



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 * Fax (619) 749-1792

Regular Scheduled Board Meeting – Cabrillo Point Academy

January 27, 2022 – 4:00pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Natasha Brunstetter, Gloria Antonini
Through Teleconference

Also Present: Jenna Lorge, Erika Vanderspek
Through Teleconference

Call to Order

Caroline Moon called the meeting to order at 4:00 pm.

Approval of the Agenda

- Caroline Moon motioned to approve the agenda with the change of moving Item 11 to after Item 6.
- Sherri McFadden seconded.
- Unanimous

Discussion and Potential Action on Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361

- Caroline Moon motioned to approve the agenda.
- Natasha Brunstetter seconded.
- Unanimous

Public Comments

No public comments.

Public Hearing on the Independent Study Policy

Caroline Moon opened the Public Hearing at 4:04 pm.

No public comments.

Caroline Moon closed the Public Hearing at 4:05 pm

Discussion and Potential Action on the Independent Study Policy

Erika Vanderspek shared that California Department of Education guidelines clarify that any certificated staff member at the school can provide synchronous instruction per AB 130.

- Natasha Brunstetter motioned to approve the Independent Study Policy
- Lisa Rumsey seconded.
- Unanimous

Discussion of the 2021-22 Dashboard: Local Indicators

Dr. Jose Iniguez presented performance data to the Board.

Performance standards have scored at Met for all 5 indicators.

Discussion of the 2021-22 Local Control Accountability Plan (LCAP): One-time Supplement to the Annual Update

Dr. Jose Iniguez presented to the Board.

Presented Supplement to the Annual Update to the 2021-22 LCAP.

Discussion and Potential Action on the 2020-21 School Accountability Report Card (SARC)

Dr. Jose Iniguez presented to the Board. Dr. Jose Iniguez explained that the SARC is due by February 1, but the state has not populated all the data necessary to complete the report.

- a. DPL fields are populated by Cabrillo. Since we are waiting for the state, these fields aren't populated. The numbers can be found on the portal.
- b. DPC fields will be populated by the State. We are waiting for the state to populate the numbers.
- Caroline Moon motioned to approve the SARC and have Dr. Iniguez finalize the SARC by February 1 once the state populated all the data.
- Lisa Rumsey seconded.
- Unanimous

Discussion and Potential Action on the December 2021 Financial Report (including November Check Register)

Jason Sitomer presented to the Board. November and December are included in this presentation.

- a. Increase in ADA by 88.
 - b. Revenue from PPP loan was moved from last year to this year. Increased by \$5M compared to prior month. This is due to PPP revenue \$4M increase, \$750K increase in ADA, Special Education rate increased \$500k, and ELO revenue recognized in PY = \$375K decrease.
 - c. Expenses: Staffing cost amounts updated based on 12/23 payroll – increased YE expenses by \$765K, 403B expense reduced by \$310K, Subagreement increased by \$240K.
 - d. Compliance: 25:1 PTR is within compliance. 40/80 has dropped out of compliance. Year-end shortfall projected at \$1.360M. FY21-22 is a non-measured year for funding.
 - e. Fund Balance: Year-end surplus forecasted at 11% of total expenses. Projected end of year balance exceeds State requirements.
 - f. Cash Balance: End of year cash balance: \$8.4M. No projected borrowing/factoring needed.
- Sherri McFadden motioned to approve the December 2021 Financial Report (including November Check Register).
- Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the 2020-21 Annual Audit Report

Auditor Kevin Sproul of Wilkinson Hadley King LLC presented an overview of the 2020-21 audit report. There were no findings.

- Caroline Moon motioned to approve the 2020-21 Annual Audit Report.
- Sherri McFadden seconded.
- Unanimous

Closed Session –

-Caroline Moon motioned to enter closed session at 4:48 pm. Sherri McFadden seconded.

-Unanimous

a. Conference with Legal Counsel – Anticipated Litigation (One case) § 54956.9

- Caroline Moon motioned to leave closed session at 5:22 pm. Sherri McFadden seconded.

-Unanimous

Case #— § 54956.9 no action taken

Discussion and Potential Action on the Resolution for Hiring and Retaining Out of State Employees

Erika Vanderspek presented that the school's legal team worked on this Resolution which offers flexibility for residing out of state for specific director positions whose job descriptions require no in-person responsibilities and no caseload of students. Two positions in Cabrillo are eligible for this at this time.

- Sherri McFadden motioned to approve the Resolution for Hiring and Retaining Out of State Employees.

- Natasha Brunstetter seconded.

-Unanimous

Discussion and Potential Action on the 2022-23 School Calendars

- Caroline Moon motioned to approve the 2022-23 School Calendars.

- Gloria Antonini seconded.

-Unanimous

Discussion and Potential Action on the Resolution for Preliminary Administrative Services Credential Program

-Sherri McFadden motioned to approve the Resolution for Preliminary Administrative Services Credential Program with management to follow up with legal counsel to ensure the contract is clear.

- Caroline Moon seconded.

-Unanimous

Senior Director's Report

- a. Coffee Chat with Cabrillo Leadership: social emotional resources, high school requirements and curriculum importance of testing and helpful resources. Next Chat February 17.
- b. Library partially re-opened
- c. WASC mid-cycle progress visit is set for March 9th
- d. Testing update: Winter STAR 30 is closed. 62 HSTs tested over 90% of their rosters. Physical Fitness Tests will take place Through February and early March. CAASPP testing will be offered virtually and in person.
- e. Parents on Course: Scheduled 6 Parents on Course workshops for January and continuing to add for February. Attendance continues to increase.

- f. High School and Middle School Hangouts: Offering monthly hangouts where they can interact with other students.
- g. Field Trips: 14 in person in January with almost 600 people. 3 virtual with 60 people.
- h. New Hire: Brandi Jones, Education Specialist

Discussion and Potential Action on the Consent Agenda

- Caroline Moon motioned to approve the Consent Agenda Items. Natasha Brunstetter seconded.
- Unanimous

Announcement of Next Regular Scheduled Board Meeting

March 10, 2022 @ 4:00pm

Adjournment

- Caroline Moon motioned to adjourn at 5:49 pm. Gloria Antonini seconded.
- Unanimous

Prepared by:

Lisa Rumsey

Noted by:

Lisa Rumsey

Lisa Rumsey (Mar 14, 2022 08:31 CDT)

Board Secretary