Learning”, a philosophy that puts every student first by supporting them in honoring and exploring their unique skills, special gifts, talents, and aspirations. In furtherance of this philosophy and Charter School’s educational mission, families and Charter School staff together carefully select educational items and services for students to fit their goals and education plan.

The purpose of the Mission Vista Academy Governing Board approving the Educational Vendor Policies and Procedures is to accomplish the key requirements detailed in this policy, including:

1. The Senior Director (as defined below) must approve all vendors before they can provide educational items or services to students.
2. The Homeschool Teacher (as defined below) and Senior Director (as defined below) must approve all requests for educational items or services to ensure they are aligned with the charter petition and student’s personalized learning curriculum.
3. No family may spend, or obligate the Charter School to spend, any Charter School monies on educational items and services. Charter School is responsible for making purchases of approved educational items and services.

### **VENDOR APPLICATION AND APPROVAL**

1. **Educational Vendor Applications:** Charter School contracts with educational vendors who provide educational enrichment services (e.g., in-person educational activities) and items (e.g., textbooks, workbooks, etc.) to students. Vendors must submit an application to Charter School detailing critical information such as qualifications and services. Charter School shall carefully review Vendor’s application, website, available references, social media, and other pertinent information.

The Senior Director or his/her designee (“Senior Director”) must approve all educational vendors and enter into an agreement with approved vendors before a vendor can provide any educational services to students. The Senior Director may reject a vendor applicant or terminate vendor services for any reason. The Senior Director may delegate his/her authority to approve vendors as necessary to promote the effective operations of the Charter School. For educational products, parents may submit requests specific educational products from a particular vendor (e.g., pencils from an online store). The Charter School’s approval of the educational product request (approval process described below) serves as vendor approval.

2. **Vendor Guidelines:** The Senior Director is responsible for approving vendors, and must ensure the vendor meets guidelines, including, but not limited to the following:
- Vendor must have the qualifications, skills and, if applicable, the certification and licenses necessary to perform the requested services in a competent and professional manner.
  - Vendor conducts background checks pursuant to Education Code section 45125.1 to ensure Vendor (if an individual), its employees, and agents who interact with students have not committed a serious or violent felony.
  - Vendor services and/or products must be non-sectarian. Vendor's services and products must not discriminate on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other protected basis under California law.
  - Vendor must maintain adequate levels of insurance for its educational services.
  - Vendor must not be a private school offering services through a part-time program (e.g., after school programs) or a parent-organized group (also known as "co-op").
  - Vendors must qualify as independent contractors in accordance with applicable laws. This is determined by the Senior Director based on vendor representations and vetting by the Charter School or its service provider.
3. **Vendor Agreement:** Once the Senior Director has approved a vendor, the vendor and Charter School must enter into a vendor agreement before the school can order educational services from the vendor. Considering families may have one-off requests for educational products, a vendor agreement may not be necessary for the Charter School to purchase educational products (e.g., ordering pencils from an online store for one student). The vendor agreement will include protections set forth in this policy, including, but not limited to requiring background checks for staff interacting with students, prohibitions on non-sectarian/discriminatory items and services, insurance and indemnification provisions, and more.

### **REQUESTING EDUCATIONAL SERVICES AND ITEMS**

1. **Requests:** Students make requests for educational services and items through the Enrichment Ordering System. The Enrichment Ordering System is accessible on the Charter School website and features a list of approved educational vendors. All requests for educational services and items must: (i) first be approved the credentialed teacher assigned to supervise student's independent study ("Homeschool Teacher"); and (ii) approved by the Senior Director or designee. The Senior Director may delegate his/her authority to approve parent requests for educational items and services as necessary to promote the effective operations of the Charter School.

The Senior Director can deny any request for educational items or services in his or her sole discretion for any reason. Families cannot directly purchase, or obligate the Charter School to purchase, any educational items or service without Charter School's approval. The planning amount for each student for educational items and services per full school year is \$2600 (TK – 8<sup>th</sup> grade) and \$2800 (9<sup>th</sup> – 12<sup>th</sup> grade) for the 2020-2021. This planning amount for educational items and services is based, in part, on a student's attendance. Parents and students are not guaranteed to receive any educational items and services up to and equal to this planning amount, as a Homeschool Teacher and the Senior Director

must approve all requests. The planning amount is also not a mandatory cap limiting the Charter School's ability provide necessary educational services to students (e.g., pursuant to a student's individualized education program). The Charter School developed this planning amount to help ensure the school provides educational items and services aligned with its budget and to help ensure fair and equal treatment of students, to the extent consistent with individual needs. Parents and students are not given access to direct or encumber planning amount funds. Parents are encouraged to work with their Homeschool Teacher to develop multi-year plans for their children because their educational needs may vary from year-to-year. While the Charter School does not guarantee any specific amount of funding for educational services and items, a multi-year plan empowers the Charter School and families to develop a personalized course of study suited to their children's needs and the Charter School to effectively budget for all students. The planning amount cannot be transferred to any other student.

The Homeschool Teacher and Senior Director are responsible for granting requests and allocating educational products and services in a nondiscriminatory manner. The Charter School shall seek to purchase cost-effective educational items and services. The Homeschool Teacher and Senior Director shall ensure purchased educational items and services meet the following requirements:

- From approved vendors only.
- Support the requesting student's personalized curriculum and education plan. Must be aligned with State standards, student's course of study (e.g., requested amount of fabric corresponds to length of course/project), and student's independent study master written agreement.
- From a vendor who is not related to the Charter School family requesting the educational items or services and otherwise does not present conflict of interest concerns.

2. **Core Subject Curriculum:** The Homeschool Teacher and Senior Director must ensure students access all necessary "core subject curriculum" – education items/services necessary for the student to complete his/her State standards-aligned course of study – before approving any extracurricular activities or supplemental educational or enrichment items. Core subject curriculum includes physical curriculum like McGraw Hill Textbook Set and associated workbooks and access to digital educational platforms such as Odysseyware or StongMind Digital Learning.
3. **Enrichment Certificates:** After the Homeschool Teacher and Senior Director approve a request through the Enrichment Ordering System, an "Enrichment Certificate" is created by Charter School. Charter School requests educational services and items from approved vendors through Enrichment Certificates. If necessary, Charter School may use an approved vendor's purchase order form in lieu of an Enrichment Certificate. Certificates/purchase orders should include important information, including the requested educational services, dates of services, Enrichment Certificate/PO Number, and approved cost for services.

Vendors must receive an approved Enrichment Certificate/purchase order before providing educational services or items to students. Vendors must receive the Enrichment

Certificate/purchase order and provide the requested education services before submitting an invoice to Charter School.

4. **Prohibited Requests:** Charter School students can only request education services and items available in the Enrichment Ordering System. The following is a non-exhaustive list of prohibited items and services:

- Backpacks
- Amusement park tickets
- Video game hardware or software
- Excessive quantities of any item or service (e.g., beyond student's course of study).
- Non-educational household items (e.g., storage containers, organizational items (large or small items), picture frames, etc.)
- Bicycles, tricycles, scooters, skateboards, rollerblades, roller skates, wagons, etc.
- Live animals or animal supplies small insects/amphibians/worms as a part of a science class. Certain kit and supplies can be ordered by a student (e.g., praying mantis, caterpillars, ladybugs, or silkworms to study; ant farms; or tadpoles)
- Top of the line musical instruments (where more reasonably-priced options are available)
- Educational items and services must be nonsectarian
- Taxis/Uber/Lyft rides and other transportation costs

5. **Educational Field Trips:** While families are prohibited from requesting trips to non-educational venues, they can request to join educational field trips through the Enrichment Ordering System (e.g., museums, aquariums, libraries, etc.) The Senior Director and Homeschool Teacher shall carefully scrutinize each request to ensure the requested educational field trip aligns with the student's course of study and furthers their education and that all participants are necessary for student transportation, safety and supervision. In light of the Charter School providing an independent study program, it is anticipated that a parent/guardian may need to serve as chaperone and transport their children for approved educational field trips. The Charter School Board finds funding the actual, reasonable, and necessary costs (not from a student's planning amount) for a chaperone to access the educational field trip (e.g., ticket to museum, transportation costs) furthers public school purposes where necessary or desirable to allow students to participate in educational field trips.

6. **Student and Family Responsibilities:**

- A. Returning Educational Products: All educational items requested through the Enrichment Ordering System are the property of the Charter School. This includes any technology, textbooks, and other educational items. Families must return all educational products upon disenrollment or upon request by the Senior Director or Homeschool Teacher. In accordance with applicable law, parents are responsible for to replace lost, stolen, damage, or otherwise unreturned educational items.
- Certain items are "consumable", meaning they are not functional after use (e.g., workbooks). These items can be discarded by families after use.
- B. Damaged or Lost Educational Items: Parents are responsible for replacing lost, stolen, damage, or otherwise unreturned educational items to the extent allowed under



applicable law. If an educational item is damaged, parents must immediately contact the Homeschool Teacher for support.

- C. Required Attendance: Students must attend regular learning period meetings with their Homeschool Teacher to discuss progress, turn in quality work samples, and complete their Student Activity Logs (Attendance Logs) in order to make requests for extracurricular educational activities (e.g., non-core curriculum items) through Enrichment Ordering System.
7. **Questions:** If Charter School families have any questions about this policy or how to make requests for educational items and services, please contact Senior Director, Amy Davis at [amy@inspireschools.org](mailto:amy@inspireschools.org)



## Withdrawal Policy

The purpose of the Mission Vista Academy Governing Board approving this Withdrawal Policy is to accomplish the following:

1. Establish the Reasons a Student Can Be Withdrawn from Mission Vista Academy
  2. Outline the Procedures for Withdrawing a Student
  3. Establish the Charter School's Responsibility to Not Encourage a Pupil Currently Attending the School to Disenroll or Transfer to Another School
  4. Establish the Process for Notifying Parents/Guardians/Educational Rights Holder of the Withdrawal
- 
1. **Reasons for a Withdrawal:** If Mission Vista Academy discovers that a student enrolled in Mission Vista Academy is no longer a resident of California, no longer a resident of a county that Mission Vista Academy may legally provide educational services to, is concurrently enrolled in a private school, is concurrently enrolled in another public school, is in non-compliance with Mission Vista Academy's policies, or otherwise may no longer legally be served by Mission Vista Academy, the following procedures shall be followed to withdraw the student from Mission Vista Academy.
  2. **Procedures for Withdrawing a Student:** Mission Vista Academy shall send the parent/guardian/educational rights holder a notice of the Mission Vista Academy's intention to withdraw the student from the School and the reasons for that decision. The notice will be sent at least five days prior to the withdrawal of the student. The notice will inform the parent/guardian that the Education Code provides the parent/guardian/educational rights holder with the right to a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil(s) have a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses, and at which the pupil(s) have the right to bring legal counsel or an advocate. This notice shall be written in the native language of the pupil or the pupil's parent or guardian, or if the pupil is a foster child or youth or a homeless child or youth, the pupil's educational rights holder.

This notice will also inform the parent/guardian/educational rights holder that the student's enrichment opportunities and curriculum orders will be put on hold until the hearing is completed. The notice will also establish the date by which the hearing shall be scheduled. If the parent, guardian or educational rights holder requests a hearing within the five-day period, the parent, guardian or educational rights holder is required to cooperate to schedule the hearing within 10 days of the request for the hearing. If a parent, guardian or educational rights holder does not cooperate in scheduling the hearing and the hearing is not scheduled within

10-days (absent extraordinary circumstances in the sole discretion of the Senior Director), the parent, guardian or educational rights holder waives his/her/their rights to the hearing. Additionally, if a parent/guardian/educational rights holder fails to attend the scheduled hearing, the hearing will continue without the presence of the parent/guardian/educational rights holder. In that event, the student may be withdrawn and the decision of the hearing officer will be final.

If the parent/guardian invokes said rights, the Mission Vista Academy will not disenroll the pupils until it has reached a final decision. The decision of the School is final and cannot be appealed.

In addition, the parent/guardian will be sent a Charter School Complaint Notice in the form provided by the California Department of Education at [www.cde.ca.gov/sp/ch/cscomplaint.asp](http://www.cde.ca.gov/sp/ch/cscomplaint.asp).

3. **The Charter School's Responsibility to Not Encourage a Pupil Currently Attending the School to Disenroll or Transfer to Another School:** Mission Vista Academy shall not encourage a pupil currently attending the school to disenroll or transfer to another school for any reason, including but not limited to, academic performance of the pupil or because the pupil exhibits any of the following characteristics: pupils with disabilities, academically low-achieving pupils, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth, or pupils based on nationality, race, ethnicity or sexual orientation.
4. **Notification of the Withdrawal:** Once the student has been withdrawn from Mission Vista Academy, the parent/guardian/educational rights holder will be notified of the withdrawal and advised to enroll the student immediately in a school that may legally serve that student. A copy of this notice shall be placed in the student's cumulative file. The student's teacher will also be notified of the withdrawal.



## Independent Study Policy

Mission Vista Academy may offer independent study to meet the educational needs of pupils enrolled in the charter school. Independent study is an alternative education designed to teach knowledge and skills of the core curriculum. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully.

The purpose of the Mission Vista Academy Governing Board approving this Independent Study Policy is to accomplish the following:

1. Establish the Time in Which an Assignment Must Be Completed
  2. Establish the Procedure for Placement Determination
  3. Outline What Must Be Included in a Current Written Agreement
  4. Outline How Average Daily Attendance Will Be Calculated
  5. Establish Compliance with the Education Code
  6. Establish the Implementation of the Independent Study Policy
- 
1. **Time in Which an Assignment Must Be Completed:** For pupils in all grade levels offered by the School, the maximum length of time that may elapse between the time an assignment is made the date by which the pupil must complete the assigned work shall be twenty (20) school days. **The assigned work shall be delivered to the Homeschool Teacher at an in-person meeting on at least two (2) occasions each semester for a minimum of (4) meetings per school year. The in-person meetings are an integral component of the School's educational services. The Senior Director, in the Senior Director's sole discretion, may waive only one in-person meeting per year for a pupil given extraordinary circumstances. If a pupil misses any of the four (4) in-person meetings, absent a Senior Director's waiver, the administrative withdrawal process may be initiated.**
  2. **Placement Determination:** A pupil may miss two (2) assignments during any period of twenty (20) school days before an evaluation is conducted to determine whether it is in the best interest of the pupil to remain in independent study. Therefore, whether any pupil fails to complete two (2) assignments during any period of twenty (20) school days, the Director of Academic Program or his or her designee shall conduct an evaluation to determine whether it is in the best interest of the pupil to remain in independent study. A writing record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.

- 3. Current Written Agreement:** A current written agreement shall be on file for each independent study pupil, including but not limited to, all of the following:
- The manner, time, frequency, and place for submitting a pupil's assignments and for reporting his or her progress.
  - The objectives and methods of study for the pupil's work, and the methods utilized, to evaluate that work.
  - The specific resources, including materials and personnel, which will be made available to the pupil.
  - A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.
  - The duration of the independent study agreement, including beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
  - A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
  - The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
  - Each written agreement shall be signed prior to the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or care giver, if the pupil is under 18 years of age, the certificated employee who has been designated as having responsibility or the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code.
- 4. Average Daily Attendance:** It is the policy of this Board that each student is, at a minimum, expected to accomplish the following in order for the student to be counted as present/attending for Average Daily Attendance (ADA) purposes:
- Students will initial "Monthly Independent Study Log" on the school days where they have completed school work Monday through Fridays that are not school holidays. Parents/guardians will sign the monthly log under the following statement: "By signing this log, I verify that my student completed school work on these days."
- 5. Compliance with the Education Code:** The Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the provision of the Charter School's Act and the State Board of Education regulation adopted there under.
- 6. Implementation of Independent Study Policy:** The Directors shall establish regulations to implement these policies in accordance with the law.



## Non-Compliance Policy and Procedures

Mission Vista Academy is committed to ensuring students are appropriately engaged in learning, particularly as it correlates to attendance reporting. After the Non-Compliance Process has been seen through, it may be determined that Independent Study is not the best educational placement for the student and as such, the student may be Administratively Withdrawn.

The purpose of the Mission Vista Academy Governing Board approving this Non-Compliance Policy is to accomplish the following:

1. Outline the Non-Compliance Process
2. Outline the Student's Responsibility to complete Work/Progress, Assignments/Work Samples, and/or Student Activity Logs
3. Outline the Parent's and Student's Responsibility to Schedule and Attend Monthly Learning Periods
4. Establish Communication Requirements for the Home School Teacher (HST).
5. Outline the Non-Compliance Procedures
6. Outline the Procedures for the HST when sending the First Non-Compliance Letter
7. Outline the Procedures for the HST when sending the Second Non-Compliance Letter
8. Outline the Procedures for the Administrative Conference Call
9. Establish the Non-Compliance Timeline/Checklist

**1. Non-Compliance Process:** The school's Non-Compliance Process can be engaged if a student/family is found to have one or more of the following:

- Two (2) missing assignments during any period of twenty (20) school days
- One or more missing Work Samples
- One or more missing Student Activity Logs (Attendance Logs)
- Missed or not scheduled one or more monthly learning period or other meetings
- **Failure to meet in person with the Homeschool Teacher at least two (2) times a semester for a minimum of four times during the school year (unless the Senior Director has waived one of the in-person meetings).**
- Has not responded to their Homeschool Teacher after three sets of attempts (phone and email) over the course of six school days.

**2. Student Work/Progress, Assignments/Work Samples, Student Activity Logs:** It is required that all Homeschool Teachers (HSTs) review and affirm student learning and collect Student Activity Logs and Work Samples every twenty school days. It is also required that all HQTs, monitor work completion and progress for High School Students, if using an HQT. When any pupil fails to complete two (2) assignments during any period of twenty (20) school days, or

has missed one or more work samples, the HST should then start the Compliance Process.

3. **Monthly Learning Period or Other Meetings:** It is the parent's and student's responsibility to make every effort to schedule and attend monthly learning period meetings every twenty school days. If the meeting is not successfully scheduled or held after two or more attempts it could be determined that the family has not met the school's meeting expectations and the HST should start the Non-Compliance Process.
4. **Communication Requirements of the Home School Teacher:** HSTs will keep positive and open lines of communication with each family. HSTs will follow a communication pattern with a pairing of a phone call, email message, and document in Contact Manager. If an initial communication pair (#1) is not responded to within two school days, the HST will attempt to reach the family again with another communication pair (#2). If the second communication pair is not successful, the HST will attempt a third communication pair (#3) and start the Compliance Process by sending Non-Compliance Letter #1.
5. **Non-Compliance Procedures:** The compliance procedure can include two compliance letters and one Administrative Conference call. If after the Administrative Conference call the student fails to meet expectations, the student will be withdrawn from the school for at minimum, one academic school year.
6. **First Non-Compliance Letter:** Should any of the items listed in the Non-Compliance Process occur and there have been three Communication Pairs attempted, upon the third attempt, the HST will:
  - Send Non-Compliance Letter #1 to the family via certified mail.
  - Document date letter was sent, issue, and tracking number in Contact Manager
  - Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.
  - Talk with the family to see what the issues/concerns are on both sides as well as develop a plan to support the student and resolve any issues.
  - Hold all Instructional Funds until the family is compliant.
7. **Second Non-Compliance Letter:** Without satisfactory resolution or response to the issues described in the Non-Compliance Letter #1 within five school days, the HST will:
  - Attempt to call and email the family (Communication Pair #4)
  - Determine a day and time to schedule an Administrative Conference Call with the parent(s)/guardian(s), HST, and Sr. Director, to be specified in Non-Compliance Letter #2. Date should be no sooner than the 6<sup>th</sup> school day from the date of the letter.
  - Send Non-Compliance Letter #2 to the family via certified mail.
  - Document date letter was sent, issue, and tracking number in Contact Manager
  - Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.

Letter #2 gives the family the opportunity to communicate and work with their HST to address and problem-solve the issues of concern. Should the family fail to communicate to their HST within five school days from the date the letter was sent, the parent/guardian must either communicate and resolve the indicated issues with their HST or attend the Administrative Phone Conference as scheduled in the letter.

**8. Administrative Conference Call:** Without satisfactory resolution to the issues/concerns, the HST will:

- Send out a conference call number to all participants.
- Attempt to remind/confirm the parent/guardian of the call via phone and email. Document the communication in the Contact Manager.
- Document date the Administrative Conference Call was held including a brief summary of the outcome in the Contact Manager.

A team composed of Parent(s)/Guardian(s), HST, and a Director must be present on the Administrative Conference Call. During this time the team will work towards resolution of the issues/concerns as well as determine if this is the best placement for the student. School Administration may determine the following:

- Independent Study is in the best interest of the student.
- The need to place the student on a student improvement plan.
- The need to implement different strategies to collect compliance documents (Student Activities Logs and or Work Samples).
- Determine that it is not in the student's best interest to remain in our independent study program.

If the Administration finds that this is not in the best interest of the student to remain in independent study, then the student shall be withdrawn from the school by following the procedures in the school's withdrawal policy.

If the student or parent does not attend the Administrative Conference Call, the student could be withdrawn from the school by following the procedures in the school's withdrawal policy.

**9. Non-Compliance Timeline/Checklist:**

- Concern/Issue Arises
  - The HST will Call & Email Family (Communication Pair #1)\*
- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
  - The HST will Call & Email Family (Communication Pair #2)\*
- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
  - The HST will Call & Email Family (Communication Pair #3) + Send Non-Compliance Letter #1 (Certified Mail) Hold Instructional Funds\*
- Wait 5 School Days
- Resolution– Stop Process
- If No Resolution Continue
  - The HST will Call & Email Family (Communication Pair #4) + Send Non-Compliance Letter #2 that includes Administrative Conference Call (Certified Mail)\*
- Wait 5 School Days
- Resolution – Stop Process
- If No Resolution Continue



- The HST will Hold Administrative Conference Call and determine best course of action\*
- Follow school withdrawal policy, if applicable\*

\*Document in Contact Manager



## Residency Policy

California law requires that certain residency requirements are established in order for a student to be enrolled in an independent study charter school for which average daily attendance may be claimed. California law requires that a student be a California resident and requires that the student is a resident of the county in which the apportionment claim is reported or of a county immediately adjacent to the county in which the apportionment claim is reported. [EC §§ 47612(b), 5147.3]

The purpose of the Mission Vista Academy Governing Board approving this Residency Policy is to accomplish the following:

1. Define Residency
2. Outline Residency for a Student on an Extended Vacation
3. Establish the Location Materials Will Be Mailed To
4. Outline the Procedures When a Student's Residency is in Question
5. Outline the Parent/Guardian/Education Rights Holder's Right Regarding Determination of Nonresidency
6. Outline the Procedures for Children of Military Families
7. Outline the Procedures for Homeless Youth

1. **Definition of Residency:** A student has residency in the state and county of the residence of the parent/guardian with whom that student maintains his or her place of abode. Residence denotes any factual place of abode of some permanency that is more than a mere temporary sojourn. Owning a home in California or in a particular county does not qualify a student to attend Mission Vista Academy, unless it can be shown that the student is also living in the home at least three days per week during the school year.
2. **Residency for a Student on an Extended Vacation:** A student on an extended vacation lasting longer than one month~~four weeks~~, but less than two~~six~~ months, will not be deemed to have lost California residency.
3. **The Location Material Will Be Mailed To:** All materials will be mailed to, and any in person services will be held at, the address identified in the student's records in his/her proof of residence documentation, unless an alternative location is agreed upon by the teacher of record.
4. **Student's Residency is in Question:** If there is reason to believe that a student's residency is in question, Mission Vista Academy may investigate in order to determine authenticity of the home address. When it is determined that a student lives outside of California and/or

an authorized county, Mission Vista Academy will provide written notice of the determination of nonresidency within five days of Mission Vista Academy's intention to disenroll the student.

- 5. Parent/Guardian/Education Rights Holder's Right Regarding Determination of nonresidency:** The notice shall contain an explanation of the parent/guardian/education rights holder's right to request a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil has a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses and at which the pupil has the right to bring legal counsel or an advocate to dispute the finding of nonresidency. If the parent/guardian/educational rights holder does not request a hearing within five days of receipt of the notice, the right to a hearing is waived and the student will be immediately disenrolled. If the student's parent, guardian or educational rights holder initiates the hearing, the student shall remain enrolled and shall not be disenrolled until Mission Vista Academy issues a final decision. **If the parent, guardian or educational rights holder requests a hearing within the five-day period, the parent, guardian or educational rights holder is required to cooperate to schedule the hearing within 10 days of the request for the hearing. If a parent, guardian or educational rights holder does not cooperate in scheduling the hearing and the hearing is not scheduled within 10-days (absent extraordinary circumstances in the sole discretion of the Senior Director), the parent, guardian or educational rights holder waives his/her/their rights to the hearing.**

- 6. Children of Military Families:** Mission Vista Academy will serve children of military families, as defined by Education Code section 49701, as follows:

1. Allow the student to continue his or her education in Mission Vista Academy, regardless of change of residence of the military family during that school year, for the duration of the student's status as a child of a military family; or
2. For a student whose status changes due to the end of military service of his or her parent during a school year, comply with either of the following, as applicable:
  - a. If the student is enrolled in kindergarten or any of grades 1 to 8, inclusive, allow the student to continue his or her education in Mission Vista Academy through the duration of that academic school year;
  - b. If the child is enrolled in high school, allow the student to continue his or her education in Mission Vista Academy through graduation.

Once Mission Vista Academy is notified that a student is identified as a child of a military family, Mission Vista Academy will require the parent/guardian submit the following documentation:

- Written proof of the transfer, including the time period for the transfer and location of the transfer
- A signed affidavit that states that the student is only enrolled in Mission Vista Academy and not in any other full-day educational program and that the student qualifies as a child of a military family as defined in Education Code section 49701.

For high school students, the aforementioned documentation will need to be resubmitted on an annual basis. Mission Vista Academy reserves the right to re-verify all of the above at any time throughout the school year.

7. **Homeless Youth:** Mission Vista Academy will be considered to be a pupil's school of origin for a homeless youth when the child attended Mission Vista Academy when permanently housed or was last enrolled in Mission Vista Academy before becoming homeless. Mission Vista Academy will serve homeless youth, as defined below, whose residency has changed as follows:

1. Allow the student to continue his or her education in Mission Vista Academy for the duration of homelessness.
2. If the pupil is no longer homeless before the end of the academic year, either of the following apply:
  - a. If the homeless youth is in high school, the Mission Vista Academy shall allow the formerly homeless child to continue his or her education in the Mission Vista Academy through graduation.
  - b. If the homeless youth is in kindergarten or any of grades 1 to 8, inclusive, the Mission Vista Academy shall allow the formerly homeless youth to continue his or her education in Mission Vista Academy through the duration of the academic year.

The term "homeless youth" or "homeless pupil" shall mean individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of 42 USC section 11302(a)(1)); and includes—

1. children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 42 USC section 11302(a)(2)(C));
3. children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. migratory children (as such term is defined in 20 USC section 6399) who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses (i) through (iii).

8. **Foster Youth:** Mission Vista Academy will be considered to be a pupil's school of origin for a foster youth when the child attended the Mission Vista Academy at the initial detention or placement, or any subsequent change in placement of a foster child for the

duration of the jurisdiction of the court. Mission Vista Academy will serve former foster youth, as defined below, whose residency has changed as follows:

1. If the jurisdiction of the court is terminated before the end of an academic year, the Mission Vista Academy shall allow a former foster child who is in kindergarten or any of grades 1 to 8, inclusive, to continue his or her education in the school of origin through the duration of the academic school year.
2. If the jurisdiction of the court is terminated while a foster child is in high school, Mission Vista Academy shall allow the former foster child to continue his or her education in Mission Vista Academy through graduation.

The term “foster youth” means a child who has been removed from his or her home pursuant to Welfare and Institutions (“W&I”) Code section 309, is the subject of a petition filed under W&I Code sections 300 or 602 or has been removed from his or her home and is the subject of a petition filed under W&I Code sections 300 or 602.

- 9. Migratory Youth:** Mission Vista Academy will be considered to be a pupil’s school of origin for a migratory youth when the child attended the Mission Vista Academy at the time the pupil’s status changed to a pupil who is a migratory youth. Mission Vista Academy will serve migratory youth, as defined below, whose residency has changed as follows:

1. If the migratory youth is enrolled in kindergarten or any of grades 1 to 8, inclusive, allow the pupil to continue their education in Mission Vista Academy through the duration of that academic school year.
2. If the migratory youth is enrolled in high school, allow the pupil to continue their education in Mission Vista Academy through graduation.

The term “migratory youth” means a child who has moved with a parent, guardian or other person having custody, from one school to another, either within the State of California or from another state within the 12-month period immediately preceding his or her identification as such a child, in order that the child, a parent, guardian or other member of his or her immediate family might secure temporary or seasonal employment in an agricultural or fishing activity and whose parents or guardians have been informed of the child’s eligibility for migrant education services. “Migratory youth” includes a child who, without the parent or guardian, has continued to migrate annually to secure temporary or seasonal employment in an agricultural or fishing activity.



## Teacher Certification Policy

Mission Vista Academy is committed to providing a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Senior Director designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or the Charter School requirements for the position.

The purpose of the Mission Vista Academy Governing Board approving this Teacher Certification Policy is to accomplish the following:

1. Outline the State Requirements for Appropriately Assigned and Credentialed Teachers
  2. Define Valid Certification
  3. Establish the Requirement for Charter Schools and Teaching Credentials
  4. Outline the Process for Maintaining Certification Documents
  5. Establish the Support to Teachers Holding Preliminary Credentials
  6. Identify the Procedures for Hiring Based on Unavailability of Credentialed Teacher
  7. Outline the Declaration of Need Requirements
  8. Establish the Procedures for Employing Non-Credentialed Teachers
- 
1. **State Requirements for Appropriately Assigned and Credentialed Teachers:** State financing of school instruction is premised on pupils being taught by teachers who have authorization from the State of California to teach in public schools. As such, state law establishes various conditions, requirements, and penalties on charter schools to ensure that only authorized personnel are hired to teach. In addition, the State establishes requirements for the issuance of teacher credentials and other requirements designed to ensure that teachers are appropriately assigned.
  2. **Define Valid Certification:** A valid certification is any state-issued certificate or credential (a "Credential"), including a vocational credential and internship credential or certificate, life document or diploma, emergency 30-day substitute teaching permit, or emergency permit or waiver, that is not expired or revoked.
  3. **Requirement for Charter Schools:** Charter schools are required to hold the Commission on Teacher Credentialing ("CTC") certificate, permit or other document required for the teacher's certificated assignment. Teachers that were employed by Mission Vista Academy during the

2019-20 school year shall have until July 1, 2025, to obtain the certificate required for the teacher's certificated assignment. Teachers that are newly hired for their assignment in the 2020-21 school year and beyond, or who maintain employment at the Mission Vista Academy but are assigned to a new teaching assignment, are required to hold the appropriate certification for their assignment.

In addition to any specific Credential required for the teacher's assignment, all teachers are required to hold a Credential to provide instruction to limited-English-proficient pupils. All teachers employed by the Mission Vista Academy shall have their professional fitness evaluated by the CTC by July 1, 2020.

4. **Process for Maintaining Certification Documents:** The certificate, permit or other document shall be maintained and on file at the School and are subject to periodic inspection by the Beaumont Unified School District.
5. **Support for Teachers Holding Preliminary Credentials:** The Senior Director or designee shall provide assistance and support to teachers holding preliminary credentials to enable them to meet the qualifications required for the clear credential.
6. **Hiring Based on Unavailability of Credentialed Teacher:** The Senior Director or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Senior Director or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)
  1. A candidate who enrolls in an approved intern program in the region of the Charter School and possesses an intern credential
  2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC
  3. The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)
  4. An individual who holds an emergency permit or for whom a credential waiver has been granted by the CTC

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

7. **The Declaration of Need:** The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the Charter School's specified employment criteria for the position(s) and that the Charter School has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above. The Declaration of Need shall also

indicate the number and type of emergency permits that the Charter School estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

8. **Non-Credentialed Teachers:** Whenever it is necessary to employ non-credentialed teachers to fill a position requiring certification qualifications, the Senior Director or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional programs. **Mission Vista Academy has the authority to request an emergency permit or a waiver from the CTC.**





## Graduation Requirements per Mission Vista Petition

For students in grades 9<sup>th</sup>-12<sup>th</sup>, MVA has one graduation pathway that allows for students to choose courses based on academic, career, and personal interests. The graduation requirements help students prepare to enter the workforce, attend community college, or enter military service directly after high school. The MVA graduation requirements allow students to have greater flexibility in the classes they take and allow students to explore individual interests.

Subject Area	Graduation Requirements	Total Credits
Social Studies	6 semester courses  <i>(Must include 1 year of US History, 1 year World History, 1 semester of Government, and 1 semester of Economics)</i>	30
English	8 semester courses	40
Math	4 semester courses  <i>(Algebra 1 or equivalent must be completed)</i>	20
Science	4 semester courses  <i>(Must include 1 year of Physical Science and 1 year of Life Science)</i>	20
Visual & Performing Arts	2 semester courses	10
World Language		
P.E.	4 semester courses	20

Electives	12 semester courses	60
Total =		200 Credits

Students who plan to apply to a 4-year college right after high school graduation will need to meet A-G requirements. These requirements are mandatory for students who apply to the CSU or UC systems, and recommended for students who plan to apply to private and out-of-state colleges and universities. The A-G requirements are summarized below:

A-G	Subject Area	Subject Requirement
A	History   Social Science	2 years <i>(1 year of World History and 1 year of US History, or ½ year of US History and ½ year of Government)</i>
B	English	4 years
C	Mathematics	3 years <i>(Algebra or higher)</i>
D	Laboratory Science	2 years <i>(At least 2 of the 3 disciplines of Biology, Chemistry, and Physics)</i>
E	Language Other Than English	2 years <i>(Must be 2 years of the same language)</i>
F	Visual & Performing Arts	1 year
G	College-Preparatory Elective	1 year

Mission Vista teachers, support staff, and counselors advise students on A-G requirements and help students schedule courses based on their individual goals. Counselors monitor the completion of A-G requirements. Teachers and counselors revise graduation plans according to individual student goals and needs.

**BY THE MISSION VISTA ACADEMY BOARD OF DIRECTOR DECLARING  
EMERGENCY CONDITIONS EXIST AT SCHOOLS AND OFFICES IN THE  
DISTRICT AND MODIFYING GRADUATION/PROMOTION REQUIREMENTS FOR  
STUDENTS CURRENTLY ENROLLED 2020 – 5**

WHEREAS, the World Health Organization has declared COVID-19 is a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 18, 2020, there were 1,063 confirmed cases of COVID-19 and 21 cases reported resulting in death in California; and

WHEREAS, the Governor of the State of California has issued Executive Order N-33-20 requiring all California residents to “shelter in place” and all but essential functions have been halted or restricted; and

WHEREAS, the Governor of the State of California has indicated that schools may be closed for an undetermined duration; and

WHEREAS, there has been significant disruption to the instructional program for students which prevents them from complying with existing credit, hours of instruction, and graduation and/or promotion requirements; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder, or delay appropriate action necessary for the wellbeing of students to mitigate the effects of COVID-19 on instruction; and

WHEREAS, it is in the best interests of students, staff, and the community to prepare for and implement measures to respond to the closure of schools; and

WHEREAS, it is necessary to ensure that a wide variety of instructional options are available, including but not limited to, distance learning for credit recovery; and

WHEREAS, approval of this resolution would allow the Senior Director to immediately respond to rapidly changing health and safety concerns and the educational needs of students by modifying instructional programs in a manner which poses the least harm to students as determined by the Senior Director.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Mission Vista Academy determines that the circumstances described in this resolution herein constitute an emergency condition for which immediate action is necessary; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Senior Director to exert maximum flexibility to respond to the emergency conditions for students, including but not limited to, waiving instructional minutes, setting an end date for classes and grading periods, providing distance learning, credit recovery, and otherwise modifying graduation and promotional requirements.

PASSED AND ADOPTED by the Governing Board of the Mission Vista Academy at on the 22<sup>nd</sup> Day of April, 2020, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

## **MISSION VISTA ACADEMY**

### **BOARD RESOLUTION 2020 - 6**

#### **I. Adoption of Mission Vista Academy Approving the SELPA Representative**

WHEREAS, Mission Vista Academy (the “School”) is committed to provide a free appropriate public education to all children with disabilities;

WHEREAS, the School is a member of the El Dorado County SELPA; and

WHEREAS, this Board of Directors desires to appoint a representative of School with the El Dorado County SELPA.

NOW THEREFORE BE IT RESOLVED, the School hereby appoints Erika Vanderspek to serve as its representative with the El Dorado County SELPA.

## SECRETARY'S CERTIFICATE

I, \_\_\_\_\_, Secretary of the Board of Directors of Mission Vista Academy a California nonprofit public benefit corporation, County of \_\_\_\_\_, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Mission Vista Academy which was duly and regularly held on \_\_\_\_\_, 2020, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on \_\_\_\_\_, 2020.

---

Secretary of the Board of Directors of  
Mission Vista Academy

**MISSION VISTA ACADEMY**  
**BOARD RESOLUTION – 2020 – 7**

**I. Adoption of Mission Vista Academy Approving the Authority of the Senior Director to Add to the Number of Enrollment Spots Available During Open Enrollment**

WHEREAS, the World Health Organization has declared COVID-19 is a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 18, 2020, there were 1,063 confirmed cases of COVID-19 and 21 cases reported resulting in death in California; and

WHEREAS, the Governor of the State of California has issued Executive Order N-33-20 requiring all California residents to “shelter in place” and all but essential functions have been halted or restricted; and

WHEREAS, the Governor of the State of California has indicated that schools may be closed for an undetermined duration; and

WHEREAS, approval of this resolution would allow the Senior Director to immediately respond to rapidly changing demand for distance learning by increasing the enrollment capacity of the School for the 2020 – 2021 school year.

NOW THEREFORE BE IT RESOLVED, the School hereby delegates to the Senior Director the authority to increase the number of enrollment spots available for the 2020-2021 school year and extend the board approved open enrollment period, (currently, April 1, 2020 – April 31, 2020), in her discretion, based on her determination that the capacity of the School can be increased to accommodate additional students during the coming school year. Any such increase in School capacity or extension of the open enrollment period shall be promptly announced on the School’s website. The Board shall be promptly notified.



## SECRETARY'S CERTIFICATE

I, \_\_\_\_\_, Secretary of the Board of Directors of Mission Vista Academy a California nonprofit public benefit corporation, County of \_\_\_\_\_, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Mission Vista Academy which was duly and regularly held on \_\_\_\_\_, 2020, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on \_\_\_\_\_, 2020.

---

Secretary of the Board of Directors of  
Mission Vista Academy