



CABRILLO POINT ACADEMY

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 * Fax (619) 749-1792

Regular Scheduled Board Meeting – Cabrillo Point Academy

April 29, 2021 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini, Natasha Brunstetter
Through Teleconference

Also Present: Jenna Lorge, Erika Vanderspek
Through Teleconference

Call to Order

Caroline Moon called the meeting to order at 1:05 pm.

Approval of the Agenda

- Natasha Brunstetter motioned to approve the agenda.
- Lisa Rumsey seconded.
- Unanimous

Public Comments

No public comments.

Closed Session –

Lisa Rumsey motioned to enter closed session at 1:07 pm. Gloria Antonini seconded.

-Unanimous

a. Conference with Legal Counsel – Anticipated Litigation (One Case) § 54956.9

b. Employee Performance Evaluation: Senior Director

Caroline Moon motioned to leave closed session at 3:06pm. Sherri McFadden seconded.

-Unanimous

No action taken regarding anticipated litigation case.

Action taken: Employee Performance Evaluation completed for Senior Director.

Consent Agenda

- a. March Regular Board Meeting Minutes
- b. April Special Board Meeting Minutes
- c. Compensation Policy
- d. LCAP Federal Addendum
- e. Approve Consent Agenda Items - Caroline Moon motioned to approve the Consent Agenda Items. Lisa Rumsey seconded.
-Unanimous

Senior Director's Report

- a. Celebrating Cabrillo Point Seniors: Adopt a Graduate. Senior Spotlight.
- b. Community: Virtual Art Fair posted in April, Career Fair was April 27, 2021
- c. Science Fair winners announced
- d. State Testing Update:ELPAC 98% complete (2 students remain). CAASPP remote testing continues. 49% tested so far.
- e. Spring Star 360 Update: In progress, 1000+ completed.
- f. Enrollment Update: Open enrollment closes April 30. Waitlist will begin after that.
- g. Staffing: John Moraga has been hired as an Enrichment Specialist
- h. AB1316: 30% funding cut. Can't exceed size of our authorizer. Adjacent county enrollment in jeopardy.

Discussion and Potential Action on the March Financials

- a. Annual Projected Revenue – exceeds budget, \$791K
- b. Annual Projected Expenses – exceeds budget, \$1.3M.
- c. Annual Projected Surplus - \$2M, includes additional CAREs Act revenue. Exceeds State requirements.
- d. Fund Balance – Year-end surplus forecasted at 8.07% of total expenses. Projected end of year fund balance exceeds State requirements. Forecasted fund balance is 54 days of expenses.
- e. Cash Balance – end of month \$6.5M. End of year projected cash balance positive and over budget.
- f. State payment and deferrals and ongoing economic uncertainty influence 2020/21 planning.
- g. Currently no Title (\$396K), ESSER II (\$1.2M) or AB86 (\$2.9M) revenue included in current projections.
- h. SB740 Requirements – In compliance for Pupil:Teacher Ratio 23.69:1. Out of compliance for Cert.:Inst. 45.1%:77.2%. (should be 40/80). There is a waiver for the 19-20 FY 40/80 compliance requirement. These compliance projections include student funds spend of approximately 3.8M.
- i. Forecasted ADA is 4502. ADA remains fixed throughout fiscal year per SB98. No ADA will be reported for 2020-21. P1 UPP – 34.73.
- j. Other Entities – Still three entities listed under the due to/from section of the balance sheet and one entity in the receivables.
- k. 12 Month Cash – Cash projected as positive for next 12 months.

Lisa Rumsey motioned to approve the March Financials. Natasha Brunstetter seconded.

-Unanimous

Discussion and Potential Action on the Amendment to add Payroll/Human Resources Information System

Caroline Moon motioned to approve the Payroll/Human Resources Information System. Sherri McFadden seconded.

-Unanimous

Discussion and Potential Action on the Proposal for 2021-2022 Health Benefits

Natasha Brunstetter motioned to approve the Proposal for 2021-2022 Health Benefits. Gloria Antonini seconded.

-Unanimous

Discussion and Potential Action on Invoices over \$100,000

Sherri McFadden asked why the Provenance invoice is higher this month at \$139,757 instead of \$126,268. Tyler Myers verified this is correct, due to revenue increase.

- Caroline Moon motioned to approve the Provenance May 2021 Services Invoice. Natasha Brunstetter seconded.
- Unanimous

Discussion and Potential Action on Danielson Facilities Sublease Agreement

- Natasha Brunstetter motioned to approve the Danielson Facilities Sublease Agreement. Sherri McFadden seconded.
- Unanimous

Discussion and Potential Action on the Professional Development Policy

- Caroline Moon motioned to approve the Professional Development Policy. Gloria Antonini seconded.
- Unanimous

Discussion and Potential Action on the Approval of Provisional Intern Teacher Assignment

- Sherri McFadden motioned to approve the Approval of Provisional Intern Teacher Assignment. Natasha Brunstetter seconded.
- Unanimous

Announcement of Next Regular Scheduled Board Meeting

May 27, 2021 @ 10:00 am

Adjournment

- Caroline Moon motioned to adjourn at 3:53pm. Sherri McFadden seconded.
- Unanimous

Prepared by:

Lisa Rumsey

Noted by:

Lisa Rumsey

[Lisa Rumsey \(May 28, 2021 08:19 PDT\)](#)

Board Secretary