



***CABRILLO POINT ACADEMY***

13915 Danielson St., #200, Poway, California 92064  
Phone (619) 782-6464 \* Fax (619) 363-7051

**Regularly Scheduled Board Meeting – Cabrillo Point Academy**

October 18, 2022 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

**Attendance:**

Caroline Moon, Devon Roseli, Jordan Terrones, and Daniel Rooney  
Through Teleconference

Also Present: Jenna Lorge, Dr. Erika Vanderspek  
Through Teleconference

**Call to Order**

Caroline Moon called the meeting to order at 1:05pm.

**Approval of the Agenda**

- Devon Roseli made a motion to approve the agenda.
- Jordan Terrones seconded.
- Unanimous

**Public Comments**

No public comments.

**Discussion and Potential Action on Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361**

- Caroline Moon made a motion to approve the Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361
- Devon Roseli seconded.
- Unanimous

**Executive Director's Report**

Students who achieved scores in the top range on CAASPP tests were recognized for their achievements. Jenna Lorge also shared STAR 360 participation was 100% during the Fall administration window which helps teachers and students have a strong start together.

**Consent Agenda**

- a. Special Board Meeting Minutes from September 13, 2022
- b. Regular Board Meeting Minutes from September 20, 2022
- c. 2022-2023 Employee Handbook
- d. 2022-2023 Parent Student Handbook
- e. 2022-2023 Compensation Policy

- Devon Roseli made a motion to approve the consent agenda.
- Caroline Moon seconded.
- Unanimous

### **Discussion and Potential Action on the September Financials with the August Check Register**

Jason Sitomer from Charter Impact presented. Revenue increased by \$805,000. Expenses decreased by \$710,000. Additional ADA of 61 was recognized. Caroline Moon commented that we will need to make a plan to get the 80% Instructional costs back in compliance.

- Caroline Moon made a motion to approve.
- Devon Roseli seconded.
- Unanimous

### **Discussion and Potential Action on the Civility Policy**

Dr. Erika Vanderspek explained the purpose of this new policy is to maintain a safe, harassment-free workplace for students and staff. The policy gives CPA the right and responsibility to follow up on violations of this policy, which may result in consultation with a CPA administrator, appropriate legal action, and/or referral to law enforcement. Devon Roseli asked how this would be different than the Anti-Harassment Policy the school already has. This policy encompasses expectations for parent behavior as well.

- Devon Roseli made a motion to approve.
- Daniel Rooney seconded.
- Unanimous

### **Board Recruitment Ad-hoc Committee Report**

Jessica Solis resigned from the board effective October 13, 2022, which creates one board vacancy. The ad-hoc committee will ensure the vacancy is announced through Parent Square and on our school website. The committee will continue with the recruitment process of utilizing an interest survey and holding interviews.

### **Closed Session – Conference with Legal Counsel – Anticipated Litigation**

#### **Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (Two Cases)**

Caroline Moon made a motion to enter closed session at 1:39pm. Jordan Terrones seconded. Unanimous.

Caroline Moon made a motion to leave closed session at 2:31pm. Devon Roseli seconded. Unanimous.

Report Out: A settlement for case 1795261 was approved. The second case was tabled.

### **Future Agenda Items**

No items were brought forth by the board members.

### **Announcement of Next Regularly Scheduled Board Meeting**

The next regularly scheduled board meeting will be held December 6, 2022, at 1:00pm.

## **Adjournment**

- Caroline Moon made a motion to adjourn at 2:34pm.
- Devon Roseli seconded.
- Unanimous

## **Prepared by:**

Dr. Erika Vanderspek

## **Noted by:**

*Caroline Moon*

[Caroline Moon \(Dec 7, 2022 12:24 PST\)](#)

Board Secretary