



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

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Special Board Meeting – Cabrillo Point Academy

September 13, 2022 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance:

1:04-1:30 Caroline Moon, Natasha Brunstetter, Devon Roseli

1:30-1:59 Caroline Moon, Devon Roseli, Jordan Terrones and Jessica Solis

Through Teleconference

Also Present: Jenna Lorge, Dr. Erika Vanderspek

Through Teleconference

Call to Order

Caroline Moon called the meeting to order at 1:04pm.

Approval of the Agenda

- Natasha Brunstetter made a motion to approve the agenda.

- Devon Roseli seconded.

- Unanimous

Public Comments

No public comments.

Discussion and Potential Action on the 2022-2023 Dashboard Local Indicators

Dr. Rupi Boyd, Director of Accountability, presented the 2022-2023 Dashboard Local Indicators and explained that each year the school self-reports on progress toward five local dashboard indicators. The state will publish local indicators on the dashboard this December.

Devon Roseli made a motion to approve. Natasha Brunstetter seconded. Unanimous

Discussion and Potential Action on the 2021-2022 Unaudited Actuals Report

Jason Sitomer presented the UAR which is a summary of what the end of year is projected to be and what the audit is expected to look like. It is a full financial picture of the fiscal year and what the auditor will confirm. It is based on ADA 4123. Revenue increased by \$2.2 million and the year-end surplus went up by \$4 million.

Caroline Moon made a motion to approve. Natasha Brunstetter seconded. Unanimous

Discussion and Potential Action on the 2021-2022 EPA Actuals

Jason Sitomer explained that Education Code requires boards to approve how EPA funds are spent. Cabrillo Point Academy spent the funds on teacher salary and benefits, which is an appropriate use. In June 2022, the board approved the 2022-2023 EPA Budget. This item is the 2021-2022 actual report.

Devon Roseli made a motion to approve. Natasha Brunstetter seconded. Unanimous.

Consent Agenda

- a. Regular Board Meeting Minutes from August 23, 2022
 - b. 2022 Spring Consolidated Applications and Reporting
 - c. 2022-2023 Compensation Policy
 - d. Promotion, Acceleration, and Promotion Policy
 - e. Employee Expense Policy
 - f. Evaluation Policy
 - g. Invoices over \$100,000
- Caroline Moon made a motion to approve the consent agenda.
 - Natasha Brunstetter seconded.
 - Unanimous

Discussion and Potential Action on Board Recruitment

Natasha Brunstetter resigned effective immediately as of item 9. Caroline Moon thanked Natasha for her years of service on the board. The ad-hoc committee held interviews on August 26, 2022, and is recommending Jordan Terrones, Jessica Solis, and Daniel Rooney to fill the vacant board positions. Caroline Moon made a motion to approve. Devon Roseli seconded. Unanimous.

Finance Training: School Funding and Report Timeline

Jason Sitomer presented the training. Caroline Moon, Devon Roseli, Jordan Terrones, and Jessica Solis were in attendance.

Announcement of Next Regularly Scheduled Board Meeting

The next regularly scheduled board meeting will be held September 20, 2022 at 1:00pm.

Adjournment

- Caroline Moon made a motion to adjourn at 1:59pm.
- Devon Roseli seconded.
- Unanimous

Prepared by:

Dr. Erika Vanderspek

Noted by:

Caroline Moon
Caroline Moon (Oct 18, 2022 17:00 PDT)

Board Secretary