



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 782-6464 * Fax (619) 363-7051

Regularly Scheduled Board Meeting – Cabrillo Point Academy

March 10, 2023 – 10:00 am

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance:

Caroline Moon, Devon Roseli, Daniel Rooney, Joel Garcia

Also Present: Jenna Lorge, Dr. Erika Vanderspek

Call to Order

Devon Roseli called the meeting to order at 10:10am.

Approval of the Agenda

- Caroline Moon made a motion to approve the agenda with item four (closed session anticipated litigation) changed from four cases to three cases.
- Joel Garcia seconded.
- Unanimous

Public Comments

No public comments.

Closed Session – Conference with Legal Counsel – Anticipated Litigation (Three Cases)

- Caroline Moon made a motion to enter closed session at 10:14am.
- Joel Garcia seconded.
- Unanimous
- Caroline Moon made a motion to leave closed session at 10:56am.
- Daniel Rooney seconded.
- Unanimous
- Nothing to report from closed session.

Discussion and Potential Action on the Second Interim Report

Jason Sitomer with Charter Impact presented that enrollment and revenue increased from the projections since the P1 reporting, so revenue has increased by \$400K and expenses have increased by \$490K. After 5 years, the school should have a minimum of 3% surplus, but a high fund balance can be questioned during the funding determination. The board discussed establishing a fund balance goal for future planning.

- Caroline Moon made a motion to approve the second interim report
- Joel Garcia seconded.
- Unanimous

Discussion and Potential Action on the Agreement Between the Dehesa School District and Cabrillo Point Academy

Cabrillo Point Academy's authorizing superintendent, Bradley Johnson, presented the agreement which outlines a partnership in which Cabrillo Point Academy provides support to Dehesa School District's independent study program. Cabrillo Point Academy will refer

students to Dehesa's independent study program who have been waitlisted at Cabrillo Point Academy.

- Caroline Moon made a motion to approve.
- Joel Garcia seconded.
- Unanimous

Discussion on Adjacent County Enrollment

Dehesa superintendent Bradley Johnson presented information about local education agencies' abilities to enroll independent study students in their county of operation and counties adjacent to their county of operation.

Discussion and Potential Action on the Resolution for Non-ADA Summer School

Liz Palmiter, High School Director, presented the eligibility, cost, and staffing details for the summer school resolution.

- Joel Garcia made a motion to approve.
- Devon Roseli seconded.
- Unanimous

Executive Director's Report

Jenna Lorge shared the latest enrollment update, details about the orientation fair, enrichment deadlines, spelling bee and test preparation updates.

Discussion and Potential Action on the Appointment of Officers

The board would like to see written duty lists for the officer positions and voted to table this item until the next meeting.

- Caroline Moon made a motion to table this item.
- Daniel Rooney seconded.
- Unanimous

Consent Agenda

- Regular Board Meeting Minutes from January 24, 2023
 - COVID Prevention Plan
 - 2023-2024 Compensation Policy: Salary Schedules and Stipend Chart
 - 2022-2023 Parent Student Handbook
 - 2023-2024 Vendor Agreement
 - 2023-2024 Staff Calendars
 - Invoices over \$100,000
- Caroline Moon made a motion to approve the consent agenda.
 - Devon Roseli seconded.
 - Unanimous

Closed Session: Employee Performance Evaluation: Executive Director

- Caroline Moon made a motion to enter closed session at 11:52am.
- Joel Garcia seconded.
- Unanimous
- Caroline Moon made a motion to leave closed session at 12:10pm.
- Daniel Rooney seconded.
- Unanimous
- Nothing to report from closed session.

Future Agenda Items

Caroline Moon asked for an item to address the appointment of officers be placed on the May board meeting agenda.

Announcement of Next Regularly Scheduled Board Meeting

The next regularly scheduled board meeting will be held May 19, 2023, at 10:00 am.

Adjournment

- Caroline Moon made a motion to adjourn at 12:12 pm.
- Devon Roseli seconded.
- Unanimous

Prepared by:

Dr. Erika Vanderspek

Noted by:

Caroline Moon

Caroline Moon (May 20, 2023 09:24 PDT)

Board Secretary