



The Cottonwood School

7006 Rossmore Lane, El Dorado Hills, CA 95762
Phone (530) 285-2578 | Fax (530) 285-2580

NOTICE OF VACANCY

THE COTTONWOOD SCHOOL BOARD OF DIRECTORS

Adina Ahlgren-Caskey, a member of The Cottonwood School Board of Directors, has resigned from her seat on the Board, effective as of February 4, 2021. Ms. Caskey's term on the Board ran from July 21, 2020, to July 21, 2022. The Board of Directors, at its meeting of February 16, 2021, formally accepted her resignation.

The Cottonwood School is accepting applications for interested and qualified persons who wish to be considered for the remaining term of the vacancy on The Cottonwood School Board of Education,

Requirements for Application

To be eligible for appointment, an applicant must meet the following prerequisites:

A registered voter who resides within the geographic boundaries of The Cottonwood School (i.e., reside in the following counties [list counties]);

- A citizen of the State;
- Must not be an "interested person"; an "interested person" is (a) any person compensated by the corporation for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor, or otherwise.; or (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person; and
- Must attend an orientation training for prospective board members on the Brown Act, conflict of interest,



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fiduciary duties, and effective Board governance.

The Cottonwood School will hold one orientation webinar (approximately 75 mins) March 22, 2021, at 6-7:15pm

- All candidates for the Board must attend one of these two orientation webinars.
- Applications to the Board of Trustees will be accepted until 5:00 p.m. on April 7, 2021. [Please complete the survey application and add all attachment\(s\).](#)

Attachments:

(1) Resume; and

(2) A Letter of Interest Addressing:

What leadership experience can you bring to the board?

Why do you want to be a school board member?

What is the role of the school board in the fulfillment of that purpose?

Briefly describe your commitment to public education.

What do you see as the strengths of The Cottonwood School?

Anything else you would like the Board to consider.

A subcommittee of the Board of Directors will review applications to confirm that they meet the eligibility criteria for application. Candidates who meet these criteria will be interviewed by the Board at the Regularly Scheduled Board Meeting on April 20, 2021, and the Board decision will be announced at that meeting.