



MISSION VISTA ACADEMY

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting

Mission Vista Academy

March 25, 2020 – 5:00 pm

350 W. Brookside

Beaumont, CA 92223

Through Teleconference

Join Zoom Meeting

<https://zoom.us/j/649513970>

Meeting ID: 649 513 970

Dial by your location

+1 669 900 6833 US

Meeting ID: 649 513 970

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Principal's Report
 - a. LGBTQ Policy Update
 - b. Testing Location Safety Update
 - c. Assistant Senior Director Update
 - d. LCAP Stakeholder Meetings
 - e. Comprehensive School Safety Plan Pandemic Update
5. Discussion and Potential Action on the February Board Meeting Minutes and March Special Board Meeting Minutes
6. Discussion and Potential Action on the February Financials
7. Discussion and Potential Action on the MOU with Other Schools
8. Discussion and Potential Action on the Medical Benefits Invoices
9. Discussion and Potential Action on the Growth Projections and Enrollment Windows
10. Discussion and Potential Action on the 2020-2021 School Calendar
11. Discussion and Potential Action on the Teacher Employment Contract

12. Discussion and Potential Action on the Teacher Salary Schedule
13. Discussion and Potential Action the Lottery Policy
14. Discussion and Potential Action on the Charter Impact Proposal
15. Discussion and Potential Action on the Auditor Engagement Letter
16. Discussion and Potential Action on the Auditor Proposal
17. Discussion and Potential Action on the Appointment of Board Members
18. Announcement of Next Regular Scheduled Board Meeting
19. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Mission Vista Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



Mission Vista Academy
Principal's Report
3-25-20





LGBTQ Update




Testing Location
Safety Update



LCAP
Stakeholder
Meetings Update



Comprehensive
School Safety
Plan- Pandemics
Update



Asst. Senior
Director
Update



MISSION VISTA ACADEMY

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 * Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy
February 27, 2020 – 5:30 pm
350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Joshua Cobb, Lauren Clark

Absent: None

Also Present: Amy Davis, Erika Vanderspek

Call to Order:

Eric Eckstrom called the meeting to order at 6:09 pm.

Approval of the Agenda:

Joshua Cobb motioned to approve the agenda. Lauren Clark seconded.

-Unanimous.

Public Comments:

None.

Principal's Report:

The Principal provided a report on:

- WASC Visit
- LCAP
- Test Prep Parties
- Leasing an Administrative Office

Discussion and Potential Action on the January Board Meeting Minutes:

Eric Eckstrom motioned to approve the January Board Meeting Minutes. Joshua Cobb seconded.

-Unanimous.

Discussion and Potential Action on the Second Interim Report:

Joshua Cobb motioned to approve the Second Interim Report. Lauren Clark seconded.

-Unanimous.

Discussion and Potential Action on the Auditor Selection:

Eric Eckstrom motioned to approve the Auditor Selection of SquarMilner. Joshua Cobb seconded.

-Unanimous.

Discussion and Potential Action on the MOU with other Schools:

Eric Eckstrom motioned to approve the MOU with other Schools. Joshua Cobb seconded.

-Unanimous.

Discussion and Potential Action on the Homeless Education Policy:

Joshua Cobb motioned to approve the Homeless Education Policy. Lauren Clark seconded.
-Unanimous.

Discussion and Potential Action on the Work Sample Policy:

Eric Eckstrom motioned to approve the Work Sample Policy. Lauren Clark seconded.
-Unanimous.

Discussion and Potential Action on the Educational Materials Restitution Policy:

Eric Eckstrom motioned to approve the Educational Materials Restitution Policy. Lauren Clark seconded.
-Unanimous.

Discussion and Potential Action on the Comprehensive School Safety Plan:

Joshua Cobb motioned to approve the Comprehensive School Safety Plan. Lauren Clark seconded.
-Unanimous.

Discussion and Potential Action on the Acceptance of Resignation:

Eric Eckstrom motioned to approve the Acceptance of Resignation of Henry Carius and Jamie Huang. Joshua Cobb seconded.
-Unanimous.

Discussion and Potential Action on the Nomination and Appointment of Board Members:

No action was taken.

Announcement of Next Regular Scheduled Board Meeting:

The Next Regular Scheduled Board Meeting is March 25, 2020 at 5:00 pm.

Adjournment:

Eric Eckstrom motioned to adjourn the meeting at 7:41 pm. Joshua Cobb seconded.
-Unanimous.

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary



MISSION VISTA ACADEMY

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 * Fax (951) 395-8941

Special Board Meeting - Mission Vista Academy

March 17, 2020 – 1:00 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Joshua Cobb, Lauren Clark

Absent: None

Also Present: Amy Davis, Erika Vanderspek

Call to Order:

Eric Eckstrom called the meeting to order at 1:04 pm.

Approval of the Agenda:

Joshua Cobb motioned to approve the agenda. Lauren Clark seconded.

-Unanimous.

Public Comments:

None.

Discussion and Potential Action on the Board Resolution: School Closure:

Joshua Cobb motioned to approve the Board Resolution: School Closure. Lauren Clark seconded.

Ayes: Joshua Cobb, Lauren Clark

Nays: None

Abstain: Eric Eckstrom

Discussion and Potential Action on the Board Resolution: Establishment of Accounts at Wells Fargo:

Eric Eckstrom motioned to approve the Board Resolution: Establishment of Accounts at Wells Fargo. Lauren Clark seconded.

-Unanimous.

Discussion and Potential Action on the Board Resolution: Affirming Board Positions:

Eric Eckstrom motioned to approve the Board Resolution: Affirming Board Positions. Joshua Cobb seconded.

-Unanimous.

Adjournment:

Eric Eckstrom motioned to adjourn the meeting at 1:31 pm. Lauren Clark seconded.

-Unanimous.

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary

Mission Vista Academy

Monthly Financial Presentation – February 2020

MISSION VISTA ACADEMY - Highlights

- MVA impacted by accelerated funding due to state miscalculation.
- Annual revenue projections increased by \$80k.
- Annual expense projections decreased by \$189k
- Year-end surplus projected at \$1.9M.
- SB740 requirements:
 - 40/80 Expense ratio- Compliant
 - Max (25:1) Pupil:Teacher ratio – Compliant

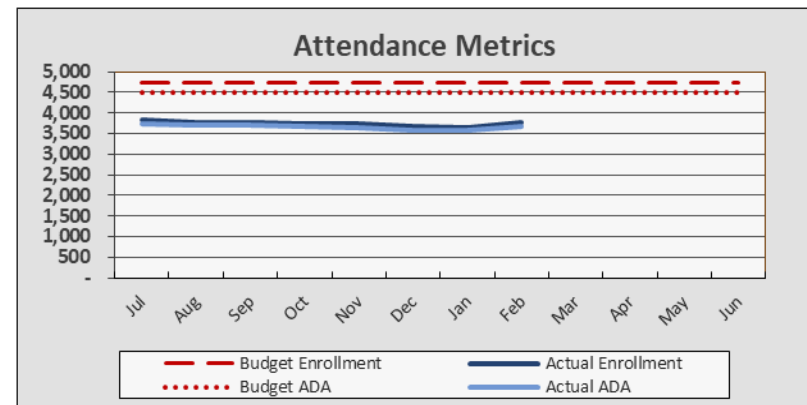
Cert.	Instr.
50.4%	84.8%
4,108,663	1,788,372

Pupil:Teacher Ratio
20.33 : 1

MISSION VISTA ACADEMY - Enrollment

- Enrollment increased by 97 students from prior month.

<i>Enrollment & Per Pupil Data</i>			
	<i><u>Actual</u></i>	<i><u>Forecast</u></i>	<i><u>Budget</u></i>
Average Enrollment	3,736	3693	4731
ADA	3,661	3619	4494
Attendance Rate	98.0%	98.0%	95.0%
Unduplicated %	38.3%	38.3%	25.0%
Revenue per ADA		\$9,719	\$11,534
Expenses per ADA		\$9,191	\$11,278



MISSION VISTA ACADEMY - Revenue

- MVA will receive \$8.1M in accelerated LCFF payment in March.
- Main YTD variance due to timing of LCFF revenue payments (closed variance will be reflected in March reporting).
- Annual variance due to lower than budgeted ADA.

Revenue

Year-to-Date			
Actual		Budget	Fav/(Unf)
\$	16,922,297	\$ 23,291,127	\$ (6,368,830)
	-	310,369	(310,369)
	-	1,411,581	(1,411,581)
	<u>77,393</u>	<u>-</u>	<u>77,393</u>
<u>\$</u>	<u>16,999,690</u>	<u>\$ 25,013,076</u>	<u>\$ (8,013,386)</u>

<i>Annual/Full Year</i>		
Forecast	Budget	Fav/(Unf)
\$ 32,260,998	\$ 39,646,834	\$ (7,385,835)
376,408	467,423	(91,015)
2,461,128	3,042,743	(581,615)
77,393	-	77,393
\$ 35,175,927	\$ 43,156,999	\$ (7,981,072)

MISSION VISTA ACADEMY - Expenses

- Overall expenses remain favorable to budget.
- Salary forecast based on payroll through 2/29.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 8,882,612	\$ 9,274,667	\$ 392,055	\$ 13,447,548	\$ 13,912,000	\$ 464,452
Classified Salaries	154,238	-	(154,238)	223,203	-	(223,203)
Benefits	2,428,601	2,945,740	517,139	3,805,917	4,405,686	599,769
Books and Supplies	2,117,332	3,626,333	1,509,001	4,168,053	6,137,096	1,969,043
Subagreement Services	6,179,210	7,233,201	1,053,990	7,260,541	12,370,096	5,109,555
Operations	16,154	203,137	186,984	74,895	330,252	255,357
Facilities	916	110,234	109,318	916	165,351	164,435
Professional Services	2,114,327	2,628,627	514,300	3,304,653	4,465,852	1,161,199
Depreciation	-	-	-	-	-	-
Interest	898,940	126,000	(772,940)	980,759	411,600	(569,159)
Total Expenses	\$ 22,792,329	\$ 26,147,938	\$ 3,355,609	\$ 33,266,484	\$ 42,197,933	\$ 8,931,449

MISSION VISTA ACADEMY - Fund Balance

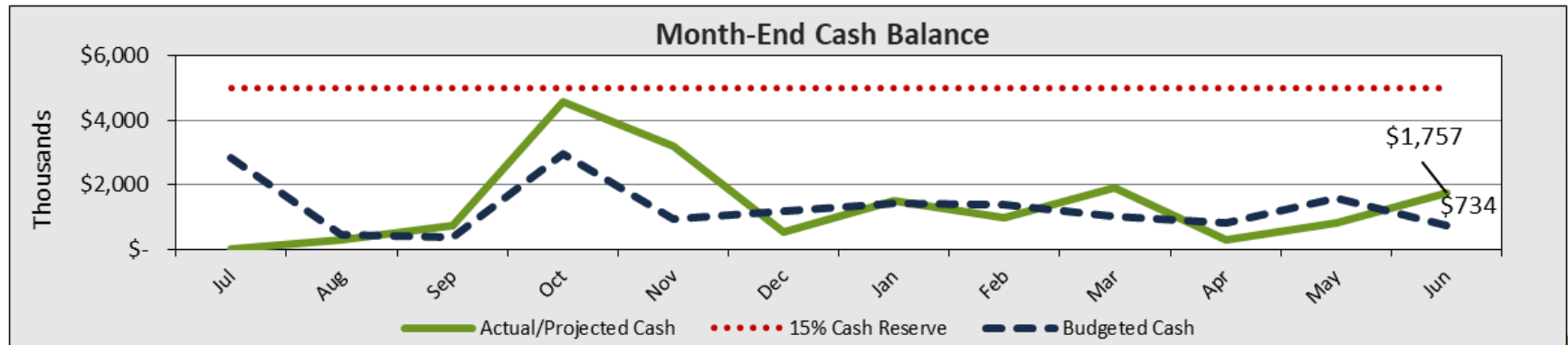
- YTD (Deficit) due to timing of revenue payments.
- Year-end surplus forecasted at \$1.9M (exceeds budget).
- Reserve for economic uncertainty exceeds target.

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (5,792,639)	\$ (1,134,862)	\$ (4,657,777)
Beginning Fund Balance	-	-	
Ending Fund Balance	<u>\$ (5,792,639)</u>	<u>\$ (1,134,862)</u>	
As a % of Annual Expenses	-17.4%	-2.7%	

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 1,909,443	\$ 959,066	\$ 950,377
Beginning Fund Balance	-	-	
Ending Fund Balance	<u>\$ 1,909,443</u>	<u>\$ 959,066</u>	
As a % of Annual Expenses	5.7%	2.3%	

MISSION VISTA ACADEMY - Cash Balance

- Year-end cash balance projected at \$1.7M (exceeds budget).
- Positive cash projected through receivable sales.



MISSION VISTA ACADEMY - Compliance Reporting

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
DATA	Mar-20	CALPADS - Fall 2 amendment deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Inspire	No	No
FINANCE	Mar-20	El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No
FINANCE	Apr-01	Audit Firm Selection - In accordance with Education Code (EC) Section 41020, the governing board of each school shall provide for an audit of the books and accounts of the school. In the event the governing board of a school has not provided for an audit, by selecting an audit firm, by April 1, the County Office of Education, having jurisdiction over the school, shall provide for the audit.	Inspire + Charter Impact	Yes	No
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 2 deadline.	Inspire + Charter Impact	Yes	Yes
FINANCE	Apr-22	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
DATA TEAM	Apr-30	Period 2 (P2) Attendance Report - P2 ADA is total ADA from the beginning of the school year through the last school month ending on or before April 15.	Inspire + Charter Impact	No	Yes

MISSION VISTA ACADEMY - Appendix

- Monthly Cash Flow / Forecast 19-20
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Due (To)/From All Inspire Charter School Locations
- Check Register
- AP Aging

Mission Vista Academy
Monthly Cash Flow/Forecast FY19-20

Revised 03/05/20

ADA = 3619.31



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	-	-	-	-	-	13,535,685	8,146,594	-	50,366	2,732,320	772,482
8012	Education Protection Account	-	-	-	-	-	-	361,290	-	180,645	-	-	181,926
8096	In Lieu of Property Taxes	-	-	-	1,134,496	378,165	756,331	378,165	378,165	378,165	378,165	378,165	1,761,707

Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	150,393	75,282	75,282	75,282	171
------	---------------------------------	---	---	---	---	---	---	---	---------	--------	--------	--------	-----

Other State Revenue

8311	State Special Education	-	-	-	-	-	-	-	683,996	342,386	342,386	342,386	776
------	-------------------------	---	---	---	---	---	---	---	---------	---------	---------	---------	-----

Other Local Revenue

8660	Interest Revenue	-	-	-	-	-	77,393	-	-	-	-	-	-
------	------------------	---	---	---	---	---	--------	---	---	---	---	---	---

Total Revenue

Expenses

Certificated Salaries

1100	Teachers' Salaries	668,056	732,754	783,457	784,972	831,463	1,191,486	862,184	856,521	855,404	855,404	855,404	-
1175	Teachers' Extra Duty/Stipends	19,016	67,689	125,682	131,446	162,972	151,987	142,636	142,262	128,311	128,311	128,311	-
1200	Pupil Support Salaries	10,611	21,940	31,213	38,141	44,171	176,238	9,696	56,143	63,746	63,746	63,746	-
1300	Administrators' Salaries	69,792	84,442	94,929	85,155	37,442	220,643	94,607	94,657	87,004	87,004	87,004	-
1900	Other Certificated Salaries	-	-	-	-	-	44,669	6,769	6,769	6,769	6,769	6,769	-

Classified Salaries

2100	Instructional Salaries	4,264	8,735	12,191	14,413	17,644	45,396	22,185	17,241	17,241	17,241	17,241	-
2900	Other Classified Salaries	-	-	-	-	-	12,168	-	-	-	-	-	-

Benefits

3101	STRS	129,417	146,879	178,415	174,414	183,400	298,510	187,177	193,792	198,739	198,739	198,739	-
3301	OASDI	258	529	737	871	1,070	3,693	1,351	1,045	991	991	991	-
3311	Medicare	11,012	13,085	14,829	14,914	15,577	25,892	16,098	16,606	17,082	17,082	17,082	-
3401	Health and Welfare	86,968	85,558	25,043	100,025	69,931	103,592	88,766	83,849	105,083	105,083	105,083	-
3501	State Unemployment	25,191	12,082	4,309	3,110	(1,597)	5,093	36,852	8,856	9,506	4,753	4,753	-
3601	Workers' Compensation	13,000	13,000	(3,033)	7,656	7,656	7,656	7,813	7,656	16,493	16,493	16,493	-

Books and Supplies

4302	School Supplies	171,691	291,880	387,892	227,739	233,057	183,661	233,252	198,704	359,954	359,954	359,954	-
4305	Software	16,482	43,346	24,991	14,270	25,380	6,675	17,336	16,334	26,391	26,391	26,391	-
4310	Office Expense	425	11,829	92	3,131	1,934	923	1,931	1,413	6,032	6,032	6,032	-
4311	Business Meals	-	-	-	-	1,812	-	-	-	317	317	317	-
4400	Noncapitalized Equipment	-	247	364	-	120	36	56	332	119,986	119,986	119,986	-

Subagreement Services

5102	Special Education	2,940	22,278	21,865	79,861	111,894	96,696	251,001	66,788	60,322	60,322	60,322	-
5106	Other Educational Consultants	46,257	113,066	215,262	742,650	275,566	456,538	595,832	499,171	(72,107)	(72,107)	(72,107)	-
5107	Instructional Services	-	-	1,009,490	336,497	336,497	336,497	281,282	281,282	280,265	282,735	282,735	-

Operations and Housekeeping

5201	Auto and Travel	512	97	27	547	-	264	4	-	1,508	1,508	1,508	-
5300	Dues & Memberships	-	128	-	-	-	-	-	-	1,206	1,206	1,206	-
5400	Insurance	8,500	8,500	(13,111)	1,296	1,296	1,296	3,770	2,533	8,255	8,255	8,255	-
5900	Communications	-	281	-	-	-	-	-	-	1,906	1,906	1,906	-
5901	Postage and Shipping	-	-	33	18	79	13	20	49	1,810	1,810	1,810	-

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals
-	-	-	-	-	-	-	13,535,685	8,146,594	-	50,366	2,732,320	772,482
-	-	-	-	-	-	-	361,290	-	180,645	-	-	181,926
-	-	-	1,134,496	378,165	756,331	378,165	378,165	378,165	378,165	378,165	378,165	1,761,707
-	-	-	1,134,496	378,165	756,331	378,165	14,275,140	8,524,759	558,810	428,531	3,110,485	2,716,115
-	-	-	-	-	-	-	-	150,393	75,282	75,282	75,282	171
-	-	-	-	-	-	-	-	150,393	75,282	75,282	75,282	171
-	-	-	-	-	-	-	-	683,996	342,386	342,386	342,386	776
-	-	-	-	-	-	-	-	683,996	342,386	342,386	342,386	749,972
-	-	-	-	-	-	77,393	-	-	-	-	-	-
-	-	-	-	-	-	77,393	-	-	-	-	-	-
-	-	-	1,134,496	378,165	756,331	455,558	14,275,140	9,359,148	976,478	846,199	3,528,153	3,466,258
668,056	732,754	783,457	784,972	831,463	1,191,486	862,184	856,521	855,404	855,404	855,404	855,404	-
19,016	67,689	125,682	131,446	162,972	151,987	142,636	142,262	128,311	128,311	128,311	128,311	-
10,611	21,940	31,213	38,141	44,171	176,238	9,696	56,143	63,746	63,746	63,746	63,746	-
69,792	84,442	94,929	85,155	37,442	220,643	94,607	94,657	87,004	87,004	87,004	87,004	-
-	-	-	-	-	44,669	6,769	6,769	6,769	6,769	6,769	6,769	-
767,475	906,825	1,035,282	1,039,715	1,076,048	1,785,023	1,115,893	1,156,352	1,141,234	1,141,234	1,141,234	1,141,234	-
4,264	8,735	12,191	14,413	17,644	45,396	22,185	17,241	17,241	17,241	17,241	17,241	-
-	-	-	-	-	12,168	-	-	-	-	-	-	-
4,264	8,735	12,191	14,413	17,644	57,564	22,185	17,241	17,241	17,241	17,241	17,241	-
129,417	146,879	178,415	174,414	183,400	298,510	187,177	193,792	198,739	198,739	198,739	198,739	-
258	529	737	871	1,070	3,693	1,351	1,045	991	991	991	991	-
11,012	13,085	14,829	14,914	15,577	25,892	16,098	16,606	17,082	17,082	17,082	17,082	-
86,968	85,558	25,043	100,025	69,931	103,592	88,766	83,849	105,083	105,083	105,083	105,083	-
25,191	12,082	4,309	3,110	(1,597)	5,093	36,852	8,856	9,506	4,753	4,753	4,753	-
13,000	13,000	(3,033)	7,656	7,656	7,656	7,813	7,656	16,493	16,493	16,493	16,493	-
265,846	271,134	220,300	300,989	276,037	444,435	338,057	311,803	347,894	343,141	343,141	343,141	-
171,691	291,880	387,892	227,739	233,057	183,661	233,252	198,704	359,954	359,954	359,954	359,954	-
16,482	43,346	24,991	14,270	25,380	6,675	17,336	16,334	26,391	26,391	26,391	26,391	-
425	11,829	92	3,131	1,934	923	1,931	1,413	6,032	6,032	6,032	6,032	-
-	-	-	-	1,812	-	-	-	317	317	317	317	-
-	247	364	-	120	36	56	332	119,986	119,986	119,986	119,986	-
188,598	347,302	413,338	245,139	262,303	191,295	252,575	216,783	512,680	512,680	512,680	512,680	-
2,940	22,278	21,865	79,861	111,894	96,696	251,001	66,788	60,322	60,322	60,322	60,322	-
46,257	113,066	215,262	742,650	275,566	456,538	595,832	499,171	(72,107)	(72,107)	(72,107)	(72,107)	-
-	-	1,009,490	336,497	336,497	336,497	281,282	281,282	280,265	282,735	282,735	282,735	-
49,197	135,344	1,246,617	1,159,008	723,957	889,731	1,128,116	847,241	268,480	270,950	270,950	270,950	-
512	97	27	547	-	264	4	-	1,508	1,508	1,508	1,508	-
-	128	-	-	-	-	-	-	1,206	1,206	1,206	1,206	-
8,500	8,500	(13,111)	1,296	1,296	1,296	3,770	2,533	8,255	8,255	8,255	8,255	-
-	281	-	-	-	-	-	-	1,906	1,906	1,906	1,906	-
-	-	33	18	79	13	20	49	1,810	1,810	1,810	1,810	-
9,012	9,006	(13,052)	1,862	1,375	1,573	3,795	2,582	14,685	14,685	14,685	14,685	-

Annual Forecast	Annual Budget	Favorable / (Unfav.)
	ADA = 4494.00	
25,237,447	31,192,009	(5,954,562)
723,861	898,890	(175,029)
6,299,690	7,555,935	(1,256,244)
32,260,998	39,646,834	(7,385,835)
376,408	467,423	(91,015)
376,408	467,423	(91,015)
1,711,931	2,125,875	(413,944)
2,461,128	3,042,743	(581,615)
	-	
77,393	-	77,393
77,393	-	77,393
35,175,927	43,156,999	(7,981,072)
10,132,510	11,820,000	1,687,490
1,456,932	1,182,000	(274,932)
643,139	245,000	(398,139)
1,129,684	665,000	(464,684)
85,283	-	(85,283)
13,447,548	13,912,000	464,452
211,035	-	(211,035)
12,168	-	(12,168)
223,203	-	(223,203)
2,286,963	2,323,304	36,341
13,518	-	(13,518)
196,338	201,724	5,386
1,064,066	1,582,500	518,434
117,660	103,390	(14,270)
127,372	194,768	67,396
3,805,917	4,405,686	599,769
3,367,694	4,209,633	841,939
270,376	1,226,985	956,609
45,805	94,383	48,578
3,079	4,719	1,640
481,099	601,376	120,277
4,168,053	6,137,096	1,969,043
894,611	1,393,280	498,668
2,655,915	6,013,761	3,357,847
3,710,015	4,963,055	1,253,040
7,260,541	12,370,096	5,109,555
7,484	75,687	68,203
4,954	28,405	23,451
47,101	123,013	75,912
7,906	28,405	20,499
7,451	66,248	58,798
74,895	330,252	255,357

Mission Vista Academy
Monthly Cash Flow/Forecast FY19-20

Revised 03/05/20

ADA = 3619.31



Facilities, Repairs and Other Leases	
5604	Other Leases
Professional/Consulting Services	
5801	IT
5803	Legal
5804	Professional Development
5805	General Consulting
5806	Special Activities/Field Trips
5807	Bank Charges
5808	Printing
5809	Other taxes and fees
5811	Management Fee
5812	District Service & Oversight Fee
Interest	
7438	Interest Expense
Total Expenses	
Monthly Surplus (Deficit)	
Cash Flow Adjustments	
Monthly Surplus (Deficit)	
Cash flows from operating activities	
Public Funding Receivables	
Grants and Contributions Rec.	
Due To/From Related Parties	
Prepaid Expenses	
Other Assets	
Accounts Payable	
Accrued Expenses	
Cash flows from financing activities	
Proceeds from Factoring	
Payments on Factoring	
Total Change in Cash	
Cash, Beginning of Month	
Cash, End of Month	

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals
-	-	-	200	-	-	402	314	-	-	-	-	-
-	-	-	200	-	-	402	314	-	-	-	-	-
-	-	-	663	-	-	-	-	-	-	-	-	-
17,701	972	360	2,560	739	1,078	2,277	2,704	3,016	3,016	3,016	3,016	-
-	-	-	(285)	-	-	-	-	1,810	1,810	1,810	1,810	-
750	500	-	500	2,300	750	-	1,000	1,810	1,810	1,810	1,810	-
50,953	87,803	98,727	22,480	26,128	12,544	12,427	5,402	161,433	161,433	161,433	161,433	-
-	-	479	331	2	-	635	237	304	304	304	304	-
-	-	-	94	4	20	5	102	456	456	456	456	-
160	-	-	-	9,220	88	-	-	724	724	724	724	-
-	-	307,236	102,412	102,412	102,412	85,608	85,608	85,298	86,050	86,050	86,050	-
-	-	-	-	966,230	-	-	-	-	-	-	-	1,600
69,564	89,275	406,802	128,754	1,107,034	116,892	100,952	95,053	321,602	289,016	289,016	289,016	1,676
-	-	-	586,949	211,334	-	100,657	-	-	-	81,819	-	-
-	-	-	586,949	211,334	-	100,657	-	-	-	81,819	-	-
1,353,955	1,767,622	3,321,478	3,477,030	3,675,732	3,486,513	3,062,631	2,647,368	2,623,816	2,588,948	2,670,767	2,588,948	1,676
(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	6,735,332	(1,612,470)	(1,824,567)	939,205	3,464,583
(1,353,955)	(1,767,622)	(3,321,478)	(2,342,534)	(3,297,566)	(2,730,183)	(2,607,073)	11,627,772	6,735,332	(1,612,470)	(1,824,567)	939,205	3,464,583
-	(3,076)	-	-	-	-	(9,761)	-	-	-	-	-	(3,466,258)
-	-	-	-	-	-	-	-	-	-	-	-	-
757,951	1,493,042	3,965,852	(6,013,111)	(2,925,606)	595,382	1,035,487	418,971	672,032	-	-	-	-
-	-	(17,904)	(61,453)	54,028	-	(17,613)	(4,799)	-	-	-	-	-
-	-	-	-	-	-	(1,200)	-	-	-	-	-	-
-	116,127	32,557	70,031	592,143	(429,294)	157,417	(67,241)	-	-	-	-	1,676
601,005	442,622	(217,091)	(456,644)	1,401	(87,217)	150,211	130,162	-	-	-	-	-
-	-	-	-	-	-	-	(12,645,900)	(6,455,600)	-	2,337,681	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
5,000	281,094	441,936	3,842,189	(1,385,601)	(2,651,313)	973,069	(541,035)	951,764	(1,612,470)	513,114	939,205	
-	5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	1,917,104	304,634	817,748	
5,000	286,094	728,031	4,570,220	3,184,619	533,307	1,506,375	965,340	1,917,104	304,634	817,748	1,756,953	

Annual Forecast	Annual Budget	Favorable / (Unfav.)
916	-	(916)
916	165,351	164,435
663	-	(663)
40,455	94,608	54,153
6,954	95,552	88,598
13,039	67,417	54,378
962,198	1,202,752	240,554
2,900	3,775	875
2,049	5,663	3,614
12,364	22,472	10,108
1,129,135	1,510,495	381,360
967,830	1,189,405	221,575
3,304,653	4,465,852	1,161,199
980,759	411,600	(569,159)
980,759	411,600	(569,159)
6%		
1,909,443		
(3,479,095)		
0		
(47,741)		
(1,200)		
473,414		
564,450		
21,439,181		
(19,101,500)		

Cert.	Instr.
50.4%	84.8%
4,108,663	1,788,372

Pupil:Teacher Ratio
20.33 : 1

Mission Vista Academy

Budget vs Actual

For the period ended February 29, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 13,535,685	\$ -	\$ 13,535,685	\$ 13,535,685	\$ 17,401,409	\$ (3,865,724)	\$ 31,192,009
Education Protection Account	361,290	-	361,290	361,290	449,445	(88,155)	898,890
In Lieu of Property Taxes	378,165	1,057,831	(679,666)	3,025,322	5,440,273	(2,414,951)	7,555,935
Total State Aid - Revenue Limit	14,275,140	1,057,831	13,217,309	16,922,297	23,291,127	(6,368,830)	39,646,834
Federal Revenue							
Special Education - Entitlement	-	39,264	(39,264)	-	310,369	(310,369)	467,423
Total Federal Revenue	-	39,264	(39,264)	-	310,369	(310,369)	467,423
Other State Revenue							
State Special Education	-	178,573	(178,573)	-	1,411,581	(1,411,581)	2,125,875
State Lottery	-	-	-	-	-	-	916,868
Total Other State Revenue	-	178,573	(178,573)	-	1,411,581	(1,411,581)	3,042,743
Other Local Revenue							
Interest Revenue	-	-	-	77,393	-	77,393	-
Total Other Local Revenue	-	-	-	77,393	-	77,393	-
Total Revenues	\$ 14,275,140	\$ 1,275,668	\$ 12,999,472	\$ 16,999,690	\$ 25,013,076	\$ (8,013,386)	\$ 43,156,999
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 856,521	\$ 985,000	\$ 128,479	\$ 6,710,893	\$ 7,880,000	\$ 1,169,107	\$ 11,820,000
Teachers' Extra Duty/Stipends	142,262	98,500	(43,762)	943,690	788,000	(155,690)	1,182,000
Pupil Support Salaries	56,143	20,417	(35,726)	388,153	163,333	(224,820)	245,000
Administrators' Salaries	94,657	55,417	(39,241)	781,668	443,333	(338,334)	665,000
Other Certificated Salaries	6,769	-	(6,769)	58,207	-	(58,207)	-
Total Certificated Salaries	1,156,352	1,159,333	2,981	8,882,612	9,274,667	392,055	13,912,000
Classified Salaries							
Instructional Salaries	17,241	-	(17,241)	142,070	-	(142,070)	-
Other Classified Salaries	-	-	-	12,168	-	(12,168)	-
Total Classified Salaries	17,241	-	(17,241)	154,238	-	(154,238)	-
Benefits							
State Teachers' Retirement System, certificated pos	193,792	193,609	(183)	1,492,006	1,548,869	56,864	2,323,304
OASDI/Medicare/Alternative, certificated positions	1,045	-	(1,045)	9,555	-	(9,555)	-
Medicare/Alternative, certificated positions	16,606	16,810	205	128,012	134,483	6,471	201,724
Health and Welfare Benefits, certificated positions	83,849	131,875	48,026	643,732	1,055,000	411,268	1,582,500
State Unemployment Insurance, certificated positions	8,856	20,678	11,822	93,895	77,543	(16,352)	103,390
Workers' Compensation Insurance, certificated positions	7,656	16,231	8,575	61,402	129,845	68,444	194,768
Total Benefits	311,803	379,203	67,400	2,428,601	2,945,740	517,139	4,405,686
Books & Supplies							
School Supplies	198,704	420,963	222,259	1,927,877	2,399,491	471,614	4,209,633
Software	16,334	102,249	85,915	164,813	817,990	653,177	1,226,985
Office Expense	1,413	7,865	6,452	21,676	62,922	41,246	94,383
Business Meals	-	393	393	1,812	3,146	1,334	4,719
Noncapitalized Equipment	332	60,138	59,806	1,154	342,784	341,630	601,376
Total Books & Supplies	216,783	591,608	374,825	2,117,332	3,626,333	1,509,001	6,137,096

Mission Vista Academy

Budget vs Actual

For the period ended February 29, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	66,788	116,107	49,319	653,324	928,853	275,529	1,393,280
Other Educational Consultants	499,171	601,376	102,206	2,944,342	3,427,844	483,501	6,013,761
Instructional Services	281,282	146,702	(134,580)	2,581,544	2,876,504	294,960	4,963,055
Total Subagreement Services	847,241	864,185	16,944	6,179,210	7,233,201	1,053,990	12,370,096
Operations & Housekeeping							
Auto and Travel	-	18,922	18,922	1,452	37,843	36,392	75,687
Dues & Memberships	-	2,367	2,367	128	18,937	18,809	28,405
Insurance	2,533	10,251	7,718	14,081	82,009	67,928	123,013
Utilities	-	551	551	-	4,405	4,405	6,607
Janitorial Services	-	157	157	-	1,258	1,258	1,888
Communications	-	2,367	2,367	281	18,937	18,655	28,405
Postage and Shipping	49	6,625	6,576	212	39,749	39,537	66,248
Total Operations & Housekeeping	2,582	41,240	38,657	16,154	203,137	186,984	330,252
Facilities, Repairs & Other Leases							
Rent	-	11,828	11,828	-	94,623	94,623	141,935
Additional Rent	-	375	375	-	2,996	2,996	4,494
Other Leases	314	-	(314)	916	-	(916)	-
Repairs and Maintenance	-	1,577	1,577	-	12,614	12,614	18,922
Total Facilities, Repairs & Other Leases	314	13,779	13,466	916	110,234	109,318	165,351
Professional/Consulting Services							
IT	-	-	-	663	-	(663)	-
Audit & Taxes	-	-	-	-	28,405	28,405	28,405
Legal	2,704	7,884	5,180	28,391	63,072	34,682	94,608
Professional Development	-	9,555	9,555	(285)	57,331	57,616	95,552
General Consulting	1,000	6,742	5,742	5,800	40,450	34,650	67,417
Special Activities/Field Trips	5,402	120,275	114,873	316,464	685,569	369,104	1,202,752
Bank Charges	237	378	140	1,684	2,265	581	3,775
Printing	102	566	464	225	3,398	3,173	5,663
Other Taxes and Fees	-	2,247	2,247	9,468	13,483	4,015	22,472
Management Fee	85,608	44,648	(40,960)	785,688	875,458	89,770	1,510,495
District Oversight Fee	-	31,735	31,735	966,230	698,734	(267,496)	1,189,405
SPED Encroachment	-	17,427	17,427	-	137,756	137,756	207,464
Public Relations/Recruitment	-	3,784	3,784	-	22,706	22,706	37,843
Total Professional/Consulting Services	95,053	245,242	150,189	2,114,327	2,628,627	514,300	4,465,852
Interest							
Interest Expense	-	56,000	56,000	898,940	126,000	(772,940)	411,600
Total Interest	-	56,000	56,000	898,940	126,000	(772,940)	411,600
Total Expenses	\$ 2,647,368	\$ 3,350,589	\$ 703,221	\$ 22,792,329	\$ 26,147,939	\$ 3,355,609	\$ 42,197,933
Change in Net Assets	11,627,772	(2,074,921)	13,702,693	(5,792,639)	(1,134,862)	(4,657,777)	959,066
Net Assets, Beginning of Period	(17,420,411)			-			
Net Assets, End of Period	\$ (5,792,639)			\$ (5,792,639)			

Mission Vista Academy

Statement of Financial Position

For the period ended February 29, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 965,340	\$ -	\$ 965,340	0%
Grants & Contributions Receivable	12,837	-	12,837	0%
Factored Receivable	(6,455,600)	-	(6,455,600)	0%
Due To/From Related Parties	672,032	-	672,032	0%
Prepaid Expenses	47,741	-	47,741	0%
Total Current Assets	(4,757,651)	-	(4,757,651)	0%
Long-Term Assets				
Deposits	1,200	-	1,200	0%
Total Long Term Assets	1,200	-	1,200	0%
Total Assets	\$ (4,756,451)	\$ -	\$ (4,756,451)	0%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 471,739	\$ -	\$ 471,739	0%
Accrued Liabilities	564,450	-	564,450	0%
Total Current Liabilities	1,036,188	-	1,036,188	0%
Total Liabilities	1,036,188	-	1,036,188	0%
Total Net Assets	(5,792,639)	-	(5,792,639)	0%
Total Liabilities and Net Assets	\$ (4,756,451)	\$ -	\$ (4,756,451)	0%

Mission Vista Academy

Statement of Cash Flows

For the period ended February 29, 2020

	Month Ended 02/29/20	YTD Ended 02/29/20
Cash Flows from Operating Activities		
Changes in Net Assets	\$ 11,627,772	\$ (5,792,639)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	(12,645,900)	6,442,763
Due from Related Parties	418,971	(672,032)
Prepaid Expenses	(4,799)	(47,741)
Other Assets	-	(1,200)
Accounts Payable	(67,241)	471,739
Accrued Expenses	130,162	564,450
Total Cash Flows from Operating Activities	(541,035)	965,340
Change in Cash & Cash Equivalents	(541,035)	965,340
Cash & Cash Equivalents, Beginning of Period	1,506,375	-
Cash and Cash Equivalents, End of Period	\$ 965,340	\$ 965,340

Mission Vista Academy

Due (To)/From All Inspire Charter School Locations

For the period ended February 29, 2020

	Account Balance
Due (to)/from Cabrillo Point Academy	\$ (669,215)
Due (to)/from Feather River Charter School	(130,210)
Due (to)/from Blue Ridge Academy	29,606
Due (to)/from Yosemite Valley Charter School	1,128,108
Due (to)/from Clarksville Charter School	(63,209)
Due (to)/from Pacific Coast Academy	(54,190)
Due (to)/from Inspire Charter Services	447,531
Due (to)/from Heartland Charter School	(14,165)
Due (to)/from Granite Mountain Charter School	<u>(2,224)</u>
Total Due (to)/from Balance	<u>\$ 672,032</u>

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12951	Association of California School Administrators	2/4/2020	60.82
12952	Franchise Tax Board	2/4/2020	134.56
12953	100 Mile Club	2/5/2020	240.96
12954	Activities for Learning Inc.	2/5/2020	26.75
12955	Alina R. Shepard	2/5/2020	680.00
12956	All About Learning Press, Inc.	2/5/2020	178.90
12957	Amanda Gifford	2/5/2020	400.00
12958	American Acrobats Performing Arts	2/5/2020	480.00
12959	Ana V. Paleo	2/5/2020	4,800.00
12960	Anaheim Hills Speech and Language Center, Inc	2/5/2020	195.00
12961	Aurora Monroe School of Dance	2/5/2020	750.00
12962	Beautiful Feet Books, Inc.	2/5/2020	792.10
12963	Belinda Costa	2/5/2020	853.13
12964	Bethany Plumb	2/5/2020	750.00
12965	Bitsbox	2/5/2020	299.95
12966	BookShark	2/5/2020	1,421.67
12967	Brain Zone Reading & Tutoring Center	2/5/2020	160.00
12968	Brave Writer LLC	2/5/2020	99.00
12969	Breakthrough Sports	2/5/2020	965.00
12970	Bredgetta Peters	2/5/2020	VOID
12971	Brittany Greer	2/5/2020	885.00
12972	Brittany Greer	2/5/2020	1,665.00
12973	Brooklyn Dance Academy	2/5/2020	181.50
12974	Cassandra Jones	2/5/2020	400.00
12975	CharterSafe	2/5/2020	5,773.00
12976	Christopher Herlong	2/5/2020	140.00
12977	Cindy Irvine	2/5/2020	195.00
12978	City of Menifee	2/5/2020	153.00
12979	Clarissa Lee	2/5/2020	780.00
12980	Club Champion Gymnastics	2/5/2020	372.40
12981	Club Z In-Home Tutoring	2/5/2020	260.00
12982	Cogito Debate	2/5/2020	1,260.00
12983	Comprehensive Therapy Associates, Inc.	2/5/2020	700.00
12984	Cornerstone Therapies	2/5/2020	400.00
12985	Corona Dance Academy	2/5/2020	136.00
12986	Cruz Language Academy	2/5/2020	500.00
12987	Crystal Lam	2/5/2020	300.00
12988	Dejitaru Karate Dojo	2/5/2020	1,640.00
12989	Desert Rocks Climbing Gym	2/5/2020	55.00
12990	Diana's Dance Company	2/5/2020	906.00
12991	Drama Kids Intl. Temecula Valley	2/5/2020	2,107.50
12992	Dunamix Dance Project	2/5/2020	3,653.75
12993	East Hills Community Church	2/5/2020	1,800.00
12994	Eden Learning Academy, Inc	2/5/2020	4,731.00
12995	Educational Development Corporation	2/5/2020	286.98
12996	Elizabeth Small	2/5/2020	140.00
12997	Erina Kindreich, Hope for Reading	2/5/2020	710.00
12998	Evan-Moor	2/5/2020	99.99
12999	Explorer Field Trips	2/5/2020	48.00
13000	Felicia Beck-Fox	2/5/2020	2,700.00
13001	Fender Museum of the Arts Foundation	2/5/2020	1,010.35
13002	Gabriella Berry	2/5/2020	270.00
13003	Gracie Humaita Hemet	2/5/2020	402.00
13004	Green Acres Ranch, Inc	2/5/2020	450.00
13005	Growing Minds, LLC	2/5/2020	59.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13006	Guitar Center, Inc.	2/5/2020	535.00
13007	Gymnastics Pacifica	2/5/2020	190.00
13008	H Gray Sports	2/5/2020	457.00
13009	HCR Performance Horses	2/5/2020	180.00
13010	Heather Dixon	2/5/2020	5,400.00
13011	Helen Young	2/5/2020	570.00
13012	Hether Henderson	2/5/2020	31.71
13013	Hiddleson Listening, Language, and Speech Center	2/5/2020	1,012.50
13014	History Unboxed LLC	2/5/2020	562.40
13015	Home Science Tools	2/5/2020	266.78
13016	Homeschool Concierge	2/5/2020	142.16
13017	Homeschool Planet	2/5/2020	74.95
13018	Infant Aquatics Temecula	2/5/2020	412.50
13019	Inland Pacific Ballet Academy	2/5/2020	390.00
13020	Jackie M. Carter Jr.	2/5/2020	720.00
13021	Jan Martin	2/5/2020	240.00
13022	JDI Dance Company	2/5/2020	2,415.00
13023	JDS Creative Academy	2/5/2020	125.00
13024	Jesse Gandt	2/5/2020	540.00
13025	John Gibbs	2/5/2020	400.00
13026	Joyce Farson	2/5/2020	230.00
13027	Julia Gilbert	2/5/2020	420.00
13028	Julie Gatlin	2/5/2020	500.00
13029	Jump and Schout Therapy, Inc	2/5/2020	30.00
13030	Justine Sherman & Associates, Inc	2/5/2020	910.00
13031	Kelly McCracken	2/5/2020	167.42
13032	KiwiCo, Inc	2/5/2020	194.55
13033	Krysta Tankersley	2/5/2020	261.35
13034	LA Acting Studios	2/5/2020	220.00
13035	Lake Elsinore Thunder Football & Cheer	2/5/2020	900.00
13036	Learn Grow Sparkle Prosper	2/5/2020	225.00
13037	Learning With Apples	2/5/2020	126.00
13038	Learning Without Tears	2/5/2020	40.07
13039	LEGO Education	2/5/2020	610.15
13040	Leslie Eccles	2/5/2020	635.00
13041	Let's Communicate, Inc	2/5/2020	2,320.00
13042	Lindamood-Bell Learning Processes	2/5/2020	4,680.00
13043	Lucid Speech and Language	2/5/2020	2,125.00
13044	Maricela Lemos	2/5/2020	910.00
13045	Mary A Edmundson	2/5/2020	176.00
13046	Math-U-See Inc.	2/5/2020	960.00
13047	Mathnasium of Corona	2/5/2020	374.50
13048	Mathnasium of Eastvale	2/5/2020	345.00
13049	Mathnasium of Murrieta	2/5/2020	3,504.00
13050	Medieval Times Dinner & Tournament	2/5/2020	495.40
13051	Medieval Times USA, Inc.	2/5/2020	73.40
13052	MEL Science Ltd	2/5/2020	1,293.20
13053	Melissa Burke	2/5/2020	466.00
13054	Mike Wong	2/5/2020	3,307.00
13055	Miss Kylee's Piano Studio	2/5/2020	1,575.00
13056	MNLL	2/5/2020	330.00
13057	Modern Music Studio	2/5/2020	240.00
13058	Mountain Pottery	2/5/2020	1,790.00
13059	Moving Beyond the Page	2/5/2020	349.32
13060	Murrieta Friday Night Lights	2/5/2020	210.00
13061	Nichols Speech, Inc.	2/5/2020	4,935.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13062	NJA Therapy Services, Inc	2/5/2020	6,058.66
13063	Nobel Learning Academy, Inc	2/5/2020	1,800.00
13064	On Pointe Dance Studio	2/5/2020	287.00
13065	On Stage Production Company	2/5/2020	3,165.00
13066	Outschool, Inc.	2/5/2020	419.00
13067	Oxford Consulting Services, Inc.	2/5/2020	6,082.91
13068	Painted Earth	2/5/2020	439.00
13069	Patney LLC	2/5/2020	156.00
13070	Paz Christine Cecilio	2/5/2020	405.00
13071	PCM Cheer & Tumble	2/5/2020	830.00
13072	Peace Hill Press, Inc. dba Well Trained Mind Press	2/5/2020	123.95
13073	VOID	VOID	VOID
13074	VOID	VOID	VOID
13075	VOID	VOID	VOID
13076	Performing Arts Empire	2/5/2020	8,984.02
13077	Philip Baisch	2/5/2020	245.00
13078	PowerKids Center	2/5/2020	824.00
13079	VOID	VOID	VOID
13080	Rainbow Resource Center	2/5/2020	4,220.56
13081	Realis Gymnastics Academy, Co.	2/5/2020	210.00
13082	Redline Athletics	2/5/2020	198.00
13083	Riverside Art Museum	2/5/2020	150.00
13084	Robert Chapman	2/5/2020	360.00
13085	Rockstars of Tomorrow Riverside	2/5/2020	524.00
13086	Roxana Segna	2/5/2020	420.00
13087	Rubke-Foxworth Music Studio	2/5/2020	190.00
13088	SCEGA Gymnastics	2/5/2020	5,808.88
13089	School of Rock Temecula	2/5/2020	1,228.40
13090	Simply Coding	2/5/2020	325.00
13091	Singapore Math, Inc.	2/5/2020	60.57
13092	SoCal Homeschool Adventures	2/5/2020	2,117.96
13093	Source Studio	2/5/2020	222.00
13094	St. Margaret's Episcopal Church	2/5/2020	600.00
13095	Starfall Education Foundation	2/5/2020	9.95
13096	Studies Weekly	2/5/2020	290.43
13097	Study.com LLC	2/5/2020	479.99
13098	Susie Q Ranch	2/5/2020	635.00
13099	Tahquitz Equestrian Facility	2/5/2020	260.00
13100	Tanja Baker	2/5/2020	600.00
13101	Tanya Small	2/5/2020	3,035.00
13102	Taylor Karate	2/5/2020	225.00
13103	Teacher Synergy, LLC	2/5/2020	665.17
13104	Temecula Homeschool Enrichment Camp	2/5/2020	795.00
13105	Temecula Music Academy	2/5/2020	840.00
13106	Temecula Valley In-Line Hockey Association	2/5/2020	200.00
13107	Temecula Valley Music for Young Children	2/5/2020	1,055.66
13108	Terra Arts	2/5/2020	2,475.00
13109	Terry Tsang Optometry	2/5/2020	500.00
13110	The Critical Thinking Co.	2/5/2020	81.67
13111	The Etiquette Factory With Mrs. Misa	2/5/2020	240.00
13112	The Gymnastics Academy	2/5/2020	435.00
13113	The Little Gym of Riverside	2/5/2020	493.75
13114	The Little Red Barn Indoor Playground	2/5/2020	120.00
13115	The Music School	2/5/2020	348.00
13116	Thrive Pediatrics	2/5/2020	240.00
13117	Timberdoodle.com	2/5/2020	3,410.93

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13118	Total Impact Martial Arts	2/5/2020	1,527.00
13119	Valley Evangelical Free Church	2/5/2020	1,000.00
13120	Valley-Wide Elite Gymnastics	2/5/2020	110.50
13121	Vickey Boone	2/5/2020	120.00
13122	Well Trained Mind Academy	2/5/2020	299.00
13123	West Coast Krav Maga - Wildomar	2/5/2020	1,061.70
13124	West Coast Krav Maga Murrieta	2/5/2020	326.00
13125	West Coast Krav Maga Temecula	2/5/2020	3,081.10
13126	White Dragon Martial Arts	2/5/2020	447.00
13127	Whitney Dickinson	2/5/2020	828.00
13128	Wilson Gabriel Fajardo Molina	2/5/2020	400.00
13129	Wonder Crate	2/5/2020	233.68
13130	Write On Webb	2/5/2020	5,387.25
13131	Zach Bell	2/5/2020	200.00
13132	CalSTRS	2/5/2020	311,615.02
13133	Lakeside High School	2/6/2020	150.00
13134	Carlson Gracie Jiu Jitsu Menifee	2/7/2020	1,540.00
13135	Carlson Gracie Wine Country	2/7/2020	405.00
13136	City of Menifee	2/7/2020	167.00
13137	Dance with Miss Lindsay	2/7/2020	1,126.00
13138	Eric Eckstrom	2/7/2020	250.00
13139	Henry Cairus	2/7/2020	250.00
13140	Joshua Cobb	2/7/2020	250.00
13141	Lauren Clark	2/7/2020	250.00
13142	City of Menifee	2/10/2020	160.00
13143	Drawn2Art	2/11/2020	148.00
13144	Activities for Learning Inc.	2/12/2020	161.80
13145	All About Learning Press, Inc.	2/12/2020	318.41
13146	Allison Bitter	2/12/2020	900.00
13147	Allison L Schain	2/12/2020	225.00
13148	Anaheim Hills Speech and Language Center, Inc	2/12/2020	130.00
13149	Antoinette Murray	2/12/2020	985.00
13150	Artistic Dance Academy	2/12/2020	284.50
13151	AYSO	2/12/2020	200.00
13152	Beautiful Feet Books, Inc.	2/12/2020	88.45
13153	Bitsbox	2/12/2020	224.55
13154	Brave Writer LLC	2/12/2020	328.00
13155	Breakthrough Sports	2/12/2020	730.00
13156	Brian Rios Baseball	2/12/2020	750.00
13157	Brittany Greer	2/12/2020	2,080.00
13158	Brooklyn Dance Academy	2/12/2020	145.00
13159	Carlson Gracie Jiu Jitsu Menifee	2/12/2020	220.00
13160	Cindy Irvine	2/12/2020	310.00
13161	City of Menifee	2/12/2020	90.00
13162	Coachella Valley Music Therapy	2/12/2020	105.00
13163	Cogito Debate	2/12/2020	530.00
13164	Corona Inline	2/12/2020	870.00
13165	Corona Music Center	2/12/2020	139.00
13166	Cruz Language Academy	2/12/2020	750.00
13167	CYT - Christian Youth Theater Riverside County, Inc	2/12/2020	325.00
13168	Dance with Miss Lindsay	2/12/2020	2,304.00
13169	Define Dance Space	2/12/2020	1,553.00
13170	Dejitaru Karate Dojo	2/12/2020	2,075.00
13171	Desert Occupational Therapy for Kids	2/12/2020	1,020.00
13172	Desert Sports Center	2/12/2020	825.00
13173	Diana Maraauri	2/12/2020	55.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13174	Direct Recruiting Services, Inc	2/12/2020	1,260.00
13175	Educational Development Corporation	2/12/2020	212.89
13176	Elemental Science	2/12/2020	133.08
13177	Evan-Moor	2/12/2020	99.99
13178	Family Tae Kwon Do Center	2/12/2020	750.00
13179	Family YMCA of the Desert	2/12/2020	100.00
13180	Fazila Parekh	2/12/2020	280.00
13181	Fight Syndicate Mixed Martial Arts	2/12/2020	2,005.00
13182	Final Strike Martial Arts	2/12/2020	510.00
13183	FMASCHOOL	2/12/2020	600.00
13184	Friends of Leaps & Bounds	2/12/2020	160.00
13185	Gabriella Berry	2/12/2020	330.00
13186	Giordano's ATA Martial Arts	2/12/2020	168.00
13187	Gracie Humaita Hemet	2/12/2020	372.00
13188	Gracie Temecula	2/12/2020	447.00
13189	Guitar Center, Inc.	2/12/2020	456.00
13190	Gwendolynn Clement	2/12/2020	80.00
13191	Gymnastics Pacifica	2/12/2020	340.00
13192	Heather Sluga	2/12/2020	720.00
13193	Hiddleson Listening, Language, and Speech Center	2/12/2020	675.00
13194	History Unboxed LLC	2/12/2020	395.64
13195	Home School Concierge	2/12/2020	92.00
13196	Institute for Excellence in Writing	2/12/2020	74.50
13197	JackKris Publishing, LLC	2/12/2020	78.18
13198	JDI Dance Company	2/12/2020	2,554.50
13199	Jesse Gandt	2/12/2020	320.00
13200	JKEAA Music Services	2/12/2020	109.00
13201	Jordan Reid	2/12/2020	1,080.00
13202	Karina's Piano Studio	2/12/2020	1,295.00
13203	Karthik Gurumurthy	2/12/2020	90.00
13204	Kathleen Crady	2/12/2020	250.00
13205	KICKS Taekwondo Riverside, Inc.	2/12/2020	900.00
13206	Kitchen Kid, LLC	2/12/2020	289.08
13207	KiwiCo, Inc	2/12/2020	1,597.61
13208	Krishna Schroeder	2/12/2020	990.00
13209	Language to Learning, Inc	2/12/2020	1,180.00
13210	Learn Grow Sparkle Prosper	2/12/2020	70.00
13211	Learning With Apples	2/12/2020	75.00
13212	Lessonface.com, Inc	2/12/2020	1,671.80
13213	Loving Learning	2/12/2020	1,420.00
13214	Mad Dog Math	2/12/2020	142.78
13215	Magikid Robotics Irvine Lab	2/12/2020	409.00
13216	Math-U-See Inc.	2/12/2020	587.00
13217	Mathnasium of Murrieta	2/12/2020	1,094.00
13218	McColgan & Associates Inc	2/12/2020	2,187.50
13219	McCoy Rigby Arts, Inc	2/12/2020	58.00
13220	Medieval Times Dinner & Tournament	2/12/2020	115.10
13221	Medieval Times USA, Inc.	2/12/2020	420.40
13222	Megan Spencer	2/12/2020	160.00
13223	Michelle Terry	2/12/2020	1,365.00
13224	Miss Candice's Dance Center	2/12/2020	190.00
13225	Miss Kylee's Piano Studio	2/12/2020	2,750.00
13226	Miss Sue's Dance Company	2/12/2020	884.00
13227	Monica Tamayo	2/12/2020	535.43
13228	Moving Beyond the Page	2/12/2020	744.43
13229	MoxieBox Art, Inc	2/12/2020	150.58

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13230	Murrieta Dance Project	2/12/2020	1,370.00
13231	Murrieta Friday Night Lights	2/12/2020	215.00
13232	Music Centre	2/12/2020	1,603.00
13233	My Sewing Room	2/12/2020	274.25
13234	NJA Therapy Services, Inc	2/12/2020	2,916.00
13235	Noelle Catiller Voice Studio	2/12/2020	2,101.50
13236	VOID	VOID	VOID
13237	Noonan Family Swim School, Inc.	2/12/2020	VOID
13238	Office Depot, Inc.	2/12/2020	1.90
13239	On Pointe Dance Studio	2/12/2020	1,200.00
13240	On Stage Production Company	2/12/2020	2,950.00
13241	Outschool, Inc.	2/12/2020	2,492.00
13242	PowerKids Center	2/12/2020	134.00
13243	Precision Gymnastics, Inc.	2/12/2020	579.50
13244	Procopio, Cory, Hargreaves & Savitch LLP	2/12/2020	707.65
13245	RAA	2/12/2020	693.00
13246	Rainbow Resource Center	2/12/2020	1,000.22
13247	Redline Athletics	2/12/2020	2,120.99
13248	Rickie Simms	2/12/2020	150.00
13249	SC Krav Maga, Inc.	2/12/2020	3,735.20
13250	SCEGA Gymnastics	2/12/2020	857.60
13251	Sektor Corona LLC	2/12/2020	2,000.00
13252	Singapore Math Live	2/12/2020	130.00
13253	Singapore Math, Inc.	2/12/2020	399.36
13254	Starfall Education Foundation	2/12/2020	140.00
13255	Studies Weekly	2/12/2020	97.11
13256	Taylor Karate	2/12/2020	109.00
13257	Teacher Synergy, LLC	2/12/2020	77.50
13258	Temecula Homeschool Enrichment Camp	2/12/2020	480.00
13259	Temecula Music Academy	2/12/2020	735.00
13260	Temecula Strings	2/12/2020	4,381.00
13261	Temecula Valley In-Line Hockey Association	2/12/2020	976.00
13262	Terry Tsang Optometry	2/12/2020	125.00
13263	The Critical Thinking Co.	2/12/2020	203.95
13264	The Dance Company	2/12/2020	1,235.00
13265	The Gymnastics Academy	2/12/2020	1,533.28
13266	The Little Red Barn Indoor Playground	2/12/2020	56.00
13267	Tiffany Freuler	2/12/2020	480.00
13268	Tomoko Yoda-Compilati	2/12/2020	52.00
13269	Total Education Solutions	2/12/2020	23.75
13270	Touch-it Productions	2/12/2020	310.00
13271	Up & Movin'	2/12/2020	2,160.00
13272	Victoria's Simply Dancing	2/12/2020	420.00
13273	VocabularySpellingCity	2/12/2020	34.95
13274	Wilson Gabriel Fajardo Molina	2/12/2020	25.00
13275	WM Music Lessons	2/12/2020	1,672.00
13276	Yamashita Karate Studios, Inc	2/12/2020	477.00
13277	Young Music, LLC	2/12/2020	196.99
13278	Yvette Mojarro	2/12/2020	640.00
13279	Zaner-Bloser, Inc.	2/12/2020	17.99
13280	Rebecca M. Dahlin	2/18/2020	428.24
13281	100 Mile Club	2/20/2020	10.00
13282	A Plus Tutoring	2/20/2020	56.00
13283	ACE Taekwondo Academy	2/20/2020	556.00
13284	AMAA	2/20/2020	179.00
13285	Amaanah LLC	2/20/2020	3,300.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13286	Amanda Gifford	2/20/2020	250.00
13287	American Learning Centers (Jeff Macias)	2/20/2020	5,780.00
13288	Artistic Dance Academy	2/20/2020	737.50
13289	Blue Learning	2/20/2020	300.00
13290	Brittany Greer	2/20/2020	170.00
13291	Carlson Gracie Wine Country	2/20/2020	450.00
13292	Carly Suer	2/20/2020	270.00
13293	Celebration Education	2/20/2020	700.00
13294	Celia Chan Valerio	2/20/2020	195.00
13295	Champion Victory Taekwondo LLC	2/20/2020	369.00
13296	Christian Arts and Theatre	2/20/2020	5,205.00
13297	Christina Dickinson	2/20/2020	403.00
13298	Cindy Irvine	2/20/2020	755.00
13299	City of Menifee	2/20/2020	60.00
13300	Club Champion Gymnastics	2/20/2020	548.50
13301	Coachella Valley Judo LLC	2/20/2020	1,350.00
13302	Coachella Valley Music Therapy	2/20/2020	1,155.00
13303	Cogito Debate	2/20/2020	780.00
13304	Connie T. Quintero	2/20/2020	700.00
13305	Corona Music Center	2/20/2020	451.75
13306	Desert Recreation District	2/20/2020	469.00
13307	Discount School Supply	2/20/2020	218.23
13308	Discovery of Learning, LLC	2/20/2020	930.00
13309	Drawn2Art	2/20/2020	148.00
13310	E-Therapy, LLC	2/20/2020	2,184.75
13311	Easy Speech Pathology, Inc	2/20/2020	175.00
13312	Eden Learning Academy, Inc	2/20/2020	1,100.00
13313	eDynamic Learning	2/20/2020	350.00
13314	EMH Sports USA, Inc.	2/20/2020	3,272.50
13315	Evan-Moor	2/20/2020	99.99
13316	Firestorm Freerunning and Acrobatics - Galaxy	2/20/2020	110.00
13317	Fit 2 Be Free	2/20/2020	56.25
13318	FMASCHOOL	2/20/2020	450.00
13319	Foundations Academy	2/20/2020	3,890.00
13320	Friends of Leaps & Bounds	2/20/2020	160.00
13321	Gabriella Berry	2/20/2020	200.00
13322	Gracie Humaita Hemet	2/20/2020	267.00
13323	Gwendolynn Clement	2/20/2020	160.00
13324	Hands 4 Building, LLC	2/20/2020	275.98
13325	Healthy Fit Kids	2/20/2020	1,320.00
13326	Heather Smith-Valley Coast Running & Fitness	2/20/2020	230.00
13327	Homeschool Buyers Co-op	2/20/2020	54.95
13328	Homeschool Concierge	2/20/2020	282.26
13329	Hooves of Laguna Springs	2/20/2020	1,058.00
13330	Hope for Reading, Erina Kindreich	2/20/2020	1,080.00
13331	ICC	2/20/2020	410.00
13332	Infant Aquatics Temecula	2/20/2020	3,105.00
13333	Inland Empire Musical Arts	2/20/2020	475.00
13334	Inland Pacific Ballet Academy	2/20/2020	135.00
13335	Innovation Academy	2/20/2020	300.00
13336	Institute for Excellence in Writing	2/20/2020	678.34
13337	Jan Martin	2/20/2020	350.00
13338	JDI Dance Company	2/20/2020	1,413.00
13339	Jenny Crivello	2/20/2020	2,500.00
13340	Jo Lynn Fitzgerald	2/20/2020	420.00
13341	Julia Bietz	2/20/2020	2,555.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13342	Jump and Schout Therapy, Inc	2/20/2020	390.00
13343	K2 Studios	2/20/2020	200.00
13344	Kathy Webster	2/20/2020	70.00
13345	Keith Wood	2/20/2020	260.00
13346	Kevin Lee	2/20/2020	120.00
13347	KICKS Taekwondo Riverside, Inc.	2/20/2020	600.00
13348	KiwiCo, Inc	2/20/2020	574.88
13349	Kristen Lee	2/20/2020	2,159.00
13350	Laura Meer	2/20/2020	160.00
13351	Law Office of Jennifer McQuarrie	2/20/2020	1,804.00
13352	Learning With Apples	2/20/2020	800.00
13353	Lisa Schron	2/20/2020	210.00
13354	Little Passports	2/20/2020	1,032.19
13355	Logic of English	2/20/2020	217.99
13356	Marghret Khozam	2/20/2020	11.60
13357	Margie Enyeart	2/20/2020	440.00
13358	Mark Ranck	2/20/2020	975.00
13359	Master Lee's Kung Fu San Soo	2/20/2020	375.00
13360	Medieval Times Dinner & Tournament	2/20/2020	57.60
13361	Miss Sue's Dance Company	2/20/2020	1,320.00
13362	Moving Beyond the Page	2/20/2020	983.17
13363	MTA Taekwondo World, Inc	2/20/2020	1,564.00
13364	Murrieta Dance Project	2/20/2020	1,095.00
13365	Music Centre	2/20/2020	825.00
13366	My Learning Studio	2/20/2020	2,268.99
13367	My Private French Class (M'aidez, LLC)	2/20/2020	100.00
13368	Nancy Cromey	2/20/2020	VOID
13369	Natalie Pasqueralli	2/20/2020	300.00
13370	NCS Pearson Inc	2/20/2020	1,049.92
13371	Nzingha Newton	2/20/2020	3,066.00
13372	Oak Meadow Inc.	2/20/2020	761.00
13373	OC Monart	2/20/2020	441.00
13374	On Pointe Dance Studio	2/20/2020	1,318.00
13375	On Stage Production Company	2/20/2020	2,245.00
13376	Outschool, Inc.	2/20/2020	655.00
13377	Oxford Tutoring Center	2/20/2020	2,880.00
13378	Pam Barnhill Media, LLC	2/20/2020	69.00
13379	Patney LLC	2/20/2020	246.00
13380	PCM Cheer & Tumble	2/20/2020	535.00
13381	Penny Smith	2/20/2020	1,080.00
13382	Pony Hayvin Ranch	2/20/2020	12,963.00
13383	PowerKids Center	2/20/2020	1,937.23
13384	Press Hill Press dba Well Trained Mind Press	2/20/2020	43.80
13385	Rachel Bertoch	2/20/2020	1,125.00
13386	Redline Athletics	2/20/2020	1,050.00
13387	Reshma Solbach	2/20/2020	4,475.00
13388	Rise Jiu Jitsu	2/20/2020	1,105.00
13389	Riverside Art Museum	2/20/2020	2,500.00
13390	Robotics Education & Competition Foundation	2/20/2020	500.00
13391	Rockside Music	2/20/2020	280.00
13392	Russo, Fleck and Associates	2/20/2020	290.33
13393	Sally Piano Music	2/20/2020	517.50
13394	SC Krav Maga, Inc.	2/20/2020	574.00
13395	SoCal Judo	2/20/2020	270.00
13396	Sofia Dinan	2/20/2020	150.00
13397	Southern California Children's Chorus	2/20/2020	980.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13398	Starlight Dance Center	2/20/2020	3,035.00
13399	Studies Weekly	2/20/2020	65.14
13400	Sundae Music Group	2/20/2020	560.00
13401	SunDog Therapy Services, Inc.	2/20/2020	250.00
13402	Susie Q Ranch	2/20/2020	405.00
13403	Tahquitz Equestrian Facility	2/20/2020	195.00
13404	Tanja Baker	2/20/2020	1,300.00
13405	Tanya Small	2/20/2020	160.00
13406	Teacher Synergy, LLC	2/20/2020	636.03
13407	Teaching Textbooks	2/20/2020	717.42
13408	Temecula Chess Club	2/20/2020	100.00
13409	Temecula Homeschool Enrichment Camp	2/20/2020	935.00
13410	Terri Shok	2/20/2020	275.00
13411	The Ballet Studio, INC	2/20/2020	1,476.00
13412	The Collective Movements	2/20/2020	1,180.00
13413	The Etiquette Factory With Mrs. Misa	2/20/2020	2,262.50
13414	The Gymnastics Academy	2/20/2020	225.00
13415	The Institute of Reading Development	2/20/2020	412.75
13416	The Lab Creative Arts Studio	2/20/2020	600.00
13417	The Learning Collective	2/20/2020	215.00
13418	The Regents of the University of California	2/20/2020	281.25
13419	Total Impact Martial Arts	2/20/2020	318.00
13420	Touch-it Productions	2/20/2020	210.00
13421	TSVS	2/20/2020	105.00
13422	United Studios Billing	2/20/2020	1,200.00
13423	Valley-Wide Elite Gymnastics	2/20/2020	515.50
13424	West Coast Krav Maga	2/20/2020	1,308.00
13425	Wilson Gabriel Fajardo Molina	2/20/2020	1,100.00
13426	Wilson Gabriel Fajardo Molina	2/20/2020	1,100.00
13427	Wilson Gabriel Fajardo Molina	2/20/2020	400.00
13428	WM Tutoring Services	2/20/2020	360.00
13429	Yiyi Ku	2/20/2020	2,730.00
13430	YMCA of the East Valley	2/20/2020	288.00
13431	Zach Bell	2/20/2020	385.00
13432	West Coast Krav Maga - Murrieta	2/24/2020	358.00
13433	Noonan Family Swim School, Inc.	2/26/2020	1,113.12
13434	Noonan Family Swim School, Inc.	2/26/2020	2,937.06
13435	Riverside COE	2/27/2020	150.00
13436	Riverside County Office of Education	2/27/2020	250.00
13437	St. John's Episcopal Church	2/27/2020	300.00
13438	Nancy Cromey	2/28/2020	340.00
13439	Alkawthar Learning Center	2/28/2020	579.50
13440	Amy Villeda Piano Lessons	2/28/2020	390.00
13441	And All That Jazz! PAC	2/28/2020	735.00
13442	Arbor Learning Community	2/28/2020	2,400.00
13443	Art & Design Studio of Janna Geary	2/28/2020	175.00
13444	Art Steps	2/28/2020	292.00
13445	Art Studio Pillar	2/28/2020	1,440.00
13446	Artistic Dance Academy	2/28/2020	261.00
13447	ATC Martial Arts	2/28/2020	1,372.00
13448	AYSO	2/28/2020	1,420.00
13449	Baily Language School	2/28/2020	540.00
13450	Barbara Ernst Ankele	2/28/2020	612.50
13451	Bernadette Ranalli	2/28/2020	1,880.00
13452	Bethany Plumb	2/28/2020	500.00
13453	Bigfoot Graphics	2/28/2020	1,585.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13454	Blake Litschke	2/28/2020	300.00
13455	Breakthrough Sports	2/28/2020	940.00
13456	Brian Jacobs	2/28/2020	500.00
13457	Brian Jacobs Tennis Coach	2/28/2020	500.00
13458	Brian Schumaker-Personal Training	2/28/2020	180.00
13459	Brittany Greer	2/28/2020	1,195.00
13460	BST Fitness/CrossFit Temecula	2/28/2020	400.00
13461	BYU Independent Study	2/28/2020	1,116.00
13462	Canyon Crest CC	2/28/2020	440.00
13463	Carlene Strathmann	2/28/2020	600.00
13464	Cassandra Jones	2/28/2020	2,250.00
13465	Caustics Digital Academy	2/28/2020	260.00
13466	CEG Martial Arts	2/28/2020	288.60
13467	Celeste Haueter	2/28/2020	8,340.00
13468	Celia Chan Valerio	2/28/2020	195.00
13469	Charlot Gymnastics	2/28/2020	4,028.08
13470	Christian Arts and Theatre	2/28/2020	1,412.75
13471	Christopher Chaidez	2/28/2020	440.00
13472	Circle City Aquatics	2/28/2020	103.50
13473	Circle City Enrichment Center	2/28/2020	6,963.33
13474	Claremont Community School of Music	2/28/2020	152.00
13475	Coachella Valley Judo LLC	2/28/2020	900.00
13476	Corona Dance Academy	2/28/2020	927.00
13477	Corona Inline	2/28/2020	1,455.00
13478	Crafty School Crates	2/28/2020	615.72
13479	Crafty U Too!	2/28/2020	240.00
13480	Cruz Language Academy	2/28/2020	750.00
13481	David Osborn	2/28/2020	360.00
13482	De Angelo's Music	2/28/2020	555.00
13483	Debra Hardman	2/28/2020	1,240.00
13484	Dena Reeves	2/28/2020	507.50
13485	Desert Occupational Therapy for Kids	2/28/2020	1,080.00
13486	Diana Marauri	2/28/2020	215.00
13487	Diana's Dance Company	2/28/2020	195.00
13488	Direct Recruiting Services, Inc	2/28/2020	1,912.00
13489	Donald A Jensen	2/28/2020	150.00
13490	Dorothy Morden	2/28/2020	890.00
13491	Drama Kids Intl. Temecula Valley	2/28/2020	4,610.00
13492	Dunamix Dance Project	2/28/2020	5,184.97
13493	E-Therapy, LLC	2/28/2020	3,058.50
13494	Easy Speech Pathology, Inc	2/28/2020	175.00
13495	Eden Learning Academy, Inc	2/28/2020	8,389.00
13496	Educational Development Corporation	2/28/2020	347.14
13497	eDynamic Learning	2/28/2020	255.00
13498	EMH Sports USA, Inc.	2/28/2020	5,629.00
13499	Endeavor Gymnastics	2/28/2020	813.00
13500	Enjoy the Journey Piano	2/28/2020	100.00
13501	Evan-Moor	2/28/2020	127.56
13502	Firestorm Galaxy	2/28/2020	1,026.00
13503	First Dog Corp	2/28/2020	160.00
13504	Frank Velasquez	2/28/2020	16,630.00
13505	Freedom in Motion	2/28/2020	4,710.50
13506	Friends of Willow Tree	2/28/2020	245.00
13507	GamED Academy LLC	2/28/2020	247.20
13508	Gears 2 Robots	2/28/2020	1,112.50
13509	Giordano's ATA Martial Arts	2/28/2020	506.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13510	Gracie Humaita Hemet	2/28/2020	198.00
13511	Gracie Temecula	2/28/2020	1,074.00
13512	Green Acres Interactive Therapy	2/28/2020	230.00
13513	Green Acres Ranch, Inc	2/28/2020	855.00
13514	Growing Minds, LLC	2/28/2020	70.00
13515	Gymnastics Pacifica	2/28/2020	1,297.00
13516	Harvard Street Music Exchange	2/28/2020	925.00
13517	Heather Dixon	2/28/2020	5,460.00
13518	Hemet Valley Dolphins	2/28/2020	176.25
13519	Herencia Mariachi Academy	2/28/2020	45.00
13520	Hilltop Education Connections	2/28/2020	1,800.00
13521	History Unboxed LLC	2/28/2020	540.09
13522	Home Science Tools	2/28/2020	52.57
13523	Honest History Co	2/28/2020	76.00
13524	Hooked on Phonics	2/28/2020	43.09
13525	Ice-plex Escondido	2/28/2020	475.00
13526	Ice town	2/28/2020	1,170.00
13527	Inland Pacific Ballet Academy	2/28/2020	1,500.00
13528	Inspire In-Home Tutoring, Inc.	2/28/2020	1,200.00
13529	Institute for Excellence in Writing	2/28/2020	123.93
13530	Institute of Inquiry	2/28/2020	1,160.00
13531	Intensity Athletics	2/28/2020	715.00
13532	Isela Gonzalez	2/28/2020	82.23
13533	Ivan Shallal	2/28/2020	720.00
13534	JackKris Publishing, LLC	2/28/2020	78.18
13535	Jesse Gandt	2/28/2020	1,520.00
13536	Jessica Pelle	2/28/2020	110.00
13537	Julia Gilbert	2/28/2020	140.00
13538	Justine Sherman & Associates, Inc	2/28/2020	260.00
13539	Karen Fox	2/28/2020	600.00
13540	Karol Rivera	2/28/2020	356.00
13541	Kathleen Elliott	2/28/2020	1,020.00
13542	Kathrine Bartling Tutoring	2/28/2020	660.00
13543	Kimberly Nash	2/28/2020	520.00
13544	VOID	VOID	VOID
13545	KiwiCo, Inc	2/28/2020	4,989.26
13546	Kumon of Ontario	2/28/2020	480.00
13547	Learn Grow Sparkle Prosper	2/28/2020	180.00
13548	Learning With Apples	2/28/2020	544.00
13549	Learning Without Tears	2/28/2020	81.89
13550	Legends FC	2/28/2020	1,040.00
13551	Let's Communicate, Inc	2/28/2020	4,180.00
13552	Lindamood-Bell Learning Processes	2/28/2020	4,563.00
13553	Lisa Schron	2/28/2020	175.00
13554	VOID	VOID	VOID
13555	VOID	VOID	VOID
13556	Little Passports	2/28/2020	11,032.55
13557	Logic of English	2/28/2020	120.94
13558	Lori Sandground	2/28/2020	480.00
13559	Major League Training LLC	2/28/2020	250.00
13560	Margie Enyeart	2/28/2020	2,297.00
13561	Mary-Ellen Vandenberg	2/28/2020	2,560.00
13562	Mathnasium of Corona	2/28/2020	872.00
13563	Mathnasium of Murrieta	2/28/2020	3,212.00
13564	Mathnasium of Temecula	2/28/2020	2,460.82
13565	MEL Science Ltd	2/28/2020	398.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13566	Miaplaza Inc.	2/28/2020	168.00
13567	Michelle Terry	2/28/2020	720.00
13568	Miss Kylee's Piano Studio	2/28/2020	1,580.00
13569	Modern Music Studio	2/28/2020	435.00
13570	Mohr Music School	2/28/2020	75.00
13571	Mountain Pottery	2/28/2020	1,510.00
13572	Moving Beyond the Page	2/28/2020	1,715.76
13573	MoxieBox Art, Inc	2/28/2020	1,204.64
13574	Murrieta Academy of Music	2/28/2020	634.00
13575	Murrieta Tennis Club	2/28/2020	1,352.00
13576	Music Star	2/28/2020	850.00
13577	My Gym Palm Desert	2/28/2020	693.00
13578	My Learning Studio	2/28/2020	2,110.00
13579	Nancy Cromey	2/28/2020	500.00
13580	Noonan Family Swim School, Inc.	2/28/2020	5,579.45
13581	On Pointe Dance Studio	2/28/2020	750.00
13582	On Stage Production Company	2/28/2020	3,305.00
13583	Outschool, Inc.	2/28/2020	812.00
13584	Owlcrate Enterprises Inc	2/28/2020	425.76
13585	Palm Desert Swim Club	2/28/2020	1,120.00
13586	Paul Ciolek	2/28/2020	600.00
13587	Paula Barber	2/28/2020	10,612.02
13588	Peace Hill Press, Inc. dba Well Trained Mind Press	2/28/2020	154.64
13589	Penny Smith	2/28/2020	160.00
13590	PowerKids Center	2/28/2020	1,100.00
13591	Project: Learn	2/28/2020	600.00
13592	VOID	VOID	VOID
13593	Rainbow Resource Center	2/28/2020	1,647.77
13594	Realis Gymnastics Academy, Co.	2/28/2020	225.00
13595	Redlands Gymnastics Club	2/28/2020	597.50
13596	Redline Athletics	2/28/2020	2,657.99
13597	Rhonda Parish Music Studio, Inc	2/28/2020	1,140.00
13598	RIFFS Music	2/28/2020	942.50
13599	Robert Chapman	2/28/2020	480.00
13600	Robin Noriega	2/28/2020	720.00
13601	Rock Fitness	2/28/2020	2,490.00
13602	Rockstars of Tomorrow Riverside	2/28/2020	777.50
13603	Rockstars of Tomorrow, Rancho Cucamonga	2/28/2020	244.00
13604	Rubke-Foxworth Music Studio	2/28/2020	810.00
13605	Sandra Sappington	2/28/2020	1,848.00
13606	SC Krav Maga, Inc.	2/28/2020	2,998.00
13607	SCEGA Gymnastics	2/28/2020	5,091.00
13608	School of Rock Temecula	2/28/2020	1,691.40
13609	School Pathways LLC	2/28/2020	13,753.93
13610	Singapore Math Live	2/28/2020	80.00
13611	Singapore Math, Inc.	2/28/2020	337.52
13612	SoCal Judo	2/28/2020	720.00
13613	SoCal STEM LLC	2/28/2020	2,420.00
13614	Sound Smart Speech Therapy	2/28/2020	260.00
13615	St. Margaret's Episcopal Church	2/28/2020	100.00
13616	STEAM Academy LLC	2/28/2020	1,051.50
13617	Steffanie Swenson	2/28/2020	750.00
13618	Stowell Learning Centers, Inc	2/28/2020	137.00
13619	Studies Weekly	2/28/2020	453.28
13620	Tawny Henderson McWilliams	2/28/2020	1,034.00
13621	Taylor Karate	2/28/2020	297.00

Mission Vista Academy**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
13622	Teacher Synergy, LLC	2/28/2020	331.81
13623	Teaching Textbooks	2/28/2020	1,152.88
13624	Temecula Clay	2/28/2020	2,510.00
13625	Temecula Homeschool Enrichment Camp	2/28/2020	935.00
13626	Temecula Music Teacher, LLC	2/28/2020	14,197.50
13627	Temecula Tritons Swim Club	2/28/2020	240.00
13628	Temecula Tutor	2/28/2020	2,318.00
13629	Terry Tsang Optometry	2/28/2020	625.00
13630	The Critical Thinking Co.	2/28/2020	117.84
13631	The Gymnastics Academy	2/28/2020	1,830.00
13632	Timberdoodle.com	2/28/2020	203.17
13633	Time4Learning.com	2/28/2020	1,296.75
13634	Tina Escobar	2/28/2020	70.00
13635	Tomoko Yoda-Compilati	2/28/2020	208.00
13636	Touch-it Productions	2/28/2020	210.00
13637	Trigger Memory Co. LLC.	2/28/2020	89.85
13638	Trinity Martial Arts Skills Academy	2/28/2020	156.50
13639	TSW Therapy, Inc	2/28/2020	1,275.00
13640	University of Redlands	2/28/2020	364.00
13641	Up & Movin'	2/28/2020	2,105.00
13642	Valley Christian Fellowship of Menifee	2/28/2020	2,000.00
13643	Valley-Wide Elite Gymnastics	2/28/2020	820.00
13644	Veronica Gutierrez	2/28/2020	5,976.00
13645	Victoria Gramm	2/28/2020	582.00
13646	Victoria's Simply Dancing	2/28/2020	275.00
13647	Vive Enrichment Academy	2/28/2020	320.00
13648	West Coast Krav Maga - Wildomar	2/28/2020	1,167.00
13649	West Coast Krav Maga Murrieta	2/28/2020	858.60
13650	West Coast Krav Maga Temecula	2/28/2020	826.40
13651	White Dragon Martial Arts	2/28/2020	417.00
13652	Wonder Crate	2/28/2020	80.87
13653	Write On Webb	2/28/2020	1,819.00
Total Disburse			<u><u>1,047,299.46</u></u>

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A New Song	2001	2/10/2020	3/11/2020	\$ 232	\$ -	\$ -	\$ -	\$ -	\$ 232
A Tree of Knowledge Educational Services	INSPIREMVA0120	2/10/2020	3/11/2020	3,375	-	-	-	-	3,375
Academics in a Box Inc	7773	2/14/2020	3/14/2020	87	-	-	-	-	87
Achieve Inc.	53	2/25/2020	3/26/2020	205	-	-	-	-	205
Activities for Learning Inc.	379583	2/13/2020	3/14/2020	100	-	-	-	-	100
All About Learning Press, Inc.	901671	1/9/2020	3/9/2020	206	-	-	-	-	206
All About Learning Press, Inc.	901675	1/9/2020	3/9/2020	88	-	-	-	-	88
All About Learning Press, Inc.	901676	1/9/2020	3/9/2020	88	-	-	-	-	88
All About Learning Press, Inc.	901690	1/13/2020	3/13/2020	180	-	-	-	-	180
All About Learning Press, Inc.	901695	1/15/2020	3/15/2020	206	-	-	-	-	206
All About Learning Press, Inc.	901697	1/15/2020	3/15/2020	188	-	-	-	-	188
All About Learning Press, Inc.	901699	1/15/2020	3/15/2020	163	-	-	-	-	163
All About Learning Press, Inc.	901701	1/15/2020	3/15/2020	177	-	-	-	-	177
All About Learning Press, Inc.	901734	1/16/2020	3/28/2020	206	-	-	-	-	206
All About Learning Press, Inc.	901735	1/16/2020	3/16/2020	300	-	-	-	-	300
All About Learning Press, Inc.	901759	1/20/2020	3/20/2020	459	-	-	-	-	459
All About Learning Press, Inc.	901771	1/22/2020	3/22/2020	175	-	-	-	-	175
All About Learning Press, Inc.	901816	1/27/2020	3/27/2020	214	-	-	-	-	214
All About Learning Press, Inc.	901817	1/27/2020	3/27/2020	157	-	-	-	-	157
All About Learning Press, Inc.	901916	2/7/2020	4/7/2020	37	-	-	-	-	37
All About Learning Press, Inc.	901960	2/13/2020	4/13/2020	139	-	-	-	-	139
All About Learning Press, Inc.	901961	2/13/2020	4/13/2020	182	-	-	-	-	182
Amelia Calderon	4	2/17/2020	3/18/2020	1,440	-	-	-	-	1,440
American Acrobats Performing Arts	JAN2020MVA	2/11/2020	3/12/2020	55	-	-	-	-	55
Ana Olivares	586	2/15/2020	3/16/2020	120	-	-	-	-	120
Anaheim Hills Speech and Language Center	49294	1/31/2020	3/1/2020	195	-	-	-	-	195
Anaheim Hills Speech and Language Center	49295	1/31/2020	3/1/2020	65	-	-	-	-	65
And All That Jazz! PAC	0071	2/8/2020	3/9/2020	735	-	-	-	-	735
And All That Jazz! PAC	0072	2/8/2020	3/9/2020	720	-	-	-	-	720
And All That Jazz! PAC	0073	2/8/2020	3/9/2020	300	-	-	-	-	300
And All That Jazz! PAC	0074	2/15/2020	3/16/2020	420	-	-	-	-	420
And All That Jazz! PAC	0075	2/15/2020	3/16/2020	420	-	-	-	-	420
Angela Gomez	2020-048258	1/29/2020	3/29/2020	100	-	-	-	-	100

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Angela Gomez	2020-048297	1/29/2020	3/29/2020	100	-	-	-	-	100
ArcheryChamps	0400	2/8/2020	3/9/2020	5,464	-	-	-	-	5,464
ArcheryChamps	0401	2/11/2020	3/12/2020	3,180	-	-	-	-	3,180
Association of California School Admini	ACSA022820	2/28/2020	2/28/2020	61	-	-	-	-	61
ATC Martial Arts	5227	2/15/2020	2/15/2020	258	-	-	-	-	258
ATC Martial Arts	5228	2/15/2020	2/15/2020	260	-	-	-	-	260
ATC Martial Arts	5229	2/15/2020	2/15/2020	129	-	-	-	-	129
ATC Martial Arts	5230	2/15/2020	2/15/2020	297	-	-	-	-	297
ATC Martial Arts	5231	2/15/2020	2/15/2020	548	-	-	-	-	548
Beaumont Unified School District	2020 / 25	9/25/2019	10/25/2019	-	-	-	-	241,557	241,557
Beautiful Feet Books, Inc.	11444	12/20/2019	3/10/2020	153	-	-	-	-	153
Beautiful Feet Books, Inc.	11521	1/31/2020	3/31/2020	314	-	-	-	-	314
Beautiful Feet Books, Inc.	11549	2/11/2020	3/11/2020	153	-	-	-	-	153
Beautiful Feet Books, Inc.	11565	2/18/2020	4/18/2020	50	-	-	-	-	50
Beautiful Feet Books, Inc.	11566	2/18/2020	4/18/2020	221	-	-	-	-	221
Beautiful Feet Books, Inc.	76	2/21/2020	4/21/2020	(142)	-	-	-	-	(142)
Beautiful Feet Books, Inc.	77	2/21/2020	3/22/2020	(153)	-	-	-	-	(153)
BioBox Labs LLC	1139	2/12/2020	3/12/2020	324	-	-	-	-	324
Bitsbox	2468	1/14/2020	3/14/2020	129	-	-	-	-	129
Bitsbox	2482	1/16/2020	3/16/2020	57	-	-	-	-	57
Bitsbox	2492	1/22/2020	3/22/2020	129	-	-	-	-	129
Bitsbox	2505	1/29/2020	3/29/2020	87	-	-	-	-	87
Bitsbox	2513	2/5/2020	4/5/2020	87	-	-	-	-	87
Bitsbox	2543	2/12/2020	4/12/2020	87	-	-	-	-	87
Bitsbox	2544	2/12/2020	4/12/2020	168	-	-	-	-	168
Brain Builders STEM Education	02112020	2/12/2020	3/13/2020	686	-	-	-	-	686
Brian Jacobs	5	2/10/2020	3/11/2020	90	-	-	-	-	90
Brian Jacobs	6	2/10/2020	3/11/2020	90	-	-	-	-	90
Brian Jacobs	7	2/10/2020	3/11/2020	90	-	-	-	-	90
Brian Schumaker-Personal Training	1	2/10/2020	3/11/2020	90	-	-	-	-	90
Brian Schumaker-Personal Training	2	2/10/2020	3/11/2020	90	-	-	-	-	90
Brigid Parker	1	2/7/2020	4/7/2020	1,680	-	-	-	-	1,680
Brittany Greer	1067	2/10/2020	3/11/2020	100	-	-	-	-	100
Caitlyn Park	107	2/11/2020	3/12/2020	240	-	-	-	-	240

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Caustics Digital Academy	1044	2/11/2020	3/12/2020	168	-	-	-	-	168
Caustics Digital Academy	1045	2/13/2020	3/14/2020	260	-	-	-	-	260
Christian Arts and Theatre	067417	2/10/2020	3/11/2020	105	-	-	-	-	105
Christian Arts and Theatre	491358	2/10/2020	3/11/2020	160	-	-	-	-	160
Christian Arts and Theatre	491363	2/10/2020	3/11/2020	160	-	-	-	-	160
Christina Ranes	22	2/18/2020	3/19/2020	4,375	-	-	-	-	4,375
Christine Charley	2020-001	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-002	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-003	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-004	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-005	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-006	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-007	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-008	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-009	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-010	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-011	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-013	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-014	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-015	2/12/2019	3/14/2019	-	-	-	-	200	200
Christine Charley	2020-016	2/12/2020	3/13/2020	200	-	-	-	-	200
Christine Charley	2020-017	2/12/2020	3/13/2020	200	-	-	-	-	200
Christine Charley	2020-018	2/12/2020	3/13/2020	200	-	-	-	-	200
Christine Charley	2020-019	2/12/2020	3/13/2020	200	-	-	-	-	200
Christine Charley	2020-020	2/12/2020	3/13/2020	200	-	-	-	-	200
Christine Charley	2020-022	2/12/2020	3/13/2020	200	-	-	-	-	200
Christopher Herlong	005	2/11/2020	3/12/2020	140	-	-	-	-	140
Cindy Irvine	21020	2/8/2020	3/9/2020	85	-	-	-	-	85
City of Menifee	020720201	2/7/2020	3/8/2020	132	-	-	-	-	132
City of Menifee	02132020	2/13/2020	3/14/2020	195	-	-	-	-	195
CJF Yucaipa	01	2/2/2020	3/3/2020	255	-	-	-	-	255
CJF Yucaipa	2	2/25/2020	3/26/2020	375	-	-	-	-	375
CJF Yucaipa	6	2/13/2020	3/14/2020	375	-	-	-	-	375
Club Z In-Home Tutoring	4138	2/14/2020	3/15/2020	45	-	-	-	-	45

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Cogua Swim School	2002	2/19/2020	3/20/2020	288	-	-	-	-	288
Cornerstone Therapies	58847	1/31/2020	3/1/2020	800	-	-	-	-	800
Corona Youth Tennis League	40	2/12/2020	2/12/2020	176	-	-	-	-	176
Crystal Lam	007	2/18/2020	3/19/2020	150	-	-	-	-	150
Dance Spectrum	002032020	2/3/2020	3/4/2020	508	-	-	-	-	508
Dance with Miss Lindsay	10141	2/6/2020	3/7/2020	57	-	-	-	-	57
Dejitaru Karate Dojo	Carrillo - co-op	2/1/2020	3/2/2020	50	-	-	-	-	50
Dejitaru Karate Dojo	Escobar Co-op	2/1/2020	3/2/2020	50	-	-	-	-	50
Dejitaru Karate Dojo	Galvan - co-op	2/1/2020	3/2/2020	150	-	-	-	-	150
Dejitaru Karate Dojo	Garbe - Co-op	2/1/2020	3/2/2020	100	-	-	-	-	100
Dejitaru Karate Dojo	Husvar Co-op	2/1/2020	3/2/2020	100	-	-	-	-	100
Dejitaru Karate Dojo	Smith co-op	2/1/2020	3/2/2020	50	-	-	-	-	50
Denise Lewis	004 MV	2/9/2020	3/10/2020	6,240	-	-	-	-	6,240
Desert Recreation District	012020	2/5/2020	3/6/2020	428	-	-	-	-	428
Desert Rocks Climbing Gym	AARON MILLER4	2/11/2020	3/12/2020	196	-	-	-	-	196
Desert Rocks Climbing Gym	FinchGarofano6	2/11/2020	3/12/2020	110	-	-	-	-	110
Desert Rocks Climbing Gym	Lilian Averett 1	2/11/2020	3/12/2020	55	-	-	-	-	55
Desert Rocks Climbing Gym	MatthewEstrella3	2/11/2020	3/12/2020	150	-	-	-	-	150
Desert Rocks Climbing Gym	VitaGarofano6	2/11/2020	3/12/2020	196	-	-	-	-	196
Diana Marauri	3136	2/21/2020	3/22/2020	150	-	-	-	-	150
Diana Marauri	3137	2/21/2020	3/22/2020	200	-	-	-	-	200
Diana Marauri	3138	2/21/2020	3/22/2020	200	-	-	-	-	200
Diana Marauri	3139	2/21/2020	3/22/2020	150	-	-	-	-	150
Diana Marauri	3140	2/21/2020	3/22/2020	150	-	-	-	-	150
Diana Marauri	3141	2/21/2020	3/22/2020	200	-	-	-	-	200
Diana Marauri	3142	2/21/2020	3/22/2020	200	-	-	-	-	200
Diana Marauri	3143	2/21/2020	3/22/2020	150	-	-	-	-	150
Diana Marauri	3144	2/21/2020	3/22/2020	150	-	-	-	-	150
Diana Marauri	3146	2/21/2020	3/22/2020	275	-	-	-	-	275
Diana Marauri	3147	2/21/2020	3/22/2020	275	-	-	-	-	275
Diana Marauri	3148	2/21/2020	3/22/2020	275	-	-	-	-	275
Diana Marauri	3149	2/21/2020	3/22/2020	220	-	-	-	-	220
Diana Marauri	3150	2/21/2020	3/22/2020	300	-	-	-	-	300
Diana Marauri	3151	2/21/2020	3/22/2020	200	-	-	-	-	200

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Diana Maraauri	3152	2/21/2020	3/22/2020	159	-	-	-	-	159
Diana Maraauri	3153	2/25/2020	3/26/2020	220	-	-	-	-	220
Diana Maraauri	3154	2/19/2020	3/20/2020	220	-	-	-	-	220
Dr. Batista Music Studio	136	2/12/2020	3/13/2020	175	-	-	-	-	175
East Hills Community Church	1	2/20/2020	2/20/2020	550	-	-	-	-	550
Educational Development Corporation	DIR5513290	2/17/2020	3/18/2020	54	-	-	-	-	54
Elite Academics	6	2/11/2020	3/12/2020	3,000	-	-	-	-	3,000
EMH Sports USA, Inc.	581-233705-1	2/10/2020	3/11/2020	5,228	-	-	-	-	5,228
Engineering for Kids	1190	2/14/2020	3/15/2020	900	-	-	-	-	900
Evan-Moor	INV267022	2/14/2020	3/15/2020	100	-	-	-	-	100
Family YMCA of the Desert	31846	2/14/2020	3/15/2020	35	-	-	-	-	35
Family YMCA of the Desert	31847	2/14/2020	3/15/2020	35	-	-	-	-	35
Final Strike Martial Arts	AJ1002	2/11/2020	3/12/2020	155	-	-	-	-	155
Final Strike Martial Arts	CS02	2/11/2020	3/12/2020	240	-	-	-	-	240
Final Strike Martial Arts	JE906	2/2/2020	3/3/2020	155	-	-	-	-	155
Final Strike Martial Arts	LM7005	2/11/2020	3/12/2020	125	-	-	-	-	125
Final Strike Martial Arts	NGU3005	2/11/2020	3/12/2020	310	-	-	-	-	310
Final Strike Martial Arts	RR019	2/11/2020	3/12/2020	204	-	-	-	-	204
Final Strike Martial Arts	RR020	2/11/2020	3/12/2020	204	-	-	-	-	204
Franchise Tax Board	FRAN022820	2/28/2020	2/28/2020	527	-	-	-	-	527
Frank Velasquez	SSMITH-3	2/15/2020	3/16/2020	55	-	-	-	-	55
Futurelink Inc	1019	2/12/2020	3/13/2020	150	-	-	-	-	150
Gabriella Berry	202003-04-KR	2/18/2020	3/19/2020	300	-	-	-	-	300
Generation Genius, Inc	GG0021513	2/13/2020	3/14/2020	120	-	-	-	-	120
Griffinwood Tutor Center	1003	2/10/2020	3/11/2020	700	-	-	-	-	700
Guitar Center, Inc.	1080220494	10/31/2019	11/30/2019	-	-	-	99	-	99
Guitar Center, Inc.	1080220505	10/31/2019	11/30/2019	-	-	-	99	-	99
Guitar Center, Inc.	1270796891	9/26/2019	10/26/2019	-	-	-	-	60	60
Guitar Center, Inc.	1340177120	9/21/2019	10/21/2019	-	-	-	-	107	107
Guitar Center, Inc.	1340177123	9/21/2019	10/21/2019	-	-	-	-	107	107
Guitar Center, Inc.	1340177128	9/21/2019	10/21/2019	-	-	-	-	107	107
Gymnastics Pacifica	AI010203040520	2/25/2020	3/26/2020	400	-	-	-	-	400
Gymnastics Pacifica	DB022020	2/25/2020	3/26/2020	75	-	-	-	-	75
H Gray Sports	12	1/17/2020	2/16/2020	129	-	-	-	-	129

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Hangar 18 Climbing Gyms	201896	2/14/2020	3/15/2020	1,309	-	-	-	-	1,309
Healthy Fit Kids	10	2/11/2020	3/12/2020	220	-	-	-	-	220
Heidi Steiner - Tutor	002	2/6/2020	3/7/2020	400	-	-	-	-	400
Helen Young	MVA-03	2/9/2020	3/10/2020	280	-	-	-	-	280
Henry Doktorski	13	2/13/2020	3/14/2020	2,520	-	-	-	-	2,520
Herencia Mariachi Academy	1658	2/2/2020	2/15/2020	80	-	-	-	-	80
Herencia Mariachi Academy	1659	2/2/2020	2/17/2020	80	-	-	-	-	80
Herencia Mariachi Academy	1660	2/2/2020	2/17/2020	45	-	-	-	-	45
Herencia Mariachi Academy	1661	2/2/2020	2/17/2020	45	-	-	-	-	45
History Unboxed LLC	wc-6471HU	2/13/2020	3/13/2020	847	-	-	-	-	847
Holly Dodson	FEB20-MVA	2/11/2020	3/12/2020	10,130	-	-	-	-	10,130
Home School Concierge	591-61	2/10/2020	3/11/2020	25	-	-	-	-	25
Home Science Tools	977913A	1/15/2020	3/15/2020	53	-	-	-	-	53
Home Science Tools	979707A	1/22/2020	3/22/2020	109	-	-	-	-	109
Home Science Tools	980227A	1/24/2020	3/24/2020	60	-	-	-	-	60
Home Science Tools	980228A	1/24/2020	3/24/2020	55	-	-	-	-	55
Home Science Tools	984291A	2/11/2020	4/11/2020	25	-	-	-	-	25
Home Science Tools	985231A	2/14/2020	4/14/2020	77	-	-	-	-	77
Homeschool Spanish Academy	1920	2/17/2020	3/18/2020	686	-	-	-	-	686
Hooked on Phonics	HOP1038	2/14/2020	3/15/2020	43	-	-	-	-	43
Ice-plex Escondido	16	2/14/2020	3/15/2020	425	-	-	-	-	425
Institute for Excellence in Writing	648907	2/13/2020	3/14/2020	173	-	-	-	-	173
Institute for Excellence in Writing	649094	2/18/2020	3/19/2020	581	-	-	-	-	581
Institute for Excellence in Writing	649119	2/18/2020	3/19/2020	259	-	-	-	-	259
Institute for Excellence in Writing	649120	2/18/2020	3/19/2020	410	-	-	-	-	410
Institute for Excellence in Writing	649591	2/20/2020	3/21/2020	173	-	-	-	-	173
Jackie M. Carter Jr.	10	1/15/2020	2/14/2020	360	-	-	-	-	360
Jackie M. Carter Jr.	9	2/14/2020	3/15/2020	360	-	-	-	-	360
JackKris Publishing, LLC	868	2/12/2020	3/13/2020	22	-	-	-	-	22
JackKris Publishing, LLC	869	2/12/2020	3/13/2020	52	-	-	-	-	52
Jamie Munoz	10	2/13/2020	3/14/2020	120	-	-	-	-	120
Jamie Munoz	8	2/13/2020	3/14/2020	120	-	-	-	-	120
Jamie Munoz	9	2/13/2020	3/14/2020	240	-	-	-	-	240
JDI Dance Company	273	2/18/2020	3/19/2020	690	-	-	-	-	690

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
JDI Dance Company	274	2/18/2020	3/19/2020	810	-	-	-	-	810
Jessica Pelle	0220LO	2/18/2020	3/19/2020	115	-	-	-	-	115
Julia Gilbert	0040	2/11/2020	3/12/2020	35	-	-	-	-	35
Julia Gilbert	0041	2/11/2020	3/12/2020	35	-	-	-	-	35
Julia Gilbert	0042	2/11/2020	3/12/2020	35	-	-	-	-	35
Julia Gilbert	0043	2/11/2020	3/12/2020	35	-	-	-	-	35
Julia Gilbert	0044	2/11/2020	3/12/2020	307	-	-	-	-	307
Julie Gatlin	90	2/19/2020	3/20/2020	150	-	-	-	-	150
Julie Gatlin	91	2/19/2020	3/20/2020	400	-	-	-	-	400
Jump and Schout Therapy, Inc	17885	1/31/2020	3/1/2020	160	-	-	-	-	160
Jump and Schout Therapy, Inc	17970	1/31/2020	3/1/2020	390	-	-	-	-	390
Karina's Piano Studio	20-0600	2/24/2020	3/25/2020	210	-	-	-	-	210
Katie Zweber	2020-039074	2/9/2020	3/10/2020	160	-	-	-	-	160
KickFit Foundation	3	2/18/2020	3/19/2020	780	-	-	-	-	780
Kimberly Veloz	35	2/9/2020	3/9/2020	12	-	-	-	-	12
KiwiCo, Inc	ST-IA4V6KFQ	1/23/2020	3/8/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IBBWFCRA	1/23/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IBCZYLQA	1/23/2020	3/8/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IBFA65OA	1/23/2020	2/22/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IBFSYR5Q	1/23/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IBI5SM2Q	1/23/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IBMIMHXQ	1/23/2020	3/8/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IBN5ZFGA	1/23/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IBPTGCUQ	1/23/2020	3/9/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IBQE7XEA	1/23/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IBUBTGQQ	1/23/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IBUTM3AA	1/23/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IBVFGPPQ	1/23/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IBXYXRQQ	1/22/2020	3/7/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IC4KELTY	1/24/2020	3/9/2020	350	-	-	-	-	350
KiwiCo, Inc	ST-ICGT4MXI	1/24/2020	3/9/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-ICGZL2TA	1/22/2020	3/7/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-ICLZSS6Q	1/22/2020	3/8/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-ICPQWUPI	1/24/2020	3/9/2020	119	-	-	-	-	119

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
KiwiCo, Inc	ST-IHR6VR5I	1/24/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IJ2PV3DQ	1/24/2020	3/9/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IJTNXVGQ	1/27/2020	3/12/2020	131	-	-	-	-	131
KiwiCo, Inc	ST-IJUL3ZZA	1/24/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IJXWVUWA	1/24/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IKCT3MEY	1/27/2020	3/12/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IL5W4XQY	1/23/2020	3/8/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-ILXO7GFI	1/23/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-ILZIPTUY	1/23/2020	3/8/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IM3GLVGI	1/23/2020	2/22/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IMDI5ELY	1/23/2020	3/8/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IMPQRHAY	1/23/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IMVCRT3Y	1/23/2020	3/9/2020	129	-	-	-	-	129
KiwiCo, Inc	ST-IO7E3KPQ	2/18/2020	4/3/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IOBDSYKQ	1/24/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IOMZNGQA	1/24/2020	3/9/2020	223	-	-	-	-	223
KiwiCo, Inc	ST-IPITPGXA	1/24/2020	3/9/2020	119	-	-	-	-	119
Lacedfacts Training	3	3/1/2020	3/31/2020	750	-	-	-	-	750
Lakeshore	1605550220	2/7/2020	3/8/2020	74	-	-	-	-	74
Lakeshore	1811020220	2/7/2020	3/8/2020	98	-	-	-	-	98
Lakeshore	1820720220	2/7/2020	3/8/2020	92	-	-	-	-	92
Lakeshore	1849020220	2/7/2020	3/8/2020	231	-	-	-	-	231
Lakeshore	1849030220	2/7/2020	3/8/2020	392	-	-	-	-	392
Lakeshore	1923220220	2/7/2020	3/8/2020	164	-	-	-	-	164
Lakeshore	1923230220	2/7/2020	3/8/2020	97	-	-	-	-	97
Lakeshore	1947320220	2/7/2020	3/8/2020	58	-	-	-	-	58
Lakeshore	1948600220	2/7/2020	3/8/2020	170	-	-	-	-	170
Lakeshore	1948850220	2/7/2020	3/8/2020	266	-	-	-	-	266
Lakeshore	1954160220	2/7/2020	3/8/2020	296	-	-	-	-	296
Lakeshore	1982700220	2/7/2020	3/8/2020	21	-	-	-	-	21
Lakeshore	1998890220	2/7/2020	3/8/2020	380	-	-	-	-	380
Lakeshore	2038310220	2/7/2020	3/8/2020	66	-	-	-	-	66
Lakeshore	2052410220	2/7/2020	3/8/2020	62	-	-	-	-	62
Lakeshore	2103200220	2/7/2020	3/8/2020	44	-	-	-	-	44

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Lakeshore	2111230220	2/7/2020	3/8/2020	21	-	-	-	-	21
Lakeshore	2111540220	2/7/2020	3/8/2020	61	-	-	-	-	61
Lakeshore	2172240220	2/7/2020	3/8/2020	32	-	-	-	-	32
Lakeshore	2173500220	2/7/2020	3/8/2020	84	-	-	-	-	84
Lakeshore	2173650220	2/7/2020	3/8/2020	263	-	-	-	-	263
Lakeshore	2266700220	2/7/2020	3/8/2020	72	-	-	-	-	72
Lakeshore	2330600220	2/7/2020	3/8/2020	15	-	-	-	-	15
Lakeshore	2332630220	2/7/2020	3/8/2020	519	-	-	-	-	519
Lakeshore	2353700220	2/7/2020	3/8/2020	98	-	-	-	-	98
Lakeshore	2419000220	2/7/2020	3/8/2020	13	-	-	-	-	13
Lakeshore	2427700220	2/7/2020	3/8/2020	178	-	-	-	-	178
Lakeshore	2444280220	2/7/2020	3/8/2020	74	-	-	-	-	74
Language to Learning, Inc	4	1/31/2020	3/1/2020	560	-	-	-	-	560
Laura Edwards	275	2/17/2020	3/18/2020	720	-	-	-	-	720
Learning With Apples	LWA2002180950	2/18/2020	3/19/2020	100	-	-	-	-	100
Learning Without Tears	INV55839	2/12/2020	3/12/2020	72	-	-	-	-	72
Learning Without Tears	INV55971	2/14/2020	3/14/2020	88	-	-	-	-	88
Lighthouse Therapy LLC	137	2/4/2020	3/5/2020	9,232	-	-	-	-	9,232
Lisa Schron	1024	2/10/2020	3/11/2020	210	-	-	-	-	210
Lisa Schron	1025	2/13/2020	3/14/2020	315	-	-	-	-	315
Lisa Schron	1026	2/13/2020	3/14/2020	1,260	-	-	-	-	1,260
Little Passports	IN-0000967847	2/13/2020	3/14/2020	123	-	-	-	-	123
Logic of English	INV8600	2/12/2020	3/12/2020	122	-	-	-	-	122
Logic of English	INV8602	2/12/2020	3/12/2020	22	-	-	-	-	22
Logic of English	INV8604	2/12/2020	3/12/2020	31	-	-	-	-	31
Logic of English	INV8610	2/13/2020	3/13/2020	96	-	-	-	-	96
Lucid Speech and Language	Jan2020Mission	2/9/2020	3/10/2020	4,650	-	-	-	-	4,650
Mad Dog Math	4165	2/14/2020	3/15/2020	180	-	-	-	-	180
Mad Dog Math	4167	2/14/2020	3/15/2020	900	-	-	-	-	900
Major League Training LLC	MLT-MVA0015	2/18/2020	2/18/2020	600	-	-	-	-	600
Mariann Smith	ChrisFeb12MVA	2/12/2020	3/13/2020	630	-	-	-	-	630
Marine Cooper School of Acting, Inc	ANAI SGONZALEZ2	2/13/2020	3/14/2020	380	-	-	-	-	380
Math-U-See Inc.	0589868-IN	2/29/2020	4/29/2020	96	-	-	-	-	96
Math-U-See Inc.	0591932-IN	1/9/2020	3/9/2020	129	-	-	-	-	129

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Math-U-See Inc.	0591935-IN	1/9/2020	3/9/2020	56	-	-	-	-	56
Math-U-See Inc.	0591937-IN	1/9/2020	3/9/2020	122	-	-	-	-	122
Math-U-See Inc.	0591938-IN	1/9/2020	3/9/2020	68	-	-	-	-	68
Math-U-See Inc.	0592305-IN	1/13/2020	3/13/2020	68	-	-	-	-	68
Math-U-See Inc.	0592914-IN	1/15/2020	3/15/2020	166	-	-	-	-	166
Math-U-See Inc.	0592917-IN	1/15/2020	3/15/2020	47	-	-	-	-	47
Math-U-See Inc.	0592976-IN	1/16/2020	3/16/2020	47	-	-	-	-	47
Math-U-See Inc.	0592978-IN	1/16/2020	3/16/2020	116	-	-	-	-	116
Math-U-See Inc.	0593153-IN	1/17/2020	3/17/2020	56	-	-	-	-	56
Math-U-See Inc.	0593309-IN	1/20/2020	3/20/2020	56	-	-	-	-	56
Math-U-See Inc.	0593738-IN	1/22/2020	3/22/2020	116	-	-	-	-	116
Math-U-See Inc.	0594159-IN	1/24/2020	3/24/2020	120	-	-	-	-	120
Math-U-See Inc.	0594529-IN	1/28/2020	3/28/2020	47	-	-	-	-	47
Math-U-See Inc.	0594599-IN	1/28/2020	3/28/2020	68	-	-	-	-	68
Math-U-See Inc.	0594749-IN	1/29/2020	3/29/2020	56	-	-	-	-	56
Math-U-See Inc.	0594756-IN	1/29/2020	3/29/2020	116	-	-	-	-	116
Math-U-See Inc.	0594924-IN	1/30/2020	3/30/2020	122	-	-	-	-	122
Math-U-See Inc.	0594926-IN	1/30/2020	3/30/2020	166	-	-	-	-	166
Math-U-See Inc.	0594927-IN	1/30/2020	3/30/2020	141	-	-	-	-	141
Math-U-See Inc.	0594928-IN	1/30/2020	3/30/2020	193	-	-	-	-	193
Math-U-See Inc.	0594929-IN	1/30/2020	3/30/2020	217	-	-	-	-	217
Math-U-See Inc.	0595006-IN	1/31/2020	3/31/2020	116	-	-	-	-	116
Math-U-See Inc.	0595073-IN	1/31/2020	3/31/2020	116	-	-	-	-	116
Math-U-See Inc.	0595081-IN	1/31/2020	3/31/2020	116	-	-	-	-	116
Math-U-See Inc.	0595409-IN	2/4/2020	4/4/2020	116	-	-	-	-	116
Math-U-See Inc.	0595413-IN	2/4/2020	4/4/2020	61	-	-	-	-	61
Math-U-See Inc.	0595803-IN	2/5/2020	4/5/2020	299	-	-	-	-	299
Math-U-See Inc.	0595804-IN	2/5/2020	4/5/2020	217	-	-	-	-	217
Math-U-See Inc.	0596575-IN	2/11/2020	4/10/2020	128	-	-	-	-	128
Math-U-See Inc.	0596757-IN	2/12/2020	4/12/2020	94	-	-	-	-	94
Math-U-See Inc.	0596766-IN	2/12/2020	4/11/2020	56	-	-	-	-	56
Math-U-See Inc.	0596770-IN	2/12/2020	4/11/2020	56	-	-	-	-	56
Math-U-See Inc.	0597086-IN	2/14/2020	4/13/2020	56	-	-	-	-	56
Math-U-See Inc.	0597088-IN	2/14/2020	4/13/2020	151	-	-	-	-	151

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Mathnasium of Corona	MVA-19	2/10/2020	3/11/2020	299	-	-	-	-	299
Megan Spencer	027	2/17/2020	3/18/2020	160	-	-	-	-	160
MEL Science Ltd	CS202002081	2/8/2020	3/9/2020	298	-	-	-	-	298
Miss Sue's Dance Company	229	2/11/2020	3/12/2020	1,192	-	-	-	-	1,192
Morey's Music Store, Inc.	02152020	2/15/2020	3/16/2020	229	-	-	-	-	229
Moving Beyond the Page	210509	2/10/2020	3/11/2020	292	-	-	-	-	292
Moving Beyond the Page	210519	2/10/2020	3/11/2020	76	-	-	-	-	76
Moving Beyond the Page	210593	2/13/2020	3/14/2020	42	-	-	-	-	42
Moving Beyond the Page	210614	2/13/2020	3/14/2020	184	-	-	-	-	184
Moving Beyond the Page	210615	2/14/2020	3/15/2020	188	-	-	-	-	188
Moving Beyond the Page	210616	2/14/2020	3/15/2020	188	-	-	-	-	188
Moving Beyond the Page	210628	2/14/2020	3/15/2020	349	-	-	-	-	349
Moving Beyond the Page	210632	2/14/2020	3/15/2020	257	-	-	-	-	257
Moving Beyond the Page	210685	2/19/2020	3/20/2020	502	-	-	-	-	502
Moving Beyond the Page	210701	2/19/2020	3/20/2020	462	-	-	-	-	462
My Learning Studio	IMVA1916	2/13/2020	3/14/2020	351	-	-	-	-	351
NCS Pearson, Inc	8530597	1/28/2020	2/27/2020	665	-	-	-	-	665
Nessy Learning LLC	NESUS3267	2/17/2020	3/18/2020	125	-	-	-	-	125
Nessy Learning LLC	NESUS3268	2/18/2020	3/19/2020	155	-	-	-	-	155
Noonan Family Swim School, Inc.	0061	10/9/2019	11/8/2019	-	-	-	205	-	205
Noonan Family Swim School, Inc.	0062	10/9/2019	11/8/2019	-	-	-	82	-	82
Noonan Family Swim School, Inc.	0063	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0064	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0065	10/9/2019	11/8/2019	-	-	-	340	-	340
Noonan Family Swim School, Inc.	0066	10/9/2019	11/8/2019	-	-	-	246	-	246
Noonan Family Swim School, Inc.	0067	10/9/2019	11/8/2019	-	-	-	174	-	174
Noonan Family Swim School, Inc.	0068	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0069	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0070	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0071	10/9/2019	11/8/2019	-	-	-	82	-	82
Noonan Family Swim School, Inc.	0072	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0073	10/9/2019	11/8/2019	-	-	-	246	-	246
Noonan Family Swim School, Inc.	0074	10/9/2019	11/8/2019	-	-	-	246	-	246
Noonan Family Swim School, Inc.	0075	10/9/2019	11/8/2019	-	-	-	118	-	118

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Noonan Family Swim School, Inc.	0076	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0077	10/9/2019	11/8/2019	-	-	-	82	-	82
Noonan Family Swim School, Inc.	0078	10/9/2019	11/8/2019	-	-	-	164	-	164
Noonan Family Swim School, Inc.	0079	10/9/2019	11/8/2019	-	-	-	246	-	246
Noonan Family Swim School, Inc.	0080	10/9/2019	11/8/2019	-	-	-	246	-	246
Noonan Family Swim School, Inc.	0081	10/9/2019	11/8/2019	-	-	-	16	-	16
Noonan Family Swim School, Inc.	0082	10/9/2019	11/8/2019	-	-	-	16	-	16
Noonan Family Swim School, Inc.	0083	10/9/2019	11/8/2019	-	-	-	82	-	82
Noonan Family Swim School, Inc.	0084	10/9/2019	11/8/2019	-	-	-	164	-	164
Norris Performing Arts Center	28	2/10/2020	3/11/2020	525	-	-	-	-	525
Norris Performing Arts Center	29	2/10/2020	3/11/2020	2,700	-	-	-	-	2,700
Nuestra Escuelita Spanish Academy	0032	2/8/2020	3/9/2020	488	-	-	-	-	488
Oceanside Kumon School Power Inc	IC-0120	2/4/2020	3/5/2020	575	-	-	-	-	575
Office Depot, Inc.	440397242001	2/10/2020	3/15/2020	31	-	-	-	-	31
Office Depot, Inc.	442128029001	2/11/2020	3/15/2020	25	-	-	-	-	25
Office Depot, Inc.	442513404001	2/13/2020	3/15/2020	16	-	-	-	-	16
On Pointe Dance Studio	227	2/18/2020	3/19/2020	120	-	-	-	-	120
On Pointe Dance Studio	228	2/18/2020	3/19/2020	450	-	-	-	-	450
Outschool, Inc.	11385	1/27/2020	2/26/2020	100	-	-	-	-	100
Outschool, Inc.	11386	1/27/2020	2/26/2020	98	-	-	-	-	98
Outschool, Inc.	11387	1/27/2020	2/26/2020	180	-	-	-	-	180
Outschool, Inc.	11389	1/27/2020	2/26/2020	105	-	-	-	-	105
Outschool, Inc.	11393	1/27/2020	2/26/2020	100	-	-	-	-	100
Outschool, Inc.	11394	1/27/2020	2/26/2020	27	-	-	-	-	27
Outschool, Inc.	11395	1/27/2020	2/26/2020	75	-	-	-	-	75
Outschool, Inc.	12420	2/10/2020	3/10/2020	89	-	-	-	-	89
Outschool, Inc.	12421	2/10/2020	3/10/2020	12	-	-	-	-	12
Outschool, Inc.	12422	2/10/2020	3/10/2020	12	-	-	-	-	12
Outschool, Inc.	12423	2/10/2020	3/10/2020	120	-	-	-	-	120
Outschool, Inc.	12424	2/10/2020	3/10/2020	14	-	-	-	-	14
Outschool, Inc.	12425	2/10/2020	3/10/2020	25	-	-	-	-	25
Outschool, Inc.	12426	2/10/2020	3/10/2020	204	-	-	-	-	204
Outschool, Inc.	12427	2/10/2020	3/10/2020	89	-	-	-	-	89
Outschool, Inc.	12428	2/10/2020	3/10/2020	22	-	-	-	-	22

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Otschool, Inc.	12429	2/10/2020	3/10/2020	30	-	-	-	-	30
Otschool, Inc.	12430	2/10/2020	3/10/2020	240	-	-	-	-	240
Otschool, Inc.	12431	2/10/2020	3/10/2020	160	-	-	-	-	160
Otschool, Inc.	12432	2/10/2020	3/10/2020	75	-	-	-	-	75
Otschool, Inc.	12433	2/10/2020	3/10/2020	80	-	-	-	-	80
Otschool, Inc.	12434	2/10/2020	3/10/2020	175	-	-	-	-	175
Otschool, Inc.	12916	2/17/2020	3/17/2020	20	-	-	-	-	20
Otschool, Inc.	12917	2/17/2020	3/17/2020	10	-	-	-	-	10
Otschool, Inc.	12918	2/17/2020	3/17/2020	10	-	-	-	-	10
Otschool, Inc.	12919	2/17/2020	3/17/2020	75	-	-	-	-	75
Otschool, Inc.	12920	2/17/2020	3/18/2020	55	-	-	-	-	55
Otschool, Inc.	12921	2/17/2020	3/18/2020	17	-	-	-	-	17
Otschool, Inc.	12922	2/17/2020	3/17/2020	13	-	-	-	-	13
Otschool, Inc.	12923	2/17/2020	3/17/2020	30	-	-	-	-	30
Otschool, Inc.	12924	2/17/2020	3/17/2020	169	-	-	-	-	169
Otschool, Inc.	12925	2/17/2020	3/17/2020	23	-	-	-	-	23
Otschool, Inc.	12926	2/17/2020	3/18/2020	180	-	-	-	-	180
Otschool, Inc.	12927	2/17/2020	3/18/2020	72	-	-	-	-	72
Otschool, Inc.	12928	2/17/2020	3/17/2020	29	-	-	-	-	29
Otschool, Inc.	12929	2/17/2020	3/18/2020	80	-	-	-	-	80
Otschool, Inc.	12930	2/17/2020	3/17/2020	110	-	-	-	-	110
Otschool, Inc.	12931	2/17/2020	3/18/2020	45	-	-	-	-	45
Otschool, Inc.	12932	2/17/2020	3/18/2020	45	-	-	-	-	45
Otschool, Inc.	12933	2/17/2020	3/17/2020	20	-	-	-	-	20
Otschool, Inc.	12934	2/17/2020	3/17/2020	10	-	-	-	-	10
Otschool, Inc.	12935	2/17/2020	3/17/2020	10	-	-	-	-	10
Otschool, Inc.	12936	2/17/2020	3/18/2020	55	-	-	-	-	55
Otschool, Inc.	12937	2/17/2020	3/18/2020	20	-	-	-	-	20
Otschool, Inc.	12938	2/17/2020	3/17/2020	12	-	-	-	-	12
Otschool, Inc.	12939	2/17/2020	3/18/2020	60	-	-	-	-	60
Otschool, Inc.	12940	2/17/2020	3/18/2020	12	-	-	-	-	12
Paz Christine Cecilio	004	2/12/2020	3/13/2020	492	-	-	-	-	492
Play-Well TEKologies	11-82579-MVA	2/18/2020	3/19/2020	370	-	-	-	-	370
Play-Well TEKologies	MVA84822	2/11/2020	3/12/2020	3,000	-	-	-	-	3,000

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Preciosa Strings & Chamber Orchestra	21220	2/12/2020	3/13/2020	1,363	-	-	-	-	1,363
Press Hill Press dba Well Trained Mind	51863	2/13/2020	3/13/2020	25	-	-	-	-	25
Press Hill Press dba Well Trained Mind	51874	2/14/2020	3/14/2020	72	-	-	-	-	72
Procopio, Cory, Hargreaves & Savitch LLP	704444	2/7/2020	2/7/2020	192	-	-	-	-	192
Project: Learn	30	2/1/2020	3/2/2020	600	-	-	-	-	600
Raegan Wolff	1092020PPA	2/9/2020	3/10/2020	225	-	-	-	-	225
Rainbow Resource Center	2748413	8/30/2019	3/10/2020	17	-	-	-	-	17
Rainbow Resource Center	2804717	1/28/2020	3/28/2020	65	-	-	-	-	65
Rainbow Resource Center	2804737	1/28/2020	3/28/2020	68	-	-	-	-	68
Rainbow Resource Center	2804852	1/29/2020	3/29/2020	65	-	-	-	-	65
Rainbow Resource Center	2804869	1/29/2020	3/29/2020	43	-	-	-	-	43
Rainbow Resource Center	2804873	1/29/2020	3/29/2020	46	-	-	-	-	46
Rainbow Resource Center	2804875	1/29/2020	3/29/2020	81	-	-	-	-	81
Rainbow Resource Center	2805255	1/29/2020	3/29/2020	242	-	-	-	-	242
Rainbow Resource Center	2805258	1/29/2020	3/29/2020	100	-	-	-	-	100
Rainbow Resource Center	2807446	1/30/2020	3/30/2020	24	-	-	-	-	24
Rainbow Resource Center	2807500	1/30/2020	3/30/2020	107	-	-	-	-	107
Rainbow Resource Center	2807568	1/31/2020	3/31/2020	28	-	-	-	-	28
Rainbow Resource Center	2807575	1/31/2020	3/31/2020	33	-	-	-	-	33
Rainbow Resource Center	2807576	1/31/2020	3/31/2020	111	-	-	-	-	111
Rainbow Resource Center	2820113	1/10/2020	3/10/2020	109	-	-	-	-	109
Rainbow Resource Center	2833755	1/9/2020	3/9/2020	16	-	-	-	-	16
Rainbow Resource Center	2833756	1/9/2020	3/9/2020	13	-	-	-	-	13
Rainbow Resource Center	2833838	1/9/2020	3/9/2020	19	-	-	-	-	19
Rainbow Resource Center	2834306	1/10/2020	3/10/2020	254	-	-	-	-	254
Rainbow Resource Center	2834307	1/10/2020	3/10/2020	184	-	-	-	-	184
Rainbow Resource Center	2834421	1/10/2020	3/10/2020	285	-	-	-	-	285
Rainbow Resource Center	2834426	1/10/2020	3/10/2020	33	-	-	-	-	33
Rainbow Resource Center	2834872	1/13/2020	3/13/2020	83	-	-	-	-	83
Rainbow Resource Center	2834877	1/13/2020	3/13/2020	86	-	-	-	-	86
Rainbow Resource Center	2835427	1/13/2020	3/13/2020	35	-	-	-	-	35
Rainbow Resource Center	2835429	1/13/2020	3/13/2020	184	-	-	-	-	184
Rainbow Resource Center	2835747	1/14/2020	3/14/2020	13	-	-	-	-	13
Rainbow Resource Center	2835857	1/14/2020	3/14/2020	14	-	-	-	-	14

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2835858	1/14/2020	3/14/2020	23	-	-	-	-	23
Rainbow Resource Center	2835909	1/14/2020	3/14/2020	160	-	-	-	-	160
Rainbow Resource Center	2836018	1/14/2020	3/14/2020	299	-	-	-	-	299
Rainbow Resource Center	2836328	1/14/2020	3/14/2020	39	-	-	-	-	39
Rainbow Resource Center	2837276	1/15/2020	3/15/2020	107	-	-	-	-	107
Rainbow Resource Center	2837280	1/15/2020	3/15/2020	20	-	-	-	-	20
Rainbow Resource Center	2837282	1/15/2020	3/15/2020	144	-	-	-	-	144
Rainbow Resource Center	2837284	1/15/2020	3/15/2020	112	-	-	-	-	112
Rainbow Resource Center	2837285	1/15/2020	3/15/2020	124	-	-	-	-	124
Rainbow Resource Center	2837286	1/15/2020	3/15/2020	74	-	-	-	-	74
Rainbow Resource Center	2837288	1/15/2020	3/15/2020	43	-	-	-	-	43
Rainbow Resource Center	2837290	1/15/2020	3/15/2020	29	-	-	-	-	29
Rainbow Resource Center	2837293	1/15/2020	3/15/2020	25	-	-	-	-	25
Rainbow Resource Center	2837300	1/15/2020	3/15/2020	35	-	-	-	-	35
Rainbow Resource Center	2837670	1/16/2020	3/16/2020	208	-	-	-	-	208
Rainbow Resource Center	2837672	1/16/2020	3/16/2020	29	-	-	-	-	29
Rainbow Resource Center	2837718	1/16/2020	3/16/2020	20	-	-	-	-	20
Rainbow Resource Center	2837719	1/16/2020	3/16/2020	28	-	-	-	-	28
Rainbow Resource Center	2837859	1/16/2020	3/16/2020	86	-	-	-	-	86
Rainbow Resource Center	2838022	1/16/2020	3/16/2020	65	-	-	-	-	65
Rainbow Resource Center	2838115	1/16/2020	3/16/2020	113	-	-	-	-	113
Rainbow Resource Center	2838118	1/16/2020	3/16/2020	124	-	-	-	-	124
Rainbow Resource Center	2838119	1/16/2020	3/16/2020	46	-	-	-	-	46
Rainbow Resource Center	2838120	1/16/2020	3/16/2020	55	-	-	-	-	55
Rainbow Resource Center	2838121	1/16/2020	3/16/2020	186	-	-	-	-	186
Rainbow Resource Center	2838123	1/16/2020	3/16/2020	37	-	-	-	-	37
Rainbow Resource Center	2838127	1/16/2020	3/16/2020	61	-	-	-	-	61
Rainbow Resource Center	2838131	1/16/2020	3/16/2020	34	-	-	-	-	34
Rainbow Resource Center	2838273	1/17/2020	3/17/2020	51	-	-	-	-	51
Rainbow Resource Center	2838332	1/17/2020	3/17/2020	124	-	-	-	-	124
Rainbow Resource Center	2838334	1/17/2020	3/17/2020	74	-	-	-	-	74
Rainbow Resource Center	2838435	1/17/2020	3/17/2020	107	-	-	-	-	107
Rainbow Resource Center	2838597	1/17/2020	3/17/2020	55	-	-	-	-	55
Rainbow Resource Center	2838599	1/17/2020	3/17/2020	40	-	-	-	-	40

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2838750	1/17/2020	3/17/2020	41	-	-	-	-	41
Rainbow Resource Center	2838751	1/17/2020	3/17/2020	160	-	-	-	-	160
Rainbow Resource Center	2838752	1/17/2020	3/17/2020	89	-	-	-	-	89
Rainbow Resource Center	2838831	1/17/2020	3/17/2020	234	-	-	-	-	234
Rainbow Resource Center	2838832	1/17/2020	3/17/2020	24	-	-	-	-	24
Rainbow Resource Center	2839230	1/20/2020	3/20/2020	263	-	-	-	-	263
Rainbow Resource Center	2839231	1/20/2020	3/20/2020	91	-	-	-	-	91
Rainbow Resource Center	2839233	1/20/2020	3/20/2020	58	-	-	-	-	58
Rainbow Resource Center	2839901	1/21/2020	3/21/2020	118	-	-	-	-	118
Rainbow Resource Center	2839916	1/21/2020	3/21/2020	301	-	-	-	-	301
Rainbow Resource Center	2840724	1/22/2020	3/22/2020	15	-	-	-	-	15
Rainbow Resource Center	2840844	1/22/2020	3/22/2020	61	-	-	-	-	61
Rainbow Resource Center	2841085	1/22/2020	3/22/2020	35	-	-	-	-	35
Rainbow Resource Center	2841292	1/23/2020	3/23/2020	25	-	-	-	-	25
Rainbow Resource Center	2841547	1/23/2020	3/23/2020	14	-	-	-	-	14
Rainbow Resource Center	2841549	1/23/2020	3/23/2020	36	-	-	-	-	36
Rainbow Resource Center	2841550	1/23/2020	3/23/2020	21	-	-	-	-	21
Rainbow Resource Center	2841555	1/23/2020	3/23/2020	53	-	-	-	-	53
Rainbow Resource Center	2841590	1/23/2020	3/23/2020	117	-	-	-	-	117
Rainbow Resource Center	2841665	1/23/2020	3/23/2020	130	-	-	-	-	130
Rainbow Resource Center	2841689	1/23/2020	3/23/2020	214	-	-	-	-	214
Rainbow Resource Center	2841726	1/23/2020	3/23/2020	21	-	-	-	-	21
Rainbow Resource Center	2842031	1/24/2020	3/24/2020	85	-	-	-	-	85
Rainbow Resource Center	2842323	1/24/2020	3/24/2020	43	-	-	-	-	43
Rainbow Resource Center	2842324	1/24/2020	3/24/2020	15	-	-	-	-	15
Rainbow Resource Center	2842389	1/24/2020	3/24/2020	56	-	-	-	-	56
Rainbow Resource Center	2842392	1/24/2020	3/24/2020	42	-	-	-	-	42
Rainbow Resource Center	2842394	1/24/2020	3/24/2020	171	-	-	-	-	171
Rainbow Resource Center	2842697	1/27/2020	3/27/2020	154	-	-	-	-	154
Rainbow Resource Center	2842860	1/27/2020	3/27/2020	70	-	-	-	-	70
Rainbow Resource Center	2843058	1/27/2020	3/27/2020	30	-	-	-	-	30
Rainbow Resource Center	2843185	1/27/2020	3/27/2020	38	-	-	-	-	38
Rainbow Resource Center	2843451	1/28/2020	3/28/2020	167	-	-	-	-	167
Rainbow Resource Center	2844552	1/29/2020	3/29/2020	83	-	-	-	-	83

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2844594	1/29/2020	3/29/2020	40	-	-	-	-	40
Rainbow Resource Center	2844597	1/29/2020	3/29/2020	88	-	-	-	-	88
Rainbow Resource Center	2844600	1/29/2020	3/29/2020	183	-	-	-	-	183
Rainbow Resource Center	2844621	1/29/2020	3/29/2020	206	-	-	-	-	206
Rainbow Resource Center	2844624	1/29/2020	3/29/2020	103	-	-	-	-	103
Rainbow Resource Center	2844847	1/29/2020	3/29/2020	57	-	-	-	-	57
Rainbow Resource Center	2844880	1/29/2020	3/29/2020	132	-	-	-	-	132
Rainbow Resource Center	2844881	1/29/2020	3/29/2020	172	-	-	-	-	172
Rainbow Resource Center	2844883	1/29/2020	3/29/2020	200	-	-	-	-	200
Rainbow Resource Center	2844886	1/29/2020	3/29/2020	201	-	-	-	-	201
Rainbow Resource Center	2844992	1/29/2020	3/29/2020	116	-	-	-	-	116
Rainbow Resource Center	2844993	1/29/2020	3/29/2020	27	-	-	-	-	27
Rainbow Resource Center	2844994	1/29/2020	3/29/2020	112	-	-	-	-	112
Rainbow Resource Center	2845345	1/30/2020	3/30/2020	266	-	-	-	-	266
Rainbow Resource Center	2845394	1/30/2020	3/30/2020	250	-	-	-	-	250
Rainbow Resource Center	2845711	1/31/2020	3/31/2020	87	-	-	-	-	87
Rainbow Resource Center	2845954	1/31/2020	3/31/2020	34	-	-	-	-	34
Rainbow Resource Center	2846040	1/31/2020	3/31/2020	139	-	-	-	-	139
Rainbow Resource Center	2846044	1/31/2020	3/31/2020	51	-	-	-	-	51
Rainbow Resource Center	2846365	2/3/2020	4/3/2020	50	-	-	-	-	50
Rainbow Resource Center	2846630	2/3/2020	4/3/2020	432	-	-	-	-	432
Rainbow Resource Center	2846632	2/3/2020	4/3/2020	432	-	-	-	-	432
Rainbow Resource Center	2848117	2/5/2020	4/5/2020	48	-	-	-	-	48
Rainbow Resource Center	2848119	2/5/2020	4/5/2020	15	-	-	-	-	15
Rainbow Resource Center	2848318	2/5/2020	4/5/2020	148	-	-	-	-	148
Rainbow Resource Center	2848730	2/6/2020	4/6/2020	331	-	-	-	-	331
Rainbow Resource Center	2848731	2/6/2020	4/6/2020	15	-	-	-	-	15
Rainbow Resource Center	2848732	2/6/2020	4/6/2020	15	-	-	-	-	15
Rainbow Resource Center	2848838	2/6/2020	4/6/2020	35	-	-	-	-	35
Rainbow Resource Center	2848998	2/6/2020	4/6/2020	45	-	-	-	-	45
Rainbow Resource Center	2849160	2/7/2020	4/7/2020	48	-	-	-	-	48
Rainbow Resource Center	2849251	2/7/2020	4/7/2020	30	-	-	-	-	30
Rainbow Resource Center	2849474	2/7/2020	4/7/2020	17	-	-	-	-	17
Rainbow Resource Center	2849723	2/10/2020	4/10/2020	55	-	-	-	-	55

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2849724	2/10/2020	4/10/2020	86	-	-	-	-	86
Rainbow Resource Center	2849725	2/10/2020	4/10/2020	192	-	-	-	-	192
Rainbow Resource Center	2849726	2/10/2020	4/10/2020	126	-	-	-	-	126
Rainbow Resource Center	2850063	2/10/2020	4/10/2020	160	-	-	-	-	160
Rainbow Resource Center	2850064	2/10/2020	4/10/2020	30	-	-	-	-	30
Rainbow Resource Center	2850067	2/10/2020	4/10/2020	77	-	-	-	-	77
Rainbow Resource Center	2850103	2/10/2020	4/10/2020	28	-	-	-	-	28
Rainbow Resource Center	2850595	2/11/2020	4/11/2020	60	-	-	-	-	60
Rainbow Resource Center	2850880	2/11/2020	4/11/2020	65	-	-	-	-	65
Rainbow Resource Center	2850926	2/11/2020	4/11/2020	99	-	-	-	-	99
Rainbow Resource Center	2851245	2/12/2020	4/12/2020	70	-	-	-	-	70
Rainbow Resource Center	2851268	2/12/2020	3/13/2020	113	-	-	-	-	113
Rainbow Resource Center	2851271	2/12/2020	4/12/2020	45	-	-	-	-	45
Rainbow Resource Center	2851504	2/12/2020	4/12/2020	93	-	-	-	-	93
Rainbow Resource Center	2851628	2/12/2020	4/12/2020	196	-	-	-	-	196
Rainbow Resource Center	2851634	2/12/2020	4/12/2020	221	-	-	-	-	221
Rainbow Resource Center	2851636	2/12/2020	4/12/2020	116	-	-	-	-	116
Rainbow Resource Center	2851643	2/12/2020	4/12/2020	135	-	-	-	-	135
Rainbow Resource Center	2851648	2/12/2020	4/12/2020	80	-	-	-	-	80
Rainbow Resource Center	2851654	2/12/2020	4/12/2020	234	-	-	-	-	234
Rainbow Resource Center	2851731	2/12/2020	4/12/2020	237	-	-	-	-	237
Rainbow Resource Center	2851795	2/12/2020	4/12/2020	77	-	-	-	-	77
Rainbow Resource Center	2851856	2/13/2020	4/13/2020	74	-	-	-	-	74
Rainbow Resource Center	2852213	2/13/2020	4/13/2020	71	-	-	-	-	71
Rainbow Resource Center	2852299	2/13/2020	4/13/2020	66	-	-	-	-	66
Rainbow Resource Center	2852328	2/13/2020	4/13/2020	159	-	-	-	-	159
Rainbow Resource Center	2852371	2/13/2020	4/13/2020	116	-	-	-	-	116
Rainbow Resource Center	2852373	2/13/2020	4/13/2020	51	-	-	-	-	51
Rainbow Resource Center	2852379	2/13/2020	4/13/2020	356	-	-	-	-	356
Rainbow Resource Center	2852384	2/13/2020	4/13/2020	60	-	-	-	-	60
Rainbow Resource Center	2852385	2/13/2020	4/13/2020	63	-	-	-	-	63
Rainbow Resource Center	2852491	2/14/2020	4/14/2020	113	-	-	-	-	113
Rainbow Resource Center	2852494	2/14/2020	4/14/2020	220	-	-	-	-	220
Rainbow Resource Center	2852496	2/14/2020	4/14/2020	13	-	-	-	-	13

Mission Vista Academy**Accounts Payable Aging**

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2852880	2/14/2020	4/14/2020	145	-	-	-	-	145
Reading with TLC	7404	2/9/2020	3/9/2020	273	-	-	-	-	273
Redlands Art Association	RAA2112020-1	2/11/2020	3/12/2020	85	-	-	-	-	85
Redline Athletics	1934	2/13/2020	3/14/2020	800	-	-	-	-	800
Redline Athletics	1935	2/18/2020	3/19/2020	99	-	-	-	-	99
Redline Athletics	1936	2/18/2020	3/17/2020	297	-	-	-	-	297
Redline Athletics	1937	2/18/2020	3/19/2020	297	-	-	-	-	297
Reshma Solbach	5023	2/17/2020	3/18/2020	5,043	-	-	-	-	5,043
Rickie Simms	19-00002	2/10/2020	3/11/2020	565	-	-	-	-	565
Riverside Art Museum	RIVE030120	1/20/2020	2/19/2020	7,500	-	-	-	-	7,500
Rockstars of Tomorrow Riverside	2012	2/15/2020	3/16/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2022	2/15/2020	3/15/2020	135	-	-	-	-	135
Rockstars of Tomorrow Riverside	2113	2/15/2020	3/16/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2140	2/15/2020	3/16/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2165	2/15/2020	3/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2171	2/15/2020	3/15/2020	280	-	-	-	-	280
Rosemary Sorola	005	2/12/2020	3/13/2020	1,840	-	-	-	-	1,840
Scholastic Inc.	20940028	1/30/2020	2/29/2020	24	-	-	-	-	24
SenseAbilities	ICS0120	2/10/2020	3/11/2020	5,148	-	-	-	-	5,148
Singapore Math Live	210203	2/10/2020	3/11/2020	170	-	-	-	-	170
Singapore Math, Inc.	351508	2/14/2020	3/15/2020	24	-	-	-	-	24
SoCal STEM LLC	EFKSCFEB12MVA	2/12/2020	3/13/2020	1,155	-	-	-	-	1,155
SoCal STEM LLC	SocalFeb12MVA	2/12/2020	3/13/2020	2,200	-	-	-	-	2,200
Starlight Dance Center	22020MVA	2/14/2020	3/15/2020	1,400	-	-	-	-	1,400
Studies Weekly	296326	1/31/2020	2/29/2020	65	-	-	-	-	65
Swim Safe Aquatics	2020004	2/11/2020	3/12/2020	1,850	-	-	-	-	1,850
Swim Safe Aquatics	202002001	2/13/2020	3/14/2020	4,049	-	-	-	-	4,049
Teacher Synergy, LLC	111606536	2/12/2020	3/4/2020	15	-	-	-	-	15
Teacher Synergy, LLC	111613106	2/12/2020	3/4/2020	59	-	-	-	-	59
Teacher Synergy, LLC	111613522	2/12/2020	3/4/2020	7	-	-	-	-	7
Teacher Synergy, LLC	111632910	2/13/2020	3/5/2020	42	-	-	-	-	42
Teacher Synergy, LLC	111723822	2/13/2020	3/5/2020	8	-	-	-	-	8
Teacher Synergy, LLC	111726177	2/13/2020	3/5/2020	30	-	-	-	-	30
Teacher Synergy, LLC	112067159	2/18/2020	3/10/2020	39	-	-	-	-	39

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Teacher Synergy, LLC	112085483	2/18/2020	3/10/2020	163	-	-	-	-	163
Teacher Synergy, LLC	112085855	2/18/2020	3/10/2020	9	-	-	-	-	9
Teacher Synergy, LLC	112086657	2/18/2020	3/10/2020	46	-	-	-	-	46
Teacher Synergy, LLC	112105584	2/19/2020	3/11/2020	43	-	-	-	-	43
Teacher Synergy, LLC	112105668	2/19/2020	3/11/2020	65	-	-	-	-	65
Teacher Synergy, LLC	112106644	2/19/2020	3/11/2020	54	-	-	-	-	54
Teaching Textbooks	26729	2/10/2020	3/11/2020	57	-	-	-	-	57
Teaching Textbooks	26752	2/11/2020	3/12/2020	52	-	-	-	-	52
Teaching Textbooks	26814	2/13/2020	3/14/2020	43	-	-	-	-	43
Teaching Textbooks	26815	2/13/2020	3/14/2020	43	-	-	-	-	43
Teaching Textbooks	26826	2/14/2020	3/15/2020	52	-	-	-	-	52
Temecula Homeschool Enrichment Can	92020	2/18/2020	3/19/2020	852	-	-	-	-	852
Temecula Music Academy	27457	2/12/2020	3/13/2020	420	-	-	-	-	420
Temecula Valley Therapy Services	13	2/4/2020	3/5/2020	1,050	-	-	-	-	1,050
The Brain Highways Center	18031259	2/13/2020	3/14/2020	600	-	-	-	-	600
The Critical Thinking Co.	136836A	2/3/2020	3/4/2020	24	-	-	-	-	24
The Critical Thinking Co.	137124A	2/12/2020	3/13/2020	52	-	-	-	-	52
The Gymnastics Academy	00047	2/8/2020	3/9/2020	60	-	-	-	-	60
The Music School	9367	2/11/2020	2/11/2020	184	-	-	-	-	184
Tiffany Freuler	012	2/11/2020	3/12/2020	1,600	-	-	-	-	1,600
Tiffany Freuler	014	2/11/2020	3/12/2020	840	-	-	-	-	840
Timberdoodle.com	311486	1/15/2020	3/15/2020	153	-	-	-	-	153
Timberdoodle.com	311664	1/22/2020	3/22/2020	965	-	-	-	-	965
Timberdoodle.com	311665	1/22/2020	3/22/2020	256	-	-	-	-	256
Timberdoodle.com	311953	2/3/2020	4/3/2020	360	-	-	-	-	360
Timberdoodle.com	312015	2/5/2020	4/5/2020	386	-	-	-	-	386
Time4Learning.com	T4L10740	1/29/2020	3/29/2020	105	-	-	-	-	105
Time4Writing.com	T4W10845	2/13/2020	3/13/2020	119	-	-	-	-	119
Touch-it Productions	1022	2/17/2020	3/18/2020	335	-	-	-	-	335
Tracy Flint	S2020MVA1	2/14/2020	3/15/2020	12,395	-	-	-	-	12,395
True Note Music, LLC	9387	2/26/2020	3/27/2020	450	-	-	-	-	450
TSVS	00004	1/30/2020	2/29/2020	105	-	-	-	-	105
Valley-Wide Elite Gymnastics	901	2/12/2020	3/13/2020	295	-	-	-	-	295
Well Trained Mind Academy	273	12/9/2019	7/31/2020	324	-	-	-	-	324

Mission Vista Academy

Accounts Payable Aging

For the period ended February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
West Coast Krav Maga - Wildomar	4838	2/12/2020	3/13/2020	179	-	-	-	-	179
West Coast Krav Maga - Wildomar	4839	2/12/2020	3/13/2020	179	-	-	-	-	179
West Coast Krav Maga - Wildomar	4840	2/12/2020	3/13/2020	179	-	-	-	-	179
West Coast Krav Maga Temecula	4737	10/12/2019	11/12/2019	-	-	-	159	-	159
West Coast Krav Maga Temecula	4832	2/12/2020	3/13/2020	154	-	-	-	-	154
West Coast Krav Maga Temecula	4833	2/12/2020	3/13/2020	154	-	-	-	-	154
West Coast Krav Maga Temecula	4834	2/12/2020	3/13/2020	154	-	-	-	-	154
West Coast Krav Maga Temecula	4835	2/12/2020	3/13/2020	219	-	-	-	-	219
West Coast Krav Maga Temecula	4836	2/12/2020	3/13/2020	219	-	-	-	-	219
West Coast Krav Maga Temecula	4837	2/12/2020	3/13/2020	219	-	-	-	-	219
West Coast Krav Maga Temecula	4841	2/17/2020	3/18/2020	175	-	-	-	-	175
West Coast Krav Maga Temecula	4842	2/17/2020	3/18/2020	175	-	-	-	-	175
West Coast Krav Maga Temecula	4843	2/19/2020	3/20/2020	477	-	-	-	-	477
West Coast Krav Maga Temecula	4844	2/19/2020	3/20/2020	429	-	-	-	-	429
WM Music Lessons	009MVA	2/10/2020	3/11/2020	4,402	-	-	-	-	4,402
WriteShop	20-0208	2/13/2020	3/13/2020	85	-	-	-	-	85
WriteShop	20-0211	2/13/2020	3/13/2020	36	-	-	-	-	36
Yamashita Martial Arts	002YMA	2/14/2020	3/15/2020	948	-	-	-	-	948
Total Outstanding Payables in February				<u>\$ 222,739</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,261</u>	<u>\$ 244,738</u>	<u>\$ 471,739</u>

MEMORANDUM OF UNDERSTANDING FOR PERSONNEL SERVICES

This Memorandum of Understanding for Personnel Services (“**MOU**”) is entered into as of July 1, 2019 (“**Effective Date**”) by and between the following California nonprofit public benefit corporations, which may each be referred to herein as a “**Party**” or collectively as the “**Parties**” to this MOU: **Blue Ridge Academy, Mission Vista Academy, Granite Mountain Charter School, Triumph Academy, Heartland Charter School, Clarksville Charter School, Feather River Charter School, Cabrillo Point Charter School, The Cottonwood School, Lake View Charter School, Winship Community School, Pacific Coast Academy, Yosemite Valley Charter School and Monarch River Academy.**

WHEREAS, Triumph Academy operates Triumph Academy, Heartland Charter School operates Heartland Charter School, Clarksville Charter School operates Clarksville Charter School, Feather River Charter School operates Feather River Charter School, Cabrillo Point Charter School operates Cabrillo Point Charter School, The Cottonwood School operates The Cottonwood School, Lake View Charter School operates Lake View Charter School, Winship Community School operates Winship Community School, Pacific Coast Academy operates Pacific Coast Academy, Yosemite Valley Charter School operates Yosemite Valley Charter School, Granite Mountain Charter School operates Granite Mountain Charter School, Blue Ridge Academy operates Blue Ridge Academy, Mission Vista Academy operates Mission Vista Academy, Monarch River Academy operates Monarch River Academy, and Granite Mountain Charter School operates Granite Mountain Charter School (each a “School**” or collectively the “**Schools**”);**

WHEREAS, Schools are nonclassroom-based public charter schools using the same educational model dedicated to providing students with a flexible personalized learning experience that empowers families to tailor a program designed around the specific needs of each student.

WHEREAS, each School employs certificated teachers designated as having the responsibility for the general supervision of their students’ independent study pursuant to Education Code § 51747.5(a).

WHEREAS, Education Code § 51749.5(a)(3) authorizes nonclassroom-based charter schools, like the Schools, to enter into a memorandum of understanding for personnel services with other charter schools, school districts, or county offices of education whereby one charter school can lease its certificated teachers to provide instructional services to another charter school.

WHEREAS, the Schools’ respective education programs are geared towards sharing instructional staff because they have similar curricula and allow staff to instruct and supervise students from remote locations.

WHEREAS, the Schools desire to use the flexibility afforded under Education Code § 51749.5(a)(3) to share instructional personnel because this will further the Schools’ shared goal to successfully implement their education programs in an efficient and cost effective manner.

WHEREAS, it is the intent of the Parties to lease personnel amongst each other according to the terms and conditions set forth in this MOU.

NOW, THEREFORE, in consideration of their mutual promises set forth in this MOU, the Parties desire to, and hereby agree as follows:

1. Leased Employees. During the term of this MOU, the Parties may lease credentialed general education teachers and other instructional support staff, such as special education staff, to perform

the Services (“Services”) set forth in Attachments A and B. The term “***Leased Employee***” shall refer to any employee leased between the Parties pursuant to this MOU.

2. Lessor and Lessee Schools. The Parties acknowledge each School may both (i) employ an individual who will provide educational services to another School; and (ii) receive educational services from an individual employed by another School. The term “***Lessor School***” refers to a School leasing its employee(s) to another School pursuant to the terms of the MOU. The term “***Lessee School***” refers to a School receiving instructional services from another School’s employee(s) pursuant to the terms of the MOU. Each Party may serve as a Lessor School and Lessee School under this MOU, and shall meet the obligations set forth in this MOU dependent on their role as a Lessor School and/or Lessee School.

a. ***Assignment of Leased Employees.*** Lessee School and Lessor School shall collaborate on determining which Leased Employees will be assigned to Lessee School. As Lessor School is the employer of its Leased Employees, Lessor School retains sole discretion in the assignment of Leased Employees. Lessee School is responsible for assigning its students to Leased Employees. Lessor School and Lessee School shall work together to appropriately memorialize Leased Employees under this MOU, including dates of service and numbers of students served.

3. Fees. The fees to be paid by Lessee School to Lessor School for the services provided by Leased Employees are calculated based on the specific services provided the staff:

a. ***Attachment A: Personnel Leasing Calculated by Number of Students Served.*** Lessor School shall lease credentialed teachers performing the functions described in Attachment A for a Lessee School. Lessee Schools shall be charged based on the number of students served by each Leased Employee. The amount charged per student is **\$291**.

b. ***Attachment B: Personnel Leasing at a Flat Rate.*** Instructional support staff performing the functions described in Attachment B shall be charged at a hourly rate. The costs for leasing these employees do not fluctuate based on the numbers of students served. The cost-per-personnel is equal to: **Attachment B**.

4. Monthly Invoices. Lessor School will provide an invoice to a Lessee School for the fees set forth in Section 3 of this MOU on a monthly basis. Lessee School shall pay invoices within thirty (30) days of receipt. Lessee School shall be provided access to reasonable backup documentation for such costs upon request.

5. Lessor School Responsibilities:

- a. Comply with all applicable federal and state statutes, laws and regulations.
- b. Lessor School shall ensure Leased Employees who serve as supervising teachers retain the credentials necessary to comply with Education Code §§ 47605(l) and 51747.5(a) and the Lessee School’s charter petition (“Charter Petition”). Lessor School shall also ensure Leased Employees have undergone a tuberculosis risk assessment and/or testing prior to commencing services to Lessee School to the extent required by the Charter Petition and applicable law.
- c. Lessor School shall ensure that all Leased Employees providing Services to the Lessee School under this MOU receive required training, including, but not limited to initial and annual training on mandated child abuse or neglect reporting.

d. Lessor School shall ensure that (i) all Leased Employees providing Services under this MOU have been cleared for employment through the Department of Justice in compliance with the Charter Petition and applicable law; and (ii) no Leased Employee has been convicted of a serious or violent felony (as defined by Penal Code § 667.5 and § 1192.7)

e. Lessor School agrees that it is the sole and exclusive employer of Leased Employees performing Services at a Lessee School under this MOU. Lessor School shall supervise and make all employment decisions with respect to its employees in its sole discretion, including all hiring, evaluation, termination, compensation and benefits decisions. Lessor School will be responsible for the supervision of its employees, subject to input from the Lessee School.

f. Lessor School may terminate the assignment of a Leased Employee from a Lessee School in its sole discretion. Lessor School shall endeavor to provide as much notice as practicable to the Lessee School before terminating the assignment of a Leased Employee.

6. Lessee School Responsibilities:

a. Comply with all applicable federal and state statutes, laws and regulations, including laws applicable to charter schools offering independent study.

b. Lessee School is responsible for ensuring the education program and curriculum complies with the Charter Petition. Lessee School shall provide technical assistance and other support to Leased Employees to help ensure the Services align with the Charter Petition.

c. Lessee School shall have the right to supervise Leased Employees' activities while they are on assignment to Lessee School to ensure they are meeting their performance obligations. In addition to any obligations set forth by Lessor School as their employer, while performing Services to support Lessee School, Leased Employees shall abide by and be subject to applicable policies and procedures adopted by Lessee School.

d. With Lessor School's permission, Lessee School may participate with Lessor School in the hiring, evaluation, compensation, and discipline decisions concerning Leased Employees. Lessee School may unilaterally, upon providing written notice to Lessor School, remove a Leased Employee assigned to Lessee School. Upon providing such notice, Lessee School may collaborate with Lessor School (or another School) to assign a different Leased Employee to support the Lessee School as necessary.

e. Lessee School shall make available to Lessor School, in a timely manner, all data, files, documentation, or other information necessary or appropriate for the performance of the Services. Lessee School will be responsible for, and Lessor School shall be entitled to rely upon, the content, accuracy, completeness, and consistency of all such data, materials, and information.

f. Provide to Lessor School, in writing, copies of any school-specific rules and or regulations applicable to Lessor School while providing services to Lessee School.

g. Lessee School shall provide a safe working area for Leased Employees when necessary for Leased Employees to be on a Lessee School location.

h. Provide feedback to Lessor School regarding Leased Employees' performance.

7. Relationship Between Lessor and Lessee Schools.

a. Leased Employees are, and shall remain, the employees of the Lessor School, and shall be subject to the ultimate direction and control of Lessor School and its governing board, officers, and other representatives. The termination of this MOU shall not terminate the employment relationship of any Leased Employee with Lessor School. Nothing in this MOU shall confer upon any Party any rights or remedies, including any right to employment, as an employee of any other Party.

b. Lessor School shall have full and sole legal control over and responsibility for payment of all compensation and benefits to Leased Employees, including retirement benefit system contributions (e.g., STRS, as applicable), as well as the full and sole responsibility for ensuring compliance with any and all applicable state and federal income tax withholding, state and federal unemployment and disability insurance withholding and contributions, wage and hour obligations, social security tax withholding and contributions, and other applicable employment law requirements. Assuming Lessor School participates in CalSTRS, the Parties acknowledge Leased Employees are employees of the Lessor School for CalSTRS purposes.

c. Lessor School shall each be responsible for its compliance with workers' compensation coverage obligations, wage and hour obligations, and any other applicable federal or state employment laws. Pursuant to Labor Code section 3602, Lessor School agrees to retain workers' compensation coverage for all Leased Employees for the duration of their support to as Lessee School. Lessor School shall ensure the Leased Employees have proper and necessary insurance coverage when working for Lessee School and shall provide evidence of such coverage to the Lessee School upon request.

8. Term and Termination. The term of this MOU commences on July 1, 2019 and continues through June 30, 2020, and shall then automatically renew for consecutive one (1) year terms, unless and until earlier terminated as set forth in subsection (a) herein and subject to any amendments pursuant to Section 9 herein.

a. ***Termination Without Cause.*** Any Party may terminate its participation in this MOU for any reason upon sixty (60) days' written notice to all Parties. Termination of participation by any Party(ies) shall not terminate the MOU as to any other Party, nor relieve the terminating Party(ies) of any obligations incurred prior to the effective date of such termination. Following termination of a Party's participation in the MOU, (i) the terminating Party shall pay Lessor School(s) any unpaid portion of fees owed through the effective date of termination; and (ii) the other Party(ies) shall pay the terminating Party (if it served as a Lessor School) for Services provided before the effective termination.

9. Amendments. This MOU may be amended as follows:

a. ***Changes in the Law.*** In the event that any new enactment, repeal, or change of any federal, state, or local law, regulation, interpretation of law or regulation by an authorizer or regulator, or court or administrative decision or order materially affects the performance of any of the Parties in conformity with this MOU, the Parties shall promptly commence negotiations in good faith regarding a mutually agreeable approach (including without limitation, an amendment to the MOU) to address the changes. If, despite such good faith negotiations, the Parties are unable to agree upon an acceptable approach, the MOU shall terminate for all Parties without further obligation or liability among the Parties, upon any Party's sixty (60) days' written notice to the other Parties, or in such lesser time as is reasonable under the circumstances. If termination occurs for reasons set forth in this subsection, Parties are responsible for paying fees as set forth in Section 8(a).

a. ***Mutual Agreement.*** The Parties may amend this MOU with mutual written consent of all Parties.

10. Work Product; Intellectual Property. Any work product that is created by Lessor School, including by any Leased Employee, in the context of providing Services shall be the property of that Lessor School. Any intellectual property owned by a Lessee School and used by a Lessor School related to the Services shall remain the property of that Lessee School. Similarly, any intellectual property owned or created by a Lessor School, including by any of the Leased Employees, that is utilized as part of providing the Services shall remain the property of Lessor School. No Party shall have the right to grant a license, sublicense, or any other use or rights to the property of another Party. Upon termination or expiration of this MOU, the property of each Party in the possession of any other Party shall be returned and/or destroyed.

11. Confidentiality. Each Party acknowledges that during the term of this MOU, it may have access to certain Confidential Information of the other Party(ies), as defined below. Each Party shall maintain and enforce reasonable administrative, technical, and physical safeguards to reasonably protect the confidentiality of the other Parties' Confidential Information.

a. **"Confidential Information"** means non-public information marked either "confidential" or "proprietary," or that otherwise should be understood by a reasonable person to be confidential in nature. Confidential Information may include but is not limited to trade secrets, policies, procedures, student education records, intellectual property, business or strategic plans, contractual arrangements or negotiations, financial information and employee information. Confidential Information does not include any information which (i) is rightfully known to the recipient prior to its disclosure; (ii) is released to any other person or entity (including governmental agencies) without restriction; (iii) is independently developed by the recipient without use of or reliance on Confidential Information; (iv) is or later becomes publicly available without violation of this MOU or may be lawfully obtained by a Party from a non-party; or (v) which is a public record under California law.

b. If disclosure of Confidential Information is requested pursuant to law, statute, rule or regulation (including a subpoena, a request made to a School under the California Public Records Act, or other similar form of process), the Party to which the request for disclosure is made shall (other than in connection with routine supervisory examinations by regulatory authorities with jurisdiction and without breaching any legal or regulatory requirement) provide the applicable Party(ies) with prior prompt written notice thereof to the extent practicable, and if practicable under the circumstances, shall allow the applicable Party(ies) to seek a restraining order or other appropriate relief.

c. Upon the termination or expiration of this MOU, Confidential Information of each Party in the possession of the other Party shall be returned and/or destroyed.

12. Student Information. Each Party is responsible for its compliance with the federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) ("**FERPA**") and other applicable state and federal laws pertaining to student information and privacy.

a. To the extent necessary, the Lessor School shall be designated as having a legitimate educational interest in accessing a Lessee School's student education records, as that term is defined by and for purposes of FERPA, thereby allowing Lessor School to access personally identifiable information from student education records from the Lessee School as part of its performance of the Services. For purposes of this MOU, the term "personally identifiable information" ("**PII**") means any information that can be used on its own or with other information to (i) distinguish one person from another, (ii) identify, contact, or locate a single person, or (iii) de-anonymize anonymous data.

b. Lessor School shall not use or disclose pupil records, including PII, received from or on behalf of another School except as necessary with respect to the performance of the Services, as

required by law, or as otherwise authorized in writing by the applicable Lessee School. Lessor School shall protect the student education records it receives from or on behalf of another School no less rigorously than it protects its own student education records. In the event of an unauthorized disclosure of PII, Lessor School shall notify the affected Lessee School(s) as soon as practicable, and shall, upon the affected Lessee School(s)'s request, notify affected parents, legal guardians and eligible pupils using reasonably available technological means such as electronic mail.

13. Insurance. Each Party shall maintain customary and reasonable insurance coverage necessary for performance of the Services, including professional liability for errors or omissions and/or directors and officers coverages, comprehensive general liability coverage, and automobile liability coverage. Each Party shall be responsible for obtaining and maintaining workers' compensation coverage and unemployment insurance for its employees.

14. Liability. Each Party shall be and remain responsible for its own debts and obligations. Nothing in this MOU shall be construed as imposing on a Party any liability arising out of the operations of any other Party, except as such liability may result from the performance of the first Party's obligations under this MOU.

15. Indemnification. Each Party shall defend, indemnify, and hold the other Parties, and their employees, officers, directors, and agents, free and harmless against any liability, loss, claims, demands, damages, expenses, and costs (including attorneys' fees, expert witness fees, and other costs of litigation or other proceedings) of every kind or nature arising in any manner out of the performance of its obligations under this MOU, except for such loss or damage caused solely by the negligence or willful misconduct of another Party. Each Leased Employee shall be under the immediate supervision and control of the Lessee School when providing Services for that Lessee School. Therefore, the Lessee School shall defend, indemnify, and hold the other Parties, and their employees, officers, directors, and agents, free and harmless against any liability, loss, claims, demands, damages, expenses, and costs (including attorneys' fees, expert witness fees, and other costs of litigation or other proceedings) of every kind or nature arising in any manner out of the performance of a Leased Employee providing Services to a Lessee School, except for such loss or damage caused solely by the negligence or willful misconduct of another Party.

16. Assignment. No Party shall assign this MOU, any interest in this MOU, or its rights or obligations under this MOU without the express prior written consent of the other Parties. This MOU shall be binding on, and shall inure to the benefit of, the Parties and their respective successors and assigns.

17. Dispute Resolution. The Parties shall attempt to negotiate in good faith to resolve any dispute arising from or relating to this MOU before resorting to litigation.

18. Notice. All notices, requests, demands, or other communications (collectively "**Notice**") given to or by the Parties under this MOU shall be in writing and shall be deemed to have been duly given on the date of receipt if transmitted by email or personally served on the Party(ies) to whom Notice is to be given, or seventy-two (72) hours after mailing by United States mail first class, registered or certified mail, postage prepaid, addressed to the Party(ies) to whom Notice is to be given, at the applicable address set forth below:

See Attachment C

19. Headings. The descriptive headings of the sections and/or paragraphs of this MOU are inserted for convenience only, are not part of this MOU, and do not in any way limit or amplify the terms or provisions of this MOU.

20. Entire Agreement. This MOU constitutes the entire agreement between the Parties with respect to the subject matter contained herein and supersedes all agreements, representations and understandings of the Parties with respect to such subject matter made or entered into prior to the date of this MOU.

21. No Waiver. No waiver of any provision of this MOU shall constitute, or be deemed to constitute, a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

22. Severability. If any provision of this MOU is invalid or contravenes California law, such provision shall be deemed not to be a part of this MOU and shall not affect the validity or enforceability of its remaining provisions, unless such invalidity or unenforceability would defeat an essential purpose of this MOU.

23. Governing Law. This MOU shall be governed by and interpreted under California law.

24. Authority to Contract. Each Party warrants to the others that it has the authority to enter into this MOU, that it is a binding and enforceable obligation of said Party, and that the undersigned has been duly authorized to execute this MOU.

25. Counterparts. This MOU may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. A faxed, .pdf, or other electronic copy of the fully executed original version of this MOU shall have the same legal effect as an executed original for all purposes.

IN WITNESS WHEREOF, the Parties execute this MOU as of the Effective Date above.

Blue Ridge Academy, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Lake View Charter School, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Winship Community School, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Pacific Coast Academy, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

[INSERT]
benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Monarch River Academy, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Mission Vista Academy, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Heartland Charter School, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Clarksville Charter School, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Cabrillo Point Academy (South), a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Granite Mountain Charter School, a California nonprofit public benefit corporation

By: _____
Name: _____
By: _____
Date: October ____, 2019

Its: _____
Date: October ____, 2019
Triumph Academy, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Yosemite Valley Charter School (Central) a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

Feather River Charter School (North), a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

The Cottonwood School, a California nonprofit public benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

[INSERT]
benefit corporation

By: _____
Name: _____
Its: _____
Date: October ____, 2019

ATTACHMENT A
DESCRIPTION OF LEASED EMPLOYEE SERVICES

Position	Teacher
Description of Services	<p>Teachers plan and provide appropriate learning experiences for students at the Lessee School. Duties and responsibilities include, but are not limited, to:</p> <ul style="list-style-type: none"> • Maintaining appropriate teaching credentials. • Providing direct and indirect instruction to Lessee School students. • Ensure that prior to commencing instruction to Lessee School students, such students have an independent study agreement that is complete as to all of its terms, signed by necessary parties and dated. • Long and short-term planning addressing individual needs of students. • Evaluating students' progress. • Support in accessing and obtaining necessary educational items and services. • Teaching an individualized approach per the Charter Petition. • Providing an inviting, exciting, and innovative learning environment to Students. • Preparing written reports (e.g., work product review) accurately and submitting reports in a timely manner. • Serving as advisors to students.

	Salary	Payroll Taxes	STRS	403B	Worker's Comp	Medical	Total	Student Count	Cost per Student	Monthly Student Cost
Teachers	\$ 60,000	\$ 7,050	\$ 6,197	\$ 1,200	\$ 900	\$ 6,000	\$ 81,347	28	\$ 2,905.24	\$ 290.52

ATTACHMENT B

LIST OF LEASED EMPLOYEE SERVICES

	Salary	Payroll Taxes	STRS	403B	Worker's Comp	Medical	Total	Hourly Rate Charged
504 Coordinators	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Student Support Coordinator SST	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Intervention Coordinator/Math	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Intervention Coordinator/Reading	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Online Intervention Coordinator	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Speech Team	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Program Specialists	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Support School Nurse	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Mental Health Psychologist	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
MH/Assessment Team School Psych	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
School Psychologist	\$ 85,000	\$ 9,988	\$ 8,779	\$ 1,700	\$ 1,275	\$ 8,500	\$ 115,241	\$ 93.69
Speech-Language Pathologist	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Occupational Therapist	\$ 78,000	\$ 9,165	\$ 8,056	\$ 1,560	\$ 1,170	\$ 7,800	\$ 105,751	\$ 85.98
School Nurse	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Senior Director of Special Education	\$ 195,000	\$ 22,913	\$ 20,140	\$ 3,900	\$ 2,925	\$ 19,500	\$ 264,377	\$ 127.10
Regional Director of Special Education	\$ 135,000	\$ 15,863	\$ 13,943	\$ 2,700	\$ 2,025	\$ 13,500	\$ 183,030	\$ 88.00
Director of Special Education Assessment, Account	\$ 140,000	\$ 16,450	\$ 14,459	\$ 2,800	\$ 2,100	\$ 14,000	\$ 189,809	\$ 91.25
Assistant Director of Special Education	\$ 110,000	\$ 12,925	\$ 11,361	\$ 2,200	\$ 1,650	\$ 11,000	\$ 149,136	\$ 71.70
Education Specialist/Case Manager	\$ 64,800	\$ 7,614	\$ 6,693	\$ 1,296	\$ 972	\$ 6,480	\$ 87,855	\$ 71.43
Speech Pathologist	\$ 82,000	\$ 9,635	\$ 8,469	\$ 1,640	\$ 1,230	\$ 8,200	\$ 111,174	\$ 90.39
Paraprofessional	\$ 42,400	\$ 4,982	\$ 4,379	\$ 848	\$ 636	\$ 4,240	\$ 57,485	\$ 33.16
Assistive Technology Coordinator	\$ 47,000	\$ 5,523	\$ 4,854	\$ 940	\$ 705	\$ 4,700	\$ 63,722	\$ 36.76
Regional Student Records Coordinator	\$ 35,000	\$ 4,113	\$ 3,615	\$ 700	\$ 525	\$ 3,500	\$ 47,452	\$ 22.81
Lead SpEd Student Records Coordinator	\$ 56,000	\$ 6,580	\$ 5,784	\$ 1,120	\$ 840	\$ 5,600	\$ 75,924	\$ 36.50
Lead Services Coordinator	\$ 47,000	\$ 5,523	\$ 4,854	\$ 940	\$ 705	\$ 4,700	\$ 63,722	\$ 30.64
Regional SEIS Coordinator	\$ 50,000	\$ 5,875	\$ 5,164	\$ 1,000	\$ 750	\$ 5,000	\$ 67,789	\$ 32.59
Regional Services Coordinator	\$ 36,500	\$ 4,289	\$ 3,770	\$ 730	\$ 548	\$ 3,650	\$ 49,486	\$ 23.79
Administrative Support Specialist	\$ 36,500	\$ 4,289	\$ 3,770	\$ 730	\$ 548	\$ 3,650	\$ 49,486	\$ 23.79
Lead Assessment Coordinator	\$ 63,250	\$ 7,432	\$ 6,532	\$ 1,265	\$ 949	\$ 6,325	\$ 85,753	\$ 41.23
Assessment Team Coordinator	\$ 59,750	\$ 7,021	\$ 6,171	\$ 1,195	\$ 896	\$ 5,975	\$ 81,008	\$ 38.95
Regional Assessment Team Coordinator	\$ 40,600	\$ 4,771	\$ 4,193	\$ 812	\$ 609	\$ 4,060	\$ 55,045	\$ 26.46
Transition Job Coach	\$ 38,500	\$ 4,524	\$ 3,976	\$ 770	\$ 578	\$ 3,850	\$ 52,198	\$ 30.11
HQT's	\$ 60,000	\$ 7,050	\$ 6,197	\$ 1,200	\$ 900	\$ 6,000	\$ 81,347	\$ 46.93
EL Support Coordinators	\$ 67,975	\$ 7,987	\$ 7,020	\$ 1,360	\$ 1,020	\$ 6,798	\$ 92,159	\$ 74.93
High School Content Specialists	\$ 75,000	\$ 8,813	\$ 7,746	\$ 1,500	\$ 1,125	\$ 7,500	\$ 101,684	\$ 82.67
Director of Student Achievement	\$ 205,000	\$ 24,088	\$ 21,172	\$ 4,100	\$ 3,075	\$ 20,500	\$ 277,935	\$ 133.62
Director of Secondary Services	\$ 175,000	\$ 20,563	\$ 18,074	\$ 3,500	\$ 2,625	\$ 17,500	\$ 237,262	\$ 114.07
Director of Curriculum	\$ 165,000	\$ 19,388	\$ 17,041	\$ 3,300	\$ 2,475	\$ 16,500	\$ 223,704	\$ 107.55
Senior Director of Student Support	\$ 145,000	\$ 17,038	\$ 14,976	\$ 2,900	\$ 2,175	\$ 14,500	\$ 196,588	\$ 94.51
Director of Intervention	\$ 110,000	\$ 12,925	\$ 11,361	\$ 2,200	\$ 1,650	\$ 11,000	\$ 149,136	\$ 71.70
Assistant Director of SPED Transition	\$ 110,000	\$ 12,925	\$ 11,361	\$ 2,200	\$ 1,650	\$ 11,000	\$ 149,136	\$ 71.70
High School Counselors	\$ 64,362	\$ 7,562	\$ 6,647	\$ 1,287	\$ 965	\$ 6,436	\$ 87,260	\$ 70.94
Lead Testing Coordinator	\$ 80,000	\$ 9,400	\$ 8,262	\$ 1,600	\$ 1,200	\$ 8,000	\$ 108,462	\$ 88.18
Assessment Intake Specialist	\$ 40,300	\$ 4,735	\$ 4,162	\$ 806	\$ 605	\$ 4,030	\$ 54,638	\$ 26.27

**ATTACHMENT C
ADDRESSES OF NOTICE**

Party #1	Blue Ridge Academy (Kern) 955 Stanislaus St., Maricopa, CA 93252-9779
Party #2	Granite Mountain Charter School 8560 Aliento Rd., Lucerne Valley, CA 92356-8133
Party #3	Triumph Academy 8560 Aliento Rd., Lucerne Valley, CA 92356-8133
Party #4	Heartland Charter School 955 Stanislaus St., Maricopa, CA 93252-9779
Party #5	Clarksville Charter School 5049 Robert J. Mathews Pkwy, El Dorado Hills, CA 95762-5752
Party #6	Feather River Charter School (North) 4305 South Meridian Rd., Meridian, CA 95957-9647
Party #7	Cabrillo Point Academy (South) 4612 Dehesa Rd., El Cajon, CA 92019-2922
Party #8	The Cottonwood School 7006 Rossmore Lane, El Dorado Hills, CA 95762
Party #9	Lake View Charter School 4672 County Road N, Orland, CA 95963-8103
Party #10	Winship Community School 4305 South Meridian Rd., Meridian, CA 95957-9647
Party #11	Pacific Coast Academy 4612 Dehesa Rd., El Cajon, CA 92019-2922
Party #12	Yosemite Valley Charter School (Central) 1781 East Fir Ave., Ste. #101, Fresno, CA 93720-3840
Party #13	Monarch River Academy 2293 East Crabtree Ave., Porterville, CA 93257-5225
Party #14	Mission Vista Academy 1440 Beaumont Avenue, Suite A2 #412, Beaumont, CA 92223

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1055

DATE 02/25/2020

DUE DATE 03/26/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - August 2019	1	105,744.95	105,744.95

Detailed Report Attached

BALANCE DUE

\$105,744.95

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1070

DATE 02/25/2020

DUE DATE 03/26/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - September 2019	1	117,030.67	117,030.67

Detailed Roster attached

BALANCE DUE

\$117,030.67

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1072

DATE 02/25/2020

DUE DATE 03/26/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - October 2019	1	118,988.77	118,988.77

Detailed Roster attached

BALANCE DUE

\$118,988.77

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1074

DATE 02/25/2020

DUE DATE 03/26/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - November 2019	1	120,551.53	120,551.53

Detailed Roster attached

BALANCE DUE

\$120,551.53

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1206

DATE 03/09/2020

DUE DATE 04/08/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - December 2019	1	127,858.46	127,858.46

Detailed Report Attached

BALANCE DUE

\$127,858.46

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1092

DATE 02/26/2020

DUE DATE 03/27/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - January 2020	1	126,967.42	126,967.42

Detailed Roster attached.

BALANCE DUE

\$126,967.42

Medical Benefits will continue with invoice# 1093

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1094

DATE 02/26/2020

DUE DATE 03/27/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - February 2020	1	126,443.28	126,443.28

Detailed Roster attached.

BALANCE DUE

\$126,443.28

Medical Benefits will continue with invoice# 1094

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO

Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1326

DATE 03/24/2020

DUE DATE 04/23/2020

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - April 2020 Vision			128,704.15
	Vision Benefits	Benefits - April 2020 Dental Benefits			1,169.32
	Dental Benefits	- April 2020 LIFEADD - Life			7,048.62
	Life Insurance	Insurance April 2020			731.33
	HSA	HSA - April 2020			541.45

BALANCE DUE

\$138,194.87

Inspire District Office
1151 W. 5th Street
Azusa, CA 91702 US
mariac@inspireschools.org

INVOICE

BILL TO
Mission Vista Academy
43517 Ridge Park Drive #100
Temecula, CA 92590 USA

INVOICE # 1326
DATE 03/24/2020
DUE DATE 04/23/2020
TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Medical Benefits	Medical Benefits - April 2020 Vision			128,704.15
	Vision Benefits	Benefits - April 2020 Dental Benefits			1,169.32
	Dental Benefits	- April 2020 LIFEADD - Life			7,048.62
	Life Insurance	Insurance April 2020			731.33
	HSA	HSA - April 2020			541.45

BALANCE DUE **\$138,194.87**



2020 – 2021 Enrollment Items

- ☐ Enrollment Growth Projections - (600 Spots)
- ☐ Open Enrollment Window - (April 1, 2020 – April 30, 2020)



July 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**FIXED TERM EMPLOYMENT AGREEMENT
BETWEEN
MISSION VISTA ACADEMY & , HOMESCHOOL TEACHER**

THIS EMPLOYMENT AGREEMENT ("Agreement") is entered into by and between the above named employee ("Employee") and the Governing Board ("Board") of Mission Vista Academy ("Mission Vista Academy"). The Board desires to hire employees who will assist Mission Vista Academy in achieving the goals and meeting the requirements of the school. The parties recognize that Mission Vista Academy is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992. The Board desires to engage the services of the Employee for purposes of assisting Mission Vista Academy in implementing its purposes, policies, and procedures.

WHEREAS, Mission Vista Academy and Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT

1. Mission Vista Academy has been established and operate pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* Mission Vista Academy has been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, Mission Vista Academy has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, Mission Vista Academy is considered a separate legal entity from the District, which granted the charters. The District shall not be liable for any debts and obligations of Mission Vista Academy, and the employee signing below expressly recognizes that he/she is being employed by Mission Vista Academy and not the District.
3. Pursuant to Education Code section 47610, Mission Vista Academy must comply with all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. Mission Vista Academy shall be deemed the exclusive public school employer of the employees at Mission Vista Academy for purposes of Government Code section 3540.1.

B. EMPLOYMENT TERMS AND CONDITIONS

1. **Duties**

Employee will perform such duties as Mission Vista Academy may reasonably assign and Employee will abide by all school policies and procedures as adopted and amended from time to time.

2. **Term and Work Schedule**

Subject to Section C, “Termination of Agreement” herein, Mission Vista Academy hereby employs Employee for the term of the school, commencing on or after **July 1, 2020** and ending **June 30, 2021**. Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position.

Mission Vista Academy shall have the right to assign or reassign the Employee to positions, duties, or additional duties and to make changes in responsibilities, work, or transfers, at any time during the contract term. All other teachers will provide educational services either online or in-person. Specific programs will have specific needs and the Employee is expected to work in accordance with those specific needs. Any question should be directed to the immediate supervisor.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with Mission Vista Academy.

Teachers are expected to work 196 days a year with 5 of those days or 40 hours occurring in July and the remaining 191 occurring between August and June.

3. **Compensation**

Employee will receive a salary schedule indicating yearly salary no later than June 15th of each school year to be paid semi-monthly (twice a month) from which the Board shall withhold all statutory and other authorized deductions. (Additional column increases earned during the year will be documented on a supplementary salary schedule approved by the Board of Directors of Mission Vista Academy at which the employee is affiliated for any given school year.) Additional compensation of \$100/month per student is given when the employee’s roster is more than 28 up to 35 students. Employees who wish to carry more students than 35 may be given permission by the Principal at the same above rate. Carrying a case load of less than 28 students over a course of three (3) months may result in a return to part time status. The board may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and positive performance. The salary schedule is based on what the board will deem to be reasonable targets. Salary changes will only be permitted at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30th.

4. **Employee Benefits**

Employee shall be entitled to participate in designated employee benefit programs and plans established by Mission Vista Academy (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by Mission Vista Academy in its sole discretion.

5. **Performance Evaluation**

Employee shall receive periodic performance reviews conducted by his/her supervisor in accordance with Mission Vista Academy's evaluation policy.

Failure to evaluate Employee shall not prevent Mission Vista Academy from disciplining or dismissing Employee in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at Mission Vista Academy shall only be as specified in this Employment Agreement, the Charter Schools Act and Mission Vista Academy's Personnel Handbook, which from time to time may be amended and modified by Mission Vista Academy, in Mission Vista Academy's sole discretion. During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with Mission Vista Academy.

7. **Licensure**

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. Employee will be required to assume the cost of all fees related to the fingerprinting process. Employee will be required to submit evidence from a licensed physician that he/she was found to be free from active tuberculosis. Both clearances need to be in place prior to the first day of service.

10. **Conflicts of Interest**

Employee understands that, while employed by Mission Vista Academy, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with Mission Vista Academy.

Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any Mission Vista Academy approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that Mission Vista Academy enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

11. **Outside Professional Activities**

Any outside professional activities (including consulting, speaking, and writing not on behalf of Mission Vista Academy) shall not occur from 8:30 a.m. – 5 p.m. Monday through Friday, except holidays; teachers are expected to complete their Mission Vista Academy employment duties from 8:30 a.m. – 5 p.m. Mission Vista Academy shall in no way be responsible for any expenses attendant to the performance of such outside activities performed outside of employment with Mission Vista Academy.

12. **School Intellectual Property and Non-Competition**

Employee may during the course of [his/her] duties be advised of certain confidential business matters and affairs of Employer regarding its business practices, students, suppliers and employees. Employee's duties may also place Employee in a position of trust and confidence with respect to certain trade secrets and other proprietary information relating to the business of Employer and not generally known to the public or competitors. Such proprietary information may include student information, competitive strategies, marketing plans, special designs or systems, and accounting information. Employee shall not, either during [his/her] employment with Employer, or any time in the future, directly or indirectly:

- a. disclose or furnish, directly or indirectly, to any other person, firm, agency, corporation, client, business, or enterprise, any confidential information acquired during [his/her] employment;
- b. individually or in conjunction with any other person, firm, agency, company, client, business, or corporation, employ or cause to be employed any confidential information in any manner whatsoever, except in furtherance of the business of Employer;
- c. without the written consent of Employer, publish, deliver, or commit to being published or delivered, any copies, abstracts, or summaries of any files, records, documents, drawings, specifications, lists, equipment and similar items relating to the business of Employer, except to the extent required in the ordinary course of Employee's duties;

Upon termination of employment, Employee is required to immediately return to Employer all property of Employer in as good condition as when received (normal wear and tear excepted) including, but not limited to, all files, records, documents, curriculum, equipment and supplies, promotional materials, and similar items relating to the business of Employer.

C. **TERMINATION OF AGREEMENT**

This Agreement may be terminated by any of the following:

1. **Early Termination with/without Cause:** The School Administration or Board may unilaterally, and with or without cause or advance notice, terminate this Agreement. In consideration of the right to terminate this Agreement without cause, the School shall pay to Employee two weeks of his/her salary after termination occurs **based on receipt of a release of claims agreement and the return of items identified in B.12.c. If the employee refuse to sign a release of claims the employee will be paid for one day of employment.**
2. **Revocation/Nonrenewal of Charter:** In the event that Mission Vista Academy is either revoked or non-renewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Section b above.
3. **Death or Incapacitation of Employee:** The death of Employee shall terminate this Agreement and all rights provided under this Agreement. In the event that Employee becomes incapacitated to the extent that, in the judgment of the Board, Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in the job specifications, the Board may terminate this Agreement.

D. **NON-RENEWAL/EXPIRATION OF TERM.** The Board may elect not to offer future employment agreements to Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.

E. **GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions herein will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

F. **ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with Mission Vista Academy on the terms specified herein.
2. All information I have provided to Mission Vista Academy related to my employment is true and accurate.
3. This is the entire agreement between Mission Vista Academy and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: _____ Date: _____

Address: _____

Telephone: _____ Social Security Number: _____

Mission Vista Academy Approval:

Date: _____
Principal, Mission Vista Academy

Inspire Charter Schools
July 1 2020 - June 2021 HST Teacher Table

C-Basis - 10 Month Calendar*

PAY SCALE GROUP		PAY SCALE LEVEL									
Points*		1	2	3	4	5	6	7	8	9	10
A (Minimum)		\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B (+ 14 points)		\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C (+ 28 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D (+ 42 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E (+ 56 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F (+ 70 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G (+ 84 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H (+ 98 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$78,000	\$80,500	\$83,000	\$85,500

H15	H20	H25	H30
\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Inspire Charter Schools
January 1, 2021- December 31, 2021 Preparation Salary
Teacher Table
B-Basis - 10 Month Calendar*

PAY SCALE GROUP	PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	11	12	13	14
(continued)				
H (+ 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Inspire Charter Schools

January 1, 2021 - December 31, 2021 Preparation Salary Teacher Table

Special Education Teacher / Nurse / *Speech and Language Pathologist 10 Month Calendar**

PAY SCALE GROUP	PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B (+ 14 points)	\$558,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C (+ 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D (+ 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E (+ 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F (+ 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G (+ 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
H (+ 98 points)	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$85,020	\$87,745	\$90,470	\$93,195

H15	H20	H25	H30
\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.



Public Random Drawing/Lottery Policy

Mission Vista Academy is committed to providing quality education to all students who wish to attend, within the school boundaries. Based on available resources, it may be necessary to limit admissions, and in that event a Public Random Drawing/Lottery will be held to determine admission. Mission Vista Academy ensures admission will not be based on any protected characteristics, including, but not limited to, disability, race, gender, national origin, and religion.

The purpose of the Mission Vista Academy Governing Board approving the Public Random Drawing/Lottery Policy is to accomplish the following:

1. Establish the procedures under which the Mission Vista Academy (“School”) will conduct the School’s public random drawing/lottery in the event that applications for enrollment exceed the School’s capacity.
1. **Enrollment:** The School is a non-classroom based charter school that operates solely as an independent study program. Admission to the School is open to any student who resides within the boundaries of Riverside County or an adjacent county. The School will accept all students who wish to attend, so long as it has the capacity to serve them. The School’s Governing Board will annually determine the maximum enrollment for each school year based on, among other factors, the annual budget, staffing, and available resources prior to the start of the Open Enrollment Period. Limits may be established by grade level and for the school as a whole.

The Board will set an Open Enrollment Period each year. Applications will be accepted during the publicly advertised Open Enrollment Period each year for enrollment during the following school year. Following the close of the Open Enrollment Period, applications shall be counted to determine whether the School has received more applications than maximum enrollment capacity. If the number of pupils who wish to attend the School exceeds the School’s capacity for a specific grade level, enrollment in the impacted grade level or levels will be determined by a Lottery conducted in accordance with the procedures set forth in this Policy and applicable law. Admission preferences will only be extended consistent with this Policy, the School’s charter, and applicable law.

Admission preferences will not be based on any protected characteristics, including, but not limited to, disability, race, gender, national origin, and religion. In addition, enrollment preferences will not limit enrollment access for pupils with disabilities, academically low-achieving pupils, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, or foster youth.

- 2. Lottery Procedures:** In the event that there are more students who wish to attend the School than there are spots available upon closure of the Open Enrollment Period, the School will conduct a Lottery during the Spring semester prior to the academic year for which enrollment is sought.

All pupils, except those who are guaranteed admission as provided in this Policy and the School's charter, who wish to enroll in the School must participate in the Lottery subject to the following:

1. Students who reside within the boundaries of the Beaumont Unified School District ("District") will have their names placed in the Lottery pool twice.
2. Students who reside outside the boundaries of the District will have their names placed in the Lottery once.

The following students are exempt from the Lottery and are guaranteed enrollment in the School: (1) students currently enrolled in the School at the close of the Open Enrollment period; and (2) siblings of currently enrolled students. "Sibling" is defined as a pupil who has at least one biological or adoptive parent in common with the admitted pupil, or who has been legally adopted by or placed under the legal guardianship of at least one biological or adoptive parent of the admitted pupil. Step-siblings are only considered siblings if they reside at the same address as the sibling who is admitted into the School.

Public notice of the Open Enrollment Period and date of the Lottery will generally be posted on the School's website and the notice will provide the date, time, and location of the Lottery at least 10 days prior to the commencement of the Open Enrollment Period. This information will also be included in application forms. The Lottery will be conducted [by grade-level and] by the Principal or his/her designee using a random method of selection. Unique identifiers will be assigned to each applicant. The conduct of the Lottery will be open to the public and families are encouraged, but not required, to attend. The Principal or his/her designee will announce each applicant who is granted admission through the Lottery. Once the enrollment cap has been reached, the Principal or his/her designee will continue to drawing applicants will then be placed on the waitlist in the order drawn. Successful applicants will be notified electronically or by mail.

If a student is extended an offer of admission due to one of the preferences noted in this Policy or the School's charter, the School may request supporting documentation as part of the enrollment process. The School will conduct a verification of such documentation prior to finalizing the student's enrollment and may disqualify an applicant submitting materially false information.

After the Lottery process, and once an offer has been accepted by the family, additional information may be requested as part of the registration process. Following acceptance through the Lottery, students who are offered admission at the School at the time of the Lottery will have 10 calendar days to complete the registration process. If a student fails to timely complete the process, the spot may be filled from the waiting list.

Enrollment offers are valid only for the academic year for which the Lottery is conducted. There is no option to defer an offer of enrollment. Students accepting enrollment must

generally complete required independent study agreements within seven (7) days of the beginning of the school year, unless otherwise advised by the School.

3. **Waitlist:** If a slot becomes available because an accepted student declines enrollment, fails to timely complete the enrollment process, a student leaves the School after the start of the academic year, or as spots become available, the School may notify families on the waitlist in the order they appear on the waitlist.

Students drawn from the waitlist shall have five (5) school days to accept the enrollment slot (via telephone or email to the School) and proceed with the registration process. Applicants must complete a registration packet with all required documentation and by the deadline given by the School to confirm enrollment.

Students who are not offered a spot for the academic school year for which the Lottery was held may remain on the waitlist for that academic year unless the parent or guardian requests that the student be removed from the waitlist earlier. The waitlist shall not carry over from one year to the next. Students who have not been admitted will be required to submit a new enrollment application for the next school year and are required to participate in the Lottery if space is limited.

Proposal for Business Management Services





March 20, 2020

Ms. Amy Davis, Principal
Mission Vista Academy
1440 Beaumont Avenue, Suite A2 #412
Beaumont, CA 92223

Dear Amy:

Thank you for the opportunity to submit a proposal for business management services for Mission Vista Academy. We are honored to be considered for working more directly with you and your organization. Charter Impact provides a variety of business management services to charter schools and non-profit organizations nationally and we pride ourselves on our hands-on approach and top-notch customer service.

Our team is well-versed and experienced with the needs of charter schools, CMO's and complex organizational structures and we offer customized solutions accordingly. As you know, the company's style combines a professional and friendly feel, with personalized service being our number one priority. Our goal is to provide timely and accurate financial reporting as well as insight and guidance in a way that only an experienced financial professional and CPA can. We also focus on providing the professional development and tools necessary to empower board members and executives to make the best business decisions possible for their organization.

As Mission Vista experiences not only great successes but also inevitable challenges in the future, we would love the opportunity to support you with the most accurate and efficient advisement and service. We believe that utilizing the deep, nuanced expertise of an outsourced provider would be an asset, especially as the school navigates changes in the coming years. We feel confident that Charter Impact would be an excellent partner for Mission Vista, and that we can provide a competitively priced service offering with the highest qualifications and service capabilities.

Please contact me with any questions or comments regarding our proposal or our services. We are very excited about the opportunity to partner with your organization and greatly look forward to hearing back from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Spencer C. Styles', written in a cursive, flowing style.

Spencer C. Styles, C.P.A., M.P.A.
President and CEO
Charter Impact, Inc.

Table of Contents

1	Collaboration as a Management Solution
2	Mission Statement
3	Client Success Stories
4	References
5	MISSION VISTA ACADEMY Proposed Support Team
6	Team Bios
8	Services Proposed
8	Business Management Services
12	Payroll Processing and Retirement Reporting
13	Term and Fees

The Charter Impact team has an uncanny ability to break down complex financial information. They do a great job balancing prudent fiscal management with creative problem-solving.

VALERIE BRAIMAH

EXECUTIVE DIRECTOR, CITY CHARTER SCHOOLS



Collaboration as a Management Solution

Managing a charter school and providing specialized education to your local community is a righteous endeavor and one that only a team of highly qualified educators can tackle. However, navigating the financial and operational side of the organization can be a daunting task. School funding, regulations and reporting are constantly changing. Managing and monitoring these areas while staying in compliance with internal controls and avoiding audit findings is labor intensive, and it takes your time away from the classroom. **We can help.**

Charter Impact is a mission-driven business partner dedicated to empowering charter schools and non-profits with professional, personalized financial management and operational support. Our number one priority is to provide **timely, accurate financial information** with **dependable, responsive customer service** at an affordable cost.

Our model of service resembles more of a hand-in-hand partnership than a “back” office company. We stand with our clients, not behind them, and help navigate from start-up through strategic growth and into long-term sustainability. We believe that what separates us from other firms is our ability to go a step beyond producing financial statements. As a team of experienced CPA's, finance experts, and other business professionals focused on nothing but charter school and non-profit business management, we can offer the type of high-level professional and personal support that no one else can.

As **Mission Vista Academy** continues its strategic focus on long-term sustainability and stability, it will be critical to have support from a team of professionals experienced in managing charter schools as well as affiliated non-profit organizations such as CMO's, facility holding companies and foundations. Having our team at your disposal will allow you to manage changes on the Mission Vista horizon effectively and efficiently, and we will work with you and your board to assist in the long-term strategic planning of the organization to ensure success.

We highly encourage you to contact our references.

From the perspective of a school leader, they can speak very clearly about what it means to work with a business management firm as a true partner to their mission.

Mission Statement

Our Vision

Charter Impact empowers mission-driven organizations to achieve their goals through personalized support in finance, operations and business management.

We accomplish this through enthusiastic collaboration within our team and with our clients to support their communities.

Core Values

DO GOOD

Make sure it's right for you, the client, and the company.

BE HONEST

Communicate with integrity and speak the truth.

SUPPORT EACH OTHER

Your teammates are as important as your clients.

SHARE YOUR IDEAS

Every one of us brings unique experiences to the team.

DEBATE IS HEALTHY

Speak up, presume positive intent, seek clarity, and work toward resolution.

GET UNCOMFORTABLE

Growth happens outside your comfort zone.

FOCUS

Distractions are ever-present; don't let them become stumbling blocks.

QUESTION THE STATUS QUO

Ask questions, present solutions, push the envelope, and then push it again.

EMBRACE CHANGE

This is not a static task, job or company, and you are not a static person.

KEEP LEARNING

Continuously expanding your abilities and skill-sets keeps you sharp and motivated.

START STRONG; FINISH STRONG

Give it your all and present your finished product with pride.

HAVE FUN

Your job is a worthy pursuit that impacts everyone around you. Enjoy yourself.

Client Success Stories

The stories below provide a recent sample of what we help our clients accomplish.



New \$38.5M School Facility

In the Fall of 2017, the *Palmdale Aerospace Academy* moved into its new 165,000 sq. ft. facility serving grades 6–12. Additional community demand for the school's innovative programs led to the planned addition of a new elementary school. Through Charter Impact's leadership and process management, the school secured a second tax-exempt bond issuance prior to opening the expanded grade levels and only a year after the initial bond issuance for the first facility. After successfully receiving a "BB" rating from Standard & Poor's, we achieved a 4.40% interest rate for the 30-year term. This is the equivalent of "BBB-" or "investment-grade" security. As a result, the school **funded \$350,000 in needed equipment without increasing its monthly payments**. The elementary school broke ground in October 2018 and began serving grades K-5 in the fall of 2019.



\$1.5M in Debt Reduced to \$0

Life Source International Charter School joined Charter Impact in September 2015 carrying \$1,500,000 in revenue anticipation notes due on September 20, 2015. Through a detailed review of the school's operations and a revision to the budget, we created and implemented a refinancing plan and monthly cash management tool which enabled the school to **completely eliminate its debt by May 31, 2016**. The school is now pursuing permanent financing to purchase a facility — something that was not previously possible.



Successful Appeals

Both *Julia Lee Performing Arts Academy* and *College Preparatory Middle School — La Mesa* faced an uphill battle on approval of their new charter petitions for the 2018–19 school year. After being denied at local levels, we stood and fought with both schools, creating detailed financial plans, responding to inquiries and presenting to the authorizers — Riverside County for *Julia Lee* and the State Board in Sacramento for *College Prep*. **Both schools won their appeals and are in the second year of serving their communities.**

References

DAVID BAUTISTA

Executive Director, Adelante Charter School
Santa Barbara, California
dbautista@sbunified.org | 805.966.7392

BRENT BISHOP

Director, Highland Academy Charter School
Beaumont, California
brentbishop@highland-academy.org | 951.266.0220

VALERIE BRAIMAH

Executive Director, City Charter Schools, Inc.
Los Angeles, California
vbraimah@citycharterschool.org | 818.877.3557

CHRISTINA CALLAWAY

Director of School Business, College Prep Middle School
La Mesa Spring Valley, San Diego, California
ccallaway@mycpms.net | 619.303.2782

RAUL CARRANZA

Superintendent of Schools, TEACH Public Schools
Los Angeles, California
rcarranza@teachpublicschools.org | 323.754.5500

SARA JORDAN

Executive Director, Pathways Charter School
Rohnert Park, California
sara.jordan@pathwayscharter.org | 707.585.6510

KRISTIN KRAUS

Director of Finance and Operations, SOAR Charter Academy
San Bernardino, California
kkraus1389@gmail.com | 909.888.3300

TERRI MARTIN

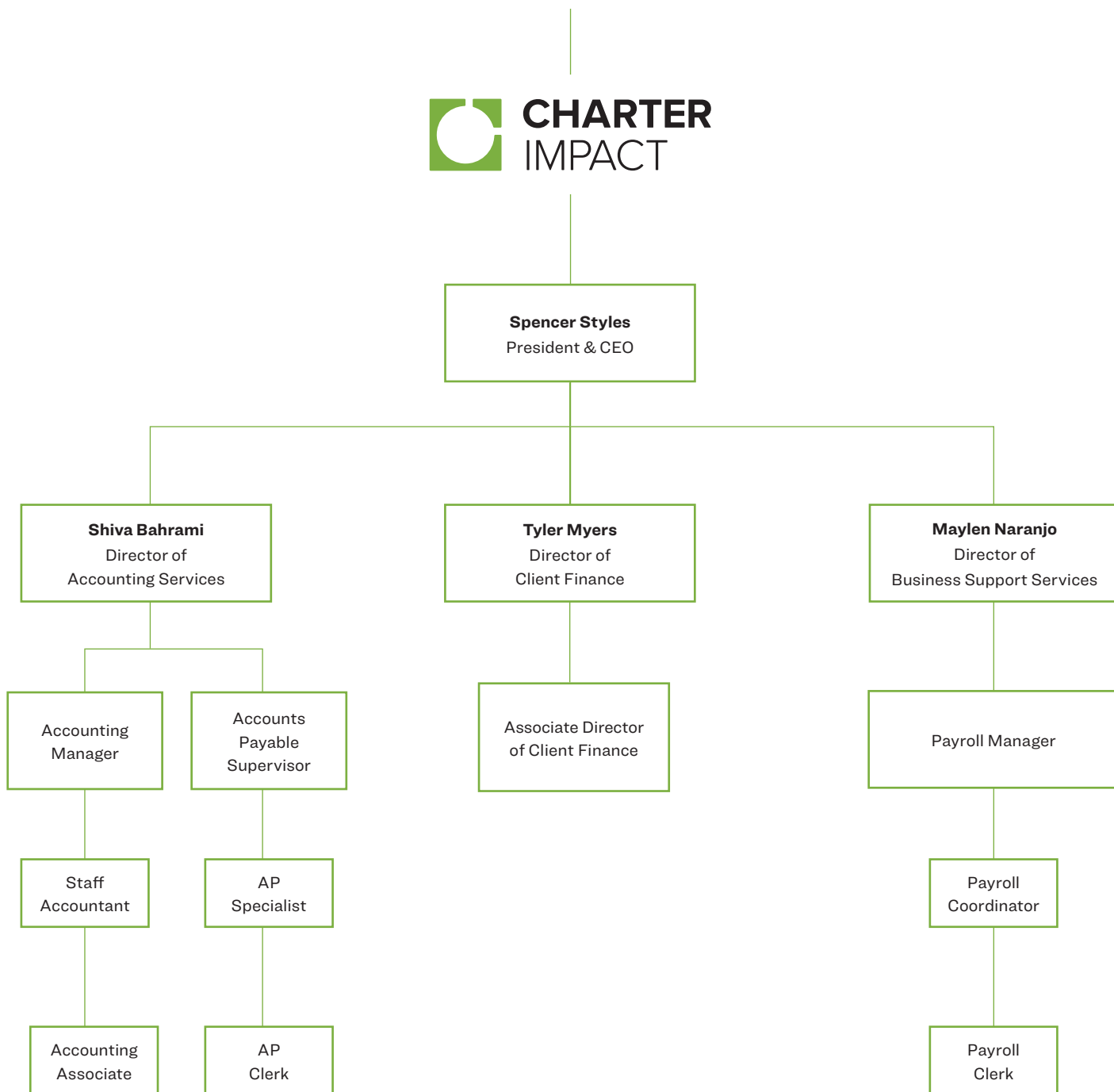
Business Director, Aspen Public Schools
Fresno, California
terri.martin@aspenps.org | 559.225.7737

Financials are accurate and on-time. District and State compliance reporting has never been submitted past a deadline. Charter Impact is prompt and extremely professional.

TERRI MARTIN

BUSINESS DIRECTOR, ASPEN PUBLIC SCHOOLS (FRESNO, CA)

School's Proposed Support Team



Team Bios

Below you will find bios for members of our team who will be working directly with your organization. For more information on the rest of our leadership team, please visit our website at www.charterimpact.com.

SPENCER STYLES, C.P.A., M.P.A.

President & CEO



As President and CEO, Spencer spearheads Charter Impact's initiatives and is responsible for the long-term growth and sustainability of the company. In addition to internal operations oversight, Spencer guides new schools through the start-up and

grant application process, directs and manages the strategic growth of existing schools, and bolsters established schools in their navigation and execution of facility financing.

Prior to Charter Impact, Spencer was the Vice President of Finance for Alliance College-Ready Public Schools, a network of 28 free public high schools and middle schools serving over 12,000 students in low-income communities in California with historically under-performing schools. His primary areas of concentration included maintaining all accounting systems, designing and implementing the internal control framework, developing cash flow projections and forecasts for organizational growth, and providing guidance on fiscal best practices.

Before working in the charter school world, Spencer was a practitioner in public accounting for several years and has experience leading audits and reviews of privately-held companies, publicly-traded companies, governmental agencies, not-for-profit organizations and employee benefit plans. He has also provided a wide variety of technical consulting including litigation support, due diligence testing for mergers and acquisitions, internal control design and implementation, stock option valuation and Sarbanes Oxley Section 404 compliance and implementation.

Spencer earned a Bachelor of Business Administration in Accounting with a minor in Mathematics, and a Master of Professional Accountancy degree with an emphasis in Finance, both from the University of Wisconsin-Whitewater. He is an actively licensed CPA.

TYLER MYERS

Director of Client Finance



Tyler comes to Charter Impact with a strong background in non-profit organizations, start-up environments, project management, budgeting, forecasting, and process development.

Prior to joining Charter Impact, Tyler was the Finance Manager for a Vorwerk and Co. U.S. division start-up where he was instrumental in helping to grow the company from 5 employees to over 50. He led the charge in creating a fully operational Finance and Accounting department by hiring and training staff, implementing new scalable processes and systems, and developing the company's budgeting and forecasting model. Additionally, he led numerous successful projects there, including a global ERP implementation involving members from Singapore, Germany, and the United States.

Before Tyler was a Finance Manager, he worked for a local Los Angeles non-profit Community Development Corporation (CDC), helping fund small businesses in the metropolitan area in order to create new jobs and give back to the community. During his time with the CDC, he trained numerous staff, developed and improved both internal and external reporting, managed several of the company's annual audits, and ensured the accuracy and timeliness of government grant billings.

Tyler has a strong passion for public education that was strongly influenced by the education-focused environment of his childhood; his mother was a teacher and principal administrator for 34 years. During his college years, Tyler volunteered his time as a mentor, helping students in grade school classes.

Tyler graduated with a Bachelor of Science degree in Accounting with a minor in Philosophy and a Master of Accountancy degree, both from Southern Illinois University Carbondale, home of the Salukis.

SHIVA BAHRAMI, M.B.A.

Director of Accounting Services



Shiva brings over 25 years of finance and accounting experience to Charter Impact. In her current role, she spearheads Charter Impact's core service model, by leading all accounting and reporting related functions with a focus on team leadership

and development, quality, timeliness, and process improvement.

Prior to Charter Impact, Shiva was the Director of Financial Services for California State University of Northridge, where they serve over 40,000 students. Although her priority focus was mainly to oversee accounting, payables, receivables, payroll, funds and cash management, Shiva also served as the treasurer of the board for CSUN's real estate business and a member of BASC (Business Administration of Systems Committee), where she developed and implemented automated workflows to aid in efficiencies.

Prior to CSUN, Shiva served as the Chief Financial Officer at Parsons Federal Credit Union, overseeing assets of over \$250 million. During her almost five-year tenure there, she helped the credit union increase their annual investment income by \$1M by adding new investment instruments and increased the credit union's loan portfolio by 9%. While there, she was also the chairman of both ALCO (Asset and Liability Committee), and the Pricing Committee.

For the past six years, Shiva has been personally involved with charter world, as her two young children attend a local charter school. She is a passionate supporter of the charter concept and its potential to make a positive difference in the lives and outcomes of students, and she is proud to vigorously support her school and charter community.

Shiva earned a Bachelor of Science in Accounting from DeVry University and a Master of Business Administration with an emphasis in Finance from Keller Graduate School in Long Beach, CA.

MAYLEN NARANJO, M.B.A.

Director of Business Support Services



Maylen is responsible for the oversight and management of Client onboarding, Client training and Payroll support at Charter Impact.

She has been working with charter schools in several capacities for over a decade.

In 2007, she joined the charter world as a payroll administrator at Partnerships to Uplift Communities (PUC), a non-profit charter school organization consisting of 16 schools serving the Northeast San Fernando Valley and Northeast Los Angeles. While there, she advanced to become the manager of PUC's Accounting department.

After her time at PUC, Maylen joined the team at a financial management services provider specializing in charter schools, where she played a leading role in managing both client services and personnel.

She continues that work at Charter Impact today, where she oversees and implements efficient operational systems, processes and policies in support of our growing company's mission and our expanding team.

Maylen is passionate about providing excellent service and personalized support to the great organizations we serve, and is confident that the work we do helps these schools offer the best possible education to underserved students.

Maylen earned a Bachelor of Science in Accounting and a Master of Business Administration from the University of Phoenix.

Services Proposed

Charter Impact's array of services provides all of the support that you would expect from an in-house finance/accounting department, plus student data services. Our services include not only the accounting, accounts payable and payroll departments, but also assistance with reviewing contracts, ad hoc financial analysis, support with vendor negotiations, assistance with facility financing, management of lender relationships, and much more.

A basic description of our services are as follows:

Business Management Services

1. IMPLEMENTATION AND TRAINING

- + Create a customized accounting database based specifically on the school's reporting needs (both internal and external)
- + Import historical data to the extent possible (typically monthly balances as far back as data is available) to allow for maximum comparability of financial information
- + Review existing contracts for terms, requirements and school responsibilities
- + Create, refine or replace existing processes and procedures to increase efficiency and improve the strength of internal controls
- + Provide training in specific processes and procedures to school site staff including: accounts payable, accounts receivable/deposits, petty cash accounts, student stores, payroll, etc.
- + Provide training to new and/or existing board members on:
 - Charter school funding - including drivers, calculations, restrictions and cash flow timing,
 - Reading and interpreting financial reports, and
 - Internal controls and the board's responsibility for oversight and maintenance

2. ACCOUNTS PAYABLE PROCESSING

- + Review all invoices sent to Charter Impact for proper approval and coding
- + Enter invoices for each reporting entity, process check payments, and send checks directly to vendors to reduce turn-around time
- + Provide weekly check registers, accounts payable aging reports, vendor payment history or other ad hoc reports on a recurring or as needed basis
- + On an emergency basis, same day payments can be processed in addition to the weekly cycle (*additional processing fees apply).

3. ACCOUNTS RECEIVABLE PROCESSING

- + Monitor the receipt of State approved ADA funding amounts and verify balances paid are correct

- + Work directly with governmental agencies to resolve any issues or discrepancies identified
- + Review all donor letters and grant agreements for proper coding and revenue recognition in accordance with GAAP
- + Maintain independent records, as necessary, for both public and private sources to ensure accurate reporting and compliance

4. BANK RECONCILIATION AND GENERAL LEDGER MAINTENANCE

- + Reconcile all bank accounts on a weekly basis for a heightened level of security and monitoring
- + Alert management immediately to any irregularities, un-reconciled amounts, or missing documentation
- + Maintain general ledger in accordance with GAAP on an ongoing basis, ensuring all revenues and expenses are recorded and reported accurately
- + Maintain an inventory of fixed assets over the school-designated capitalization threshold and calculate depreciation on a monthly basis

5. CASH MANAGEMENT

- + On a weekly basis, use reconciled bank balance to project daily cash balances for 30 days (for analysis of cash for any period of time over 30 days, the monthly forecast will be utilized)
- + On a weekly basis, provide schools with amount of cash available for accounts payable or other discretionary spending while ensuring sufficient funds for regularly recurring transactions such as payroll, taxes, rent, insurance, etc.
- + Plan and manage payment of outstanding debt as needed
- + Prepare all financial reporting necessary for renewal of loans or lines of credit
- + Present line of credit status to board and obtain board resolutions as needed
- + Monitor compliance with all debt covenants as a part of the ongoing budgeting and forecasting process
- + Analyze future cash flow and determine whether schools need to make adjustments to spending or seek other funding options.

6. MONTHLY FINANCIAL REPORTING

- + Provide a monthly reporting package by the 20th day of the following month, assuming all necessary data is received from the school site on a timely basis, to ensure management has the necessary information to make sound business decisions
- + Create financial reporting package based on customized business segments. This includes budgets and forecasts as well.
- + Offer a menu of report options for the monthly financial reports including, but not limited to:
 - Monthly summary by financial section with bulleted highlights for presentation purposes
 - Monthly Cash Flow Forecast and comparison to approved budget
 - Budget vs. Actual Report (both current month and year-to-date)

- Schedule of Revenue and Expenses by Period
- Comparative Statement of Financial Position
- Combining/Consolidating Statements of Activities and Financial Position
- Statement of Cash Flows (both current month and year-to-date)
- Accounts Payable/Receivable Aging
- Check Register(s)
- General Ledger Detail
- Other customized reports as requested by the school, executive team or board
- + On a monthly basis, review and present the financial package with the school staff and/or board members to assess the current fiscal condition of the school
- + Provide access to the accounting database via a VPN connection allowing school staff to run reports and see real-time data as it exists in the system
- + On an as needed basis, provide or present financial information or training to lenders, board members, community members, parents or other external parties as requested by the school.

7. COMPLIANCE AND GRANT REPORTING

- + Support school with LCAP development, including preparation of the budget, ensuring adherence to Supplemental and Concentration funding requirements and integrating the LCAP budget into the overall school operating budget
- + Assist the school with grant applications including the development of grant-specific budgets as well as school long-term projections
- + Track all restricted revenues (both public and private) to ensure compliance with governmental and donor-required restrictions
- + Provide financial information and reporting to governmental entities, donors, and other supporting organizations for grant compliance

8. CHARTER AUTHORIZER SUPPORT

- + Support the school with all financial and business communications with the charter authorizer. This includes, but is not limited to:
 - Prepare regular financial reporting (budget and interims)
 - Provide ad hoc financial documents and reports as requested
 - Partner with school leaders to meet with authorizer staff to discuss fiscal health and outlook of the school
- + Assist in the renewal process by preparing and/or reviewing fiscal narratives, preparing the required forecasts and cash flow projections, and calculating the LCFF with assumptions.

9. ANNUAL BUDGET CREATION AND REVISIONS

- + Work with school staff on an annual basis to create a 5-year budget and cash flow projection to ensure proper future planning
- + Provide a monthly budget and cash flow report to monitor the cash balance and protect against

the gap caused by revenue and expenditure seasonality

- + Revise the annual forecasts on an as-needed basis (but at least monthly) to provide school staff and board members with accurate year-end projections and the information necessary in a constantly changing environment

10. AUDIT PREPARATION AND OVERSIGHT WITH AUTHORIZERS

- + Maintain electronic records of all transaction support
- + Work directly with the independent auditors to provide information, thereby reducing client time commitment and audit fees
- + Participate in, and support all oversight reviews from charter authorizers and governmental agencies to improve outcomes

11. TAX PREPARATION AND SUPPORT

- + Prepare and electronically submit Form 1096 (summary of all 1099 forms) to the IRS for all required vendors and service providers
- + Prepare and report sales and use tax returns
- + Provide any and all information necessary for the preparation and submission of Form 990

NOTE: Payroll tax reporting is included in the payroll processing section below

12. STRATEGIC PLANNING

- + Work with school management and the Board of Directors to develop long-term strategies to ensure the school's prosperity
- + Provide second opinions and act as sounding board for school management and the Board on business and financial matters

The Charter Impact team has been extremely attentive and patient. They are willing to go above and beyond so we truly understand our budget and how funding works.

KRISTIN KRAUS
DIRECTOR OF FINANCE & OPERATIONS, SOAR CHARTER ACADEMY

Payroll Processing and Retirement Reporting

Payroll is one of the most critical areas of an organization's business office. Our payroll team is well versed in charter school payroll issues and has the depth of experience to handle any and all processing nuances that inevitably arise.

1. PAYROLL PROCESSING

- + Maintain employee static pay information in a payroll database
- + Process status updates, new hires, terminations, and/or informational changes in payroll system
- + Assist in the development of a regular payroll schedule that is compliant with State labor laws and consistent with employee contracts
- + Process supplemental payroll runs such as the following:
 - Involuntary termination - check will be prepared ahead of time and provided to the school on the termination date
 - Voluntary termination without notice - the check will be prepared and delivered to the employee within the time frame required by the State
 - Scheduled bonuses/stipends
 - Additional unscheduled/emergency payroll runs
- + Process and pay all federal and state payroll tax payments according to required guidelines
- + Prepare the state payroll tax filing report annually, and quarterly for federal and state agencies
- + Prepare, review, and distribute W-2s to all employees

2. RETIREMENT AND OTHER REPORTING

- + Process and submit monthly STRS and PERS reports to the third-party administrator (i.e. Hess and Assoc.) or County office
- + Submit payment via ACH or cashier's check within the requisite timeframe for pension contributions
- + Process 403(b) retirement plan deductions, if applicable, and in compliance with State and Federal laws submit payments and provide 403(b) census information to third-party administrator
- + Submit compensation reports to State Controller and Bureau of Labor Statistics, if applicable

3. WEB-BASED EMPLOYEE TIMEKEEPING SYSTEM

- + All employees can be given online access to a streamlined, secure electronic timekeeping system which is fully integrated into our accounting system and eliminates the need for paper timesheets.
- + In addition to entering time, employees can also electronically:
 - request time off
 - make changes to their addresses and W2s
 - access their historical paystubs

4. GENERAL SUPPORT

- + Provide support and assistance with creation of internal processes and procedures, forms and tracking systems

Term and Fees

The term of the initial contract would be from April 1, 2020 through June 30, 2023. Proposed fees for services are as follows:

1

Implementation and Set-Up

For Mission Vista Academy, we will waive our standard implementation and set-up fee for time spent on the initial set up, accounting system customization, updated cash flow forecast and process implementation.

2

Business Management Services

Variable fee of 1.75% of total revenue.

3

Payroll Processing and Retirement Reporting

Payroll processing	\$100 base plus \$2.75 per employee per pay period
Garnishment reporting	\$2.50 per occurrence
New employee reporting	\$3.50 per occurrence
Payroll delivery via FedEx	\$35.00 per occurrence per 50
Quarterly/Annual Reporting	\$20.00 per occurrence
Form W-2 or 1099 (for contractors paid via payroll)	\$5.75 each

Note: For 50 employees paid semi-monthly, costs would average \$500 per month

This proposal is valid for 90 days.

March 8, 2020

Dear Amy Davis,

Under Mission Vista Academy's current MOU with Inspire Charter Services (ICS) you are paying ICS 15% of your LCFF funds (3.5% allocated to operational/administrative services, and 11.5% to licensing the Inspire IP described in Attachment B of the MOU). As part of the current agreement, we utilize 1.75% of these funds to pay Charter Impact for their services. If you choose to work directly with Charter Impact and they agree to start billing Mission Vista Academy directly, the 3.5% allocated to operational/administrative services will be reduced by 1.75%.

Once your Board agrees to a contract start date with Charter Impact, please send me written confirmation of this decision and the date you have informed Charter Impact to begin direct billing Mission Vista Academy. On that same date, ICS will lower your operational/administrative fees to 1.75%.

Sincerely,

A handwritten signature in black ink that reads 'Steven Lawrence'.

Steven Lawrence
Executive Director
Inspire Charter Services
(916) 770-5438
stevenl@inspireschools.org

March 20, 2020

The Board of Directors
c/o Amy Davis, Principal
MISSION VISTA ACADEMY
1151 W. 5th St.,
Azusa, CA 91702

Re: Audit the Statement of Financial Position for the Years Ending June 30, 2020

Dear Amy Davis:

We are pleased to confirm our understanding of the services we are to provide for Mission Vista Academy (the "Organization") as of and for the year ending June 30, 2020. The following is a detailed description of the services that we will provide to the Organization as well as our estimated professional fees that relate to such services. This engagement letter (which is sometimes hereinafter referred to as the "Agreement") is subject to completion of our acceptance or continuance procedures in accordance with professional standards and the policy of Squar Milner LLP ("Squar Milner," or the "Firm").

The Objective and Scope of the Audit of the Financial Statements

We will audit the statement of financial position of the Organization as of June 30, 2020, and the related statements of activities and cash flows for the year then ended. Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

The supplementary information accompanying the basic financial statements will be subjected to the auditing procedures applied in our audit of such financial statements and certain additional procedures including: comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America ("GAAS") issued by the American Institute of Certified Public Accountants ("AICPA").

The Responsibilities of the Auditor

We will conduct our audit in accordance with GAAS; Government Auditing Standards issued by the Comptroller General of the United States ("GAS"); and the guidance provided in the audit guide titled *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by Education Audit Appeals Panel, dated July 1, 2018. Those standards, regulations, supplements or guides require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting

estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and/or the other professional standards referenced in the immediately preceding paragraph. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, GAS do not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board of Directors (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit unless they are clearly inconsequential.

Our report on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the professional standards and regulations identified above. Our reports on compliance matters will address material errors, fraud, abuse, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts, and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the professional standards and regulations identified above.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America ("GAAP");
- To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
- For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;

- For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge; and
- For providing us with:
 - Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - Additional information that we may request from management for the purpose of the audit; and
 - Unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including among other items:

- That management has fulfilled its responsibilities as set out in this Agreement; and
- That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the Organization complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the Organization involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse or suspected fraud or abuse affecting the Organization received in communications from employees, former employees, analysts, regulators or others.

Management is also responsible for the preparation of the supplementary information in accordance with GAAP. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Board of Directors is responsible for informing us of its views about the risks of fraud or abuse within the Organization, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the Organization.

Records and Assistance

If circumstances arise relating to the condition of the Organization's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial

statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Organization's books and records. The Organization will determine that all such data, if necessary, will be so reflected. Accordingly, the Organization will not expect us to maintain copies of such records in our possession.

Our engagement assumes a high degree of assistance to be supplied by Organization personnel, including the preparation of schedules and analyses of accounts. A list of the specific schedules and analyses (including the dates when such information should be available to us) will be provided under separate cover. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Non-Audit Services

In connection with our audit, you have requested that we perform certain non-audit services necessary for the preparation of the financial statements, including preparation of financial statements and the informational tax return. The GAS standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the Organization, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in combination with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit services to be performed. The Organization has agreed that Amy Davis, Principal possesses suitable skill, knowledge or experience and that the individual understands all the aforementioned non-audit services sufficiently to oversee them. Accordingly, the management of the Organization agrees to the following:

1. The Organization has designated Amy Davis, Principal s a senior member of management who possesses suitable skill, knowledge and experience to oversee the services;
2. Amy Davis, Principal will assume all management responsibilities for the subject matter and scope of all the aforementioned non-audit services];
3. The Organization will evaluate the adequacy and results of the services performed; and
4. The Organization accepts responsibility for the results and ultimate use of the services.

The scope of the aforementioned non-audit services does not constitute an audit under GAS. GAS require that we establish an understanding with the Organization's management and those charged with governance of the objectives of the non-audit services, the services to be performed, the Organization's acceptance of its responsibilities, the auditor's responsibilities and any limitations of the non-audit services. We believe this Agreement documents that understanding.

Other Relevant Information

We are also responsible for communicating with the Board of Directors about certain other matters related to our audit, including (1) our responsibilities under the standards of GAS and the AICPA; (2) the Organization's significant accounting policies; (3) the quality of the Organization's accounting principles; (4) management's judgments and sensitive accounting estimates; (5) significant audit adjustments; (6) any disagreements with management about matters that could be significant to the Organization's financial statements or our audit report; (7) any consultations management made with other accountants; (8) any issues discussed with management prior to our retention; (9) any significant difficulties encountered in performing the audit; (10) other information in documents containing audited financial statements, such as the Organization's annual report; and (11) other matters as considered necessary. Further, we are responsible for ensuring that the Board of Directors receives copies of certain written communications between us and management, including management representation letters and written communications on accounting, auditing, internal control or other matters.

In accordance with GAS, a copy of our most recent peer review report that has been accepted by the AICPA is enclosed for your information and is available at AICPA.org. The AICPA no longer issues letters of comment with its peer review reports.

Reporting

We will issue a written report upon completion of our audit of the Organization's financial statements. Our report will be addressed to the Board of Directors of the Organization. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on the Organization's financial statements, we will also issue the following types of reports:

- Reports on internal control related to the financial statements. These reports will describe the scope of testing of internal control and the results of our tests of internal control;
- Reports on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance that could have a material effect on the financial statements; and
- Reports on compliance with State of California requirements described in the applicable Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, published by the Education Appeals Panel; (The responsibility we take for the material included in these reports will be the same as what we assume for other supplementary information accompanying the financial statements.).

Tax Services

If applicable, income tax services will be covered under a separate engagement letter.

Reporting Deadline

We will work diligently to meet any financial reporting deadline that the Organization may have. However, due to the nature of our work, we cannot be responsible for any late reports that result from factors beyond our control.

As discussed herein, the engagement contemplated by this Agreement anticipates a certain level of assistance and cooperation by Organization personnel. This is an essential condition to our completion of the engagement, and will permit us to conduct our work effectively and efficiently. Failure by your personnel to do so on a timely and accurate basis could result in the Organization being unable to meet the deadline referenced in the preceding paragraph, prevent us from completing the engagement, and/or may be grounds for suspension of our services or the Firm's withdrawal from this engagement.

Professional Fees

Our fees will be based on the actual time required at our standard hourly rates (see enclosure). In addition to professional fees, our invoices will include any travel and other out-of-pocket expenses related to the engagement. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the work. Our invoices for services are due when rendered, and interim billings may be submitted (usually on a monthly basis) as work progresses and expenses are incurred. Invoices are considered past due thirty days after the invoice date. Past due invoices are subject to the lesser of our current monthly late charge (1.25% per month), which is subject to change, or the maximum charge permitted by applicable law. Failure to remit payment for past due services may result in deferral of further work or termination of our engagement. In the event that collection procedures are required, the Organization agrees to be responsible for all expenses of collection including related attorneys' fees.

If additional time is required and/or the fieldwork is interrupted or postponed due to the Organization being unprepared thereby causing lost time, there may be additional charges billed at our regular rates.

We estimate professional fees as follows (excluding out-of-pocket expenses):

Audit of the June 30, 2020 Financial Statements	\$21,995
--	-----------------

Our fee estimate for these services is contingent upon the Organization providing all necessary schedules, drafting the financial statements, and supporting documents requested by Squar Milner. The fee estimate is based on anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the audit. The above fees are also based on our knowledge of the Organization's current business activities, and any additional hours will be billed at our standard hourly rates. If significant additional time is necessary, we will keep the Organization's management informed of any problems we encounter, and our fees will be adjusted accordingly.

As stated above, our invoices for services are due when rendered, but in no case are the fees for audit services payable any later than the following: one-third of the above fee estimate upon acceptance of this engagement letter, one-third of the then-current estimate of the total fees upon completion of our fieldwork, and the balance of all fees incurred prior to the issuance of our audit report. If our fees are not paid in full, Squar Milner reserves the right to not issue any report as a result of this engagement. In the event that our fieldwork is never completed and/or our audit report is not issued (for any reason), all invoiced fees are nevertheless payable by the Organization.

We understand that, upon request by government agencies, we may be required to provide access to our audit documentation in a timely manner pursuant to authority given by law or regulation, consistent with Generally Accepted Governmental Auditing Standards paragraph 4.16. Such access will be permitted upon receipt of the Company's approval. Any significant time incurred in connection with addressing questions/requests related to these agencies' review will be billed separately after obtaining your approval.

The Company may terminate our services at any time, with or without cause. However, the Company shall still be required to pay our invoices for services rendered up through the date of termination. We may terminate or suspend our services at any time for any reason including, but not limited to, non-payment of our fees or by reason of professional considerations, which in our judgment make it inappropriate to continue the engagement. This agreement may be cancelled on 30 days written notice by either you or our firm. Any unpaid fees for any services provided through the date of cancellation are due immediately upon cancellation.

Disputes

With the sole exception of a fee dispute of less than \$50,000 (referenced below), any dispute, claim, controversy, complaint or cross-complaint in any manner arising from or related to, or asserted as an off-set against amounts charged under, this Agreement, shall be submitted to resolution by arbitration before the San Diego County, California office of JAMS/Endispute. Arbitration shall be binding and final. The arbitration shall be governed by JAMS' Comprehensive Arbitration Rules and Procedures. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees in excess of \$50,000, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury, as well as any right to appeal, and instead are accepting the use of binding arbitration for resolution. The arbitrator may, in the award, allocate in whole or in part the fees and costs of the arbitration, including the fees of the arbitrator, and order in whole or in part recovery of the reasonable attorneys' fees of the prevailing party. The arbitrator shall not have authority to award punitive damages, any claim for which is hereby waived. The arbitrator may not award non-monetary or equitable relief of any sort. In no event, even if any other portion of these provisions is held to be invalid or unenforceable, shall the arbitrator have power to make an award or impose a remedy that could not be made or imposed by a court deciding the matter in the same jurisdiction. All aspects of the arbitration shall be treated as confidential. Neither the parties nor the arbitrator may disclose the existence, content or results of the arbitration, except as necessary to comply with legal or regulatory requirements. Before making any such disclosure, a party shall give written notice to all other parties and shall afford such parties a reasonable opportunity to protect their interests. Judgment on the award may be entered by any court having appropriate jurisdiction.

For a dispute involving solely a dispute of fees of \$50,000 or less, we agree to resolve the matter in the Superior Court of San Diego County, California or Small Claims Court, whichever is appropriate (this exception shall not affect the fact that any other or additional dispute, claim, controversy, complaint or cross-complaint shall be arbitrated in accordance with the terms set forth above).

Other Limitations of Liability

The Organization and Squar Milner agree that no claim arising out of the services rendered pursuant to this Agreement shall be filed more than two years after the date of the audit or other report issued by Squar Milner or the date of this engagement letter if no report has been issued. Squar Milner's liability for any and all claims, damages and costs (including legal fees) of the Organization arising from this engagement is limited to the amount of fees paid by the Organization to Squar Milner for the services rendered under this engagement letter. In addition, without limiting the punitive damages waiver set forth in the "Disputes"

section of this Agreement, the Organization expressly agrees to waive (among other damages) any and all punitive and exemplary damages in any proceeding.

During the course of providing the services described in this Agreement, Squar Milner will utilize information developed from the Organization's records. We will rely upon management for the accuracy and completeness of such records, as well as all other information supplied by management including verbal and written representations by management and their representatives. The Organization agrees to release, indemnify and hold Squar Milner, its partners, principals, employees, heirs, executors, personal representatives, successors and assigns harmless from any liability for any and all damages or costs (including legal fees) resulting from, in whole or in part, fraud caused by or participated in by management and/or from knowing misrepresentations by the Organization or its representatives.

The provisions in "Other Limitations of Liability" herein shall survive the termination of this Agreement.

Record Retention and Ownership of/Access to Workpapers

It is our Firm's policy to retain the workpapers (as defined below) related to this engagement for seven years after the related services have been performed. Squar Milner does not retain any original client records; so we will return such records (including any "supporting records," as defined below) to you at the completion of the services rendered under this engagement. We may request a signed itemized receipt in connection with delivering the records described in the preceding sentence. When such records are returned to you, it is the Organization's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that upon the expiration of the seven-year period Squar Milner shall be free to destroy our workpapers related to this engagement.

As defined by the AICPA, "workpapers" include (but are not limited to) audit programs, analytical audit/review schedules, and statistical sampling results, analyses and schedules prepared by Organization personnel at our request. The term workpapers also includes "audit documentation" as defined by the California State Board of Accountancy (the "State Board"). Based on the State Board's regulations, "workpapers" do not include records which would ordinarily constitute part of your books and records and that are not otherwise available to the Organization. An example of the records described in the preceding sentence are "supporting records," which are defined by the AICPA as information not reflected in the Organization's books and records that is otherwise not available to you, with the result that the Organization's financial information is incomplete without such documents. [For example, supporting records include adjusting journal entries (and the computations supporting such entries) proposed by the Firm in relation to this engagement.] It is the responsibility of management to determine that all supporting records are properly reflected in the Organization's books and records.

Engagement workpapers are the property of Squar Milner, and will not be provided to any third parties unless the Firm is required to do so by state or federal law and/or contractual agreement. In our sole discretion, upon your request, we may provide the Organization with copies of certain engagement workpapers (some or all of which may be redacted) if the Firm is reasonably compensated for the time and expenses incurred to retrieve and copy such documents. We are also entitled to charge a reasonable fee for accessing and copying Organization-provided records before returning them to you, and for copying supporting records before providing those documents to the Organization.

Subpoena or Summons for Information in Squar Milner's Possession

If, in relation to pending or possible litigation, a regulatory investigation/informal inquiry, or an administrative, arbitration or similar proceeding to which the Firm is not a party, we receive a validly issued and enforceable subpoena or summons requesting that we (1) produce any of our workpapers or other documents in our possession relating to this (or a prior or future) engagement, (2) provide other information about any such engagement, and/or (3) testify about any such engagement, we will notify the Organization prior to responding to it if we are legally allowed to do so. If management does not take any legal action within the time permitted for us to respond, or if such action does not result in a judicial order protecting us from providing the requested documents and/or information, we may construe the inaction or failure as the Organization's consent to comply with such request. Under these circumstances, we will release the requested documents and/or provide the requested information. In certain proceedings, an accountant-client privilege may exist. However, you agree that we are not under any obligation to assert such privilege to prevent the release of Organization information.

If the above occurs, our efforts in complying with such demands or requests will be deemed a separate engagement and accordingly we shall be entitled to compensation for our time and reimbursement of our reasonable out-of-pocket expenses (including any legal fees) in complying with any such demand or request. However, nothing discussed herein is intended to relieve us of our duty (except as otherwise provided by applicable law) to observe the confidentiality requirements of the public accounting profession in the United States of America.

Other Matters

Squar Milner may mention the Organization's name and provide a general description of the engagement in the Firm's client lists and marketing materials.

This letter shall serve as the Organization's authorization for the use of e-mail and other electronic methods to send and receive information, including confidential information, between the Firm and the Organization and between the Firm and any outside specialists or other entities/persons engaged by either the Organization or the Firm. The Organization acknowledges that e-mail travels over the public Internet, which is not a secure means of communication; thus, the confidentiality of the transmitted information could be compromised through no fault of the Firm. The Firm will employ commercially reasonable efforts and take appropriate precautions to protect the privacy and confidentiality of the transmitted information described in this paragraph. We are satisfied that applicable third-party service providers have appropriate procedures in place to reasonably prevent the unauthorized release of confidential information to others. When considered necessary, the Firm seeks to enter into confidentiality agreements with such third parties.

The Organization recognizes that Squar Milner has incurred a great deal of time and expense in acquiring and training its staff. In the event that the Organization hires (either as an employee or as an independent contractor) any Squar Milner employee who has worked on this engagement in the six-month period prior to the Organization's employment of that individual, the Organization agrees to pay Squar Milner 60% of that individual's projected first-year compensation with the Organization.

Squar Milner is a limited liability partnership comprised of both certified public accountants and certain partners and/or principals who are not currently licensed as CPAs. Such partners and principals may participate in the engagement to provide the services described in this engagement letter.

Squar Milner is a legally independent member of Allinial Global, an association of over 100 independent accounting and consulting firms. Allinial Global (formerly PKF North America) offers international support by connecting its member firms to providers and global networks of accounting firms worldwide. Neither the other member firms nor Allinial Global are responsible or accept any liability for the work or advice which Squar Milner provides to its clients. In signing and returning to us this engagement letter, you acknowledge and accept that such other member firms and Allinial Global do not owe the Organization any duty in relation to the work or advice which we will from time to time provide to the Organization or are required to provide to the Organization.

Any provision of this Agreement that could otherwise impair the Firm's independence under the aforementioned Audit Guide or any of the professional standards cited in the first paragraph of "The Responsibilities of the Auditor" section of this engagement letter is null and void. If any of the provisions in this Agreement are determined to be invalid or unenforceable, the remaining provisions shall remain in effect and binding on the parties to the fullest extent permitted by law.

This engagement letter constitutes the complete and exclusive statement of agreement between Squar Milner and the Organization, superseding all proposals (both oral and written) and all other communications regarding the terms of the engagement between the parties. Except as expressly provided herein, this Agreement does not modify the terms or provisions of any other engagement letter for professional services issued by the Firm which was agreed to by the Organization before the date noted below.

We are available to meet with you and/or other members of management to discuss current business, operational, accounting and auditing matters affecting the Organization. Whenever you feel such meetings are desirable, please let us know. Subject to the independence requirements of our profession, we are prepared to provide services to assist you in any of these areas.

We appreciate this opportunity to be of service to you, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed duplicate original and return it to us.

Sincerely,

SQUAR MILNER LLP



James A. Rotherham, CPA
Partner
Audit and Assurance Services

[JR:bb:lb]

Enclosures



RESPONSE:

This letter correctly sets forth the understanding of **Mission Vista Academy:**

1. One Year Engagement

Signature

Date

Name

Title

G:\Audit\Audit2020\Mission Vista Academy\Engagement Letter\Mission Vista Academy - 06.30.20 Audit FS - Eng Ltr - JR.docx

Client Number: New Client



Schedule of Hourly Rates

(Effective January 1, 2020)

Partners	\$350.00 to \$675.00
Managers	\$250.00 to \$495.00
Seniors	\$175.00 to \$335.00
Account Managers	\$155.00 to \$300.00
Professional Staff	\$135.00 to \$285.00
Administration	\$50.00 to \$255.00

Administrative fees and out-of-pocket expenses apply in addition to the above hourly rate.
(Note: Rates are subject to change without notice)



Proposal to Provide AUP Procedures To Mission Vista Academy

March 2020



March 18, 2020

Amy Davis, Principal
Mission Vista Academy
1306 Melrose Dr.
Oceanside, CA 92057

We are honored by your request and appreciate the opportunity to submit this proposal to provide AUP Procedures for **Mission Vista Academy** (“Mission Vista”).

We are uniquely qualified to serve your needs and the enclosed proposal will provide more details as to our deep knowledge-base serving independent and charter schools and our commitment to maintain a professional relationship based on proactive and informed services. We strive at all times to do what is in the best interest of our clients.

About Squar Milner

Squar Milner LLP (“Squar Milner”) is one of the nation’s Top 40 largest accounting firms, as well as one of the largest independent accounting and advisory firms in California. We have locations throughout Northern and Southern California, and an office in the Cayman Islands, which specializes in investment funds. As one of the region’s leading professional services firms, our professionals have a broad range of experience. Our full-service concept extends beyond providing a single service and instead delivers extensive comprehensive solutions to a variety of needs.

We are an independent member of Allinial Global, a strong national and international alliance of over 200 independent accounting and consulting firms spanning across over 70 countries. Allinial Global offers international support by connecting member firms to providers and global networks worldwide. Our resources with Allinial Global are comparable to those of any national firm, allowing us to serve and grow with you wherever you do business.

Quality Control

At **Squar Milner**, we are dedicated to professional excellence and working towards the right answer. When presented with an issue, we have the experience to make the most appropriate decision. Our process involves deliberation between the team and senior client management and, when necessary, discussion with our Quality Control Committee. At all times, we are capable of making the decision locally. This not only accelerates the deliberation process, but also provides transparent decision-making.

Our clients appreciate that many of our partners and managers have Big 4 and US national firm experience. This results in a high level of expertise without bureaucratic burdens which often hinder

larger firms. **In turn, this means you receive the expertise needed to professionally and efficiently serve your business while avoiding unexpected occurrences or delays often-times associated with larger firms.**

We are committed to quality in everything we do. We are members of the American Institute of Certified Public Accountants ("AICPA") and the California Society of Certified Public Accountants. We are also registered with the Public Company Accounting Oversight Board ("PCAOB").

Our Firm is built upon the fundamentals of providing excellent client service and timely and open communication. **Mission Vista** will receive a very experienced high-level team of professionals who are dedicated to the charter schools industry.

Our service approach is predicated on serving **Mission Vista** with attention and dedication. Consequently, we will devote the necessary resources to ensure that we exceed your service needs. Your client service team will be comprised of technically proficient and service-oriented individuals committed to meeting your needs on a daily basis.

At **Squar Milner**, ***we do not make excuses.*** We provide extraordinary client service.

Summary

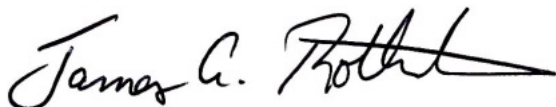
Overall, we pledge that **Mission Vista** will be a client of utmost importance to us. At **Squar Milner**, we care about your success and will dedicate the attention and time of experienced, senior-level professionals to serve your specific needs. We stand prepared to continue working with **Mission Vista** and delivering exceptional client service. If any additional questions remain, do not hesitate to contact us.

The accompanying proposal contains details regarding our team, references and the credentials of **Squar Milner**. It also describes the recognition we have garnered from our peers, regulatory bodies and the profession at large.

We appreciate the opportunity to submit this proposal and respectfully offer **Squar Milner** for your careful consideration.

Respectfully yours,

SQUAR MILNER LLP



James Rotherham
Partner, Audit Services

Table of Contents

Understanding of Your Needs.....	5
About Squar Milner.....	6
Independent & Charter Schools Industry Expertise.....	7
Our Audit Practice and Process.....	8
The Audit: Five Step Implementation	9
Client Services Team	10
Professional Fees	11
Appendix	12
References	13
Client Services Team	14
AICPA 2019 Peer Review Report.....	18

Understanding of Your Needs

We understand that Mission Vista needs a provider with the following qualifications to meet your needs:

- ✓ A full service accounting firm with extensive experience serving independent and charter schools;
- ✓ Timely and decisive feedback on key accounting matters;
- ✓ Consultative with technical developments and emerging issues;
- ✓ Risk-focused;
- ✓ Cost conscious;
- ✓ Exceptional client service.

We have taken these observations into consideration as we believe they are essential to helping achieve **Mission Vista's** goals. We know every client is unique and that you need a firm who can identify and respond to your specific needs. Your **Squar Milner** team is committed to proactively addressing your issues and concerns.





About Squar Milner

Squar Milner is one of the nation's 40 largest accounting firms as well as one of the largest independent accounting and advisory firms in California. We have been serving clients since 1938 and have offices in Northern and Southern California, and the Cayman Islands. We have over 550 professionals and 78 partners to serve you.

Why Squar Milner

At **Squar Milner** we are committed to quality and client service. We combine strong technical expertise with our philosophy of providing highly responsive professional services to our clients in an efficient and cost-effective manner. We provide our clients with the critical support they need, when they need it. Our goal is to exceed our clients' expectations in every engagement.

Audit Services

We go beyond just a compliance audit and independent review of your financial statements. Our audits are designed to be a springboard for improved internal controls and procedures, as well as tax planning that is proactive rather than reactive. We are one of the few Southern California-based accounting firms that audit publicly held companies.

Tax Services

It is our goal to maximize your profits. It is the driving force behind everything we do. We take a proactive approach, implement creative strategies, and work collaboratively to minimize your tax obligations. We will work with you on your objectives, plans and opportunities, and develop a strategy that works for you. Individuals, corporations, LLCs, partnerships, estates and fiduciaries will benefit from our wide range of expertise.

Consulting Services

Our consulting services match every client with the specialized experts they need. Whether you need outsourced accounting, profit enhancement & benchmarking, technical CFO advisory services, business management, forensic (investigative) analysis, expert testimony or bankruptcy services, or real estate & construction consulting, **Squar Milner** can help.

Allinial Affiliation

We are a member of Allinial Global, an association of over 200 independent accounting and consulting firms. Allinial Global offers international support by connecting its member firms to providers and global networks of accounting firms worldwide.





Independent & Charter Schools Industry Expertise

Squar Milner has a team of professionals with significant experience in serving independent and charter schools. Our qualifications include tuition payment plans, deferred revenue, scholarships, faculty compensation plans, summer programs, capital campaigns, parent pledge programs and endowment funds. At **Squar Milner**, we also understand the need for sustaining enrollment, the importance of reliable data to plan for the future, changing demographics, increased competition, and fluctuation in enrollment that can have an adverse impact if not planned for in advance. Our dedicated professionals have extensive backgrounds serving on school boards which helps provide additional perspective to offer observations and recommendations most beneficial to you.

You can expect to be served by a team of qualified professionals who:

- Have significant experience servicing not-for-profit organizations, charter schools and independent schools
- Meet with you frequently and are available when needed
- Meet your specific audit and tax needs through our consultative approach to communicating technical developments and issues as they arise
- Commit to developing long-term relationships
- Have a thorough understanding of your business

The following are a sample of independent and charter schools that **Squar Milner** has served:

- | | |
|-----------------------------------|---------------------------------------|
| ▪ Bay Area Educational Institute | ▪ Plumas Charter School |
| ▪ Charles Armstrong School | ▪ Presidio Preschool |
| ▪ Discovery Charter School | ▪ REACH Leadership Academy |
| ▪ Escuela Popular | ▪ RePublic Schools Nashville |
| ▪ KEY Academy | ▪ Ronald C. Wornick Jewish Day School |
| ▪ Memphis Delta | ▪ Seven Hills School |
| ▪ Montclair Community Play Center | ▪ Strive Collegiate |
| ▪ Nashville Classical | ▪ Town School for Boys |



Our Audit Practice and Process

We go beyond a simple audit of financial statements. We believe a well-planned and properly conducted audit engagement can provide valuable insight into operational efficiencies, internal control weaknesses and business opportunities. To that end, our audits are designed to be a springboard for improved internal controls and procedures, as well as sound and proactive business and tax insight.

Audit Approach

Squar Milner performs audits quickly and thoroughly, while providing meaningful comments regarding your business and controls. We aim to complete the audit in a timely manner with minimal disruption to your business operations.

Squar Milner employs a risk-based audit approach, focused on the areas of greatest concern in your business. We will meet with you to discuss our understanding of the critical audit areas and develop a mutually agreed-upon timeline and audit plan to ensure that your needs are addressed.

Strategy for Initial Audit

Our approach is to dedicate a liberal amount of partner and manager time up front to properly identify issues, understand history and plan the engagement. It is imperative for partners and managers to gain this knowledge personally. Transition is where experience counts. With a focused and experienced team, we can get up-to-speed quickly.

Technology

We will maximize the functionality of computerized technology and audit software. Our audit workpapers are prepared and maintained in digital formats, thereby allowing us to achieve greater efficiency and utilize state-of-the-art electronic audit tools. We will work closely with your personnel in order to obtain the necessary documentation in electronic form.

Pre-Audit Planning

Our approach emphasizes planning and taking proactive action in order to anticipate issues and prevent surprises. Each year, as part of the audit planning process, we will meet with your key financial and executive managers to understand your strategic goals and objectives, business plan and critical areas of focus and risk that we believe to be important. These sessions are vital and will:

- Facilitate team building and co-development of expectations;
- Validate our understanding of key strengths and weaknesses of your organization and current systems;
- Refine the timeline and audit plan to ensure key objectives are met in a timely fashion;
- Define risk areas and specific issues; and
- Leverage internal resources to minimize audit costs and optimize efficiencies.

Audit Practice

Please refer to the Audit Five Step Implementation on the following page.

Management Letter

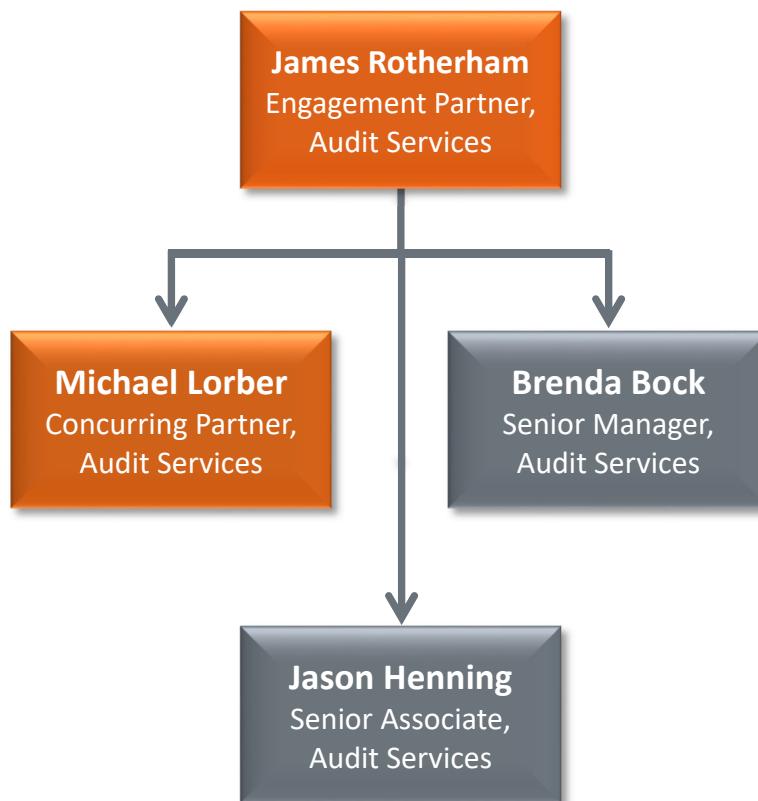
When preparing our management letters, we identify methods of strengthening internal control and operating efficiency. We may include new or pending accounting, audit or tax developments that would be of significance. We will review all potential comments with management and permit sufficient time to review our comments to ensure that the context is appropriate and accurate. This collaborative effort will result in a letter focused on opportunities rather than deficiencies.



The Audit: Five Step Implementation



Client Services Team



Our Firm is built upon the fundamentals of providing extraordinary client service and timely and open communication with your management team. **Mission Vista** will receive a very experienced high-level team of professionals.

Our engagement plans incorporate a significant amount of partner and manager time. This structure is intentional – not a coincidence. Our goal is to provide the technical expertise demanded of a national CPA firm, combined with the high level of personal service and reasonable rates offered by a regional accounting firm.

At **Squar Milner**, we believe our biggest investments are our client relationships and our people. The two investments are interrelated. We invest significantly in our people, as we believe they are our biggest asset and the key to our success. We do our best to retain our professionals by making sure they have a work-life balance. We are very proud of the group of professionals we have today. We take pride and ownership in our work. Excellence in servicing our clients is one of the top job requirements for each of our professionals; frequent interaction with our clients is a top priority.

For more detailed information on your client service team, please see their full bios in the Appendix.

Professional Fees

Based on the information we were provided, we estimate our professional fees, excluding out-of-pocket costs and our standard administrative fee of 8%, to be as follows:

Services	Estimated Fees
AUP Procedures for Mission Vista Academy for the year ending June 30, 2020.	\$27,000-\$30,000

Assumptions:

- Complete cooperation and access to books and records. **Mission Vista** management prepares all requested schedules and obtains all information requested in a timely manner.
- Scope of business and existing reporting requirements under current rules and regulations set forth by regulatory bodies will not significantly change.
- Full access to predecessor workpapers will be granted.
- Internal controls are designed effectively and are functioning properly.

Our fee estimate is based on standard hourly rates of our professional staff and assume a normal level of client assistance and the assumptions above. If these assumptions are incorrect, the scope of our work could increase resulting in higher fees. Additionally, if we encounter a situation that may result in additional work, we will obtain your advanced approval before undertaking any work. Our fees will be billed as our work progresses and all fees must be paid in full prior to the release of our report.

We understand that you are operating in a rapidly changing environment and the accounting rules are changing as fast as your business. We work closely with our clients to address the accounting impact of changes to their business. We do not charge clients for routine calls to discuss accounting related matters. For questions involving research or other services, we will provide a fee estimate in advance before undertaking special assignments. The discussions that we have throughout the year result in a better understanding of your business and help us to perform our work more efficiently.

This proposal is being submitted in advance of our completion of certain engagement acceptance procedures including background checks for directors and officers and our acceptance of your appointment of **Squar Milner** is conditional upon the satisfactory completion of these procedures.





squar**milner**

Appendix



References

Amethod Public Schools	Partnerships to Uplift Communities Schools	ROADS Education Organization dba Pivot Charter Schools
Jorge Lopez CEO 510.436.0172	Lisa Tover CFO 818.559.7699	Jayna Gaskell Executive Director 707.843.4676



Client Services Team



Jim Rotherham **Partner-in-Charge, Education Services**

Area of Focus

Jim Rotherham is an Audit Partner at Squar Milner and has over 32 years of experience in public accounting and private industry. Jim heads up the Education Services practice at Squar Milner and specializes in audits of charter schools, school districts, local governments, Native American tribal governments and casinos, and not-for-profit organizations. He has extensive experience working with companies ranging from start-up stage to established public companies

Business Experience

Jim's background includes over 12 years at Ernst & Young in San Diego servicing clients in the technology and life sciences sector as well as governmental and nonprofit organizations. He co-founded and served as Chief Financial Officer of several privately owned and venture backed tech companies, including one which he took public in 2003. Jim returned to public accounting in 2007 and built one of the most successful San Diego based full service CPA firms which merged with Squar Milner in 2016.

Professional License and Accreditation

- Certified Public Accountant – California, Florida, and New York
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants

Education

- Bachelor of Science – The Wharton School, University of Pennsylvania (Honors)





Michael H. Lorber

Partner, Audit Services

Area of Focus

Michael H. Lorber is a Partner in Squar Milner's Audit and Assurance Services Department. He joined the firm in January 2005. Michael serves as engagement or concurring partner on a wide variety of public company and private sector audit clients. His clients include companies in a number of industries including manufacturing and distribution, technology, life science, renewable energy, medical devices and not-for-profit. He has extensive experience working with companies ranging from development or early-stage entities to established SEC registrants. In addition, Michael is one of the firm's Employee Benefit Plan audit specialists, where he serves as engagement or concurring partner for a number of 401k Plan, or other Benefit Plans, with audit requirements from the Department of Labor.

Michael's blend of public accounting and private sector financial management experience establishes the foundation for his valuable perspective and ability to provide quality audit services with a focus and priority on clear and open communication and customer service.

Business Experience

Michael has over 35 years of diversified business and financial management experience that includes both Big 4 public accounting and private industry. He started his career as an auditor with Deloitte, and has served as chief financial officer or controller for several public and private sector companies in a variety of industries including life sciences, medical devices, financial services, defense contracting and manufacturing/distribution, prior to his return to the public accounting profession in 2005.

Professional License and Accreditation

- Certified Public Accountant, California
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants

Education

- Bachelor of Science, Accounting – University of Illinois

Civic Activities

- Board Member, Day for Change
- Audit Committee Member, San Diego Humane Society
- Board Member, Business Executives Council
- Member, CFO Roundtable, San Diego





Brenda Bock

Senior Manager, Audit Services

Area of Focus

Brenda Bock is an Audit Senior Manager at Squar Milner and has over 13 years of experience in public accounting and private industry. Brenda specializes in audits of charter schools, school districts, local governments, Native American tribal governments and casinos, and not-for-profit organizations.

Business Experience

Prior to joining Squar Milner, Brenda worked for nine years at Rothstein Kass servicing clients in the hedge fund and financial services industries. Brenda also worked at Bank of New York Mellon as an internal auditor for over 20 asset managers. Brenda returned to public accounting in 2014 helping to develop the audit department at Hosaka, Rotherham & Company, which merged with Squar Milner in 2016.

Professional License and Accreditation

- Certified Public Accountant, California and New Jersey
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants
- Member, New Jersey Society of Certified Public Accountants

Education

- Bachelor of Arts, Economics and Spanish – Rutgers University
- Master of Business Administration, Accounting – Montclair State University



Jason Henning

Senior Associate, Audit Services

Area of Focus

Jason Henning is an Audit Senior Associate at Squar Milner and has over six years of experience in public accounting and private industry. Jason specializes in audits of charter schools, school districts, local governments, Native American tribal governments and casinos, and not-for-profit organizations.

Business Experience

Prior to joining Squar Milner, Jason worked for three years at Vavrinek, Trine, Day, & Co. LLP where he began his audit career after graduating from college in May 2013 performing audits of Charter Schools, School District, and not-for-profit organizations.

Education

- Bachelor of Sciences, Accounting – University of Redlands





AICPA 2019 Peer Review Report



February 04, 2020

Stephen Milner
Squar Milner, LLP
18500 Von Karman Ave, 10th Floor
Irvine, CA 92612

Dear Stephen Milner:

It is my pleasure to notify you that on January 29, 2020, the National Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is November 30, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,



Michael Fawley
Chair, National PRC
nprc@aicpa.org
+1.919.402.4502

National Peer Review Committee

cc: Candace Wright, Ernest Miranda

Firm Number: 900010080880

Review Number: 573194



Eve Kavanaugh RN, BSN

3/13/2020

Amy Davis
Principal
Mission Vista Academy

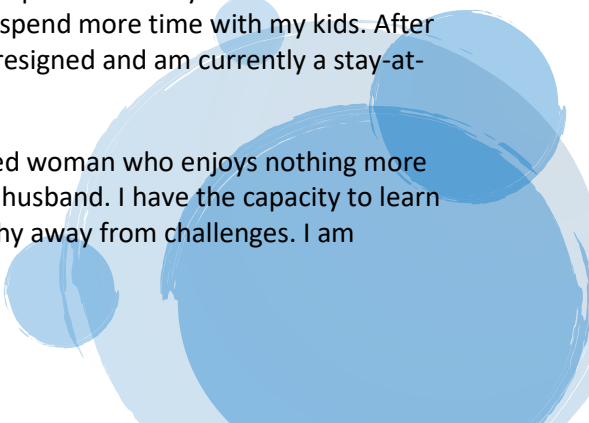
Dear Amy Davis,

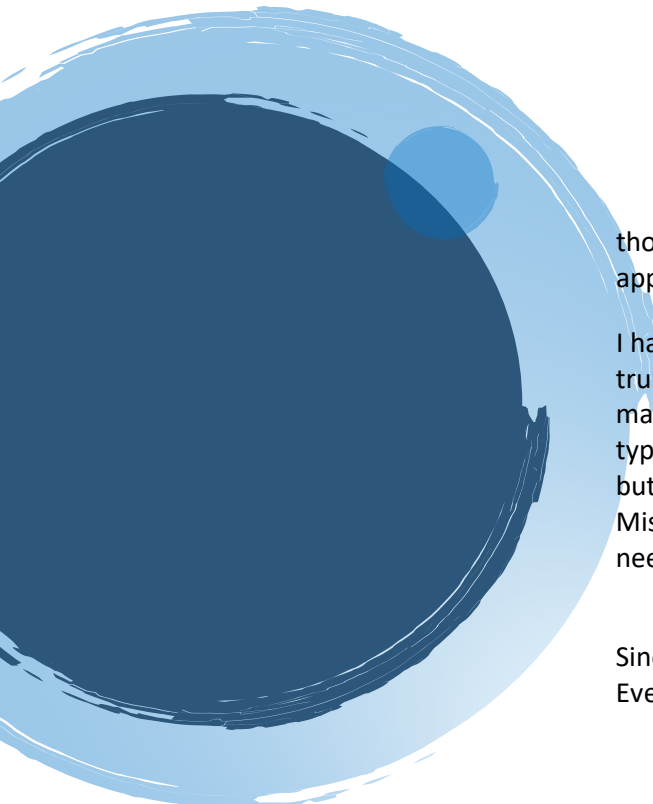
Thank you for opportunity to introduce myself. My background is quite varied. I have two bachelor's degrees and a professional RN license. I have worked in several states for some of the nation's top children's hospitals, and most recently I co-managed and operated a successful small business with my brother. I am the mother of two small boys, Tommy, 5, and Jack, almost 3. Being a mother is the most important role to me, and my children's well-being and education has influenced most of my career decisions.

Our eldest son, Tommy, is profoundly gifted. Soon after becoming parents, my spouse and I realized our parenting journey would be atypical. We enrolled in Mission Vista Academy for the extended-TK program. It was the only educational opportunity for our son due to his young age and I am so grateful for our experience this year. Over the last several months, MVA has provided so many opportunities to introduce us to the wonders of homeschooling and the wider homeschool community. We have met a wonderful group of supportive staff, HSTs, and other MVA families. While not knowing what to expect at first, we have fallen in love with homeschooling as the educational path for us, especially with our son's unique needs.

A few months ago, I stepped back from my role in my brother's company because I had grown the position to beyond a full-time commitment, and I was ready to spend more time with my kids. After training staff to fulfill my roles, I resigned and am currently a stay-at-home mother.

I am an intelligent, even-tempered woman who enjoys nothing more than being with her children and husband. I have the capacity to learn anything before me and do not shy away from challenges. I am

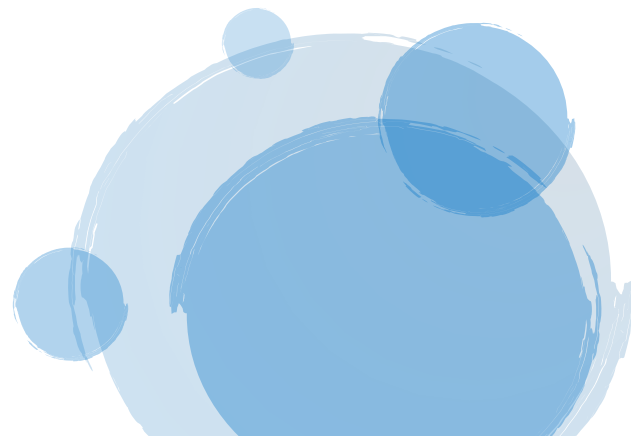




thoughtful, detail-oriented and have a relaxed, practical and honest approach to life.

I had shared in an email with Shayla MacLaughlin, our HST, that we truly love Mission Vista Academy just the day before she learned you may be looking for additional support on the board. I am unsure what type of relevant skills or background you are seeking to fill this need, but I am writing this letter because if I can be of some service to you or Mission Vista Academy in any capacity that might further promote the needs of MVA's children I am happy to consider it.

Sincerely,
Eve Kavanaugh RN, BSN



EVE KAVANAUGH, RN, BSN

Education	UNIV. OF PITTSBURGH , Pittsburgh, PA Accelerated 2 nd Degree, Bachelor of Science in Nursing, GPA 4.0	2011
	PENNSYLVANIA STATE UNIVERSITY , University Park, PA Bachelor of Arts, International Politics <i>Graduated with highest distinction</i>	2008
Experience	PRECISION AIR INC , Poway, CA Managing Partner	2016-2019
	<ul style="list-style-type: none">• Along with my brother, grew company from its founding in 2016 to a successful corporation averaging 30 employees in size and over 4 million in gross revenue annually• Acted as Chief Financial Officer• Managed all office operations including human resources, payroll, accounts receivable, accounts payable, customer relations, business development, project management and marketing• Drafted and enforced all company policies and created employee handbook specific to all CA state employment laws• Managed any company-related legal matter	
	PALOMAR MEDICAL CENTER HOME , Escondido, CA Registered Nurse , Maternal/Infant Home Health	Jan 2017- Nov 2017
	<ul style="list-style-type: none">• Provided in-home physical assessments, education, and support for new mothers and neonates in a community-outreach program to reduce rates of emergency room visits and hospitalization in postpartum mothers and their babies	
	SEATTLE CHILDREN'S HOSPITAL , Seattle, WA Registered Nurse , Neonatal Intensive Care Unit	2014- 2016
	<ul style="list-style-type: none">• Provided care for critically-ill neonates in 5 state region's only Level IV NICU, ranked 5th in the nation in the specialty of neonatology by USA News Report (2016)• Acquired additional advanced neonatal nursing skills, including arterial catheterization, care for patients receiving liquid ventilation therapy, and ECMO and hemodialysis management• Provided lactation and newborn care education for patient families	

CINCINNATI CHILDRENS HOSPITAL, Cincinnati, OH **2013-**
Experienced Registered Nurse, Cardiac Intensive Care Unit **2014**

- Provided nursing care for patients with complex congenital cardiac defects from neonatal age through adulthood
- Acquired advanced skills, including complex hemodynamic monitoring and cardiac medication management, care for patients with cardiac assist devices, and post-cardiac surgery recovery
- Initiated a unit-based Developmental Care Program that improved patient outcomes and family education and involvement in patient care
- Taught neonatal care to other cardiac nurses through in-service education and presentations, and weekly meetings with patient families
- Daisy Award Nominee
- Infant Message Certification

CHILDREN'S HOSPITAL OF PITTSBURGH, Pgh., PA **2012-**
Professional Staff Nurse, BSN, Neonatal Intensive Care Unit **2013**

- Provided excellent care for critically-ill neonatal population in 31 bed, Level IV NICU, ranked 8th in the nation in the specialty of neonatology by USA News Report (2012)
- Acquired proficient skills in advanced neonatal care
- Advocated and coordinated care for patients and families through nurse-led daily rounds
- Initiated and helped organize a new educational program for nurse orientees to the unit
- Completion of Nurse Residency Program
- CCRN- Neonatal Certified, NRP Certified

Interim Healthcare, Pittsburgh, PA **2012-**
Staff Nurse, BSN, Homecare **2013**

- Provided care in the home setting for a ventilator-dependent infant with complex care needs

UNIV. OF PITT. MEDICAL CENTER, Pittsburgh, PA **2009-2011**
Advanced Patient Care Technician, Montefiore, Medical Step-Down Unit

- Promoted from nursing assistant to advanced patient care technician

PENNSYLVANIA STATE UNIVERSITY, University Park, PA **2007**
Teaching Apprentice, Rhetoric and Composition, PREF Program

- Taught college-level reading, writing, and revision skills to 20 incoming freshmen students

Amanda Yeager

I am a tech savvy self-starter with highly developed administrative and problem solving skills who sees the 'big picture'. Trustworthy and loyal, I understand a key attribute of an administrative team member is to maintain the confidentiality of corporate and personal affairs.

Professional Experience

Desert Valley Creative Learning Collaborative 501(c)(3) – Indian Wells, CA 2016-Current

Part-time remote volunteer - Webmaster and Registration Leadership Team

DVCLC is a volunteer-run educational nonprofit group for homeschoolers founded in 2011

Offers one full day of classes per week at a local rented facility as well as community support.

I work online from home, partnering with Board Members to run three 8-week sessions annually.

- Website and Email server administrator, private Facebook Group administrator
- Write and distribute weekly email newsletter
- Maintain privately shared files online via Google Docs, Sheets and Drive
- Approve/maintain memberships, assess fees, schedule classes, organize volunteer positions, administer online registration, manage group leader deadlines and provide support to public

AMERICAN FRIENDS OF OUR ARMED FORCES 501(c)(3) – 2018-Current

Part-time/seasonal remote administration support for Director

AFAF is a volunteer-run nonprofit charity for military families founded in 2005

- Event registration, coordination with military base, mail merges, spreadsheets

SPINELLO PROPERTY MANAGEMENT – Cathedral City, CA 2014-Current

Part-time summer relief position, once-weekly on-site June through August

- Accounts Payable processing - CenterSoft accounting software

B-Y-J PARTNERS – Palm Desert, CA 1994-2008

Administration Manager

Management/Operations Company, Franchisee of 9 Burger King Restaurants

Annual company sales over \$8 million

Hired as Accounts Payable Clerk, promoted to Administration Manager in less than five years.

I worked directly with the company executives and managed up to 2 employees.

- Payroll, Human Resources, Benefits Administration – 220 employees
- Directed Accounts Payable, QuickBooks bookkeeping, sales reporting, tax reporting, bank reconciliation, cash management, cash control auditing, government agency compliance, financial reporting, equipment and supply purchasing decisions, office management
- Implemented company-wide rollout of back-office system and credit card terminal systems
- Design, create and maintain company's private website and data disaster recovery plan

INDIAN PALMS COUNTRY CLUB – Indio, CA 2009-2011

Bookkeeper

- A/P, A/R, payroll data entry, Month End General Ledger entry - Sage BusinessWorks software
- Daily Deposits from hotel, restaurant and golf departments - IBS point of sale system
- Newsletter management - Constant Contact

COLLEGE of the DESERT – Palm Desert, CA Computer Information Systems degree certificate

MS Office (Excel, Word), QuickBooks, Windows and Mac operating systems, web software services

Lisa Banks

Hello Amy,

Kari Arnson asked me if I would be interested in a board position with Inspire and requested I send you a brief bio. Hopefully, you will see from my bio that even though we do not homeschool anymore, I appreciate the value in it.

We homeschooled with River Springs Charter for seven years, this is the third year of public schools. Ashley homeschooled from 3rd grade through 9th. Ryan homeschooled from preschool through 4th grade. They are now a senior and 7th grader. Not too impressed with public school at this point but I am working full time now so we press on and take the good that we can from it. I can't imagine not having all the resources that we still have from our homeschooling years to jump in and support both kids whenever needed. Ashley is applying to Laguna College of Art + Design very soon and we were told by the director the homeschool background was a big plus for her.

My background professionally is in the health care field, I'm a retired dental hygienist. I worked in dentistry for 25+ years before retiring and homeschooling. I've had my real estate license for four years and love the change of pace and flexibility it allows. It feels a lot like homeschooling in that I work my profession around my life, and can juggle about thirty things pretty well which only a homeschooler would truly understand.

Kari and I became first acquainted through River Springs Charter and then later through National Charity League where we both involved with our daughters. I served on the Desert Cities National Charity League board as VP of Philanthropy for two years. I was responsible for working with our 17 philanthropy partners keeping our calendar full of volunteer opportunities and promoting those throughout our chapter to make sure those needs were met. Kari took over my position when I began working full time and the kids began public school.

Thank you for your consideration, I'll look forward to hearing from you.

Sincerely,
Lisa Banks

Heather Mae Brown

Qualifications

I have worked for an Enrichment Center for Homeschoolers, Discovery of Learning for 3 years. In that time, I managed my classroom while also running the meet-ups for our local Homeschooling community. I became the Mentor Teacher for the 3 local campuses on my second year. While doing this I was also consulting with the owner and Directors of each campus on how to build our community and enrollment.

The final year I was the Mentor Teacher for all the campuses total of 10 campuses, then down to 9 campuses. My work experience as an office manager, administrator in the fields of construction, Daycare/Preschool, photography, retail and restaurants has enabled me to adapt to different business models. I have been a part of small companies and large corporations and have been in charge of payroll, human resources, staff scheduling, and job controlling, company development, organic media marketing, spending, budgeting and company finances.

I have been a homeschooling mother for six years. I have chosen to stay home to homeschool my children this year and not use an enrichment center which has been a wonderful academic year for us. I am proud of the community we have in Southern California. Through my experiences of different methods of homeschooling I feel like I am qualified to help homeschooling families. I regularly meet with families and consult with them on how to adapt into the homeschooling environment with their children. I bring ideas to help them discover the best education for their own children. Families I work with can be new to homeschooling or even veteran homeschoolers request my consulting, to revamp their homeschooling methods. Beginning with my family's preschool/daycare to my last position at Discovery of Learning, I feel like all my different experiences give me an edge to think outside the box in multiple areas.

Work History

Discovery Of Learning

o Mentor Teacher	Palm Desert, Ca	September
'16-May 2019		

*Developing good relations with the teachers at each location

*Observing and mentoring each teacher within the entire company

*Mentoring Campus Directors when needed

*Covering different positions when needed, Teachers (all grade levels), Directors, marketing events

*Driving to each 10 locations

*Managing time, resources for teachers

*Keeping to the Companies standards

*Creating lesson plans for class

*Creating Plans for individual students

*Class management

*weekly Newsletter

*plan for supplies for lessons

*Following curriculum

*Update local Facebook Page for campuses, Help create Instagram account for the company

*Gather samples needed for each students needs for different charters

*Stationed at a work lunch station, tending to student needs, communicating with students

*Communication with the administration in all classroom and student needs

*Marketing events, attend and plan activities when needed, Planning meet-ups (AKA field trips) Largest being our San Diego Zoo Meet-up with 219 in total attendance.

*Create and implement team building activities and communication

*Supervising teachers

*training of new staff, teacher and directors

Gillespie's Air Conditioning and Heating

- Office Manager Palm Springs, CA March '12- August '16
 - Assistant to the owner of the company.
 - Quick books controller, accounts payable and receivable, direct customer service, collections, payment processor, financing manager.
 - Director of marketing and branding for the company, networking, public relations, organic media marketing strategizing.
 - Human Resources, department managing, scheduling manager, payroll, employee files, labor cost analyst ,and terminations.
 - Inventory managing and maintenance for company trucks, organizing the office, filing system, keeping up to date files on all accounts.
 - Company development, author of employee handbook, and any documents needed for sales, marketing, customer disclosures, and many other documents needed for day to day business.

Tommy Bahamas

- Office Manager Assistant Palm Desert, CA September '02-May '13
 - Five years of experience, as the office manager assistant performing all office manager duties, such as payroll, general ledger reports, invoicing input using Peachtree software, word and excel file maintenance, budget input, labor reports, employee files, new hire, written employee warnings, and terminations.
- Floor Supervisor
 - -Six years of experience, new hire orientation, kitchen line tests, managing server schedule, floor plan layouts for lunch and dinner, ensuring guest satisfaction with the staff, recertifying server and bartender staff of menu knowledge, assisting in the needs of the employees, dining experience damage control.
- Server Trainer
 - Ten years of experience, new hire training, bar and menu recertifying with existing staff, customer service expert, payment processor

Photography by Mark Cieslikowski

- Office Manager & Photographer Assistant, Palm Desert,CA May '01-June '05

- Quick books controller, accounts payable and receivable, invoicing, word, excel documents.
- Photo managing of valuable negatives, and prints, preparation of printing jobs for art shows, photo workshops.
- On location photographer assistant, set up for photo opportunities, organizing of site supplies, weddings, magazine shots, lighting, homes, sites, and nature shoots.

· **JT Sharpe Construction Company**

-Office Administrator/ Controller, Palm Desert, January '00 - May '01

- Project budgeting, invoicing, accounts payable and receivable, payment processing, quick books controller, accounting controller.
- Human Resource manager, payroll, hiring and orientation, schedule manager, including employees and subcontractors.
- Property liens when necessary.

· **Sharpe Family Daycare and Preschool**

-Daycare Manager Palm Desert, CA June '97-January '00

- Opening Duties and Closing Duties
- Managing employee Hours
- Managing Food and Beverage for facility
- Managing cleaning duties
- Organizing field trips
- Direct Assistant to the Owner operator

Education

_ ***College of the Desert – Certified Nursing Assistant – 1993**

*Certified Travel Agent- 1994

*Mt. San Jacinto High School – Diploma 1995

*College of the Desert -ECE- 1998-1999

*Certified Project WILD Facilitator (environmental curriculum)

Volunteer Experience

* Vice President for Hope Academy Charter (PTO) 2016

Set up Box tops, Labels for education, Set up, organized and executed the Recycling program for Hope that benefited the ASB. Volunteer to the Environmental club.

*Co-President for the Palm Desert Charter Middle School (PDCMS) Band/Color Guard Boosters from 2011-2013.

2011 raised \$125,000

2012 raised \$150,000

2013 raised \$95,000

*Chair of Rock the House Performing Arts Festival '13

Raising \$50,000 for PDCMS Band Boosters and estimated \$30,000 for participating non-profit Coachella Valley bands, dance groups and drama programs

*Chair of the Silent Auction for the '11&'12 Rock the House Performing Arts Festival

2011 raised \$20,000
Band Boosters)

2012 raised \$35,000 (each year benefiting PDCMS

*Coordinator for the Fresh & Easy Grocery Store Fundraiser Benefiting the PDCMS Foundation

2010 raised \$1750

2011 raised \$2650

2012 raised \$2500

*Team captain for Marty's Angels Lupus Walk Now 2010, 2011, & 2012 fundraising efforts benefiting the Lupus Foundation of America, my team raising over \$4,000.

ALICIA INSKEEP

I am a mother to seven children ranging in ages from 6-21 years old and have been married for 24 years. Since my oldest started school, I have always tried to volunteer, or be at the school, assessing the needs of the children there, and finding a way to help them out. I have found that parental involvement is always necessary to the success of children and teenagers alike. Currently, I have two children in college, 2 in High School, and 3 that I homeschool though Inspire Charter Schools, in 7th grade, 5th grade, and 1st grade. I have been especially active in the elementary school and high schools my children attended, as I homeschool now, I would like to play a more active roll in the charter school community.

Over the course of the past 16 years I have had children attending school, we have gone to 4 different elementary schools, 3 Junior High Schools, and 3 High Schools, in addition to having been a part of 2 charter schools. I have played an active roll at each of the schools our children have attended various duties I have held are: PTO President (1 year), PTA Vice President (1 year), PTA Parliamentarian (1 year), School Site Council Member (2 years), PTO Member (10 years), Art To Grow On Teacher (8 years), Book Fair Coordinator (2 years), Band Uniform Assistant (3 years), and a chaperone to countless activities and field trips.

Additionally, currently, I serve in my church with the children, helping guide, train, and assist the teachers of the children ages 3-11.