



GRANITE MOUNTAIN CHARTER SCHOOL
110535 Foothill Blvd #100, Rancho Cucamonga, CA 91730
Phone (626) 317-0112 * Fax (626) 932-1804

Special Board Meeting
Granite Mountain Charter School
September 19, 2019 – 1:30 pm
10535 Foothill Blvd #100
Rancho Cucamonga, CA 91730

AGENDA

1. Call to Order
2. Public Comments
3. Discussion and Potential Action on the Appointment of Board Members
4. Discussion and Potential Action on the Election of Officers
5. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Granite Mountain Charter School Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 818-207-3837 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Summary

Multi-faceted, reliable, and fast-learning nutrition specialist with a wide range of experience and diversified skill sets including: office administration, food-services, teaching, public speaking, leadership and quick decision-making. I am eager and ready to apply my strengths, to learn new skills and conquer new challenges.

Skills and Attributes

- ◆ Planning
- ◆ Problem-solving
- ◆ Leadership
- ◆ Vast knowledge in nutrition science
- ◆ Teaching / Training
- ◆ Work efficiently in high pressure environments
- ◆ Flexible / Adaptable
- ◆ Quick-learner
- ◆ Organization
- ◆ Multi-tasking
- ◆ Teamwork
- ◆ Bilingual (fluent in English and Arabic)
- ◆ Firm computer / office skills
- ◆ Public Speaking

Education

Master of Public Administration (4.0 GPA) Sept. 2011 – May 2013
California Baptist University, Riverside, CA

Bachelor of Science in Nutrition and Food Science (3.2 GPA) Sept. 2006 – June 2011
California State University, San Bernardino, CA

Experience

Alta Loma Christian School July 2013 – June 2014
Substitute Teacher/Librarian/Office

- As a substitute teacher: prepared curriculum on short notice and taught requested materials as instructed.
- As a librarian: prepared student reading and managed the daily schedule, maintained and organized the library.
- Aided in office duties as administrative assistant as requested.

Assembly Office of Mike Morrell Sept. 2012 – Dec. 2012
Intern, Office Assistant, Rancho Cucamonga, CA

- Performed general office and administrative tasks such as managing and preparing meeting presentations.
- Fulfilled campaign projects with a team by planning and hosting events.

CSUSB, Admissions Office

April 2008 – June 2011

Office/Student Assistant, Tour Guide, San Bernardino, CA

- Serviced and assisted future students with applications, organized documents and filed application fees, scheduled appointments and followed up to ensure student satisfaction.
- Lead campus tours and clearly introduced the university's culture and history.
- Trained new employees and conducted interviews with management.
- Planned and implemented orientations, award ceremonies, and other events.
- Communicated clearly with students and management to resolve conflicts.

Social Security Office

June 2009 – Sept. 2009

Office Assistant, Fontana, CA

- Completed technical tasks such as data entry using Microsoft Excel as well various government softwares.
- Completed general administrative duties to maintain office workflow such as: answering and making phone calls, filing documents, and sorting incoming and outgoing mail and fax documents.

McDonald's

Nov. 2004 – June 2006

Crew Member, Corona/San Bernardino, CA

Oct. 2006 – Feb. 2008

- Quickly and accurately handled currency and credit transactions.
- Provided on-the-job training to new Crew Members.
- Resolved customer complaints promptly and professionally.
- Prepared and presented food orders to customers.

Volunteer

Operation Christmas Child, Samaritan's purse

Dec. 2008 – April 2013

Spokeswoman, Year-round volunteer, Santa Ana, CA

- Traveled as a spokeswoman for OCC.
- Planned and prepared oral presentations representing the organization's mission and articulated personal testimony before large audiences.
- Prepared charity events to reach and exceed organization goals.

California State University San Bernardino: Nutrition Counseling

Sept. 2010 – June 2011

Student Nutrition Counselor, San Bernardino, CA

- Created meal plans based on evaluation of student's existing eating habits using various resources.

California State University San Bernardino: Associated Students Incorporated

Sept. 2007 – Sept. 2007

Club allocation budget committee member, San Bernardino, CA

- Analyzed ASI budget and made recommendation to fulfill club funding requests.
- Followed up with funded clubs and events to monitor and ensure proper use of funds.

Luke A. Kibler

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Highland, Ca. 92346



Resume

Introduction

I have been blessed to be happily married 16 years and am the father of 5 amazing children. Providing for, attending to, and engaging in life with my family is my highest priority and I take great joy in this privilege.

It is my personal goal, in all I undertake, to work hard, maintain integrity, and seek a healthy work/family balance.

I have held a diverse range of jobs and positions of leadership, which have afforded me an unusually broad base of experience and expertise as you will see in the following pages. I love the pursuit of personal growth and achievements as much as the arrival at, and achievement of, those pursuits and goals. In every company I have worked for/with, I have brought excellent value and ROI. I have never been fired from any position I have held.

Experience

VANTAGE INSURANCE SOLUTIONS: AGENCY OWNER AND FOUNDER

04/2018 - Present

Roles and Responsibilities:

- MANAGE THE MARKETING OF WEALTH STRATEGIES AND INSURANCE PRODUCTS - LIFE, LONG TERM CARE, DISABILITY, AND ANNUITIES.
- ADVISE CLIENTS ON FINANCIAL DECISIONS. DESIGN THE PLANS, STRATEGIES, AND PRODUCTS FOR CLIENTS' UNIQUE GOALS AND NEEDS
- RECRUIT AND TRAIN NEW AGENTS
- MANAGE AND DEVELOPED INSURANCE CARRIER CONTRACTS AND COMPENSATION CONTRACTS
- DEVELOP ALL SALES AND SERVICING STRATEGIES, RESOURCES, PROCESSES, AND COMPLIANCE-RELATED PROTOCOL
- OVERALL AGENCY GROWTH AND LEADERSHIP

The word Vantage means "To have a comprehensive view, a commanding perspective, or a strategic advantage in a competition..." This is exactly what we help our clients achieve with their financial goals. We are a wealth advising organization with emphasis on financial

literacy. We teach our clients the unique strategies that some of the world's wealthiest people, banks, and companies employ to build predictable, tax-free, and leveraged wealth that provides stability and freedom. Founding and growing this Agency has been culmination of my career experience and vision. It has been the most challenging, rewarding, and exciting venture of my 16 year career in financial services.

BALANCE FOR LIFE INSURANCE SERVICES, INC.: INDEPENDENT INSURANCE AGENT

04/2016 - 05/2018

Roles and responsibilities:

- SALES AND MARKETING OF INSURANCE PRODUCTS: SPECIALIZED LIFE INSURANCE SOLUTIONS, SUPPLEMENTAL BENEFITS PLANS, WEALTH MANAGEMENT AND RISK MANAGEMENT STRATEGIES.
- DEVELOPMENT OF INTERNAL PROCESSES: SALES MATERIALS, WEBSITE AND MARKETING DEVELOPMENT, PRESENTATION MATERIALS, IMPLEMENTATION AND SERVICING SUPPORT.
- ASSIST WITH PRODUCT OFFERING SELECTION AND ACQUISITION OF NEW CARRIERS.

This position was deeply fulfilling as I was able to begin building a business according to my passion for helping my clients in the most impactful ways possible, and build something lasting for myself and my family. With this agency I was part of the leadership team as an independent broker/agent. At the end of my time here, I was responsible for over 80% of the agency's revenue and growth.

CALVARY CHAPEL CHRISTIAN CAMP: 05/2015 - 04/2016

Roles and responsibilities:

- MANAGE AND TRAIN FACILITY MAINTENANCE AND ACTIVITIES CREWS OF 2-15 STAFF MEMBERS.
- OVERSEE ALL LANDSCAPING OPERATIONS AND REPAIRS.
- OVERSEE AND DEVELOP UPDATED EMPLOYEE MANUALS AND PROCEDURE MANUALS.

Though my time with this employer was temporary, as originally agreed upon by my employer and myself from the beginning, I was able to offer valuable service in a variety of capacities.

REFUGE TREATMENT CENTER: 07/2014 - 05/25/2015

ROLES AND RESPONSIBILITIES:

- OPERATIONS MANAGER
- HR MANAGER

- SAFETY AND RISK MANAGEMENT OFFICER

From the inception of this privately owned addiction treatment facility, I developed their insurance program and advised on matters of risk management and operational procedures. I helped bring order to chaos, and systems and procedures to replace arbitrary decision-making. I was hired on after several months of consulting with the company and was acting Operations Manager and HR Manager.

I was able to bring the company through substantial growth from one treatment facility and combined office, to having two treatment facilities and 3 administrative/billing offices when I left. I grew our staffing from a team of 8 to 25 and helped to develop defined job descriptions and departments.

GOODWIN INSURANCE AGENCY: 12/01/2009 - 12/01/2014

PRODUCER/ ACCOUNT MANAGER

ROLES AND RESPONSIBILITIES:

- P&C INSURANCE SALES AND CONSULTING - WORKERS COMP, COMMERCIAL PROPERTY, GENERAL LIABILITY, COMMERCIAL AUTO, E+O, ETC.
- LIFE AND HEALTH INSURANCE SALES
- SERVICING ALL MY ACCOUNTS FOR UPDATES AND RENEWALS, ETC.

I was responsible for growing and managing a portion of the agency's book of business by marketing our insurance products and services, building valuable networking relationships and groups, assessing client risks, and providing consulting services. I successfully added more than \$1,200,000 in annual production to the agency and established a very loyal clientele that was at times willing to pay more just to remain my client.

During my time at Goodwin Insurance Agency I acquired my Property and Casualty insurance license and maintained my Life and Health Insurance licenses. I also completed several Certified Insurance Counselor (CIC) training courses with exceptional passing grades on all final exams.

CITIBANK: 05/2006 - 04/2009

BUSINESS AND PERSONAL BANKER

ROLES AND RESPONSIBILITIES:

- OPEN NEW BANKING ACCOUNTS
- SELL AND PROCESS LOANS AND LINES OF CREDIT
- SERVICING FOR ALL CLIENT RELATIONSHIPS EXCEPT INVESTMENT CLIENTS

As a business and personal banker I consulted with clients regarding their banking relationships and opened new accounts for them. I also serviced their accounts and reinforced client loyalty by giving excellent service and deepening their relationship with the bank. I also advised on insurance matters, processed loans, and provided various levels of service for clients. At the time of my departure I was consistently among the top 3 producers in all of the Inland Empire Region extending from Big Bear, to Palm Springs, and south to Temecula.

PRIMERICA FINANCIAL SERVICES: 12/2003 - 05/2006

DISTRICT MANAGER/ DIVISION LEADER

At this company I was a commission-based independent agent selling various financial products and services. I was promoted to a higher contract of pay twice during my career at this company and I recruited and trained more than a dozen people. I acquired my Life and Health Insurance licenses, Long Term Care license with Partnership Certification, securities series 6 and 63 licenses, and various loan certifications. My work involved investigating and evaluating a family's or business' financial condition, identifying goals, developing a customized financial plan for improvements and implementations, as well as providing the financial products necessary. I was awarded as a top producer among 5 competing Southern California offices during my time there.

CALVARY CHAPEL CHRISTIAN CAMP: 03/1994 - 04/2004

HELD VARIOUS TITLES AND LEADERSHIP POSITIONS:

- HOUSE KEEPING SUPERVISOR
- LEAD ROPES COURSE INSTRUCTOR
- LEAD ARCHERY TRAINER
- MOUNTAIN BIKE FLEET MANAGER
- LIFEGUARD

I don't think there was anything, besides working in the kitchen, that I didn't do while working at the Calvary Camp! I gained vast experience in landscaping and facility maintenance, leading groups of youth and staff for various events and tasks, and many other things. I truly enjoyed my time here and where I developed many foundational skills that have assisted me throughout my career.

Outline of Skills

1. 7+ years of experience in management of personnel and projects.
2. Extremely organized and fluent with systems-based approaches & goal achievement.
3. 16+ years Specialized experience and knowledge of insurance, risk identification and strategy, and relating legal matters.
4. Excellent computer/tablet skills, 50+ words per minute typing, competent with word processors and spreadsheets.
5. Excellent sales and marketing skills with over 14 years experience.
6. Well-rounded knowledge of business management in various industries.

7. Excellent business networking skill. I am very comfortable in a variety of group settings and am very effective in building new relationships and identifying valuable partnerships.

Other work and leadership positions held:

1. Loma Linda Chamber of Commerce board member (2013-2014)
2. Calvary Chapel Running Springs board member (2015 - 2018)
3. Youth pastor (2003-2010)
4. Worship leader 2001 - 2018
5. Missionary Team Leader to China - 2003

Licenses and education held

1. Life and Health
2. Property and Casualty
3. Long Term Care
4. Annuities
5. Securities, series 6 and 63 (no longer active)
6. CIC course training (2 completed)
7. Banking and lending training and certifications for loan processing



VALARIE A. CABRERA CAMPA

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EDUCATION

Chaffey Community College
5885 Haven Ave, Rancho Cucamonga, CA 91737
Currently Attending working on my Associates Degree in Child Development

San Bernardino Valley College
701 S. Mt. Vernon Ave, San Bernardino, CA 92410
Attended: August 1997- June 2000

Eisenhower High School
1321 N. Lilac Ave, Rialto CA 92376
Graduated in June 1997

VOLUNTEER EXPERIENCE

Jehue Middle School Cheer squad ♦ 1500 N. Eucalyptus Ave, Colton CA 92324
Volunteer Cheer Coach August 2010 – May 2014

To choreograph all routines, work on cheers, organize fundraisers and run all practices. Also required to work with students and parents, answer questions the parents had as well as insure the safety of the students.

Garcia Elementary Cheer squad ♦ 1390 W. Randall Ave, Colton CA 92324
Cheer Coach August 2010 – May 2014

Started up the cheer program for Garcia elementary school. Ordered all uniforms, organized all fundraisers, choreographed all routines, worked on cheers, and ran all practices.

EMPLOYMENT

Rialto Unified School District ♦ 182 E. Walnut Ave, Rialto CA 92376

Rialto High School Cheer Coach June 1, 2016 – June 30, 2019

Working with high school aged young adults teaching them techniques for stunting and jumps. Also working with them on choreography and synchronization.

Not only do we work on skills, but as a coach I teach them good character and how to set expectations and standards for themselves. I teach them that their integrity is more important than any trophy they could ever win. In the last year of coaching we attained a National title as well as the first ever CIF (California Interscholastic Federation) Division 4 Non-Tumbling first place award.

Rialto Unified School District ♦ 182 E. Walnut Ave, Rialto CA 92376

Child Development Apprentice November 13, 2013 – May 31, 2016

Working with preschool aged students assessing and observing while interacting with the students. Each year we are shuffled to different sites giving us the ability to work with a variety of people. The school sites that I have worked at since obtaining this position have been:

- Casey Elementary Preschool
- Henry Elementary Preschool
- Garcia Elementary Preschool

Rialto Unified School District ♦ 182 E. Walnut Ave, Rialto CA 92376

Noon Aid 2009 – November 2013

Monitoring the students during their lunch time, also cleaning and wiping tables down. During the time that I was employed as a noon aid I was able to work at various school sites and was able to again work with a variety of personalities. A few of the schools I worked at were:

Rialto High School

Garcia Elementary

Henry Elementary

Dunn Elementary

Sears ♦ 100 Inland Center Drive, Colton CA 92408

Sales Associate – August 1997- August 2000

To assist customers in completing their purchases, help the customer find items that they are not able to find, also to work the register, restock, and straighten the sales floor when not assisting the customers.