



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 * Fax (619) 749-1792

Regular Scheduled Board Meeting – Cabrillo Point Academy

June 14, 2022 – 1:00pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Lisa Rumsey, Natasha Brunstetter, Gloria Antonini

Absent: Sherri McFadden

Through Teleconference

Also Present: Jenna Lorge, Dr. Erika Vanderspek

Through Teleconference

Call to Order

Caroline Moon called the meeting to order at 1:04 pm.

Approval of the Agenda

- Caroline Moon motioned to approve the Agenda with the exception of striking Item #5

- Natasha Brunstetter seconded.

-Unanimous

Discussion and Potential Action on Resolution for Continuing School Board Authority to Hold Virtual Meetings

Pursuant to AB 361

- Natasha Brunstetter motioned to approve the Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361

- Gloria Antonini seconded.

-Unanimous

Public Comments

Mrs. Berman asked for more support with college counseling for middle and high school students and would like some clarity on how to get high school credit while in middle school.

Closed Session – Conference with Legal Counsel – Anticipated Litigation (One Case) § 54956.9

- This item was removed from the agenda.

Discussion and Potential Action on the 2022-2023 Master Agreement Addendum

- Lisa Rumsey motioned to approve the 2022-2023 Master Agreement Addendum. Gloria Antonini seconded.

- Unanimous

Discussion and Potential Action on the 2022-2023 Local Control Accountability Plan (LCAP)

- Natasha Brunstetter motioned to approve the 2022-2023 LCAP. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the May Financials

- a. P2 ADA is 4,123 - unchanged
- b. Revenue increased by \$149K
 - a. Increased Federal SPED rates from \$125 to \$139
 - b. Additional of Mental Health funding and Low Incident funding
- c. Expenses increased by \$2.74M from prior month
 - a. \$2.68M from Spending Plan
 - b. \$60K increase from all other categories
- d. YE surplus is projected at \$2.67M
- e. 25:1 PTR is within compliance
- f. 40/80 is back in compliance
- g. 20.62:1 pupil teacher ratio

- Natasha Brunstetter motioned to approve the May Financials.
- Lisa Rumsey seconded.
- Unanimous

Discussion and Potential Action on the 2022-2023 Budget

- a. Budget balance with \$2.18M surplus (4.6% of expense)
- b. (Super) COLA projected for LCFF and other programs
- c. SB740 Requirements all in compliance
- d. Revenue and Expenses:
 - a. ESSER II: 345,998. ESSER III: 1,508,92. 380,109 Extra SPED funding included.
 - b. Certificated Staffing Cost decrease 2.7% (without benefits)
 - c. Classified Staffing cost flat (without benefits)
 - d. Total Benefits increase year to year 15.5% (STRS and Health Insurance increases)
 - e. All other expenses projected in-line with last year's per ADA projected actuals
- e. Fund & Cash Balance
 - a. Fund balance and surplus within state and authorizer requirements
 - b. Fund balance subject to change in anticipation of the June 2021 financial close
 - c. Strong cash balance for each monthly close
 - d. No factoring built into current budget
 - e. Low point in September, which is normal for how revenue is paid

- f. Three Year Forecast
 - a. Next year's budget revenue is an increase from current year and all increases for all 3 years.
 - b. Expenses increase by COLA year-over-year
 - c. Positive surplus and cash balances all three years
- g. California State Budget
 - a. Additional LCFF revenue is inevitable
 - i. Governor's proposal is a ~9.7% COLA
 - ii. Legislature's proposal is a ~16% COLA
 - b. Large one-time funding is inevitable
 - i. Governor's proposal a \$8B (~\$1,500/ADA)
 - ii. Legislature's proposal a \$8.5B (~\$1,600/ADA)
 - c. Timelines for spending is unknown. Additional expenses are unknown.

- Caroline Moon motioned to approve the 2022-2023 Budget. Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on the 2022-2023 Education Protection Account (EPA) Spending Plan

- Caroline Moon motioned to approve the 2022-2023 EPA Plan. Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on the Resolution Regarding the Education Protection Account (EPA)

- Caroline Moon motioned to approve the Resolution Regarding the EPA. Lisa Rumsey seconded.
- Unanimous

Discussion and Potential Action on the A-G Expenditure Plan

- a. Cabrillo is receiving \$144,774. Plans are to:
 - a. Hire an additional math teacher,
 - b. Subsidize AP test fees for low-income students, foster youth, and English learners.
 - c. Offer Naviance.
- Natasha Brunstetter motioned to approve the A-G Expenditure Plan. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Time and Effort Policy and Procedures

- Caroline Moon motioned to approve the Time and Effort Policy and Procedures. Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on the Suicide Prevention Policy

- Lisa Rumsey motioned to approve the Suicide Prevention Policy. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Parent Engagement Policy

Jennifer Carrete presented to the Board.

- Natasha Brunstetter motioned to approve the Parent Engagement Policy. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the 2022-2023 Shared Staff Memorandum of Understanding (MOU)

- Lisa Rumsey motioned to approve the 2022-2023 Shared MOU. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Amendments to the Danielson Street Lease of Suites 100 and 102

Landlord was able to extend the time on the lease through June 2026 for these suites instead of drafting a new lease.

- Natasha Brunstetter motioned to approve the Amendments to the Danielson Street Lease of Suites 100 and 102. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Sublease and Shared Use Agreement

Landlord is preparing a new lease for just PCA since they are the only ones using these suites. CPA and MVA will be excluded from this sublease. Board needs to approve these changes. The new lease will be ready for the August Board meeting.

- Caroline Moon motioned to approve the continuation of working with legal on this revised Sublease and Shared Use Agreement. Natasha Brunstetter seconded.
- Unanimous

Board Recruitment Ad-hoc Committee Report

- Interviews conducted. We have two great candidates. We have two resignations. The two candidate names are Devon Roseli and Ron Morrisette.

Discussion and Potential Action on Board Recruitment

Devon Roseli is a parent of a CPA student. She has been involved in volunteer work for her child. Ron Morrisette is a new CPA parent this year and has worked with OCDE to put on art shows. He has worked with scouts, insurance. He has solid operational experience to bring to the Board.

- Caroline Moon nominated Devon Roseli and Ron Morrisette to serve on the board. Lisa Rumsey seconded.
- Unanimous

Discussion and Potential Action Affirming of Board Members and their New Terms

Sherri McFadden, Lisa Rumsey, and Gloria Antonini have terms that expire June 30, 2022. They will not be returning. Natasha Brunstetter and Caroline Moon will continue on the board to serve a new term starting July 1, 2022.

- Caroline Moon motioned to affirm Caroline Moon, Natasha Brunstetter, Devon Roseli, and Ron Morrissette to begin new board terms effective July 1, 2022. Natasha Brunstetter seconded.

- Unanimous

Discussion and Potential Action on the Election of Officers

- Caroline motioned to table the Election of Officers until the next meeting. Gloria Antonini seconded.

- Unanimous

Discussion and Potential Action on the 2022-2023 Board Calendar

Board meetings will be Tuesdays at 1:00pm.

- Caroline Moon motioned to approve the 2022-2023 Board Calendar. Gloria Antonini seconded.

- Unanimous

Consent Agenda

a. Special Board Meeting Minutes from May 11, 2022

b. Regular Board Meeting Minutes from May 12, 2022

c. Special Board Meeting Minutes from May 19, 2022

d. 2022-2023 Parent Student Handbook

e. 2022-2023 Compensation Policy

f. Invoices Over \$100,000

- Natasha Brunstetter motioned to approve the Consent Agenda items. Lisa Rumsey seconded.

- Unanimous

Discussion and Closed Session – Conference with Legal Counsel – Anticipated Litigation (Two Cases)

- Caroline Moon motioned to enter closed session at 2:05 pm. Gloria Antonini seconded.

- Unanimous

- Caroline motioned to leave closed session at 2:21 pm. Lisa Rumsey seconded.

- Unanimous

Action Taken:

First case - no action taken.

Second case – the board approved reimbursement to Erika Vanderspek for legal fees of \$3,220.

-Caroline Moon motioned to approve. Natasha Brunstetter seconded.

-Unanimous

Announcement of Next Regular Scheduled Board Meeting

August 23, 2022 @ 1:00pm

Adjournment

-Caroline Moon motioned to adjourn at 2:22 pm. Natasha Brunstetter seconded.

-Unanimous

Prepared by:

Lisa Rumsey

Noted by:

Caroline Moon

Caroline Moon (Aug 26, 2022 12:01 PDT)

Board President