



**CABRILLO POINT ACADEMY**

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 \* Fax (619) 749-1792

**Regular Scheduled Board Meeting – Cabrillo Point Academy**

December 10, 2020 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini, Natasha Brunstetter  
Through Teleconference

Also Present: Jenna Lorge, Erika Vanderspek  
Through Teleconference

**Call to Order**

Caroline Moon called the meeting to order at 1:00 pm.

**Approval of the Agenda**

Lisa Rumsey motioned to approve the agenda.

Gloria Antonini seconded.

-Unanimous

**Public Comments**

No public comments.

**Closed Session - Conference with Legal Counsel – Anticipated Litigation (Two Cases) § 54956.9**

Caroline Moon motioned to enter closed session at 1:02 pm. Natasha Brunstetter seconded.

-Unanimous

Caroline Moon motioned to leave closed session at 1:56 pm. Sherri McFadden seconded.

-Unanimous

Action taken:

Caroline Moon motioned to approve Check #80288. Sherri McFadden seconded.

-Unanimous

**Consent Agenda**

**Discussion and Potential Action on the November Board Meeting Minutes**

Lisa Rumsey motioned to approve the minutes. Sherri McFadden seconded.

-Unanimous

**Independent Contractor Agreement between Michael Barr and Cabrillo Point Academy**

Contractor is to provide financial consulting services to Cabrillo Point Academy.

Caroline Moon motioned to approve the Independent Contractor Agreement. Natasha Brunstetter seconded.

-Unanimous

### **Discussion and Potential Action on the 2021 Budget Overview for Parents**

No parent feedback received.

Tyler Myers noted changes made.

Caroline Moon motioned to approve the Budget Overview. Lisa Rumsey seconded.

-Unanimous

### **Discussion and Potential Action on the November Financials**

Due to the earlier meeting this month, November Financials will be reviewed in January.

Caroline Moon motioned to move November Financials to January. Sherri McFadden seconded.

-Unanimous

### **Discussion and Potential Action on the 2020-2021 1<sup>st</sup> Interim Report**

Tyler Myers presented.

Additional learning loss mitigation funds added

Attendance

Revenue

Expenses

Fund Balance still on track

Cash Balance

Entity Balances

12 Month Cash minor adjustments

1<sup>st</sup> Interim Overview – Positive surplus and cash balances all three years

Compliance

Caroline Moon motioned to approve the 2020-2021 Interim Report. Natasha Brunstetter seconded.

-Unanimous

### **Senior Director's Report**

- a. Community Events: Past events were the Literature Inspired Gingerbread House and the Info Session for Science & Engineering Fair. Upcoming in 2021: Spelling Bee, Science Fair.
- b. ELAC Meeting: New members were voted in. Discussed virtual community events, writing workshops, SEL website. ELAC Bylaws approved.
- c. COVID-19 & In-Person Update: All counties are in purple tier.
- d. Staff Update: Open position Director of Student Support. Hired part-time Homeschool Teacher, Psychologist, 2 Education Specialists for Special Education Department.

### **Discussion and Potential Action on the Operational Memorandum of Understanding Between the Dehesa School District and Cabrillo Point Academy**

Reviewed terms the District is requiring. Bios done by Cabrillo Board. Staff completed Conflict of Interest form.

Caroline Moon motioned to approve the Operational Memorandum of Understanding. Natasha Brunstetter seconded.

-Unanimous

### **Discussion and Potential Action on the Special Education Memorandum of Understanding Between the Dehesa School District and Cabrillo Point Academy**

Reviewed the Special Education Memorandum of Understanding.

Caroline Moon motioned to approve the Special Education Memorandum of Understanding. Lisa Rumsey seconded.

-Unanimous

### **Discussion and Potential Action on Universal Complaint Policy**

This policy outlines the process for filing a complaint. Need to designate a Compliance Officer to file the report. The Compliance Officer needs to respond or file a report within 60 days of complaint. The discrimination rules that were removed will be added to the anti-discrimination policy presented at the next meeting.

Sherri McFadden motioned to approve the Universal Complaint Policy. Natasha Brunstetter seconded.

-Unanimous

### **Discussion and Potential Action on Title IX Policy**

Contact information changed. Change on How the School Investigates a Complaint.

Sherri McFadden suggested adding a generic email to the form to limit future changes to the form.

Natasha Brunstetter motioned to approve the Title IX Policy. Sherri McFadden seconded.

-Unanimous

### **Announcement of Next Regular Scheduled Board Meeting**

January 28, 2021 @ 1:00 pm

### **Adjournment**

Caroline Moon motioned to adjourn at 2:29 pm. Gloria Antonini seconded.

-Unanimous

### **Prepared by:**

Lisa Rumsey

### **Noted by:**

*Lisa Rumsey*

Lisa Rumsey (Jan 28, 2021 16:26 PST)

Board Secretary