

THE COTTONWOOD SCHOOL

Regular Scheduled Board Meeting - The Cottonwood School

June 16, 2020 – 6:30 pm

3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Teresa Lyday Selby, Julisa Platte, Amanda Meagher - Teleconference

Absent: None

Also Present: Julie Haycock, Jodiann Beeson, Kathy Fagundo, Paul Minney, Lisa Corr, Bryanna

Brossman - Teleconference

Call to Order:

Dr. Lorenz called the meeting to order at 6:37 pm.

Approval of the Agenda:

Julisa Platte motioned to approve the agenda. Amanda Meagher seconded.

-Unanimous

Public Comments:

None

Closed Session:

Dr. Lorenz motioned to enter into closed session at 6:38 pm. Julisa Platte seconded.

-Unanimous

Julisa Platte motioned to exit out of closed session at 8:39 pm. Teresa Lyday Selby seconded.

-Unanimous

Conference with Legal Counsel – Anticipated Litigation (Two Cases) § 54956.9

Two cases of litigation were resolved.

Public Employee Performance Evaluation § 54956.7

Employee Evaluations of Executive Director and Principal tabled until June 25th.

Executive Director's Report:

The Executive Director provided a report to the Board of Directors on the following:

- Wrapping up of the end of the school year and planning for next year.
- Enrollment is at 2650
- Lottery Updates
- Virtual Graduation for Home School Families at a local Drive In
- Plans for distance learning for next year and what this will look like for the home-study students.

Principal's Report:

The principal provided a report to the Board of Directors on the following:

- The last day of school was on Thursday.
- Model UN was done virtually and went well. It is a component of Montessori adolescent education.
- Next years model UN will be embedded in US History.
- Enrollment is at 35 students with the lottery and applications continuing.
- Virtual Open House being held with a presentations on four options, all taught by on-site teachers.
 - Fusion – on-site 5 days a week
 - Synergy – 2-3 days a week on site, every other week adds a 3rd day for VAPA. Days not on-site students work virtually
 - Hybrid – students come on site for math, science and VAPA; other subjects work virtually.
 - Distance Learning – all virtual learning

Discussion and Potential Action on the January Board Meeting Minutes, April Special Board Meeting Minutes and May Board Meeting Minutes:

January Board Meeting Minutes - Julisa Platte motioned to approve the January Meeting Minutes. Amanda Meagher seconded.

-Unanimous

May Board Meeting Minutes - Dr. Lorenz motioned to approve the May Meeting Minutes. Amanda Meagher seconded.

-Unanimous

April Board Meeting Minutes – Deferred until the next meeting.

Discussion and Potential Action on the Contract with Young, Minney & Corr LLP:

Julisa Platte motioned to approve the Contract with Young, Minney & Corr LLP. Amanda Meagher seconded.

-Unanimous

Discussion and Potential Action on the May Financials:

Dr. Lorenz commended Darlington for all of his integrity and hard work on the budget over the last month.

Julisa Platte motioned to approve the May Financials. Amanda Meagher seconded.

-Unanimous

Discussion and Potential Action on the 2020 – 2021 Budget:

The Board was presented with a budget by Darlington Ahawai that included the following highlights:

- 2% surplus budgeted, which is less than the 3-5% recommended, but in the current budget climate we move forward with it.
- Budget does not include amount that has yet to be paid to The Cottonwood School.
- Darlington is working on a plan for repayment from other schools.

Teresa Lyday Selby motioned to approve the 2020 – 2021 Budget. Dr. Lorenz seconded.

-Unanimous.

Discussion and Potential Action on the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report):

Amanda Meagher motioned to approve the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report). Teresa Lyday Selby seconded.

-Unanimous

Discussion and Potential Action on the CharterSAFE Renewals:

The Board of directors tabled the CharterSAFE Renewals. The Board requested information from CharterSAFE be presented at the meeting on June 25, 2020.

Discussion and Potential Action on the Inspire Charter Services Service Agreement:

The Board of directors tabled the Inspire Charter Services Service Agreement until June 25, 2020.

Discussion and Potential Action on the Compensation Policy:

Julisa Platte motioned to approve the Compensation Policy with the amendment that supplemental payments, such as bonuses or stipends, be brought forth to the Board for approval on the consent agenda. Dr. Lorenz seconded.

-Unanimous

Amanda Meagher left the meeting at 9:41 pm.

Discussion and Potential Action on the Suicide Prevention Policy:

Julisa Platte motioned to approve the Suicide Prevention Policy. Teresa Lyday Selby seconded.

-Unanimous

Discussion and Potential Action on the Work Sample Policy for Independent Study Students:

Julisa Platte motioned to approve the Work Sample Policy for Independent Study Students. Dr. Lorenz seconded.

-Unanimous

Discussion and Potential Action on the Kindergarten and Transitional Kindergarten Policy:

Teresa Lyday Selby motioned to approve the Kindergarten and Transitional Kindergarten Policy. Julisa Platte seconded.

-Unanimous

Discussion and Potential Action on the Homeless Education Policy:

Dr. Lorenz motioned to approve the Homeless Education Policy. Julisa Platte seconded.

-Unanimous

Discussion and Potential Action on the Field Trip Policy for Independent Study Students:

The Board of directors tabled the Field Trip Policy for Independent Study Students until June 25, 2020.

Teresa Lyday Selby requested that the staff look into the Field Trip Policy and potential liability with both legal and CharterSAFE.

Discussion and Potential Action on the Educational Vendor Policies and Procedures for Independent Study Students:

The Board of directors tabled the Educational Vendor Policies and Procedures for Independent Study Students until June 25, 2020.

Dr. Lorenz requested that the Field Trip Policy and the Educational Vendor Policies and Procedures be presented at the June 25, 2020 meeting side by side for the Independent Study and Site-Based Program.

Discussion and Potential Action on the Vendor Agreement:

Teresa Lyday Selby motioned to approve the Vendor Agreement. Dr. Lorenz seconded.
-Unanimous

Discussion and Potential Action on the Extended TK Planning Amount Depreciation Chart for Independent Study Students:

Julisa Platte motioned to approve the Extended TK Planning Amount Depreciation Chart for Independent Study Students. Dr. Lorenz seconded.
-Unanimous

Discussion and Potential Action on the Classified Calendar:

Dr. Lorenz motioned to approve the Classified Calendar with the amendment of the number of FTE days to be added. Teresa Lyday Selby seconded.
-Unanimous

Discussion and Potential Action on Bylaws:

The Board of Directors tabled the Bylaws.

Discussion and Potential Action on the Nomination and Appointment of Board Members:

The Board of Directors tabled the Nomination and Appointment of Board Members.

Discussion and Potential Action on Affirming of Board Members and their New Term:

The Board of Directors tabled the Affirming of Board Members and their New Term.

Discussion and Potential Action on the Election of Officers:

The Board of Directors tabled the Election of Officers.

Discussion and Potential Action on the Board Meeting Calendar:

The Board amended the 2019-2020 Board Meeting Calendar to include of June 25, 2020 as a regular scheduled meeting. The Board of directors tabled the 2020-2021 Board Meeting Calendar.

Discussion and Potential Action on the Executive Director Contract, Salary, and Fringe Benefits:

The Board of directors tabled the Executive Director Contract, Salary, and Fringe Benefits.

Announcement of Next Regular Scheduled Board Meeting:

June 25, 2020 at 6:00 pm.

Adjournment:

Dr. Lorenz adjourned the meeting at 10:42 pm.

Prepared by:
Bryanna Brossman

Noted by:



Board Secretary






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Final Audit Report

2020-07-22

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