



## **CABRILLO POINT ACADEMY**

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 \* Fax (619) 749-1792

### **Regular Scheduled Board Meeting – Cabrillo Point Academy**

February 25, 2021 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini, Natasha Brunstetter  
Through Teleconference

Also Present: Jenna Lorge, Erika Vanderspek  
Through Teleconference

### **Call to Order**

Caroline Moon called the meeting to order at 1:01 pm.

### **Approval of the Agenda**

- Sherri McFadden motioned to approve the agenda.
- Lisa Rumsey seconded.
- Unanimous

### **Public Comments**

No public comments.

### **Discussion and Potential Action on the January Regular Board Meeting Minutes**

Lisa Rumsey motioned to approve the January Regular Board Meeting Minutes. Natasha Brunstetter seconded.  
-Unanimous

### **Closed Session - Conference with Legal Counsel – Anticipated Litigation (Two Cases) § 54956.9**

Caroline Moon motioned to enter closed session at 1:05 pm. Gloria Antonini seconded.

-Unanimous

Caroline Moon motioned to leave closed session at 1:40pm. Lisa Rumsey seconded.

-Unanimous

Action taken:

Lisa Rumsey motioned to approve Case #2076257. Gloria Antonini seconded.

-Unanimous

No action taken on second case.

### **Senior Director's Report**

- a. Enrichment Timelines – Have moved deadlines from April 15 to March 15
  1. Sending weekly reminders with updated timelines
  2. Posting on social media

3. Included in the weekly family newsletter
- b. Staff Professional Development
  1. Cultural Responsiveness – March 4, 2021
  2. Upcoming All Staff Meeting is March 12, 2021
  3. Social-Emotional Learning-Trauma-Informed Responses – April 1, 2021
  4. Compliance and supporting struggling students – May 6, 2021
- c. Star 360 – Stefani Clanton, HST, presented
  1. Families need to see the benefit of the test. Shows strengths, growth, helps to fill in gaps.
  2. Role of the homeschool teacher – Pull the most effective data. Explain data to the parents.
  3. Different reports teachers use. Start with State Standards Mastery Class Report. Analysis is done to determine the next report to pull. Goal is for all students to show growth.
- d. Form 700 Update – Filing period is open and deadline is April 1.
- e. Staffing Update - Hired: Kayley Johnson - HST, Donna Moore – Education Specialist, Katyanne Downing – Education Specialist
- f. 2020-21 Dehesa Oversight Process
  1. All requested documents have been uploaded and share with Dehesa and the oversight team
  2. Continuing to work with each of the oversight members
  3. Met and completed interviews with HR, business/finance, operations/facilities
- g. K-5 Science Fair Smore was a success. A couple students will participate at the County Science Fair.
- h. Spelling Bee was also a success. One student will compete at the County Spelling Bee.

#### **Discussion and Potential Action on the January Financials**

- a. Annual Projected Revenue - increased by \$6k
- b. Annual Projected Expenses - reduced by \$117k
- c. Annual Projected Surplus - \$885k
- d. SB740 Requirements – In compliance
- e. ADA is 4506
- f. Fund Balance – Ending fund balance is within State requirements. Annual surplus is 1.96% of total expense.
- g. Cash Balance – Remains positive at year end and above budget. Next factoring is forecasted for April 2021.
- h. Entity Balances – Still three entities listed under the due to/from section of the balance sheet and one entity in the receivables.
- i. 12 Month Cash – Cash projected as positive for next 12 months. Cash deferrals are reflected in the projections.

- Gloria Antonini motioned to approve the January Financials. Natasha Brunstetter seconded.

-Unanimous

#### **Discussion and Potential Action on the 2020-2021 Second Interim Report**

Sherri McFadden had a question regarding interest on factoring.

- Caroline Moon motioned to approve the 2020-2021 Second Interim Report

- Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the 2020-2021 Auditor Selection**

Four Audit Proposals presented.

- Lisa Rumsey motioned to approve the 2020-2021 Auditor Selection of Wilkinson Hadley King & Co LLP

-Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on Invoices over \$100,000**

One invoice for Provenance ICS Operational Fees for March 2021

- Caroline Moon motioned to approve. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the Independent Educational Evaluation Policy**

- Lisa Rumsey motioned to approve the Independent Educational Evaluation Policy with the change of adding “2.” to TERM OF AGREEMENT section. All following #'s will be adjusted. Also, add the approved fees table to the payment section of the Policy. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the Public Random Drawing/Lottery Policy**

Caroline Moon asked for clarification for the change on the Waitlist section.

- Caroline Moon motioned to approve the Public Random Drawing/Lottery Policy. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the 2020-2021 Parent-Student Handbook**

- Sherri McFadden motioned to approve the 2020-2021 Parent-Student Handbook

- Lisa Rumsey seconded.

-Unanimous

**Discussion and Potential Action on the Tech Policy for Staff**

- Lisa Rumsey motioned to approve the Tech Policy for Staff.

- Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the Harassment, Discrimination, Intimidation and Bullying Prevention Policy**

- Sherri McFadden motioned to approve the Harassment, Discrimination, Intimidation and Bullying Prevention Policy.

- Natasha Brunstetter seconded.

-Unanimous

**Announcement of Next Regular Scheduled Board Meeting**

March 25, 2021 @ 1:00 pm

**Adjournment**

Caroline Moon motioned to adjourn at 2:58 pm. Lisa Rumsey seconded.

-Unanimous

**Prepared by:**

Lisa Rumsey

**Noted by:**

*Lisa Rumsey*

Lisa Rumsey (Mar 25, 2021 16:50 PDT)

Board Secretary