



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 782-6464 * Fax (619) 363-7051

Regularly Scheduled Board Meeting – Cabrillo Point Academy

August 25, 2023 – 10:00 am

1300 Quail Street #100, Newport Beach, CA 92660

Attendance:

Devon Roseli, Jordan Terrones, Bryce Korngold

Through Teleconference:

Joel Garcia

Also Present: Jenna Lorge, Dr. Erika Vanderspek

Call to Order

Devon Roseli called the meeting to order at 10:01am.

Approval of the Agenda

Jordan Terrones made a motion to approve the agenda.

Joel Garcia seconded.

Unanimous

Public Comments

No public comments.

Discussion and Potential Action on Board Recruitment: Appointment of New Member

Devon Roseli reported the board recruitment adhoc committee interviewed five candidates and would like to recommend Bryce Korngold to fill the open board seat. Devon Roseli made a motion to approve the appointment of the new board member, Bryce Korngold. Jordan Terrones seconded. Unanimous.

Closed Session – Conference with Legal Counsel – Anticipated Litigation (Two Cases)

Devon Roseli made a motion to enter closed session at 10:04am. Jordan Terrones seconded. Unanimous.

Devon Roseli made a motion to leave closed session at 10:22am. Bryce Korngold seconded. Unanimous.

Report out: Case #9213644586 was approved. Case number 6115855004 was approved.

Board Training: Brown Act and Conflict of Interest

Jennifer McQuarrie with The Law Offices of Jennifer McQuarrie presented the Brown Act and Conflict of Interest training to the board.

Discussion and Potential Action on the Fund Balance Reserves Policy

Dr. Erika Vanderspek presented the policy and explained that the fund balance policy outlines the need to maintain reserves that support the financial stability of Cabrillo Point Academy. A 40-80% reserve is appropriate based on the needs of the school. The reserves include a safety net for economic uncertainty, funding deferments, special education services, litigation, and strategic initiatives such as program enhancements and capital expenditures. Devon Roseli made a motion to approve. Bryce Korngold seconded. Unanimous.

Discussion and Potential Action on the Resolution for Tier II Clear Administrative Services Credential Program

Devon Roseli made a motion to approve. Jordan Terrones seconded. Unanimous.

Executive Director Report

Jenna Lorge shared photos and information from the back to school professional development meetings for teachers and orientation meetings for parents. Jenna also provided enrollment updates and new hire updates.

Consent Agenda

The following items are considered by the Executive Director to be of a routine nature. The last item in this section is a single vote to approve them en masse with one motion. Any recommendation may be removed at the request of any Board Member and placed on the regular agenda.

- a. Regular Board Meeting Minutes from June 30, 2023
- b. 2023-2024 Parent Student Handbook
- c. 2023-2024 Employee Handbook
- d. English Learner Master Plan
- e. 2023-2024 Compensation Policy: Stipend Chart
- f. Promotion, Retention, and Acceleration Policy
- g. Invoices over \$100,000

- Jordan Terrones made a motion to approve the consent agenda.
- Bryce Korngold seconded.
- Unanimous

Future Agenda Items

None requested.

Announcement of Next Regularly Scheduled Board Meeting

The next regularly scheduled board meeting will be held on September 15, 2023, at 10:00am.

Adjournment

- Jordan Terrones made a motion to adjourn at 11:59am.
- Devon Roseli seconded.
- Unanimous

Prepared by:

Dr. Erika Vanderspek

Noted by:



Joel Garcia (Sep 18, 2023 12:17 PDT)

Board Secretary