



**GRANITE MOUNTAIN CHARTER SCHOOL**  
10535 Foothill Blvd #100, Rancho Cucamonga, CA 91730  
Phone (626) 317-0112 \* Fax (626) 932-1804

**Regular Scheduled Board Meeting  
Granite Mountain Charter School  
March 28, 2020 – 11:30 am  
10535 Foothill Blvd. #100  
Rancho Cucamonga, CA 91730**

**Through Teleconference  
Join Zoom Meeting  
<https://zoom.us/j/617429915>**

**Meeting ID: 617 429 915**

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Meeting ID: 617 429 915**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Principal's Report
  - a. School Closure Update
5. Approval of Minutes – 3/17/20 Special Meeting
6. Approval of Minutes - 3/19/20 Regular Meeting
7. Approval of Minutes - 3/19/20 Emergency Meeting
8. Discussion and Potential Action on the February Financials
9. Discussion and Potential Action on the 20-21 Special Education Department Hiring Needs
10. Discussion and Potential Action on the 20-21 Certificated Employee Contract
11. Discussion and Potential Action on the 20-21 Certificated Salary Schedule
12. Discussion and Potential Action on the 20-21 School Administrator Salary Schedule
13. Discussion and Potential Action on the 20-21 School Administrator Contract
14. Discussion and Potential Action on the 20-21 Classified Staff Salary Schedule
15. Discussion and Potential Action on the 20-21 Classified Staff Contract

16. Discussion and Potential Action on the 20-21 Inspire Intellectual Property Purchasing Agreement
17. Discussion and Potential Action on the Recruitment of Additional 2020-2021 Leadership
18. Discussion and Potential Action on the Homeless Education Policy
19. Discussion and Potential Action on the Auditor Selection
20. Discussion and Potential Action on the School Reopen Date
21. Discussion and Potential Action on the School Closure High School Credit Policy
22. Board of Director's Request
23. Announcement of Next Regularly Scheduled Board Meeting
24. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Granite Mountain Charter School Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



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Special Board Meeting - Granite Mountain Charter School

March 17, 2020 – 12:30 pm

10535 Foothill Blvd. #100, Rancho Cucamonga, CA 91730

Attendance: Mandy Osburn, Wendy Maldonado-Teleconference, Huda Haddad-Teleconference, Valarie Campa-Teleconference

Absent: Luke Kibler

Also Present: Brook MacMillan, Kristy Philips, Jennifer Sweet, Jennifer Kaylor, Stephanie Cronshaw

**Call to Order:**

Mandy Osburn called the meeting to order at 12:30 pm

**Approval of the Agenda:**

Valarie Campa motioned to approve the agenda. Huda Haddad seconded.

-Unanimous

**Public Comments:**

None.

**Discussion and Potential Action on the Board Resolution: School Closure:**

Valarie Campa motioned to table this item until further notice. Wendy Maldonado seconded.

-Unanimous

**Discussion and Potential Action on the Board Resolution: Establishment of Accounts at Wells Fargo:**

Huda Haddad motioned to approve the Board Resolution: Establishment of Accounts at Wells Fargo. Wendy Maldonado seconded.

-Unanimous

**Discussion and Potential Action on the Board Resolution: Affirming Board Positions:**

Valarie Campa motioned to approve the Board Resolution: Affirming Board Positions. Huda Haddad seconded.

-Unanimous

**Adjournment:**

Valarie Campa motioned to adjourn the meeting at 1:03 pm. Wendy Maldonado seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



**GRANITE MOUNTAIN CHARTER SCHOOL**

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Regular Scheduled Board Meeting - Granite Mountain Charter School

March 19, 2020 – 12:00 pm

10535 Foothill Blvd. #100, Rancho Cucamonga, CA 91730

Attendance: Mandy Osburn, Wendy Maldonado, Luke Kibler, Huda Haddad, Valarie Campa -  
Teleconference

Absent: None

Also Present: Brook MacMillan

**Call to Order:**

Mandy Osburn called to order at 12:09 pm.

**Approval of the Agenda:**

Valarie Campa motioned to approve the agenda. Huda Haddad seconded.

-Unanimous

**Public Comments:**

None.

**Closed Session - Conference with legal counsel - Anticipated litigation (1):**

Valarie Campa motioned to move into closed session at 12:11 pm. Huda Haddad seconded.

-Unanimous

No action was taken in closed session.

Valarie Campa motioned to exit closed session at 12:53 pm. Luke Kibler seconded.

-Unanimous

**Principal's Report:**

The Principal provided a report on:

- WASC Visit

**Discussion and Potential Action on the February 29th Regular Board Meeting Minutes:**

Valarie Campa motioned to approve the February 29th Regular Board Meeting Minutes. Luke Kibler seconded.

-Unanimous

**Discussion and Potential Action on the March 14th Special Board Meeting Minutes:**

Huda Haddad motioned to approve the March 14th Special Board Meeting Minutes. Valarie Campa seconded.

-Unanimous

**Discussion and Potential Action on the March 16th Special Board Meeting Minutes:**

Huda Haddad motioned to approve the March 16th Special Board Meeting Minutes. Valarie Campa seconded.

-Unanimous

**Discussion and Potential Action on the Executive Director's FTE Status and Salary:**

Valarie Campa motioned to approve the Executive Director's FTE Status and Salary. Luke Kibler seconded.

-Unanimous

**Discussion and Potential Action on Granite Mountain Charter School Closure Policy:**

Valarie Campa motioned to table item. Huda Haddad seconded.

-Unanimous

**Discussion and Potential Action on the School Enrollment Window:**

Luke Kibler motioned to approve the School Enrollment Window. Valarie Campa seconded.

-Unanimous

**Discussion and Potential Action on the Lottery Policy:**

Huda Haddad motioned to approve the Lottery Policy. Wendy Maldonado seconded.

-Unanimous

**Discussion and Potential Action on the Work Sample Policy:**

Valarie Campa motioned to approve the Work Sample Policy with the correction of the spelling of "must" to "much" in the first paragraph. Luke Kibler seconded.

-Unanimous

**Board of Director's Requests:**

None

**Announcement of Next Regularly Scheduled Meeting:**

Next regular meeting on March 28, 2020 at 11:30 am

**Adjournment:**

Valarie Campa motioned to adjourn the meeting at 1:53 PM. Luke Kibler seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



**GRANITE MOUNTAIN CHARTER SCHOOL**

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Emergency Board Meeting - Granite Mountain Charter School

March 19, 2020 – 8:45 pm

10535 Foothill Blvd. #100, Rancho Cucamonga, CA 91730

Attendance: Mandy Osburn, Wendy Maldonado, Luke Kibler, Huda Haddad, Valarie Campa -  
Teleconference

Absent: None

Also Present: Brook MacMillan

**Call to Order:**

Mandy Osburn called the meeting to order at 8:46pm.

**Approval of the Agenda:**

Huda Haddad motioned to approve the agenda. Luke Kibler seconded.

-Unanimous

**Discussion and Potential Action on the Board Resolution: School Closure:**

Valarie Campa motioned to approve closure with end date on April 13<sup>th</sup>, 2020. Luke Kibler seconded.

-Unanimous

**Adjournment:**

Huda Haddad motioned to adjourn the meeting at 9:43 PM. Luke Kibler seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary

# **Granite Mountain Charter School**

Monthly Financial Presentation – February 2020

# GRANITE MOUNTAIN - Highlights

- From prior month:
  - No material change in projected revenues.
  - Expense projections decreased by \$721k.
- Year-end forecast projected at \$2.3M.
- SB740 requirements:
  - 40/80 Expense ratio- Compliant
  - Max (25:1) Pupil:Teacher ratio – Compliant

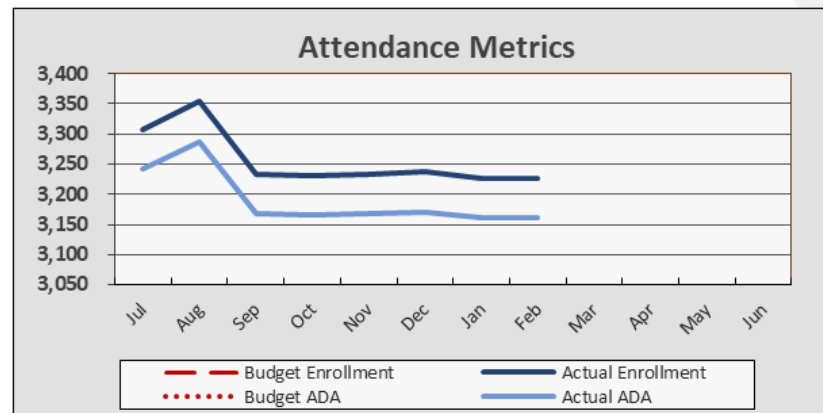
Cert.	Instr.
43.0%	83.2%
1,420,616	1,044,712

Pupil:Teacher Ratio
24.32 :1



# GRANITE MOUNTAIN - Enrollment

<b>Enrollment &amp; Per Pupil Data</b>			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	3,260	3226	2886
ADA	3,195	3161	2742
Attendance Rate	98.0%	98.0%	95.0%
Unduplicated %	42.3%	42.3%	42.3%
Revenue per ADA		\$9,906	\$9,600
Expenses per ADA		\$9,154	\$9,178



Enrollment remains steady.

# GRANITE MOUNTAIN - Revenue

- YTD negative variance related to timing of Sped. Ed funds.
- Year-end projections **exceed** budget.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Revenue</b>						
State Aid-Rev Limit	\$ 18,453,753	\$ 13,485,183	\$ 4,968,570	\$ 28,729,035	\$ 24,183,162	\$ 4,545,873
Federal Revenue	-	189,331	(189,331)	328,794	285,137	43,657
Other State Revenue	-	861,091	(861,091)	2,259,637	1,856,131	403,506
Other Local Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b><u>\$ 18,453,753</u></b>	<b><u>\$ 14,535,605</u></b>	<b><u>\$ 3,918,148</u></b>	<b><u>\$ 31,317,466</u></b>	<b><u>\$ 26,324,429</u></b>	<b><u>\$ 4,993,037</u></b>

# GRANITE MOUNTAIN - Expenses

- Annual expense projections decreased by \$721k due to:
  - February adjustments to staffing
  - Reduction in projected interest expense due to accelerated LCFF payment.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 6,911,127	\$ 5,545,600	\$ (1,365,527)	\$ 9,928,478	\$ 8,318,400	\$ (1,610,078)
Classified Salaries	248,869	-	(248,869)	362,805	-	(362,805)
Benefits	2,107,512	1,561,572	(545,940)	3,044,120	2,334,457	(709,663)
Books and Supplies	1,941,375	2,212,073	270,698	3,658,649	3,743,641	84,992
Subagreement Services	4,814,818	4,285,985	(528,833)	8,260,831	7,518,197	(742,634)
Operations	20,818	123,918	103,100	59,641	201,460	141,819
Facilities	63,904	67,245	3,341	63,904	100,867	36,964
Professional Services	1,180,470	1,556,512	376,042	2,811,581	2,724,088	(87,494)
Depreciation	150	-	(150)	150	-	(150)
Interest	652,034	39,200	(612,834)	750,367	224,000	(526,367)
<b>Total Expenses</b>	<b>\$ 17,941,076</b>	<b>\$ 15,392,105</b>	<b>\$ (2,548,972)</b>	<b>\$ 28,940,525</b>	<b>\$ 25,165,110</b>	<b>\$ (3,775,416)</b>

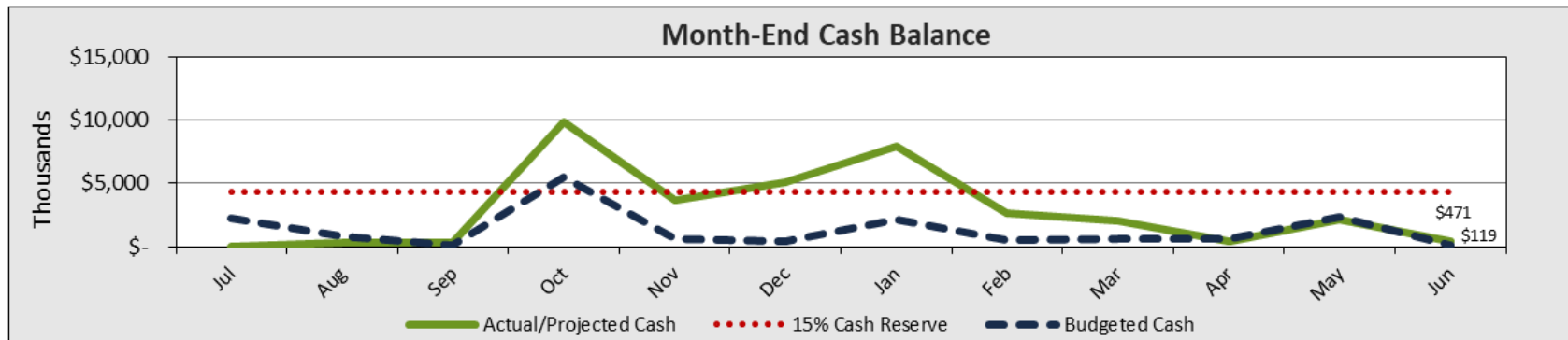
# GRANITE MOUNTAIN - Fund Balance

- Annual surplus projected at \$2.3M (exceeds budget).
- Reserve for economic uncertainty exceeds target.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 512,677	\$ (856,500)	\$ 1,369,176	\$ 2,376,941	\$ 1,159,319	\$ 1,217,621
Beginning Fund Balance	-	-		-	-	
Ending Fund Balance	<u>\$ 512,677</u>	<u>\$ (856,500)</u>		<u>\$ 2,376,941</u>	<u>\$ 1,159,319</u>	
As a % of Annual Expenses	1.8%	-3.4%		8.2%	4.6%	

# GRANITE MOUNTAIN - Cash Balance

- Deviation aligns to PENSEC and advance LCFF apportionment.
- Cash remains positive through receivable sales.
- Ending cash balance projected at \$471k.




# GRANITE MOUNTAIN - Compliance Reporting



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
DATA	Mar-20	<b>CALPADS - Fall 2 amendment deadline</b> - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Inspire	No	No
FINANCE	Mar-20	<b>El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education)</b> - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No
FINANCE	Apr-01	<b>Audit Firm Selection</b> - In accordance with Education Code (EC) Section 41020, the governing board of each school shall provide for an audit of the books and accounts of the school. In the event the governing board of a school has not provided for an audit, by selecting an audit firm, by April 1, the County Office of Education, having jurisdiction over the school, shall provide for the audit.	Inspire + Charter Impact	Yes	No
FINANCE	Apr-01	<b>File a Form 700 - Statement of Economic Interests (SEI)</b> : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 2 deadline.	Inspire + Charter Impact	Yes	Yes
FINANCE	Apr-22	<b>Federal Expenditure Report #2 (Special Education)</b> - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
DATA TEAM	Apr-30	<b>Period 2 (P2) Attendance Report</b> - P2 ADA is total ADA from the beginning of the school year through the last school month ending on or before April 15.	Inspire + Charter Impact	No	Yes

# GRANITE MOUNTAIN - Appendix



- Monthly Cash Flow / Forecast 19-20
  - Due (To)/From All Inspire Charter School Locations
  - Budget vs. Actual
  - Statement of Financial Position
  - Statement of Cash Flows
  - Check Register
  - AP Aging
- 

**Granite Mountain Charter School**

**Monthly Cash Flow/Forecast FY19-20**

Revised 02/26/20

ADA = 3161.48



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>															<b>ADA = 2741.70</b>	
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	-	-	-	11,771,579	-	-	6,371,667	-	9,012,241	-	-	-	60,305	27,215,792	22,388,582	4,827,211
8012 Education Protection Account	-	-	-	147,000	-	-	163,507	-	-	181,284	-	-	140,505	632,296	548,340	83,956
8096 In Lieu of Property Taxes	-	-	-	-	-	-	-	-	176,584	176,584	176,584	176,584	174,611	880,946	1,246,240	(365,293)
	-	-	-	11,918,579	-	-	6,535,174	-	9,188,825	357,868	176,584	176,584	375,421	28,729,035	24,183,162	4,545,873
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	65,759	65,759	65,759	65,759	65,759	328,794	285,137	43,657
	-	-	-	-	-	-	-	-	65,759	65,759	65,759	65,759	65,759	328,794	285,137	43,657
<b>Other State Revenue</b>																
8311 State Special Education	-	-	-	-	-	-	-	-	321,042	321,042	321,042	321,042	321,042	1,605,211	1,296,824	308,387
8560 State Lottery	-	-	-	-	-	-	-	-	-	-	-	-	-	654,426	559,307	95,120
	-	-	-	-	-	-	-	-	321,042	321,042	321,042	321,042	975,469	2,259,637	1,856,131	403,506
<b>Total Revenue</b>	-	-	-	11,918,579	-	-	6,535,174	-	9,575,626	744,669	563,385	563,385	1,416,649	31,317,466	26,324,429	4,993,037
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	479,432	689,250	706,821	699,990	67,011	1,179,803	648,971	665,492	586,143	586,143	586,143	586,143	-	7,481,341	6,844,000	(637,341)
1175 Teachers' Extra Duty/Stipends	17,482	62,231	135,604	147,417	47,691	187,042	131,635	129,190	59,609	59,609	59,609	59,609	-	1,096,730	684,400	(412,330)
1200 Pupil Support Salaries	2,427	23,403	25,091	25,341	21,358	19,787	18,821	12,061	12,061	12,061	12,061	12,061	-	196,534	245,000	48,466
1300 Administrators' Salaries	70,375	79,087	108,617	102,183	64,583	140,477	108,633	93,817	96,525	96,525	96,525	96,525	-	1,153,873	545,000	(608,873)
	569,717	853,971	976,133	974,932	200,644	1,527,109	908,060	900,560	754,338	754,338	754,338	754,338	-	9,928,478	8,318,400	(1,610,078)
<b>Classified Salaries</b>																
2100 Instructional Salaries	7,720	21,016	23,144	24,735	22,165	57,849	32,986	56,947	23,868	23,868	23,868	23,868	-	342,035	-	(342,035)
2400 Clerical and Office Staff Salaries	-	-	-	-	-	-	-	2,308	-	-	-	-	-	2,308	-	(2,308)
2900 Other Classified Salaries	-	-	-	-	-	-	-	-	4,616	4,616	4,616	4,616	-	18,462	-	(18,462)
	7,720	21,016	23,144	24,735	22,165	57,849	32,986	59,254	28,484	28,484	28,484	28,484	-	362,805	-	(362,805)
<b>Benefits</b>																
3101 STRS	96,132	143,626	163,919	164,433	34,467	256,394	153,791	151,319	119,157	119,157	119,157	119,157	-	1,640,707	1,389,173	(251,535)
3301 OASDI	525	1,424	1,523	1,495	1,335	3,434	1,987	3,506	1,664	1,664	1,664	1,664	-	21,885	-	(21,885)
3311 Medicare	8,129	12,411	14,075	14,095	3,469	22,054	13,316	13,558	10,493	10,493	10,493	10,493	-	143,079	120,617	(22,462)
3401 Health and Welfare	(17,893)	117,728	87,838	100,488	106,805	103,344	96,818	90,236	88,083	88,083	88,083	88,083	-	1,037,696	645,000	(392,696)
3501 State Unemployment	18,577	15,792	5,328	2,554	(5,803)	5,730	29,468	7,530	7,399	3,700	3,700	3,700	-	97,675	63,210	(34,465)
3601 Workers' Compensation	-	15,627	7,814	7,814	7,814	7,814	7,974	7,814	10,131	10,131	10,131	10,131	-	103,193	116,458	13,265
3901 Other Benefits	-	-	-	-	(115)	-	-	-	-	-	-	-	-	(115)	-	115
	105,471	306,608	280,497	290,878	147,973	398,769	303,354	273,963	236,926	233,227	233,227	233,227	-	3,044,120	2,334,457	(709,663)
<b>Books and Supplies</b>																
4302 School Supplies	106,326	241,669	319,568	339,882	191,030	169,347	204,656	175,261	303,199	303,199	303,199	303,199	-	2,960,536	2,567,864	(392,672)
4305 Software	10,059	11,603	17,070	10,496	11,412	2,133	13,464	24,678	35,962	35,962	35,962	35,962	-	244,762	748,484	503,722
4310 Office Expense	1,150	1,868	1,261	2,441	2,109	18,492	(12,322)	2,605	1,996	1,996	1,996	1,996	-	25,587	57,576	31,988
4311 Business Meals	-	485	460	72	1,594	-	1,113	-	277	277	277	277	-	4,830	2,879	(1,951)
4400 Noncapitalized Equipment	-	-	-	-	-	71,294	80	20	87,885	87,885	87,885	87,885	-	422,934	366,838	(56,096)
	117,536	255,624	338,358	352,890	206,145	261,266	206,992	202,564	429,319	429,319	429,319	429,319	-	3,658,649	3,743,641	84,992
<b>Subagreement Services</b>																
5102 Special Education	975	16,372	42,936	52,759	193,875	47,016	146,455	65,218	101,065	110,726	94,096	103,512	-	975,004	822,510	(152,494)
5105 Security	-	58	58	-	-	-	58	-	-	-	-	-	-	174	-	(174)
5106 Other Educational Consultants	41,828	50,652	91,702	409,466	231,658	326,018	411,727	343,317	518,861	518,861	518,861	518,861	-	3,981,814	3,668,378	(313,437)
5107 Instructional Services	-	-	895,167	298,389	298,389	298,389	298,389	253,948	240,292	240,292	240,292	240,292	-	3,303,839	3,027,309	(276,530)
	42,803	67,081	1,029,863	760,614	723,921	671,423	856,629	662,483	860,218	869,879	853,250	862,665	-	8,260,831	7,518,197	(742,634)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	526	155	-	4,913	(218)	619	1,290	1,996	1,996	1,996	1,996	-	15,269	46,170	30,901
5300 Dues & Memberships	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,328	17,328
5400 Insurance	-	2,592	1,296	1,296	1,296	1,296	1,296	1,296	7,211	7,211	7,211	7,211	-	39,213	75,040	35,827
5501 Utilities	155	-	-	-	-	-	-	-	-	-	-	-	-	155	4,030	3,875
5502 Janitorial Services	-	590	500	-	835	-	-	35	-	-	-	-	-	1,960	1,152	(808)
5900 Communications	-	324	324	-	-	-	-	-	-	-	-	-	-	648	17,328	16,680
5901 Postage and Shipping	-	-	20	-	-	75	90	215	499	499	499	499	-	2,396	40,413	38,016
	155	4,032	2,295	1,296	7,044	1,154	2,005	2,837	9,706	9,706	9,706	9,706	-	59,641	201,460	141,819
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	4,175	20,088	7,527	-	-	-	-	-	-	-	-	31,790	86,583	54,793
5602 Additional Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,742	2,742
5604 Other Leases	-	-	-	-	291	3,174	7,549	1,100	-	-	-	-	-	12,114	-	(12,114)
5610 Repairs and Maintenance	-	-	35	-	-	-	20,000	(35)	-	-	-	-	-	20,000	11,543	(8,457)
	-	-	4,210	20,088	7,818	3,174	27,549	1,065	-	-	-	-	-	63,904	100,867	36,964
<b>Professional/Consulting Services</b>																
5801 IT	-	-	-	700	-	-	-	-	-	-	-	-	-	700	-	(700)
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,328	17,328
5803 Legal	3,448	360	440	1,521	-	275	1,295	986	3,493	3,493	3,493	3,493	-	22,297	57,713	35,416
5804 Professional Development	315	-	-	160	8,690	-	5,548	-	998	998	998	998	-	18,705	58,289	39,583
5805 General Consulting	750	500	-	2,848	-	1,500	1,000	852	998	998	998	998	-	11,442	41,126	29,683
5806 Special Activities/Field Trips	27,157	44,496	66,105	15,421	16,893	5,476	6,760	17,783	80,722	188,351	188,351	188,351	-	845,867	733,676	(112,192)
5807 Bank Charges	-	24	339	885	4	-	-	-	266	266	266	266	-	2,314	2,303	(11)
5808 Printing	-	-	-	-	231	34	1	458	398	398	398	398	-	2,317	3,455	1,137
5809 Other taxes and fees	160	60	-	-	546	1,820	-	31,642	1,581	1,581	1,581	1,581	-	40,551	13,709	



**Granite Mountain Charter School**

**Monthly Cash Flow/Forecast FY19-20**

Revised 02/26/20

ADA = 3161.48



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	31,830	45,440	339,326	312,349	117,177	99,919	105,418	129,011	437,253	279,953	274,515	274,515	364,875	2,811,581	2,724,088	(87,494)
<b>Depreciation</b>																
6900 Depreciation Expense	-	-	-	-	-	-	100	50	-	-	-	-	-	150	-	(150)
	-	-	-	-	-	-	100	50	-	-	-	-	-	150	-	(150)
<b>Interest</b>																
7438 Interest Expense	-	-	156,202	-	168,678	209,230	-	117,924	-	-	98,333	-	-	750,367	224,000	(526,367)
	-	-	156,202	-	168,678	209,230	-	117,924	-	-	98,333	-	-	750,367	224,000	(526,367)
<b>Total Expenses</b>	<b>875,231</b>	<b>1,553,774</b>	<b>3,150,028</b>	<b>2,737,781</b>	<b>1,601,566</b>	<b>3,229,892</b>	<b>2,443,093</b>	<b>2,349,712</b>	<b>2,756,244</b>	<b>2,604,906</b>	<b>2,681,171</b>	<b>2,592,253</b>	<b>364,875</b>	<b>28,940,525</b>	<b>25,165,110</b>	<b>(3,775,416)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(875,231)</b>	<b>(1,553,774)</b>	<b>(3,150,028)</b>	<b>9,180,798</b>	<b>(1,601,566)</b>	<b>(3,229,892)</b>	<b>4,092,081</b>	<b>(2,349,712)</b>	<b>6,819,382</b>	<b>(1,860,237)</b>	<b>(2,117,786)</b>	<b>(2,028,869)</b>	<b>1,051,774</b>	<b>2,376,940</b>	<b>1,159,320</b>	<b>1,217,621</b>
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(875,231)	(1,553,773.50)	(3,150,028)	9,180,798	(1,601,566)	(3,229,892)	4,092,081	(2,349,712)	6,819,382	(1,860,237)	(2,117,786)	(2,028,869)	1,051,774	2,376,940		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	100.00	50	-	-	-	-	-	150		
Public Funding Receivables	-	-	-	-	-	-	-	-	-	-	-	-	(1,416,649)	(1,416,649)		
Grants and Contributions Rec.	-	-	-	(92)	92	-	(100.00)	610	-	-	-	-	-	510		
Due To/From Related Parties	552,510	1,533,972.85	(6,669,701)	75,776	256,143	(383,762)	(1,354,189.98)	81,831	313,424	313,424	313,424	313,424	-	(4,653,721)		
Prepaid Expenses	-	(78,219.48)	56,660	(66,902)	70,242	-	(135,000.00)	(129,383)	-	-	-	-	-	(282,602)		
Accounts Payable	-	81,611.39	39,730	19,674	51,089	(178,961)	164,884.08	(12,331)	-	-	-	-	364,875	530,572		
Accrued Expenses	327,721	308,100.05	106,388	251,304	(659,614)	16,618	80,681.28	(11,887)	-	-	-	-	-	419,311		
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	(15,000)	-	-	-	-	-	-	-	(15,000)		
Cash flows from financing activities																
Proceeds from Factoring	-	-	9,701,100	-	5,416,200	5,205,000	-	2,591,200	-	-	3,511,911	-	-	26,425,411		
Payments on Factoring	-	-	-	-	(9,701,100)	-	-	(5,416,200)	(7,796,200)	-	-	-	-	(22,913,500)		
<b>Total Change in Cash</b>	<b>5,000</b>	<b>291,691</b>	<b>84,150</b>	<b>9,460,557</b>	<b>(6,168,513)</b>	<b>1,414,004</b>	<b>2,848,457</b>	<b>(5,245,821)</b>	<b>(663,393)</b>	<b>(1,546,813)</b>	<b>1,707,549</b>	<b>(1,715,444)</b>				
Cash, Beginning of Month	-	5,000	296,691	380,841	9,841,398	3,672,885	5,086,889	7,935,345	2,689,524	2,026,131	479,318	2,186,867				
<b>Cash, End of Month</b>	<b>5,000</b>	<b>296,691</b>	<b>380,841</b>	<b>9,841,398</b>	<b>3,672,885</b>	<b>5,086,889</b>	<b>7,935,345</b>	<b>2,689,524</b>	<b>2,026,131</b>	<b>479,318</b>	<b>2,186,867</b>	<b>471,423</b>				

Cert.	Instr.
43.0%	83.2%
1,420,616	1,044,712

Pupil:Teacher Ratio
24.32 :1

## Granite Mountain

### *Due (To)/From All Inspire Charter School Locations*

For the period ended February 29, 2020

	<b>Account Balance</b>
Due (to)/from Cabrillo Point Academy	\$ (40,014)
Due (to)/from Feather River Charter School	(83,777)
Due (to)/from Blue Ridge Academy	3,166,191
Due (to)/from Yosemite Valley Charter School	392,931
Due (to)/from Pacific Coast Academy	1,001,056
Due (to)/from Inspire Charter Services	1,464,510
Due (to)/from Mission Vista Academy	2,224
Due (to)/from Triumph Academy	<u>4,300</u>
<b>Total Due (to)/from Balance</b>	<b><u>\$ 5,907,419</u></b>

**Granite Mountain**

**Budget vs Actual**

For the period ended February 29, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ -	\$ -	\$ -	\$ 18,143,246	\$ 12,313,720	\$ 5,829,526	\$ 22,388,582
Education Protection Account	-	-	-	310,507	274,170	36,337	548,340
In Lieu of Property Taxes	-	174,474	(174,474)	-	897,293	(897,293)	1,246,240
Total State Aid - Revenue Limit	-	174,474	(174,474)	18,453,753	13,485,183	4,968,570	24,183,162
Federal Revenue							
Special Education - Entitlement	-	23,951	(23,951)	-	189,331	(189,331)	285,137
Total Federal Revenue	-	23,951	(23,951)	-	189,331	(189,331)	285,137
Other State Revenue							
State Special Education	-	108,933	(108,933)	-	861,091	(861,091)	1,296,824
State Lottery	-	-	-	-	-	-	559,307
Total Other State Revenue	-	108,933	(108,933)	-	861,091	(861,091)	1,856,131
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 307,358</b>	<b>\$ (307,358)</b>	<b>\$ 18,453,753</b>	<b>\$ 14,535,605</b>	<b>\$ 3,918,148</b>	<b>\$ 26,324,429</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 665,492	\$ 570,333	\$ (95,159)	\$ 5,136,771	\$ 4,562,667	\$ (574,104)	\$ 6,844,000
Teachers' Extra Duty/Stipends	129,190	57,033	(72,157)	858,293	456,267	(402,026)	684,400
Pupil Support Salaries	12,061	20,417	8,356	148,290	163,333	15,043	245,000
Administrators' Salaries	93,817	45,417	(48,400)	767,773	363,333	(404,439)	545,000
Total Certificated Salaries	900,560	693,200	(207,360)	6,911,127	5,545,600	(1,365,527)	8,318,400
Classified Salaries							
Instructional Salaries	56,947	-	(56,947)	246,561	-	(246,561)	-
Clerical and Office Staff Salaries	2,308	-	(2,308)	2,308	-	(2,308)	-
Total Classified Salaries	59,254	-	(59,254)	248,869	-	(248,869)	-
Benefits							
State Teachers' Retirement System, certificated positions	151,319	115,764	(35,555)	1,164,081	926,115	(237,966)	1,389,173
OASDI/Medicare/Alternative, certificated positions	3,506	-	(3,506)	15,230	-	(15,230)	-
Medicare/Alternative, certificated positions	13,558	10,051	(3,507)	101,107	80,411	(20,696)	120,617
Health and Welfare Benefits, certificated positions	90,236	53,750	(36,486)	685,363	430,000	(255,363)	645,000
State Unemployment Insurance, certificated positions	7,530	12,642	5,112	79,177	47,408	(31,770)	63,210
Workers' Compensation Insurance, certificated positions	7,814	9,705	1,891	62,669	77,638	14,970	116,458
Other Benefits, certificated positions	-	-	-	(115)	-	115	-
Total Benefits	273,963	201,913	(72,051)	2,107,512	1,561,572	(545,940)	2,334,457
Books & Supplies							
School Supplies	175,261	256,786	81,526	1,747,738	1,463,683	(284,055)	2,567,864
Software	24,678	62,374	37,696	100,915	498,989	398,075	748,484
Office Expense	2,605	4,798	2,193	17,605	38,384	20,779	57,576
Business Meals	-	240	240	3,723	1,919	(1,804)	2,879
Noncapitalized Equipment	20	36,684	36,664	71,394	209,098	137,703	366,838
Total Books & Supplies	202,564	360,882	158,318	1,941,375	2,212,073	270,698	3,743,641
Subagreement Services							
Special Education	65,218	74,774	9,556	565,606	523,415	(42,190)	822,510
Security	-	-	-	174	-	(174)	-
Other Educational Consultants	343,317	366,838	23,521	1,906,368	2,090,975	184,607	3,668,378
Instructional Services	253,948	35,346	(218,602)	2,342,670	1,671,595	(671,076)	3,027,309
Total Subagreement Services	662,483	476,958	(185,526)	4,814,818	4,285,985	(528,833)	7,518,197
Operations & Housekeeping							
Auto and Travel	1,290	11,543	10,252	7,286	23,085	15,799	46,170
Dues & Memberships	-	1,444	1,444	-	11,552	11,552	17,328
Insurance	1,296	6,253	4,957	10,370	50,027	39,657	75,040
Utilities	-	336	336	155	2,687	2,532	4,030
Janitorial Services	35	96	61	1,960	768	(1,192)	1,152
Communications	-	1,444	1,444	648	11,552	10,904	17,328
Postage and Shipping	215	4,041	3,826	399	24,248	23,848	40,413
Total Operations & Housekeeping	2,837	25,157	22,320	20,818	123,918	103,100	201,460
Facilities, Repairs & Other Leases							
Rent	-	7,215	7,215	31,790	57,722	25,932	86,583
Additional Rent	-	228	228	-	1,828	1,828	2,742
Other Leases	1,100	-	(1,100)	12,114	-	(12,114)	-
Repairs and Maintenance	(35)	962	997	20,000	7,695	(12,305)	11,543
Total Facilities, Repairs & Other Leases	1,065	8,406	7,341	63,904	67,245	3,341	100,867
Professional/Consulting Services							

**Granite Mountain**

*Budget vs Actual*

For the period ended February 29, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
IT	-	-	-	700	-	(700)	-
Audit & Taxes	-	-	-	-	17,328	17,328	17,328
Legal	986	4,809	3,823	8,325	38,475	30,150	57,713
Professional Development	-	5,829	5,829	14,713	34,973	20,260	58,289
General Consulting	852	4,113	3,261	7,450	24,675	17,225	41,126
Special Activities/Field Trips	17,783	73,368	55,584	200,091	418,195	218,104	733,676
Bank Charges	-	230	230	1,252	1,382	130	2,303
Printing	458	345	(112)	724	2,073	1,349	3,455
Other Taxes and Fees	31,642	1,371	(30,272)	34,228	8,225	(26,003)	13,709
Management Fee	77,289	10,758	(66,531)	712,987	508,746	(204,241)	921,355
District Oversight Fee	-	5,234	5,234	200,000	404,555	204,555	725,495
SPED Encroachment	-	10,631	10,631	-	84,034	84,034	126,557
Public Relations/Recruitment	-	2,309	2,309	-	13,851	13,851	23,085
<b>Total Professional/Consulting Services</b>	<b>129,011</b>	<b>118,996</b>	<b>(10,015)</b>	<b>1,180,470</b>	<b>1,556,512</b>	<b>376,042</b>	<b>2,724,088</b>
Depreciation							
Depreciation Expense	50	-	(50)	150	-	(150)	-
<b>Total Depreciation</b>	<b>50</b>	<b>-</b>	<b>(50)</b>	<b>150</b>	<b>-</b>	<b>(150)</b>	<b>-</b>
Interest							
Interest Expense	117,924	-	(117,924)	652,034	39,200	(612,834)	224,000
<b>Total Interest</b>	<b>117,924</b>	<b>-</b>	<b>(117,924)</b>	<b>652,034</b>	<b>39,200</b>	<b>(612,834)</b>	<b>224,000</b>
<b>Total Expenses</b>	<b>\$ 2,349,712</b>	<b>\$ 1,885,510</b>	<b>\$ (464,201)</b>	<b>\$ 17,941,076</b>	<b>\$ 15,392,105</b>	<b>\$ (2,548,972)</b>	<b>\$ 25,165,110</b>
<b>Change in Net Assets</b>	<b>(2,349,712)</b>	<b>(1,578,152)</b>	<b>(771,559)</b>	<b>512,677</b>	<b>(856,500)</b>	<b>1,369,177</b>	<b>1,159,319</b>
Net Assets, Beginning of Period	2,862,388			-			
<b>Net Assets, End of Period</b>	<b>\$ 512,677</b>			<b>\$ 512,677</b>			

## Granite Mountain

### Statement of Financial Position

February 29, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 2,689,524	\$ -	\$ 2,689,524	0%
Accounts Receivable	(510)	-	(510)	0%
Factored Receivables	(7,796,200)	-	(7,796,200)	0%
Due To/From Related Parties	5,907,419	-	5,907,419	0%
Prepaid Expenses	282,602	-	282,602	0%
<b>Total Current Assets</b>	<b>1,082,835</b>	<b>-</b>	<b>1,082,835</b>	<b>0%</b>
<b>Long-Term Assets</b>				
Property & Equipment, Net	14,850	-	14,850	0%
<b>Total Long Term Assets</b>	<b>14,850</b>	<b>-</b>	<b>14,850</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 1,097,685</b>	<b>\$ -</b>	<b>\$ 1,097,685</b>	<b>0%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 165,697	\$ -	\$ 165,697	0%
Accrued Liabilities	419,311	-	419,311	0%
<b>Total Current Liabilities</b>	<b>585,008</b>	<b>-</b>	<b>585,008</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>\$ 585,008</b>	<b>\$ -</b>	<b>\$ 585,008</b>	<b>0%</b>
<b>Total Net Assets</b>	<b>512,677</b>	<b>-</b>	<b>512,677</b>	<b>0%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 1,097,685</b>	<b>\$ -</b>	<b>\$ 1,097,685</b>	<b>0%</b>

## Granite Mountain

### Statement of Cash Flows

For the period ended February 29, 2020

	Month Ended 02/29/20	YTD Ended 02/29/20
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (2,349,712)	\$ 512,677
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	50	150
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	(2,824,390)	7,796,710
Due from Related Parties	81,831	(5,907,419)
Prepaid Expenses	(129,383)	(282,602)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(12,331)	165,697
Accrued Expenses	(11,887)	419,311
<b>Total Cash Flows from Operating Activities</b>	<b>(5,245,821)</b>	<b>2,704,524</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of Property & Equipment	-	(15,000)
<b>Total Cash Flows from Investing Activities</b>	-	<b>(15,000)</b>
Change in Cash & Cash Equivalents	(5,245,821)	2,689,524
Cash & Cash Equivalents, Beginning of Period	7,935,345	-
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 2,689,524</b>	<b>\$ 2,689,524</b>

## Granite Mountain

### Check Register

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12392	Moving Beyond the Page	2/4/2020	\$ 25.18
12393	A Dancer's Pointe	2/5/2020	1,142.00
12394	Activities for Learning Inc.	2/5/2020	230.45
12395	Alison Albert	2/5/2020	300.00
12396	All About Learning Press, Inc.	2/5/2020	155.36
12397	Allen G. Moser III	2/5/2020	1,119.00
12398	American Acrobats Performing Arts	2/5/2020	300.00
12399	Anchor Counseling & Education Solutions, LLC	2/5/2020	2,250.00
12400	Angelica Prodan	2/5/2020	960.00
12401	Antelope Valley YMCA	2/5/2020	1,080.00
12402	Barbara A Langeloh	2/5/2020	2,100.00
12403	Bear City Jiu-Jitsu Academy	2/5/2020	555.00
12404	Bethany Plumb	2/5/2020	900.00
12405	BookShark	2/5/2020	965.47
12406	Celia Chan Valerio	2/5/2020	780.00
12407	Chantel Molina Music	2/5/2020	435.00
12408	Cheer Cats	2/5/2020	450.00
12409	Cheri Sintay	2/5/2020	120.00
12410	City of Redlands	2/5/2020	2,849.00
12411	Courtney's School of Dance	2/5/2020	225.00
12412	CrossFit Reverb	2/5/2020	1,068.00
12413	Cynthia Dapello	2/5/2020	460.00
12414	Dance Magic Studios	2/5/2020	1,285.00
12415	Dance Move Live	2/5/2020	820.00
12416	Deanna Colon	2/5/2020	750.00
12417	Deborah Coffee Jones - High School Math Live	2/5/2020	575.00
12418	Desert Aquatics	2/5/2020	360.00
12419	Diamond Music Studio	2/5/2020	480.00
12420	Diana Spink	2/5/2020	825.00
12421	Donna O Parsons	2/5/2020	540.00
12422	Drew's Art Box LLC	2/5/2020	100.00
12423	Educational Development Corporation	2/5/2020	81.78
12424	eDynamic Learning	2/5/2020	85.00
12425	Emily Coleman	2/5/2020	900.00
12426	Evan-Moor	2/5/2020	429.54
12427	Excel Taekwondo Academy	2/5/2020	2,710.01
12428	Fearless Gymnastics	2/5/2020	VOID
12429	Fierce Athletics	2/5/2020	406.00
12430	Genesis Gymnastics	2/5/2020	150.00
12431	Gracie Barra Upland LLC	2/5/2020	2,805.00
12432	GymJam	2/5/2020	160.00
12433	HCR Performance Horses	2/5/2020	450.00
12434	Helen Young	2/5/2020	1,703.00
12435	Hi-Line Music, Inc.	2/5/2020	950.00
12436	High Desert Driving School	2/5/2020	495.00
12437	Hoffman Professionals, LLC	2/5/2020	450.00
12438	Home Science Tools	2/5/2020	494.40
12439	Homeschool Concierge	2/5/2020	204.53
12440	Inland Pacific Ballet Academy	2/5/2020	1,770.00
12441	Inspire In-Home Tutoring, Inc.	2/5/2020	2,900.00
12442	Institute for Excellence in Writing	2/5/2020	275.83
12443	Jamie Azpeitia-Sachs	2/5/2020	1,290.00
12444	Jevon McGlory	2/5/2020	520.00

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For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12445	John Tracy Center	2/5/2020	775.00
12446	Justine Sherman & Associates, Inc.	2/5/2020	910.00
12447	Kevin Lee	2/5/2020	200.00
12448	KidsArt	2/5/2020	444.00
12449	Kimberly Veloz	2/5/2020	244.00
12450	Kims Hapkido Yucaipa	2/5/2020	378.00
12451	Kumon Math and Reading Victorville	2/5/2020	3,360.00
12452	Lakeshore	2/5/2020	1,242.99
12453	Learn Grow Sparkle Prosper	2/5/2020	140.00
12454	Legacy Dance Company	2/5/2020	655.00
12455	LEGO Education	2/5/2020	538.70
12456	Logic of English	2/5/2020	408.03
12457	Lotus Educational Services, Inc.	2/5/2020	3,088.80
12458	Lyndsey Pyle	2/5/2020	600.00
12459	Major League Training LLC	2/5/2020	500.00
12460	Math-U-See Inc.	2/5/2020	178.00
12461	Mathnasium of Rancho Cucamonga	2/5/2020	870.00
12462	Medieval Times USA, Inc.	2/5/2020	325.30
12463	MEL Science Ltd	2/5/2020	298.40
12464	Mercurius	2/5/2020	12.57
12465	Miaplaza Inc.	2/5/2020	336.00
12466	Mountain Pottery	2/5/2020	165.00
12467	Moving Beyond the Page	2/5/2020	1,234.10
12468	Mr. D Math	2/5/2020	197.00
12469	Nessy Learning LLC	2/5/2020	100.00
12470	Nick Rail Music	2/5/2020	82.50
12471	Nida Malik	2/5/2020	380.00
12472	Outschool, Inc.	2/5/2020	992.00
12473	Pablo Tello - Victory Tae Kwon Do USA	2/5/2020	3,075.00
12474	Patney LLC	2/5/2020	234.00
12475	Patricia Gantes	2/5/2020	1,862.00
12476	Peace Hill Press, Inc. dba Well Trained Mind Press	2/5/2020	97.75
12477	Pearson Education Inc.	2/5/2020	163.72
12478	Petra Poschmann	2/5/2020	16.00
12479	Precision Gymnastics, Inc.	2/5/2020	664.66
12480	Premier Martial Arts Academy	2/5/2020	119.00
12481	Raegan Wolff	2/5/2020	225.00
12482	Rainbow Resource Center	2/5/2020	4,698.62
12483	Realis Gymnastics Academy Co. Inc.	2/5/2020	355.00
12484	Redline Athletics	2/5/2020	800.00
12485	Rockside Music	2/5/2020	945.00
12486	Rockstars of Tomorrow - Rancho Cucamonga	2/5/2020	1,305.00
12487	Rockstars of Tomorrow Riverside	2/5/2020	135.00
12488	Savage Elite Gymnastics	2/5/2020	2,403.00
12489	Second City Los Angeles Inc	2/5/2020	1,084.00
12490	Singapore Math, Inc.	2/5/2020	65.73
12491	Sonya Nelson	2/5/2020	140.00
12492	Spring Valley Lake Country Club	2/5/2020	150.00
12493	Starborne Dance Studio	2/5/2020	1,200.00
12494	Step By Step Dyslexia Solutions	2/5/2020	750.00
12495	Steph Cronshaw	2/5/2020	14.70
12496	Studies Weekly	2/5/2020	32.27
12497	Studio K Dance Center	2/5/2020	658.05
12498	Susan Graves	2/5/2020	225.00



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For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12499	Sylvan Learning Center	2/5/2020	977.00
12500	Tammy's Music	2/5/2020	160.00
12501	Taylor Mobile Tutoring	2/5/2020	990.00
12502	TCi	2/5/2020	287.64
12503	Teacher Synergy, LLC	2/5/2020	292.89
12504	The Hidden Dojo	2/5/2020	7,253.98
12505	The Little Gym of Riverside	2/5/2020	69.75
12506	The Music Factory	2/5/2020	149.00
12507	Timberdoodle.com	2/5/2020	336.45
12508	Watersafe Swim School	2/5/2020	714.00
12509	Winner Circle Athletics	2/5/2020	900.00
12510	WM Tutoring Services	2/5/2020	250.00
12511	WriteShop	2/5/2020	187.79
12512	Math-U-See Inc.	2/5/2020	193.00
12513	San Bernardino County	2/6/2020	244,402.66
12514	Innovation Academy	2/7/2020	VOID
12515	High Desert Church (HDC)	2/10/2020	80.00
12516	Huda Haddad	2/11/2020	250.00
12517	Luke Kibler	2/11/2020	250.00
12518	Mandy Osburn	2/11/2020	250.00
12519	Valarie Campa	2/11/2020	250.00
12520	Wendy Maldonado	2/11/2020	250.00
12521	A Dancer's Pointe	2/12/2020	405.00
12522	AAF Driving School	2/12/2020	260.00
12523	AAF Driving School	2/12/2020	19.99
12524	Accrediting Commission for Schools	2/12/2020	800.00
12525	All About Learning Press, Inc.	2/12/2020	339.95
12526	Allen G. Moser III	2/12/2020	357.00
12527	Amy J Stratton	2/12/2020	200.00
12528	Ana V Paleo	2/12/2020	2,400.00
12529	Antelope Valley YMCA	2/12/2020	390.00
12530	Aqua Tots ORANGE LLC	2/12/2020	215.00
12531	Ashley Weatherly	2/12/2020	890.00
12532	Autism Spectrum Therapies	2/12/2020	133.33
12533	Bear City Jiu-Jitsu Academy	2/12/2020	765.00
12534	Big Bear Mountain Resort	2/12/2020	1,600.00
12535	Bitsbox	2/12/2020	296.55
12536	BookShark	2/12/2020	1,082.10
12537	Breakthrough Sports	2/12/2020	470.00
12538	Brett Van Ostenbridge	2/12/2020	1,220.00
12539	Brittany McMains/Musical Kids	2/12/2020	420.00
12540	California Impact Academy, LLC	2/12/2020	10,330.00
12541	Calvo Learning Centers LLC	2/12/2020	433.00
12542	Champions Services Inc	2/12/2020	832.85
12543	Charter's Choice Educational Services	2/12/2020	1,500.00
12544	CharterSafe	2/12/2020	2,062.00
12545	Cheri Sintay	2/12/2020	838.51
12546	Comprehensive Therapy Associates, Inc.	2/12/2020	250.00
12547	Dance Move Live	2/12/2020	120.00
12548	Desert Aquatics	2/12/2020	870.00
12549	Direct Recruiting Services, Inc	2/12/2020	352.00
12550	Discount School Supply	2/12/2020	182.20
12551	Double Dutch Promotions LLC	2/12/2020	660.00
12552	Drawn2Art	2/12/2020	234.00

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For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12553	DriveToday Driving School	2/12/2020	1,180.00
12554	E-Therapy LLC	2/12/2020	1,756.25
12555	East West Ice Palace	2/12/2020	600.00
12556	Educational Development Corporation	2/12/2020	20.00
12557	Effectual Educational Consulting Services	2/12/2020	2,700.00
12558	Elemental Science	2/12/2020	79.43
12559	Emerging Ventures in Education	2/12/2020	2,700.00
12560	Excel Taekwondo	2/12/2020	195.00
12561	Gabriella Peacock	2/12/2020	1,090.00
12562	Generation Genius, Inc	2/12/2020	120.00
12563	Hands 4 Building, LLC	2/12/2020	262.98
12564	Haynes Family of Programs	2/12/2020	2,640.00
12565	Helen R. Boyd	2/12/2020	520.00
12566	Hi-Line Music, Inc.	2/12/2020	300.00
12567	High Desert Gymnastics Center	2/12/2020	2,277.00
12568	Home School Coaches	2/12/2020	150.00
12569	Homeschool Concierge	2/12/2020	947.99
12570	Horizon Therapy Services	2/12/2020	585.00
12571	HuckleBerry Center for Creative Learning	2/12/2020	80.00
12572	Infinity Kids	2/12/2020	160.00
12573	Inland Empire Musical Arts	2/12/2020	500.00
12574	Inland Pacific Ballet Academy	2/12/2020	1,072.00
12575	Inspire In-Home Tutoring, Inc.	2/12/2020	2,500.00
12576	Irma Salcido Spanish Lessons	2/12/2020	250.00
12577	Iron Spikes Training	2/12/2020	550.00
12578	Jesse Gandt	2/12/2020	525.00
12579	Joyce Billman	2/12/2020	480.00
12580	Joyce Wonderly	2/12/2020	4,246.00
12581	Jump and Schout Therapy Inc	2/12/2020	60.00
12582	JYS Taekwondo	2/12/2020	2,044.50
12583	Kathleen Crady	2/12/2020	230.00
12584	Kitchen Kid, LLC	2/12/2020	1,011.79
12585	KiwiCo, Inc	2/12/2020	1,445.44
12586	Kumon Math and Reading Victorville	2/12/2020	1,350.00
12587	Kumon of Ontario	2/12/2020	265.00
12588	Lakeshore	2/12/2020	50.08
12589	Learn Beyond the Book, LLC	2/12/2020	700.00
12590	Liz Schopfer	2/12/2020	585.00
12591	Logic of English	2/12/2020	222.84
12592	Lotus Educational Services, Inc.	2/12/2020	1,604.70
12593	Loving Learning	2/12/2020	150.00
12594	Mad Dog Math	2/12/2020	85.79
12595	Major League Training LLC	2/12/2020	950.00
12596	Math-U-See Inc.	2/12/2020	152.00
12597	Medieval Times Dinner & Tournamnet	2/12/2020	246.20
12598	Medieval Times USA, Inc.	2/12/2020	251.90
12599	Megan Spencer	2/12/2020	160.00
12600	MEL Science Ltd	2/12/2020	973.70
12601	Michael Sciarra	2/12/2020	450.00
12602	Miss Megan's Music Studio	2/12/2020	2,520.00
12603	Miss Tanya's Dance Studio	2/12/2020	1,927.00
12604	Morey's Music Store, Inc.	2/12/2020	211.98
12605	Mountain Driving School	2/12/2020	50.00
12606	Moving Beyond the Page	2/12/2020	653.79

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Check Number	Vendor Name	Check Date	Check Amount
12607	MoxieBox Art, Inc	2/12/2020	150.58
12608	MTKG, Inc	2/12/2020	150.00
12609	Music & Arts	2/12/2020	300.00
12610	Mystery Science Inc.	2/12/2020	207.00
12611	Oak Meadow Inc.	2/12/2020	130.00
12612	Office Depot, Inc.	2/12/2020	17.26
12613	Oxford Consulting Services, Inc.	2/12/2020	316.25
12614	P.A.S.S.	2/12/2020	700.00
12615	Patricia Gantes	2/12/2020	665.00
12616	Pediatric Therapy Associates	2/12/2020	1,990.00
12617	Piano with Dallin	2/12/2020	560.00
12618	Precision Gymnastics, Inc.	2/12/2020	3,462.00
12619	PUMA Karate	2/12/2020	891.00
12620	Rainbow Resource Center	2/12/2020	2,113.52
12621	Rockstars of Tomorrow - Rancho Cucamonga	2/12/2020	585.00
12622	Royal Griffith Farms Inc	2/12/2020	360.00
12623	S Martial Arts	2/12/2020	345.00
12624	School Pathways, LLC	2/12/2020	11,546.75
12625	SE23 Studios	2/12/2020	215.00
12626	Shalom School of Piano	2/12/2020	2,100.00
12627	Silver Lakes Gymnastics	2/12/2020	300.00
12628	Singapore Math, Inc.	2/12/2020	543.26
12629	Starborne Dance Studio	2/12/2020	80.00
12630	Stars Gymnastics LLC	2/12/2020	280.00
12631	Step By Step Dyslexia Solutions	2/12/2020	300.00
12632	Stephanie Hudson	2/12/2020	200.00
12633	Storybook Bindles	2/12/2020	58.94
12634	Stowell Learning Centers, Inc.	2/12/2020	400.00
12635	Sylvia's Design Studio	2/12/2020	360.00
12636	The Critical Thinking Co.	2/12/2020	56.58
12637	The Little Gym of Riverside	2/12/2020	47.25
12638	Thrive Pediatrics	2/12/2020	1,210.00
12639	TinkerSpace, Inc	2/12/2020	60.00
12640	United Indonesian Seventh Day Adventist Church	2/12/2020	1,000.00
12641	Universal Grappling Academy	2/12/2020	80.00
12642	Up & Movin'	2/12/2020	630.00
12643	Victory Aquatics	2/12/2020	1,275.90
12644	White Tiger Martial Arts	2/12/2020	1,470.00
12645	WM Music Lessons	2/12/2020	7,130.00
12646	WriteAtHome, Inc.	2/12/2020	289.00
12647	YMCA of the East Valley	2/12/2020	300.00
12648	Pearson Education Inc.	2/12/2020	496.58
12649	Rim of the World Recreation and Park District	2/12/2020	1,412.00
12650	San Bernardino County	2/12/2020	31,642.48
12651	Innovation Academy	2/13/2020	9,320.00
12652	5.0 Evolved Martial Arts	2/20/2020	310.00
12653	A Brighter Child, Inc	2/20/2020	791.73
12654	A Dancer's Pointe	2/20/2020	532.00
12655	A Plus Tutoring	2/20/2020	280.00
12656	Abrie Mikkelson	2/20/2020	305.00
12657	Accomplish Math Learning Center	2/20/2020	140.00
12658	Afton Snyder	2/20/2020	283.20
12659	Alyse Korn	2/20/2020	1,505.00
12660	Amber Boeker	2/20/2020	160.00

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Check Number	Vendor Name	Check Date	Check Amount
12661	American Learning Centers (Jeff Macias)	2/20/2020	1,020.00
12662	Antelope Valley Music Academy	2/20/2020	300.00
12663	Arbor Learning Community	2/20/2020	1,365.00
12664	ATG, Inc. DBA Urban Workshop	2/20/2020	109.00
12665	Blue Buoy Swim School Inc	2/20/2020	140.00
12666	Blue Learning	2/20/2020	400.00
12667	Brenda McGilvra	2/20/2020	120.00
12668	Bright Solutions For Dyslexia, Inc.	2/20/2020	725.32
12669	Brittany Greer	2/20/2020	1,800.00
12670	BYU Independent Study	2/20/2020	20.00
12671	Carlene Strathmann	2/20/2020	525.00
12672	Celebration Education	2/20/2020	4,900.00
12673	Celia Chan Valerio	2/20/2020	195.00
12674	Christian Arts and Theatre	2/20/2020	1,298.75
12675	Christopher Pellitteri	2/20/2020	206.00
12676	City of Barstow	2/20/2020	20.00
12677	Corona Inline	2/20/2020	650.00
12678	Courtney's School of Dance	2/20/2020	450.00
12679	Critical Language Service	2/20/2020	450.00
12680	Cynthia Dapello	2/20/2020	720.00
12681	Desert Aquatics	2/20/2020	540.00
12682	Diamond Music Studio	2/20/2020	270.00
12683	Discount School Supply	2/20/2020	533.82
12684	Discovery of Learning, LLC	2/20/2020	11,902.50
12685	Drawn2Art	2/20/2020	1,791.00
12686	Drew's Art Box LLC	2/20/2020	126.00
12687	Drivers Ed Direct	2/20/2020	35.00
12688	Educational Development Corporation	2/20/2020	362.14
12689	eDynamic Learning	2/20/2020	170.00
12690	Elevate Dance	2/20/2020	855.00
12691	EM Sports, LLC	2/20/2020	200.00
12692	Ethos Jiu-Jitsu	2/20/2020	1,500.00
12693	Evan-Moor	2/20/2020	23.67
12694	Evangelia Larkin	2/20/2020	1,080.22
12695	Excel Taekwondo Academy	2/20/2020	1,925.00
12696	Fierce Athletics	2/20/2020	150.00
12697	Florida Virtual School	2/20/2020	800.00
12698	Foo Dogs Martial Arts Academy	2/20/2020	750.00
12699	Genesis Gymnastics	2/20/2020	980.00
12700	Gravitas Publications, Inc.	2/20/2020	207.45
12701	Gwendolynn Clement	2/20/2020	240.00
12702	Healthy Fit Kids	2/20/2020	220.00
12703	Heather Smith-Valley Coast Running & Fitness	2/20/2020	230.00
12704	Heavens Ranch Rescue	2/20/2020	1,245.00
12705	Helen R. Boyd	2/20/2020	100.00
12706	High Desert Gymnastics Center	2/20/2020	690.00
12707	History Unboxed LLC	2/20/2020	132.20
12708	Hoffman Professionals, LLC	2/20/2020	600.00
12709	Home School Coaches	2/20/2020	2,430.01
12710	Homeschool Concierge	2/20/2020	162.80
12711	Hooked on Phonics	2/20/2020	290.91
12712	Hooves of Laguna Springs	2/20/2020	178.00
12713	Houghton Mifflin Harcourt Publishing Co.	2/20/2020	100.64
12714	HuckleBerry Center for Creative Learning	2/20/2020	315.00

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Check Number	Vendor Name	Check Date	Check Amount
12715	Hula From The Heart	2/20/2020	140.00
12716	Huntington Beach YMCA	2/20/2020	104.00
12717	Huntington Music	2/20/2020	120.00
12718	Innovation Academy	2/20/2020	6,940.00
12719	Inspire In-Home Tutoring, Inc.	2/20/2020	450.00
12720	Institute of Inquiry	2/20/2020	1,160.00
12721	International Language School for Children and Adults	2/20/2020	1,060.00
12722	Iron Fist	2/20/2020	195.00
12723	Iron Spikes Training	2/20/2020	550.00
12724	J Cruz Gymnastics	2/20/2020	1,732.00
12725	Javier Rivera	2/20/2020	215.67
12726	Justine Sherman & Associates, Inc.	2/20/2020	520.00
12727	Kaizen Martial Arts Center	2/20/2020	900.90
12728	Karol Rivera	2/20/2020	50.00
12729	Keely Hawkes	2/20/2020	150.00
12730	Kimberly Veloz	2/20/2020	38.00
12731	KiwiCo, Inc	2/20/2020	786.54
12732	Kumon Math and Reading Victorville	2/20/2020	2,050.00
12733	Laity Institute of the Arts	2/20/2020	110.00
12734	Lake Arrowhead School of Dance	2/20/2020	60.00
12735	Lakeshore	2/20/2020	1,528.30
12736	Law Office of Jennifer McQuarrie	2/20/2020	154.00
12737	Learning Without Tears	2/20/2020	28.99
12738	Lessons by Design	2/20/2020	4,123.00
12739	Linden Tree Learning	2/20/2020	1,300.00
12740	Lisa Schron	2/20/2020	200.00
12741	Little Passports	2/20/2020	5,042.66
12742	Logic of English	2/20/2020	367.66
12743	Lynnanne Zager Voiceover	2/20/2020	349.00
12744	Mathnasium of Chino Hills	2/20/2020	220.00
12745	Mathnasium of Rancho Cucamonga	2/20/2020	660.00
12746	McColgan & Associates INC	2/20/2020	2,517.80
12747	Mel Booker Music	2/20/2020	3,334.00
12748	MEL Science Ltd	2/20/2020	596.80
12749	Miaplaza Inc.	2/20/2020	95.80
12750	Michele Liem	2/20/2020	60.00
12751	Miss Tanya's Dance Studio	2/20/2020	760.00
12752	Monica Basurto	2/20/2020	80.00
12753	Moving Beyond the Page	2/20/2020	99.28
12754	Mr. D Math	2/20/2020	387.00
12755	Music-N-Smart	2/20/2020	470.00
12756	Musicland	2/20/2020	836.00
12757	My Gym Redlands	2/20/2020	150.00
12758	Mystery Science Inc.	2/20/2020	69.00
12759	Nancy Byron	2/20/2020	118.00
12760	NJA Therapy Services, Inc.	2/20/2020	1,005.83
12761	Nzingha Newton	2/20/2020	210.00
12762	Ovation School for the Performing Arts	2/20/2020	1,562.50
12763	Owlcrate Enterprises Inc	2/20/2020	308.82
12764	Pony Hayvin Ranch	2/20/2020	5,695.00
12765	Redlands Art Association	2/20/2020	170.00
12766	REDLANDS ATA	2/20/2020	895.00
12767	Regina Manning	2/20/2020	945.00
12768	School Pathways, LLC	2/20/2020	10,567.37

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Check Number	Vendor Name	Check Date	Check Amount
12769	SE23 Studios	2/20/2020	85.50
12770	Sherry Torgerson	2/20/2020	585.00
12771	South Coast Conservatory	2/20/2020	28.00
12772	Spring Valley Lake Country Club	2/20/2020	525.00
12773	Studio K Dance Center	2/20/2020	691.05
12774	Susan K Cull	2/20/2020	1,550.00
12775	Teacher Synergy, LLC	2/20/2020	341.11
12776	VOID	VOID	VOID
12777	Teaching Textbooks	2/20/2020	2,414.34
12778	The Claremont Club	2/20/2020	5,700.00
12779	The Collective Movements	2/20/2020	230.00
12780	The Lab Creative Arts Studio	2/20/2020	300.00
12781	The Little Gym of Riverside	2/20/2020	139.25
12782	Torres Fine Arts Instruction	2/20/2020	140.00
12783	Universal Martial Arts Centers - Chino Hills	2/20/2020	125.00
12784	Upland Arena Sports LLC	2/20/2020	1,775.00
12785	US Best Tutors	2/20/2020	280.00
12786	WM Tutoring Services	2/20/2020	360.00
12787	YMCA of the East Valley	2/20/2020	1,010.00
12788	Young Actors Space	2/20/2020	685.00
12789	Fearless Gymnastics	2/20/2020	422.00
12790	My Math Assistant, LLC	2/20/2020	79.90
12791	Newport Strength	2/25/2020	179.00
12792	A Brighter Child, Inc	2/27/2020	193.88
12793	Academics in a Box Inc	2/27/2020	86.85
12794	Alisa's Piano Studio	2/27/2020	960.00
12795	Alison Albert	2/27/2020	190.00
12796	All About Learning Press, Inc.	2/27/2020	37.22
12797	All Star Driving School	2/27/2020	260.00
12798	Allen G. Moser III	2/27/2020	119.00
12799	Alliance Redwoods Conference Grounds	2/27/2020	1,110.00
12800	Alyce's Art Studio	2/27/2020	40.00
12801	Amy Van Leuven	2/27/2020	180.00
12802	Angelina L Mosley	2/27/2020	67.00
12803	Antelope Valley YMCA	2/27/2020	225.00
12804	Anthony Capko	2/27/2020	400.00
12805	Art With Aunt Jes	2/27/2020	540.00
12806	Astrid Saavedra	2/27/2020	208.29
12807	Avani Zaidi MSPT	2/27/2020	1,495.00
12808	AYSO	2/27/2020	350.00
12809	Barbara A Langeloh	2/27/2020	900.00
12810	Barnabas Robotics	2/27/2020	126.00
12811	Blue Learning	2/27/2020	900.00
12812	Breakthrough Sports	2/27/2020	235.00
12813	Bright Solutions For Dyslexia, Inc.	2/27/2020	338.95
12814	Brittany Gentry	2/27/2020	115.81
12815	Brittany Greer	2/27/2020	880.00
12816	California Impact Academy, LLC	2/27/2020	9,840.00
12817	Carol E. Johnson	2/27/2020	1,470.00
12818	Caustics Digital Academy	2/27/2020	719.73
12819	Celeste Haueter	2/27/2020	1,340.00
12820	Cheri Sintay	2/27/2020	820.00
12821	Christina Chesnut	2/27/2020	266.80
12822	Cindy Ritchea	2/27/2020	360.00

## Granite Mountain

### Check Register

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12823	Claremont Community School of Music	2/27/2020	1,079.00
12824	Courtney's School of Dance	2/27/2020	450.00
12825	Crafty School Crates	2/27/2020	404.06
12826	Creative Brain Learning / Music Star	2/27/2020	540.00
12827	Cynthia Dapello	2/27/2020	350.00
12828	Dance Move Live	2/27/2020	1,747.00
12829	Dance Spectrum	2/27/2020	150.00
12830	Darla Tighe	2/27/2020	525.00
12831	De Angelo's Music	2/27/2020	90.00
12832	Dena Reeves	2/27/2020	575.00
12833	Desert Aquatics	2/27/2020	300.00
12834	Devine Schoolhouse	2/27/2020	9,425.00
12835	Diamond Music Studio	2/27/2020	480.00
12836	Direct Recruiting Services, Inc	2/27/2020	352.00
12837	Donald A Jensen	2/27/2020	360.00
12838	Drama Kids Intl. Temecula Valley	2/27/2020	250.00
12839	Dynamic Therapy Solutions and Dyslexia Center, PC	2/27/2020	5,200.00
12840	E-Therapy LLC	2/27/2020	2,097.25
12841	Educational Development Corporation	2/27/2020	138.54
12842	Efrain Cordero	2/27/2020	869.00
12843	Elevate Dance	2/27/2020	500.00
12844	Elevated Martial Arts & Fitness	2/27/2020	465.00
12845	Elite Training Center	2/27/2020	584.00
12846	eLuma LLC	2/27/2020	1,159.00
12847	Excel Taekwondo	2/27/2020	1,429.95
12848	Excel Taekwondo Academy	2/27/2020	970.66
12849	Explorer Field Trips	2/27/2020	132.00
12850	Firestorm Freerunning and Acrobatics	2/27/2020	836.00
12851	Firestorm Galaxy	2/27/2020	320.00
12852	Gabriella Peacock	2/27/2020	1,000.00
12853	Gary Spatz's, The Playground: A Young Actors' Conservatc	2/27/2020	2,600.00
12854	Genesis Gymnastics	2/27/2020	600.00
12855	Gibson Music Studio	2/27/2020	1,290.00
12856	Gray Studios	2/27/2020	250.00
12857	Growing Healthy Children Therapy Services, Inc.	2/27/2020	2,261.00
12858	Haynes Family of Programs	2/27/2020	1,980.00
12859	Heart & Pride Muay Thai	2/27/2020	1,566.00
12860	Heavens Ranch Rescue	2/27/2020	255.00
12861	Hi-Line Music, Inc.	2/27/2020	850.00
12862	High Desert Gymnastics Center	2/27/2020	1,005.00
12863	Hoffman Professionals, LLC	2/27/2020	350.00
12864	Homeschool Buyers Co-op	2/27/2020	44.95
12865	Homeschool Concierge	2/27/2020	118.70
12866	Hospitality Eyecare Center	2/27/2020	250.00
12867	Houghton Mifflin Harcourt Publishing Co.	2/27/2020	26.82
12868	Inland Pacific Ballet Academy	2/27/2020	13,568.00
12869	Inspire In-Home Tutoring, Inc.	2/27/2020	400.00
12870	Institute for Excellence in Writing	2/27/2020	917.16
12871	Interpreters Unlimited, Inc.	2/27/2020	50.00
12872	Irma Salcido Spanish Lessons	2/27/2020	240.00
12873	Iron Spikes Training	2/27/2020	400.00
12874	John Tracy Center	2/27/2020	930.00
12875	Juni Learning, Inc.	2/27/2020	750.00
12876	Justine Sherman & Associates, Inc.	2/27/2020	520.00

## Granite Mountain

### Check Register

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12877	JYS Taekwondo	2/27/2020	310.00
12878	Kathrine Bartling Tutoring	2/27/2020	190.00
12879	Kevin Lee	2/27/2020	200.00
12880	Kids Connections Developmental Therapy Center	2/27/2020	489.60
12881	KidsArt - Glendora, Inc.	2/27/2020	1,196.10
12882	Kim Wineland/Horse ETC	2/27/2020	485.00
12883	Kimberly Veloz	2/27/2020	195.00
12884	Kims Hapkido Yucaipa	2/27/2020	75.00
12885	KiwiCo, Inc	2/27/2020	183.18
12886	Kumon of Ontario	2/27/2020	1,170.00
12887	Leading Edge Learning Center, LLC	2/27/2020	900.00
12888	Learn Grow Sparkle Prosper	2/27/2020	550.00
12889	Learning Without Tears	2/27/2020	122.16
12890	LEGO Education	2/27/2020	695.30
12891	Lilli Witczak	2/27/2020	900.00
12892	Lisa Tucker	2/27/2020	2,148.00
12893	Little Ears Therapy Center	2/27/2020	360.00
12894	Little Passports	2/27/2020	270.88
12895	LitWits Workshops, LLC	2/27/2020	70.00
12896	Mary Converse	2/27/2020	400.00
12897	Mary-Ellen Vandenberg	2/27/2020	600.00
12898	Math-U-See Inc.	2/27/2020	68.00
12899	Mathnasium of Diamond Bar	2/27/2020	319.00
12900	Mathnasium of Rancho Cucamonga	2/27/2020	1,181.00
12901	McClure & Co	2/27/2020	1,785.00
12902	McColgan & Associates INC	2/27/2020	688.75
12903	Mountain Driving School	2/27/2020	499.00
12904	Mountain Mama RD.	2/27/2020	274.00
12905	Moving Beyond the Page	2/27/2020	1,714.66
12906	MoxieBox Art, Inc	2/27/2020	602.32
12907	NorCal Driving School	2/27/2020	685.00
12908	Okinawa-Te Karate	2/27/2020	395.00
12909	Orange County Speech Services	2/27/2020	472.50
12910	VOID	VOID	VOID
12911	Outschool, Inc.	2/27/2020	6,537.00
12912	Outside the Box Creation	2/27/2020	126.85
12913	Oxford Consulting Services, Inc.	2/27/2020	460.00
12914	Patricia Gantes	2/27/2020	399.00
12915	Paula Ramirez	2/27/2020	560.00
12916	Peace Hill Press, Inc. dba Well Trained Mind Press	2/27/2020	108.90
12917	Pinnacle MMA	2/27/2020	300.00
12918	Play-Well TEKnologies	2/27/2020	1,500.00
12919	PresenceLearning, Inc.	2/27/2020	7,005.64
12920	RAA	2/27/2020	2,552.50
12921	Rainbow Resource Center	2/27/2020	382.08
12922	Realis Gymnastics Academy Co. Inc.	2/27/2020	688.75
12923	Redlands Art Association	2/27/2020	85.00
12924	Redlands Gymnastics Club	2/27/2020	1,100.00
12925	Redline Athletics	2/27/2020	100.00
12926	Robin Capalbo	2/27/2020	840.00
12927	Rockstars of Tomorrow - Rancho Cucamonga	2/27/2020	605.00
12928	Sandra Garibay	2/27/2020	40.00
12929	SE23 Studios	2/27/2020	300.50
12930	Singapore Math Live, LLC	2/27/2020	100.00



**Granite Mountain**

**Check Register**

For the period ended February 29, 2020

Check Number	Vendor Name	Check Date	Check Amount
12931	Singapore Math, Inc.	2/27/2020	182.67
12932	Slice of Life Enrichment School, LLC	2/27/2020	480.00
12933	Snapology of High Desert	2/27/2020	1,003.00
12934	Society Entertainment	2/27/2020	125.00
12935	Sonya Nelson	2/27/2020	140.00
12936	Spring Valley Lake Country Club	2/27/2020	675.00
12937	Starborne Dance Studio	2/27/2020	480.00
12938	STEAM Academy LLC	2/27/2020	374.00
12939	Step By Step Dyslexia Solutions	2/27/2020	750.00
12940	Storybook Bindles	2/27/2020	58.49
12941	Stowell Learning Centers, Inc.	2/27/2020	400.00
12942	Studio Claremont	2/27/2020	140.00
12943	Supercharged Science	2/27/2020	111.00
12944	Susan Graves	2/27/2020	220.00
12945	Susan K Cull	2/27/2020	630.00
12946	Taylor Mobile Tutoring	2/27/2020	720.00
12947	Teacher Synergy, LLC	2/27/2020	339.73
12948	Teaching Textbooks	2/27/2020	122.16
12949	Temecula Music Teacher, LLC	2/27/2020	365.00
12950	The Animation Course, LLC	2/27/2020	350.00
12951	The CK Corral	2/27/2020	440.00
12952	The Lampo Group, LLC	2/27/2020	131.99
12953	The REC Center	2/27/2020	200.00
12954	The Silly Room	2/27/2020	3,600.00
12955	The Writtenburg Door	2/27/2020	146.00
12956	Thrive Pediatrics	2/27/2020	2,735.00
12957	Timberdoodle.com	2/27/2020	1,155.67
12958	Time4Learning.com	2/27/2020	1,920.75
12959	TriFytt Sports	2/27/2020	498.00
12960	Universal Grappling Academy	2/27/2020	200.00
12961	Universal Martial Arts Centers - Chino Hills	2/27/2020	70.00
12962	University of Redlands	2/27/2020	4,143.00
12963	Up & Movin'	2/27/2020	270.00
12964	Vahan Aslanyan	2/27/2020	120.00
12965	Varsenik Aslanyan	2/27/2020	160.00
12966	Village Fitness and Physical Therapy, Inc	2/27/2020	100.00
12967	Wade Barrett	2/27/2020	2,400.00
12968	West End YMCA	2/27/2020	490.00
<b>Total Disbursements in February</b>			<b>\$ 795,464.97</b>

# Granite Mountain

## Accounts Payable Aging

February 29, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
100 Mile Club	100001017	1/13/2020	3/13/2020	\$ 89	\$ -	\$ -	\$ -	\$ -	\$ 89
A Tree of Knowledge Educational Services	INSPIREGMC0120	2/10/2020	3/11/2020	6,650	-	-	-	-	6,650
A+ In Home Tutors	2431	2/12/2020	3/13/2020	65	-	-	-	-	65
AAF Driving School	6	2/13/2020	3/14/2020	280	-	-	-	-	280
Academics in a Box Inc	7772	2/14/2020	3/15/2020	168	-	-	-	-	168
Activities for Learning Inc.	379581	2/13/2020	3/14/2020	330	-	-	-	-	330
Activities for Learning Inc.	379582	2/13/2020	3/14/2020	12	-	-	-	-	12
Alina R. Shepherd	9	2/14/2020	3/15/2020	1,440	-	-	-	-	1,440
All About Learning Press, Inc.	901692	1/13/2020	3/13/2020	179	-	-	-	-	179
All About Learning Press, Inc.	901768	1/22/2020	3/22/2020	224	-	-	-	-	224
All About Learning Press, Inc.	901864	2/3/2020	4/3/2020	139	-	-	-	-	139
All About Learning Press, Inc.	901881	2/4/2020	4/4/2020	59	-	-	-	-	59
All About Learning Press, Inc.	901948	2/12/2020	4/12/2020	37	-	-	-	-	37
All About Learning Press, Inc.	901949	2/12/2020	4/12/2020	155	-	-	-	-	155
All About Learning Press, Inc.	901972	2/13/2020	4/13/2020	206	-	-	-	-	206
All About Learning Press, Inc.	902011	2/20/2020	4/20/2020	70	-	-	-	-	70
Allen G. Moser III	17574-17575	2/13/2020	3/14/2020	238	-	-	-	-	238
Allen G. Moser III	19035	2/21/2020	3/22/2020	50	-	-	-	-	50
American Acrobats Performing Arts	JAN2020GMS	2/11/2020	3/12/2020	330	-	-	-	-	330
Anthony Capko	136113	2/11/2020	3/12/2020	200	-	-	-	-	200
ArcheryChamps	0403	2/11/2020	3/12/2020	1,714	-	-	-	-	1,714
Azusa Conservatory of Music	102	2/12/2020	3/13/2020	360	-	-	-	-	360
Beakerz LLC	1849	2/11/2020	3/12/2020	288	-	-	-	-	288
Bear City Jiu-Jitsu Academy	1053	2/12/2020	3/13/2020	405	-	-	-	-	405
Beautiful Feet Books, Inc.	11522	1/31/2020	3/31/2020	153	-	-	-	-	153
Beautiful Feet Books, Inc.	11570	2/18/2020	4/18/2020	221	-	-	-	-	221
Beautiful Feet Books, Inc.	11571	2/18/2020	4/18/2020	226	-	-	-	-	226
Bitsbox	2489	1/22/2020	3/22/2020	300	-	-	-	-	300
Bitsbox	2517	2/6/2020	4/6/2020	87	-	-	-	-	87
Bitsbox	2520	2/7/2020	4/7/2020	312	-	-	-	-	312
Bitsbox	2521	2/7/2020	4/7/2020	198	-	-	-	-	198
Bitsbox	2540	2/12/2020	4/12/2020	87	-	-	-	-	87
Blue Learning	SINV1221	2/12/2020	3/13/2020	400	-	-	-	-	400
Blue Learning	SINV1230	2/14/2020	3/15/2020	100	-	-	-	-	100
BookPagez	INV-0256	2/18/2020	4/18/2020	42	-	-	-	-	42

## Granite Mountain

### Accounts Payable Aging

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Brittany Greer	1070	2/18/2020	3/19/2020	150	-	-	-	-	150
California Impact Academy, LLC	109	1/13/2020	2/12/2020	-	9,790	-	-	-	9,790
California Storm All Star Cheer	1921	2/1/2020	3/31/2020	360	-	-	-	-	360
Cheri Sintay	200217GMS	2/17/2020	3/18/2020	1,331	-	-	-	-	1,331
Claremont Chefs Academy	13022	2/13/2020	3/14/2020	620	-	-	-	-	620
Claremont Chefs Academy	14020	2/21/2020	2/21/2020	-	650	-	-	-	650
Claremont Community School of Music	1909-11CED	2/13/2020	3/14/2020	1,080	-	-	-	-	1,080
Cogua Swim School	2000	2/19/2020	2/19/2020	-	476	-	-	-	476
Cogua Swim School	2003	2/19/2020	2/19/2020	-	224	-	-	-	224
Cogua Swim School	2004	2/19/2020	2/19/2020	-	224	-	-	-	224
Community Therapies	30 B	2/5/2020	3/6/2020	625	-	-	-	-	625
Corona Inline	2775	2/12/2020	3/13/2020	390	-	-	-	-	390
Crafty School Crates	17608	2/19/2020	3/20/2020	281	-	-	-	-	281
Cruz Violins & More	4451	10/18/2019	11/17/2019	-	-	-	-	147	147
Cruz Violins & More	4452	10/18/2019	11/17/2019	-	-	-	-	55	55
Cruz Violins & More	4543	1/31/2020	3/1/2020	55	-	-	-	-	55
Cruz Violins & More	4544	1/31/2020	3/1/2020	147	-	-	-	-	147
Dance Magic Studios	GMS2019-20-05	2/10/2020	3/11/2020	1,500	-	-	-	-	1,500
Dark Horse Archery	10	2/14/2020	3/15/2020	160	-	-	-	-	160
Denise Lewis	005 GM	2/9/2020	3/10/2020	1,105	-	-	-	-	1,105
Diamond Music Studio	2019-006-GMS	2/14/2020	3/15/2020	360	-	-	-	-	360
Diane H Jaquet	02122020FTBD	2/12/2020	3/13/2020	300	-	-	-	-	300
Drivers Ed Direct	1108	2/18/2020	3/19/2020	39	-	-	-	-	39
Drivers Ed Direct	1109	2/18/2020	3/19/2020	39	-	-	-	-	39
Educational Development Corporation	DIR5520756	2/18/2020	3/19/2020	242	-	-	-	-	242
Educational Development Corporation	DIR5520757	2/18/2020	3/19/2020	47	-	-	-	-	47
Educational Development Corporation	DIR5520758	2/18/2020	3/19/2020	38	-	-	-	-	38
Elemental Science	IN-2055	2/12/2020	3/13/2020	80	-	-	-	-	80
Elemental Science	IN-2056	2/12/2020	3/13/2020	81	-	-	-	-	81
Elemental Science	IN-2065	2/19/2020	3/20/2020	66	-	-	-	-	66
Elevate Dance	2020-02743	1/23/2020	2/22/2020	-	60	-	-	-	60
Elevate Dance	2020-062460	2/6/2020	3/7/2020	60	-	-	-	-	60
Engineering for Kids	1188	2/13/2020	3/14/2020	300	-	-	-	-	300
Engineering for Kids	1189	2/14/2020	3/15/2020	475	-	-	-	-	475
Floaties Swim School	143	2/18/2020	3/19/2020	95	-	-	-	-	95
Franchise Tax Board	FRAN022820	2/28/2020	2/28/2020	-	819	-	-	-	819

**Granite Mountain**

**Accounts Payable Aging**

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
G1 Education, Inc	2001	2/13/2020	3/14/2020	450	-	-	-	-	450
G1 Education, Inc	2002	2/13/2020	3/14/2020	450	-	-	-	-	450
G1 Education, Inc	2003	2/13/2020	3/14/2020	450	-	-	-	-	450
G1 Education, Inc	2004	2/13/2020	3/14/2020	300	-	-	-	-	300
G1 Education, Inc	2005	2/13/2020	3/14/2020	375	-	-	-	-	375
G1 Education, Inc	2006	2/13/2020	3/14/2020	360	-	-	-	-	360
G1 Education, Inc	2008	2/13/2020	3/14/2020	800	-	-	-	-	800
G1 Education, Inc	2009	2/13/2020	3/14/2020	600	-	-	-	-	600
G1 Education, Inc	2010	2/13/2020	3/14/2020	305	-	-	-	-	305
G1 Education, Inc	2011	2/13/2020	3/14/2020	1,095	-	-	-	-	1,095
G1 Education, Inc	2012	2/13/2020	3/14/2020	825	-	-	-	-	825
G1 Education, Inc	2013	2/13/2020	3/14/2020	375	-	-	-	-	375
G1 Education, Inc	2016	2/13/2020	3/14/2020	1,875	-	-	-	-	1,875
G1 Education, Inc	2017	2/13/2020	3/14/2020	1,875	-	-	-	-	1,875
Generation Genius, Inc	GG0021495	2/13/2020	3/14/2020	120	-	-	-	-	120
Gibson Music Studio	iCS202001GMrL	2/12/2020	3/13/2020	360	-	-	-	-	360
Gibson Music Studio	iCS202001GMSL	2/12/2020	3/13/2020	540	-	-	-	-	540
Gravitas Publications, Inc.	16800	2/21/2020	3/22/2020	27	-	-	-	-	27
Guitar Center, Inc.	1130859760	9/18/2019	10/18/2019	-	-	-	-	60	60
Guitar Center, Inc.	1130860570	9/25/2019	10/25/2019	-	-	-	-	149	149
Guitar Center, Inc.	1130873180	1/8/2020	2/7/2020	-	119	-	-	-	119
Guitar Center, Inc.	1130876275	2/6/2020	3/7/2020	119	-	-	-	-	119
Guitar Center, Inc.	1130876392	2/7/2020	3/8/2020	119	-	-	-	-	119
Guitar Center, Inc.	1130876393	2/7/2020	3/8/2020	119	-	-	-	-	119
Guitar Center, Inc.	1211420472	2/6/2020	3/7/2020	127	-	-	-	-	127
Guitar Center, Inc.	1211420476	2/6/2020	3/7/2020	119	-	-	-	-	119
Harrison Faux	124	2/17/2020	3/18/2020	690	-	-	-	-	690
Helen R. Boyd	4	2/10/2020	3/11/2020	140	-	-	-	-	140
Helen Young	GMC-03	2/9/2020	3/10/2020	828	-	-	-	-	828
History Unboxed LLC	wc-6457HU	2/13/2020	3/14/2020	124	-	-	-	-	124
Holly Dodson	FEB20-GRANITE	2/11/2020	3/12/2020	220	-	-	-	-	220
Home School Coaches	1920GMS008	2/10/2020	3/11/2020	69	-	-	-	-	69
Home Science Tools	979373A	1/20/2020	3/20/2020	19	-	-	-	-	19
Home Science Tools	979954A	1/23/2020	3/23/2020	148	-	-	-	-	148
Homeschool Concierge	591-63	2/17/2020	3/18/2020	22	-	-	-	-	22
Homeschool Concierge	674GMS	9/19/2019	10/19/2019	-	-	-	-	549	549

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Homeschool Concierge	686GMS	9/24/2019	10/24/2019	-	-	-	-	1,650	1,650
Homeschool Concierge	698GMS	10/3/2019	11/2/2019	-	-	-	-	7,431	7,431
Homeschool Concierge	714GMS	10/18/2019	11/17/2019	-	-	-	-	790	790
Homeschool Concierge	715GMS	10/18/2019	11/17/2019	-	-	-	-	33	33
Homeschool Concierge	716GMS	10/18/2019	11/17/2019	-	-	-	-	92	92
Homeschool Spanish Academy	1923	2/17/2020	3/18/2020	249	-	-	-	-	249
Inclusion Services, Inc.	GMS_021220_64655	2/12/2020	3/13/2020	120	-	-	-	-	120
Inland Conservatory for the Performing	201920-115	2/3/2020	3/4/2020	950	-	-	-	-	950
Inland Pacific Ballet Academy	HAmador021820	2/18/2020	3/19/2020	192	-	-	-	-	192
Institute for Excellence in Writing	648817	2/11/2020	3/12/2020	11	-	-	-	-	11
Institute for Excellence in Writing	648851	2/13/2020	3/14/2020	302	-	-	-	-	302
Institute for Excellence in Writing	649561	2/20/2020	3/21/2020	153	-	-	-	-	153
Institute for Excellence in Writing	649599	2/20/2020	3/21/2020	58	-	-	-	-	58
Institute for Excellence in Writing	649752	2/20/2020	3/21/2020	152	-	-	-	-	152
Intentional Acting	1218	2/19/2020	2/19/2020	-	650	-	-	-	650
Irish Rose Farms	7	2/28/2020	3/29/2020	480	-	-	-	-	480
Iron Spikes Training	18	2/19/2020	3/20/2020	710	-	-	-	-	710
J Cruz Gymnastics	1063	2/13/2020	3/14/2020	397	-	-	-	-	397
James Boran	67912-C003-GMS	2/17/2020	3/18/2020	100	-	-	-	-	100
Jason Poliran	006	1/31/2020	3/1/2020	1,300	-	-	-	-	1,300
John Maellaro	5111	2/5/2020	3/6/2020	560	-	-	-	-	560
Jonathan Buck	4	2/11/2020	3/12/2020	108	-	-	-	-	108
Joyce Wonderly	22020GMS	1/19/2020	2/18/2020	-	7,233	-	-	-	7,233
Kaizen Martial Arts Center	20200120-01	2/19/2020	3/20/2020	698	-	-	-	-	698
Katy Poleynard	005	2/18/2020	3/19/2020	315	-	-	-	-	315
Keely Hawkes	17	2/25/2020	3/26/2020	100	-	-	-	-	100
Keely Hawkes	18	2/26/2020	3/27/2020	200	-	-	-	-	200
KidsArt - Valencia	INS-132023447LP	2/11/2020	3/12/2020	444	-	-	-	-	444
KidsArt - Valencia	INS1320-23446JP	2/11/2020	3/12/2020	444	-	-	-	-	444
KiwiCo, Inc	ST-IABEDARI	1/28/2020	3/13/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IFQKEAYI	1/24/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IFZYX47Y	1/24/2020	3/9/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IG47WL4Y	1/27/2020	3/12/2020	346	-	-	-	-	346
KiwiCo, Inc	ST-IGP3KL7I	1/22/2020	3/7/2020	120	-	-	-	-	120
KiwiCo, Inc	ST-IGRWGN2I	1/24/2020	3/9/2020	95	-	-	-	-	95
KiwiCo, Inc	ST-IGTX53LY	1/22/2020	3/7/2020	65	-	-	-	-	65

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KiwiCo, Inc	ST-IGZ3X4WI	1/22/2020	3/7/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IH5CWLT	1/24/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IHBU63PI	1/22/2020	3/7/2020	172	-	-	-	-	172
KiwiCo, Inc	ST-IHI4MFYY	1/22/2020	3/7/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IHMY7VFI	1/22/2020	3/7/2020	172	-	-	-	-	172
KiwiCo, Inc	ST-IHQVTERY	1/22/2020	3/7/2020	172	-	-	-	-	172
KiwiCo, Inc	ST-IHTUCPLY	1/24/2020	3/9/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IHXQV6YI	1/24/2020	3/9/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IIANQGQI	1/24/2020	3/9/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IIDYKBNI	1/24/2020	3/9/2020	183	-	-	-	-	183
KiwiCo, Inc	ST-IITKX67I	1/27/2020	3/12/2020	224	-	-	-	-	224
KiwiCo, Inc	ST-ILETDCBY	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-ILKW5DMI	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-ILM6DVKI	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-ILRMQZGI	1/28/2020	3/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-ILTXXLEI	1/28/2020	3/13/2020	172	-	-	-	-	172
KiwiCo, Inc	ST-ILVJEISY	1/28/2020	3/13/2020	86	-	-	-	-	86
KiwiCo, Inc	ST-INRAW2UQ	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IODME6UA	1/28/2020	3/13/2020	176	-	-	-	-	176
KiwiCo, Inc	ST-IOIMLW7Q	1/28/2020	3/13/2020	176	-	-	-	-	176
KiwiCo, Inc	ST-IOMI7GMA	1/28/2020	3/13/2020	121	-	-	-	-	121
KiwiCo, Inc	ST-IOPTZBJA	1/28/2020	3/13/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IOW3GLSQ	1/28/2020	3/13/2020	97	-	-	-	-	97
KiwiCo, Inc	ST-IP5HPRAA	1/28/2020	3/13/2020	175	-	-	-	-	175
KiwiCo, Inc	ST-IPDUUCXA	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IPIU23CQ	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IPRRVC2Q	1/28/2020	3/13/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IPXDVPVQ	1/28/2020	3/13/2020	119	-	-	-	-	119
Kumon Math & Reading Center of Fonta 1808b		2/20/2020	2/20/2020	-	75	-	-	-	75
Kumon Math & Reading Center of Fonta 1809b		2/20/2020	2/20/2020	-	300	-	-	-	300
Laura Edwards	280	2/17/2020	3/18/2020	240	-	-	-	-	240
Laura Evans	2019-473805	2/19/2020	3/20/2020	320	-	-	-	-	320
Leading Edge Learning Center, LLC	006 - TP	2/7/2020	3/8/2020	75	-	-	-	-	75
Learn Beyond the Book, LLC	7498	12/12/2019	1/11/2020	-	-	700	-	-	700
Learn Piano Live	200210	2/10/2020	3/11/2020	150	-	-	-	-	150
Legacy Dance Company	02192020	2/19/2020	3/20/2020	270	-	-	-	-	270

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Legacy Dance Company	02192020-2	2/19/2020	3/20/2020	135	-	-	-	-	135
LEGO Education	1190419791	2/12/2020	4/12/2020	483	-	-	-	-	483
Lighthouse Therapy LLC	135	2/4/2020	3/5/2020	2,671	-	-	-	-	2,671
Lisa Schron	1028	2/13/2020	3/14/2020	360	-	-	-	-	360
Logic of English	INV8590	2/10/2020	3/11/2020	43	-	-	-	-	43
Magical Steps	8760	2/12/2020	3/13/2020	360	-	-	-	-	360
Margie Enyeart	207	2/4/2020	3/5/2020	330	-	-	-	-	330
Marianne Sunderland	1010	2/14/2020	3/15/2020	154	-	-	-	-	154
Martha Zittel	GMC/MZ-SPRING20	2/16/2020	3/17/2020	1,040	-	-	-	-	1,040
Mary Converse	2020008ICS	2/19/2020	3/20/2020	400	-	-	-	-	400
Math-U-See Inc.	0592709-IN	1/14/2020	3/14/2020	55	-	-	-	-	55
Math-U-See Inc.	0592901-IN	1/15/2020	3/15/2020	150	-	-	-	-	150
Math-U-See Inc.	0592903-IN	1/15/2020	3/15/2020	56	-	-	-	-	56
Math-U-See Inc.	0592980-IN	1/16/2020	3/16/2020	56	-	-	-	-	56
Math-U-See Inc.	0593152-IN	1/17/2020	3/17/2020	116	-	-	-	-	116
Math-U-See Inc.	0593283-IN	1/17/2020	3/17/2020	22	-	-	-	-	22
Math-U-See Inc.	0593287-IN	1/17/2020	3/17/2020	56	-	-	-	-	56
Math-U-See Inc.	0593996-IN	1/23/2020	3/23/2020	56	-	-	-	-	56
Math-U-See Inc.	0594000-IN	1/23/2020	3/23/2020	56	-	-	-	-	56
Math-U-See Inc.	0594009-IN	1/23/2020	3/23/2020	56	-	-	-	-	56
Math-U-See Inc.	0594022-IN	1/23/2020	3/23/2020	166	-	-	-	-	166
Math-U-See Inc.	0594256-IN	1/27/2020	3/27/2020	166	-	-	-	-	166
Math-U-See Inc.	0595010-IN	1/31/2020	3/31/2020	193	-	-	-	-	193
Math-U-See Inc.	0595173-IN	2/3/2020	4/3/2020	68	-	-	-	-	68
Math-U-See Inc.	0595174-IN	2/3/2020	4/3/2020	68	-	-	-	-	68
Math-U-See Inc.	0595187-IN	2/3/2020	4/3/2020	68	-	-	-	-	68
Math-U-See Inc.	0595306-IN	2/3/2020	4/3/2020	47	-	-	-	-	47
Math-U-See Inc.	0595556-IN	2/4/2020	4/4/2020	112	-	-	-	-	112
Math-U-See Inc.	0595616-IN	2/5/2020	4/5/2020	116	-	-	-	-	116
Math-U-See Inc.	0597770-IN	2/20/2020	4/20/2020	166	-	-	-	-	166
Mathnasium of Diamond Bar	20202	2/10/2020	3/11/2020	725	-	-	-	-	725
Megan Spencer	028	2/17/2020	3/18/2020	280	-	-	-	-	280
MEL Science Ltd	QC202002125	2/12/2020	3/13/2020	298	-	-	-	-	298
Mercurius	86860	1/6/2020	3/6/2020	(9)	-	-	-	-	(9)
Miss Karen's Piano Studio	120419	12/4/2019	1/3/2020	-	-	890	-	-	890
Moving Beyond the Page	210619	2/14/2020	3/15/2020	69	-	-	-	-	69

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MoxieBox Art, Inc	5582	2/19/2020	3/20/2020	153	-	-	-	-	153
MoxieBox Art, Inc	5583	2/19/2020	3/20/2020	153	-	-	-	-	153
Musicland	BL02202020	2/20/2020	3/21/2020	224	-	-	-	-	224
N' Rhythm Music Center	1001	2/14/2020	3/15/2020	100	-	-	-	-	100
N' Rhythm Music Center	1004	2/14/2020	3/15/2020	300	-	-	-	-	300
N' Rhythm Music Center	1005	2/14/2020	3/15/2020	100	-	-	-	-	100
N' Rhythm Music Center	111	2/13/2020	3/14/2020	300	-	-	-	-	300
Nuestra Escuelita Spanish Academy	0034	2/8/2020	3/9/2020	7,901	-	-	-	-	7,901
Nuestra Escuelita Spanish Academy	0035	2/19/2020	3/20/2020	169	-	-	-	-	169
Office Depot, Inc.	399633898001	11/5/2019	12/8/2019	-	-	-	30	-	30
Office Depot, Inc.	399691262001	11/6/2019	12/8/2019	-	-	-	4	-	4
Office Depot, Inc.	405209709001	11/19/2019	12/22/2019	-	-	-	7	-	7
Office Depot, Inc.	410226610001	12/2/2019	1/5/2020	-	-	14	-	-	14
Office Depot, Inc.	414571364001	12/10/2019	1/12/2020	-	-	14	-	-	14
Office Depot, Inc.	425850635001	1/7/2020	2/9/2020	-	13	-	-	-	13
Office Depot, Inc.	426848958001	1/8/2020	2/9/2020	-	8	-	-	-	8
Office Depot, Inc.	435138734001	1/29/2020	3/1/2020	8	-	-	-	-	8
Office Depot, Inc.	435178059001	1/29/2020	3/1/2020	1	-	-	-	-	1
Office Depot, Inc.	439775747001	2/5/2020	3/8/2020	41	-	-	-	-	41
Office Depot, Inc.	442126208001	2/11/2020	3/15/2020	6	-	-	-	-	6
Office Depot, Inc.	442153958001	2/12/2020	3/15/2020	374	-	-	-	-	374
Office Depot, Inc.	442349530001	2/10/2020	3/15/2020	13	-	-	-	-	13
Outschool, Inc.	12248	2/10/2020	3/11/2020	45	-	-	-	-	45
Outschool, Inc.	12249	2/10/2020	3/11/2020	89	-	-	-	-	89
Outschool, Inc.	12250	2/10/2020	3/11/2020	49	-	-	-	-	49
Outschool, Inc.	12251	2/10/2020	3/11/2020	9	-	-	-	-	9
Outschool, Inc.	12252	2/10/2020	3/11/2020	190	-	-	-	-	190
Outschool, Inc.	12253	2/10/2020	3/11/2020	125	-	-	-	-	125
Outschool, Inc.	12254	2/10/2020	3/11/2020	12	-	-	-	-	12
Outschool, Inc.	12255	2/10/2020	3/11/2020	30	-	-	-	-	30
Outschool, Inc.	12256	2/10/2020	3/11/2020	14	-	-	-	-	14
Outschool, Inc.	12257	2/10/2020	3/11/2020	50	-	-	-	-	50
Outschool, Inc.	12258	2/10/2020	3/11/2020	32	-	-	-	-	32
Outschool, Inc.	12259	2/10/2020	3/11/2020	15	-	-	-	-	15
Outschool, Inc.	12260	2/10/2020	3/11/2020	13	-	-	-	-	13
Outschool, Inc.	12261	2/10/2020	3/11/2020	60	-	-	-	-	60



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Outschool, Inc.	12262	2/10/2020	3/11/2020	63	-	-	-	-	63
Outschool, Inc.	12263	2/10/2020	3/11/2020	49	-	-	-	-	49
Outschool, Inc.	12264	2/10/2020	3/11/2020	30	-	-	-	-	30
Outschool, Inc.	12265	2/10/2020	3/11/2020	90	-	-	-	-	90
Outschool, Inc.	12266	2/10/2020	3/11/2020	125	-	-	-	-	125
Outschool, Inc.	12267	2/10/2020	3/11/2020	20	-	-	-	-	20
Outschool, Inc.	12268	2/10/2020	3/11/2020	20	-	-	-	-	20
Outschool, Inc.	12269	2/10/2020	3/11/2020	55	-	-	-	-	55
Outschool, Inc.	12654	2/17/2020	3/18/2020	60	-	-	-	-	60
Outschool, Inc.	12655	2/17/2020	3/18/2020	14	-	-	-	-	14
Outschool, Inc.	12656	2/17/2020	3/18/2020	6	-	-	-	-	6
Outschool, Inc.	12657	2/17/2020	3/18/2020	15	-	-	-	-	15
Outschool, Inc.	12658	2/17/2020	3/18/2020	315	-	-	-	-	315
Outschool, Inc.	12659	2/17/2020	3/18/2020	224	-	-	-	-	224
Outschool, Inc.	12660	2/17/2020	3/18/2020	175	-	-	-	-	175
Outschool, Inc.	12661	2/17/2020	3/18/2020	60	-	-	-	-	60
Outschool, Inc.	12662	2/17/2020	3/18/2020	120	-	-	-	-	120
Outschool, Inc.	12663	2/17/2020	3/18/2020	26	-	-	-	-	26
Outschool, Inc.	12664	2/17/2020	3/18/2020	160	-	-	-	-	160
Outschool, Inc.	12665	2/17/2020	3/18/2020	72	-	-	-	-	72
Outschool, Inc.	12666	2/17/2020	3/18/2020	50	-	-	-	-	50
Outschool, Inc.	12667	2/17/2020	3/18/2020	118	-	-	-	-	118
Outschool, Inc.	12668	2/17/2020	3/18/2020	90	-	-	-	-	90
Outschool, Inc.	12669	2/17/2020	3/18/2020	120	-	-	-	-	120
Outschool, Inc.	12670	2/17/2020	3/18/2020	195	-	-	-	-	195
Outschool, Inc.	12671	2/17/2020	3/18/2020	155	-	-	-	-	155
Outschool, Inc.	12672	2/17/2020	3/18/2020	195	-	-	-	-	195
Outschool, Inc.	12673	2/17/2020	3/18/2020	75	-	-	-	-	75
Outschool, Inc.	12674	2/17/2020	3/18/2020	150	-	-	-	-	150
Outschool, Inc.	12675	2/17/2020	3/18/2020	72	-	-	-	-	72
Outschool, Inc.	12676	2/17/2020	3/18/2020	345	-	-	-	-	345
Outschool, Inc.	12677	2/17/2020	3/18/2020	90	-	-	-	-	90
Outschool, Inc.	12678	2/17/2020	3/18/2020	120	-	-	-	-	120
Outschool, Inc.	12679	2/17/2020	3/18/2020	68	-	-	-	-	68
P.A.S.S.	3	2/18/2020	3/19/2020	50	-	-	-	-	50
Pearson Education Inc.	4026055803	1/31/2020	3/1/2020	47	-	-	-	-	47

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Pediatric Therapy Associates	280	2/5/2020	3/6/2020	2,751	-	-	-	-	2,751
Precision Gymnastics, Inc.	021320GMS	2/13/2020	3/14/2020	939	-	-	-	-	939
Procopio, Cory, Hargreaves & Savitch LLI	701683	1/7/2020	1/7/2020	-	-	580	-	-	580
Procopio, Cory, Hargreaves & Savitch LLI	705821	2/20/2020	2/20/2020	-	252	-	-	-	252
Rainbow Resource Center	2800143	1/24/2020	3/24/2020	123	-	-	-	-	123
Rainbow Resource Center	2800376	1/24/2020	3/24/2020	268	-	-	-	-	268
Rainbow Resource Center	2800617	1/27/2020	3/27/2020	274	-	-	-	-	274
Rainbow Resource Center	2800696	1/27/2020	3/27/2020	55	-	-	-	-	55
Rainbow Resource Center	2800968	1/27/2020	3/27/2020	335	-	-	-	-	335
Rainbow Resource Center	2804807	1/28/2020	3/28/2020	44	-	-	-	-	44
Rainbow Resource Center	2804835	1/29/2020	3/29/2020	48	-	-	-	-	48
Rainbow Resource Center	2804853	1/29/2020	3/29/2020	121	-	-	-	-	121
Rainbow Resource Center	2807329	1/30/2020	3/30/2020	26	-	-	-	-	26
Rainbow Resource Center	2807591	1/31/2020	3/31/2020	77	-	-	-	-	77
Rainbow Resource Center	2834285	1/10/2020	3/10/2020	563	-	-	-	-	563
Rainbow Resource Center	2834432	1/10/2020	3/10/2020	123	-	-	-	-	123
Rainbow Resource Center	2834435	1/10/2020	3/10/2020	29	-	-	-	-	29
Rainbow Resource Center	2835249	1/13/2020	3/13/2020	138	-	-	-	-	138
Rainbow Resource Center	2835338	1/13/2020	3/13/2020	146	-	-	-	-	146
Rainbow Resource Center	2835339	1/13/2020	3/13/2020	56	-	-	-	-	56
Rainbow Resource Center	2835749	1/14/2020	3/14/2020	75	-	-	-	-	75
Rainbow Resource Center	2835760	1/14/2020	3/14/2020	84	-	-	-	-	84
Rainbow Resource Center	2836034	1/14/2020	3/14/2020	476	-	-	-	-	476
Rainbow Resource Center	2836293	1/14/2020	3/14/2020	52	-	-	-	-	52
Rainbow Resource Center	2837306	1/15/2020	3/15/2020	65	-	-	-	-	65
Rainbow Resource Center	2837308	1/15/2020	3/15/2020	176	-	-	-	-	176
Rainbow Resource Center	2837310	1/15/2020	3/15/2020	28	-	-	-	-	28
Rainbow Resource Center	2837521	1/16/2020	3/16/2020	55	-	-	-	-	55
Rainbow Resource Center	2837522	1/16/2020	3/16/2020	112	-	-	-	-	112
Rainbow Resource Center	2838024	1/16/2020	3/16/2020	322	-	-	-	-	322
Rainbow Resource Center	2838105	1/16/2020	3/16/2020	35	-	-	-	-	35
Rainbow Resource Center	2838108	1/16/2020	3/16/2020	59	-	-	-	-	59
Rainbow Resource Center	2838125	1/16/2020	3/16/2020	183	-	-	-	-	183
Rainbow Resource Center	2838345	1/17/2020	3/17/2020	55	-	-	-	-	55
Rainbow Resource Center	2838353	1/17/2020	3/17/2020	643	-	-	-	-	643
Rainbow Resource Center	2838358	1/17/2020	3/17/2020	124	-	-	-	-	124

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Rainbow Resource Center	2838834	1/17/2020	3/17/2020	123	-	-	-	-	123
Rainbow Resource Center	2838838	1/17/2020	3/17/2020	96	-	-	-	-	96
Rainbow Resource Center	2839192	1/20/2020	3/20/2020	29	-	-	-	-	29
Rainbow Resource Center	2839234	1/20/2020	3/20/2020	83	-	-	-	-	83
Rainbow Resource Center	2839918	1/21/2020	3/21/2020	56	-	-	-	-	56
Rainbow Resource Center	2839919	1/21/2020	3/21/2020	91	-	-	-	-	91
Rainbow Resource Center	2841080	1/22/2020	3/22/2020	59	-	-	-	-	59
Rainbow Resource Center	2841081	1/22/2020	3/22/2020	58	-	-	-	-	58
Rainbow Resource Center	2841083	1/22/2020	3/22/2020	108	-	-	-	-	108
Rainbow Resource Center	2841084	1/22/2020	3/22/2020	57	-	-	-	-	57
Rainbow Resource Center	2841095	1/23/2020	3/23/2020	184	-	-	-	-	184
Rainbow Resource Center	2841512	1/23/2020	3/23/2020	121	-	-	-	-	121
Rainbow Resource Center	2841559	1/23/2020	3/23/2020	196	-	-	-	-	196
Rainbow Resource Center	2841711	1/23/2020	3/23/2020	106	-	-	-	-	106
Rainbow Resource Center	2841712	1/23/2020	3/23/2020	60	-	-	-	-	60
Rainbow Resource Center	2841713	1/23/2020	3/23/2020	33	-	-	-	-	33
Rainbow Resource Center	2842325	1/24/2020	3/24/2020	120	-	-	-	-	120
Rainbow Resource Center	2842326	1/24/2020	3/24/2020	29	-	-	-	-	29
Rainbow Resource Center	2842327	1/24/2020	3/24/2020	23	-	-	-	-	23
Rainbow Resource Center	2842530	1/24/2020	3/24/2020	177	-	-	-	-	177
Rainbow Resource Center	2842740	1/27/2020	3/27/2020	70	-	-	-	-	70
Rainbow Resource Center	2842745	1/27/2020	3/27/2020	25	-	-	-	-	25
Rainbow Resource Center	2842746	1/27/2020	3/27/2020	16	-	-	-	-	16
Rainbow Resource Center	2842781	1/27/2020	3/27/2020	78	-	-	-	-	78
Rainbow Resource Center	2842859	1/27/2020	3/27/2020	97	-	-	-	-	97
Rainbow Resource Center	2842918	1/27/2020	3/27/2020	162	-	-	-	-	162
Rainbow Resource Center	2842933	1/27/2020	3/27/2020	100	-	-	-	-	100
Rainbow Resource Center	2843334	1/28/2020	3/28/2020	33	-	-	-	-	33
Rainbow Resource Center	2843336	1/28/2020	3/28/2020	33	-	-	-	-	33
Rainbow Resource Center	2843671	1/28/2020	3/28/2020	122	-	-	-	-	122
Rainbow Resource Center	2844585	1/29/2020	3/29/2020	24	-	-	-	-	24
Rainbow Resource Center	2844623	1/29/2020	3/29/2020	183	-	-	-	-	183
Rainbow Resource Center	2845125	1/30/2020	3/30/2020	93	-	-	-	-	93
Rainbow Resource Center	2845132	1/30/2020	3/30/2020	283	-	-	-	-	283
Rainbow Resource Center	2845142	1/30/2020	3/30/2020	337	-	-	-	-	337
Rainbow Resource Center	2845362	1/30/2020	3/30/2020	117	-	-	-	-	117

**Granite Mountain**

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2845371	1/30/2020	3/30/2020	283	-	-	-	-	283
Rainbow Resource Center	2845388	1/30/2020	3/30/2020	775	-	-	-	-	775
Rainbow Resource Center	2845708	1/31/2020	3/31/2020	21	-	-	-	-	21
Rainbow Resource Center	2846049	1/31/2020	3/31/2020	23	-	-	-	-	23
Rainbow Resource Center	2846304	2/3/2020	4/3/2020	32	-	-	-	-	32
Rainbow Resource Center	2846312	2/3/2020	4/3/2020	103	-	-	-	-	103
Rainbow Resource Center	2846339	2/3/2020	4/3/2020	59	-	-	-	-	59
Rainbow Resource Center	2846372	2/3/2020	4/3/2020	46	-	-	-	-	46
Rainbow Resource Center	2846518	2/3/2020	4/3/2020	86	-	-	-	-	86
Rainbow Resource Center	2846560	2/3/2020	4/3/2020	65	-	-	-	-	65
Rainbow Resource Center	2847582	2/4/2020	4/4/2020	49	-	-	-	-	49
Rainbow Resource Center	2847589	2/4/2020	4/4/2020	116	-	-	-	-	116
Rainbow Resource Center	2847641	2/4/2020	4/4/2020	272	-	-	-	-	272
Rainbow Resource Center	2847805	2/5/2020	4/5/2020	25	-	-	-	-	25
Rainbow Resource Center	2847808	2/5/2020	4/5/2020	97	-	-	-	-	97
Rainbow Resource Center	2848075	2/5/2020	4/5/2020	86	-	-	-	-	86
Rainbow Resource Center	2848192	2/5/2020	4/5/2020	16	-	-	-	-	16
Rainbow Resource Center	2848193	2/5/2020	4/5/2020	397	-	-	-	-	397
Rainbow Resource Center	2848248	2/5/2020	4/5/2020	224	-	-	-	-	224
Rainbow Resource Center	2848250	2/5/2020	4/5/2020	42	-	-	-	-	42
Rainbow Resource Center	2848252	2/5/2020	4/5/2020	63	-	-	-	-	63
Rainbow Resource Center	2848452	2/6/2020	4/6/2020	112	-	-	-	-	112
Rainbow Resource Center	2848459	2/6/2020	4/6/2020	16	-	-	-	-	16
Rainbow Resource Center	2848657	2/6/2020	4/6/2020	110	-	-	-	-	110
Rainbow Resource Center	2848659	2/6/2020	4/6/2020	64	-	-	-	-	64
Rainbow Resource Center	2848729	2/6/2020	4/6/2020	281	-	-	-	-	281
Rainbow Resource Center	2848765	2/6/2020	4/6/2020	24	-	-	-	-	24
Rainbow Resource Center	2849106	2/7/2020	4/7/2020	120	-	-	-	-	120
Rainbow Resource Center	2849108	2/7/2020	4/7/2020	189	-	-	-	-	189
Rainbow Resource Center	2849111	2/7/2020	4/7/2020	89	-	-	-	-	89
Rainbow Resource Center	2849114	2/7/2020	4/7/2020	45	-	-	-	-	45
Rainbow Resource Center	2850630	2/11/2020	4/11/2020	198	-	-	-	-	198
Rainbow Resource Center	2850632	2/11/2020	4/11/2020	80	-	-	-	-	80
Rainbow Resource Center	2850653	2/11/2020	4/11/2020	143	-	-	-	-	143
Rainbow Resource Center	2851505	2/12/2020	4/12/2020	324	-	-	-	-	324
Rainbow Resource Center	2851506	2/12/2020	4/12/2020	29	-	-	-	-	29

**Granite Mountain**

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2851674	2/12/2020	4/12/2020	391	-	-	-	-	391
Rainbow Resource Center	2851688	2/12/2020	4/12/2020	162	-	-	-	-	162
Rainbow Resource Center	2851712	2/12/2020	4/12/2020	77	-	-	-	-	77
Rainbow Resource Center	2851732	2/12/2020	4/12/2020	341	-	-	-	-	341
Rainbow Resource Center	2851733	2/12/2020	4/12/2020	123	-	-	-	-	123
Rainbow Resource Center	2851767	2/12/2020	4/12/2020	33	-	-	-	-	33
Rainbow Resource Center	2851769	2/12/2020	4/12/2020	34	-	-	-	-	34
Rainbow Resource Center	2851779	2/12/2020	4/12/2020	30	-	-	-	-	30
Rainbow Resource Center	2851958	2/13/2020	4/13/2020	62	-	-	-	-	62
Rainbow Resource Center	2851989	2/13/2020	4/13/2020	104	-	-	-	-	104
Rainbow Resource Center	2851990	2/13/2020	4/13/2020	68	-	-	-	-	68
Rainbow Resource Center	2851994	2/13/2020	4/13/2020	70	-	-	-	-	70
Rainbow Resource Center	2851995	2/13/2020	4/13/2020	70	-	-	-	-	70
Rainbow Resource Center	2852202	2/13/2020	4/13/2020	76	-	-	-	-	76
Rainbow Resource Center	2852215	2/13/2020	4/13/2020	120	-	-	-	-	120
Rainbow Resource Center	2852226	2/13/2020	4/13/2020	123	-	-	-	-	123
Rainbow Resource Center	2852230	2/13/2020	4/13/2020	318	-	-	-	-	318
Reading with TLC	7409	2/10/2020	3/11/2020	304	-	-	-	-	304
Redlands Art Association	RAA 02112020-1	2/11/2020	3/12/2020	510	-	-	-	-	510
REDLANDS ATA	6036	2/18/2020	3/19/2020	600	-	-	-	-	600
Rim of the World Recreation and Park D	33126	2/12/2020	2/12/2020	-	558	-	-	-	558
Rockstars of Tomorrow - Rancho Cucam	20B11-HA0420	2/11/2020	3/12/2020	750	-	-	-	-	750
Rockstars of Tomorrow Riverside	2124	2/15/2020	3/16/2020	99	-	-	-	-	99
Rockstars of Tomorrow Riverside	2125	2/15/2020	3/16/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2126	2/15/2020	3/16/2020	99	-	-	-	-	99
Sammy Maldonado	1918	12/1/2019	2/1/2019	-	-	-	-	812	812
Savage Elite Gymnastics	2102020	2/10/2020	3/11/2020	2,105	-	-	-	-	2,105
Scholastic Book Clubs	13433167	2/20/2020	3/21/2020	14	-	-	-	-	14
Shirley Reid	21	2/17/2020	3/18/2020	135	-	-	-	-	135
Silver Lakes Gymnastics	2172020	2/17/2020	3/18/2020	570	-	-	-	-	570
Singapore Math Live, LLC	210201	2/10/2020	3/11/2020	100	-	-	-	-	100
South Coast Conservatory	00226241	2/17/2020	2/17/2020	-	53	-	-	-	53
Spring Valley Lake Country Club	05215-021320	1/31/2020	3/1/2020	150	-	-	-	-	150
Spring Valley Lake Country Club	08641-021320	2/1/2020	3/2/2020	150	-	-	-	-	150
Spring Valley Lake Country Club	20094-011720	1/31/2020	3/1/2020	225	-	-	-	-	225
Stacey Bickmore	106	2/11/2020	3/12/2020	117	-	-	-	-	117

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Step By Step Dyslexia Solutions	SBS02142020	2/14/2020	3/15/2020	300	-	-	-	-	300
Step By Step Dyslexia Solutions	SBS02212020	2/21/2020	3/22/2020	300	-	-	-	-	300
Studies Weekly	296905	2/12/2020	3/7/2020	65	-	-	-	-	65
Studies Weekly	296906	2/12/2020	3/7/2020	65	-	-	-	-	65
Studies Weekly	297402	2/13/2020	3/13/2020	65	-	-	-	-	65
Swim Safe Aquatics	2020006	2/11/2020	3/12/2020	330	-	-	-	-	330
Swim Safe Aquatics	2020007	2/11/2020	3/12/2020	165	-	-	-	-	165
Talkbox.Mom, Inc.	277023-1	2/8/2020	3/9/2020	333	-	-	-	-	333
Tami Duncan	101	2/16/2020	3/17/2020	30	-	-	-	-	30
Teacher Synergy, LLC	111604734	2/12/2020	3/4/2020	12	-	-	-	-	12
Teacher Synergy, LLC	111610842	2/12/2020	3/4/2020	5	-	-	-	-	5
Teacher Synergy, LLC	111726103	2/13/2020	3/5/2020	30	-	-	-	-	30
Teacher Synergy, LLC	111733561	2/13/2020	3/5/2020	3	-	-	-	-	3
Teacher Synergy, LLC	111734611	2/13/2020	3/5/2020	5	-	-	-	-	5
Teacher Synergy, LLC	111734961	2/13/2020	3/5/2020	8	-	-	-	-	8
Teacher Synergy, LLC	111737660	2/13/2020	3/5/2020	1	-	-	-	-	1
Teacher Synergy, LLC	112073845	2/18/2020	3/10/2020	203	-	-	-	-	203
Teacher Synergy, LLC	112083270	2/18/2020	3/10/2020	30	-	-	-	-	30
Teacher Synergy, LLC	112085689	2/18/2020	3/10/2020	8	-	-	-	-	8
Teacher Synergy, LLC	112105451	2/19/2020	3/11/2020	10	-	-	-	-	10
Teacher Synergy, LLC	112106034	2/19/2020	3/11/2020	48	-	-	-	-	48
Teacher Synergy, LLC	112106947	2/19/2020	3/11/2020	32	-	-	-	-	32
Teacher Synergy, LLC	112107220	2/19/2020	3/11/2020	7	-	-	-	-	7
Teacher Synergy, LLC	112318804	2/20/2020	3/12/2020	8	-	-	-	-	8
Teaching Textbooks	26698	2/10/2020	3/11/2020	55	-	-	-	-	55
Teaching Textbooks	26724	2/10/2020	3/11/2020	202	-	-	-	-	202
Teaching Textbooks	26764	2/11/2020	3/12/2020	67	-	-	-	-	67
Teaching Textbooks	26821	2/14/2020	3/15/2020	151	-	-	-	-	151
The AFA Studio	11	2/10/2020	3/11/2020	597	-	-	-	-	597
The Claremont Club	122	2/12/2020	3/13/2020	620	-	-	-	-	620
The Critical Thinking Co.	137082A	2/11/2020	3/12/2020	51	-	-	-	-	51
The Hidden Dojo	35	2/12/2020	3/13/2020	2,267	-	-	-	-	2,267
The Lampo Group, LLC	8198988	2/19/2020	2/19/2020	-	137	-	-	-	137
The Music Factory	MG010120	2/11/2020	3/12/2020	149	-	-	-	-	149
The REC Center	000113	2/18/2020	2/18/2020	-	530	-	-	-	530
Timberdoodle.com	311370	1/10/2020	3/10/2020	99	-	-	-	-	99

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Timberdoodle.com	311371	1/10/2020	3/10/2020	206	-	-	-	-	206
Timberdoodle.com	311474	1/14/2020	3/14/2020	77	-	-	-	-	77
Timberdoodle.com	311493	1/15/2020	3/15/2020	70	-	-	-	-	70
Timberdoodle.com	311557	1/17/2020	3/17/2020	791	-	-	-	-	791
Timberdoodle.com	311669	1/22/2020	3/22/2020	162	-	-	-	-	162
Timberdoodle.com	311697	1/23/2020	3/23/2020	211	-	-	-	-	211
Timberdoodle.com	311779	1/27/2020	3/27/2020	207	-	-	-	-	207
Timberdoodle.com	311849	1/29/2020	3/29/2020	154	-	-	-	-	154
Timberdoodle.com	311949	2/3/2020	4/3/2020	146	-	-	-	-	146
Timberdoodle.com	311996	2/4/2020	4/4/2020	76	-	-	-	-	76
Timberdoodle.com	312000	2/4/2020	4/4/2020	82	-	-	-	-	82
Timberdoodle.com	312019	2/5/2020	4/5/2020	223	-	-	-	-	223
Timberdoodle.com	312031	2/5/2020	4/5/2020	430	-	-	-	-	430
Timberdoodle.com	312046	2/5/2020	4/5/2020	956	-	-	-	-	956
Timberdoodle.com	312064	2/6/2020	4/6/2020	872	-	-	-	-	872
Timberdoodle.com	312514	2/11/2020	4/11/2020	228	-	-	-	-	228
Timberdoodle.com	312515	2/11/2020	4/11/2020	851	-	-	-	-	851
Timberdoodle.com	312669	2/14/2020	4/14/2020	421	-	-	-	-	421
Timberdoodle.com	312764	2/18/2020	4/18/2020	70	-	-	-	-	70
Timberdoodle.com	312773	2/18/2020	4/18/2020	850	-	-	-	-	850
Time4Learning.com	T4L10739	1/29/2020	3/29/2020	150	-	-	-	-	150
Time4Writing.com	T4W10698	1/17/2020	3/17/2020	119	-	-	-	-	119
TinkerSpace, Inc	2290	2/10/2020	3/11/2020	15	-	-	-	-	15
TiShauna Royten	01	2/13/2020	3/14/2020	150	-	-	-	-	150
Tracy Flint	S2020GMS	2/14/2020	3/15/2020	1,700	-	-	-	-	1,700
USBA LLC	USBA24	10/31/2019	11/30/2019	-	-	-	-	240	240
Veronica Gutierrez	5011	2/16/2020	3/17/2020	2,032	-	-	-	-	2,032
Victory Aquatics	1233	2/11/2020	3/12/2020	112	-	-	-	-	112
Victory Aquatics	1237	2/11/2020	3/12/2020	155	-	-	-	-	155
VocabularySpellingCity	1491851	2/4/2020	3/5/2020	35	-	-	-	-	35
Waterworks Aquatics	70	2/19/2020	3/20/2020	1,080	-	-	-	-	1,080
Wieser Educational	91924	2/19/2020	3/20/2020	200	-	-	-	-	200
WM Music Lessons	009GMC	2/10/2020	3/11/2020	1,570	-	-	-	-	1,570
WM Tutoring Services	006GMC	2/19/2020	3/20/2020	400	-	-	-	-	400
World Elite Gymnastics Ontario	GMC201	2/19/2020	3/20/2020	1,601	-	-	-	-	1,601
World Elite Gymnastics Ontario	GMC202	2/19/2020	3/20/2020	278	-	-	-	-	278

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World Elite Gymnastics Ontario	GMC203	2/19/2020	3/20/2020	1,020	-	-	-	-	1,020
YMCA of the East Valley	GMS013	2/12/2020	3/13/2020	2,452	-	-	-	-	2,452
Z Ultimate Self Defense	640360- Damian Falu	2/24/2020	3/25/2020	405	-	-	-	-	405
<b>Total Outstanding Payables in February</b>				<b>\$ 129,280</b>	<b>\$ 22,171</b>	<b>\$ 2,198</b>	<b>\$ 40</b>	<b>\$ 12,008</b>	<b>\$ 165,697</b>





## **JOB DESCRIPTION**

### **Assistant Director of Special Education**

**Job Title:** Assistant Director of Special Education  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the Assistant Director of Special Education will provide leadership and management in administering, monitoring, coordinating, and evaluating Special Education programs and services in the least restrictive environment in accordance with Federal and State laws and guidelines.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Provide leadership in developing, implementing, evaluating and revision District programs and services as assigned by the Director of Special Education
- Assist the Director of Special Education in the development and management of budget for the programs assigned to the Assistant Director
- Assists the Director of Special Education with the implementation of due process procedures for special education student, their parents, staff and the program
- Mediates and facilitates effective resolution of conflicts in a timely fashion
- Supervise and evaluate classified and certificated staff as assigned by the Director of Special Education
- Provide supervision, consult on information regarding laws, policies and procedures to program specialists and department staff
- Supervise the curriculum development activities for all certificated staff and programs assigned to the Assistant Director
- Develop and implement in-service training for staff and parents
- Plan agendas and facilitates job-alike meetings for those groups assigned to the Assistant Director
- Assist the Director of Special Education in program evaluation
- Work cooperatively with other public and private agencies that provide services to special education students
- Participate in the recruitment selection and assignment of Special Education personnel and provide procedural support
- Work closely with parents and community groups in an ongoing effort to improve communications and understanding of policies, legal requirements and activities of Special Education programs
- Coordinate interim placements with Special Education Department



- Assists with compliance monitoring activities
- Uses information provided through assessment instruments, the District-appraisal process, and evaluative feedback to improve performance
- Strives to improve leadership skills through self-initiated professional development activities
- Perform other duties as assigned

#### **GENERAL QUALIFICATIONS:**

- Ability to build strong teams to meet performance goals
- Professional oral and written communication skills in English, including academic report writing
- Proficiency in Microsoft office (Word, Excel, Outlook, PowerPoint), Google (Docs, Sheets, Forms, Drive), and data management environments
- Knowledge of California Department of Education regulatory standards governing special education programs
- Knowledge of Individuals with Disabilities Education Act

#### **EXPERIENCE AND EDUCATION**

- Valid California Educational Specialist, Pupil Personnel Services, or Speech-Language Pathology Services Credential
- Valid California Administrative Services Credential or willingness/ability to acquire
- Five (5) years of experience within special education
- Two (2) years of supervisory/leadership experience in an educational environment

#### **OTHER QUALIFICATIONS**

- Possess a CA Driver License
- Ability to travel overnight as needed
- Resident of California

#### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.



**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Must have the physical and mental capacity to work in stressful situations and de-escalate individuals who have limited cognition and complex needs. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Director of Special Education**

**Job Title:** Director of Special Education  
**Reports To:** Executive Director  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Executive Director, the Director of Special Education will plan, organize, coordinate, evaluate and direct assigned Special Education programs; manage programs involving teachers, aides and auxiliary staff, provide leadership covering a wide variety of programs, disciplines, and disabilities over an assigned site or geographic area; supervise and evaluate the performance of assigned personnel; interpret the law, regulations, and policy/procedures to determine best course of action.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Attend to Special Education Local Plan (SELPA) fiscal and data compliance reporting
- Oversee Special Education Information System (SEIS) and CALPADS reporting compliance
- Develop policies and procedures for Special Education programs
- Plan, organize, and direct assigned Special Education programs
- Manage programs involving teachers, aides, and auxiliary staff
- Oversee the instructional program in areas of responsibility assigned to assure individual and collective goals for students are achieved within a wide variety of disabilities and disciplines
- Mediates and facilitates effective resolution of conflicts in a timely fashion
- Interpret law, regulations, and policy/procedures to determine best course of action; advise/ direct school personnel and parents
- Supervise, direct, and evaluate all personnel assigned to the special education department
- Provide leadership to staff in identifying instructional needs and in identifying short- and long-range objectives to meet these needs
- Evaluate and recommend programs, policies, and goals regarding the needs in special education
- Communicate with other administrators, personnel, and outside organizations to coordinate activities and programs, resolve issues and conflicts, and exchange information
- Attend and contribute to monthly staff meetings and quarterly in-person meetings with general education staff



### **GENERAL QUALIFICATIONS:**

- Ability to build strong teams to meet performance goals
- Professional oral and written communication skills in English, including academic report writing
- Proficiency in Microsoft Office (Word, Excel, Outlook, PowerPoint), Google (Docs, Sheets, Forms, Drive), and data management environments
- Knowledge of laws, regulations and procedures governing special education administration
- Knowledge of current Federal and State curriculum and instructional standards and expectations for Special Education students
- Knowledge of modern principles and practices of public school administration, principles of instructional and curricular development services including strategies pertaining to the improvement of a district-wide special education program
- Knowledge of Federal, State, and District policies, guidelines and laws related to student assessments and accountability

### **EXPERIENCE AND EDUCATION**

- Valid California Educational Specialist, Pupil Personnel Services, or Speech-Language Pathology Services Credential
- Valid California Administrative Services Credential or willingness/ability to acquire
- Five (5) years of experience within special education
- Two (2) years of supervisory/leadership experience in an educational environment

### **OTHER QUALIFICATIONS**

- Possess a CA Driver License
- Ability to travel overnight as needed
- Resident of California

### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.



**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Must have the physical and mental capacity to work in stressful situations and de-escalate individuals who have limited cognition and complex needs. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **School Psychologist**

**Job Title:** School Psychologist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the School Psychologist will provide Special Education Assessments to students enrolled in Granite Mountain Charter School. The School Psychologist will also provide consultation and recommendations with regard to social, emotional, or academic difficulties. The School Psychologist will serve as a resource to student behavior management and learning strategies, and may also assist in development of MTSS with the Independent Study School educational model.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Perform initial, triennial, and other assessments for students having IEPs (or those with signed assessment plans)
- Evaluate pupils' academic and social growth
- Attend IEP meetings as needed; provide consultation
- Consult with school administrators, Home School Teacher (HST), special education teachers, and parents regarding student learning and access to the educational program (behavior, attention, learning disorders, etc.)
- Provide consultation when needed regarding students on 504 plans
- Refer students and families to community agencies as needed
- Provide reports and recommendations to staff and families
- Communicate with parents through a variety of means
- Maintain regular communication with Directors
- Attend Student Study Team Meetings and parent request meetings as needed
- Respond appropriately to feedback given by staff, parents, and students
- Exercise discretion in discussing students with non-parental adults, including staff members
- Related functions as needed

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records



- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

**TRAVEL REQUIREMENTS:**

Weekly travel in and around San Bernardino County to assess students

**EXPERIENCE AND EDUCATION**

- Valid California PPS Credential/School Psychologist
- Two years of experience in U.S.

**OTHER QUALIFICATIONS**

- Possess a CA Driver License due to traveling to multiple sites
- Ability to travel overnight as needed
- Resident of California

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.





## **JOB DESCRIPTION**

### **Speech-Language Pathologist**

**Job Title:** Speech-Language Pathologist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Director of Special Education, the Speech-Language Pathologist will provide Special Education Speech and Language assessments to students enrolled in Granite Mountain Charter School. The Speech and Language Pathologist will collaborate and consult with the team members, assist in development of MTSS, and interpret assessment results.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Assess speech, language, and hearing disorders
- Evaluate pupils' language and social growth
- Attend initial, annual, and triennial IEP meetings as needed; provide consultation.
- Develop IEP goals and objectives
- Provide reports and recommendations to staff and families
- Consult with school administrators, special education and general education teachers, special education instructional aides, and parents regarding speech and language issues, etc.
- Attend Student Study Team Meetings as needed
- Refer students and families to community agencies as needed
- Communicate with parents through a variety of means
- Maintain regular communication with directors
- Respond appropriately to feedback given by parents and students
- Exercise discretion in discussing students with non-parental adults, including staff members
- Related functions as needed

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality and accurate student records
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (transitional kindergarten thru 12th grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software



**TRAVEL REQUIREMENTS:**

Weekly travel in and around San Bernardino County to assess students

**EXPERIENCE AND EDUCATION:**

- Master's Degree in Speech and Language/ CCC Preferred
- Valid California Credential/Certification
- Two years of experience in U.S.

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- Ability to travel overnight as needed
- Resident of California

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Occupational Therapist**

**Job Title:** Occupational Therapist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the Occupational Therapist will provide educationally related occupational therapy assessments to students enrolled in Granite Mountain Charter School. The Occupational Therapist will assess students to determine if they require assistance in learning and developmental activities and collaborate and consult with the team members in regards to improve the student's ability to participate in desired daily school activities.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Evaluate student performance including but not limited to: fine motor tasks, oral dysfunction, sensory impairments, perceptual motor skills, posture and movement
- Attend initial, annual, and triennial IEP meetings as needed
- Develops IEP goals and objectives
- Provides consultation and collaboration related to sensory-motor development and other identified developmental needs to students
- Maintains communication with families in order to provide information, coordinate programs, and coordinate community services
- Provides education, training, and support to families related to student programming needs, recommends adaptive equipment and special toys
- Communicate with parents through a variety of means
- Maintain regular communication with Directors
- Attend Student Study Team Meetings and parent request meetings as needed
- Respond appropriately to feedback given by staff, parents, and students
- Exercise discretion in discussing students with non-parental adults, including staff members
- Related functions as needed

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions



- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

#### **TRAVEL REQUIREMENTS:**

Weekly travel in and around San Bernardino County to assess students

#### **EXPERIENCE AND EDUCATION**

- Any combination equivalent to a bachelor's degree in occupational therapy or related field or certification in Pediatric Occupational Therapy
- Must possess the appropriate license or certificate issued by the American Occupational Therapy Association and California Board of Occupational therapy (CBOT) which requires certification from the National Board of Occupational Therapy (NBCOT).
- Two years of experience in school setting

#### **OTHER QUALIFICATIONS**

- Possess a valid CA Driver License and proof of insurance
- Ability to travel overnight as needed
- California Resident

#### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

#### **WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Special Education School Nurse**

**Job Title:** Special Education School Nurse  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

---

#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the School Nurse will provide Special Education Health and Development Assessments and assist the IEP team in the development and oversight of Health Plans to students enrolled in Granite Mountain Charter School. The School Nurse will collaborate as well as consult with Special Education team members.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Perform vision and hearing assessments, health and develop for initial, triennial, and other assessments for students having IEPs (or those with signed assessment plans)
- Attend IEP meetings when appropriate, to present reports or provide consultation
- Consult with school administrators, special education, general education teachers, special education teachers and parents
- Provide consultation regarding students on 504 plans as needed
- Health assessments/screenings may include but not limited to:
  - Check immunizations
  - Interview parents regarding health issues/concerns
  - Review of available health records
  - Document unusual health concerns
  - Develop medical protocols or health plan for any child with an IEP, as needed
  - Provide training to staff on medical protocols or health plan
- Advise all Granite Mountain staff on health issues or concerns, as needed
- Provide reports and recommendations to staff and parents
- Provide presentations and professional development to Granite Mountain staff, as needed
- Maintain regular communication with directors

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions



- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

#### **TRAVEL REQUIREMENTS:**

Weekly travel in and around San Bernardino County to assess students

#### **EXPERIENCE AND EDUCATION**

- BS in Nursing
- Valid California School Nurse Services Credential
- Two years of experience in U.S.
- Possess an Audiometry certificate or willing to obtain Audiometry certificate

#### **OTHER QUALIFICATIONS**

- Possess a CA Driver License due to traveling to multiple sites
- Current First Aid/ CPR certification
- Ability to travel overnight as needed
- Resident of California

#### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

#### **WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Special Education Assessment Intake Specialist**

<b>Job Title:</b>	<b>Special Education Assessment Intake Specialist</b>
<b>Reports To:</b>	<b>Director of Special Education</b>
<b>FSLA Status:</b>	<b>Non-Exempt</b>

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#### **GENERAL FUNCTIONS**

Under the direction of the Director of Special Education, the Special Education Assessment Intake Specialist will assist in managing and processing of special education assessment plans. The Assessment Intake Specialist will perform administrative functions to ensure the special education team meets state and federal mandates while providing high-quality cost-effective special education services.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Intake and process all assessment plans and initial requests
- Order all assessment materials for assessors
- Order office supplies and equipment as needed
- Process assessment invoices for payment
- Set-up contracts with Independent Contractors for assessments
- Oversight of assessment spreadsheets and caseloads
- Collaborate with SPED team members
- Direct support to Director of Special Education
- Additional support as needed
- Attend staff meetings and professional development training

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Prepare and present written and oral reports when needed
- Assemble and analyze data
- Accurately type at an acceptable rate
- Maintain confidentiality and accurate student records
- Understand and follow oral and written instructions
- Communicate effectively in oral and written form
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software



- Modern office practices, procedures and equipment
- Record-keeping techniques
- Alpha and numeric filing systems
- Telephone techniques and etiquette
- Perform clerical duties such as filing, typing, duplicating, prepare reports and maintaining records
- Meet schedules and time lines by appropriately planning and organizing assignments
- Work confidentially with discretion

**EXPERIENCE AND EDUCATION:**

- High school diploma or equivalent
- Three or more years of administrative or technical support experience including project management, database management, state reporting, and technology support.

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- Criminal Justice Fingerprint Clearance
- TB Test Clearance

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.





## **JOB DESCRIPTION**

### **Education Specialist**

**Job Title:** Education Specialist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the Education Specialist will support the instructional program for all students and provide academic, behavioral, and social intervention services to identified students.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Perform initial, triennial, and other informal assessments for in order to identify student need(s)
- Create assessment reports when appropriate
- Develop Individualized Education Plan (IEP) in collaboration with IEP team members using the Special Education Information System (SEIS) program
- Schedule and prepare all materials for IEP meetings
- Consult/collaborate with parents, staff, and service providers to ensure appropriate delivery of special education services
- Maintain special education records to meet compliance guidelines
- Teach/instruct students to ensure successful progress toward student's IEP goals
- Communicate with parents about student progress and recommendations for home-based methods and materials; follows up on progress regularly
- Collaborate with general education staff to support student's access to their least restrictive environment and the general education curriculum
- Assist with implementation/understanding of accommodations/modifications
- Provide consultation regarding students on 504 plans and those served by academic skills intervention programs
- Attend staff meetings and professional development trainings



### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

### **EXPERIENCE AND EDUCATION**

- Valid Mild/Moderate California Education Specialist Instruction Credential
- Added Autism Authorization

### **OTHER QUALIFICATIONS**

- Possess a CA Driver License
- California Resident
- TB Test Clearance
- Criminal Justice Fingerprint Clearance
- Current First Aid/ CPR certification

### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

### **WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Education Specialist**

**Job Title:** Education Specialist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

---

#### **SUMMARY OF POSITION:**

Under the direction of the Special Education Director, the Education Specialist will support the instructional program for all students and provide academic, behavioral, and social intervention services to identified students.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Perform initial, triennial, and other informal assessments for in order to identify student need(s)
- Create assessment reports when appropriate
- Develop Individualized Education Plan (IEP) in collaboration with IEP team members using the Special Education Information System (SEIS) program
- Schedule and prepare all materials for IEP meetings
- Consult/collaborate with parents, staff, and service providers to ensure appropriate delivery of special education services
- Maintain special education records to meet compliance guidelines
- Teach/instruct students to ensure successful progress toward student's IEP goals
- Communicate with parents about student progress and recommendations for home-based methods and materials; follows up on progress regularly
- Collaborate with general education staff to support student's access to their least restrictive environment and the general education curriculum
- Assist with implementation/understanding of accommodations/modifications
- Provide consultation regarding students on 504 plans and those served by academic skills intervention programs
- Attend staff meetings and professional development trainings



### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

### **EXPERIENCE AND EDUCATION**

- Valid Moderate/Severe California Education Specialist Instruction Credential

### **OTHER QUALIFICATIONS**

- Possess a CA Driver License
- California Resident
- TB Test Clearance
- Criminal Justice Fingerprint Clearance
- Current First Aid/ CPR certification

### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

### **WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Program Specialist**

**Job Title:** Program Specialist  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

---

#### **SUMMARY OF POSITION:**

Under the direction of the Director of Special Education, the Program Specialist is responsible for supporting and improving outcomes for students with disabilities. The Program Specialist will provide technical assistance, training, and support to school staff in implementing special education support and services for students with disabilities.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Co-develop and manage the coaching plans for Special Education Teachers in providing virtual specialized academic instruction
- Support procedures to provide statewide assessments and accommodations
- Provide SEIS technical support to teacher and service providers
- Provide direct and indirect coaching support to IEP teams
- Inform families regarding enrollment, enrichment, and specialty partnerships as it applies to their child with an IEP
- Guide parents in participating in the special education process
- Assist Special Education Teachers in operating programs that support students in the least restrictive environment
- Facilitate IEP meetings as appropriate
- Analyze and report on student data as it relates to special education services
- Analyze and interpret laws and regulations governing the provision of special education
- Monitor SEIS regularly for special education compliance
- Develop, coordinate, and deliver virtual professional development on a variety of Special Education related topics
- Other duties as assigned

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships



- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software
- Ability and comfort in working in a fast-paced, entrepreneurial environment, with a demonstrated ability and desire to flexibly shift responsibilities over time as the role and department evolve.
- Excellent analytical and data-based decision-making skills
- Excellent written and oral communication skills

**EXPERIENCE AND EDUCATION:**

- Master's Degree
- Five (5) years' experience in Special Education with experience in the classroom
- Valid Special Education credential
- Experience working in virtual educational settings is preferred

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- California Resident
- TB Test Clearance
- Criminal Justice Fingerprint Clearance
- Current First Aid/ CPR certification

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.



**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Special Education SEIS Specialist**

**Job Title:** Special Education SEIS Specialist  
**Reports To:** Director of Special Education  
**FSLA Status:** Non-Exempt

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#### **GENERAL FUNCTIONS**

Under the direction of the Director of Special Education, the Special Education SEIS Specialist will perform a variety of complex and technical duties involved in the collection, evaluation, manipulation, and reporting of data; utilize computer systems to input data, and produce a variety of records and reports.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Manages and monitors database users and student records for the purpose of assuring accuracy, and identifying and resolving data errors as necessary
- Responds to questions from program staff; remotely assists staff with technology problems
- Communicates and coordinates with personnel and outside agencies to exchange information, coordinate activities for the purpose of resolving issues or concerns
- Prepares and maintains a variety of records and reports as needed for the purpose of complying with state mandated reporting requirements
- Provides training in the use of new and existing technology and software and prepares training materials for the purpose of supporting technological advancements
- Maintains assigned project control files (e.g., research, completion, etc.) for the purpose of ensuring compliance with mandatory due dates
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities
- Direct support to Director of Special Education
- Additional support as needed
- Attend staff meetings and professional development training

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Prepare and present written and oral reports when needed
- Assemble and analyze data





- Accurately type at an acceptable rate
- Maintain confidentiality and accurate student records
- Understand and follow oral and written instructions
- Communicate effectively in oral and written form
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software
- Record-keeping techniques
- Telephone techniques and etiquette
- Perform clerical duties such as filing, typing, duplicating, prepare reports and maintaining records
- Meet schedules and time lines by appropriately planning and organizing assignments
- Work confidentially with discretion

**EXPERIENCE AND EDUCATION:**

- High school diploma or equivalent
- Three or more years of administrative or technical support experience including project management, database management, state reporting, and technology support.

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- Criminal Justice Fingerprint Clearance
- TB Test Clearance

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Special Education Service Specialist**

**Job Title:** Special Education Service Specialist  
**Reports To:** Director of Special Education  
**FSLA Status:** Non-Exempt

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#### **GENERAL FUNCTIONS**

Under the direction of the Director of Special Education, the Special Education Service Specialist will assist in the assigning special education service providers, organize and manage the list of vendors and providers, locate new service providers in areas that are more convenient for students and families. The Service Specialist will also draft contracts for the review and approval of the Director of Special Education, complete monthly audits of IEPs to ensure services are being provided.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Create master list of related service providers with current contracts
- Manage lists of related service providers to maintain current data
- Coordinates and facilitates the assigning of a student to a related service provider
- Develops and facilitates protocol for assigning a related service provider
- Provides follow up reports to SPED team as needed
- Will serve as a contact for parents for service provider questions
- Will locate new related service providers in areas that are convenient for parents and students
- Gathers appropriate data in support of the compliance of services provided
- Prepares and maintains a variety of records and reports as needed for the purpose of complying with state mandated reporting requirements
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities
- Direct support to Director of Special Education
- Additional support as needed
- Attend staff meetings and professional development training

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships
- Prepare and present written and oral reports when needed
- Assemble and analyze data



- Maintain confidentiality and accurate student records
- Understand and follow oral and written instructions
- Communicate effectively in oral and written form
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software
- Record-keeping techniques
- Telephone techniques and etiquette
- Meet schedules and timelines by appropriately planning and organizing assignments
- Work confidentially with discretion

**EXPERIENCE AND EDUCATION:**

- High school diploma or equivalent
- Three or more years of administrative or technical support experience including project management, database management, state reporting, and technology support.

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- Criminal Justice Fingerprint Clearance
- TB Test Clearance

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## **JOB DESCRIPTION**

### **Special Education Coordinator**

**Job Title:** Special Education Coordinator  
**Reports To:** Director of Special Education  
**FSLA Status:** Exempt

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#### **SUMMARY OF POSITION:**

Under the direction of the Director of Special Education, the Special Education Coordinator Specialist will provide technical assistance, training, and support to school staff in implementing special education support and services for students with disabilities. The Special Education Coordinator will assist the Student Support Team with MTSS, develop Assessment Plans, and collaborate with HST, Special Education Assessors, and Case Managers in the development of an Initial IEP. The Coordinator will act as the Administrative Designee in Initial IEPs and will assist in gathering information necessary for the IEP such as Present Levels of Academic Performance and Baselines, programing, goal development, supports and services, and address areas of parent concern while ensuring compliance with state and federal laws and regulations (timelines, signatures, IEE requests, etc). The Coordinator will support with crises, risk assessments, and mental health.

#### **ESSENTIAL DUITES AND RESPONSIBILITIES:**

- Assist Special Education Teachers in the development of an appropriate IEP that support students in the least restrictive environment
- Facilitate IEP meetings as appropriate
- Analyze and report on student data as it relates to special education services
- Analyze and interpret laws and regulations governing the provision of special education
- Inform families regarding the special education evaluation process and guide parents in participating in the special education process
- Develop Prior Written Notices or Assessment Plans
- Participate in the SST process and 504 meetings, and provide consultation to the Student Support Team, when necessary
- Support with crisis response and complete threat assessments
- Other duties as assigned

#### **GENERAL QUALIFICATIONS:**

- Establish and maintain cooperative working relationships



- Interpret and apply legal mandates, policies and regulations pertaining special education and safe school operations
- Maintain confidentiality accurate state records
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (Transitional Kindergarten through 12<sup>th</sup> grades)
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software
- Ability and comfort in working in a fast-paced, entrepreneurial environment, with a demonstrated ability and desire to flexibly shift responsibilities over time as the role and department evolve.
- Excellent analytical and data-based decision-making skills
- Excellent written and oral communication skills

**EXPERIENCE AND EDUCATION:**

- Master's Degree
- Five (5) years' experience in Special Education
- Valid Special Education credential and/or Pupil Personnel Service credential
- Experience working in virtual educational settings is preferred

**OTHER QUALIFICATIONS:**

- Possess a CA Driver License
- California Resident
- TB Test Clearance
- Criminal Justice Fingerprint Clearance
- Current First Aid/ CPR certification

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.



**WORK ENVIRONMENT:**

The position is a blend of physical office environment and virtual office environment. Ability to communicate effectively in virtual meetings, email, phone calls, and in-person. Emphasis on interpersonal skills.



## Salary Schedule

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
<b>Program Specialist/SPED Coordinator</b>	\$81,088	\$84,088	\$88,293	\$92,709	\$97,342	\$102,209
<b>School Psychologist</b>	\$81,088	\$84,088	\$88,293	\$92,709	\$97,342	\$102,209
<b>Speech-Language Pathologist</b>	\$74,146	\$78,049	\$82,157	\$86,481	\$91,033	\$95,585
<b>Nurse</b>	\$70,512	\$74,038	\$77,340	\$81,227	\$85,288	\$89,552
<b>Occupational Therapist</b>	\$70,688	\$74,387	\$78,302	\$82,423	\$86,761	\$91,327

***Credit up to 7 years of Experience***

Doctorate Differential is 7.5%

## Salary Teacher Table Special Education Teacher



PAY SCALE GROUP		PAY SCALE LEVEL									
		1	2	3	4	5	6	7	8	9	10
Points*											
A (Minimum)	C Basis	\$55,590**	\$57,280**	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B (+ 14 points)	C Basis	\$57,770**	\$58,860**	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C (+ 28 points)	C Basis	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D (+ 42 points)	C Basis	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E (+ 56 points)	C Basis	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F (+ 70 points)	C Basis	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G (+ 84 points)	C Basis	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
H (+ 98 points)	C Basis	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295

### Additional Pay Scale Levels

		11	12	13	14
(continued) H (+ 98 points)	C Basis	\$85,020	\$87,745	\$90,470	\$93,195

H15	H20	H25	H30
\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is 7.5% .

\*\* Staff holding an alternative certification (intern, emergency, or preliminary credential) are restricted to A1, A2, B1, and/or B2.





## **Expenditures and Reimbursements for the Special Education Assessors**

Granite Mountain will reimburse or provide a per diem rate for assessors for certain reasonably necessary business expenses incurred in the furtherance of Granite Mountain business.

### **Guidelines About Specific Reimbursement Types:**

#### **1. Mileage Reimbursement**

Assessors may request mile-for-mile reimbursement at the IRS rate using the reimbursement form procedure. The Special Education Director must sign the reimbursement form prior to submitting it to the Accounts Payable department.

#### **2. Meals & Per Diem**

When an assessor is assigned to go on an overnight, multi-day trip to complete assessments, a per diem allowance may be requested to cover meals and incidentals. Meals and/or per diem allowances are not issued for single day trips. The per diem allowance starts on the second day of the trip and is paid daily through the last day of the trip. The per diem amount is paid at the rate associated with the destination city.

For example, if an employee's home base is Rancho Cucamonga, and the employee is assigned to complete an assessment in Blythe over the course of 3 days, the employee would receive the per diem allowance at the Blythe rate on Day 2 and Day 3. The supervising director must sign the employee's per diem form prior to submitting it to the Accounts Payable department.

#### **3. Hotel Stay**

For travel to assessments that require overnight stays, Granite Mountain will pay for the employee's hotel stay. The assessor must receive prior approval from the Special Education Director to request hotel accommodations. Granite Mountain will secure the accommodations. In general, accommodations will be \$100 - \$150 per night.

#### **4. Reimbursement for Supplies or Equipment Purchases**

The employee must receive pre-approval from the Special Education Director prior to any purchase of supplies and/or equipment. Once the purchase has been approved, the employee would make the purchase, fill in the reimbursement form, and follow the procedure for reimbursement.



**Procedures for Reimbursement:**

In order to be eligible for reimbursement, employees must follow this protocol:

1. Complete and sign the Granite Mountain Reimbursement Form monthly
2. Scan a copy of the form, any mileage maps, and any receipts.
3. Email the Special Education Director to sign the approval.
4. The Special Education Director will submit form, maps, and receipts to Accounts Payable.
5. Reimbursement will be in the form of a separate check apart from the employee's paycheck

**Procedures for Per Diem:**

In order to be eligible for per diem, employees must follow this protocol:

1. Complete and sign the Granite Mountain Per Diem Form
2. Email form to the Special Education Director for signature
3. The Special Education Director will email the completed form to Accounts Payable
4. The per diem allowance will be added to the employee's upcoming paycheck

**FIXED TERM EMPLOYMENT AGREEMENT  
BETWEEN  
GRANITE MOUNTAIN CHARTER SCHOOL & , HOMESCHOOL TEACHER**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above named employee (“Employee”) and the Governing Board (“Board”) of Granite Mountain Charter School (“Granite Mountain Charter School”). The Board desires to hire employees who will assist Granite Mountain Charter School in achieving the goals and meeting the requirements of the school. The parties recognize that Granite Mountain Charter School is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992. The Board desires to engage the services of the Employee for purposes of assisting Granite Mountain Charter School in implementing its purposes, policies, and procedures.

WHEREAS, Granite Mountain Charter School and Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

**A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT**

1. Granite Mountain Charter School has been established and operate pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* Granite Mountain Charter School has been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, Granite Mountain Charter School has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, Granite Mountain Charter School is considered a separate legal entity from the District, which granted the charters. The District shall not be liable for any debts and obligations of Granite Mountain Charter School, and the employee signing below expressly recognizes that he/she is being employed by Granite Mountain Charter School and not the District.
3. Pursuant to Education Code section 47610, Granite Mountain Charter School must comply with all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. Granite Mountain Charter School shall be deemed the exclusive public school employer of the employees at Granite Mountain Charter School for purposes of Government Code section 3540.1.

**B. EMPLOYMENT TERMS AND CONDITIONS**

1. **Duties**

Employee will perform such duties as Granite Mountain Charter School may reasonably assign and Employee will abide by all school policies and procedures as adopted and amended from time to time.

2. **Term and Work Schedule**

Subject to Section C, “Termination of Agreement” herein, Granite Mountain Charter School hereby employs Employee for the term of the school, commencing on or after **July 1, 2020** and ending **June 30, 2021**. Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position.

Granite Mountain Charter School shall have the right to assign or reassign the Employee to positions, duties, or additional duties and to make changes in responsibilities, work, or transfers, at any time during the contract term. All other teachers will provide educational services either online or in-person. Specific programs will have specific needs and the Employee is expected to work in accordance with those specific needs. Any question should be directed to the immediate supervisor.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with Granite Mountain Charter School.

Teachers are expected to work 196 days a year with 5 of those days or 40 hours occurring in July and the remaining 191 occurring between August and June.

3. **Compensation**

Employee will receive a salary schedule indicating yearly salary no later than June 15<sup>th</sup> of each school year to be paid semi-monthly (twice a month) from which the Board shall withhold all statutory and other authorized deductions. (Additional column increases earned during the year will be documented on a supplementary salary schedule approved by the Board of Directors of Granite Mountain Charter School at which the employee is affiliated for any given school year.) Additional compensation of \$100/month per student is given when the employee’s roster is more than 28 up to 35 students. Employees who wish to carry more students than 35 may be given permission by the Principal at the same above rate. Carrying a case load of less than 28 students over a course of three (3) months may result in a return to part time status. The board may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and positive performance. The salary schedule is based on what the board will deem to be reasonable targets. Salary changes will only be permitted at the end of the 1<sup>st</sup> three fiscal quarters – namely September 30<sup>th</sup>, December 31<sup>st</sup>, and March 30<sup>th</sup>.

4. **Employee Benefits**

Employee shall be entitled to participate in designated employee benefit programs and plans established by Granite Mountain Charter School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by Granite Mountain Charter School in its sole discretion.

5. **Performance Evaluation**

Employee shall receive periodic performance reviews conducted by his/her supervisor in accordance with Granite Mountain Charter School's evaluation policy.

Failure to evaluate Employee shall not prevent Granite Mountain Charter School from disciplining or dismissing Employee in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at Granite Mountain Charter School shall only be as specified in this Employment Agreement, the Charter Schools Act and Granite Mountain Charter School's Personnel Handbook, which from time to time may be amended and modified by Granite Mountain Charter School, in Granite Mountain Charter School's sole discretion. During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with Granite Mountain Charter School.

7. **Licensure**

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. Employee will be required to assume the cost of all fees related to the fingerprinting process. Employee will be required to submit evidence from a licensed physician that he/she was found to be free from active tuberculosis. Both clearances need to be in place prior to the first day of service.

10. **Conflicts of Interest**

Employee understands that, while employed by Granite Mountain Charter School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with Granite Mountain Charter School. **Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any Granite Mountain Charter School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that Granite Mountain Charter School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.**

11. **Outside Professional Activities**

Any outside professional activities (including consulting, speaking, and writing not on behalf of Granite Mountain Charter School) shall not occur **from 8:30 a.m. – 5 p.m. Monday through Friday, except holidays; teachers are expected to complete their Granite Mountain Charter School employment duties from 8:30 a.m. – 5 p.m.** Granite Mountain Charter School shall in no way be responsible for any expenses attendant to the performance of such outside activities performed outside of employment with Granite Mountain Charter School.

12. **School Intellectual Property and Non-Competition**

Employee may during the course of [his/her] duties be advised of certain confidential business matters and affairs of Employer regarding its business practices, students, suppliers and employees. Employee's duties may also place Employee in a position of trust and confidence with respect to certain trade secrets and other proprietary information relating to the business of Employer and not generally known to the public or competitors. Such proprietary information may include student information, competitive strategies, marketing plans, special designs or systems, and accounting information. Employee shall not, either during [his/her] employment with Employer, or any time in the future, directly or indirectly:

a. disclose or furnish, directly or indirectly, to any other person, firm, agency, corporation, client, business, or enterprise, any confidential information acquired during [his/her] employment;

b. individually or in conjunction with any other person, firm, agency, company, client, business, or corporation, employ or cause to be employed any confidential information in any manner whatsoever, except in furtherance of the business of Employer;

c. without the written consent of Employer, publish, deliver, or commit to being published or delivered, any copies, abstracts, or summaries of any files, records, documents, drawings, specifications, lists, equipment and similar items relating to the business of Employer, except to the extent required in the ordinary course of Employee's duties;

Upon termination of employment, Employee is required to immediately return to Employer all property of Employer in as good condition as when received (normal wear and tear excepted) including, but not limited to, all files, records, documents, curriculum, equipment and supplies, promotional materials, and similar items relating to the business of Employer.

C. **TERMINATION OF AGREEMENT**

This Agreement may be terminated by any of the following:

1. **Early Termination with/without Cause:** The School Administration or Board may unilaterally, and with or without cause or advance notice, terminate this Agreement. In consideration of the right to terminate this Agreement without cause, the School shall pay to Employee two weeks of his/her salary after termination occurs **based on receipt of a release of claims agreement and the return of items identified in B.12.c. If the employee refuse to sign a release of claims the employee will be paid for one day of employment.**
2. **Revocation/Nonrenewal of Charter:** In the event that Granite Mountain Charter School is either revoked or non-renewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Section b above.
3. **Death or Incapacitation of Employee:** The death of Employee shall terminate this Agreement and all rights provided under this Agreement. In the event that Employee becomes incapacitated to the extent that, in the judgment of the Board, Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in the job specifications, the Board may terminate this Agreement.

D. **NON-RENEWAL/EXPIRATION OF TERM.** The Board may elect not to offer future employment agreements to Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.

E. **GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions herein will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

**F. ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with Granite Mountain Charter School on the terms specified herein.
2. All information I have provided to Granite Mountain Charter School related to my employment is true and accurate.
3. This is the entire agreement between Granite Mountain Charter School and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Granite Mountain Charter School Approval:

Date: \_\_\_\_\_  
Principal, Granite Mountain Charter School



**Granite Mountain Charter School  
July 1 2020 - June 2021 HST Teacher Table**

**C-Basis - 10 Month Calendar\***

PAY SCALE GROUP Points*	PAY SCALE LEVEL									
	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B ( + 14 points)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C ( + 28 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D ( + 42 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E ( + 56 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F ( + 70 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G ( + 84 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H ( + 98 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

Additional Pay Scale Levels

	11	12	13	14
(continued) H ( + 98 points)	\$78,000	\$80,500	\$83,000	\$85,500

H15	H20	H25	H30
\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Inspire Charter Schools**  
**January 1, 2021- December 31, 2021 Preparation Salary**  
**Teacher Table**

**B-Basis - 10 Month Calendar\***

PAY SCALE GROUP	PAY SCALE LEVEL										
	Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	11	12	13	14
(continued)				
H (+ 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Inspire Charter Schools

January 1, 2021 - December 31, 2021 Preparation Salary Teacher Table

Special Education Teacher 10 Month Calendar\*\*

PAY SCALE GROUP Points*	PAY SCALE LEVEL									
	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B (+ 14 points)	\$58,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C (+ 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D (+ 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E (+ 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F (+ 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G (+ 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
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Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$85,020	\$87,745	\$90,470	\$93,195

H15	H20	H25	H30
\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.



## Certificated Leadership and Stipend Schedule

Position	Year 1-2	Year 3-4	Year 5-6	Year 7-8	Year 9-10+
Executive Director	165,000	167,000	169,000	171,000	175,000
Executive Cabinet (CBO, COO, CAO, COS)	140,000	142,000	144,000	146,000	150,000
Special Education Director	135,000	137,000	139,000	141,000	145,000
Regional Directors	125,000	127,000	129,000	131,000	135,000
Department Directors/SPED Assistant Director	120,000	122,000	124,000	126,000	130,000
Assistant Department Directors	110,000	112,000	114,000	116,000	120,000
Regional Coordinators/Program Specialists	85,000	87,000	89,000	91,000	95,000
Program Administrators	85,000	87,000	89,000	91,000	95,000
School Counselor	75,000	77,000	79,000	81,000	85,000
Executive Assistant	70,000	72,000	74,000	76,000	80,000
Special Education Teachers	Based on education and experience - see salary table (range 62,000-99,000)				
Homeschool Teachers	Based on education and experience - see salary table (range 62,000-99,000)				

Stipend Positions	Amount
SST/504 Coordinator	17,000
Experiential Learning Coordinator	12,000
High School Success Coordinator	10,000
Intervention Coordinator	10,000
Content Specialist	5,000
Experiential Learning Host	4,000
Experiential Learning Co-Host	2,000
Club Supervisor	2,000
CHYA Coach	2,000
WASC Coordinator	2,000

**FIXED TERM EMPLOYMENT AGREEMENT  
BETWEEN  
GRANITE MOUNTAIN CHARTER SCHOOL &**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above named employee (“Employee”) and the Governing Board (“Board”) of Granite Mountain Charter School. The Board desires to hire employees who will assist Granite Mountain Charter School in achieving the goals and meeting the requirements of the school. The parties recognize that Granite Mountain Charter School is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992. The Board desires to engage the services of the Employee for purposes of assisting Granite Mountain Charter School in implementing its purposes, policies, and procedures.

WHEREAS, Granite Mountain Charter School and Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

**A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT**

1. The charter schools has been established and operate pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* Granite Mountain Charter School has been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, Granite Mountain Charter School has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, Granite Mountain Charter School is considered a separate legal entity from the District, which granted the charter. The District shall not be liable for any debts and obligations of Granite Mountain Charter School, and the employee signing below expressly recognizes that he/she is being employed by Granite Mountain Charter School and not the District.
3. Pursuant to Education Code section 47610, Granite Mountain Charter School must comply with all of the provisions set forth in their charters, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. Granite Mountain Charter School shall be deemed the exclusive public school employer of the employees at Granite Mountain Charter School for purposes of Government Code section 3540.1.

**B. EMPLOYMENT TERMS AND CONDITIONS**

1. **Duties**

Employee will perform such duties as Granite Mountain Charter School may reasonably assign and Employee will abide by all School policies and procedures as adopted and amended from time to time.

2. **Term and Work Schedule**

Subject to Section C, "Termination of Agreement" herein, Granite Mountain Charter School hereby employs Employee for the term of the charter, commencing on or after **DATE** and ending **DATE**. Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position.

Granite Mountain Charter School shall have the right to assign or reassign the Employee to positions, duties, or additional duties and to make changes in responsibilities, work, or transfers, at any time during the contract term. Specific programs will have specific needs. Any question should be directed to the immediate supervisor.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with Granite Mountain Charter School.

3. **Compensation**

Employee will receive a salary schedule indicating yearly salary no later than June 15<sup>th</sup> of each school year to be paid semi-monthly (twice a month) from which the Board shall withhold all statutory and other authorized deductions. (Additional column increases earned during the year will be documented on a supplementary salary schedule approved by the Board of Directors of Granite Mountain Charter School at which the employee is affiliated for any given school year.) The board may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and positive performance. The salary schedule is based on what the board will deem to be reasonable targets. Salary changes will only be permitted at the end of the 1<sup>st</sup> three fiscal quarters – namely September 30<sup>th</sup>, December 31<sup>st</sup>, and March 30<sup>th</sup>. Base salary for 2020-2021 is **AMOUNT**.

4. **Employee Benefits**

Employee shall be entitled to participate in designated employee benefit programs and plans established by Granite Mountain Charter School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by Granite Mountain Charter School in its sole discretion.

5. **Performance Evaluation**

Employee shall receive periodic performance reviews conducted by his/her supervisor in accordance with the Granite Mountain Charter School evaluation policy.

Failure to evaluate Employee shall not prevent Granite Mountain Charter School from disciplining or dismissing Employee in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at Granite Mountain Charter School shall only be as specified in this Employment Agreement, the Charter Schools Act and Granite Mountain Charter School's Personnel Handbook, which from time to time may be amended and modified. Employment rights and benefits may be affected by other applicable agreements or directives or advisories from the California Department of Education or State Board of Education. During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with Granite Mountain Charter School.

7. **Licensure**

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. Employee will be required to assume the cost of all fees related to the fingerprinting process. Employee will be required to submit evidence from a licensed physician that he/she was found to be free from active tuberculosis. Both clearances need to be in place prior to the first day of service.

10. **Conflicts of Interest**

Employee understands that, while employed by Granite Mountain Charter School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with Granite Mountain Charter School.

11. **Outside Professional Activities**

The outside professional activities including consulting, speaking, and writing shall



not occur during regular work hours. Granite Mountain Charter School shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **School Intellectual Property and Non-Competition**

Employee may during the course of [his/her] duties be advised of certain confidential business matters and affairs of Employer regarding its business practices, students, suppliers and employees. Employee's duties may also place Employee in a position of trust and confidence with respect to certain trade secrets and other proprietary information relating to the business of Employer and not generally known to the public or competitors. Such proprietary information may include student information, competitive strategies, marketing plans, special designs or systems, and accounting information. Employee shall not, either during [his/her] employment with Employer, or any time in the future, directly or indirectly:

- a. disclose or furnish, directly or indirectly, to any other person, firm, agency, corporation, client, business, or enterprise, any confidential information acquired during [his/her] employment;
- b. individually or in conjunction with any other person, firm, agency, company, client, business, or corporation, employ or cause to be employed any confidential information in any manner whatsoever, except in furtherance of the business of Employer;
- c. without the written consent of Employer, publish, deliver, or commit to being published or delivered, any copies, abstracts, or summaries of any files, records, documents, drawings, specifications, lists, equipment and similar items relating to the business of Employer, except to the extent required in the ordinary course of Employee's duties;

Upon termination of employment, Employee is required to immediately return to Employer all property of Employer in as good condition as when received (normal wear and tear excepted) including, but not limited to, all files, records, documents, curriculum, equipment and supplies, promotional materials, and similar items relating to the business of Employer.

C. **TERMINATION OF AGREEMENT**

This Agreement may be terminated by any of the following:

1. **Early Termination with/without Cause:** The School Administration or Board may unilaterally, and with or without cause or advance notice, terminate this Agreement. In consideration of the right to terminate this Agreement without cause, the School shall pay to Employee his/her salary for fifteen (15) calendar days after termination occurs.
2. **Revocation/Nonrenewal of Charter:** In the event that Granite Mountain Charter School is either revoked or non-renewed, this Agreement shall terminate

immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Section b above.

3. **Death or Incapacitation of Employee:** The death of Employee shall terminate this Agreement and all rights provided under this Agreement. In the event that Employee becomes incapacitated to the extent that, in the judgment of the Board, Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in the job specifications, the Board may terminate this Agreement.

**D. NON-RENEWAL/EXPIRATION OF TERM.** The Board may elect not to offer future employment agreements to Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.

**E. GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions herein will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

**F. ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with Granite Mountain Charter School on the terms specified herein.
2. All information I have provided to Granite Mountain Charter School related to my employment is true and accurate.

3. This is the entire agreement between Granite Mountain Charter School and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Granite Mountain Charter School Approval:

Date: \_\_\_\_\_

\_\_\_\_\_  
Principal, Granite Mountain Charter School



## Classified Pay Scale\*

		A	B	C	D	E	F	G	H	I	J	K	L
Classified Support 1	Hourly	\$16,524	\$16,885	\$17,245	\$17,726	\$18,207	\$18,808	\$19,288	\$19,769	\$20,971	\$21,572	\$22,173	\$22,774
	Annual	\$34,370	\$35,121	\$35,870	\$36,870	\$37,871	\$39,121	\$40,119	\$41,120	\$43,620	\$44,870	\$46,120	\$47,370
Classified Support 2	Hourly	\$19,529	\$20,011	\$20,611	\$21,091	\$21,572	\$22,173	\$22,774	\$23,375	\$23,976	\$24,577	\$25,298	\$26,019
	Annual	\$40,620	\$41,621	\$42,871	\$43,869	\$44,870	\$46,120	\$47,370	\$48,620	\$49,870	\$51,120	\$52,620	\$54,120
Classified Support 3	Hourly	\$20,731	\$21,332	\$21,933	\$22,534	\$23,135	\$23,796	\$24,457	\$25,178	\$25,899	\$26,620		
	Annual	\$43,120	\$44,371	\$45,621	\$46,871	\$48,121	\$49,496	\$50,871	\$52,370	\$53,870	\$55,370		
Classified Support 4	Hourly	\$25,538	\$26,261	\$26,981	\$27,822	\$28,543	\$29,385	\$30,226	\$31,067	\$31,909	\$32,750		
	Annual	\$53,120	\$54,621	\$56,120	\$57,870	\$59,369	\$61,121	\$62,870	\$64,619	\$66,371	\$68,120		

- A. Classified GMCS Trailblazers will be placed on a salary schedule based on:
- Each Row (Classified Support 1, 2, ,3 or 4) where other Classified GMCS Trailblazers begin
  - Column (A-L) is determined by the lowest column after careful consideration of all other recently hired Classified GMCS Trailblazers, previous job experience, educational level attained, and demonstrated proficiency or experience in that specific position
- B. Classified GMCS Trailblazers who start at a Classified Support 1 position may move to Classified Support 2 Column H by meeting all of the following criteria:
- Reaching step 12 in the Classified Support 1 column
  - Maintain satisfactory or higher evaluations in the current and previous year
  - Participate in professional growth opportunities agreed to by the immediate supervisor
  - Based on the above criteria receive approval from the department manager

To move up columns:

- C. Classified GMCS Trailblazers will automatically climb from their current column of the scale to the next on the 1<sup>st</sup> of July of every year. This is contingent on having been in their current cell for 3 months and on receiving a satisfactory or higher evaluation at the end of the previous year.
- D. At the request of the Department Manager and only to occur during the fiscal year (July 1<sup>st</sup>- June 30<sup>th</sup>): This request should be made to the Executive Director or her appointee. It should be in writing and must be based on one of the following criteria:
- New Classified GMCS Trailblazer is performing at a higher level after 3 months of working in their position in their department.
  - New Classified GMCS Trailblazer is undertaking new, additional job responsibilities.
  - New Classified GMCS Trailblazer is mastering his/her skills and can provide training to other Classified GMCS Trailblazers in his/her department.

\*Last Updated March 25, 2020

**FIXED TERM EMPLOYMENT AGREEMENT  
BETWEEN  
GRANITE MOUNTAIN CHARTER SCHOOL & ,**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above named employee (“Employee”) and the Governing Board (“Board”) of Granite Mountain Charter School (“Granite Mountain Charter School”). The Board desires to hire employees who will assist Granite Mountain Charter School in achieving the goals and meeting the requirements of the school. The parties recognize that Granite Mountain Charter School is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992. The Board desires to engage the services of the Employee for purposes of assisting Granite Mountain Charter School in implementing its purposes, policies, and procedures.

WHEREAS, Granite Mountain Charter School and Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

**A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT**

1. The Granite Mountain Charter School has been established and operate pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* Granite Mountain Charter School charter schools have been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, Granite Mountain Charter School has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, Granite Mountain Charter School is considered a separate legal entity from the authorizing district, which granted the charters. The District shall not be liable for any debts and obligations of Granite Mountain Charter School, and the employee signing below expressly recognizes that he/she is being employed by Granite Mountain Charter School and not the authorizing district.
3. Pursuant to Education Code section 47610, Granite Mountain Charter School must comply with all of the provisions set forth in their charters, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. Granite Mountain Charter School shall be deemed the exclusive public school employer of the employees at Granite Mountain Charter School for purposes of Government Code section 3540.1.

**B. EMPLOYMENT TERMS AND CONDITIONS**

1. **Duties**

Employee will perform such duties as Granite Mountain Charter School may reasonably

assign and Employee will abide by all School policies and procedures as adopted and amended from time to time. Employee further agrees to abide by the provisions of Granite Mountain Charter School' charters.

2. **Term and Work Schedule**

Subject to Section C, "Termination of Agreement" herein, Granite Mountain Charter School hereby employs Employee for the term commencing on or after **DATE** and ending **DATE**. Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position.

Granite Mountain Charter School shall have the right to assign or reassign the Employee to positions, duties, or additional duties and to make changes in responsibilities, work, or transfers, at any time during the contract term.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with Granite Mountain Charter School.

3. **Compensation**

Employee will receive a salary schedule indicating yearly salary or per hour wages upon hiring or no later than June 15<sup>th</sup> of each school year to be paid semi-monthly (twice a month) from which the Board shall withhold all statutory and other authorized deductions. (Additional column increases earned during the year will be documented on a supplementary salary schedule approved by the Board of Directors of the Granite Mountain Charter School charter school at which the employee is affiliated for any given school year.) The board may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and positive performance. The salary schedule is based on what the board will deem to be reasonable targets. Salary changes will only be permitted at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30th.

4. **Employee Benefits**

Employee shall be entitled to participate in designated employee benefit programs and plans established by Granite Mountain Charter School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by Granite Mountain Charter School in its sole discretion.

5. **Performance Evaluation**

Employee shall receive periodic performance reviews conducted by his/her supervisor in accordance with the Granite Mountain Charter School evaluation policy.

Failure to evaluate Employee shall not prevent Granite Mountain Charter School from disciplining or dismissing Employee in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at Granite Mountain Charter School shall only be as specified in this Employment Agreement, Granite Mountain Charter School' charters, the Charter Schools Act and Granite Mountain Charter School' Personnel Handbook, which from time to time may be amended and modified by Granite Mountain Charter School. Employment rights and benefits may be affected by other applicable agreements or directives or advisories from the California Department of Education or State Board of Education. During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with Granite Mountain Charter School.

7. **Licensure**

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. Employee will be required to assume the cost of all fees related to the fingerprinting process. Employee will be required to submit evidence from a licensed physician that he/she was found to be free from active tuberculosis. Both clearances need to be in place prior to the first day of service.

10. **Conflicts of Interest**

Employee understands that, while employed by Granite Mountain Charter School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with Granite

Mountain Charter School.

11. **Outside Professional Activities**

The outside professional activities including consulting, speaking, and writing shall not occur during regular work hours. Granite Mountain Charter School shall in no way be responsible for any expenses attendant to the performance of such outside activities.

C. **TERMINATION OF AGREEMENT**

This Agreement may be terminated by any of the following:

1. **Early Termination with/without Cause:** The School Administration or Board may unilaterally, and with or without cause or advance notice, terminate this Agreement. In consideration of the right to terminate this Agreement without cause, the School shall pay to Employee his/her salary for fifteen (15) calendar days after termination occurs.
2. **Revocation/Nonrenewal of Charter:** In the event that the Granite Mountain Charter School charters with the District are either revoked or non-renewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charters, and without the need for the process outlined in Section b above.
3. **Death or Incapacitation of Employee:** The death of Employee shall terminate this Agreement and all rights provided under this Agreement. In the event that Employee becomes incapacitated to the extent that, in the judgment of the Board, Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in the job specifications, the Board may terminate this Agreement.

D. **NON-RENEWAL/EXPIRATION OF TERM.** The Board may elect not to offer future employment agreements to Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.

E. **GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.



3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions herein will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

**F. ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with Granite Mountain Charter School on the terms specified herein.
2. All information I have provided to Granite Mountain Charter School related to my employment is true and accurate.
3. This is the entire agreement between Granite Mountain Charter School and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Granite Mountain Charter School Approval:

Date: \_\_\_\_\_

\_\_\_\_\_  
Executive Director, Granite Mountain Charter  
School

***This Employment Agreement is subject to ratification  
and approval by the Governing Board of Granite Mountain  
Charter School.***

## MARKETING PROPOSAL/OFFER

Inspire Charter Services owns the Granite Mountain Charter Schools (GMCS) logo, website, and domains. In an effort to help facilitate a smooth transition for Granite Mountain Charter School to manage their marketing in-house, Inspire Charter Services is proposing to sell the rights to use the following assets and provide a marketing package to Granite Mountain Charter School. If GMCS would like to purchase these items from ICS, the proposed selling cost is \$200,000.

This price includes:

Category	Includes	Cost
<b>Photo Assets</b>	Use of photos taken by ICS on February 28, 2019 at the following locations: <ul style="list-style-type: none"> <li>- Location 1: Herrera Family</li> <li>- Location 2: MacMillan Family</li> <li>- Location 3: Cruthers Family</li> <li>- Location 4: Beadel Family</li> <li>- Location 5: Keeley Family</li> </ul>	
<b>Domains</b>	Transfer of ownership of the following domains: granitemountain.org, granitemountain.com, granitemountaincharter.org, granitemountaincharter.com, granitemountaintrailblazers.com, granitemountaincharterschool.com, granitemountaincharterschool.org, gmsctrailblazers.com, granite-mountain.org, thegranitemountain.org, granitemountaintrailblazers.org, gmcstrailblazers.org, granitemountaincharter.school	
<b>Website</b>	<ul style="list-style-type: none"> <li>- Use of current website through 6/30/2020 (GMCS would take full responsibility for management &amp; content; ICS would stop managing or updating content as of the execution date of this agreement)</li> </ul>	

Category	Includes	Cost
<b>Graphic Design</b>	<ul style="list-style-type: none"> <li>- Granite Mountain Charter School logo design</li> <li>- Granite Mountain Trailblazer mascot design</li> </ul>	
<b>Marketing Package</b>	<ul style="list-style-type: none"> <li>- One school flyer for 2020-2021 school year</li> <li>- School branding &amp; style guide</li> <li>- 5 school-branded spirit wear items</li> </ul>	
<b>Total Cost:</b>		<b>\$200,000</b>

**Terms & Conditions:**

1. GMCS agrees to make one payment of \$200,000 to ICS.
2. Assets will be handed over by ICS when payment from GMCS has been made.
3. GMCS agrees that all deliverables/assets are accepted in their current form/condition.
4. Subsequent to the delivery of assets, ICS has no responsibility for the maintenance, training, or upkeep of any asset.
5. With regard to the assets, ICS makes no warranties, express or implied, and hereby disclaims all implied warranties, including any warranty of merchantability or warranty of fitness for a particular purpose.
6. This agreement provides Granite Mountain rights to use the photos in perpetuity, though they remain the property of ICS and does not exclude ICS or any charter ICS supports from using them in the future.
7. Granite Mountain School, its board and staff agree to release and hold harmless ICS or any of its clients for the use of any similar items in the said sale (website designs, logos, branding guides, and so forth).
8. If both the GM and Provenance Boards approve, this contract will go into effect on Monday, April 6, 2020.

**GMCS Agreed & Accepted:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ICS Agreed & Accepted:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Recruitment of Additional Leadership/Transitional Team, 2020-2021 School Year**

In order to plan for next year, the Granite Mountain Leadership team is requesting approval to move forward with the hiring of the following individuals to commence service with Granite Mountain during this period of transition:

*Director of Admissions and Records*

*Enrollment Specialists (2)*

*Accounts Payable Specialist*

*Benefits and Credentials Technician*

*AD Information Technology*

*AD Community Relations*

*AD Experiential Learning*



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## Homeless Education Policy

Granite Mountain Charter School is committed to ensuring that homeless students are provided equal access to the same free, appropriate public education provided to other children and youth. Homeless students will be given access to the education and other services that such students need to ensure that they have an opportunity to meet the same challenging State student academic achievement standards to which all students are held. Homeless students will not be stigmatized or segregated in a separate school or program based on the student's status as homeless.

The purpose of the Granite Mountain Charter School Governing Board approving this Homeless Education Policy is to accomplish the following:

1. Define Homeless Children and Youth
2. Identify the Homeless Liaison's Responsibilities
3. Explain the Requirements for Enrollment of Homeless Children and Youth
4. Identify Enrollment Disputes and the Dispute Resolution Process
5. Outline Transportation Options
6. Define Comparable Education Services for Homeless Children and Youth
7. Describe Coursework and Graduation Requirements

### 1. Definitions:

- **Homeless children and youths** means individuals who lack a fixed, regular and adequate nighttime residence and includes children and youths:
  - Who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks (not including mobile home parks), or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
  - Who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings;
  - Who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
  - Who are migratory children who qualify as homeless for purposes of this part because the children are living in circumstances described above.

- *Unaccompanied youth* includes a youth not in the physical custody of a parent or guardian.
- *The Charter School is the school of origin* when the student attended the Charter School when permanently housed or was last **admitted enrolled** when the student became homeless. The Charter School will not be considered the school of origin when it is contrary to the wishes of a student's parent(s) or guardian(s), or is not in the best interest of the student.

In determining the best interest of the child or youth, the School shall:

- Presume that keeping the child or youth in the school of origin is in the best interest of the child or youth, less it is contrary to the request of the child's or youth's parent or guardian, or unaccompanied youth;
- Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or unaccompanied youth;
- If, after conducting the best interest determination based on consideration of the presumption identified above and the student-centered factors identified above, the School determines that it is not in the child's or youth's best interest to attend the School, the School shall provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal; and
- In the case of an unaccompanied youth, ensure that the School liaison assists in placement or **enrollment admission** decisions, gives priority to the views of such unaccompanied youth and provides notice to such youth of the right to appeal.

A child or youth or unaccompanied youth shall be considered homeless for as long as he/she is in a living situation described above.

**2. Homeless Liaison Responsibilities:** The Charter School's homeless liaison is required to do all of the following:

- Ensure that homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies;
- Ensure that homeless children and youth **enroll are admitted** in, and have a full and equal opportunity to succeed in the School;
- Ensure that homeless children and youths have access to and receive educational services for which such families, children, and youth are eligible, including referrals to health care services, dental services, mental health and substance abuse services, housing services and other appropriate services;

- Ensure that the parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- Ensure that **enrollment admission** disputes are mediated in accordance with the dispute resolution process outlined below;
- Ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents or guardians, including schools, shelters, public libraries and soup kitchens, in a manner and form understandable to the parents and guardians of homeless children and youths, and unaccompanied youths;
- Ensure that school personnel providing services participate in professional development and other technical support as determined appropriate by the State Coordinator;
- Ensure that unaccompanied youths 1) are **enrolled admitted to in** school; 2) have opportunities to meet the same challenging State academic standards as the State establishes for other children and youth, including implementation of procedures to identify and remove barriers that prevent youths from receiving appropriate credit for full or partial coursework satisfactorily completed while attending a prior school; and 3) are informed of their status as independent students and that the youths may obtain assistance from the liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid.

**3. Enrollment Admission:** All homeless students are required to follow the school's process for **enrolling admitting** students, including filling out and submitting the school's enrollment packet on time. As with all students, **enrollment admission** depends upon availability. In the event of an oversubscription in a grade, homeless students will participate in the lottery as with any other student. **As used in this policy, admission means attending classes and participating fully in school activities.**

If the homeless student seeking **admission to-enroll** is unable to produce records normally required for admission **enrollment**, such as previous academic records, medical records, proof of residency or other documentation, this will not serve as a basis for non-**enrollment** admission. Provided that the **enrollment** admission process has been followed in all other respects, a homeless student will be **enrolled** admitted in the School despite the missing paperwork. Upon **enrollment** admission, the School will contact the school last attended by the students to obtain relevant academic and other records.

If the student needs to obtain immunizations, or immunization or medical records, the School will immediately refer the parent or guardian of the student, or the unaccompanied youth, to the Homeless Liaison, who shall assist in obtaining necessary immunizations, or immunization or medical records.

**A homeless student shall be allowed to continue his or her education in the school of origin through the duration of homelessness. If the homeless student's status changes before the end of the academic year so that the student is no longer homeless, either of the following apply: 1) If the homeless student is in high school, the School (if it the school of origin) shall allow the formerly homeless student to continue that student's education in the School through**

graduation; 2) If the homeless student is in kindergarten or any of grades 1 to 8, inclusive the School (if it is the school of origin) shall allow the formerly homeless student to continue that student's education in the School through the duration of the academic school year.

- 4. Enrollment Admission Disputes and the Dispute Resolution Process:** If a dispute arises over **enrollment** admission in the Charter School of a homeless student, the student will be immediately enrolled to the Charter School in which **enrollment** admission is sought, pending resolution of the dispute. ~~“Enrolled” means attending classes and participating fully in school activities.~~

The Charter School will refer the student and/or his/her parents or guardians to the Homeless Liaison, who will carry out the dispute resolution in accordance with the process set forth below, as expeditiously as possible after receiving notice of the dispute. In the case of an unaccompanied youth, the Homeless Liaison will ensure that the youth is immediately **enrolled admitted** in school pending resolution of the dispute.

Parents, guardians and unaccompanied youth may provide written or oral documentation to support their positions about **enrollment admission** and may seek assistance of social services, advocates, and/or service providers in the dispute process.

The Charter School will provide the parent or guardian of the student with a written explanation of the Charter School's decision regarding ~~enrollment admission~~, including the rights of the parent, guardian or unaccompanied youth's appeal the decision. The written explanation will be complete, as brief as possible, simply stated and provided in a language that the parent, guardian or unaccompanied youth can understand.

If the dispute remains unresolved at the Charter School level or is appealed, then the Charter School Homeless Liaison will forward all written documentation and related paperwork to the homeless liaison at the county office of education (COE). The COE's homeless liaison will review these materials and determine the school selection or **enrollment admission** decision within five (5) working days of receipt of the materials. The COE homeless liaison will notify the Charter School and parent/guardian/unaccompanied youth of the decision.

If the dispute remains unresolved at the COE level or is appealed to the State, then the COE homeless liaison will forward all written documentation and related paperwork to the State Homeless Coordinator. Upon review, the CDE will notify the parent/guardian/unaccompanied youth of the decision relating **enrollment admission** in the Charter School within ten working days of receipt of the materials.

- 5. Transportation:** The Charter School will provide or arrange for transportation of a homeless student, at the request of the parent, guardian or Homeless Liaison, to the Charter School when the Charter School is the school of origin. If the student begins living in an area served by another local educational agency while continuing his/her education at the Charter School, the Charter School will contact that local educational agency to agree upon a method to apportion the responsibility and costs for providing the student with transportation to and from the Charter School.



**6. Comparable Education Services:** Each homeless student will be provided access to services comparable to services offered to other students in the Charter School, including but not limited to the following:

- Educational services for which the homeless student meets federal, state and local program eligibility criteria
- Programs in career and technical education

**7. Coursework and Graduation Requirements:** The School shall accept coursework satisfactorily completed by a homeless student while attending another public school, a juvenile courts school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school even if the pupil did not complete the entire course and shall issue that homeless student full or partial credit for the coursework completed.

The credits accepted shall be applied to the same or equivalent course, if applicable, as the coursework completed in the prior school.

The School shall not require a homeless student to retake a course if the student has satisfactorily completed the entire course in a prior school. If the student did not complete the entire course, the School shall not require the pupil to retake the portion of the course the student completed unless the School, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the homeless student shall be admitted in the same or equivalent course, if applicable, so the student may continue and complete the entire course.

A homeless student shall not be prevented from retaking or taking a course to meet the eligibility requirements for admission to the California State University or the University of California.

A homeless student who transfers between schools any time after the completion of the pupil's second year of high school and is in the student's third or fourth year of high school, the School shall exempt from all coursework and other requirements adopted by the School that are in addition to the statewide coursework requirements specified in Education Code section 51225.3, unless the School makes a finding that the student is reasonably able to complete the School's graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.

If the School determines that the homeless student is reasonably able to complete the School's graduation requirements within the student's fifth year of high school, the School shall do all of the following: 1) Inform the student of the student's option to remain in school for a fifth year to complete the School's graduation requirements; 2) Inform the student, and the student's educational rights holder, about how remaining in the School for a fifth year to complete the School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution; 3) Provide information to the student about transfer opportunities available through the California Community Colleges; 4) Permit the student to stay in school for a fifth year to complete the School's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or if under 18 years of age, with the person holding the right to make educational decisions for the student.

To determine whether a homeless student is in the third or fourth year of high school, either the number of credits the pupil has earned to the date of transfer or the length of the student's school admission may be used, whichever will qualify the student for the exemption.

Within 30 calendar days of the date that a homeless student may qualify for the exemption from local graduation requirements transfers into a school, the School shall notify the student, the educational rights holder, and the School's liaison for homeless children and youth of the availability of the exemption and whether the student qualifies for an exemption. If the School fails to provide timely notice, the student shall be eligible for the exemption from local graduation requirements once notified, even if that notification occurs after the student is no longer homeless, if the student otherwise qualifies for the exemption.

A homeless student that has been exempted from local graduation requirements in accordance with Education Code section 51225.1 and completes the statewide coursework requirements specified in Education Code section 51225.3 before the end of the student's fourth year of high school and that student would otherwise be entitled to remain in attendance at the school, the School shall not require or request that the pupil graduate before the end of the student's fourth year of high school.

If a homeless student is exempted from local graduation requirements pursuant to Education Code section 51225.1, the School shall notify the student and the person holding the right to make educational decisions for the student how any of the requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges.

If a homeless student who is eligible for the exemption from local graduation requirements and would otherwise be entitled to remain in attendance at the School shall not be required to accept the exemption or be denied admission in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of high education, regardless of whether those courses are required for statewide graduation requirements.

If a homeless student is not exempted from local graduation requirements or has previously declined the exemption, the School shall exempt the student at any time if an exemption is required by the student and the student qualifies for the exemption.

If a homeless student is exempted from local graduation requirements, the School shall not revoke the exemption.

If a homeless student is exempted from local graduation requirements, the exemption shall continue to apply after the pupil is no longer a homeless student while the student is admitted in the School or if a homeless student who is exempt from local graduation requirements transfers to the School from another school.

The School shall not require or request a homeless student to transfer schools in order to qualify the pupil for an exemption.

A complaint for noncompliance with this section may be filed with the School under the School's Uniform Complaint Procedures.

\*This policy was adapted from the Charter School Development Center- Homeless Youth Policy.



# **Proposal to Provide Audit Services to Granite Mountain Charter School**

**February 2020**



February 26, 2020

Dear Board Members:

We are honored by your request and appreciate the opportunity to submit this proposal to provide audit services for **Granite Mountain Charter School** (“**Granite Mountain**”).

We are uniquely qualified to serve your needs and the enclosed proposal will provide more details as to our deep knowledge-base serving independent and charter schools and our commitment to maintain a professional relationship based on proactive and informed services. We strive at all times to do what is in the best interest of our clients.

### **About Squar Milner**

**Squar Milner LLP** (“**Squar Milner**”) is one of the nation’s Top 50 largest accounting firms, as well as one of the largest independent accounting and advisory firms in California. We have locations throughout Northern and Southern California, and an office in the Cayman Islands, which specializes in investment funds. As one of the region’s leading professional services firms, our professionals have a broad range of experience. Our full-service concept extends beyond providing a single service and instead delivers extensive comprehensive solutions to a variety of needs.

We are an independent member of Allinial Global, a strong national and international alliance of over 100 independent accounting and consulting firms spanning across over 70 countries. Allinial Global offers international support by connecting member firms to providers and global networks worldwide. Our resources with Allinial Global are comparable to those of any national firm, allowing us to serve and grow with you wherever you do business.

### **Quality Control**

At **Squar Milner**, we are dedicated to professional excellence and working towards the right answer. When presented with an issue, we have the experience to make the most appropriate decision. Our process involves deliberation between the team and senior client management and, when necessary, discussion with our Quality Control Committee. At all times, we are capable of making the decision locally. This not only accelerates the deliberation process, but also provides transparent decision-making.

Our clients appreciate that many of our partners and managers have Big 4 and US national firm experience. This results in a high level of expertise without bureaucratic burdens which often hinder larger firms. **In turn, this means you receive the expertise needed to professionally and efficiently serve your business while avoiding unexpected occurrences or delays often-times associated with larger firms.**

We are committed to quality in everything we do. We are members of the American Institute of Certified Public Accountants (“AICPA”) and the California Society of Certified Public Accountants. We are also registered with the Public Company Accounting Oversight Board (“PCAOB”).

Our Firm is built upon the fundamentals of providing excellent client service and timely and open communication. **Granite Mountain** will receive a very experienced high-level team of professionals who are dedicated to the charter schools industry.

Our service approach is predicated on serving **Granite Mountain** with attention and dedication. Consequently, we will devote the necessary resources to ensure that we exceed your service needs. Your client service team will be comprised of technically proficient and service-oriented individuals committed to meeting your needs on a daily basis.

At **Squar Milner**, *we do not make excuses*. We provide extraordinary client service.

### Summary

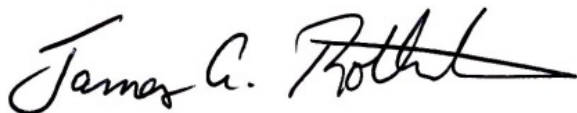
Overall, we pledge that **Granite Mountain** will be a client of utmost importance to us. At **Squar Milner**, we care about your success and will dedicate the attention and time of experienced, senior-level professionals to serve your specific needs. We stand prepared to continue working with **Granite Mountain** and delivering exceptional client service. If any additional questions remain, do not hesitate to contact us.

The accompanying proposal contains details regarding our team, references and the credentials of **Squar Milner**. It also describes the recognition we have garnered from our peers, regulatory bodies and the profession at large.

We appreciate the opportunity to submit this proposal and respectfully offer **Squar Milner** for your careful consideration.

Respectfully yours,

**SQUAR MILNER LLP**



**James Rotherham**  
Partner, Audit Services

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# Understanding of Your Needs

We understand that Granite Mountain needs a provider with the following qualifications to meet your needs:

- ✓ A full service accounting firm with extensive experience serving independent and charter schools;
- ✓ Timely and decisive feedback on key accounting matters;
- ✓ Consultative with technical developments and emerging issues;
- ✓ Risk-focused;
- ✓ Cost conscious;
- ✓ Exceptional client service.

We have taken these observations into consideration as we believe they are essential to helping achieve **Granite Mountain's** goals. We know every client is unique and that you need a firm who can identify and respond to your specific needs. Your **Squar Milner** team is committed to proactively addressing your issues and concerns.





## Independent & Charter Schools Industry Expertise

**Squar Milner** has a team of professionals with significant experience in serving independent and charter schools. Our qualifications include tuition payment plans, deferred revenue, scholarships, faculty compensation plans, summer programs, capital campaigns, parent pledge programs and endowment funds. At **Squar Milner**, we also understand the need for sustaining enrollment, the importance of reliable data to plan for the future, changing demographics, increased competition, and fluctuation in enrollment that can have an adverse impact if not planned for in advance. Our dedicated professionals have extensive backgrounds serving on school boards which helps provide additional perspective to offer observations and recommendations most beneficial to you.

You can expect to be served by a team of qualified professionals who:

- Have significant experience servicing not-for-profit organizations, charter schools and independent schools
- Meet with you frequently and are available when needed
- Meet your specific audit and tax needs through our consultative approach to communicating technical developments and issues as they arise
- Commit to developing long-term relationships
- Have a thorough understanding of your business

The following are a sample of independent and charter schools that **Squar Milner** has served:

- Bay Area Educational Institute
- Charles Armstrong School
- Discovery Charter School
- Escuela Popular
- KEY Academy
- Memphis Delta
- Montclair Community Play Center
- Nashville Classical
- Plumas Charter School
- Presidio Preschool
- REACH Leadership Academy
- RePublic Schools Nashville
- Ronald C. Wornick Jewish Day School
- Seven Hills School
- Strive Collegiate
- Town School for Boys

# Our Audit Practice and Process

We go beyond a simple audit of financial statements. We believe a well-planned and properly conducted audit engagement can provide valuable insight into operational efficiencies, internal control weaknesses and business opportunities. To that end, our audits are designed to be a springboard for improved internal controls and procedures, as well as sound and proactive business and tax insight.

## Audit Approach

**Squar Milner** performs audits quickly and thoroughly, while providing meaningful comments regarding your business and controls. We aim to complete the audit in a timely manner with minimal disruption to your business operations.

**Squar Milner** employs a risk-based audit approach, focused on the areas of greatest concern in your business. We will meet with you to discuss our understanding of the critical audit areas and develop a mutually agreed-upon timeline and audit plan to ensure that your needs are addressed.

## Strategy for Initial Audit

Our approach is to dedicate a liberal amount of partner and manager time up front to properly identify issues, understand history and plan the engagement. It is imperative for partners and managers to gain this knowledge personally. Transition is where experience counts. With a focused and experienced team, we can get up-to-speed quickly.

## Technology

We will maximize the functionality of computerized technology and audit software. Our audit workpapers are prepared and maintained in digital formats, thereby allowing us to achieve greater efficiency and utilize state-of-the-art electronic audit tools. We will work closely with your personnel in order to obtain the necessary documentation in electronic form.

## Pre-Audit Planning

Our approach emphasizes planning and taking proactive action in order to anticipate issues and prevent surprises. Each year, as part of the audit planning process, we will meet with your key financial and executive managers to understand your strategic goals and objectives, business plan and critical areas of focus and risk that we believe to be important. These sessions are vital and will:

- Facilitate team building and co-development of expectations;
- Validate our understanding of key strengths and weaknesses of your organization and current systems;
- Refine the timeline and audit plan to ensure key objectives are met in a timely fashion;
- Define risk areas and specific issues; and
- Leverage internal resources to minimize audit costs and optimize efficiencies.

## Audit Practice

Please refer to the Audit Five Step Implementation on the following page.

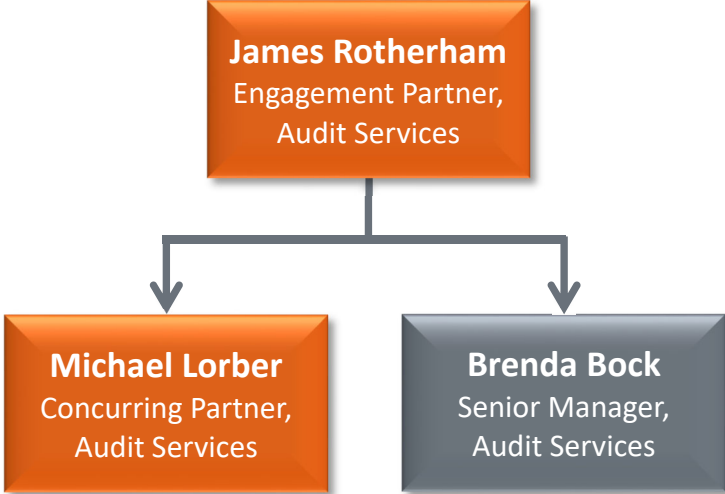
## Management Letter

When preparing our management letters, we identify methods of strengthening internal control and operating efficiency. We may include new or pending accounting, audit or tax developments that would be of significance. We will review all potential comments with management and permit sufficient time to review our comments to ensure that the context is appropriate and accurate. This collaborative effort will result in a letter focused on opportunities rather than deficiencies.

# The Audit: Five Step Implementation



# Client Services Team



Our Firm is built upon the fundamentals of providing extraordinary client service and timely and open communication with your management team. **Granite Mountain** will receive a very experienced high-level team of professionals.

Our engagement plans incorporate a significant amount of partner and manager time. This structure is intentional – not a coincidence. Our goal is to provide the technical expertise demanded of a national CPA firm, combined with the high level of personal service and reasonable rates offered by a regional accounting firm.

At **Squar Milner**, we believe our biggest investments are our client relationships and our people. The two investments are interrelated. We invest significantly in our people, as we believe they are our biggest asset and the key to our success. We do our best to retain our professionals by making sure they have a work-life balance. We are very proud of the group of professionals we have today. We take pride and ownership in our work. Excellence in servicing our clients is one of the top job requirements for each of our professionals; frequent interaction with our clients is a top priority.

For more detailed information on your client service team, please see their full bios in the Appendix.

# Professional Fees

Based on the information we were provided, we estimate our professional fees, excluding out-of-pocket costs and our standard administrative fee of 8%, to be as follows:

Services	Estimated Fees
<b>Audit of the financial statements for Granite Mountain Charter School for the year ending June 30, 2020.</b>	\$20,995

**Assumptions:**

- Complete cooperation and access to books and records. **Granite Mountain’s** management prepares all requested schedules and obtains all information requested in a timely manner.
- Scope of business and existing reporting requirements under current rules and regulations set forth by regulatory bodies will not significantly change.
- Full access to predecessor workpapers will be granted.
- Internal controls are designed effectively and are functioning properly.

Our fee estimate is based on standard hourly rates of our professional staff and assume a normal level of client assistance and the assumptions above. If these assumptions are incorrect, the scope of our work could increase resulting in higher fees. Additionally, if we encounter a situation that may result in additional work, we will obtain your advanced approval before undertaking any work. Our fees will be billed as our work progresses and all fees must be paid in full prior to the release of our report.

We understand that you are operating in a rapidly changing environment and the accounting rules are changing as fast as your business. We work closely with our clients to address the accounting impact of changes to their business. We do not charge clients for routine calls to discuss accounting related matters. For questions involving research or other services, we will provide a fee estimate in advance before undertaking special assignments. The discussions that we have throughout the year result in a better understanding of your business and help us to perform our work more efficiently.

This proposal is being submitted in advance of our completion of certain engagement acceptance procedures including background checks for directors and officers and our acceptance of your appointment of **Squar Milner** is conditional upon the satisfactory completion of these procedures.



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# Appendix



# References

Amethod Public Schools	Partnerships to Uplift Communities Schools	ROADS Education Organization dba Pivot Charter Schools
<b>Jorge Lopez</b> CEO 510.436.0172	<b>Lisa Tover</b> CFO 818.559.7699	<b>Jayna Gaskell</b> Executive Director 707.843.4676

# Client Services Team



## **Jim Rotherham** **Partner-in-Charge, Education Services**

### **Area of Focus**

Jim Rotherham is an Audit Partner at Squar Milner and has over 32 years of experience in public accounting and private industry. Jim heads up the Education Services practice at Squar Milner and specializes in audits of charter schools, school districts, local governments, Native American tribal governments and casinos, and not-for-profit organizations. He has extensive experience working with companies ranging from start-up stage to established public companies.

### **Business Experience**

Jim's background includes over 12 years at Ernst & Young in San Diego servicing clients in the technology and life sciences sector as well as governmental and nonprofit organizations. He co-founded and served as Chief Financial Officer of several privately owned and venture backed tech companies, including one which he took public in 2003. Jim returned to public accounting in 2007 and built one of the most successful San Diego based full service CPA firms which merged with Squar Milner in 2016.

### **Professional License and Accreditation**

- Certified Public Accountant – California, Florida, and New York
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants

### **Education**

- Bachelor of Science – The Wharton School, University of Pennsylvania (Honors)







## Michael H. Lorber Partner, Audit Services

### Area of Focus

Michael H. Lorber is a Partner in Squar Milner's Audit and Assurance Services Department. He joined the firm in January 2005. Michael serves as engagement or concurring partner on a wide variety of public company and private sector audit clients. His clients include companies in a number of industries including manufacturing and distribution, technology, life science, renewable energy, medical devices and not-for-profit. He has extensive experience working with companies ranging from development or early-stage entities to established SEC registrants. In addition, Michael is one of the firm's Employee Benefit Plan audit specialists, where he serves as engagement or concurring partner for a number of 401k Plan, or other Benefit Plans, with audit requirements from the Department of Labor.

Michael's blend of public accounting and private sector financial management experience establishes the foundation for his valuable perspective and ability to provide quality audit services with a focus and priority on clear and open communication and customer service.

### Business Experience

Michael has over 35 years of diversified business and financial management experience that includes both Big 4 public accounting and private industry. He started his career as an auditor with Deloitte, and has served as chief financial officer or controller for several public and private sector companies in a variety of industries including life sciences, medical devices, financial services, defense contracting and manufacturing/distribution, prior to his return to the public accounting profession in 2005.

### Professional License and Accreditation

- Certified Public Accountant, California
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants

### Education

- Bachelor of Science, Accounting – University of Illinois

### Civic Activities

- Board Member, Day for Change
- Audit Committee Member, San Diego Humane Society
- Board Member, Business Executives Council
- Member, CFO Roundtable, San Diego





# Brenda Bock

## Senior Manager, Audit Services

### Area of Focus

Brenda Bock is an Audit Senior Manager at Squar Milner and has over 13 years of experience in public accounting and private industry. Brenda specializes in audits of charter schools, school districts, local governments, Native American tribal governments and casinos, and not-for-profit organizations.

### Business Experience

Prior to joining Squar Milner, Brenda worked for nine years at Rothstein Kass servicing clients in the hedge fund and financial services industries. Brenda also worked at Bank of New York Mellon as an internal auditor for over 20 asset managers. Brenda returned to public accounting in 2014 helping to develop the audit department at Hosaka, Rotherham & Company, which merged with Squar Milner in 2016.

### Professional License and Accreditation

- Certified Public Accountant, California and New Jersey
- Member, American Institute of Certified Public Accountants
- Member, California Society of Certified Public Accountants
- Member, New Jersey Society of Certified Public Accountants

### Education

- Bachelor of Arts, Economics and Spanish – Rutgers University
- Master of Business Administration, Accounting – Montclair State University





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# AICPA 2016 Peer Review Report





June 01, 2017

Stephen Milner  
Squar Milner, LLP  
1661 Alton Pkwy  
Irvine, CA 92606 4801

Dear Stephen Milner:

It is my pleasure to notify you that on May 24, 2017, the National Peer Review Committee accepted the report on the most recent System peer review of your firm. The due date for your next review is December 31, 2019. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation and support of the profession's practice-monitoring programs.

Sincerely,

Michael Fawley  
Chair - National PRC  
nprc@aicpa.org 919-402-4503  
National Peer Review Committee

CC: Candace Wright, Ernest Miranda

Firm Number: 900010080880

Review Number: 462500



A Professional Accounting Corporation  
Associated Office of a Principal Member of the United States  
www.pncpa.com

## Report on the Firm's System of Quality Control

To the Partners of  
Squar Milner LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Squar Milner, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under Uniform Guidance; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements].

As part of our peer review, we considered reviews by regulatory entities as communicated to the firm, if applicable, in determining the nature and extent of our procedures.

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Squar Milner, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Squar Milner, LLP has received a peer review rating of *pass*.

*Postlethwaite & Nettewille*

Baton Rouge, Louisiana  
January 13, 2017



**CONTRACT FOR ANNUAL AUDIT  
OF K-12 CHARTER SCHOOLS  
(Three Year Contract)**

**GRANITE MOUNTAIN CHARTER SCHOOL**

This contract entered into this 19th day of February, 2020, between GRANITE MOUNTAIN CHARTER SCHOOL of San Diego County, California, hereinafter called the School and Wilkinson Hadley King & Co. LLP hereinafter called the Accountant, witnesses that the parties hereto do mutually agree as follows:

Article 1. EMPLOYMENT OF ACCOUNTANT: The School, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of the books and accounts of the School.

Article 2. SCOPE OF AUDIT: The audit shall include all financial information of the School including the student body accounts, and any other funds under the control or jurisdiction of the School.

Article 3. AUDIT PERIOD: The audit shall cover the period of the 2019-20 through 2021-22 school years, to wit, the period commencing July 1, 2019, and ending June 30, 2022.

Article 4. VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES: The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the School.

Article 5. AUDIT PROCEDURES: The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled Standards and Procedures for Audits of California Local Educational Agencies (Audit Guide). The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. FORM AND CONTENTS OF REPORT: The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the School in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the School authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the School first having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence April 20, 2020, or as soon thereafter as the School may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the School not later than December 15 annually. The Accountant will furnish the charter school copies of the audit in sufficient number for distribution to each member of the governing board plus 10 copies for the School’s chief administrative officer and shall mail one copy to each of the following: County Superintendent of Schools, State Department of Education, State Controller’s office.

Article 10. THE ACCOUNTANT FEES: The School agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed amounts notated below. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

	<b>SCHOOL AUDIT</b>	<b>INFORMATION RETURNS</b>	<b>TOTAL FEES</b>
<b>2019-20</b>	\$8,500	\$1,200	\$9,700
<b>2020-21</b>	\$8,750	\$1,200	\$9,950
<b>2021-22</b>	\$9,000	\$1,200	\$10,200



Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the rates below.

<u>Classification</u>	<u>Rate</u>
Senior Partner	\$ 175
Partner	\$ 150
Senior Manager	\$ 125
Manager	\$ 100
Senior Accountant	\$ 85
Staff Accountant	\$ 70
Clerical	\$ 45

Article 11. PAYMENT: Payment of ninety percent of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountant shall furnish the School on demand an itemized statement of the audit costs, if requested. The final ten percent of the value of work done under this contract shall be made after certification by the State Controller that the audit report conforms to the reporting provisions of the Audit Guide. Provision is hereby made to withhold fifty percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report by the same firm or individual failed to be certified as conforming to reporting requirements of the State Controller's Audit Guide.

Article 12. TERMINATION: The School hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the School, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the School, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the School.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 15. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the School to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King & Co. LLP      GRANITE MOUNTAIN CHARTER SCHOOL  
of San Bernardino County, California

Accountant  
By  \_\_\_\_\_  
Kevin Sproul, Partner

By \_\_\_\_\_

Dated: February 19, 2020

Approved by the Governing Board

On \_\_\_\_\_

**Granite Mountain Board Resolution 2020-6**  
**School Reopen Date**

Whereas, at an Emergency Meeting on 3/19/20, the Board of Directors of Granite Mountain Charter School voted to temporarily pause normal school operations.

And

Whereas, the San Bernardino County Superintendent of Schools issued a statement recommending all school districts remain closed through May 1st.

Now be it therefore resolved that the Granite Mountain Charter School Board of Directors:

- a. Votes to maintain school closure of Granite Mountain Charter School until Monday, May 4th.
- b. Agrees to continue to provide high quality instruction to all students
- c. Agrees to continue to provide lunch meals to families eligible for free/reduced lunch
- d. Agrees to continue to pay employees



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## COVID-19 School Closure High School Credit Policy

Granite Mountain leadership has received many questions from concerned high school parents regarding the grades and credits of their students. As such, we are recommending that the Granite Mountain Charter School Board of Directors approve the following language regarding high school grades and credits.

*During these challenging times, we know there are many things to worry about, including your child's education and potential disruptions caused by the current crisis. Like most schools, we continue to look for ways to minimize the challenges presented by our temporary closure and, to that end, we want to assure our high school students and parents that as of the date school reopens a student will not have a grade lower than the grade held by the student as of the date of the school's temporary closure.*

Adopted this \_\_\_\_\_ day of \_\_\_\_\_.