



HEARTLAND CHARTER SCHOOL

5060 California Avenue #420, Bakersfield, California 93309
Phone (616) 525-1176 * Fax (616) 465-4544

Regular Board Meeting - Heartland Charter School
September 7, 2019 -- 9:00 am - 4:00pm
5060 California Ave # 420, Bakersfield, CA 93309

Attendance: Tony Miranda, Jennifer Woodward, Nicole Panero, Kim Jones, Nikki Sanchez
Absent: None, Nicole Panero left at 1:47pm
Also Present: Courtney McCorkle, Kate Rowe, Bryanna Brossman, Christopher Williams

Call to Order:

Tony Miranda called the meeting to order at 9:04am

Public Comment:

None

Principal's Report:

The board received a report from Courtney McCorkle on the following:

- Two parents and one student shared positive impacts of partnering with Heartland in homeschooling
- Back-to-School events
- Enrollment update
- Staffing information
- Student of the Year recipients 2018-19

Board Training:

- a. Brown Act Training – Jennifer McQuarrie
- b. Legislative Updates – Branche Jones
- c. Financial and Budget Training – Charter Impact (Spencer Styles and Tyler Myers)
- d. Fiscal Policies and Procedures Training – Christopher Williams

Discussion and Potential Action on Approval of the Board Meeting Minutes:

Nicole Panero motioned to approve. Nikki Sanchez seconded.
-Unanimous

Discussion and Potential Action on the Independent Study Policy:

Jennifer Woodward motioned to approve. Nicole Panero seconded.
-Unanimous

Discussion and Potential Action on the Transitional Kindergarten and Kindergarten Policy:

Nicole Panero motioned to approve. Kim Jones seconded
-Unanimous

Discussion and Potential Action on the Promotion, Acceleration and Retention Policy:

Jennifer Woodward motioned to approve. Nicole Panero seconded.
-Unanimous

Discussion and Potential Action on the Process for Nominating and Appointing Board Members:

Nicole Panero motioned to approve. Nikki Sanchez seconded.

-Unanimous

Discussion and Potential Action on the Conflict of Interest Code:

Kim Jones motioned to approve. Nikki Sanchez seconded.

-Unanimous

Discussion and Potential Action on Approving the 2019-2020 Parent-Student Handbook:

Nikki Sanchez motioned to approve. Jennifer Woodward seconded.

-Unanimous

Discussion and Potential Action on the Compensation Policy:

Revisions to Payroll Advance Agreements section: #1 shall read, "Employees should submit the form to their Director." #2 shall read, "The director should first review the form. If they approve they must sign the form and submit it to HR."

Jennifer Woodward motioned to approve with the revisions. Kim Jones seconded.

-Unanimous

Discussion and Potential Action on the Fiscal Policies and Procedures:

Revision to Chapter 4: Purchasing and Bank Policy: Board omitted #2 under the Purchase Limitations subheading: "The Principal, or designee, is allowed to approve all purchases, up to \$10,000, for each cardholder within a calendar month" from the Use of School Credit Cards section. Chapter 6 to be revisited at the next board meeting.

Jennifer Woodward motioned to approve with revision to Chapter 4 and with the exception of Chapter 6. Nikki Sanchez seconded.

-Unanimous

Discussion and Potential Action of July Financials:

Jennifer Woodward motioned to approve. Nicole Panero seconded.

-Unanimous

Adjournment:

Jennifer Woodward motioned to adjourn at 3:10pm. Kim Jones seconded.

-Unanimous

Prepared by:

Kate Rowe

Noted by:



Jennifer Woodward
Board Secretary