



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 * Fax (619) 749-1792

Regular Scheduled Board Meeting – Cabrillo Point Academy

March 10, 2022 – 4:00pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Natasha Brunstetter, Gloria Antonini
Through Teleconference

Also Present: Jenna Lorge, Erika Vanderspek
Through Teleconference

Call to Order

Caroline Moon called the meeting to order at 4:00 pm.

Approval of the Agenda

- Gloria Antonini motioned to approve the agenda.
- Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361

- Sherri McFadden motioned to approve the agenda with updating the verbiage to remove references to the Delta variant.
- Natasha Brunstetter seconded.
- Unanimous

Public Comments

No public comments.

Closed Session – Conference with Legal Counsel – Anticipated Litigation (Six Cases) § 54956.9

- Sherri McFadden motioned to enter closed session at 4:04 pm. Lisa Rumsey seconded.
- Unanimous

- Caroline Moon motioned to leave closed session at 4:43 pm. Sherri McFadden seconded.
- Unanimous

Case #1955102 Amendment to the case is approved

Case #1955112 Amendment to the case is approved

Case #2215724 is approved

Case #1903375 is approved

Case #2239223 is approved

Case #1988036 is approved

Discussion and Potential Action on the Resolution Regarding Employee Retention Stipends

Sherri McFadden asked what is the total, how will you determine amount for each employee? The plan is \$5000 at this time for all staff. The total is between \$1.7 to \$2.2mil. Employee will need to agree to returning next year and will need to return the money if they don't return.

Natasha Brunstetter asked for clarification on why we are spending more than the \$1.4 million. Additional cost is for the classified staff, which does not fall in the 40/80.

- Caroline Moon motioned to approve the Resolution Regarding Employee Retention Stipends.

- Lisa Rumsey seconded.

- Unanimous

Discussion and Potential Action on the 2021-22 2nd Interim Report (including the January Financials)

a. Projected YE ADA is unchanged

b. Revenue increased \$751K

c. Expenses increased \$2.5M – Salaries and Benefits increased by \$1.8M. \$750K has been added for a large technology refresh

d. YE surplus is projected at \$3M (6.6%)

e. End of year cash balance: \$5.7M

f. 25:1 PTR is within compliance

g. 40/80 is in compliance

h. 80% cushion is very narrow and needs to be monitored

i. FY21-22 is a non-measured year for funding

- Natasha Brunstetter motioned to approve the 2021-22 2nd Interim Report (including the January Financials).

- Gloria Antonini seconded.

- Unanimous

Discussion and Potential Action on the Management of Charter School Assets and Accounts Policy

- Sherri McFadden motioned to approve the Management of Charter School Assets and Accounts Policy

- Natasha Brunstetter seconded.

-Unanimous

Discussion and Potential Action on the Commercial Insurance Opt Out Notice or Renewal with CharterSAFE

- Caroline Moon motioned to move this to after Item 13, closed session.

- Sherri McFadden seconded.

- Unanimous

Gloria Antonini left a 5:43pm and returned at 5:45pm

- Caroline Moon motioned to table and not approve renewal of the Commercial Insurance Opt Out Notice or Renewal with CharterSAFE

- Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Resolution for Staff Uniforms

Sherri McFadden asked where this is in the budget. Erika Vanderspek indicated funding has already been earmarked in the office supplies bucket. It should be about \$6K.

- Caroline Moon motioned to approve the Resolution for Staff Uniforms.
- Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Resolution Regarding Marketing Expenses

Sherri McFadden asked if we have a budget for this? The budget we approved in June has this.

Sherri McFadden asked for clarification about California Education Code section 47605(c)(5)(G).

- Lisa Rumsey motioned to approve the Resolution Regarding Marketing Expenses.
- Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on the Resolution for Non-ADA Summer School

- Caroline Moon motioned to approve the Resolution for Non-ADA Summer School
- Sherri McFadden seconded.
- Unanimous

Closed Session - Conference with Legal Counsel – Anticipated Litigation (One Case) § 54956.9

- Caroline Moon motioned to enter closed session at 5:23 pm. Sherri McFadden seconded.
- Unanimous

- Sherri McFadden motioned to leave closed session at 5:41 pm. Gloria Antonini seconded.
- Unanimous

It was reported out, pursuant to Government Code 54957.1, that the following action was taken in closed session. Caroline Moon moved, and Sherri McFadden seconded, for approval of Agreement Between Cabrillo Point Academy and the United States Attorney's Office for the Central District of California Re: Disclosure of Documents and Information. The motion was carried unanimously.

Discussion and Potential Action on the Resolution Regarding Indemnification and Reimbursement for Directors

- Lisa Rumsey motioned to approve the Resolution Regarding Indemnification and Reimbursement for Directors.
- Natasha Brunstetter seconded.
- Unanimous

Senior Director's Report

- a. Lowest Attainable CAASPP score video shown
- b. Launched virtual testing window. In person will be available end of April.

- c. Coffee Chat: next one is 3/25 9:30am-10:30am
- d. Spelling Bee Winner announced
- e. Graduation/Promotion ceremony in person May 24 at 4:00pm for 8th and 12th grade students
- f. High School Info Sessions. Curriculum Showcase Virtual Roadshow, March Hangouts
- g. Enrichment Timeline: Homeschool Hub open through 4/15. Services and field trips will be approved through last day of school only.
- h. Parents on Course continues.
- i. 2 New hires
- j. WASC Update: Mid-cycle visit went well. They were impressed with the growth we've made since January 2019. Would like us to focus on CTE development and math.
- k. Form 700 Filing – Deadline is April 1.
- l. 2022-23 Planning: Planning amounts hoping to be Tk-8th \$2800. High School \$3000.
- m. Enrollment: April 1- April 30 intent to return for current families. April 1-April 30 Open enrollment for new families. Lottery in May if number of interested families exceeds spots available. After April 30th, waitlist formed. Target enrollment 4400
- n. Budget: Start building 2022-23 Budget with Charter Impact

Discussion and Potential Action on the Consent Agenda

Sherri McFadden motioned to remove COVID Prevention Plan Update from the consent agenda to discuss it.

Gloria Antonini seconded.

- Caroline Moon motioned to approve the Consent Agenda Items with the removal of COVID Prevention Plan Update.

- Natasha Brunstetter seconded.

-Unanimous

COVID Prevention Plan Update

Sherri McFadden: Based on California Dept of Public Health and California.gov Covid 19 Task Force, schools can test how they want based on the numbers of COVID in the county.

August is when this policy was put in place. Things have changed a lot since then.

Recommendations: Remove page 87 the words “regardless of vaccination status”.

And remove page 90 the bullet “Information on or COVID-19 policies and how to access. Check the top paragraph on page 90, is it necessary to have “vaccinated” wording?

Page 91 regarding the sick pay: 3 days or 24 hours? Do they do this for the regular flu? State of California sick leave policy ends 9/30.

Jenna will take this information back to HR and assess when staff can be approved to stop the weekly testing.

- Caroline Moon motioned to approve with wording changes and lines deleted that were suggested and the follow-up with the weekly testing requirements.

- Lisa Rumsey seconded.

- Unanimous

-Caroline Moon motioned to enter closed session at 6:35 pm.

-Gloria Antonini seconded.

-Unanimous

- Caroline Moon motioned to leave closed session at 6:41 pm. Lisa Rumsey seconded.

-Unanimous

Announcement of Next Regular Scheduled Board Meeting

April 28, 2022 @ 4:00pm

Adjournment

-Caroline Moon motioned to adjourn at 6:42 pm. Gloria Antonini seconded.

-Unanimous

Prepared by:

Lisa Rumsey

Noted by:

Lisa Rumsey

Lisa Rumsey (May 12, 2022 08:55 CDT)

Board Secretary