



THE COTTONWOOD SCHOOL

**Special Board Meeting
The Cottonwood School
March 17, 2020 – 12:00 pm
3840 Rosin Court #200
Sacramento, CA 95834**

Through Teleconference

**Public Comment Location
7006 Rossmore Lane
El Dorado Hills, CA 95762**

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Discussion and Potential Action on the Board Resolution: School Closure
5. Discussion and Potential Action on the Board Resolution: Establishment of Accounts at Wells Fargo
6. Discussion and Potential Action on the Board Resolution: Affirming Board Positions
7. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Cottonwood Charter School Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 818-207-3837 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Date: March 17, 2020 AUTHORIZATION TO PROVIDE BOARD PRESIDENT AND THE PRINCIPAL AUTHORITY TO UNILATERALLY TAKE ANY AND ALL NECESSARY ACTIONS TO PREPARE AND RESPOND EFFECTIVELY TO THE NOVEL CORONAVIRUS (COVID-19) RESOLUTION DECLARING EMERGENCY CONDITIONS EXIST AT THE COTTONWOOD SCHOOL - Resolution #2020-1

WHEREAS, The Cottonwood School Board of Directors (“Board”) governs The Cottonwood School (“Charter School”), a nonprofit public benefit corporation, within the confines of both federal and state statutes governing charter schools and nonprofit corporations.

WHEREAS, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 16, 2020, there are many cases reported of COVID-19 in California and officials expect the number of cases to increase; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder or delay appropriate actions to prevent and mitigate the effects of COVID-19

WHEREAS, it is imperative to prepare for and implement measures to respond to the potential spread of COVID-19; and

WHEREAS, it is imperative to have the tools to ensure the health and safety of students, staff, and families on our campus; and

WHEREAS, it is imperative to have the tools to ensure student learning continues if student education needs to be conducted from alternate locations or virtual learning environments; and

WHEREAS, it is imperative that employees be allowed to take a leave of absence due to being quarantined or sick from Coronavirus or illnesses with similar symptoms (e.g., cough, fever, shortness of breath) without suffering pay loss; and

WHEREAS, the protection of the health and safety and preservation of the lives and property of the people of the State from the effects of natural emergencies such as COVID-19 which may result in conditions of disaster or in extreme peril to life, property, and resources is of paramount State importance requiring the responsible efforts of public and private agencies and individual citizens, and all public employees required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law under Government Code section 3100; and

WHEREAS, the Charter School may have urgent needs to expedite COVID-19 related matters that require immediate attention and decision making that may be limited by the regular meeting schedule of the Board.

NOW, THEREFORE BE IT RESOLVED, That The Cottonwood School Board of Directors:

- (1) Determines that the circumstances described in the Resolution herein constitute an emergency condition;
- (2) Hereby votes to grant the Principal the unilateral authority to close The Cottonwood School;
- (3) By unanimous vote authorizes the execution of contracts in excess of amounts outlined in policy to respond to the emergency conditions at the charter school; and
- (4) Authorizes the Julie Haycock, Principal to take any and all actions necessary during school closure due to COVID-19 to comply with California Governor Newsom's Executive Order N-26-20, and any related Executive Order issued by Governor Newsom, or any other order, regulation or law implemented relating to COVID-19, including, but not limited to, all decisions relating to continuing to provide high-quality educational opportunities to students to the extent feasible, providing school meals as required, employee issues, and/or vendor relations.
- (5) This grant of authority is limited to COVID-19 related matters and until December 31, 2020.

The foregoing Resolution was introduced by Board Member _____, who moved its adoption, second by Board Member _____, and adopted on roll call on March 17, 2020.

AYES: _____ NOES: _____ ABSENT OR ABSTAIN:

_____, Board President
_____, Board Secretary
_____, Board Treasurer
_____, Board Member
_____, Board Member

**The Cottonwood School
Governing Board Resolution 2020-2**

RESOLUTION APPROVING THE ESTABLISHMENT OF ACCOUNTS AT WELLS FARGO BANK

WHEREAS, The Cottonwood School is interested in establishing a relationship with a new banking institution, and

WHEREAS, The Cottonwood School governing board is interested in opening accounts with Wells Fargo Bank;

NOW, THEREFORE BE IT RESOLVED that The Cottonwood School governing board hereby approves the establishment of a checking account with Wells Fargo Bank and approves the following individuals to be signers on the accounts:

- Julisa Platte, Treasurer
- Julie Haycock, Principal

PASSED AND ADOPTED by The Cottonwood School governing board at a meeting held on March 17, 2020.

Teresa Lyday Selby, Secretary

Signature

Date

**The Cottonwood School
Governing Board Resolution 2020-3**

RESOLUTION AFFIRMING BOARD POSITIONS

WHEREAS, The Cottonwood School is interested in establishing a relationship with a new banking institution, and

WHEREAS, The Cottonwood School governing board is interested in opening accounts with Wells Fargo Bank;

WHEREAS, the Wells Fargo Bank requests and affirmation of the board members and corporate officers

NOW, THEREFORE BE IT RESOLVED that The Cottonwood School governing board affirms the following positions:

- Josh Mottashed, President / Chief Executive Officer
- Teresa Lyday Selby, Secretary
- Julisa Platte, Treasurer / Chief Financial Officer
- Dr. Norman Lorenz, Member
- Amanda Meagher, Member

PASSED AND ADOPTED by The Cottonwood School governing board at a meeting held on March 17, 2020.

Teresa Lyday Selby, Secretary

Signature

Date